

Order Number:

NY1704346

Date Job Order Received:

09/01/2026

Number of Openings:

1

Company Name:

Lewis County Health System

Job Title:

Purchasing Agent

Minimum Experience Required:

5 years

Job Description:

It is anticipated the Lewis County General Hospital will have the following vacancy available: POSITION: PURCHASING AGENT, Full Time SHIFT: Primarily Days SALARY RANGE: \$62,000-\$70,000 MINIMUM QUALIFICATIONS: (A) Graduation from a regionally accredited or New York State registered four year college or university with a bachelors degree in either accounting, business, or public administration or economics, or related field and one year of purchasing experience including the placement of stock and non-stock commodities; or (B) Graduation from a regionally accredited or New York State registered two year college with an associates degree in either accounting, business or public administration or economics, or related field and three years of experience as outlined in (A) above; or (C) Graduation from high school and five years of experience as outlined in (A) above; or (D) An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above. The successful candidate will be required to pass a competitive Civil Service Examination and be reachable for appointment on the resulting Civil Service List. This position will be filled in accordance with Civil Service Rules and Regulations. Applications and further information may be obtained from the Human Resources Office.

Job Location:

Lowville, New York

Pay:

\$62,000.00 - \$70,000.00 Yearly

Benefits:

Health Insurance, Dental Insurance, Vacation, Sick Leave, Holidays, Retirement/Pension

Hours per Week:

Not specified.

Duration:

Full Time, Regular

Work Days:

Not specified.

Shift:

First (Day)

Public Transportation:

Information not provided.

Minimum Education Required:

GED

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer on-line:

Web-site: <https://www.lcgh.net/careers>