

REGULAR MEETING
September 1, 2026

CALL TO ORDER:

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

ROLL CALL:

Legislator Frost, Legislator Kalamas, Legislator Moser, Legislator Lyndaker, Legislator Nortz, Legislator Hanno, Legislator Leviker, Legislator Osborne, Legislator Nellenback, and Legislator Dolhof were present. There were 6 other people present.

INVOCATION & PLEDGE:

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

MINUTES:

Chairman Dolhof declared the August 4, 2026, meeting minutes approved by general consent.

RECOGNITION(S)/PROCLAMATION(S): None

PUBLIC HEARING(S): None

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee have met and recommend to waive the rules to allow action on late resolutions.

Signed by: Jessica Moser
Jeffrey Nellenback
Herb Frost
Thomas Osborne
Barry Lyndaker

Dated: September 1, 2026

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Moser, and carried.

PRESENTATIONS: None

PRIVILEGE OF THE FLOOR: None

CLERK OF THE BOARD REPORT:

Lewis County was awarded \$500,000.00 for the County Infrastructure Grant Program to install complete streets, roadway, and drainage improvements in the Village of Port Leyden on Main Street.

New York Farm Bureau sent a letter that they oppose Senate Bill 7638-B/Assembly Bill 8091-B known as the “Good Food Bill”, citing concerns that the proposed municipal procurement preferences could favor certain agricultural practices beyond existing state and federal requirements. NYFB also raises concerns about vague standards, inconsistent interpretation among municipalities, and the administrative burden of evaluating compliance. The organization supports promoting New York farm products but urges amendments relying on established, regulated standards and programs.

REPORTS OF STANDING COMMITTEES:

Legislator Leviker reported during last week’s General Services Committee meeting, Development Authority of the North Country representatives provided an overview of the 10-year regional Local Solid Waste Management Plan, which has been approved by DEC and now requires adoption by each member county. The plan continues the existing regional solid waste management framework through 2034, with priorities including recycling and diversion, landfill capacity and infrastructure, improved data collection, enforcement, and public education. Adoption will not require new local laws or additional implementation costs.

Legislator Kalamas reported during last week’s Human Services Committee meeting, Planning & Community Development Director Casandra Buell provided an update on efforts to acquire the vacant 9502 Church Street property in Castorland for use as a hospice house. The County continues to work with the Friends of Lewis County Hospice, Lewis County Health System, OPWDD, and OGS to pursue a direct municipal transfer. The property has completed the State surplus process, with OPWDD and OGS continuing the remaining steps. Further information and a proposed resolution will be brought before the Board as the process advances.

Legislator Moser reported during last week’s Finance & Rules Committee meeting, Director of Purchasing Brian Hanno presented PaymentWorks as a potential solution to streamline vendor onboarding and electronic payments while strengthening fraud prevention and internal controls. The system would expand ACH and virtual card payments, reduce reliance on paper checks, and provide enhanced vendor verification and payment security.

Director of Human Resources Caitlyn Smith presented a proposal to replace the Director of Information Technology classification with a Technology Services Manager position. The revised classification is intended to better align responsibilities, compensation, and recruitment with the County’s current technology needs, while maintaining IT staff supervision and providing more direct operational support. A resolution was prepared to establish the new classification and authorize recruitment.

REPORTS OF SPECIAL COMMITTEES:

Legislator Nortz reported that on August 25, Chairman Dolhof, Legislator Nortz, and members of the Hospital Board toured the hospital with Brigadier General Burke, who oversees Army nursing and surgical operations nationwide, and Colonel Duque, Fort Drum Administrator. It was noted that Dr. Klaus will begin performing surgeries at the Hospital Pavilion the following week for Fort Drum soldiers and their families, with the facility being rented by the Army and associated costs covered by the Army.

Legislator Nortz congratulated Jeff Hellinger on his appointment as the new CEO and noted several potential projects under the Rural Health Transformation Program. Agreements have also been finalized with the Fort Drum Regional Health Planning Organization.

An update was provided regarding the County-owned house in Castorland, which will be utilized as a hospice house. The property, which has been unoccupied since 2021, will require some improvements prior to use. Friends of Hospice have committed to covering any program deficiencies for the next three years. Abraham House, an organization based in the Utica-Rome area with extensive experience operating comfort and hospice facilities, has agreed to assist with operating the hospice house. The hospital's 2027 budget process has also commenced.

COUNTY MANAGER REPORT:

County Manager Timothy Hunt reported that the rail corridor within the Village limits was recently mowed to comply with a Village code violation concerning grass exceeding the four-inch height requirement. He clarified that the mowing was conducted solely to address the code violation and ensure compliance.

Mr. Hunt also reported receiving a letter from the New York State Department of Environmental Conservation (DEC) dated August 5 regarding an investigation into historic hazardous waste at the transfer station/old Village dump. The information has been forwarded to the Village, and the County's insurance carriers have been notified. The investigation is a routine process and is expected to include groundwater testing at the site.

The County's budget meetings with all department heads have concluded, and the information is currently being entered and compiled. Mr. Hunt noted that the process has gone well and commended staff for their work and fresh perspective during this year's budget review.

Mr. Hunt advised that the Capital and Personnel budgets will be presented at the next committee meeting. He also anticipates meeting with individual legislators over the next several weeks to review legislative priorities in relation to department head budget requests.

COUNTY TREASURER REPORT: None

REPORT OF THE FINANCE AND RULES COMMITTEE:

RESOLUTION NO. 197 – 2026

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Jeffrey Nellenback, Vice-Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$4,006,999.56 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Nortz, seconded by Legislator Kalamas.

Legislator Moser recused herself from the vote, as several payments included therein are either made payable to her for services rendered as an assigned council or reflect vouchers she approved in that capacity.

The Resolution was then adopted on the 1st day of September, 2026, pursuant to the following roll call vote:

AYES: Osborne, Forst, Nellenback, Kalamas, Leviker, Hanno, Lyndaker, Nortz, and Dolhof.

NAYS: None.

ABSENT: None.

