

Proceedings
OF THE
BOARD OF LEGISLATORS
OF
LEWIS COUNTY
FOR
2025

Chairman
Lawrence L. Dolhof
Lyons Falls, New York

Clerk of the Board
Cassandra Moser
Croghan, New York



Lawrence L. Dolhof
Chairman of the Board



District 1
Herbert Frost III



District 2
Thomas Kalamas



District 3
Jessica Moser



District 4
Barry Lyndaker



District 5
Vincent Nortz



District 6
Andrea Moroughan



District 7
Josh Leviker



District 8
Lawrence Dolhof



District 9
Thomas Osborne



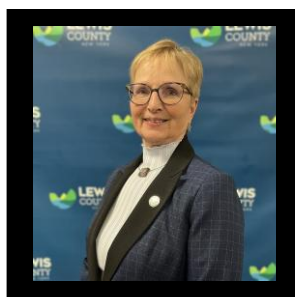
District 10
Jeff Nellenback



County Manager
Timothy Hunt



Clerk of the Board
Cassandra Moser



County Attorney
Joan McNichol



County Treasurer
Eric Virkler

Member of Congress
HON. ELISE STEFANIK
Watertown, New York

State Senator – 49th District
HON. MARK WALCZYK
Watertown, New York

Member of Assembly – 117th District
HON. KENNETH BLANKENBUSH
Carthage, New York

COUNTY OFFICIALS – 2025

CHARLES MERRELL	Supreme Court Judge	Lowville, New York
DANIEL KING	County/Surrogate & Family Court Judge	Lowville, New York
DEANNA MORSE	Supreme/ Surrogate’s Clerk	Watson, New York
LACEY NORTHRUP	Family Court Clerk	Lowville, New York
TIMOTHY HUNT	County Manager/Budget Officer	Lowville, New York
JAKE MOSER	County Clerk	Croghan, New York
JOANNE WALTERS.....	Deputy County Clerk	Beaver Falls, New York
JEFF TOMPKINS	District Attorney	Lowville, New York
MICHAEL CARPINELLI	Sheriff	Osceola, New York
JASON MCINTOSH.....	Undersheriff	Beaver Falls, New York
ERIC VIRKLER	Treasurer/Deputy Budget Officer	Lowville, New York
TASZDEN NEWTON	Deputy Treasurer	Lowville, New York
JOAN MCNICHOL	Attorney	Lowville, New York
MATTHEW O’CONNOR.....	Buildings and Grounds Supervisor	Lowville, New York
ANN HILL	Commissioner of Jurors	Lowville, New York
ANNA PLATZ	Director of Community Services	Lowville, New York
RAMONA CARPENTER (Republican)	Election Commissioners	Lowville, New York
LINDSAY BURRISS (Democrat)		Croghan, New York
JENNIFER MARACCHION	Emergency Medical Services Assistant	Lyons Falls, New York

	Fire and Emergency Management Director	
ROBERT MACKENZIE, III.....		Lyons Falls, New York
	Highway Superintendent	
JOHN REED		Lowville, New York
	Hospital Administrator	
GERALD CAYER		Lowville, New York
	Human Resources Director	
CAITLYN SMITH		Turin, New York
	Code Enforcement & Junkyards Director	
JON ROES		Croghan, New York
	Nursing Home Administrator	
DEBRA WURZ		Lowville, New York
	Office For Aging Director	
CARLA HELLINGER		Lowville, New York
	Probation Director	
MATTHEW MORROW		Beaver Falls, New York
	Public Health Director	
ASHLEY WAITE		Lowville, New York
	Real Property Tax Director	
CANDY AKIN.....		Lyons Falls, New York
	Records Management Officer	
JAKE MOSER		Lowville, New York
	Recreation, Forestry & Parks Director	
JACQUELINE MAHONEY		Lowville, New York
	Social Services Commissioner	
JENNIFER JONES		Beaver Falls, New York
	Solid Waste Coordinator	
KIP TURCK		Croghan, New York
	Veterans' Services Director	
DAVID PAVEY		Watertown, New York
	Workers' Compensation Administrator	
CASSANDRA MOSER		Croghan, New York

Chairman, Board of Legislators

LAWRENCE L. DOLHOF
Lyons Falls, New York

Clerk, Board of Legislators

CASSANDRA MOSER
Croghan, New York

PROCEEDINGS OF THE BOARD OF LEGISLATORS

ORGANIZATIONAL MEETING

January 7, 2025

The meeting was called to order at 5:00 p.m. by Clerk of the Board, Cassandra Moser.

Roll Call: All Legislators were present, except Legislator Moser who running a little late. There were 15 other attendees present.

The Clerk of the Board called for nominations for a Chairperson of the Board of Legislators for 2025. Legislator Osborne nominated Legislator Dolhof, seconded by Legislator Moroughan. There being no other nominations to come forward, Legislator Frost made a motion for the clerk to close the polls and cast one ballot for Legislator Dolhof, seconded by Legislator Kalamas. Legislators Moroughan and Leviker escorted Chairman Dolhof to the podium. Legislator Moser was noted as having arrived. Chairman Dolhof thanked everyone for their continued support.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance to the Flag.

Chairman Dolhof declared the December 19, 2024, meeting minutes approved by general consent.

PRIVILEGE OF THE FLOOR:

Arlene Hall, member of the Lewis County Historical Society Board, introduced herself. She wished everyone a happy new year and congratulated the Chairman on his re-election. On behalf of the Historical Society, she thanked the board for their appropriation in the 2025 County budget. She went on to explain that each year a journal is published from the Historical Society, since the 1960s and each year the new edition features local history articles written by local people. It takes many volunteer hours to complete with a committee of about six individuals. Copies were handed out to each legislator. She concluded by highlighting the Black River Valley Concert Series, which had information on the back inside cover of the journal.

Sheriff Michael Carpinelli addressed the board with information about a situation that happened over the weekend when the weather was bad. There was an individual who was attended to nine (9) times during the storm due to mental health issues. Eventually law enforcement had to help at the hospital with this individual. He concluded by stating that this is an issue and that perhaps with the boards help and the hospitals help a better way to handle these types of situations can be discussed. County Manager Tim Hunt responded by stating that he would set up a meeting between the Sheriff and Community Services Director Anna Platz for further discussion but also mentioned that there is an initiative this year where there will be a mental health first response team for these types of situations.

REPORT OF THE FINANCE AND RULES COMMITTEE:

JANUARY 7, 2025

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Vincent Nortz
Barry Lyndaker

Dated: January 3, 2023

Legislator Moroughan made a motion to waive the rules, seconded by Legislator Nortz and carried.

CLERK OF THE BOARD REPORT:

The Legislators received the 4th quarter of 2024 Bed Tax Revenue Report from the Treasurer's Office. Emergency Management Director Robert Mackenzie filed his 2025 appointments for Lewis County Fire Coordinators as follows: Richard Ross, Gary Ashline, Robert Bellinger, Joseph Shue, Jeffrey Nellenback, and Ronald Gingerich. These volunteers will continue as Fire Coordinators until further notice.

The U.S. Small Business Administration (SBA) announced it will open a Disaster Loan Outreach Center in the Lewis County Outdoor Services conference room on Friday, January 3rd at 11:00 a.m. The center will assist businesses and residents who sustained economic losses and physical damages caused by the severe storms, tornadoes, and flooding that occurred August 18th and 19th of 2024. They will offer support with Physical Damage and Economic Injury Disaster Loans. The SBA issued the disaster declaration under the Disaster Assistance for Rural Communities Act in response to a request from Governor Kathy Hochul.

Walk-ins are accepted but you can schedule an in-person appointment in advance by going to appointment.sba.gov. The Lewis County Outdoor Services conference room is located at 7356 East Road, just outside of Lowville and the SBA office hours are Monday through Friday, 9am to 6pm; and Saturday 10am to 2pm. They will only be in Lewis County until January 17th at 4pm so please stop in or make an advance appointment by going to appointment.sba.gov.

A reminder to all Legislators that there will be a brief Goal Setting presentation prior to the start of Legislative Committee meetings this month.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne, Chair of the Finance & Rules Committee reported that Planning & Community Development is developing a Round 1 County Infrastructure Grant Program funding application for up to \$500,000 where NYS Empire State Development is supporting county-led smaller-scale infrastructure projects, with enhanced awards of up to \$1,000,000 for projects supporting housing infrastructure. Various projects have been evaluated; however, being that the project requires a 50% match and should be commenced within one year of the award, currently,

PROCEEDINGS OF THE BOARD OF LEGISLATORS

the plan is to prepare an application to utilize the funding towards roadways improvement projects that incorporate complete street elements.

Legislator Moroughan, Chair of the General Services Committee reported that Highway has been busy with winter maintenance. Employees at the Highway Department have done an amazing job with snow removal. Since first snowfall, they have spent over 1,200 hours plowing and sanding about 68 miles of County Roads. They would like to recognize the work done by all towns in the county to help them maintain the remaining 179 miles.

As always, Highway employees strive to keep the roads as safe as possible and appreciate courtesy from the public while they're on the road. Two common safety hazards they see while out are, snow plowed across the road from driveways, and cars traveling too fast for conditions as they approach plow trucks. Please keep in mind these pieces of equipment are suited for snow removal and not everyday traffic. Another note - please keep headlights on during snowfall, this makes an incredible difference in visibility for other drivers on the road.

Legislator Moser, Chair of the Human Services Committee reported that Lewis County Public Health's renovation project will be completed over the next few weeks so that beginning February 3rd all Public Health Staff will be located together in the basement of the Children's Health Building at the hospital.

Public Health was notified over the weekend by NYS Department of Health Wadesworth Laboratory that a cat from the Town of New Bremen had tested positive for rabies. Public Health would like to stress the importance of getting your animals vaccinated. Public Health in collaboration with Countryside Vet Clinic is holding a Rabies Clinic on Saturday, January 11th from 10am to Noon at the Maple Ridge Center.

There is a new Healthy Lifestyle Program starting January 16th for anyone wishing to participate in the program they should call 315-376-5453 and ask to speak with Jennifer Edick.

Lewis County Department of Social Services would like everyone to know that January is National Human Trafficking Prevention Month, with January 11th being National Human Trafficking Awareness Day. Be sure to check out the county Facebook page for more information throughout the month.

Legislator Nortz, representative on the Hospital's Board of Managers, deferred the floor to Mr. Cayer, Lewis County General Hospital CEO. Mr. Cayer wished everyone a happy new year and hoped for a year of safety, health and prosperity. HE handed out the Health Association of New York State (HANYYS) report, which is specific to hospitals and their local communities. The report reflected data that was analyzed from 2023, showing the hospital's economic impact locally was \$141 million; 800 jobs were generated; activity generated \$15 million in taxes; and payroll was \$50 million. In 2023 there were 131,000 people seen as outpatient; 11,000 people seen in the Emergency Room Department; and 800 people admitted. The Financial statement for November shows a \$2,000,000.00 loss, but year-to-date is a \$500,000 gain. The loss is due to the 2025 pension payment to the State and the payment to the County Health Insurance Fund of \$2.2 million. The Finance Committee for the hospital is very spirited and meetings typically go

for at least an hour. He concluded with announcing a graduation ceremony for a group of CNA's this evening.

COUNTY MANAGER REPORT:

County Manager Tim Hunt explained that the committee meetings in January will be used to discuss goal setting. He would also like to present a State of the County message and update the legislators on where the county stands going forward for the 2026 fiscal year. County Attorney Joan McNichol has a call scheduled with Ken Ayers to discuss legislation so the road efficiency program can move forward. The new Short-Term Rental legislation is out and being reviewed. This will make the online platform responsible for collecting the taxes, but the County will control the registry and bed tax.

COUNTY TREASURER REPORT:

County Treasurer Eric Virkler touched on his written report stating that sales tax is slightly above the 2023 amounts. The summary on ARPA funds activity needed to be obligated December 31, 2024, but most of our ARPA funding has been spent on the programs intended or set aside for future projects like Façade Improvements and Rail Trail project.

REPORT OF THE FINANCE AND RULES COMMITTEE:

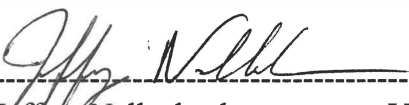
**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

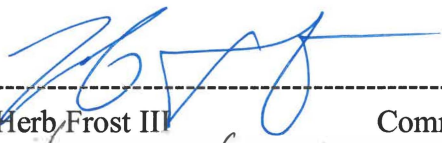
The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 1,864,057.03 and recommend that they be audited and allowed for the amounts claimed.



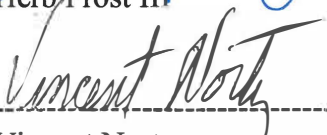
Thomas Osborne Chair



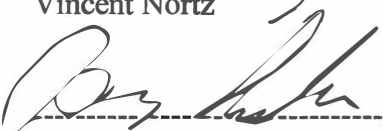
Jeffrey Nellenback Vice-Chair



Herb Frost III Committee



Vincent Nortz Committee



Barry Lyndaker Committee

Dated: January 7, 2025

Approved on motion by Legislator Frost, seconded by Legislator Nortz, and carried.

JANUARY 7, 2025

**RESOLUTION NO. 1 - 2025
RESOLUTION ADOPTING STANDING RULES
OF THE LEWIS COUNTY BOARD OF LEGISLATORS**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby adopts the Standing Rules of the Board of Legislators, which be and hereby are adopted as the Standing Rules of the Lewis County Board of Legislators for the year 2025.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 7th day of January 2025.

**RESOLUTION NO. 2 - 2025
RESOLUTION WITH REFERENCE TO VICE-CHAIR
OF LEWIS COUNTY BOARD OF LEGISLATORS**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Vice-Chair shall have and execute all powers and duties of such Chair over any meeting that he/she is called to preside over.

Section 2. That the Vice-Chair shall execute and perform such duties during the absence of the Chair from the County of Lewis and at such times when the Chair is physically or mentally unable to perform such duties.

Section 3. That the powers and duties so authorized to said Vice-Chair shall not be executed by the Chair during the above designated time periods.

Section 4. That this Board of Legislators hereby appoints

LEGISLATOR THOMAS OSBORNE

to perform the duties of Vice-Chair of the Lewis County Board of Legislators for calendar year 2025.

Section 5. That the within resolution shall take effect immediately.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Moved by Legislator Moroughan, seconded by Legislator Nellenback, and adopted on the 7th day of January 2025.

**RESOLUTION NO. 3 – 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$1,864,057.03 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Frost, seconded by Legislator Leviker.

Legislator Moser abstained due to potential conflict on certain payments.

The resolution was then adopted on the 7th day of January 2025, pursuant to the following roll call vote:

AYES: Kalamas, Lyndaker, Moroughan, Nellenback, Frost, Nortz, Leviker, Osborne, and Dolhof

NAYS: None

ABSENT: None

**RESOLUTION NO. 4 - 2025
RESOLUTION APPROVING THE FORM AND THE AMOUNT OF
A BLANKET UNDERTAKING COVERING OFFICERS,
CLERKS AND EMPLOYEES OF LEWIS COUNTY**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, County Law § 403 provides that the County Clerk, the County Treasurer, and Deputy Treasurer, as well as such county officers as shall be specifically required by law, must execute and file with the County Clerk an undertaking in such amounts as may be approved by the Board of Legislators; and

WHEREAS, Public Officers Law § 11(2) further provides that it is permissible with the consent and approval of the officer or governing body authorized to require the undertaking for

the County to procure a blanket undertaking from any duly authorized corporate surety covering officers, clerks and employees.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby approves the blanket undertaking in the amount of One Hundred Fifty Thousand Dollars (\$150,000) to be obtained from a corporate surety company duly authorized to do business in the State of New York, for the purpose of covering all officers, clerks and employees of Lewis County and that such officers, clerks and employees will faithfully discharge the duties of his or her office, and all trusts imposed upon him or her by law by virtue of his or her office, including the duty of promptly accounting for and paying over all moneys or property received by him as such officer, in accordance with law, and that if the said officers, clerks or employees fail to perform any of the above-mentioned conditions or is in default thereof, that the said corporate surety will pay to said County and to the People of the State of New York, all damages, costs and expenses resulting from such default, not exceeding the sum specified above.

Section 2. That a certified copy of this Resolution shall be affixed to a copy of the undertaking described herein and filed with the Lewis County Clerk's Office.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moroughan, and adopted on the 7th day of January 2025.

RESOLUTION NO. 5 - 2025
RESOLUTION WAIVING THE NEED FOR A SURETY BOND
ON THE PART OF THE CHAIR OF THE
BOARD OF LEGISLATORS

Introduced by Legislator Thomas Osborne, Vice-Chair of the Lewis County Board of Legislators.

WHEREAS, County Law § 450 provides that the Chair of the Board of Legislators is to execute and file an undertaking with the County Clerk in such form and in such amount as may be required by the Board of Legislators; and

WHEREAS, the Board of Legislators has this date adopted a resolution approving a blanket undertaking covering the officers, clerks and employees of Lewis County.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby determines that separate undertaking for the Chair of the Board of Legislators shall not be required and waives any further obligation on

PROCEEDINGS OF THE BOARD OF LEGISLATORS

the part of the Chair of the Board to obtain a surety bond for the faithful performance of his/her office, pursuant to County Law § 450.

Section 2. That this Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 7th day of January 2025.

**RESOLUTION NO. 6 – 2025
RESOLUTION AUTHORIZING FIRE ADVISORY BOARD
AND PROVIDING FOR PAYMENT OF ALLOWABLE EXPENSES**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That pursuant to Section 225-a of the County Law, the Lewis County Fire Advisory Board shall consist of the following members, who are hereby appointed to such Board for the term of one year commencing January 1, 2025 through December 31, 2025 to wit: Fire Chief of each Volunteer Fire Department in Lewis County, or a designated Assistant Fire Chief, all of whom shall be county officers and shall serve without compensation.

Section 2. That Lewis County Fire and Emergency Management Director Robert MacKenzie, III is hereby authorized to appoint up to six (6) Deputy Coordinators, who shall serve without compensation, and that said Director must submit a list of his appointees to the Clerk of the Board of Legislators as soon as appointments have been made.

Section 3. That the necessary expenses of the Lewis County Fire Advisory Board and the Deputy Coordinators shall be paid upon due audit as provided by law.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Nortz, and adopted on the 7th day of January 2025.

**RESOLUTION NO. 7 - 2025
RESOLUTION TO EXTEND AUTHORIZATION TO
CANARX SERVICES, INC. AS A
LEWIS COUNTY HEALTH INSURANCE PLAN VENDOR**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby extends authorization to participants of the Lewis County Health Insurance Plan to utilize CanaRx Services, Inc. as a vendor for prescribed medications.

Section 2. That CanaRx Services, Inc. is hereby approved as such vendor commencing January 1, 2025, and continuing until either party terminates upon sixty (60) days prior written notice.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Moser, and adopted on the 7th day of January 2025.

RESOLUTION NO. 8 - 2025
RESOLUTION TO APPROPRIATE FUNDS
VARIOUS CAPITAL RESERVE ACCOUNTS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget appropriation take place to the Capital Equipment account to transfer funds budgeted for 2025 in the general fund and appropriate these funds in the Capital HAC fund with transfer from A0990100 992100 (To Capital Buildings & Grounds):

Increase Revenue:

H0162000 350310	\$400,000.00
Project HAC	

Increase Expenditure:

H0990100 499900	\$400,000.00
Project HAC	

Section 2. That the following budget appropriation take place to the Capital Equipment account to transfer funds budgeted for 2025 in the general fund and appropriate these funds in the Capital HAD fund with transfer from A0990100 992500 (To Capital Equipment):

Increase Revenue:

H0990100 350310	\$800,000.00
Project HAD	

Increase Expense:

H0990100 499900	\$800,000.00

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Project HAD

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moroughan, and adopted on the 7th day of January 2025.

