Order Number:
NY1741283
Date Job Order Received:
10/27/2026
Number of Openings:
1
Company Name:
Marshalls
Job Title:
Backroom Coordinator
Minimum Experience Required:
1 Years
Job Description:
Responsible for executing receiving and merchandising standards while ensuring Associates are processing efficiently and effectively, and working as a team. Ensures an excellent customer experience by engaging and interacting with all customers, and maintaining a clean and organized store. Role models exceptional customer service. Creates a positive internal and external customer experience Promotes a culture of honesty and integrity; maintains confidentiality Orchestrates truck delivery, prioritizing the processing of merchandise onto the sales floor Trains and mentors Associates on merchandising and processing principles Ensures merchandise is properly tagged, hung, secured, and coded Communicates with the Coordinator on Duty to ensure efficient flow of goods to sales floor Ensures Associates complete tasks and activities according to store plan; prioritizes as needed Monitors productivity of team and coaches as necessary Organizes and rotates back stock for easy replenishment Maintains and upholds merchandising philosophy and signage standards Maintains all organizational, cleanliness and recovery standards for the backroom area Ensures compliance with recycling and, where applicable, hazardous waste programs Communicates accurately and effectively with management and Associates when setting and addressing priorities; provides progress updates Provides and accepts recognition and constructive feedback Partners with Management on Associate training needs to increase effectiveness Ensures adherence to all labor laws, policies, and procedures Promotes credit and loyalty programs Supports and participates in store shrink reduction goals and programs Promotes safety awareness and maintains a safe environment Other duties as assigned Who Were Looking For: You. Able to work a flexible schedule, including nights and weekends Superior communication and organizational skills with attention to detail Capable of multi-tasking Able to respond appropriately to changes in direction or unexpected situations Team player, working effectively with peers and supervisors Capable of lifting heavy objects with or without reasonable accommodation Able to train others 1 year retail and 6 months of leadership experience
Job Location:
Lowville, New York 13367
Pay:
$17.00 - $17.50 Hourly
Benefits:
Health Insurance, Dental Insurance, Holidays, Retirement/Pension, Life Insurance

Hours per Week:
Not specified.
Duration:
Full Time, Regular
Work Days:
Varies
Shift
Not specified.
Public Transportation:
Not specified.
Minimum Education Required:
Less Than High School
Driver Licenses, Including Endorsements:
Not specified.
How to Apply:
To apply, contact the employer by: Internet
Web-site:
https://www.indeed.com/applystart?jk=02ffaf74d70616f8&from=vj&pos=bottom&mvj=0&jobsearchTk=1k5umqbfvgb35801&spon=0&xkcb=SoBj67M2d-lmo5gTDL0CbzkdCdPP&xfps=a801db41-3112-40b6-b037-2d5eac6fe035&vjfrom=vjs&asub=mob&astse=988cfba91d82659d&assa=1248