RESOLUTION NO. 198 - 2026

**AUTHORIZING RENEWAL AGREEMENT BETWEEN
LEWIS COUNTY AND TRANE U.S. INC. FOR
HVAC MAINTENANCE SERVICES IN COURTHOUSE BUILDING**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County of Lewis desires to renew an agreement with Trane U.S. Inc. for the purpose of providing maintenance services for Heating, Ventilating, and Air Conditioning ("HVAC") systems for the County Courthouse Building; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby approves the renewal contract with Trane U.S. Inc. to provide Heating, Ventilating, and Air Conditioning ("HVAC") maintenance services for the County Courthouse Building for the period of January 1, 2027 through December 31, 2029 at the following annual costs:

Year 1	1/1/2027 – 12/31/2027	\$41,480.00
Year 2	1/1/2028 – 12/31/2028	\$43,968.00
Year 3	1/1/2029 – 12/31/2029	\$46,606.00

Section 2. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 199 – 2026

**TRANSFER OF FUNDS
BUILDING & GROUNDS DEPARTMENT**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, Lewis County currently leases the Lewis-JCC Education Center to BOCES and has acquired the BOAK Building located on Shady Avenue in the Village of Lowville; and

WHEREAS, funds remain available in the 2026 Building & Grounds Lewis-JCC Education Center (1627) expenditure accounts in an approximate total amount of \$59,224.03; and

WHEREAS, the Building & Grounds Shady Avenue (1629) expenditure accounts will be used to support the operation, maintenance, and other expenses associated with the Shady Avenue facility through December 31, 2026; and

WHEREAS, it is appropriate to transfer the remaining available funds from the Building & Grounds Lewis-JCC Education Center (1627) expenditure accounts to the Building & Grounds Shady Avenue (1629) expenditure accounts to support expenses associated with the Shady Avenue facility for the remainder of the 2026 fiscal year;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators authorizes the transfer of the remaining available 2026 expenditure appropriations from the Building & Grounds Lewis-JCC Education Center (1627) expenditure accounts in the approximate total amount of \$59,224.03 to the corresponding Building & Grounds Shady Avenue (1629) expenditure accounts, as necessary to support expenses incurred through December 31, 2026.

Section 2. The 2027 Building & Grounds Shady Avenue (1629) budget accounts have been established and shall be funded through the normal County budget process.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 200 - 2026

**AUTHORIZING AN AGREEMENT BETWEEN LEWIS COUNTY AND
O'TOOLE LAW GROUP FOR SPECIAL LEGAL COUNSEL SERVICES**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Board of Legislators previously adopted Local Law No. 3 of 1983, establishing a Public Utility Service Agency “to construct, lease, purchase, own, acquire, use and/or operate a public electric utility service”; and

WHEREAS, Lewis County has in recent decades developed into a major exporter of electricity through hydroelectric, solar, and wind energy generating systems, while energy costs in the county continue to grow year over year; and

WHEREAS, Lewis County seeks to retain specialized legal counsel to assist with the evaluation, structuring and establishment of county utility services which could contract for or otherwise purchase low-cost electric energy from local energy systems for the benefit of county residents and businesses; and

WHEREAS, the Board of Legislators has determined that O'Toole Law Group, located at 710 Latta Rd Suite 101, Rochester, New York 14612, possesses the requisite expertise and experience to provide such specialized services; and

WHEREAS, the County and O'Toole Law Group have negotiated an agreement whereby O'Toole Law Group shall provide special legal counsel services for a period commencing September 1, 2026, and concluding December 31, 2027, at a total cost not to exceed \$20,000.00, to be funded from the Law Department Budget; and

WHEREAS, the Board of Legislators finds it in the best interest of Lewis County to authorize this agreement;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators of Lewis County hereby authorizes an agreement between Lewis County and O'Toole Law Group, for the provision of special legal counsel services to assist with the evaluation, structuring and establishment of county utility services, for a period commencing September 1, 2026, and concluding December 31, 2027, at a total cost not to exceed \$20,000.00 and based on hourly rate schedules.

Section 2. That the cost of this agreement in the amount of \$20,000.00 shall be funded from the Law Department Budget.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such agreement upon such form as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 201 - 2026

**AMENDING 2026 LEWIS COUNTY COMPENSATION PLAN
TO INCREASE DISTRICT ATTORNEY SALARY**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, under New York State Judiciary Law §183-a, the full-time District Attorney salary in Lewis County is mandated to be the same as the County Court Judge's salary; and

WHEREAS, the New York State 2026 Budget and the New York State 2026 Office of Court Administration Budget includes an increase in the annual compensation for New York State Supreme Court Justices to \$237,300.00 and an increase in the County Court Judges' annual salary to \$225,600.00, effective April 1, 2026; and

WHEREAS, this New York State budget change results in a mandatory increase to the Lewis County District Attorney's salary to \$225,600.00, effective and retroactive to April 1, 2026, representing an increase of \$4,400.00 from the current budgeted salary of \$221,200.00; and

WHEREAS, the Board of Legislators seeks to authorize an amendment to the 2026 compensation plan to comply with this state mandate;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an amendment to the 2026 compensation plan to increase the District Attorney mandated salary from \$221,200.00 to \$225,600.00, effective and retroactive to April 1, 2026.

Section 2. The Lewis County Board of Legislators directs the County Treasurer to adjust the payroll to reflect this \$4,400.00 increase in salary, to pay any retroactive compensation owing from April 1, 2026 through the date of this resolution.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such documents as may be necessary to effectuate this resolution, upon such form as may be approved by the County Attorney, together with the County Treasurer.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 202 - 2026

**AMENDING COMPENSATION PLAN WITH REFERENCE TO
THE INFORMATION TECHNOLOGY DEPARTMENT**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County has reviewed its current information technology leadership structure and the operational and technical needs of County departments and determined the existing Director of Information Technology does not accurately reflect the responsibilities of the County's current technology environment; and

WHEREAS, the County has determined that a Technology Services Manager classification will more accurately communicate the nature and level of the position to prospective candidates and improve the County's ability to recruit qualified applicants; and

WHEREAS, the proposed Technology Services Manager position should be established at Grade 6 of the Exempt Compensation Plan and is intended to provide countywide leadership of technology services, coordination of service priorities, and reliable support to County departments;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Information Technology Department, for the following:

<u>ABOLISH</u>	<u>STATUS</u>	<u>RATE</u>
Director of Information Technology	Full-Time	\$76,000 - \$108,172
<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Technology Services Manager	Full-Time	\$62,000 - \$88,245

Section 2. That the Human Resources Department is hereby authorized to discontinue recruitment for the vacant Director position and recruit for and fill the position of Technology Services Manager in accordance with applicable County policies and Civil Service requirements.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 203 - 2026

**AUTHORIZING ACCEPTANCE OF NORTHERN NEW YORK COMMUNITY
FOUNDATION 2026 GEORGE R. DAVIS FUND FOR LOWVILLE AWARD TO
PURCHASE EQUIPMENT FOR THE OFFICE FOR THE AGING MEAL PROGRAM**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Lewis County Office for the Aging applied for and was awarded \$6,000.00 from the George R. Davis Fund For Lowville of the Northern New York Community Foundation toward the purchase of new freezer and cooling equipment for the Office for the Aging Meal program.

WHEREAS, the grant will cover up to \$6,000.00 toward the purchase of the new equipment; and

WHEREAS, the Office for the Aging will use the Unmet Needs fund to cover any additional expenses beyond the grant award; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize the acceptance and appropriation of this award;

NOW, THEREFORE, BE IT RESOLVED, as follows;

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Office for the Aging to accept the award for \$6,000.00 to purchase new equipment for the Meal Program.