**RESOLUTION NO. 9 - 2025
RESOLUTION TO TRANSFER FUNDS
County Highway Department**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following 2025 budget transfer take place in the Highway Department Accounts for the lease payments on the Enterprise Vehicles; funds will be transferred from Project HAD Capital Equipment H0990100 499900:

<u>Increase Revenue:</u>	
DM513000 350310	\$110,000.00

<u>Increase Expenditure:</u>	
DM513000 223400	\$110,000.00

Section 2. That the following 2025 budget transfer take place in the Highway Department Accounts for the various annual lease payments; funds will be transferred from Project HAD Capital Equipment H0990100 499900:

<u>Increase Revenue:</u>	
DM513000 350310	\$562,000.00

<u>Increase Expenditure:</u>	
DM513000 223300	\$562,000.00

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 7th day of January 2025.

**RESOLUTION NO. 10 - 2025
RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 3 TO THE
CONTRACT BETWEEN THE NEW YORK STATE DEPARTMENT OF**

**TRANSPORTATION (NYSDOT) AND LEWIS COUNTY FOR THE
TRANSPORTATION FEDERAL-AID BRIDGE REPLACEMENT PROJECT
(PIN 775400) KNOWN AS CR 17 (WOOD BATTLE ROAD) OVER COBB CREEK**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a Project for the Bridge Replacement known as CR 17 (Wood Battle Road) over Cobb Creek PIN 775400; BIN 3340150) (the “Project”) in the Town of Harrisburg, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such a program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, pursuant to Highway Law § 10 (34-a) and section 15 of Chapter 329 of the Laws of 1991 as amended by section 9 of Chapter 330 of the Laws of 1991, as further amended by Chapter 57 of the Laws of New York of 2014, the State has established the “Marchiselli” Program, which provides certain State-aid for Federal aid highway projects not on the State highway system with project eligibility for Marchiselli Program funds determined by NYS DOT. This project is being funded with Federal Surface Transportation Program (STP) and Marchiselli funds; and

WHEREAS, the County of Lewis advanced the Project by authorizing a commitment of 100% of the non-federal share of the costs of the Engineering/Design and Right-Of-Way (ROW) Incidentals Phases of the Project by Resolution No. 307-2021 adopted December 7, 2021; and

WHEREAS, the Superintendent of Highways received notice from the NYS DOT that the County will receive additional funding, which amends the previously adopted Schedule A funding by adding \$100,000.00 for the Engineering/Design Phase of the project; and

WHEREAS, in order for the County to receive the full, additional reimbursement, a “Supplemental Agreement No. 3 to D040400” must be executed;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the Chair of the Board of Legislators to execute “Supplemental Agreement No. 3 to D040400” for the Final Design Phase funding of the project.

Section 2. The Chair of the Lewis County Board of Legislators, or in his absence, the Vice-Chair of the Board, is authorized to execute all additional necessary supplemental agreements on behalf of the Lewis County Board of Legislators with the New York State Department of Transportation in connection with this Project.

Section 3. That a certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to Supplemental Agreement No. 3 to D040400, in connection with the Project.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 4. That \$100,000.00 shall be appropriated in the Capital Bridge Program to facilitate the Final Design Phase for the Bridge Replacement on CR 17 (Wood Battle Road) over Cobb Creek (PIN 775400; BIN 3340150) in the Town of Harrisburg. The following accounts shall be recognized to facilitate the funding of this project:

Increase Revenues:

H0512000 345970 Federal	\$ 80,000.00
H0512000 335910 State	\$ 15,000.00
H0512000 350310 Local	\$ 5,000.00
Project HAQ	

Increase Expense:

H0512000 4999900	\$ 100,000.00
Project HAQ	

Section 5. The within Resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Leviker, and adopted on the 7th day of January 2025.

**RESOLUTION NO. 11 - 2025
RESOLUTION AUTHORIZING AMENDED MOU TO RETIRE OUTSTANDING
BALANCE OF INDEBTEDNESS OWING BY THE COUNTY TO LCHS
UNDER 2018 MOU**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, at various times since the 1990s, the County of Lewis (“County”) made cash transfers from the Lewis County General Fund to Lewis County General Hospital (“Hospital” or “LCHS”) for the purpose of providing financial operational support; and

WHEREAS, LCHS was in a financial position to assist the County in meeting its financial obligation in the building of the LC-JCC-EC Education Center by making a cash transfer to the County in the amount of \$6,000,000 pursuant to the terms of an MOU dated November 6, 2018. The County was able to fully fund the project and not: 1) deplete the County’s reserve funds; 2) not incur additional financing expenses; and 3) not raise additional taxes; and

WHEREAS, the MOU provided for the County to repay the Hospital over a twenty-five (25) year period (if not sooner), by crediting the LCGH with the annual Administrative Cost Allocation owing to the County by LCGH, and any other additional payments the County may decide to transfer in its sole discretion, and with the right of LCGH to forgive all or any portion of the outstanding indebtedness at any time; and

WHEREAS, pursuant to Resolution No. 249-2023, the Board of Legislators authorized a

partial repayment of \$2,500,000 toward the outstanding balance owing under the MOU, with an intended commitment to make additional \$1,000,000 payments in 2024 and 2025 if the County's finances allowed for same; and

WHEREAS, in consideration of the above and the current circumstances of the parties, the County Manager, Treasurer, LCHS CEO and CFO convened and reviewed the entities' respective financial positions, with the County requesting that LCHS forgive the outstanding balance of \$2,809,566 owing under the 2018 MOU. The LCHS Board of Managers approved this forgiveness and amendment to the MOU by recent Resolution; and

WHEREAS, the parties have agreed for the amended MOU to indicate a credit of the annual cost allocation assessment amounts from 2008 -2023, totaling \$2,073,919, to be applied against the balance of the loan/debt. In addition, the parties agree that the actual cost allocation for the years 2024 – 2026 to be applied to extinguish the outstanding balance remaining on the debt, i.e. \$735,647. (Any variation in the estimated annual amount and the actual annual cost allocation for these 3 years are to be trued up each year and extended for another year, if required). It is intended that LCHS shall make actual annual cash payments to the County for the Venesky reviewed cost allocation assessment amount commencing for the cost allocation year ending 2027.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes an Amended Memorandum of Understanding between the County and LCHS wherein the \$2,809,566 remaining balance of the loan identified in the November 6, 2018 MOU will be eliminated as described above.

Section 2. The Lewis County Board of Legislators hereby rescinds the portion of Resolution No. 249-2023 wherein the Board conditionally committed to an additional \$1,000,000 annual payments toward this indebtedness in 2024 and 2025.

Section 3. The Amended MOU shall set forth terms providing for the parties' application of the annual Administrative Cost Allocation reviews and assessments payable by LCHS to the County for the years 2008-2023, totaling \$2,073,919, to be credited against the outstanding balance owing. In addition, the annual cost allocation assessments for the years 2024-2026 shall be applied to the outstanding balance of \$735,647 owing on the debt. Commencing with the cost allocation assessment year ending 2027, LCHS shall make actual annual cash payments to the County for its cost allocation assessment.

Section 4. The Lewis County Board of Legislators directs the County Attorney to draft the Amended MOU to incorporate these terms and conditions, together with any and other terms and conditions she deems appropriate.

Section 5. The Chair or the Vice-Chair of the Board of Legislators be and the same is hereby authorized to execute and deliver such amendment to the MOU upon such form and terms as may be approved by the County Attorney.

Section 6. That this Resolution shall take effect immediately.

Moved by Legislator Nortz, seconded by Legislator Kalamas, and adopted on the 7th day of January 2025.

**RESOLUTION NO. 12 - 2025
RESOLUTION AUTHORIZING LICENSING AND CONSULTING
AGREEMENTS BETWEEN SHI INTERNATIONAL CORP.
AND THE COUNTY OF LEWIS FOR
DATA DISASTER RECOVERY AND BACKUP SOLUTIONS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Information Technology Director has identified additional needs regarding the County's Cyber and IT Server Data and wishes to obtain the services of SHI International, an existing state-approved contractor under NYS OGS (Contract No. PM69732) to provide the necessary licenses and equipment to implement Rubrik for data disaster recovery and backup solutions to the County's servers; and

WHEREAS, after consideration of the County's data recovery needs the Director recommends and requests that the Board of Legislators authorize an agreement with SHI International Corp. to provide the licenses, equipment, and installation required by the County for the Rubrik Program together with three (3) years of premium support at a cost of \$147,967.40; for a term of three (3) years from the effective date of the agreement. This cost was budgeted under the 2025 capital plan for IT; and

WHEREAS, the Board of Legislators wishes to authorize such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes an agreement with SHI International Corp. for licenses, equipment, installation, and premium support needed to implement the Rubrik Program to provide data disaster recovery and backup solutions for the County's Cyber and IT Server Data, with the right to terminate the agreement at any time.

Section 2. The cost of these services will not exceed \$147,967.40, for a three-year period commencing from the effective date of the signed agreement.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Leviker, seconded by Legislator Moser, and adopted on the 7th day of January 2025.

RESOLUTION NO. 13 - 2025
RESOLUTION AWARDDING CONTRACT TO LABELLA ASSOCIATES FOR
ENGINEERING AND ENVIRONMENTAL PROFESSIONAL SERVICES UNDER
STATE AND FEDERAL GRANT PROJECTS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Lewis County, by and through the Planning & Community Development Department, has several grant projects that require the services of an environmental professional who can certify their environmental review of each awarded project prior to the release of funds; and

WHEREAS, the affiliated costs are eligible for reimbursement through the grant programs for which they are completed; and

WHEREAS, the County of Lewis, through the Planning and Community Development Department, posted an RFP on November 8th, 2024 to solicit proposals for Engineering and Environmental Professional services to complete these environmental reviews; and

WHEREAS, the County of Lewis received eight (8) proposals and, after a comprehensive review of the submissions, the Director of Planning and Community Development recommends that LaBella Associates, D.P.C. (LaBella) be awarded the contract for said services; and

WHEREAS, the general proposed scope of work for an Environmental Review would cost \$500 per site and would be completed within 10 days of notification; a Phase I Environmental Site Assessment would cost \$1,700 per site and would be completed within 30 days of notification;

NOW, THEREFORE, BE IT RESOLVED,

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes a contract with Labella Associates, 300 State Street, Suite 201, Rochester, NY 14614, to complete any necessary and general Environmental Reviews and/or Phase 1 Environmental Assessments relative to grant-funded projects at a cost of \$500 and \$1,700 per site, respectively.

Section 2. The term of the agreement shall be for a period of six (6) months from the date of full execution of an Agreement, with an intention to extend the term for additional six (6) month intervals.

Section 3. The Chair or Vice Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, and any extensions and amendments thereto, pending approval by the County Attorney.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moroughan, and adopted on the 7th day of January 2025.

RESOLUTION NO. 14 - 2025
RESOLUTION AWARDED BID TO LABELLA ASSOCIATES TO CONDUCT
A RE-USE STUDY ON A DECOMMISSIONED SCHOOL

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Adirondack Central School District will decommission West Leyden Elementary School, located in the Town of Lewis, in June 2025; and

WHEREAS, West Leyden Elementary has played a critical role in the Hamlet of West Leyden and the school's closure presents both a challenge and opportunity to the community and County; and

WHEREAS, the County of Lewis, through the Planning and Community Development Department, desires to assist the Adirondack Central School District with the development of a Reuse Study and Market Analysis to identify feasible and sustainable reuse options for the facility; and

WHEREAS, the County of Lewis posted an RFP on November 8th, 2024 to solicit proposals to complete a comprehensive Reuse Study for completion by May 2025; and

WHEREAS, the County of Lewis received one (1) proposal from LaBella Associates that outlined a scope of work that will identify reuse opportunities through market trend analysis, mapping analysis, case studies, and sector-specific assessments, developing a reuse plan, and presenting the vision to the Adirondack Central School Board; and

WHEREAS, the proposed scope of work for the Market Analysis, Reuse Plan, and Community Participation will result in a \$39,900 fee that will be paid through the Planning and Community Development 2025 budget.

NOW, THEREFORE, BE IT RESOLVED,

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes a contract with Labella Associates to complete a Reuse Study and Market Analysis for the West Leyden Elementary School, a facility that will be decommissioned in June 2025 by the Adirondack Central School District.

Section 2. The Chair or Vice Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, and any amendments thereto, pending approval by the County Attorney.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback.

Legislator Lyndaker questioned why the county was looking to take over another school when they have two other ones already. County Manager Tim Hunt explained that this resolution allows for a Reuse Plan to help attract potential developers who may want to purchase it. Legislator Lyndaker questioned why it doesn't just get auctioned off like properties were in past years. Tim Hunt explained that the Reuse Plan will help attract developers who have actual business plans to rehab and use the property, rather than someone who might just buy it but then lets it continue to deteriorate further. Legislator Moser asked for verification that Adirondack Central School owns the property, Tim Hunt responded that they do.

There was further discussion on how properties can be marketed and purchased by responsible developers versus just remaining empty and becoming a blight in that community. Glenfield School was headed in the same direction as the Lyons Falls school until it was marketed and a developer came in with a business plan on what to do with it. It is important to get in front of these problem properties before it becomes a major problem and then the county is responsible for demolishing it, which can cost significantly more.

Legislator Leviker thought that even though a \$39,000.00 investment might seem steep it could have the potential of brining in a responsible developer who would have a plan to redevelopment the property into something successful, citing its all about being pro-active rather than reactive. Legislator Moser questioned if this would be funded by grant money or out of the Planning & Community Development budget, Casie Buell stated that it was coming out of the Planning & Community Development budget.

Legislator Lyndaker felt that brick buildings aren't worth the money to rehab and would really like to see at least one the schools that the county has put money into, get utilized. He cited Aires Chemical purchasing the Old Beaver River School at auction as a success story. Legislator Nellenback shared that he felt this was necessary as this property is in his district and he doesn't want it to become an eyes core for the community.

The resolution was then adopted on the 7th day of January 2025.

RESOLUTION NO. 15 - 2025
RESOLUTION AUTHORIZING TERMINATION OF CONTRACT WITH ELMER W.
DAVIS, INC. FOR ROOF REPLACEMENT AND ABATEMENT SERVICES
UNDER THE FORMER LYONS FALLS SCHOOL
REMEDIATION AND REDEVELOPMENT PROJECT

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County, by and through the Planning Department, authorized an environmental and structural assessment of the former Lyons Falls School (6832 McAlpine Street, Lyons Falls, NY 13368) with the assistance of DANC, to determine its potential redevelopment and rehabilitation or its demolition, depending upon the environmental and structural analysis report; and

WHEREAS, in its report, DANC provided a full interior and roof abatement assessment and estimate to be undertaken in 2024 upon grant awards and County investment; and

WHEREAS, on August 19, 2024, the County received notice of its Round 8 Retore NY grant award in the amount of \$1,724,000 for the remediation and rehabilitation of the Lyons Falls School; and

WHEREAS, the Planning Director worked with the consultants from DANC to request quotes for immediate roof replacement with abatement services from qualified commercial roofers, as required under the ESD grant award; and

WHEREAS, Elmer W. Davis, Inc., (Elmer) of Rochester, NY, was awarded the bid with a commitment to complete the roof replacement by the end of October, 2024. Necessary abatement services were required in order to allow for the roof replacement which could not be serviced by Elmer before winter weather and the prohibitions posed by same, necessitating the County to reassess having the roof replacement provided in the spring 2025, with continued work on interior abatement services based upon the shoring work that was accomplished in the last two weeks; and

WHEREAS, Elmer was paid for the materials ordered on behalf of the County, and Elmer confirms that those materials are the property of the County. The County Attorney recommends that the Board authorize the termination of the contract with Elmer, with another RFP to be issued for roof replacement and abatement services to be undertaken in the spring, while interior abatement and remediation services continue under the contract with Bronze Contracting;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the County Attorney to terminate the contract with Elmer W. Davis, Inc., 1217 Clifford Ave, Rochester, NY 14621 for the roof replacement and abatement services expected to be completed the Fall of 2024.

Section 2. The Lewis County Board of Legislators authorizes the Planning Director, in consultation with the DANC engineer assigned to this project, to develop and send out an RFP for full roof replacement and abatement, with a 20-year warranty, for such services to be provided as early in 2025 as is possible.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said termination Agreement, upon such terms and conditions as the County Attorney may recommend.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Moser, and adopted on the 7th day of January 2025.

RESOLUTION NO. 16 - 2025
RESOLUTION AUTHORIZING ANNUAL AGREEMENT BETWEEN THE
COUNTY OF JEFFERSON AND COUNTY OF LEWIS FOR ACTIVITIES
UNDER WORKFORCE INNOVATION AND OPPORTUNITY ACT (“WIOA”)

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Jefferson and Lewis Counties are designated as a multi-jurisdictional workforce development area under the Workforce Innovation and Opportunity Act (WIOA), and seek to have the area be known as the “JEFFERSON - LEWIS LOCAL WORKFORCE DEVELOPMENT AREA” by designation of its respective Chief Elected Officials; and

WHEREAS, the WIOA provides for the Chief Elected Officials of each County to be designated its respective Board’s Executive authorized to enter into an agreement to organize and implement activities pursuant WIOA, and as proposed by the Governor of the State of New York for the purpose of administering WIOA in Jefferson and Lewis Counties; and

WHEREAS, the Board of Legislators wishes to authorize such designation and Chief Elected Officials Agreement pursuant to WIOA.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement with the designated Executive of Jefferson County for purposes of administering WIOA; and any agreements to organize and implement workforce development in the Jefferson-Lewis areas pursuant to WIOA.

Section 2. The term of this Agreement shall be from January 1, 2025 through December 31, 2025.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any revisions thereto, pending approval by the County Attorney

Section 4. The within resolution shall take effect immediately.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Moved by Legislator Nortz , seconded by Legislator Moroughan , and adopted on the 7th day of January 2025.

OTHER BUSINESS:

At 5:45 p.m. Legislator Nellenback moved to enter executive session for a labor negotiations update, seconded by Legislator Moser, and carried.

At 5:53 p.m. Legislator Frost moved to return to regular session, seconded by Legislator Nellenback, and carried.

There being no other business to come before the Board, Legislator Leviker moved to adjourn the meeting at 5:54 p.m., seconded by Legislator Osborne, and carried.

FEBRUARY 4, 2025

**REGULAR MEETING
February 4, 2025**

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present, except Legislator Osborne who had been excused. There were 18 other persons present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

PUBLIC HEARING:

At 5:01 p.m., Chairman Dolhof opened the public hearing on CDBG funding for community development, public infrastructure, housing, public facilities, small business, and economic development needs under program year 2025 NYS CDBG funding applications, in amounts not to exceed \$1,500,000.00. There were no public comments at this time.

PRIVILEGE OF THE FLOOR:

Chairman Dolhof declared the January 7, 2025 meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Vincent Nortz
Barry Lyndaker

Dated: February 4, 2025

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Leviker, and carried.

