



LEWIS COUNTY YOUTH BUREAU

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Penny (Demo) Moser, Director

Lewis County Youth Bureau Advisory Board

Minutes of June 19, 2019

Elizabeth (Libby) McGuire called the meeting to order at 4:00pm. The meeting was held at the Lewis County Courthouse, 2nd Floor in the Legislative Chambers.

Present: John Exford-Co-Chairperson, Madeline Lehman-Vice-Chairperson and Student Representative Lowville Academy, Scott Mathys, Kallie Bauter-Student Representative South Lewis, Kirstin Moshier and Alyssa Brower-Student Representatives from Lowville Academy, Cinda Suiter, Rhonda Vanucchi, Brian Finn, Ward Dailey, Victoria Boliver and Heather Puddington-Student Representatives Beaver River Central, Kimmy Dolan, Annabelle Atnip, Mandalynn Atnip, and Peyton Walker-Student Representatives from Copenhagen Central, Katie Zehr, and Michele Ledoux. **Excused:** Mike Leviker, and Deanna Edick. **Others Present:** Legislator John Lehman, and Penny Moser, Director Lewis County Youth Bureau. **Guest Present:** Cassie Forbus-Up! Community Coalition, Sheryl Hutton-Stop DWI, Dan Myers-Double Play Community Center; Tod Hamburg-Lowville Pop Warner, and Robin Grunert-Village of Castorland.

Introductions and Welcome: The board welcomed Peyton Walker who is replacing Kimmy Dolan as a student representative from Copenhagen Central School.

Minutes: Review of the May 15, 2019 Youth Bureau Advisory Board meeting minutes. Annabelle Atnip made a motion to accept the minutes as written; Kirsten Moshier seconded; **Motion Carried.**

Old Business:

Awarding of 2019 County Project Funds (Up to \$5,000) available: County Project funds must be used to support direct services to and for youth (direct costs are costs that can be identified specifically with a particular final cost objective i.e., an award, project, event or other direct costs such as supplies for an activity of an organization. These funds cannot be used for indirect costs such as salaries. ■ A total of (four (4) applications were received. The combined total requested = \$13,844.00. On June 17, 2019 board members were emailed a summary as well as a copy of each application to review prior to today's meeting. Applicants were invited to the meeting to answer any questions the Youth Bureau may have pertaining to their application.

Applications Received

Choices and Consequences-MEGA Brain: Sheryl Hutton from Stop DWI and Cassie Forbus, Coordinator for the UP! Community Coalition were at the meeting to answer questions. Their application was a coordinated effort between their agencies and Mountain View Prevention Services, to provide an educational experience to county youth, by bringing and inflatable brain an interactive substance abuse prevention program to the Lewis County Fair for two days. The MEGA Brain is a way to educate youth and help them make healthier choices, as it relates to drugs and alcohol. **Amount of Funding Requested: \$5,000** (to fund the remaining balance to bring the inflatable MEGA Brain Interactive Educational activity to the Lewis County Fair.

Village of Castorland: Robin Grunert from the Village of Castorland reported that the Village is requesting funds to upgrade their playground equipment. The new playground equipment is a fitness type play area for youth. The goal of the Village is to help get area youth more active and to have a safe place for youth to play. The Village of Castorland has set aside \$2,000 towards the purchase of the playground equipment. **Amount of Funding Requested: \$2,324** (to cover the remaining balance of the playground equipment).

Double Play Community Center: Dan Myers, Director of Double Play Community Center reported that Double Play is requesting funds to support a Teen Enrichment Program (Video Club and Photography Program). Youth targeted are youth from 14 to 18 years of age. This target area is vulnerable to long-term drug use and mental health illness from depression and lack of stimulating programs. The program description includes Self-Empowerment; Personal Responsibility; and Self-Worth. **Amount of Funding Requested: \$2,320** (to purchase equipment for the Teen Enrichment Program to include lighting and Green Screen Kit (\$190); a Photo Video and Photo Cameras (\$1,700); one Canon Inkjet Photo Printer (\$350); and a Travel Camera Tri Pod (\$80).

Lowville Pop Warner Football & Cheerleading: The Lowville Pop Warner Football & Cheerleading program is a non-profit organization with a goal to teach the basics of football and cheerleading, but also to help build qualities into our youth that they will use in the path of life; such as teamwork, self-esteem, respect, punctuality and how to build lifelong friendships. Pop Warner's football program has 3 teams of 25 or more players on the team. **Amount of Funding Requested: \$4,200** (to purchase new Jerseys for the youth football teams).

After much discussion, Madeline Lehman moved to fund the following youth programs utilizing \$5,000 in 2019 County Project Funds:

- **\$500 to support the efforts of the Up! Community Coalition, Stop DWI, and Mountain View Prevention Services to bring the Choices and Consequences Inflatable MEGA Brain to this year's Lewis County Fair.**
- **\$1,250 to Double Play Community Center to support their Teen Enrichment Centers' Video and Photography program.**
- **\$2,000 to the Village of Castorland for Playground Equipment.**
- **\$1,250 to the Lowville Pop Warner Football and Cheerleading Program for new Jerseys for the the youth football teams.**

Kimmy Dolan seconded; Motion carried.

2019 Annual "Lewis County Night Out": It remains uncertain if or not the, youth bureau will be receiving additional "Legislative Add On" funds like previous years from the Office of Children and Family Services, to support the annual "Lewis County Night Out" event. Therefore, Legislator John Lehman took it upon himself to request \$2,000 in additional funds to support this year's event. A resolution was passed by the full Board of Legislators at their June 4th meeting and was unanimously approved! **A BIG THANK YOU** to Legislator Lehman and the full Board of Legislators. These funds will be used to purchase and pay for a variety of items such as LCNO banners, advertisements, food, face painting, balloon making, recognition plaques, and any other items that need to be purchased for the event. ■ We also received a \$100 donation from the Lowville Elks Lodge that will be used to purchase LCNO posters and other items.