Section 2. The Chair or Vice Chair of the Board of Legislators, be and the same, is hereby authorized to accept the funding, sign contract documents, appropriate the project funding to the Office for the Aging budget, and to purchase the Meal Program freezer and cooling equipment.

Section 3. This resolution shall take effect immediately.

Move by Legislator Frost , seconded by Legislator Moser , and adopted on the 1st day of September, 2026.

RESOLUTION NO. 204 - 2026

**AUTHORIZING LEWIS COUNTY TO APPLY FOR 2026 NORTHERN BORDER
REGIONAL COMMISSION CATALYST FUNDING TO COMPLETE
INFRASTRUCTURE PROJECTS IN THE VILLAGE OF PORT LEYDEN**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department desires to apply for up to \$3,000,000.00 in financial assistance to assist with the completion of roadway, complete streets, and other supportive infrastructure projects under the 2026 Northern Border Regional Commission (NBRC) Catalyst Program; and

WHEREAS, if awarded, the grant requires a commitment of a 20% match from the County, which would be covered by a combination of Lewis County Highway Funds, CHIPS funds, and other eligible grants; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows;

Section 1. The Lewis County Board of Legislators hereby authorizes the Chair or Vice Chair of the Board of Legislators to sign the Letter of Intent, and application for 2026 Northern Border Regional Commission (NBRC) Catalyst Program funding in an amount not to exceed \$3,000,000.00 to implement roadway, complete streets, and other supportive infrastructure projects in the Village of Port Leyden, and if awarded, to accept the funding, send out an RFP, award a bid to the lowest responsible bidder in compliance with the funding, and sign contract documents upon review and approval of the County Attorney.

Section 2. The Board of Legislators hereby authorizes the Planning and Community Development Department to submit the signed Letter of Intent and online application, and if awarded, directs the Treasurer to appropriate the funding to the Lewis County Highway Department's budget.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 205 - 2026

**AUTHORIZING LEWIS COUNTY TO SERVE AS APPLICANT FOR
THE NEW YORK STATE EMPIRE STATE DEVELOPMENT
BUSINESS FOOD WASTE MITIGATION GRANT PROGRAM**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Planning & Community Development Department of the County of Lewis seeks to advance sustainable waste management practices and reduce food waste through participation in the New York State Empire State Development (ESD) Business Food Waste Mitigation Grant Program; and

WHEREAS, the County of Lewis proposes to serve as the lead applicant for said grant program, with Red Barn Meats, a local business entity, serving as the project's co-implementor and Farm Credit East serving as the grant writer and administrator should the County be awarded funding; and

WHEREAS, the Board of Legislators finds it in the best interest of the County of Lewis and the Planning & Community Development Department to authorize submission of an application for this grant opportunity to support local agricultural sustainability and waste reduction initiatives;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The County of Lewis is hereby authorized to serve as the applicant for the New York State Empire State Development Business Food Waste Mitigation Grant Program, with Red Barn Meats designated as the project's co-implementor and Farm Credit East designated as the grant writer and administrator.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to execute all applications, agreements, and documents necessary to submit the grant application, upon such form as may be approved by the County Attorney, together with the Director of Planning & Community Development.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 206 - 2026

AUTHORIZING SETTLEMENT AGREEMENT WITH CHARTER COMMUNICATIONS OPERATING, LLC TO CLOSE FREE PUBLIC WI-FI PROGRAM

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, Lewis County entered into Service Order No. 12706541 with Charter Communications Operating, LLC, on behalf of itself and its operating subsidiaries ("Spectrum"), for the provision of Business Internet and Managed Wi-Fi Services at multiple locations throughout Lewis County; and

WHEREAS, following installation of the services, certain issues arose concerning features and functionality associated with the Managed Wi-Fi Services, resulting in claims by Lewis County regarding the services provided pursuant to the Service Order; and

WHEREAS, Lewis County and Spectrum have negotiated a proposed Settlement Agreement and Release to fully and finally resolve the parties' differences and claims relating to the Service Order arising prior to the effective date of the Settlement Agreement; and

WHEREAS, pursuant to the proposed Settlement Agreement, Spectrum will provide services for a six-month holdover period commencing April 1, 2026, and will provide Lewis County with a credit in the amount of \$58,082.70, such that the County will not be responsible for service charges during said holdover period; and

WHEREAS, the proposed Settlement Agreement further provides that the Managed WiFi Services will be disconnected effective October 1, 2026, after which Spectrum will continue to provide Business Internet Services and Lewis County will be responsible for applicable charges for those services in accordance with the existing Service Order; and

WHEREAS, during the holdover period, the Managed Wi-Fi Services will be provided on an "AS IS, WHERE IS" basis without an obligation by Spectrum to provide repair or support, and Lewis County will provide notice of the October 1, 2026 disconnection date to the municipalities where the Managed Wi-Fi Services are currently provided; and

WHEREAS, in consideration of the obligations set forth in the Settlement Agreement, Lewis County will release Spectrum from claims arising prior to the effective date of the Settlement Agreement relating to the subject Service Order, as more particularly set forth in the proposed Settlement Agreement and Release; and

WHEREAS, the Lewis County Board of Legislators has reviewed the terms of the proposed Settlement Agreement and Release and finds that approval and execution of the Agreement is in the best interests of Lewis County;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves the proposed Settlement Agreement and Release between Lewis County and Charter Communications Operating, LLC, on behalf of itself and its operating subsidiaries, substantially in the form presented to this Board.

Section 2. The Chair of the Lewis County Board of Legislators is hereby authorized and directed to execute the Settlement Agreement and Release on behalf of Lewis County, together with such other documents as may be reasonably necessary to effectuate the settlement, subject to review and approval as to form by the Lewis County Attorney.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on this 1st day of September, 2026.

RESOLUTION NO. 207 - 2026

**AUTHORIZING AGREEMENT BETWEEN LEWIS COUNTY
AND EPOCH HEALTH SOLUTIONS, LLC**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Lewis County Public Health Department ("Public Health") requires periodic medical record audits to ensure compliance with New York State Department of Health Diagnostic and Treatment Center (D&TC) regulations for medical record documentation and storage, and Public Health does not have a medical record professional on staff to conduct such audits; and

WHEREAS, Public Health has previously contracted with Epoch Health Solutions, LLC, Saratoga Springs, NY, for general medical record consulting services, which included review of the medical record management process, review of the medical record auditing process, review of medical record storage, provision of annual updates, conducting medical record audits and providing reports to Public Health's Quality Assurance Committee; and

WHEREAS, the previous agreement has expired and Public Health wishes to enter into a new three-year (3-year) agreement for the period September 1, 2026 through August 31, 2029. The new agreement will provide for Epoch Health Solutions to conduct two (2) audits during the three-year (3-year) term, at a cost of \$4,600.00 per audit (\$9,200.00 total), to be funded entirely from Article 6 State Aide; and

WHEREAS, the Lewis County Board of Legislators wishes to authorize said agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between Lewis County Public Health Department and Epoch Health Solutions, LLC provide generalized medical record consulting services to include the review of medical record management, auditing, storage and provision of annual updates and conduct medical record audits and provide a report to the Public Health Quality Assurance Committee.