CLERK OF THE BOARD REPORT:

An adopted resolution was received from Cortland County titled “Advocating for Reform and Increased Funding for New Yorks State’s Code Blue Program.” An application for correction of multiple-parcel errors was received from the Town of Leyden based on failure to apply the water re-levies for Water District 1 and 2 onto the tax rolls for the three parcels. The following applications for corrected tax roll were submitted and approved: Town of Croghan, tax map number 057.00-01-30.100; Town of Diana, tax map number 013.14-04-14.000; Town of Lyonsdale, tax map numbers 370.00-02-07.100 and 310.00-01-01.000.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

The following departments have submitted their 2024 annual reports: Buildings & Grounds; County Clerk; Board of Elections; Highway; Information Technology; Office for the Aging; Probation; Real Property Tax; Recreation Forestry & Parks; and Treasurer.

REPORTS OF STANDING COMMITTEES:

Legislator Nellenback reported that the County Manager and Clerk of the Board have started the process for renewing county insurance policies, with the hopes of having a renewal quote by March 18th. The Workers' Compensation Administrator is working on an upcoming presentation about creating a Severity Fund instead of utilizing Excess Workers' Compensation Liability, more to come on that in two weeks. Human Resources staff continue to work on implementing the Neogov system and building the Learn platform, which will allow the County to create and assign training plans, manage training records, and allow for professional development of employees.

Legislator Moroughan reported Naturally Lewis is working with Recreation, Forestry and Parks to create and post a series of survey questions to collect for analysis of the strengths of the ATV system. All snowmobile contracts have been processed and the crew groomed non-motorized trail in the commons for snowshoeing and cross-country skiing with parking available on Lowdale Road in the Town of Lyonsdale.

Legislator Moser reported that Office For the Aging Director Carla Hellinger held her first SafeTALK training, which is suicide awareness for everyone, with ten participants. The next classes will be held on April 1st and July 1st. A quest speaker joined the Advisory Council from LifeSpan of Greater Rochester and spoke about learning how to protect ourselves and resources to prevent frauds and scams.

The Jefferson and Lewis County Community Services departments have collaborated in the development of an RFP for Mobile Crisis Services. The RFP (#25-02) can be accessed via Jefferson County's PlanetBids Vendor Portal. Responses are due by 1:00 p.m. on Friday, February 14th.

Legislator Nortz reported that the Hospital Board of Manager met on January 29th and Mary Dunn, LPN was nominated as the December Employee of the Month. There was a loss of \$151,728 versus a budgeted gain of \$32,583 for the month of December. The Key Statistical Data on "Year to Date Actual" versus "Prior Year YTD Actual" was shared as follows: Clinic Visits increased from 56,589 in 2023 to 64,030 in 2024; Admissions increased from 792 in 2023 to 954 in 2024; Skilled Nursing Facility Patient Days increased from 43,920 in 2023 to 45,136 in 2024; Total ER Visits increased from 11,191 in 2023 to 11,550 in 2024; and Left without Being Seen decreased from 313 in 2023 to 157 in 2024.

Mr. Cayer reported that the year-to-date gain was \$406,417 versus a breakeven budget. Mrs. Ross shared certificates of appreciation that were presented to Lewis County Health System's Rural Health Outcomes Team and Emergency Department Team: "On behalf of the Lewis County Health System Board of Managers Quality Team, please accept this

acknowledgement of the hard work and effort that your entire team put into our Stroke program. Your dedication and patient care have resulted in a Gold Metal Designation from the American Heart Association – something our entire community can be very proud of. We appreciate your care and commitment and look forward to using the Stroke Program as a model to improve care in other areas as well.”

COUNTY MANAGER REPORT:

Tim Hunt reported that based on the recent Federal Government activities it is still steady hand on the throttle here in Lewis County. The plan is to continue to keep moving forward with things as usual and not react to the news cycle but only react to actual changes that come down. The county has many great department heads who are staying aware of the situation and should be able to handle most anything that comes their way.

COUNTY TREASURER REPORT:

Eric Virkler reported that the year end process is underway and due to being a modified accrual system it takes a few months to work through this process. The audit form should be in at the beginning of April and should be completed with the report filed to the state by the end of April.

REPORT OF THE FINANCE AND RULES COMMITTEE:

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 3,400,486.79 and recommend that they be audited and allowed for the amounts claimed.

Thomas Osborne Chair



Jeffrey Nellenback Vice-Chair



Herb Frost III Committee



Vincent Nortz Committee



Barry Lyndaker Committee

Dated: February 4, 2025

Approved on motion by Legislator Kalamas, seconded by Legislator Moroughan, and carried.

**RESOLUTION NO. 17 – 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$3,400,486.79 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Nortz, seconded by Legislator Frost. Legislator Moser abstained due to potential conflict.

The resolution was then adopted on the 4th day of February 2025 pursuant to the following roll call vote:

AYES: Nortz, Nellenback, Kalamas, Leviker, Moroughan, Lyndaker, Frost, and Dolhof.

NAYS: None.

ABSENT: Osborne.

**RESOLUTION NO. 18 - 2025
RESOLUTION APPOINTING THE DIRECTOR OF COMMUNITY SERVICES**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, Section 41.05 of the New York State Mental Hygiene Law (MHL) requires that, in order to be eligible for state aid, a county or the City of New York shall establish a local governmental unit (LGU) with a Director of Community Services (DCS) as its chief; and

WHEREAS, Section 41.09 of the MHL requires that each DCS candidate must have their credentials reviewed by the New York State Inter-Office Coordinating Council (IOCC) and receive approval for permanent appointment to the position; and

WHEREAS, the Human Resources Director, County Manager, and members from the Lewis County Community Services Board and Board of Legislators conducted interviews of potential candidates to fill the open DCS position and recommended the review of qualifications of Anna Platz by the IOCC; and

WHEREAS, the members of the IOCC have reviewed the credentials and certified that Anna Platz has met the requirements as described in 14 NYCCR 102.6 and approves the permanent appointment to DCS;

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators hereby appoints Anna Platz of Carthage, NY as the Lewis County Director of Community Services.

Section 2. That the annual salary for the appointee to this position is hereby established at \$84,000.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Forst, and adopted on the 4th day of February 2025.

**RESOLUTION NO. 19 - 2025
RESOLUTION APPOINTING MEMBER TO
LEWIS COUNTY ETHICS BOARD**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That pursuant to Local Law No. 5-2005 “Lewis County Ethics Law” this Board of Legislators hereby appoints Peg Nuspliger of Lyons Falls, New York, as a Democratic representative on the Lewis County Ethics Board.

Section 2. That the term of said appointment shall be effective from January 1, 2025 through December 31, 2027.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 4th day of February 2025.

**RESOLUTION NO. 20 - 2025
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT
AND BARTON & LOGUIDICE FOR DESIGN AND RIGHT-OF-WAY
PROFESSIONAL SERVICES AND TO SEND OUT AN RFP FOR
THE CULVERT REPLACEMENT PROJECT
– BOSHART ROAD OVER HUF CUT CREEK -**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department desires to enter into an agreement with Barton & Loguidice (B&L), authorized on the New York State list of professional engineers

with the engineering expertise for culvert repair projects, to provide design, right-of-way incidentals, right-of-way acquisition, construction support, and bid documents for the replacement project located on Boshart Road over Hufcut Creek in Lowville, NY; and

WHEREAS, Barton & Loguidice has provided a detailed proposal dated January 8, 2025, with the professional scope of services and phases proffered for this project at a maximum compensation of \$225,000.00; and

WHEREAS, the Highway Superintendent seeks to have the Board of Legislators authorize a contract with B&L for these professional services, and to authorize an RFP for public bidding of the construction phase of the project with the assistance of B&L; and

WHEREAS, the Lewis County Board of Legislators wishes to accept such services and authorizes a contract with B&L for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis (by and through the Lewis County Highway Department) and Barton & Loguidice to provide engineering services necessary for the design, right-of-way incidentals, right-of-way acquisition, and construction bidding phases of the culvert replacement project known as Boshart Road over Hufcut Creek in Lowville, New York, at a cost of \$225,000.00 as more fully set forth in the proposal dated January 8, 2025.

Section 2. The Lewis County Board of Legislators authorizes the Highway Superintendent to send out an RFP for public construction bidding of the project with the professional assistance of Barton & Loguidice.

Section 3. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Nortz, and adopted on the 4th day of February 2025.

RESOLUTION NO. 21 - 2025
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT AND
BARTON & LOGUIDICE FOR DESIGN AND RIGHT-OF-WAY
PROFESSIONAL SERVICES AND TO SEND OUT AN RFP FOR
THE BRIDGE REPLACEMENT PROJECT
- EATONVILLE ROAD OVER OTTER CREEK -

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department desires to enter into an agreement with Barton & Loguidice (B&L), to provide design, right-of-way incidentals, right-of-way acquisition, construction support, and bid documents for the replacement project located on Eatonville Road over Otter Creek in Greig, NY; and

WHEREAS, Barton & Loguidice has provided a detailed proposal dated January 8, 2025, with the professional scope of services and phases proffered for this project at a maximum compensation of \$258,000.00; and

WHEREAS, the Highway Superintendent seeks to have the Board of Legislators authorize a contract with B&L for these professional services, and to authorize an RFP for public bidding of the construction phase of the project with the assistance of B&L; and

WHEREAS, the Lewis County Board of Legislators wishes to accept such services and authorizes a contract with B&L for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis (by and through the Lewis County Highway Department) and Barton & Loguidice to provide engineering services necessary for the design, right-of-way incidentals, right-of-way acquisition, and construction bidding phases of the bridge replacement project known as Eatonville Road over Otter Creek in Greig, New York, at a cost of \$258,000.00 as more fully set forth in the proposal dated January 8, 2025.

Section 2. The Lewis County Board of Legislators authorizes the Highway Superintendent to send out an RFP for public construction bidding of the project with the professional assistance of Barton & Loguidice.

Section 3. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Leviker, seconded by Legislator Moroughan, and adopted on the 4th day of February 2025.

**RESOLUTION NO. 22 - 2025
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT
AND BARTON & LOGUIDICE FOR DESIGN AND RIGHT-OF-WAY
PROFESSIONAL SERVICES AND TO SEND OUT AN RFP FOR**

FEBRUARY 4, 2025

**THE CULVERT REPLACEMENT PROJECT
– PINE GROVE ROAD OVER HARVEY CREEK -**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department desires to enter into an agreement with Barton & Loguidice (B&L), authorized on the New York State list of professional engineers with the engineering expertise for culvert repair projects, to provide design, right-of-way incidentals, right-of-way acquisition, and construction support, and bid documents for the replacement project located on Pine Grove Road over Harvey Creek in Watson, NY; and

WHEREAS, Barton & Loguidice has provided a detailed proposal dated January 10, 2025, with the professional scope of services and phases proffered for this project at a maximum compensation of \$177,000.00; and

WHEREAS, the Highway Superintendent seeks to have the Board of Legislators authorize a contract with B&L for these professional services, and to authorize an RFP for public bidding of the construction phase of the project with the assistance of B&L; and

WHEREAS, the Lewis County Board of Legislators wishes to accept such services and authorizes a contract with B&L for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis (by and through the Lewis County Highway Department) and Barton & Loguidice to provide engineering services necessary for the design, right-of-way incidentals, right-of-way acquisition, and construction bidding phases of the culvert replacement project known as Pine Grove Road over Harvey Creek in Watson, New York, at a cost of \$177,000.00 as more fully set forth in the proposal dated January 10, 2025.

Section 2. The Lewis County Board of Legislators authorizes the Highway Superintendent to send out an RFP for public construction bidding of the project with the professional assistance of Barton & Loguidice.

Section 3. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Moser, and adopted on the 4th day of February 2025.

RESOLUTION NO. 23 - 2025

RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 1 (FOR ROW ACQUISITION) TO CONTRACT NO. D040774 BETWEEN NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND LEWIS COUNTY FOR THE TRANSPORTATION FEDERAL-AID BRIDGE REPLACEMENT PROJECT (PIN 775400) KNOWN AS CR 17 (WOOD BATTLE ROAD) OVER COBB CREEK

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a Project for the Bridge Replacement known as CR 17 (Wood Battle Road) over Cobb Creek (PIN 775400; BIN 3340150) (the “Project”) in the Town of Harrisburg, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such a program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, as provided for in the Agreement with NYS DOT, PE and/or ROW Incidental or ROW acquisition work performed by the municipality for the federal aid-eligible construction project covered by the agreement, the costs of such work that are approved in writing by DOT, applicable to the federal aid and Marchiselli aid construction work (excluding costs applicable to non-federally eligible or non- Marchiselli eligible project elements) shall be credited following FHWA’s construction phase closeout audit of the Project costs that are eligible for federal aid and Marchiselli aid; and

WHEREAS, the County of Lewis advanced the Project by its commitment of 100% of the federal and non-federal share of project costs. NYSDOT now requires Supplemental Agreement No. 1 to increase the Right-of-Way Acquisition phase, a cost from \$8,000.00 to \$16,000.00 thereby increasing the local 20% cost from \$1,600.00 to \$3,200.00 with credit to the County for its prior advance of \$1,600.00 toward this phase; and

WHEREAS, the project requires the acquisition of real property and the County requests NYS DOT Real Estate Office to perform these services;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the Chair of the Board of Legislators to execute Supplemental Agreement No. 1 to the Agreement with NYS DOT for Bridge Contract No. D040774, known as CR 17 (Wood Battle Road) over Cobb Creek, PIN 775400/BIN3340150, to increase funding for the Right-of-Way (ROW) Acquisition phase.

Section 2. The total additional ROW Acquisition Phase cost of \$8,000.00 is hereby appropriated, with the additional local share cost of \$1,600.00, hereby authorized to be made and advanced to cover the cost of participation in the ROW acquisition phase of the project. The following accounts shall be recognized to facilitate the funding of this project:

Increase Revenue:

H0512000 345970 Federal	\$6,400.00

H0512000 350310 Local	\$1,600.00
Project HAT	

<u>Increase Expense:</u>	
H0512000 499900	\$8,000.00
Project HAT	

Section 3. In the event the full federal and non-federal share costs of the project exceed the amount appropriated, the Chair shall convene the Lewis County Board of Legislators as soon as possible to appropriate said excess amount upon notification from the NYS DOT.

Section 4. The Chair of the Lewis County Board of Legislators, or in his absence, the Vice-Chair of the Board, is authorized to execute Supplemental Agreement No. 1 for ROW acquisition and all necessary agreements, certifications or reimbursement requests with the NYSDOT in connection with this Project.

Section 5. A certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Section 6. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Moroughan, and adopted on the 4th day of February 2025.

RESOLUTION NO. 24 - 2025
RESOLUTION AUTHORIZING THE COUNTY OF LEWIS
TO BE NAMED THE LEAD AGENCY OF THE
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) PROCESS
FOR THE CAPITAL BRIDGE PROJECT KNOWN AS
BAILEY ROAD OVER INDEPENDENCE RIVER

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators on behalf of the Lewis County Highway Department has sought to replace the bridge located at Bailey Road over Independence River; and

WHEREAS, the Project has been classified as a “Type 1 Action” defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.0 due to the bridge being National Register Eligible based on the pattern of features common to Pratt Half-hip Truss bridge types; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the bridge replacement project constitutes a Type I action, requires a Full Environmental Assessment Form (FEAF), and a coordinated review of the project with other interested agencies who could serve as lead agency; and

WHEREAS, it is the intent of the Lewis County Highway Department to assume the role of Lead Agency for the purpose of conducting a SEQRA process for the project; and

WHEREAS, the Board of Legislators on behalf of the Lewis County Highway Department seeks to authorize and sign Part 1 of a Full Environmental Assessment Form (FEAF) that has been completed, reviewed by the Lewis County Board of Legislators and will be circulated by Barton & Loguidice, DPC, to all interested and involved Agencies for purposes of establishing the Lewis County Highway Department as the “Lead Agency” in accordance with 6 NYCRR Part 617.6(b);

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators on behalf of the Lewis County Highway Department hereby declares its intent to authorize the Lewis County Highway Superintendent to act as lead agency for the purpose of SEQRA review concerning the Capital Bridge Project known as Bailey Road over Independence River and all actions related thereto.

Section 2. The Lewis County Board of Legislators authorizes the Lewis County Highway Superintendent to execute the appropriate forms and Part 1 under the FEAF SEQRA application.

Section 3. Barton & Loguidice on behalf of the County shall send the signed Part 1 of the FEAF and associated site figure to the attached list of “Interested Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for the purpose of establishing Lead Agency status under the SEQRA.

Section 4. This resolution shall take effect immediately.

Moved by Legislator Leviker, Seconded by Legislator Moroughan, and adopted on the 4th day of February 2025.

**RESOLUTION NO. 25 - 2025
RESOLUTION RE-APPOINTING MEMBER TO
LEWIS COUNTY GENERAL HOSPITAL
BOARD OF MANAGERS**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That pursuant to Section 127 of the General Municipal Law, the Board of Legislators hereby re-appoints John Lehman of Croghan, NY 13327, as a member of the Board of Managers of the Lewis County General Hospital.

Section 2. That the term of said appointment shall commence January 1, 2025 and expire on December 31, 2029.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Nortz, and adopted on the 4th day of February 2025.

RESOLUTION NO. 26 - 2025
RESOLUTION AUTHORIZING BID AWARD AND AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND LOGICAL OPERATIONS, INC. FOR INFORMATION
TECHNOLOGY TRAINING SERVICES

Introduced by Legislator Thomas A. Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Information Technology Director recently sent out a Request for Proposals (RFP) to qualified vendors to provide live (remote or in-person) training sessions or boot camps for the Information Technology Department to better service and secure County assets; and

WHEREAS, pursuant to the procedures set forth in the RFP, on December 13, 2024, the County opened twelve (12) bids duly received; and

WHEREAS, the IT Director and Purchasing Director reviewed the bid proposals, considered the pricing responses, and recommend that the lowest bidder, Logical Operations, Inc., of Rochester, New York be awarded a contract for IT Training Services at an amount not to exceed \$27,010.00 and to be completed by December 31, 2025; and

WHEREAS, the Board of Legislators seeks to award the bid and authorize an Agreement with Logical Operations, Inc. in accordance with its bid proposal in response to the County's RFP;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid to and authorizes an agreement with Logical Operations, Inc., located at 1150 University Ave, Suite 20, Rochester, NY 14607 to provide live training sessions or boot camps for the Information Technology Department in accordance with the specifications set forth in the RFP.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. The agreement shall provide for such services to commence upon execution of the Agreement and to end December 31, 2025, at a cost not to exceed \$27,010.00, payable from the New York State Department of Homeland Security Cybersecurity grant.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, as may be approved by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Frost, and adopted on the 4th day of February 2025.

RESOLUTION NO. 27 - 2025
RESOLUTION TO REQUEST NYS HOME RULE LEGISLATION
TO CONTINUE SALES TAX INCREASE

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, Tax Law §1210 (36), as added by Chapter 47 of the Laws of 2004 and as further amended by Chapter 251 of the Laws of 2011, authorized and empowered the County of Lewis to adopt and amend local laws, ordinances or resolutions imposing an additional one percent (1%) sales and compensating use tax for the period ending November 30, 2025; and

WHEREAS, by Resolution No. 197-2020, the Board of Legislators implemented such additional sales tax, which pursuant to §1210 (36) of the Tax Law, will expire on November 30, 2025; and

WHEREAS, such additional sales tax revenue has enabled the Board of Legislators to mitigate the need for increased property taxes and the County of Lewis continues to experience such budgetary pressures as would justify an extension of the time in which it may impose such additional sales tax.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby finds and determines that:

- a) The Board of Legislators has worked diligently over the last several years to cut expenses in its budget wherever possible to contain both short term and long term expenses and reduce the burdens placed upon the local taxpayer. Despite such efforts, the Board finds that it must also look to increase revenues, if and when possible.
- b) That the Board is anticipating significant increases in capital expenditures over the next few years in order to repair, replace, and in some cases upgrade its infrastructure. The County is also anticipating other community projects to benefit the residents, businesses and visitors to the County which will require

financial investment .

