

Order Number:

NY1725087

Date Job Order Received:

10/05/2026

Number of Openings:

1

Company Name:

Otis Technology

Job Title:

Housekeeper

Minimum Experience Required:

6 Months

Job Description:

Responsibilities: Independently plan and complete scheduled, periodic, and as-needed cleaning of offices, restrooms, cafeterias, entryways, conference rooms, production-support areas, docks, storage areas, locker rooms, and other common spaces. Clean and maintain floors, carpets, fixtures, furnishings, appliances, glass, walls, doors, and high-touch surfaces using approved methods and products. Complete detailed cleaning, including high dusting and removal of cobwebs, mold, mildew, scuffs, debris, and buildup. Collect and dispose of trash, recycling, cardboard, and other waste; maintain collection areas and manage scheduled container placement. Monitor usage, maintain practical inventory levels, restock and organize supplies, and place routine orders for housekeeping, restroom, kitchen, cafeteria, vending, and entryway needs. Support cafeteria and vending operations, including equipment cleaning, inventory monitoring, product ordering, and required cash-control procedures. Perform seasonal, exterior, event-related, and vehicle-interior cleaning and support seasonal equipment placement and storage. Safely operate, clean, and store housekeeping tools and equipment; follow product labels, Safety Data Sheets, chemical-handling procedures, and required personal protective equipment standards. Inspect assigned areas, correct routine deficiencies within established procedures, and promptly report unsafe conditions, damage, maintenance needs, equipment issues, and supply concerns requiring escalation. Complete required schedules and records, verify assigned areas meet established cleanliness standards, adjust priorities as conditions change. Key Competencies: Proficiently performs routine and specialized cleaning with limited supervision. Knowledge of cleaning agents, disinfectants, product labels, Safety Data Sheets, required contact times, dilution requirements, and chemical incompatibilities. Ability to operate floor-care and housekeeping equipment safely and recognize when equipment requires service. change, communicate work-status concerns to the Facilities Supervisor, and perform other assigned facility-support duties. Attend required meetings, training, educational programs, and emergency drills

Job Location:

Lyons Falls, New York 13368

Pay:

\$19.50 - \$22.50 Hourly

Benefits:

No benefits specified.

Hours per Week:

40

Duration:

Full Time, Regular

Work Days:

Monday Thru Friday

Shift

Not specified.

Public Transportation:

Not specified.

Minimum Education Required:

GED

Driver Licenses, Including Endorsements:

Not specified.

How to Apply:

To apply, contact the employer by: Internet

Web-site: <https://otis-technology.gnahiring.com/job/1063537/housekeeper?s=in>