Section 2. The term of this Agreement shall be September 1, 2026 through August 31, 2026 at a cost not to exceed \$4,600.00 per audit (\$9,200.00 total).

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 208 - 2026

**AUTHORIZING AN AGREEMENT BETWEEN LEWIS COUNTY AND
PAYMENTWORKS, INC. (CARAHSOFT) FOR
VENDOR MANAGEMENT SOFTWARE**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, through its Purchasing Department, seeks to enhance its accounts payable operations by implementing a vendor management software solution to securely monitor and manage all accounts payable data; and

WHEREAS, after evaluation, the Board of Legislators has determined that PaymentWorks, Inc., a Delaware corporation, with principal offices located at 11493 Sunset Hills Road, Suite 100, Reston, Virginia 20190, and operating through its authorized reseller Carahsoft Technology Corporation, is qualified to provide such vendor management software services; and

WHEREAS, the proposed agreement calls for a three-year period, commencing September 21, 2026 and concluding December 31, 2029, at a total contract cost of \$88,200.00 (\$24,500.00 annually), to be funded from the County's purchasing card (p-card) revenue; and

WHEREAS, the 2026 County budget initially projected \$2,000.00 in revenue from p-card transactions; and updated estimates now indicate that actual p-card revenue for 2026 will likely total \$14,700.00, thereby resulting in additional funds available for appropriation; and

WHEREAS, by appropriating these additional p-card revenues, the County can increase the expenditure line to cover the implementation costs associated with the PaymentWorks vendor management software agreement;

WHEREAS, the Board of Legislators finds it in the best interest of the County of Lewis to authorize this agreement to improve accounts payable operations and vendor data security and to appropriate additional p-card revenues;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators of the County of Lewis hereby authorizes an agreement between the County of Lewis and PaymentWorks, Inc. (Carahsoft), for the provision of vendor management software services, for a three-year period commencing September 21, 2026 and concluding December 31, 2029, at a total cost not to exceed \$88,200.00 (\$24,500.00 per annum), to be funded from p-card revenue.

Section 2. That the County shall utilize the vendor management software to securely monitor and manage all accounts payable data and vendor information in accordance with the terms and conditions of the agreement.

Section 3. The Board of Legislators hereby authorizes the County Treasurer to appropriate \$14,700.00 in additional p-card revenue, to fully fund the implementation costs of the PaymentWorks vendor management software, as outlined in the agreement, as follows:

Increase Revenue:

A0105000 327010 Refund for P Cards	\$14,700.00
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Increase Expenditure:

A0105000 440901 IT Services Costs	\$14,700.00
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Section 4. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such agreement, together with the Purchasing Department Director, upon such form as may be approved by the County Attorney.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 209 - 2026

**SEQRA REVIEW OF THE ADDITION OF
0.9 MILES OF NEW TRAIL INTO THE LEWIS COUNTY TRAIL
SYSTEM AND DECLARING NO SIGNIFICANT IMPACT
(Millers Trail)**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 4-2026) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, “A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”, as most recently amended and re-stated per Local Law No. 4-2026, “A LOCAL LAW AMENDING LOCAL LAW NO. 3-2019: THE RE-ESTABLISHED LEWIS COUNTY TRAIL SYSTEM ” (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular, the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 0.9 miles to be added to the Lewis County Trail System. The proposed trail is located in the Town of

Osceola, Tax Map Parcels: 384.00-01-25.00 and 384.00-01-8.1, owned by Frank L. Miller and Juanita Yerdon-Miller; and

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail on these properties. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail, on the identified parcels located in the Town of Osceola to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the properties, the Board of Legislators hereby finds and determines that:

- a. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- b. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- c. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- d. The investigation and analysis of the described trail on Parcel No. 384.00-01-25.0 and 384.00-01-8.1 does not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 0.9 miles of trail identified as Parcel No. 384.00-01-25.0 and 384.00-01-8.1 in the Town of Osceola, to the Lewis County Trail System, will not result in a significant environmental impact.

Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and no further action need be taken with regard to the County's environmental review of

the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Moser , and adopted on the 1st day of September, 2026.

**LOCAL LAW (INTRODUCTORY NO. 7-2026)
COUNTY OF LEWIS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 2-2022: THE AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN

BE IT ENACTED by the Board of Legislators of the County of Lewis, as follows:

SECTION 1. TITLE

This Local Law shall be known as “**THE 2026 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN**”.

SECTION 2. STATUTORY AUTHORITY

This local law is enacted pursuant to Municipal Home Rule Law (“MHL”) § 10(1)(i), which provides that a county may adopt local laws relating to its property, affairs or government provided it is not inconsistent with the provisions of the constitution or any general law.

SECTION 3. LEGISLATIVE FINDINGS

The Board of Legislators makes the following findings in support of this Local Law:

A. Planned special events include but are not limited to sporting events, concerts, parades, walking and running events, bicycle races, and motorized vehicle rallies. These types of events can have direct and indirect impacts on county/town properties, roads, trails. There are several events organized and held in Lewis County where county/town roads, county/town public rights-of-way, trails, parks, and lands are used for the event, or are adversely affected by the event activities because of road closure, traffic congestion, parking concerns, damage to town and county roads, etc.

B. The occurrence of such events as described and defined herein may place an unwarranted burden on the County/Town resources related to the provision of emergency services, law enforcement, health and sanitary services, road and property repairs, and similar items, depending upon the special event, its size, and the conduct of participants.

C. The purpose of this law and the requirement for a permit and fee for same, is to enable the county and town to be able to anticipate the impacts posed by the event and to coordinate efforts of various departments and other municipalities which may be affected by the special event; to take appropriate steps and measures to provide for the safety of event participants and residents; and to provide for the least impact on the county and town roads, trails, and lands.

D. When a person(s), corporation(s), organization(s), landowner(s), lessee(s) and others seek to conduct a special event on county roads and/or county property, town roads and/or town property of any town who opts into this law, provision must be made for adequate financial assurance to protect persons and property (both public and private) within the County. The Board of Legislators of Lewis County therefore finds and declares that it is necessary for government protection, order, conduct, safety, health and well-being of persons and county/town property, that certain rules and regulations be established for special events involving county roads, trails, parks and other lands, as well as town roads and other town property of any town who opts into this law and, further, that it is necessary to adopt under the police power of the County, a local law to regulate and license by permit the holding of such special events on or effecting access and use of County or Town roads, trails, parks and other lands.