- c) That an increase of the allowable sales tax imposed by the County of Lewis of one percent (1%) will enhance County revenues while spreading the burden thereof over a greater portion of the populace, and therefore reduce the budgetary pressures that are placed upon the real property tax warrant.

Section 2. Therefore, the Lewis County Board of Legislators respectfully requests that the New York State Legislature pass such necessary and appropriate “Home Rule Legislation” as would allow the County of Lewis to impose an additional one percent (1%) local sales tax for the period beginning December 1, 2025 and ending November 30, 2027.

Section 3. That the Board of Legislators respectfully requests that the New York State Legislature adopt such Home Rule Legislation at its earliest convenience to allow the Lewis County Board of Legislators sufficient time to plan for the 2026 budget year.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Nortz , seconded by Legislator Moroughan .

Chairman Dolhof briefly explained that this is not a new tax. It is the same one percent tax increase that the county has had for the last 20 years. The State will not make this additional one percent permanent, so the county has to renew it every two years.

The resolution was then adopted on the 4th day of February 2025.

RESOLUTION NO. 28 - 2025
RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NEW YORK
STATE EMPIRE STATE DEVELOPMENT COUNTY INFRASTRUCTURE GRANT
PROGRAM FUNDS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Planning and Community Development Department, desires to apply for 50% of project costs, up to \$500,000, relative to road and complete street infrastructure improvements in several Lewis County villages; and

WHEREAS, the County Infrastructure Grant Program supports county-led infrastructure projects across the state that contribute to placemaking, support the creation of housing, and encourage visitation and tourism; and

WHEREAS, to apply for funding, the County would need to submit a Letter of Intent (LOI) form to determine eligibility for the project and, once eligibility is confirmed, an application will be developed for submission on the NYS CFA Portal; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators hereby authorizes the Planning and Community Development Department to submit the Letter of Intent and online application to Empire State Development for up to \$500,000 in 2025 County Infrastructure Improvement Grant Program funding, with the 50% required match provided by Lewis County, for road and complete street infrastructure improvement projects in several Lewis County villages.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and have the Planning Department submit the Letter of Intent, application. If awarded, the Board authorizes the Chair or Vice-Chair to accept the funding, sign contract documents, and appropriate the funding to the Lewis County Planning and Community Development Department or Lewis County Highway Department.

Section 3. This resolution shall take effect immediately.

Move by Legislator Moser, seconded by Legislator Frost, and adopted on the 4th day of February 2025.

RESOLUTION NO. 29 - 2025
RESOLUTION TO SET A PUBLIC HEARING WITH REFERENCE TO
INCLUSION OF AGRICULTURALLY VIABLE LAND INTO THE CERTIFIED
AGRICULTURAL DISTRICT # 6

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Board of Legislators, in accordance with § 303-b of the Agricultural and Markets Law, designated November 15th to December 15th as the annual thirty (30) day review period in which a landowner may submit requests for inclusion of predominately viable agricultural land within a Certified Agricultural District; and

WHEREAS, the Lewis County Planning Department received one (1) application for inclusion of properties into Agricultural District # 6. This parcel is located in the Town of Greig, Tax Map Parcel No. 291.00-02-23.110 owned by William and Millie McLaughlin, (approximately 163.4 acres); and

WHEREAS, the Planning Department duly forwarded the application to the Lewis County Agricultural and Farmland Protection Board, who is verifying that the parcel proposed is “viable agricultural land,” and will meet the eligibility requirements for inclusion into a Certified Agricultural District. Once approved by the AFPB, the Planning Department report to the Lewis County Board of Legislators with a recommendation for or against inclusion; and

WHEREAS, in accordance with § 303-b of the Laws of 2003 amending NYS Agricultural and Markets Law, the Lewis County Board of Legislators seeks to set the public hearing to consider this request;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby sets a public hearing to be held on March 4th, 2025 at 5:00 p.m. for the purpose of receiving public comment to consider the request and recommendations of the Lewis County Agricultural and Farmland Protection Board, for inclusion of the parcel located in the Town of Greig, Tax Map Parcel No. 291.00-02-23.110 owned by William and Millie McLaughlin, (approximately 163.4 acres).

Section 2. The hearing will be held at the Board's regular meeting at the Courthouse Building, 7660 N. State Street, Lowville, NY 13367, Second Floor Legislative Chamber, on Tuesday, March 4th, 2025 at 5:00 p.m. Written comments received via email, mail or hand delivery on or before Monday, March 3rd, 2025 by 4:00 p.m. to the Clerk of the Board at cassandramoser@lewiscounty.ny.gov or at 7660 North State Street, Lowville, NY 13367 will be read into the record prior to any action by the Board.

Section 3. At least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Kalamas, seconded by Legislator Nortz, and adopted on the 4th day of February 2025.

RESOLUTION NO. 30 - 2025
RESOLUTION AWARDING BID AND AUTHORIZING AN AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND SNO. ENGINEERING, INC. d/b/a SE GROUP FOR
DESIGN SERVICES AND A WINTER RECREATION MASTER PLAN FOR NON-
MOTORIZED FORMS OF RECREATION

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to Resolution No. 136-2024, the Board of Legislators accepted an award of \$125,000.00 from NYS DEC on behalf of the Recreation, Forestry & Parks Department to develop a winter recreational trail development plan with the Adirondack Park Board; and

WHEREAS, the County seeks to develop a winter recreation plan for non-motorized forms of recreation on the County's 1,181.5 acres of land in the Adirondack Park to stimulate economic and community development, and to provide a safe space for residents and visitors to recreate; and

WHEREAS, the Recreation, Forestry, and Parks Department sent out a Request for Proposals to qualified and experienced design/engineering firms to provide professional services for the development of a Master Plan for winter recreation activities in Lewis County; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the County received one (1) bid in response, on January 5, 2025, with the Director of Recreation, Forestry, and recommends that the Board award the bid to Sno. Engineering, Inc. d/b/a SE Group, Salt Lake City, Utah, at a cost of \$101,720.00; the only bidder in accordance with the specifications and scope of work set forth in the RFP; and

WHEREAS, the Board of Legislators seeks to award the bid to SE Group and authorizes an agreement for the specified services to be provided in accordance with the RFP;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes an Agreement with Sno. Engineering, Inc. d/b/a SE Group, 2180 South 1300, Suite 430 Salt Lake City, UT 84106, to provide professional design and consultation services in completing a Winter Recreation Master Plan in accordance with the specifications and scope of services outlined in the RFP.

Section 2. The Lewis County Board of Legislators authorizes said agreement to include all conditions and requirements set forth in the RFP, at a cost of \$101,720.00 for all tasks and scope of a final version of the Master Plan.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Nellenback, and adopted on the 4th day of February 2025.

RESOLUTION NO. 31 - 2025
RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE RECREATION, FORESTRY, AND PARKS AND
HIGHWAY DEPARTMENTS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County Manager and Human Resources Director are conducting reviews of all positions vacated through attrition to identify opportunities for efficiency and collaboration; and

WHEREAS, upon review of a vacancy in the Recreation, Forestry, and Parks Department with the needs of the department and County as a whole, the recommendation is to create a shared position to also support the Highway Department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby amends the 2025 Compensation Plan of the County of Lewis with reference to the Recreation, Forestry, and Parks and Highway Departments as follows:

<u>ABOLISH</u>	<u>STATUS</u>	<u>DEPARTMENT</u>
Administrative Assistant	Full-time	Rec., Forestry, Parks
<u>CREATE</u>	<u>STATUS</u>	<u>DEPARTMENT</u>
Senior Account Clerk	Full-time	Rec., Forestry, Parks Highway

Section 2. That this resolution shall take effect immediately.

Moved by Legislator Leviker, seconded by Legislator Moroughan, and adopted on the 4th day of February 2025.

RESOLUTION NO. 32 - 2025
RESOLUTION APPOINTING MEMBERS TO
REGION 6 FISH AND WILDLIFE MANAGEMENT BOARD

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, Title 5, Section 11-0501 of the NYS Environmental Conservation Law established a Fish and Wildlife Management Practices Cooperative Program, which includes the commissioning of a Regional Fish and Wildlife Management Board.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby re-appoints Jacqueline Mahoney of Castorland, as a member of the Region 6 Fish and Wildlife Management Board, as the Lewis County Landowner's Representative.

Section 2. That the term of said appointment shall be effective from January 1, 2025 through December 31, 2026.

Section 3. That the Lewis County Board of Legislators hereby appoints Wendy Moser of Glenfield, to fulfill the unexpired term of Wayne Kwasniewski, as a member of the Region 6 Fish and Wildlife Management Board, as the Lewis County Sportsmen's Representative.

Section 4. That the term of said appointment shall be effective from January 1, 2025 through December 31, 2025.

Section 3. That the within resolution shall take effect immediately.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Moved by Legislator Nortz, seconded by Legislator Leviker, and adopted on the 4th day of February 2025.

RESOLUTION NO. 33 - 2025
RESOLUTION AUTHORIZING ACCEPTANCE OF BID AND PURCHASE OF A 2025
CAN-AM DEFENDER MAX LIMITED CREW CAB SIDE-BY-SIDE UTV

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Purchasing Department on behalf of the Sheriff's Department submitted an RFP to purchase a 2025 Can-Am Defender Max Limited Crew Cab Side-by-Side UTV. One bid was received in response by CJ Motorsports of 8711 Industrial Drive, Boonville NY 13309 in the amount of \$32,310.99 for a 2025 HD10 Defender Limited Maxx UTV; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize acceptance of this bid and purchase of said vehicle;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes acceptance of the bid from CJ Motorsports for the 2025 HD10 Defender Limited Max UTV with a 1-year warranty at a total price, including delivery, of \$32,310.99 to be used by the Sheriff's Department for UTV/ATV trails through Lewis County, payable from the Sheriff's Department's approved 2025 budget.

Section 2. The Chair, or Vice-Chair of the Board of Legislators is authorized to make, execute, seal and deliver any approval or purchase agreement required, upon review of the County Attorney.

Section 3. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 4th day of February 2025.

RESOLUTION NO. 34 - 2025
STANDARD WORK DAY AND REPORTING RESOLUTION

Introduced by Legislator Lawrence Dolhof, Chairman of the Lewis County Board of Legislators.

BE IT RESOLVED, that the County of Lewis hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by this official to the Clerk of this body:

Title	Name	Standard Work Day	Term Begins/Ends	Days/Month
Appointed Officials				
Election Commissioner	Lindsay Burriss	8	1/1/2025-12/31/2026	21.67
Election Commissioner	Ann M. Nortz	8	1/1/2025-12/31/2026	21.67
Deputy Election Commissioner	Devin Kogut	7.5	1/1/2025-12/31/2026	23.52

Moved by Legislator Moser, seconded by Legislator Frost. Legislator Nortz abstained due to a potential conflict.

The resolution was then adopted on the 4th day of February 2025.

**RESOLUTION NO. 35 - 2025
RESOLUTION APPOINTING MEMBERS TO
TRAFFIC SAFETY BOARD**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby appoints the following individuals as members of the Lewis County Traffic Safety Board:

Amy Green, Lowville Academy Central School Transportation Supervisor, Lowville NY
 Andrew Krokowski, South Lewis Central School Transportation Department, Turin NY
 Donald Cook, Pinckney Highway Superintendent, Pinckney NY
 Matthew Morrow, Lewis County STOP-DWI Coordinator, Lowville NY
 John Reed, Lewis County Highway Superintendent, Lowville NY
 Jackie Mahoney, Lewis County Recreation, Forestry & Parks Director, Lowville NY

Section 2. That the term of said appointments shall be for three years, effective from January 1, 2025 through December 31, 2027.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Leviker, and adopted on the 4th day of February 2025.

OTHER BUSINESS:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

County Attorney Joan McNichol reported on union negotiations. She and Human Resources Director Caitlyn Smith have engaged with a mediator for the Road Patrol Unit. They have had one session so far with another one scheduled next week. They did request assignment of a mediator with the Corrections Officers and Dispatch Unit. There will be one last attempt to negotiate before the mediator is assigned.

County Manager Tim Hunt reminded that the NYSAC Conference is coming up at the end of February and there is one spot left for anyone wanting to attend.

Tim Hunt went on to give a brief update on the potential Hydrostor project. The Hydrostor Company is hoping to come to Lewis County either in the Town of Croghan or Town of Watson looking to build an energy storage facility, not a battery farm, but it uses compressed air instead. The project is estimated at \$2 billion and takes 5 years to build, with 700 construction jobs, and 40 full-time jobs once it is up and running. This is in the very early stages with many things to learn. This storage process only stores the energy for 8 hours, and cycles through 2 to 3 times a day. The compressor that creates the electricity to put back on the grid is only as loud as a normal conversation from the fence line. There is a mine shaft that will be 8 feet wide and 2,000 feet down leading into a cavern the size of a football field. Legislator Nortz asked if this was proven technology or something new, Tim Hunt responded that this company has a facility in Canada and California, but it is new technology. The process is 61% efficient.

Chairman Dolhof closed the public hearing at 5:33 p.m. with no public comment.

There being no other business to come before the Board, Legislator Moroughan made a motion to adjourn the meeting at 5:34 p.m., seconded by Legislator Nellenback, and carried.

MARCH 4, 2025

**REGULAR MEETING
March 4, 2025**

The meeting was called to order at 5:12 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present, except Legislator Nortz and Legislator Lyndaker who had been excused. There were 19 other persons present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

PUBLIC HEARING:

At 5:14 p.m., Chairman Dolhof opened the public hearing on the request and recommendations of the Lewis County Agricultural and Farmland Protection Board, for inclusion of the parcel located in the Town of Greig, Tax Map Parcel No. 291.00-02-23.110 owned by William and Millie McLaughlin, (approximately 163.4 acres).

Chairman Dolhof declared the February 4, 2025 meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost

Dated: March 4, 2025

Legislator Moroughan moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Frost, and carried.

CLERK OF THE BOARD REPORT:

An application for corrected tax roll was submitted and approved for the Town of Diana, tax map number 013.13-01-03.110.

The following departments and organizations have submitted their 2024 Annual reports: Emergency Management; Naturally Lewis; Planning & Community Development; Purchasing; and Solid Waste.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne reported that a community input meeting will be held on Tuesday, March 25th from 4:00 to 6:00 p.m. at the West Leyden Elementary School to review the results of the market analysis, building conditions report, and 317+ survey responses relative to the soon

PROCEEDINGS OF THE BOARD OF LEGISLATORS

to be decommissioned school. The Steering Committee will also be looking for additional community input for the reuse of the facility.

Legislator Osborne moved to authorize the Administrator of Lewis County Self-Insurance Plan to set up a Severity Fund and obtain an Employers Liability policy by April 1, 2025; and then cancel the Midwest WC Excess Liability policy, seconded by Legislator Frost, and carried.

Legislator Moroughan reported that Recreation, Forestry & Parks is currently seeking proposals for the sale of forest products located on approximately 72 acres on the Pine Grove Road in the Town of Watson.

There will be two public engagement opportunities to comment on the Lewis County Non-Motorized Winter Recreation Mast Plan on Tuesday, March 11th, one from 7:30 a.m. to 11:00 a.m. at the Brantingham Station; and the other from 6:00 p.m. to 8:00 p.m. at the Pine Tree Inn. These sessions offer opportunities for residents, motorized & non-motorized trail users, and stakeholders to learn more about the plan, share their perspectives, and contribute to the vision for sustainable and accessible non-motorized winter recreation. For more information on the Lewis County Non-Motorized Winter Recreation Plan please visit the Lewis County website.

Legislator Moser reported that the Department of Social Services is partnering with the Cares Committee from Abundant Life Church in meeting the needs of community members that are involved with Social Services programs. A few examples of what they have done are: plowing a client's driveway when the client had no resources to do so; putting together furniture for an elderly client; purchasing household items for homeless that are not in our homeless closet; and completing spring yard work. Abundant Life Church is willing to help in any way they can, and the department looks forward to working with them. HEAP season has been extended until early April or until funds are no longer available. Applications for regular and emergency benefits are still be accepted.

Jerry Cayer, Lewis County Health System CEO, reported that a proclamation was issued in honor of Mrs. Irene Roggie who retired after 43 years with the hospital. The Nursing Home will begin admitting new residents in mid-March. There was a loss of \$542,900.00 reported for the month of January 2025, which is better than budget. Renovations in the general surgical office are expected to be completed this month. A podiatrist is expected to start in August as part of an Orthopedic practice. There was a robust discussion on Medicaid and Medicare changes from Washington. A Strategic Work Plan was presented to the Hospital Board of Managers. A new posting went up for a Chief Information Security Officer with a not to exceed salary amount of \$180,000.00. Other places are filling this type of position for \$300,000.00 or higher. Mrs. Jennifer Wendel is the new Chief Compliance Officer and Director of Operations.

Mr. Cayer went on to give a brief presentation on the hospital finances and encourages legislators to attend any hospital meetings to learn more.

COUNTY MANAGER REPORT:

MARCH 4, 2025

Tim Hunt reported that Larry and himself spent a day in Albany meeting with representatives in both houses on the UTV legislation, which was productive. The County was given an award at the American Public Works Association banquet for the Glenfield Complete Streets project. The NYSAC Conference was attended by Legislator Frost and Legislator Kalamas. There have been continued meetings regarding the Hydrostor proposed projects. County Manager Tim Hunt then yielded the floor to Real Property Director Candy Akin. She explained the history of the States attempt of regulating the assessment on green energy projects, which included a model that wasn't benefiting counties. There was a lawsuit filed that stated the model being used was unconstitutional and the recent decision came back that the RPT Law is unconstitutional which is a huge win for the counties. However, the State will likely file an appeal.

COUNTY TREASURER REPORT:

Eric Virkler reported that there is an IGT supplemental payment likely due in the near future which may require a future resolution appropriating additional funds from the general fund balance to make the payment. The increase in sales tax revenue could be from a better winter than in the past few years.

Chairman Dolhof closed the public hearing at 5:42 p.m. after no comments were made.

REPORT OF THE FINANCE AND RULES COMMITTEE:

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 3,642,372.92 and recommend that they be audited and allowed for the amounts claimed.



Thomas Osborne Chair



Jeffrey Nellenback Vice-Chair



Herb Frost III Committee

Vincent Nortz Committee

Barry Lyndaker Committee

Dated: March 4, 2025

Approved on motion by Legislator Kalamas , seconded by Legislator Moroughan , and carried.

MARCH 4, 2025

**RESOLUTION NO. 36 – 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$3,642,372.92 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Moroughan, seconded by Legislator Nellenback. Legislator Moser abstained due to potential conflict.

The resolution was then adopted on the 4th day of March 2025 pursuant to the following roll call vote:

AYES: Frost, Leviker, Osborne, Kalamas, Moroughan, Nellenback, and Dolhof.

NAYS: None.

ABSENT: Nortz and Lyndaker.