Penny reported that this year during the LCNO Opening Ceremony we will be recognizing Working Police K9 and Service (Therapy) Dogs and their handlers. To date we have received confirmation that the following Service dogs will take part in the opening ceremony: Emilia from the Child Advocacy Center; Zora from Lewis County Search & Rescue and Moxy from Beaver River Central School District.

New Business

Office of Children and Family Services – Administrative Summary Approval Letter: Per regulations, counties receiving OCFS Youth Development funding are required to submit an Annual Administrative Summary (this document is, similar to our Annual Report, just more in-depth). A letter dated May 28, 2019 from Matthew Newman, Youth Development Specialist was received, advising that “The Lewis County Youth Bureau’ Annual Administrative Summary had met the requirements set forth by the Office of Children and Family Services and has been approved. Mr. Newman went on to say “In reviewing the Annual Administrative Summary, it remains clear how committed the youth bureau is to, serving youth and ensuring they have opportunities for positive youth development. The annual “Lewis County Night Out” sounds like it was a huge success on multiple levels. Congratulations on another successful event! Thank you for your continued commitment to the youth and families of New York State.

Election of Officers: Per the Lewis County Youth Bureau By-Laws, officers are selected by majority vote at our annual meeting in June. Officers shall be elected to a 2-year term and shall not serve more than two (2) consecutive terms in any one office. The Officer positions of both Co-Chairs, and Vice Chairperson, are up for nominations. The current co-chairs appoint the nominating committee who are charged with the responsibility of providing a slate of nominations for the officer positions. There were no volunteers to be on the nominating committee, therefore Co-Chairpersons Libby McGuire and John Exford presented the following slate of nominations: Co-Chair’s: Scott Mathys and Kirstin Moshier and Vice Chairperson Kallie Bauter.

Chairperson McGuire asked if there were any other nominations from the floor. No other nominations were made. She asked if anyone else was interested in being nominated for the Co-Chairpersons or Vice-Chairperson officer positions. No one expressed interest, therefore Chairperson McGuire closed the nominations. Co-Chairperson McGuire made a motion to appoint Scott Mathys and Kristin Moshier to the Co-Chair positions and that Kallie Bauter be appointed to the Vice-Chairperson position. All in favor with zero opposed. **Motion carried.**

Celebration of our Senior Student Representatives: Per the Lewis County Youth Bureau By-Laws, student representative terms on the board, shall end when they graduate from high school or cease to be a full-time student of the district they represent. The following student representatives have fulfilled their term on the Lewis County Youth Bureau Board:

Madeline Lehman- was appointed to the board on June 7, 2016 (served on the board for 3 years) representing Lowville Academy. Since her tenure on the board she has assisted with the following: In 2017 she was voted in as Vice-Chairperson and currently continues to serve in that officer position; worked at the annual “Lewis County Night Out” event; has completed on-site monitoring of youth bureau funded programs; was an actor in a WWNYTV 7 commercial regarding Lewis County Public Transportation’ offering to SUNY POLY Utica and Mohawk Valley Community College; was an actor in a Prom/Graduation video skit on the topic of not drinking and driving. Former Undersheriff Monnat was also in the skit; Recorded radio spots for LCNO and Public Transportation for the Seasonal Bus Trips to Old Forge; helped pack up and sort through items donated during the annual “Homeless Christmas Tree” Initiative; and more.

Elizabeth (Libby) McGuire – Libby was appointed to the Youth Bureau on June 6, 2017 representing South Lewis Central School District. Libby has served 2 years on the board. She was voted in as Co-Chairperson in June 2018; assisted with the Annual LCNO event where she learned how to make Maple Floss; she recorded radio spots for the LCNO event; and she has monitored Youth Bureau funded recreational programs.

Victoria Boliver – Victoria was appointed to the Youth Bureau on June 6, 2017, representing Beaver River Central School District. Victoria has served on the board for 2-years.

Annabelle Atnip – Annabelle was appointed to the Youth Bureau on November 7, 2017 representing Copenhagen Central School District. Annabelle served for 1.5 years.

Kimberlena (Kimmy) Dolan – Kimmy was appointed to the Youth Bureau on November 7, 2017 representing Copenhagen Central School District. She has served on the board for 1.5 years. During her tenure on the board, Kimmy has assisted with the Lewis County Night Out event; volunteered at the Lewis County Office for the Aging – Annual Senior Picnic; Monitored Youth Bureau funded programs; and more.

Madeline, Libby, Victoria, Annabelle, and Kimmy were presented with recognition certificates, and were thanked for their diligence in attending meetings, engaging in discussion and for their commitment and dedication while servicing on the Youth Bureau board.

Next Meeting

The next meeting of the Lewis County Youth Bureau has been scheduled for **Wednesday, July 17, 2019 at 4:00pm at the Lewis County Courthouse, 2nd Floor in the Legislative Chambers.**

July Agenda Items include

- Cassie Forbus, Coordinator from UP! Community Coalition-Zombie 5K Run for Prevention Event
- Safe Harbour-Seed Funding-Exploited Children Act (2008)- Discussion
- Monitoring of 2019 OCFS/Youth Bureau Funded Programs

Adjournment: Libby McGuire moved to adjourn the meeting at 5:08pm. Annabelle Atnip seconded.
Motion carried.

Respectfully submitted,
Penny L. Moser, Director
Lewis County Youth Bureau