SECTION 4. DEFINITIONS

FOR PURPOSES OF THIS LOCAL LAW:

A. The word "person" shall be deemed to include any person, persons, firm, company, corporation, partnership, association, club, limited liability company, limited liability partnership, joint venture, owner or lessee of real property, promoter, sponsor, or any other group or organization whether formalized or not.

B. The term "any Town who opts in" or "opted-in Town" shall mean a Lewis County town who executes an Inter Municipal Agreement (IMA) with the County in which the town agrees, *inter alia*, to adopt this Local Law for special events held on its town roads or other town property.

C. "Special motorized event" shall mean any outdoor gathering of ONE HUNDRED FIFTY or more participants involving vehicles, motorcycles, ATV/OHVs, UTVs, snowmobiles, or other motorized equipment, or any combination thereof which involve:

1. Any gathering or organized event taking place on County roads, trails or other property which may interfere, impede or obstruct the flow of traffic or which does not comply with normal traffic regulations or controls; or

2. Any event intended to include and/or to take place on the Lewis County Off Highway Vehicle (OHV) Trail System.

3. Any gathering or organized event taking place on an opted-in Town road, trail or other property which may interfere, impede or obstruct the flow of traffic or which does not comply with normal traffic regulations or controls. Any ATV/OHV

event on Town roads SHALL will require users/participants to obtain a Lewis County OHV permit.

4. Any snowmobile events of 150 participants or more, even if held on private property, will require a permit where the event may interfere, impede or obstruct the flow of traffic or which does not comply with normal traffic regulations or controls on County roads or opted-in Town roads; or where the snowmobile activity or event on private property may result in damage to County roads or lands or roads and lands of opted-in Towns; or where the snowmobile activity or event requires placement of signage or pavement markings on County roads or Town roads for Towns who have opted into this law.

D. "Special non-motorized event" shall mean gatherings of TWO HUNDRED FIFTY (250) or more persons and their activities on county-owned or opted-in Town-owned roads, trails or other properties.

SECTION 5. PERMITS

A. No person may organize, operate, promote, or conduct a special event as defined above on a County or opted-in Town road, trail, park or other land in Lewis County, without first obtaining a permit to do so from the Lewis County Director of Recreation, Forestry and Parks (DRFP).

B. The Director of Recreation, Forestry and Parks will consult with the County Superintendent of Highways, the Emergency Management Director, the Lewis County Sheriff, the Town Superintendent of Highways and Supervisor of the opted-in Town(s) that are the situses of the proposed event, and any other relevant County or Town Department(s), as the event may warrant in processing the permit application.

SECTION 6. PERMIT APPLICATION PROCESS AND FEE

A. All applications shall be made to the Lewis County Director of Recreation, Forestry and Parks, by submission of three (3) copies to the DRFP, or by online application, by the person(s) sponsoring or running the event involving County and/or opted-in Town roads, trails, park or other lands, or by the duly authorized agent or attorney thereof. The appropriate application fee, if required, as set forth in the fee schedule in effect for said event permit, must be submitted with the application along with all the other documentation required therein. No action will be taken upon any application until it is deemed complete by the Director of Recreation, Forestry & Parks, in consultation with the appropriate County and opted-in Town Departments.

B. 1. The non-refundable application fee charged for a special event permit shall be in accordance with the fee schedule set forth under Section 10 of this Local Law. The fee schedule may be amended from time to time, by Resolution adopted by the Lewis County Board of Legislators.

2. A permit application fee shall not be required for any special event that is otherwise licensed, sponsored or organized in whole or in part by the County or opted-in Town, or any other municipal government located within the County; but said municipality shall submit an application for the event.

3. The County Director of Recreation, Forestry & Parks will have the discretion to waive the requirement of a permit fee depending upon the nature of the event (parade, wedding, etc.), consistent with the purpose of this local law and permit process to have County and local towns know when there are events which can cause disruption, safety concerns, and potential damage to life and property, with the need for emergency services.

C. The application for a permit hereunder shall be made in writing or submitted online upon such form or forms as may be crafted by the Director of Recreation, Forestry & Parks (DRFP), and shall be submitted to the DRFP at least sixty (60) days prior to the first day such special event is anticipated to be held. Such application shall include the following information:

1. The applicant's name, age, and residence address; if the applicant is a corporation, partnership or association, the name of the entity, address for its principal office, together with the names and addresses of its directors, partners or associates. If the applicant is not a resident or have a place of business within Lewis County, the name of a natural person, over the age of eighteen (18) years of age who resides within Lewis County and who is authorized by the applicant and who shall agree by acknowledged statement to accept service of notices and summons on behalf of the applicant with respect to this application, the conduct of the outdoor public assembly or any other matter relating to the enforcement of this Local Law;

2. The proposed dates and hours of operation for the proposed special event, and a description of the event;

3. The expected minimum and maximum number of persons and vehicles/other equipment, if any, per day of the event to use the roads and/or property(s), if any, per day and collectively;

4. A description of the purpose for the special event and the activities to take place thereat, including without limitation, concessions, entertainment, vehicles, equipment, etc.;

5. The admission/participation fee to be charged, if any.

D. 1. After careful review and consultation with other County and/or Town Departments as may be required, the DRFP shall determine whether the permit application will be approved or denied. The DRFP shall communicate her decision on the application in writing, by issuing a permit with any and all conditions to which the applicant may be required to meet prior to and during the event. If denied, the DRFP shall indicate the reason for such denial.

2. Simultaneously with notification of approval/denial of a permit to the applicant, the DRFP shall notify the County Manager, Board of Legislators, any appropriate County Departments, and any appropriate Town Supervisor and Highway Superintendent of the special event permit issued/denied, including any

conditions and information on the type of event, date, location, estimated size, and any other relevant information.

E. 1. Depending upon the activities and estimated size of assembly of persons and vehicles participating in the special event, the applicant shall be required to comply with any and all other applicable State and Local Laws, [including but not limited to NYS Department of Health rules and regulations pertaining to mass gatherings (assembly of 5,000 people or more), Public Health Law §225, and Lewis County Local Law No. 2- 1970 (mass assembly of 10,000 people or more)], with the application reviewed and approved by the Public Health Director, Emergency Management Director, Lewis County Sheriff, Superintendent of Highways, and any other relevant County and/or Town Department(s) requested by the DRFP.

2. In such cases, the DRFP will notify the applicant of the additional review before the application will be deemed fully submitted. The preliminary application may then be reviewed and commented upon by those appropriate Department to determine from the information supplied, the potential effect or impact the proposed special event and assembly will have upon the public health, safety, and welfare of the people and property of Lewis County.