**RESOLUTION NO. 37 - 2025
RESOLUTION AUTHORIZING AGREEMENT WITH TRANE U.S. INC. FOR THE
DESIGN AND INSTALLATION OF CONDENSING BOILERS, DOMESTIC HOT
WATER, AND VENTING IN THE COUNTY SIDE OF THE COURTHOUSE BUILDING**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Trane U.S. Inc. (“Trane”) with offices located at 15 Technology Place, East Syracuse, NY 13057, installed and currently maintains the HVAC System for the Lewis County Courthouse Building; and

WHEREAS, the buildings' current cast iron boilers, hot water heaters, venting, and piping are antiquated and require upgraded replacement equipment; and

WHEREAS, Trane has presented a proposal to design and install two (2) new high-efficiency condensing boilers and hot water heater systems along with upgraded venting and piping, at a cost of \$348,005.00 through OMNIA Partners Contract No. 3341; and

WHEREAS, the Board of Legislators wishes to authorize this agreement for upgraded services and equipment;

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with Trane U.S. Inc. to design and replace antiquated HVAC equipment for the County side of the Courthouse Building by the replacement of two (2) high-efficiency condensing boilers, and hot water heaters, with new venting and piping at a cost of \$348,005.00.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, upon such terms and conditions approved by the County Attorney.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Frost.

Legislator Kalamas questioned if this will include all the integration of what is referred to as the HMI into the existing system, Buildings & Grounds Supervisor responded that it would.

The resolution was then adopted on the 4th day of March 2025.

**RESOLUTION NO. 38 - 2025
RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
ALCOHOL & SUBSTANCE ABUSE SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Alcohol & Substance Abuse Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Carol Lisella from Harrisville, NY as a member of the Alcohol & Substance Abuse Subcommittee to fulfill the unexpired term of Nicole Burdell.

Section 2. That the term of said appointment shall be effective March 5, 2025 through December 31, 2026.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 39 - 2025

MARCH 4, 2025

**RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD AND
MENTAL HEALTH SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11; and

WHEREAS, the Lewis County Community Services Board Mental Health Subcommittee shall have up to eleven members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11; and

WHEREAS, the Community Services Board and Mental Health Subcommittee are anticipating vacancies due to the resignation of Melnaie Saber, effective March 1, 2025;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Melanie Bush of Lowville, NY as a member of the Lewis County Community Services Board and as a member of the Mental Health Subcommittee to fulfill the unexpired term of Melanie Saber.

Section 2. That the term of said appointment shall be effective March 1, 2025 through December 31, 2027.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

**RESOLUTION NO. 40 - 2025
RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
DEVELOPMENTAL DISABILITIES SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Developmental Disabilities Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. That the Board of Legislators hereby appoints Mary Compo of Lowville, NY as a member of the Developmental Disabilities Subcommittee to fulfill the unexpired term of Eliza Boliver.

Section 2. That the term of said appointment shall be effective March 5, 2025 through December 31, 2025.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 41 - 2025
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
THE LEWIS COUNTY EMERGENCY MANAGEMENT SERVICES DEPARTMENT
WITH DR. TIMOTHY MATHIS TO SERVE AS MEDICAL DIRECTOR

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Lewis County, acting by and through the Lewis County Emergency Management Department, desires to enter into a renewal Agreement with Timothy Mathis, MD to manage and administer sign-off on PCRs and Narcotic Inventories as a Medical Director under the Lewis County Emergency Management Department, and attend Lewis County EMS Counsel meetings as requested for advisement, information sharing, and conflict resolution in regard to EMS issues; and

WHEREAS, Timothy A. Mathis, MD, is licensed to practice medicine in New York State and meets the New York State Department of Health requirements to function as Medical Director for the Emergency Management Department's programs, is willing to continue to provide Medical Director services for the EMS Department activities; and

WHEREAS, the Board of Legislators wishes to the continuance of these services on behalf of EMS;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Lewis County Emergency Management Department, with Timothy Mathis, MD to serve as Medical Director for Emergency Management Department programs.

Section 2. This is for the term commencing January 1, 2025 through December 31, 2025 at a cost not to exceed \$7,500.00 per year.

MARCH 4, 2025

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendment required thereto, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 42 - 2025
RESOLUTION TO ACCEPT FY2023 DOMESTIC TERRORISM PREVENTION (DTP)
GRANT FUNDS, CREATE TAM TEAM AND APPROPRIATE FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Director of Emergency Management submits on-line applications for grant funding provided by the US Department of Homeland Security, and administered through the NYS Division of Homeland Security and Emergency Services (DHSES), including the FY 2023 DTP Grant Program; and

WHEREAS, the County received notification of an award of \$172,413.00 under the FY2023 DTP, to be utilized to build and enhance the County's capability to prevent targeted violence and domestic terrorism through the utilization of Treat Assessment and Management (TAM) teams and a DTP plan; and

WHEREAS, the funding is awarded to support allowable planning, training, exercise and organizational costs associated with TAM team development and DTP planning efforts. In order to receive the funding, the County is required to submit its Domestic Terrorism Prevention Plan to DHSES by June 1, 2025; and

WHEREAS, the Lewis County Board of Legislators seeks to accept the award, appropriate the funds, direct formation of TAM team, and have the team consult with Squad 9 to develop the DTP plan for timely submission to DHSES;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators accepts the FY2023 DTP Grant award in the amount of \$172,413.00 for the identified activities set forth in the guidelines, and directs the formation of the TAM team to develop and create the appropriate DTP plan with the assistance and consultation with Squad 9 for timely submission to DHSES.

Section 2. The Lewis County Board of Legislators authorizes the Chair or Vice-Chair to execute any grant contract and additional documents required upon review by the County Attorney; and directs the Treasurer to appropriate the funds into the proper Department and accounts.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Leviker , and adopted on the 4th day of March 2025.

RESOLUTION NO. 43 - 2025
RESOLUTION TO ACCEPT THE FY2024 SHSP – SLETPP
ALLOCATION GRANT AND APPROPRIATE FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Director of Emergency Management submits annual on-line applications for grant funding provided by the US Department of Homeland Security, Federal Emergency Management Agency (FEMA), administered through the NYS Division of Homeland Security and Emergency Services (DHSES), including the FY 2024 State Homeland Security Program grant (FY2024 SHSP); and

WHEREAS, the County received notification of an allocation amount of \$46,946.00 under the FY2024 SHSP, to include the State Law Enforcement Terrorism Prevention Program (SLETPP) project plan for said grant, consistent with the federal guidelines; and

WHEREAS, the Director of Emergency Management requests that the funds be used for MyEMA App for citizen preparedness and services (\$16,981.00), a photo ionization detection (PID) device to detect volatile gases (\$13,465.00), and an automated external defibrillator (AED) (\$16,500) for law enforcement and first responders. The AED satisfies the 35% allocation required for SLETPP; and

WHEREAS, the Lewis County Board of Legislators seeks to accept the award and appropriate the funds;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators accepts the FY2024 SHSP allocation notification by US Homeland Security and FEMA in the amount of \$46,946.00 for the distribution of funds outlined by the Director of Emergency Management as set forth in the guidelines.

Section 2. The Lewis County Board of Legislators authorizes the Chair or Vice-Chair to execute any grant contract and additional documents required and authorizes the appropriation of the grant award amount and directs the Lewis County Treasurer to set up the appropriate accounts under the Emergency Management Department budget.

Section 3. The within resolution shall take effect immediately.

MARCH 4, 2025

Moved by Legislator Moser , seconded by Legislator Leviker , and adopted on the 4th day of March 2025.

**RESOLUTION NO. 44 - 2025
RESOLUTION AUTHORIZING INTERFUND LOAN FINANCING
AND MEMORANDUM OF UNDERSTANDING
BETWEEN COUNTY OF LEWIS AND
LEWIS COUNTY HIGHWAY DEPARTMENT FOR
COUNTY MACHINERY EQUIPMENT PURCHASES**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Highway Department purchases various heavy duty machinery equipment and vehicles on an annual basis under its capital equipment plan; and

WHEREAS, in order to save on financial institution interest payments and legal fees incurred under bonds and lease-to-own agreements, in 2022 the Board of Legislators authorized an interfund loan from Fund Balance to the County Machinery Fund for 2023 Highway Department machinery and heavy equipment purchases in accordance with its capital equipment plan. An MOU was executed to provide for repayment of this loan within five years at no interest, and with annual installments toward the balance owing; and

WHEREAS, the Treasurer, Highway Superintendent and Purchasing Director seek to have the Board of Legislators authorize a 2025 interfund loan of up to \$580,000 from General Fund to the County Machinery Fund for the Highway Department's purchase of multiple items of machinery and other heavy equipment in 2025 under its capital equipment plan; and

WHEREAS, the list of machinery and equipment anticipated and planned by the Lewis County Highway Department for purchase in 2025, with estimated net costs is as follows, with these items having been included in the approved 2025 Capital Plan:

2025 Tractor for Lowboy	\$ 210,500
2025 5500 4X4 Dump Truck and Plow	\$ 110,000
2025 Loader	\$ 255,799

The Highway Superintendent anticipates applying the proceeds from the sale of the equipment being replaced to the costs of these items; and

WHEREAS, the Superintendent of Highways requests that the Board authorize the Treasurer to transfer \$580,000.00 from the County's General Fund to the County Machinery Fund for the purpose of providing funds for the machinery and equipment purchases scheduled or required in 2025 for highway operations and maintenance responsibilities in accordance with the same terms and conditions under an additional MOU; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators hereby authorizes a Memorandum of Understanding between the Lewis County Highway Department and the County of Lewis wherein the County agrees to advance the sum of up to \$580,000.00 from the General Fund to the County Machinery Fund for the purpose of the Highway Department's purchase of machinery and equipment scheduled in 2025 under its capital project plan, in consideration of the Highway Superintendent's agreement to repay the County for the funds advanced, with no interest, payable in annual installments over a five (5) year period.

Section 2. The Lewis County Board of Legislators hereby authorizes the Treasurer to transfer the amount of \$ 580,000 from the General Fund using fund balance, to the County Machinery Fund for the above-described purposes upon full execution of the MOU.

Section 3. That the Chair of the Board of Legislators or the Vice-Chair, and the Superintendent of Highways are hereby authorized to execute and deliver such Agreement upon such form as may be approved by the County Attorney.

Section 4. That this Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 45 - 2025
RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 3 TO THE
CONTRACT BETWEEN THE NEW YORK STATE DEPARTMENT OF
TRANSPORTATION (NYSDOT) AND LEWIS COUNTY FOR THE
TRANSPORTATION FEDERAL-AID BRIDGE REPLACEMENT PROJECT
(PIN 775399) MARSHEY ROAD OVER WEST BRANCH OSWEGATCHIE RIVER

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a Project for the Bridge Replacement known as Marshey Road over West Branch Oswegatchie River PIN 775399; BIN 3339960) (the "Project") in the Town of Diana, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such a program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, pursuant to Highway Law § 10 (34-a) and Section 15 of Chapter 329 of the Laws of 1991 as amended by Section 9 of Chapter 330 of the Laws of 1991, as further amended by Chapter 57 of the Laws of New York of 2014, the State has established the "Marchiselli" Program, which provides certain State-aid for Federal-aid highway projects not on the State highway system with project eligibility for Marchiselli Program funds determined by NYS DOT. This project is being funded with Federal Surface Transportation Program (STP) and Marchiselli funds; and

MARCH 4, 2025

WHEREAS, the County of Lewis advanced the Project by authorizing a commitment of 100% of the non-federal share of the costs of the Final Design and Right-Of-Way (ROW) Acquisition Phases of the Project by Resolution No. 308-2021 adopted December 7, 2021; and

WHEREAS, the Superintendent of Highways received notice from the NYS DOT that the County will receive additional funding, which amends the previously adopted Schedule A funding by adding \$120,000.00 for the Engineering/Design and Right-of-Way Incidentals and Acquisition Phases of the project; and

WHEREAS, in order for the County to receive the full, additional reimbursement, a “Supplemental Agreement No. 3 to D040399” must be executed;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the Chair of the Board of Legislators to execute “Supplemental Agreement No. 3 to D040399” for the Final Design and Right-of-Way Acquisition Phases funding of the project.

Section 2. The Chair of the Lewis County Board of Legislators, or in his absence, the Vice-Chair of the Board, is authorized to execute all additional necessary supplemental agreements on behalf of the Lewis County Board of Legislators with the New York State Department of Transportation in connection with this Project.

Section 3. That \$120,000.00 shall be appropriated in the Capital Bridge Program to facilitate the Final Design and ROW Acquisition Phases for the Bridge Replacement on Marshey Road over West Branch Oswegatchie River (PIN 775399; BIN 3339960) in the Town of Diana. The following accounts shall be recognized to facilitate the funding of this project:

Increase Revenues:

H051200 345970 Federal	\$ 96,000.00
H051200 335910 State	\$ 18,000.00
H0512000 350310 Local	\$ 6,000.00
Project HAU	

Increase Expense:

H0512000 499900	\$ 120,000.00
Project HAU	

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Leviker , and adopted on the 4th day of March 2025.

RESOLUTION NO. 46 - 2025
RESOLUTION AUTHORIZING AGREEMENT

**BETWEEN THE COUNTY OF LEWIS AND SHI INTERNATIONAL, INC.
FOR THE RENEWAL OF FORTINET FIREWALL AND ENDPOINT HARDWARE,
LICENSES AND SERVICE PROTECTION**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis entered into an Agreement with Carousel Industries of North America, Inc. on May 7, 2021, for Fortinet software, licensing, and service protection including firewalls, VPN Appliance, and Logging/Analysis Tools that is integral to the cybersecurity infrastructure of the County; and

WHEREAS, the Director of Information Technology desires to enter into a three-year Agreement with SHI International Inc. to be the new third-party reseller of Fortinet at a cost not to exceed \$75,000.00 for the period of April 11, 2025 through April 10, 2028; and

WHEREAS, the Board of Legislators wishes to authorize said Agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a three-year Agreement with SHI International to provide Fortinet software, licensing, and maintain service protection for the County's Cybersecurity system.

Section 2. This is for the term commencing April 11, 2025 through April 10, 2028 at a cost not to exceed \$75,000.00 for the services set forth in its proposal. This cost has been approved under 2025 Capital Funds.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

**RESOLUTION NO. 47 - 2025
RESOLUTION RE-APPOINTING MEMBER TO
JUNKYARD REVIEW BOARD**

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby re-appoints John G. Jones of Beaver Falls, NY, as a member of the Lewis County Junkyard Review Board.

Section 2. That the 5-year term of said appointment shall be retro-active from January 1, 2025 through December 31, 2029.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 48 - 2025
RESOLUTION AUTHORIZING THE SALE OF PORTION OF CERTAIN
COUNTY REAL PROPERTY ON EAST ROAD, LOWVILLE
TO DAVID C. HODGE AND MICHELLE L. SMITH

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis is the owner of a certain property, comprising approximately 56 acres of land known and identified as Tax Map No. 195.00-01-13.211, located at 7395 East Road, Lowville, NY (herein, the “Property”); and

WHEREAS, the County obtained this property by gift transfer from the Lewis County Agricultural Society, Inc., recorded in the Lewis County Clerk’s Office on April 09, 2018, in order for the County to build the Lewis County-Jefferson Community College Education Extension Center (LC-JCC Ed Center). The deed contains restrictive covenants, requiring the Lewis County Agricultural Society, Inc. (Ag Society) to consent to any partial property transfer and to waive its right to recover the partial property transfer; and

WHEREAS, the owners of a one-family residence on approximately 0.60 acres located at 7456 Emi Lane, Lowville, NY (tax map parcel 195.00-02-15.300) seek to obtain title to approximately 0.44 acres of a portion of the County’s above-identified property located immediately behind their home and parcel in order to square off their property and have the use of this cleared, vacant land as part of their yard; and

WHEREAS, the location of this 0.44 approximate acreage is in the southwest corner of the County’s approximate 56 acres of land gifted by the Ag Society, and is depicted on a survey map by Kovach Land Surveying PC. This vacant acreage is a small strip bordering the wooded area of the County’s property and of no use or value to the County for its public uses and purposes. This partial acreage is of no value to any other entity other than the property owners at 7456 Emi Lane, and would be a landlocked parcel to any other entity; and

WHEREAS, a market value quote of \$4,000.00 for this vacant property was provided by Good Morning Realty, Inc.; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the Lewis County Agricultural Society's Board consents to this transfer and sale of this landlocked area to the owners named, and has waived its right to recover said property by formal Resolution;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby finds and declares that the said identified 0.44 acres of vacant land, located in the southwest corner of and being a portion of the County's property under Tax Map No. 195.00-01-13.211, is not required for public use, and is landlocked to any other party, thereby negating the requirement of a bid after public advertisement for same. This finding is made pursuant to Local Law No. 1-1991 and County Law § 215.

Section 2. The Lewis County Board of Legislators authorizes the transfer of the approximate 0.44 acres of vacant land located immediately behind (North) the property and one family residence of David C. Hodge and Michelle L. Smith located at 7456 Emi Lane, Lowville, NY, Tax Map Parcel No. 195.00-02-15.300, to said named owners in consideration of the payment of \$4,000.00, and subject to the written consent and waiver of reversionary rights of the Lewis County Agricultural Society, Inc., as required under the deed restrictions.

Section 3. The Lewis County Board of Legislators authorizes said transfer and sale of this partial property provided that the owners incur all costs and expenses of the transfer of title, including but not limited to any abstract of title fee, deed recording fees and transfer taxes which may customarily be waived for the County.

Section 4. The Lewis County Board of Legislators directs that the \$4,000 consideration received shall be turned over or made payable directly to the Lewis County Agricultural Society, Inc.

Section 5. The transfer of title shall be by quitclaim deed, with a closing of title to take place as soon as reasonably possible after receipt of all documents required.

Section 6. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver any and all documents, including the deed and other recording documents, upon review and approval as to form by the County Attorney.

Section 7. The within Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of March 2025 pursuant to the following roll call vote:

AYES: Kalamas, Osborne, Leviker, Moroughan, Nellenback, Frost, Moser, and Dolhof.

NAYS: None.

ABSENT: Nortz & Lyndaker.

RESOLUTION NO. 49 - 2025
RESOLUTION URGING APPROVAL OF HOME RULE REQUEST
AND TO ADOPT NEW YORK STATE SENATE BILL NO. S4858
AND COMPANION ASSEMBLY BILL NO. A5514

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, pursuant to Resolution No. 27-2025, the Board of Legislators of Lewis County requested Home Rule Legislation as would allow the County of Lewis to continue to impose an additional one percent (1%) local sales tax for the period beginning December 1, 2025 and ending November 30, 2027; and

WHEREAS, the County of Lewis continues to experience such budgetary pressures as would justify an extension of the time in which it may impose such additional sales tax, and such additional sales tax revenue will enable the Board of Legislators to mitigate the need for increased property taxes; and

WHEREAS, said legislation has been introduced in both houses of the State Legislature, as Senate Bill No. S4858 and Assembly Bill No. A5514, respectively; and

WHEREAS, Article 9, § 2(B) (2) of the New York State Constitution and Section 40 of the Municipal Home Rule Law require a home rule request be made to the State Legislature before the bills may become law;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby makes this Home Rule request to the State Legislature to enact the following: New York State Senate Bill No. S4858 and the companion bill in the Assembly, Bill No. A5514:

TITLE OF BILL: An act to amend the tax law, in relation to extending authorization for the county of Lewis to impose an additional one percent of sales and compensating use taxes.

PURPOSE: To authorize Lewis County to impose an additional one percent of sales and compensating use taxes.

SUMMARY OF PROVISIONS: Authorizes Lewis County to impose an additional one percent sales and compensating use tax for an additional two year period commencing December 1, 2025 and ending November 30, 2027.

Section 2. The Clerk of the Board is hereby directed to forward certified copies of this Resolution to State Senator Mark C. Walczyk and Assemblyman Kenneth Blankenbush.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Leviker, seconded by Legislator Moroughan.