F. The County, through the DRFP, shall have the right, in its sole discretion, at any time to terminate the permit, or any portion thereof, should it be necessary due to County and/or Town operations, conditions, or other circumstances which may arise. Any termination of the permit shall not constitute a breach of the permit, and no liability shall be incurred by or arise against the County and/or any opted-in Town, its agents and employees for loss of profits or any other damages.

SECTION 7. CONDITIONS OF USE AND INSURANCE REQUIREMENTS

A. Neither the County nor any opted-in Town affirms that the County-owned or Town-owned road/trail/site/property affected by or used for the special event has been designed, constructed, or maintained for the purpose of the activity/conduct of the event. The application shall state that the applicant and all its participants assume full risk and responsibility for the event, and shall hold the County/ opted-in Town harmless with respect to any claim by the event applicants and its participants. The applicant and its participants assume full risk and responsibility for planning and conducting a safe and orderly event that does not expose participants or the public to any unreasonable hazards, with minimal disruption to normal uses of the roads, trail system and municipal properties. The applicant bears responsibility for properly determining whether the County and/or Town site(s) is/are suitable for the purpose of safely conducting the event. The County makes no representations about the suitability of County roads or trails for the proposed use by the applicant/permittee and event participants.

B. The applicant shall exercise due care in its use of the municipal property and shall upon the expiration, termination or cancellation of the issued permit, surrender the municipal property/site in as good a condition as on the effective date of the permit. Depending upon the nature of the event and the anticipated number of participants, the issuance of a permit may be conditioned upon an undertaking, bond or guaranteed deposit, to guarantee restoration of the municipal property(s) to its previous condition.

C. The applicant/permittee agrees to notify the DRFP or any other municipal official designated to receive notification about any hazardous or unsafe conditions, and about any accidents that occur during the event immediately upon the discovery of such condition or accident.

D. At the time a permit is issued, the DRFP shall provide the applicant/permittee with a statement of responsibilities and obligations of the Applicant/Permittee. Said statement shall be signed by the applicant/permittee and returned to the DRFP forthwith. The statement of responsibilities and obligations shall include any insurance requirements specifically required under this local law, together with such other itemized non-insurance related responsibilities the DRFP may deem appropriate for the event. To the extent this local law requires insurance, the applicant/permittee shall provide the DRFP with proof of insurance prior to the commencement of the event, i.e., a certificate of insurance in full force and effect prior to and during the event which shall include but not be limited to the following coverage, if applicable:

1. Workers' Compensation and Disability Insurance as required by New York State for any and all employees.

2. Automobile and/or other motorized vehicle insurance. The applicant shall maintain automobile, other vehicle and equipment policy(s) insurance against liability for bodily injury, death, damage to property and other coverages relating to the use, operation, loading or unloading of any automobiles, motorized vehicles and other equipment on and around the event site, in an amount not less than \$1,000,000.00. If the event involves participants' use of motorized vehicles (autos, ATVs, UTVs, motorcycles, motorbikes, snowmobiles, etc.) it is the applicant/permittees' responsibility to ensure that all participants' motorized vehicles are properly licensed, registered and insured, as may be required under state law. Motorized vehicles that are not required to be licensed or insured under state law shall nevertheless be insured, carrying minimum limits of \$25,000 (per person)/\$50,000 (per accident) for injuries, \$50,000 (per person)/\$50,000 (per accident) for death and \$10,000 for property damage. Participants must carry proof of insurance with them at all times while riding. The DRFP may accept a written and signed acknowledgment from the applicant that all participants are insured as proof of automobile and/or motorized vehicle insurance.

E. In addition to the protection afforded to the County and any opted-in Town in which the event is occurring, by the insurance provisions hereinabove set forth,

neither the County or Town(s) shall be liable for any damage or injury to the applicant, employees, event organizers, volunteers, participants, or any other person, or to any of their property occurring during the event and/or on the event site covered by the permit. The applicant/permittee agrees to defend, indemnify and hold harmless the County of Lewis, and its agents and any opted-in Town effected by this event from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees and road damage, arising out of any claim for personal injuries, property damage or wrongful death associated in any way with the applicant's or participants' use of the permitted site/property, or in any way related to the event, no matter how caused. The County and Town make no representations as to the condition of the property for the use intended by the event participants and organizers.

F. The DRFP, (in consultation with the County Manager, County Attorney, County Superintendent of Highways and any other appropriate and relevant municipal official) will have the discretion to determine whether the applicant, any sponsors of the event, and any participants in the event may be required to execute indemnification agreements and waivers of liability benefitting the County and any Opted-in Towns.

SECTION 8. PENALTIES FOR NON-COMPLIANCE AND ENFORCEMENT

A. If after a permit is issued (but prior to the actual event), the County determines, through its lawful agent(s) and designees, that any of the items required as conditions under the permit are not adhered to or accomplished within the required time limits, then the permit may be immediately terminated by action of the DRFP, after notification to the County Manager, Board of Legislators, and the appropriate Opted-in Town Supervisor. Notice of such termination shall be in writing and delivered to the applicant at the mail address and e-mail address set forth in the application.

B. 1. Any person (as defined in this Local Law) who shall organize, promote, conduct or cause to be conducted a special event on County roads, trails, or other county property and/or on opted-in Town roads, trails, or other Town property as defined in this Local Law, without having a written permit in accordance with the provisions of this law, shall be deemed to have violated this Local Law.

2. Any person not applying for an event permit shall be subject to a civil penalty, enforceable and collectible by the County of Lewis in any court of competent jurisdiction within the County of Lewis as follows :

a. in the amount of \$50.00 - \$500.00 for holding a non-motorized event (250 or more participants), depending upon the nature, size, location and municipalities involved.

b. in the amount of \$500.00 - \$1,000.00, plus an additional \$5.00 per participant for holding a motorized event (150 or more), depending upon the nature, size, location and municipalities involved. The \$5.00/per participant fine fee for

failure to obtain the permit will be deposited into a special fund for distribution among participating municipalities affected by the event, pursuant to the terms of the IMA.

3. Any person and/or participant in a special motorized event who rides outside of the designated travel areas for the event on a County or Town road/trail/property (*for example*, riding on the road shoulder, drainage ditches, etc.) shall incur a fine of \$1,000.00.

4. In addition to the above penalty(s), the County of Lewis or a Town who has opted into this local law, who is directly adversely affected by the special event, may maintain an action or proceeding in a Court of competent jurisdiction to compel compliance with or to restrain by injunction, the violation(s) of this local law, and to seek recovery of any and all damages incurred as a result of noncompliance with this local law.

SECTION 9. SEPARABILITY

If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 10. FEE SCHEDULE

Applications for a special event permit shall be accompanied by a permit fee in an amount set from time to time by County Board of Legislators resolution (Note: If the event involves 10,000 or more participants, applicant is subject to permit fees as set forth under Local Law No. 2-1970, Mass Gatherings), made payable to Lewis County, unless waived by the Director of Recreation, Forestry and Parks, in the Director's sole discretion. The permit fee amount will remain in effect until amended by the Lewis County Board of Legislators by an adopted resolution.

SECTION 11. EFFECTIVE DATE

This Local Law shall become effective immediately after filing with the office of the New York Secretary of State.

RESOLUTION NO. 210 - 2026

**FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 7-2026), COUNTY OF LEWIS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators, a proposed Local Law entitled "THE 2026 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN."

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing for the above proposed Local Law will be held on October 6, 2026, at 5:00 p.m. before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York to hear all persons for or against such local law.

Section 2. At least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 211 - 2026

**INCREASING FEES ON CERTAIN ITEMS AT
LEWIS COUNTY TRANSFER STATIONS FOR THE
SOLID WASTE DEPARTMENT**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to NYS County Law § 226-b and Lewis County Local Law No. 5-2025, the Board of Legislators is authorized to establish, by resolution, schedules of rates or fees to be charged for solid waste collection and disposal at transfer stations, and the Lewis County Surcharge for direct haulers to the DANC landfill; and

WHEREAS, the County wishes to amend its fee schedule to increase the fee for Municipal Solid Waste (residential and commercial) from \$110.00 per ton to \$120.00 per ton, the fee for Construction Debris from \$110.00 per ton to \$120.00 per ton, and the fee for Bulk Tires (20 inches or less) from \$260.00 per ton to \$300.00 per ton; and

WHEREAS, the Lewis County Solid Waste Department seeks to have the Board of Legislators authorize and approve these increases effective January 1, 2027;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Board of Legislators hereby amends the Solid Waste fee schedule to reflect an increase in the fee for Municipal Solid Waste (residential and commercial) from \$110.00 per ton to \$120.00 per ton, the fee for Construction Debris from \$110.00 per ton to \$120.00 per ton, and the fee for Bulk Tires (20 inches or less) from \$260.00 per ton to \$300.00 per ton.

Section 2. The Lewis County Board of Legislators hereby authorizes and approves these increases for Lewis County Solid Waste Department effective January 1, 2027.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 212 - 2026

**ADOPTING THE DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
2026–2035 LOCAL SOLID WASTE MANAGEMENT PLAN**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to Lewis County Legislative Resolution No. 325, adopted in 2010, the County designated the Development Authority of the North Country (the "Authority") to serve as the Planning Unit responsible for preparing, implementing, maintaining, and updating the County's Local Solid Waste Management Plan (LSWMP) in cooperation with the other member counties of the regional Planning Unit; and

WHEREAS, the Authority has prepared the 2026–2035 LSWMP on behalf of the Planning Unit in accordance with the requirements of 6 NYCRR Part 366; and

WHEREAS, throughout the development of the 2026–2035 LSWMP, the Authority provided draft materials and progress updates to the member counties and other Planning Unit stakeholders for review and comment through meetings, presentations, correspondence, and other outreach efforts, and incorporated appropriate feedback into the final Plan; and

WHEREAS, the New York State Department of Environmental Conservation (NYSDEC) has determined that the LSWMP is approvable, contingent upon adoption by each member county of the Planning Unit; and

WHEREAS, the County Legislature recognizes the importance of maintaining a coordinated regional approach to solid waste management and supports the continued implementation of the LSWMP through the Authority;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby adopts the Authority 2026–2035 LSWMP, with such adoption to become effective upon approval of the LSWMP by the NYSDEC.

Section 2. The Lewis County Board of Legislators agrees to implement and maintain the solid waste management system described in the approved LSWMP in cooperation with the Authority and the other member counties of the Planning Unit.

Section 3. The Lewis County Board of Legislators agrees to participate in and support the preparation and submission of biennial LSWMP updates, as required by

6 NYCRR Subpart 366-5.

Section 4. The Clerk of the Board is hereby authorized and directed to execute and certify this Resolution and to provide a certified copy to the Authority for submission to the NYSDEC as part of the Planning Unit's request for final approval of the 2026–2035 LSWMP.

Section 5. This Resolution shall take effect immediately upon its adoption.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

**LOCAL LAW (INTRODUCTORY NO. 6– 2026)
COUNTY OF LEWIS**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

A LOCAL LAW TO AUTHORIZE OVERRIDING THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-c (A/K/A “2% TAX CAP”) FOR THE LEWIS COUNTY 2027 BUDGET

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION 1. TITLE

This Local Law shall be known as “**A LOCAL LAW TO AUTHORIZE OVERRIDING THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-c (A/K/A “2% TAX CAP”) FOR THE LEWIS COUNTY 2027 BUDGET.**”

SECTION 2. LEGISLATIVE FINDINGS

The Board of Legislators for the County of Lewis hereby finds and determines that the anticipated budgetary needs for fiscal year 2027 require that Lewis County adopt the appropriate legislation necessary to override the tax levy limit established by General Municipal Law § 3-c, and more commonly referred to as the “2% tax cap”.

SECTION 3. ENACTMENT AUTHORITY

This Local Law is adopted pursuant to authority provided in section 10 of the Municipal Home Rule Law of the State of New York as well as the specific authority found in General Municipal Law § 3-c [5].

SECTION 4. OVERRIDE AUTHORIZATION

The Board of Legislators be and the same is hereby authorized to adopt a budget for fiscal year 2027 that exceeds the “tax levy limit” as that term is defined and calculated pursuant to the provisions of General Municipal Law § 3-c.

SECTION 5. EFFECTIVE DATE

This local law shall take effect immediately upon filing with the Secretary of State.

RESOLUTION NO. 213 - 2026

**FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 6-2026), COUNTY OF LEWIS**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators, a proposed Local Law entitled "LOCAL LAW TO AUTHORIZE OVERRIDING THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-C (A/K/A 2% TAX CAP) FOR THE LEWIS COUNTY 2027 BUDGET."

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing for the above proposed Local Law will be held on October 6, 2026, at 5:00 p.m. before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York to hear all persons for or against such local law.

Section 2. At least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 214 - 2026

**SETTING 2027 WORKERS' COMPENSATION APPORTIONMENT
FOR LEWIS COUNTY SELF-INSURANCE PLAN**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Board of Legislators recognizes the importance to foster an overall safety culture by emphasizing workplace safety and injury prevention; and

WHEREAS, in accordance with that philosophy the Board of Legislators allocates a proportionate assessment based on reported claims experience for employer accountability; and

WHEREAS, as a standard industry practice, a portion of the assessment shall be based on the ratio of payroll for each participating entity.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby sets the following computation for the 2027 workers' compensation participant assessments of the Lewis County Self-Insurance Plan: 50% of the assessment shall be apportioned to claims experience based on actual expenses in 2023, 2024 and 2025, hereby capped at \$50,000 for any one claim per annum; 30% shall be based on proportionate 2025-2026 gross payroll figures, and the remaining 20% shall be computed on proportionate full property valuation.