Chairman Dolhof explained that this is not raising the sales tax rate. This is just a continuation of the current rate that has been in place for 20 years. The State won't make this permanent so every two years they require the county to go through this process. Lewis County sales tax rate is 8%, with 4% going to the State and they allow automatically allow for 3% to go to the county. This is to continue the additional 1% for another two-year period.

The resolution was then adopted on the 4th day of March 2025.

RESOLUTION NO. 50 - 2025
RESOLUTION AUTHORIZING MODERNIZATION AND ENHANCEMENT
PROGRAM AND ACCELERATED TRANSIT CAPITAL FUNDING APPLICATIONS
FOR LCPT CAPITAL PURCHASES

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, through the Planning and Community Development Department, seeks to submit a request to reallocate \$180,590 in awarded New York State DOT Modernization and Enhancement Program (MEP) funding toward the purchase of one (1) wheelchair van, one (1) 16-passenger Lot G bus, sixteen (16) bus WiFi modems, one (1) bus stop shelter for the LC JCC Ed Center, and seventy-five (75) bus stop signs for the Lewis County Public Transportation (LCPT) system from the original intent of purchasing electronic fareboxes; and

WHEREAS, the County of Lewis, through the Planning and Community Development Department, seeks to request the use of the system's awarded \$43,379 in New York State DOT Accelerated Transit Capital (ATC) funding toward one (1) wheelchair van for the LCPT; and

WHEREAS, the County of Lewis, through the Planning and Community Development Department, applied for and received \$50,000 in NYS DASNY funds towards the purchase of one (1) 16-passenger Lot G bus to be used to service Fort Drum and \$2,500 in funding from WinDenmark toward the purchase of one (1) wheelchair van; and

WHEREAS, the Board of Legislators wishes to accept the various grant funds, enter into the applicable agreement(s) with NYS, and authorize the Planning and Community Development Department to submit Purchase Orders for one (1) wheelchair van, one (1) 16-passenger Lot K bus, sixteen (16) bus WiFi modems, one (1) bus stop shelter for the LC JCC Ed Center, and seventy-five (75) bus stop signs for the Lewis County Public Transportation (LCPT) system from the appropriate vendors with the assistance of the Purchasing Director;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

MARCH 4, 2025

Section 1. The Lewis County Board of Legislators hereby authorizes the County of Lewis, through the Planning and Community Development Department, to submit the MEP and ATC funding requests to the New York State Department of Transportation for the purchase of one (1) wheelchair van, one (1) 16-passenger Lot G bus, sixteen (16) bus WiFi modems, one (1) bus stop shelter for the LC JCC Ed Center, and seventy-five (75) bus stop signs for the Lewis County Public Transportation (LCPT) system.

Section 2. The Lewis County Planning and Community Development Director is authorized to act on behalf of the County to sign and submit the funding requests and complete the capital projects.

Section 3. The Chair of the Board of Legislators is authorized to execute any contracts or agreements between Lewis County and NYS DOT and any third-party subcontractor necessary to complete the public transportation project thereto upon such terms acceptable to the County Attorney.

Section 4. The following budget appropriations be approved in the Bus Operations account to appropriate the ATC, DASNY, and WinDenmark funding:

Increase Revenue:

A0563000.335941 ATC State Funds	\$43,379.00
A0563000.327075 Local Contribution-Bus	\$ 2,500.00
A0563000.XXXXXXX NYS DASNY Funds	\$50,000.00

Increase Expense:

A0563000.223301 Vehicles and Equipment – MEP \$95,879.00

Section 5. This Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

**RESOLUTION NO. 51 - 2025
RESOLUTION AUTHORIZING AGREEMENT
WITH GENERAL CODE, LLC FOR DIGITAL CODIFICATION
OF COUNTY LOCAL LAWS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Board of Legislators, authorized grant funding through the New York State Department of State pursuant to Resolution No. 20-2023 for county-wide shared IT services; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, pursuant to Resolution No. 52-2024, the County authorized agreements with General Code, LLC and local municipalities to digitally codify each municipality's local codes on the General Codes eCode360 Platform, with the County expending grant proceeds on behalf of the local municipalities who join in this county-wide shared IT service; and

WHEREAS, the Director of Planning and Community Development requests that the County codify its Local Laws on this platform by entering into an agreement with General Code to digitize same into the eCode360 Platform at a cost of \$15,995 plus \$1,195 in annual maintenance and licensing once the laws have been codified;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement with General Code, LLC to digitally codify the County's Local Laws through Local Law No. 5-2024 into the eCode360 Platform at a cost of \$15,995, and with annual maintenance and licensing services of \$1,195 as more fully set forth in its proposal dated January 30, 2025.

Section 2. The Board of Legislators authorizes the Treasurer to pay the cost of the codification to the eCode360 Platform under this contract from the 2023 NYS Shared Services Account.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement with such terms and conditions as the County Attorney may recommend.

Section 4. That this Resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Frost.

Legislator Kalamas asked that Planning and Community Development Director Casandra Buell give a brief explanation of what this is.

Casandra Buell explained that the county had received a grant of \$500,000 for two different programs, one being to assist with implementing Town websites and getting them Microsoft access, the other is for codification of Local Laws. This grant funding is also available to be used for the county codification as well. The process is to take inventory of all Local Laws ever adopted and put them all in one location. The process takes around 18 months to complete but, in the end, the Local Laws will be in a book. During the process it will show any Local Laws that contradict each other, might be irrelevant now, or could be duplicates.

All municipalities are encouraged to take advantage of this process utilizing grant funding. The Towns of Pinckney and Greig are already on board and there are 3 more Towns in the works. One other benefit will be getting all codes on eCode 360 so that they are online and accessible.

MARCH 4, 2025

Legislator Moser stated that she went through this process with the Village of Boonville as their attorney and it was very valuable.

The resolution was then adopted on the 4th day of March 2025.

RESOLUTION NO. 52 - 2025
RESOLUTION AUTHORIZING GRANT APPLICATION FOR NYS CONNECTALL
DIGITAL EQUITY PROGRAM CAPACITY GRANT APPLICATION TO CONTINUE
AND EXPAND FREE PUBLIC WIFI PROGRAM

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Planning and Community Development Department, desires to apply for a NYS ConnectALL Digital Equity Program Capacity grant program to continue to fund and expand the Lewis County Free Public Wi-Fi program; and

WHEREAS, Lewis County can apply for up to \$2,000,000 toward the project, which requires a 10% match; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application, and if awarded funding, to authorize agreements and appropriate the funds;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the County of Lewis, by and through the Lewis County Planning and Community Development Department, to submit a grant application to NYS ConnectALL under its Digital Equity Program Capacity grant program to continue to fund and expand the Lewis County Free Public Wi-Fi program at an amount not to exceed \$2,000,000.

Section 2. If awarded, the required local share would be 10% of the total project costs submitted.

Section 3. The Director of Planning and Community Development or the Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and any documents required under the application upon review by the Planning and Community Development Director.

Section 4. In the event the County is awarded grant funds, the Board of Legislators hereby authorizes acceptance of the award (s), authorizes the Chairman or Vice-Chairman to execute any grant agreements(s) and other documents required to accept the award(s) upon review and approval of the County Attorney; and directs the Treasurer to appropriate the awarded funding into correct accounts.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 53 - 2025
RESOLUTION AUTHORIZING GRANT APPLICATION TO FEDERAL EMERGENCY
MANAGEMENT AGENCY (FEMA) FOR BUILDING RESILIENT
INFRASTRUCTURE AND COMMUNITIES (BRIC) FUNDING
TO COMPLETE SCOPING OF COUNTY RTE 22

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Planning and Community Development Department, desires to apply for a 2025 FEMA grant under its Building Resilient Infrastructure and Communities funding in order to fund project scoping of the East Martinsburg Road (County Rte 22); and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application, and if awarded funding, to authorize agreements and appropriate the funds;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the County of Lewis, by and through the Lewis County Planning and Community Development Department, to submit a grant application to FEMA under its 2025 BRIC funding for road scoping of County Rte 22.

Section 2. The project costs for the road scoping are estimated to be \$500,000 with the required local share being 25%.

Section 3. The Director of Planning and Community Development or the Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and any documents required under the application upon review by the Planning and Community Development Director.

Section 4. In the event the County is awarded grant funds, the Board of Legislators hereby authorizes acceptance of the award (s), authorizes the Chair or Vice-Chair to execute any grant agreements(s) and other documents required to accept the award(s) upon review and approval of the County Attorney; and directs the Treasurer to appropriate the awarded funding into correct accounts.

Section 5. The within resolution shall take effect immediately.

MARCH 4, 2025

Moved by Legislator Moser , seconded by Legislator Leviker , and adopted on the 4th day of March 2025.

RESOLUTION NO. 54 - 2025
RESOLUTION AUTHORIZING GRANT APPLICATION TO NYSDEC FOR
MUNICIPAL ZERO-EMISSION VEHICLE (ZEV) INFRASTRUCTURE AND
NATIONAL GRID MAKE-READY FUNDING TOWARD THE PURCHASE AND
INSTALLATION OF EV CHARGING STATIONS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Planning and Community Development Department, desires to apply for a NYSDEC grant under its Municipal Zero-Emission Vehicle (ZEV) Infrastructure Grant Program in order to purchase and install EV charging stations; and

WHEREAS, the Planning & Community Development Department expects to apply for up to \$500,000 in ZEV funding, which requires a local match of 20%; and

WHEREAS, to cover the required 20% match, the Planning & Community Development Department desires to simultaneously apply for National Grid Make-Ready Program Funding; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application and, if awarded funding, to authorize agreements and appropriate the funds;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the County of Lewis, by and through the Lewis County Planning and Community Development Department, to submit a \$500,000.00 grant application to NYSDEC under its Municipal Zero-Emission Vehicle (ZEV) Infrastructure Grant Program and a National Grid Make-Ready Program application to purchase and install EV charging stations.

Section 2. The project costs are estimated to be \$500,000 which requires a local match of 20% that, if awarded, could be covered by National Grid Make-Ready Program funding.

Section 3. The Director of Planning and Community Development or the Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the applications and any documents required under the applications upon review by the Planning and Community Development Director.

Section 4. In the event the County is awarded both grant funds to cover the entire cost of the project(s), the Board of Legislators hereby authorizes acceptance of the award (s), authorizes the Chair or Vice-Chair to execute any grant agreements(s) and other documents required to

accept the award(s) upon review and approval of the County Attorney; and directs the Treasurer to appropriate the awarded funding into correct accounts.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 55 - 2025
RESOLUTION AUTHORIZING GRANT APPLICATION TO US DOT FOR
“PROTECT” FUNDING TOWARD EAST MARTINSBURG ROAD IMPROVEMENTS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Planning and Community Development Department, desires to apply for a US DOT grant under its Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) program in order to fund improvements to East Martinsburg Road (County Rte 22); and

WHEREAS, the Planning & Community Development Department in consultation with the Lewis County Highway Superintendent expects to apply for up to \$500,000 in PROTECT funding, which does not require a local match; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application and, if awarded funding, to authorize agreements and appropriate the funds;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the County of Lewis, by and through the Lewis County Planning and Community Development Department, to submit a grant application up to \$500,000.00 to US DOT under its PROTECT funding program for East Martinsburg Road improvements.

Section 2. The project costs are estimated to be \$500,000 with no required local match.

Section 3. The Director of Planning and Community Development or the Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and any documents required under the application upon review by the Planning and Community Development Director.

Section 4. In the event the County is awarded grant funds, the Board of Legislators hereby authorizes acceptance of the award (s), authorizes the Chair or Vice-Chair to execute any grant agreements(s) and other documents required to accept the award(s) upon review and approval of the County Attorney; and directs the Treasurer to appropriate the awarded funding into correct accounts.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Leviker , and adopted on the 4th day of March 2025.

RESOLUTION NO. 56 - 2025
RESOLUTION AUTHORIZING INCLUSION OF CERTAIN AGRICULTURALLY
VIALE LAND INTO A CERTIFIED AGRICULTURAL DISTRICT AND NEGATIVE
DECLARATION DETERMINATION

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Board of Legislators, in accordance with § 303-b of the Agricultural and Markets Law, designated November 15th to December 15th as the annual thirty (30) day review period in which a landowner may submit requests for inclusion of predominately viable agricultural land within a Certified Agricultural District; and

WHEREAS, the Lewis County Planning Department received one (1) application for inclusion of properties into Agricultural District # 6. This parcel is located in the Town of Greig, Tax Map Parcel No. 291.00-02-23.110 owned by William and Millie McLaughlin, (approximately 163.4 acres); and

WHEREAS, the Planning Department duly forwarded the application to the Lewis County Agricultural and Farmland Protection Board, who reviewed the application for inclusion of this property and submitted their recommendation to the Lewis County Board of Legislators noting that the property should be placed into the certified agricultural district; and

WHEREAS, the Short Environmental Assessment Form, parts 2 & 3, for Unlisted Actions has been prepared by the Director of Planning and Community Development on behalf of the County of Lewis Board of Legislators as the Lead Agent for this Ag inclusion property for determination that the identified parcel's inclusion will not result in any significant adverse environmental impact; and

WHEREAS, the Lewis County Board of Legislators, in accordance with Chapter 303b of the Laws of 2003 amending NYS Agricultural and Markets Law, conducted a public hearing to consider the request and recommendations of the Lewis County Agricultural and Farmland Protection Board and Planning Department on March 4, 2025 at 5:00 p.m.; and

WHEREAS, the Lewis County Board of Legislators, having held the public hearing and having heard any statements or comments from the public on the request and recommendations of the Lewis County Planning and Community Development Department and Lewis County Agricultural and Farmland Protection Board, seeks to adopt the recommendations of the Director of Planning and Community Development and declare a negative environmental impact for each parcel, and place these properties into a certified agricultural district;

PROCEEDINGS OF THE BOARD OF LEGISLATORS

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Chair of the Board to execute the Short Environmental Assessment Forms prepared by the Planning and Community Development Department declaring that these Actions and Applications will not result in any significant adverse environmental impacts.

Section 2. The Lewis County Board of Legislators adopts the recommendations of the Lewis County Agricultural and Farmland Protection Board and Planning and Community Development Department, and places the following parcel of land located in the Town of Greig, Tax Map Parcel No. 291.00-02-23.110 owned by William and Millie McLaughlin, (approximately 163.4 acres) into Agricultural District #6.

Section 3. The Chair or Vice Chair is authorized to execute any other documents to give effect to this resolution, upon review and approval of the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 57 - 2025
RESOLUTION AUTHORIZING AGREEMENT BETWEEN LEWIS COUNTY
PURCHASING DEPARTMENT AND SAMSARA, INC. FOR
COUNTY VEHICLE CAMERA EQUIPMENT AND LICENSING SERVICES

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Purchasing Director seeks to have cameras and data equipment installed on County vehicles in order to support regular maintenance and safety of the vehicles and drivers. The Purchasing Director secured quotes from state-approved vendors who have the expertise, software and hardware sought by the County and recommends securing said equipment and services from Samsara, Inc., an existing state-approved contractor under NYS Contract No. PM69845; and

WHEREAS, the cost of this equipment and services for this preliminary phase for the County vehicle fleet shall not exceed \$21,146.40 for the first year, and \$20,990.40 for the second and third years. The County can add or remove vehicles at any time as stated in the proposal dated January 23, 2025; and

WHEREAS, the Lewis County Board of Legislators seeks to accept the proposal and authorize an agreement to provide the camera equipment and data equipment licensing services for a portion of the County vehicles, including twelve (12) forward-facing dash cameras for highway and solid waste;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby accepts the proposal and authorizes an agreement with Samsara, Inc., 1 De Haro Street San Francisco, CA 94107 for vehicle cameras and data equipment and licensing services for a portion of the County's vehicle fleet as more fully detailed and set forth in the proposal dated January 23, 2025, for a total cost of \$21,146.40 for the first year and \$20,990.40/year for the second and third years.

Section 2. The Chair, or Vice-Chair, of the Board of Legislators, is hereby authorized to make, execute, seal, and deliver such Agreement and any amendments thereto, upon such terms and conditions as may be approved by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 58 - 2025
RESOLUTION AUTHORIZING INTER-MUNICIPAL AGREEMENT(S)
BETWEEN THE LEWIS COUNTY REAL PROPERTY DEPARTMENT AND
CERTAIN TOWNS FOR DATA COLLECTION AND ASSESSMENT SERVICES

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, under NYS Real Property Tax Law Section 1537, an assessing unit and a county shall have the power to enter into, amend, cancel, and terminate an agreement for assessing and data collection services, and such agreement shall be considered an agreement for the provisions of a joint service, pursuant to NYS General Municipal Law Article 5-6; and

WHEREAS, the Director of Real Property believes that it will be beneficial for certain Towns to use the Real Property Department to provide data collection and/or assessment services; and

WHEREAS, the Director of Real Property met with the Towns in Lewis County to discuss terms and rates for such data collection and assessment services. The County would provide services at a rate of \$3.25 per parcel for data collection and \$10.00 per parcel for assessment, with the right of the County to increase such fees on an annual basis between 2% and 5% thereafter; and

WHEREAS, the Director requests that the County authorize these rates and services for the Towns on an annual basis commencing April 1, 2025;

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators authorizes Inter-Municipal Agreement(s) for data collection and/or assessment services with such Towns as may be interested in the provision of such services, with such terms and provisions as the County Attorney may recommend.

Section 2. The first-year rate, commencing April 1, 2025 through March 31, 2026, shall be \$3.25 per parcel for data collection services, and \$10.00 per parcel for assessment services. The County shall have the right to increase the rates between 2% and 5% on an annual basis, with any renewals subject to said rate increases.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement(s) and any amendments thereto, together with the Lewis County Director of Real Property, upon review and approval by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 59 - 2025 RESOLUTION AUTHORIZING PURCHASE-LEASE AGREEMENTS BETWEEN THE COUNTY OF LEWIS AND EQUIPMENT RENTALS, INC. & REPUBLIC FIRST NATIONAL FOR SOLID WASTE DEPARTMENT EXCAVATOR

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Solid Waste Department sought to purchase a Develon DX100W Wheeled Excavator through the OGS and BuyBoard Contract No. 685-22 to secure an excavator from Equipment Rentals, Inc. at a price of \$198,922 according to the specs submitted; and

WHEREAS, Solid Waste and the County Purchasing Director secured three (3) quotes for purchase-lease lending of the Develon Wheeled Excavator. Republic First National, of Rochester, IN provided the lowest financing of \$148,922.00 over four (4) years at 5.43% APR, with an annual payment of \$42,413.00 (plus a \$299.00 document fee); and

WHEREAS, the Solid Waste Department will fund \$50,000.00 of the \$198,922.00 purchase price with financing of the \$148,922.00 balance as stated above. The first installment will be due March of 2026; and

WHEREAS, the Lewis County Board of Legislators is authorized to acquire, dispose of, and encumber real and personal property necessary to the functions and operations of the County; and

MARCH 4, 2025

WHEREAS, the Board of Legislators seeks to enter into purchase-lease agreements with Equipment Rentals and Republic First National for the aforementioned equipment under the Solid Waste Capital Budget;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a purchase-lease agreement between the County of Lewis and Equipment Rentals Inc., 23150 NY St Rt 12, Watertown, NY 13601, an authorized dealer of Heavy-Duty Equipment and approved on State bids, with financing through Republic First National, for the purchase-lease of a Develon DX100W Wheeled Excavator in the amount of \$198,922.00. \$148,922.00 is to be financed through Republic First National, at an annual rate of 5.43%, payable over a four (4) year period with annual installments of \$42,413.16, and commencing March 2026 with an additional one-time document fee charge of \$299.00

Section 2. The Lewis County Board of Legislators directs that the annual installment payments of principal and interest in the amount of \$42,413.16 be paid from the Solid Waste portion of the Capital Equipment Fund, with the downpayment of \$50,000.00 payable from the Solid Waste budget.