Section 2. That the within resolution shall take effect immediately

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of September, 2026.

RESOLUTION NO. 215 - 2026

AUTHORIZING SALE AGREEMENT BETWEEN LEWIS COUNTY AND GENESEE VALLEY TRANSPORTATION CO., INC. FOR THE PURCHASE OF SURPLUS RAIL

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, Lewis County owns a quantity of surplus railway of a highly specific dimension and weight specification no longer required for public use; and

WHEREAS, the County Purchasing Department has conducted diligent market research and determined that due to the highly specialized nature of these materials, there is no viable secondary municipal, public transit, or commercial market for these items beyond their raw residual commodity scrap value; and

WHEREAS, Genesee Valley Transportation Co., Inc. ("GVT"), a railway company located at 1 Mill Street, Suite 101, Batavia, New York 14020-3141, has expressed interest in purchasing the aforementioned surplus rail in accordance with the terms and conditions set forth in the proposal dated August 25, 2026, which has been reviewed and verified by the Purchasing Department to exceed the current local fair market value for commercial scrap metal; and

WHEREAS, GVT has agreed to assume all logistical, extraction, loading, and transportation costs associated with the removal of the materials, thereby eliminating any labor or financial burden on Lewis County operations; and

WHEREAS, the New York State Office of the State Comptroller recognizes that local legislative bodies possess the authority to determine the most economically advantageous method of disposition for specialized surplus property when standard competitive methods are structurally unfeasible or economically inefficient;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. Upon the advice of the Purchasing Director and County Attorney, the approximately 35 individual 39-foot length rail sections pulled and stacked in West Carthage and the approximately 5,800 feet or 149 individual 39-foot length rail sections remaining on the track bed in Castorland, all of which is 105# Dudley rail, is deemed and declared to be surplus property.

Section 2. The Board of Legislators hereby authorizes a sale agreement between the County of Lewis and Genesee Valley Transportation Co., Inc., a transportation company with its principal place of business at 1 Mill Street, Suite 101, Batavia, New York 14020-3141, for the sale of the surplus 105# Dudley rail located at

West Carthage and Castorland, for a purchase price of \$65,136.00, with an effective date of September 1, 2026.

Section 3. The removal, transportation, and sale of the surplus rail shall be conducted in accordance with the terms and conditions outlined in the proposal submitted by GVT, dated August 25, 2026, and any subsequent contract executed by GVT and Lewis County, and such removal and transportation shall be accomplished using equipment and labor provided by GVT at no additional cost to Lewis County.

Section 4. The proceeds from the sale in the amount of \$65,136.00 shall be deposited into the appropriate county revenue account as directed by the County Treasurer.

Section 5. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver a contract with GVT, amendments thereto, and related documents upon such form as may be approved by the County Attorney.

Section 6. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nellenback.

Legislator Nortz questioned whether the proposed sale of the surplus County property to GVT was required to be subject to competitive bidding. County Attorney Ian Gilbert explained that the property is considered personal property, rather than real property, and therefore is not required to be competitively bid. He stated that County staff conducted due diligence by obtaining comparable scrap value estimates to confirm that GVT's offer was reasonable and exceeded the property's scrap value. Attorney Gilbert further clarified that competitive bidding is required for the sale of County real property, while bidding on personal property may be used as a means of demonstrating due diligence but is not required. Following the discussion, the resolution was presented for consideration.

Legislator Lyndaker questioned whether the rail should remain in place until completion of the Rail Trail Plan. County Manager Timothy Hunt explained that the County was primarily seeking to dispose of rail that had already been removed and was concerned about loose rail being left unsecured, particularly in Carthage. Discussion also addressed rail located in Castorland and Lyons Falls. County Manager Hunt explained that the Castorland section could be removed as part of the proposed transaction and that doing so would assist the Town of Denmark with planned paving, while noting that the County was generally awaiting completion of the Rail Trail Plan before removing rail that remained in place. He further noted that the County had contacted the historic rail group, which expressed interest in the

Croghan route and no current interest in operating a train through the Castorland corridor.

The Board also discussed a section of rail in the Lyons Falls siding that is no longer in use. Chairman Dolhof explained that the Lyons Falls section was included in GVT's proposal and that GVT would be responsible for removing and transporting the rail. It was clarified that the proposed removal would involve the steel rails only and would not disturb the railroad ties. Questions were also raised regarding potential contamination and the location of the rail within the right-of-way.

After discussion, Legislators Moser, Nellenback, Kalamas, and Frost expressed support for including the Castorland rail in the proposed removal. County Attorney Ian Gilbert noted that GVT had originally made an offer for the entire amount of rail identified and that limiting the sale could affect the economic viability of the transaction and potentially the purchase price. It was further confirmed that the Lyons Falls section was included in GVT's offer.

Based on the discussion it was determined that any additional 105# Dudley rail in Lyons Falls would be added to the agreement at a rate of \$354.00 per 39-foot section and that the total sale amount of \$65,136.00 would be adjusted accordingly. The Board then proceeded with consideration of the resolution.

The Resolution was then adopted on the 1st day of September, 2026.

RESOLUTION NO. 216 – 2026

**RESCINDING RESOLUTION NO. 190-2026 AND FIXING A NEW DATE OF PUBLIC
HEARING ON THE ADDITION OF 0.9 MILES TO THE OHV TRAIL SYSTEM
(Millers Trail)**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, by Resolution No. 190-2026, adopted on August 4, 2026, the Lewis County Board of Legislators fixed a public hearing for September 1, 2026, at 5:00 p.m. regarding the proposed addition of approximately 0.9 miles to the Lewis County OHV Trail System; and

WHEREAS, it is necessary to rescind Resolution No. 190-2026 due to the public notice not being published as required and establish a new date for the public hearing, with the remaining pertinent details regarding the proposed addition to the OHV Trail System remaining unchanged;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. Resolution No. 190-2026 is hereby rescinded.

Section 2. A public hearing will be held on October 6, 2026, at 5:00 p.m. before the Lewis County Board of Legislators for the purpose of receiving public comment regarding the proposed addition of approximately 0.9 miles to the Lewis County OHV Trail System.

Section 3. The proposed addition to the Lewis County OHV Trail System consists of approximately 0.9 miles of trail located in the Town of Osceola, Tax Map Parcels 384.00-01-25.00 and 384.00-01-8.1, owned by Frank L. Miller and Juanita Yerdon-Miller.

Section 4. At least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Courthouse, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Nortz, seconded by Legislator Nellenback, and adopted on the 1st day of September, 2026.

OTHER BUSINESS: None

EXECUTIVE/ATTORNEY CLIENT PRIVILEGE SESSION: None

ADJOURNMENT:

Legislator Kalamas made a motion to adjourn the meeting at 5:18 PM, seconded by Legislator Frost, and carried.