Section 3. The Chair or Vice Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, and such other documents, writings or instruments as may be required to carry out the intent of this resolution, upon such forms as approved by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

RESOLUTION NO. 60 - 2025
RESOLUTION APPROVING CORRECTION OF TAX BILL

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee

WHEREAS, pursuant to the franchise agreements between Time Warner Cable, TCI, and the Towns of Croghan, Denmark, Diana, Greig, Lewis, Leyden, Lowville, Lyonsdale, Martinsburg, New Bremen, Watson, and West Turin which allowed them to deduct from taxes the franchise paid to the Towns;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That payment be accepted as follows:

		Amount Paid:	Charge to Town:
Croghan	538.00-08-00.000	450.62	128.00

PROCEEDINGS OF THE BOARD OF LEGISLATORS

	538.00-05-06.000	332.97	69.37
	538.00-08-06.000	2996.71	624.32
Denmark	552.00-03-00.000	193.53	105.73
	552.00-05-00.000	18.96	10.36
Diana	552.00-05-08.000	989.28	431.52
Greig	542.02-07-09.000	3123.41	1233.46
Lewis	550.00-10-11.000	222.06	185.75
Leyden	550.00-07-12.000	541.92	178.30
	550.00-10-12.000	266.92	87.82
	550.00-07-00.000	73.13	28.68
Lowville	550.00-05-00.000	631.17	198.78
	550.00-05-13.000	2642.63	644.17
Lyonsdale	550.00-07-00.000	45.81	17.97
	550.00-07-00.000	219.67	86.15
Martinsburg	542.02-05-15.000	1609.37	603.73
New Bremen	552.00-08-00.000	9.16	4.65
	542.05-08-05.000	129.32	46.45
	552.00-08-02.000	2235.25	619.71
Watson	542.02-08-21.000	1866.44	1164.30
	542.02-07-21.000	2836.98	1769.73
	542.02-05-21.000	2762.33	1723.16
West Turin	550.00-07-00.000	67.11	36.29
	550.00-07-00.000	134.75	72.86
		24,399.50	10,071.26

Section 2. That the County Treasurer is hereby directed to adjust, apportion, and charge back such amount in the manner prescribed by law. The amount to charge the Towns is \$10,071.26.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 4th day of March 2025.

**RESOLUTION NO. 61 - 2025
APPOINTING MEMBER TO
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Shelby Gentry of Lowville Academy Central School, as a student representative on the Lewis County Youth Bureau Advisory Board.

Section 2. That the term of said appointment shall be effective March 5, 2025 and shall terminate either on the date of her High School Graduation, or upon ceasing to be a full-time high school student.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Leviker , and adopted on the 4th day of March 2025.

RESOLUTION NO. 62 - 2025
RESOLUTION AUTHORIZING CHANGE ORDERS TO AGREEMENT WITH
BRONZE CONTRACTING, LLC FOR HAZARDOUS MATERIALS ABATEMENT
SERVICES
ON 6832 MCALPINE STREET, LYONS FALLS, NY
UNDER THE ROUND 8 RESTORE NY GRANT AWARD

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Lewis County became title owner of the former Lyons Falls School property by tax foreclosure and judgment dated June 29, 2023, with the intention to have it remediated and marketed for appropriate re-uses, thereby placing it back on the tax rolls; and

WHEREAS, the County, by and through the Planning Department, authorized an environmental and structural assessment of the former Lyons Falls School (6832 McAlpine Street, Lyons Falls, NY 13368) by DANC as the professional consultants to determine its potential redevelopment and rehabilitation or its demolition, depending upon the environmental and structural analysis report; and

WHEREAS, pursuant to Resolution No. 229 - 2024, the Board awarded Bronze Contracting, LLC with the contract to provide hazardous materials abatement based upon the prior hazardous materials studies and reports by Bergmann & Associates under the Lyons Falls BOA. Recently Bronze discovered additional Asbestos Containing Materials (ACM) in both the first and second floors of the building which were not part of the RFP; and

WHEREAS, Bronze has submitted a change order proposal to abate the second floor ACM flooring of approximately 3,074 sf, including quantities of ACM floor tile and associated mastic as well as ACM in Floor Leveler, at a cost of \$13,000.00 as set forth in its proposal dated March 3, 2025. It is anticipated that similar additional ACM abatement and removal services will be required for the first floor, the specific of same not yet confirmed by detailed analysis; and

WHEREAS, the Planning Director recommends that the Board authorize these abatement and remediation change order services to the Bronze contract in an amount not to exceed

PROCEEDINGS OF THE BOARD OF LEGISLATORS

\$30,000.00; the costs of which are covered under the Restore NY and National Grid grants secured for same;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a change order to the Bronze Contracting awarded agreement to provide for additional ACM abatement and removal services discovered on the second and first floors, of the Former Lyons Falls School remediation project, in an amount not to exceed \$30,000.00.

Section 2. The Lewis County Board of Legislators directs that DANC, as the County's professional consultants on this project prepare the Change Order documents for review by the County Attorney.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said change orders upon such terms and conditions as the County Attorney may recommend.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator Leviker, seconded by Legislator Moser, and adopted on the 4th day of March 2025.

**RESOLUTION NO. 63 - 2025
RESOLUTION REMOVING MEMBER FROM COMMUNITY SERVICES BOARD
AND ANY OF ITS SUB-COMMITTEES**

Introduced by Lawrence L. Dolhof, Chair of the Lewis County Board of Legislators.

WHEREAS, on March 4, 2025 at 4:00 pm, the Lewis County Board of Legislators held a closed hearing pursuant to Mental Hygiene Law (MHL) §41.11 pertaining to the potential removal for cause of Wyatt Wagner from his appointed positions on the Community Services Board (CSB) and any of its Sub-Committees; and

WHEREAS, after the hearing and deliberations, the Lewis County Board of Legislators held their regular monthly board meeting commencing at 5:15 pm. During the meeting, the Chair of the Lewis County Board of Legislators made a motion to have Wyatt Wagner removed from his positions on the Community Services Board, as a member of the CSB and the Developmental Disabilities Sub-Committee; and

WHEREAS, at the direction of the Chairman of the Board, the motion made and acted upon was reduced to a Resolution;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators, having held a hearing pursuant to MHL § 41.11, and having served the subject of the hearing with Notice of the Hearing and Statement of Charges; and with the subject of the hearing, Wyatt Wagner having personally appeared at the hearing; and the Board having heard all interested parties, witnesses and evidence presented and offered; and the Board having considered and deliberated on the evidence and issues presented, the Board of Legislators hereby removes Wyatt Wagner from his appointed positions on the Community Services Board, i.e., as a member of the Community Services Board and its Developmental Disabilities Sub-Committee.

Section 2. This resolution shall take effect immediately.

Moved by Legislator Dolhof, seconded by Legislator Osborne, and adopted on the 4th day of March 2025.

OTHER BUSINESS:

Sheriff Carpinelli addressed the Board regarding the NYS Prison System Strike, indicating his support of the Correction Officers. He did explain that he has heard NYS will try to rehouse non-violent inmates to county jails. He stated very clearly that if Lewis County is asked, he will respond with a definitive “no” as he is not in favor of housing state prisoners. He also spoke about how St. Lawrence County sent a letter to the Correction Officers families on strike voicing their support for them, he asked the legislators to consider something like this.

There being no other business to come before the Board, Legislator Frost made a motion to adjourn the meeting at 5:58 p.m., seconded by Legislator Nellenback, and carried.

REGULAR MEETING

April 1, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present. There were 28 other persons present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

CERTIFICATES OF RECOGNITION:

Chairman Dolhof acknowledged that there are two wrestlers in attendance tonight who won state titles. Wrestling is a sport that demands not only physical strength but also mental toughness and discipline. These athletes have put in countless hours of training, pushed themselves to their limits, and represented their school and community with pride. Their achievements are testament to their determination and the guidance of their coaches, the support of their families, and the encouragement of their peers.

Patrick Grimsey of Lowville Academy and Central School compiled a 43 and 2 record this season and has a record of 148 and 14 over his career. He has competed as a four-time Frontier League Champion; four-time Section Class D Champion; three-time Section Three Division 2 Champion; and has competed in the State Tournament four times with an 8th place finish as a 9th grader in 2022, 5th place finish as a 10th grader in 2023, 3rd place finish as an 11th grader in 2024, and in 2025 as a senior became the NYS Public High School Athletic Association Champion at 145 pounds.

Patrick is a true student-athlete as he is an accomplished student and a member of the National Honor Society. This honor not only speaks well for his academic success, but his impeccable character and leadership skills as well. Patrick is the rare blend of a fierce and relentless competitor while displaying sportsmanship and humility at the same time. Patrick is an exemplary young man and a role model for our younger students.

Kamdyn Dorchester of Carthage Central School, who resides in Lewis County, has compiled a 41 and 1 record this season and has a record of 128 and 26 over his career. He has competed as a three-time Frontier League Champion; two-time Section 3 Class A Champion; two-time Section 3 Division 1 Champion; and a 5th place finish at the NYS Division 1 Tournament in 2024. Throughout his career, he has won 15 individual tournaments. As a senior, he was the Section 3 Division 1 Wrestler of the Year at 285 pounds and the NYS Division 1 Champion. Kamdyn not only wrestles but also was a three-year starter for the Carthage Football team and Lacrosse team. He earned all-state honors as a junior and senior. Kamdyn is part of the National Honor Society and JROTC program. He plans to major in education and continue his wrestling career in college.

APRIL 1, 2025

The Board of Legislators wants to wish both of you the very best in your future endeavors. Continue to work hard, lead by example, and inspire those who will follow in your footsteps.

PROCLAMATION:

The Clerk of the Board read a proclamation commemorating April as Fair Housing Month. Chairman Dolhof handed the proclamation to Ms. Carole Dunbar of Good Morning Realty.

Chairman Dolhof declared the March 4, 2025 meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Vincent Nortz
Barry Lyndaker

Dated: April 1, 2025

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Moroughan, and carried.

CLERK OF THE BOARD REPORT:

The quarterly occupancy tax report was distributed to all legislators. The Lewis County Humane Society sent a letter thanking the board for the 2025 appropriation they received. Real Property submitted an approved application for refund or credit of real property taxes for tax map number 304.00-01-14.110 in the Town of Turin.

There were several adopted resolutions received from Orleans County:

- Calling for the immediate rescinding and reversal of the New York State Governor's Executive Order No. 47.3 prohibiting counties from hiring terminated New York State Department of Corrections and Community Supervision individuals.
- Calling for repeal of the New York State Humane Alternatives to long-term solitary confinement act, which was also sent by Greene County.
- Encouraging Governor Kathy Hochul and the New York State Legislature to increase the Medication-Assisted Treatment (MAT) budget allocation for county jails.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

- Support for changes to New York’s Discovery Laws proposed in Governor Hochul’s fiscal year 2026 Executive Budget.
- Encouraging the State Legislature and Governor to enact technical edits to components of the Raise the Age Law.
- Urging the Governor and relevant State agencies to work with counties to ensure implementation of pending short term rental legislation includes a requirement for platforms that facilitate short-term rentals provide information to the State and counties in a uniform format that is easily transferable to local government data system needs.
- Calling on New York’s Congressional Delegation to preserve the federal tax exemption for municipal bonds.
- Urging New York State to fund state-mandated agricultural district reviews.
- Calling on the Governor and Legislature to reform E-waste recycling to provide relief to local governments and protect New York’s natural resources.
- Urging the Governor and State Lawmakers to add counties as eligible for funding under the New York State touring routes program.
- Calling for the SFY 2025-26 enacted budget to include reforms for determining the capacity of a defendant to stand trial.
- Urging the Governor and Legislature to become true partners in addressing homelessness by focusing on rent allowance and standard need that includes the restoration of 50/50 cost sharing for safety net programs, and provide actual brick and mortar solutions by making permanent housing the central focus.
- Urging Governor Hochul and the New York State Legislature to amend the proposed budget to restore funding for the FFFS program to the SFY 2025 level and to increase State support for code blue by \$20 million above the amount provided in the Governor’s proposed SFY 2026 budget to ensure critical services can be provided in code blue shelters.

Rensselaer County sent an adopted resolution titled “Urging New York State Governor Kathy Hochul and the New York State Legislature to repeal the Halt Act and restore order in New York State prisons”; Oswego County sent an adopted resolution titled “ Directing the County Attorney to explore litigation regarding Executive Order 47.3 of the Governor of the State of New York concerning county hiring of former employees of the New York State Department of Corrections and Community Supervision.”

The following departments and organizations have submitted their 2024 Annual reports: Community Services, Public Health, and Social Services.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne reported that the audit firm EFPR was onsite and working on the annual audit. Each legislator has been given a Quarter 1 Progress report on the 2025 adopted Committee Goals. The Clerk of the Board and Director of Purchasing continue to make progress on the draft Employee Meal Reimbursement policy, which should be ready to be presented at the Finance & Rules Committee meeting this month.

Legislator Osborne moved to authorize renewal agreements with NYMIR through Eastern Shore Insurance Agency for the annual insurance policy renewals at a total cost of \$289,330.34 effective April 5, 2025, seconded by Legislator Nortz and carried.

Legislator Moroughan reported that Recreation, Forestry & Parks first public survey for the Winter Recreation Plan closes tonight at midnight; the link to the survey is on the county website. Online reservations can now be made for Singing Waters Campground, or you can call (315) 376-5972 to reserve the pavilion. The 2025 Off Highway Vehicle maps will be delivered this week but due to snow depths some trails are not yet open. Trail openings will be posted on the Lewis County ATV Trail System Facebook page.

Legislator Moroughan moved to award the bid for hot asphalt mix based on project location in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with the Clerk of the Board for the period of April 1, 2025 through March 31, 2026, seconded by Legislator Frost and carried.

Legislator Moroughan moved to award the bid for pavement marking to Seneca Pavement Markings in accordance with their bid, which is placed on file with the Clerk of the Board for the period of April 1, 2025 through March 31, 2026, seconded by Legislator Kalamas and carried.

Legislator Moroughan moved to award the bid for sand, crushed stone, gravel, and ready-mix concrete based on project location in accordance with the tabulation of all bids prepared by the Highway Superintendent and placed on file with the Clerk of the Board for the period of April 1, 2025 through March 31, 2026, seconded by Legislator Moser and carried.

Legislator Moroughan moved to award the bid for roadside vegetation control to DeAngelo Contracting Services in accordance with their bid, which is placed on file with the Clerk of the Board for the period of April 1, 2025 through March 31, 2026, seconded by Legislator Osborne and carried.

Legislator Moser reported that Office For the Aging has successfully completed a program audit conducted by the State. Lewis County Department of Social Services is joining with other organizations throughout New York to recognize April as National Child Abuse Prevention Month. Now more than ever, our families need us – organizations, government agencies, businesses, communities, neighborhoods, faith-based groups, and individuals – to join together. When we support families, we become a stronger, more resilient community, and children grow up happy, healthy and safe. DSS will be planting 101 pinwheels at the Human

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Services Building to represent the number of children that used the services of the Child Advocacy Center in 2024.

Legislator Nortz reported that the Lewis County General Hospital Employee of the Year was Tina Bates, RN. A Year End report showed that there were over 623 total staff, full-time, part-time, and casuals as compared to 589 from the previous year. There were 157 new hires in 2024. There was a loss of \$522,000.00 versus a budgeted loss of \$339.61 for the month of February. The Year-to-Date loss is \$1,095,000 versus a budgeted loss of \$898,000. Acute Admissions were 84, which is ten above budget; Observations were 82, which is 33 above budget; ER visits were 81; Outpatient visits were below budget by 397; Occupancy was below the budgeted target of 65.5%; Physician Offices visits were higher in Ortho but lower in Family Practice, General Surgery, and Women's Health. It was announced that the meeting that CEO Jerry Cayer would be retiring effective August 3, 2026, and a committee has been formed to search for a new CEO. He concluded by thanking the physicians and nurses at the hospital for assisting him in January when he was sick.

COUNTY MANAGER REPORT:

County Manager Tim Hunt referenced the report that Park Strategies had provided on their activities for the first quarter of 2025; Naturally Lewis monthly report; and First Quarter Legislative Goals report. He has been busy working on the insurance issue for ATV/UTV events. Candy Akin, Director of Real Property Taxation, pointed out a document called the New York Power Authority January 28th, 2025 Strategic Plan. In last years State budget, they increased the authority and responsibilities of the New York Power Authority, including owning projects. The large-scale solar project in Croghan has been identified as one that NYPA would like to own. The problem this creates is it would no longer be on the tax rolls because it is owned by the State. Basically, last month when it was reported that the courts ruled in the counties favor on the assessment calculation being used on green energy projects, it was a small win because now the State has figured out a way to own the projects which means no tax benefits for the counties or Towns they are located in. Washington County had a solar project that NYPA now owns.

Legislator Kalamas reported that there are 19 hydro-dams; 13 solar farms; and 468 wind turbines in Lewis County and believes what the State is doing is unconstitutional. He is requesting a formal resolution opposing this at the Finance & Rules Committee meeting later this month. Legislator Frost voiced his opinion that this is a slap in the face, to take benefits away from the communities in which these projects are located and that we need to stand against it. Chairman Dolhof pointed out that the Maple Ridge Wind Farm pays about \$4M a year in PILOT agreements. In response to Legislator Nortz asking if this could affect the county's ability to pay its' bonds, Mr. Hunt responded that it could. Mr. Hunt clarified that for right now they are only looking at owning new projects but eventually it could switch to existing projects.

COUNTY TREASURER REPORT:

County Treasurer Eric Virkler referenced his monthly report and said he is always available for questions.

APRIL 1, 2025

REPORT OF THE FINANCE AND RULES COMMITTEE:

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 2,820,050.29 and recommend that they be audited and allowed for the amounts claimed.



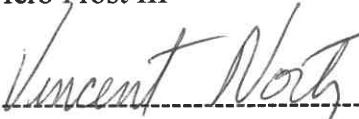
Thomas Osborne Chair



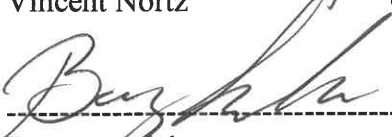
Jeffrey Nellenback Vice-Chair



Herb Frost III Committee



Vincent Nortz Committee



Barry Lyndaker Committee

Dated: April 1, 2025

Approved on motion by Legislator Frost, seconded by Legislator Moroughan, and carried.

APRIL 1, 2025

**RESOLUTION NO. 64 – 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$2,820,050.29 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Nortz , seconded by Legislator Frost .

Legislator Moser abstained due to potential conflict.

The resolution was then adopted on the 1st day of April 2025, pursuant to the following roll call vote:

AYES: Osborne, Frost, Nellenback, Kalamas, Leviker, Moroughan, Lyndaker, Nortz and Dolhof.

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 65 - 2025
RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BETWEEN THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION
AND THE COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to Transportation Law Sections 14(14) and 14(15) and Section 99-4 of the General Municipal Law, the New York State Department of Transportation (“NYSDOT”) and the County of Lewis (“County”) desire to share certain materials and services; and

WHEREAS, the sharing of such materials and services shall promote and assist the maintenance of NYSDOT and County roads and highways and provide cost savings by maximizing the effective utilization of both parties' resources, primarily for use of sand and salt materials; and

WHEREAS, the Board of Legislators wishes to enter into a shared services agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis and the New York State Department of Transportation for a Shared Services Agreement to share certain materials and services to promote and assist the maintenance of NYSDOT and the County of Lewis roads and highways and provide cost savings by maximizing the effective utilization of both parties' resources.

Section 2. This Shared Services Agreement is for the period beginning and retroactive to September 1, 2022 and ending August 31, 2026, with an option to extend up to three (3) additional years, where each party shall contribute no more than \$308,000.00.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

RESOLUTION NO. 66 – 2025
RESOLUTION AUTHORIZING GRANT APPLICATION FOR NYS DHSES
CYBERSECURITY PROGRAM FUNDING AND AUTHORIZING AGREEMENT AND
APPROPRIATION IF AWARDED

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Information Technology (IT) Department, desires to apply for a NYS Department of Homeland Security and Emergency Services (DHSES) grant to enhance and sustain the County's cybersecurity posture and ensure that our information systems are secure and protected from cyber incidents; and

WHEREAS, Lewis County can apply for up to \$50,000.00 toward the project, with no match required; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application, and if awarded funding, to authorize agreements and appropriate the funds;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Information Technology (IT) Department, to submit a NYS DHSES Cybersecurity Grant Program for up to \$50,000.00.

Section 2. The Director of IT or the Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the on-line application and any documents required under the application.

APRIL 1, 2025

Section 3. In the event the County is awarded grant funds, the Board of Legislators hereby authorizes acceptance of the award(s), authorizes the Chairman or Vice-Chairman to execute any grant agreements(s) and other documents required to accept the award(s) upon review and approval of the County Attorney; and directs the Treasurer to appropriate the awarded funding into correct accounts.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

RESOLUTION NO. 67 - 2025
RESOLUTION AUTHORIZING GRANT APPLICATION FOR FEMA HAZARD
MITIGATION GRANT PROGRAM FUNDING TO COMPLETE A HYDRAULICS AND
HYDROLOGY STUDY WITH LIGHT DETECTION AND RANGING (LIDAR)
MAPPING

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Planning and Community Development Department, desires to apply for a FEMA Hazard Mitigation Grant Program (HMGP) to complete a Hydraulics and Hydrology (H&H) Study with updated LiDAR mapping, to assist with the right sizing on culverts, bridges, and roadway drainage infrastructure throughout the Black River Watershed in Lewis County to mitigate and prevent future flooding incidents like those which occurred in July and August of 2024; and

WHEREAS, Lewis County can apply for up to \$2,000,000 toward the project, which requires a 25% match; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application, and if awarded funding, to authorize agreements and appropriate the funds;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the County of Lewis, by and through the Lewis County Planning and Hazard Mitigation Grant Program to complete a Hydraulics and Hydrology (H&H) Study with updated LiDAR mapping not to exceed \$975,000.00.

Section 2. If awarded, the required local share would be 25% of the total project costs submitted.

Section 3. The Director of Planning and Community Development or the Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

any documents required under the application upon review by the Planning and Community Development Director.

Section 4. In the event the County is awarded grant funds, the Board of Legislators hereby authorizes acceptance of the award (s), authorizes the Chair or Vice-Chair to execute any grant agreements(s) and other documents required to accept the award(s) upon review and approval of the County Attorney; and directs the Treasurer to appropriate the project funds into correct accounts.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

RESOLUTION NO. 68 - 2025
RESOLUTION AUTHORIZING AGREEMENT WITH TITAN ROOFING, INC. FOR
ROOF REPLACEMENT AND ABATEMENT SERVICES ON 6832 MCALPINE
STREET, LYONS FALLS, NY UNDER THE ROUND 8 RESTORE NY GRANT AWARD

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Lewis County became title owner of the former Lyons Falls School property by tax foreclosure and judgment dated June 29, 2023, with the intention to have the building remediated and marketed for appropriate re-uses, thereby placing it back on the tax rolls; and

WHEREAS, the County, by and through the Planning Department, authorized an environmental and structural assessment of the former Lyons Falls School (6832 McAlpine Street, Lyons Falls, NY 13368) with the assistance of DANC, to determine its potential redevelopment and rehabilitation and/or its demolition, depending upon the environmental and structural analysis report; and

WHEREAS, in its report, DANC provided a full interior and roof abatement assessment and estimate to be undertaken with the assistance of grant awards and County investment; and

WHEREAS, the County received a Round 8 Retore NY grant award in the amount of \$1,724,000 for the remediation and rehabilitation of the Lyons Falls School along with a NY Main Street award in the amount of \$500,000; and

WHEREAS, the August 2024 exceptional summer rain and storm events caused the roof to develop a number of substantial leaks, failures, and structural deterioration, which caused the project team to seek proposals for completion of the roof replacement and abatement as soon as possible, with completion by the end of the Fall 2024; and

WHEREAS, Elmer W. Davis, Inc., (Elmer) of Rochester, NY was originally awarded the bid, but was subsequently terminated in January, 2025; and

APRIL 1, 2025

WHEREAS, the Planning and Community Development Director, with assistance from the Purchasing Director and engineers from DANC, posted a second RFP for roof replacement and abatement services; and

WHEREAS, one (1) sealed bid was received and opened on March 12, 2025 at 10:00 a.m. in the Second Floor Board Room at the Lewis County Courthouse;

WHEREAS, after review and discussion with the proposed bidder, the Planning and Community Director in consultation with the DANC engineer and County Attorney, recommends that the Board award the bid to Titan Roofing, Inc., with its main office being in Springfield, MA, to provide roof replacement and abatement services in accordance with the scope of services set forth in the RFP, at a cost not to exceed \$345,000 plus \$10/SF for additional plywood deck replacement on an as needed basis determined by owner, and \$35/LF for local replacement of structural 2x12 roof joists on an as needed basis determined by owner as set forth in their proposal dated March 12, 2025, with a commitment to commence work on or about mid-April, 2025 with completion within sixty (60) days from date of commencement; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes Notice of Award and an Agreement with Titan Roofing, Inc., with its main office located at 200 Tapley Street, Springfield, MA 01104 to undertake roof replacement and abatement services at the Former Lyons Falls School Building, Lyons Falls, NY, at a cost not to exceed \$345,000 for its base bid, plus \$10/SF for plywood deck replacement as needed and \$35/LF for structural 2x12 roof joists as needed, as more fully set forth in the RFP and the bid proposal, with services performed to be completed within sixty (60) days of commencement of same . The compensation payable under this agreement are from grant awards secured under Restore NY and NY Main Streets.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement upon such terms and conditions as the County Attorney may recommend.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nortz.

Legislator Lyndaker pointed out that the resolution language indicated that it was a base bid plus and he questioned who will make the decision if additional services at additional costs are needed. County Attorney Joan McNichol indicated that the contracted DANC Engineer would make that determination based on the needs of the project. Legislator Lyndaker stated that he would like to see the building and be able to walk inside once the asbestos is removed.

The resolution was then adopted on the 1st day of April 2025. Legislator Lyndaker was opposed.

RESOLUTION NO. 69 - 2025
RESOLUTION TO APPOINT COORDINATOR OF THREAT ASSESSMENT AND
MANAGEMENT (TAM) TEAM

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to Resolution No. 42-2025, the Board of Legislators accepted the FY2023 Domestic Terrorism Prevention (DTP) grant award of \$172,413, which requires the utilization of a TAM team and DTP plan, and assists by providing this funding to support planning, training, exercise and organizational costs associated with TAM team development and DTP planning efforts; and

WHEREAS, in order to commence formation of the TAM team and its development of the DTP plan which is to be submitted to DHSES by June, 2025, the County Manager recommends that the Board of Legislators appoint Matthew Morrow, Director of Probation as the TAM team coordinator, and provide him with the authority to name the members of the team and develop the DTP plan for timely submission to DHSES;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators appoints Matthew Morrow, the County Director of Probation as the Coordinator of the TAM team, and directs him to form the team, in consultation with and assistance of the County Manager and Squad 9 consultants, and to have the team develop the County's DTP plan for timely submission to DHSES.

Section 2. The award funds are to be appropriated pursuant to Resolution 42-2025 into proper accounts under the Probation Department.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

RESOLUTION NO. 70 - 2025
RESOLUTION AUTHORIZING THE RECLASSIFICATION OF POSITION
IN THE DEPARTMENT OF REAL PROPERTY

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Assessor position was a newly created and filled position in 2024 based on the needs of the Real Property Department; and

WHEREAS, the Director of Real Property requested a review for reclassification for the Assessor position from Grade 27 to Grade 30 due to the understanding of the work and requirements for the position once in effect; and

APRIL 1, 2025

WHEREAS, the County Manager, the Human Resources Director, and CSEA have reviewed request and identified factors which support the reclassification;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators of the County of Lewis authorizes the following reclassification of the Assessor position in the Department of Real Property:

<u>ABOLISH</u>	<u>STATUS</u>	<u>SALARY/HOURLY RATE</u>
Assessor	Full-Time	Grade 27 (\$26.22 - \$30.82)
<u>CREATE</u>	<u>STATUS</u>	<u>SALARY/HOURLY RATE</u>
Assessor	Full-Time	Grade 30 (\$28.48 - \$33.56)

Section 2. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

RESOLUTION NO. 71 - 2025
RESOLUTION APPROVING APPLICATION FOR CREDIT OF REAL PROPERTY
2023 TAXES ON UNPAID TAXES DUE TO THE LEWIS COUNTY TREASURER
AND TO AUTHORIZE A CHARGE BACK BY THE LEWIS COUNTY TREASURER

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, on March 10, 2022, there was a structure fire at 4604 East Road in the Town of Turin on parcel number 305.00-03-01.110 owned by Lucas S. Weaver. The house located on that property was destroyed and removed from the parcel; and

WHEREAS, the appointed assessor failed to remove the value of the house from the 2023 assessment roll; and

WHEREAS, the owner of said parcel applied for a credit on real property taxes due January 1, 2024, which remain unpaid, on the basis of an alleged error in essential fact as required under the Real Property Tax Law (RPTL); and

WHEREAS, pursuant to Section 556 of the Real Property Tax Law, the County Director of Real Property Tax Services has investigated this claim and has determined and certified that the tax bill, as issued, is incorrect due to an error in essential fact; and

WHEREAS, the Director has submitted a written report to the Board of Legislators together with her recommendation that that the application be approved by the County

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Legislature and a credit be issued to the applicant under the 2023 County/Town tax bill due 2024 which remains unpaid; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby accepts and approves the application pursuant to RPTL §556 received from Lucas S. Weaver on March 21, 2025, relating to Parcel No. 304.00-03-01.110, for a credit on the tax bill due January 1, 2024.

Section 2. The Lewis County Board of Legislators accepts the report of the LC Director of Real Property Services and the recommended credit to the applicant and other adjustments therein set forth.

Section 3. The County Treasurer is hereby authorized and directed to issue a credit to the applicant's 2023 County/Town Tax Due 2024 in the amount of \$2,721.40.

Section 4. The County Treasurer is further authorized and directed to charge-back the erroneous taxes to South Lewis Central School in the amount of \$1,210.70.

Section 5. The Clerk of the Board is hereby authorized and directed to mail a copy of the approved application and this resolution to the applicant.

Section 6. This Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

RESOLUTION NO. 72 - 2025
RESOLUTION APPROVING APPLICATION TO CORRECT THE 2024 TAX ROLL
AND TO ORDER THE DIRECTOR OF REAL PROPERTY TO CORRECT THE TAX
ROLL AND TO ISSUE A CORRECTED TAX BILL

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, on March 10, 2022, there was a structure fire at 4604 East Road in the town of Turin on parcel number 305.00-03-01.110, owned by Lucas S. Weaver. The house located on that property was destroyed and removed from the parcel; and

WHEREAS, the appointed assessor failed to remove the value of the house from the 2024 assessment roll; and

WHEREAS, the owner of said parcel has applied for a correction of real property taxes on the basis of an alleged error in essential fact as required under Real Property Tax Law (RPTL); and

APRIL 1, 2025

WHEREAS, pursuant to Section 554 of the Real Property Tax Law, the County Director of Real Property Tax Services has investigated this claim who has determined and certified that the tax bill, as issued, is incorrect due to an error in essential fact; and

WHEREAS, the Director has submitted a written report to the Board of Legislators together with her recommendation that the application be approved and authorization for a corrected bill be issued; and

WHEREAS, there is a School Tax Relevy on the January 2025 County/Town Tax roll for the South Lewis Central School District based on an incorrect assessment;

NOW, THEREFORE, IT BE RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby accepts and approves the application pursuant to RPTL § 554 received from Lucas S. Weaver on March 21, 2025, relating to Parcel No. 304.00-03-01.110.

Section 2. The Lewis County Board of Legislators accepts the report of the LC Director of Real Property Tax Services, and the recommended corrections and adjustments therein set forth.

Section 3. The Clerk of the Board is hereby authorized and directed to send a copy of this resolution to the applicant and to the Real Property Tax Director to correct the tax roll and to issue a corrected tax bill as follows and attach a copy of this resolution to the warrant:

Municipality	Taxable Value	Exempt Amount	Correct Taxable Value	Corrected Tax
Lewis County	108,200	0	15,600	133.81
Town of Turin Town Wide	108,200	0	15,600	94.19
Town of Turin Town Outside	108,200	0	15,600	33.13
School Relevy	0	0	15,600	218.27
Turin Fire Protection	108,200	0	15,600	9.52
			Total:	\$488.92

Section 4. The Tax Collector is instructed to return the unpaid portion as being erroneous when the accounts are settled with the County Treasurer at the expiration of the warrant.

Section 5. The County Treasurer is hereby authorized and directed to charge-back the erroneous 2024 school taxes after settlement with the collector at the expiration of the warrant to South Lewis Central School, in the amount of \$1,295.67.

Section 6. This Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

**RESOLUTION NO. 73 - 2025
RESOLUTION TO AWARD BID
AND AUTHORIZE CONTRACT WITH
M.J. LYNDAKER LOGGING, LLC**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County through the Recreation, Forestry, & Parks Department commenced the Lewis County Timber Sale process by sending out an RFP for the value of forest products in the Lewis County reforestation area, located on Pine Grove Road, Town of Watson, on the northern portion of Tax Map Parcel No. 229.00-02-9.100; and

WHEREAS, two (2) sealed bids received were publicly opened on March 13, 2025 at 11:00 a.m. in the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York; and

WHEREAS, the Director of Recreation, Forestry & Parks recommends that the County award the bid to M.J. Lyndaker Logging, LLC, who offered the highest price for the forest products located on the Pine Grove Road, in the total amount of \$187,610.00;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes a contract with M.J. Lyndaker Logging, LLC, 6606 Old Indian River Road, NY 13620 for the term of April 8, 2025, through April 30, 2027, requiring the Contractor to pay the County \$187,610.00 for the harvesting of timber at Pine Grove Road, in the Town of Watson, on the northern portion of Tax Map Parcel No. 229.00-02-9.100;

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2024.

**RESOLUTION NO. 74 - 2025
FIXING DATE OF PUBLIC HEARING ON THE ADDITION
TO THE OHV TRAIL SYSTEM
(Lynette Franks & Scott Lampson and Louis Jr. & Connie Gorczyca Properties)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

APRIL 1, 2025

WHEREAS, there will be introduced at a meeting of this Board of Legislators to be held on May 6, 2025, a proposed addition of approximately 678 feet to the Lewis County OHV Trail System. The proposed trails are located in the Town of Martinsburg, which includes the following parcels:

Parcel No: 243.03-03-3.000 located on the property of Lynette Franks & Scott Lampson
Parcel No: 243.00-01-9.000 located on the property of Louis Jr. & Connie Gorczyca

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on May 6, 2025, at 5:00 p.m. before the Lewis County Board of Legislators for the purpose of receiving public comment regarding the proposed addition of approximately 678 feet to the Lewis County OHV Trail System.

Section 2. At least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Courthouse, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

RESOLUTION NO. 75 - 2025
FIXING DATE OF PUBLIC HEARING ON THE ADDITION
TO THE OHV TRAIL SYSTEM
(County of Lewis, and Robert & Jacqueline Aden Properties)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be introduced at a meeting of this Board of Legislators to be held on May 6, 2025, a proposed addition of approximately 3.2 miles to the Lewis County OHV Trail System. The proposed trail is located in the Town of Greig, which includes the following parcels:

Parcel No: 292.00-02-16.00 located on the property of Lewis County
Parcel No: 292.00-02-26.1 located on the property of Robert & Jacqueline Aden

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on May 6, 2025, at 5:00 p.m. before the Lewis County Board of Legislators for the purpose of receiving public comment regarding the proposed addition of approximately 3.2 miles to the Lewis County OHV Trail System.

Section 2. At least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Courthouse,

Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

**LOCAL LAW (INTRODUCTORY NO. 1 -2025)
COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

**A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE
OPERATION ON APPROXIMATELY 0.1 MILES OF A
CERTAIN PORTION OF COUNTY ROAD 30 (CEMETARY ROAD AND MILL
STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV
TRAIL SYSTEM FROM THE TOWN OF MARTINSBURG TRAIL TO AND
THROUGH THE FRANKS-LAMPSON PROPERTY.**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION I. TITLE.

This Local Law shall be known as “A Local Law Permitting All-Terrain Vehicle/Off-Highway Vehicle Operation on approximately 0.1 miles of a certain portion of County Road 30 (Cemetery Road and Mill Street) in the Town of Martinsburg, to connect the existing OHV trail system from the Town of Martinsburg Trail to and through the Franks-Lampson Property”.

SECTION II. PURPOSE.

The purpose of this Local Law is to amend the designation of certain highways or portions thereof within the County Highway system as being open for travel by all-terrain vehicles/off-highway vehicles pursuant to the authority granted in Section 2405 of the Vehicle and Traffic Law of the State of New York.

SECTION III. DEFINITIONS.

For purposes of this Local Law, the terms hereinafter identified shall have the meanings indicated:

- (a) The term “County” shall refer to the County of Lewis.
- (b) The term “ATV” shall refer to an “all-terrain vehicle” as defined in Section 2281(1) of the Vehicle and Traffic Law of the State of New York. The term “OHV” shall

refer to “off-highway vehicle” and shall have the same meaning as set forth in Local Law No. 3-2019.

- (c) The term “Trail System” shall refer to the Lewis County Trail System, as adopted and administered pursuant to Local Law No. 2-2009; as amended and re-established pursuant to Local Law 3-2019, entitled, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, and as the same may be amended from time to time.
- (d) The term “ATV Code” shall refer to the Lewis County ATV Code which sets forth the local rules and regulations pertaining to the operation of ATV’s and/or OHV’s on public property pursuant to Local Law No. 3–2009, entitled “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY ATV CODE,**” and as the same may be amended from time to time.
- (e) The term “CR” shall mean County Route and is used to describe or designate the highway as owned by the County of Lewis and maintained by the Lewis County Highway Department.

SECTION IV. LEGISLATIVE FINDINGS.

The Board of Legislators hereby makes the following findings:

- (a) That Board of Legislators has carefully reviewed a Memorandum from the County Attorney detailing the legal obligations of the Board when considering opening a County highway or portion thereof to ATV use.
- (b) The Board of Legislators has also reviewed a report from the Director of Recreation, Parks and Forestry which described the amended designation of ATV/OHV Trails and interconnecting County Roads for use by ATV’s/OHV’s identifying the 0.1 mile segment of Cemetery Road and Mill Street that is proposed to be opened to ATV traffic, and providing a description of the trail or areas that are adjacent to such road portion and the justification for same as required by Vehicle & Traffic Law § 2405.
- (c) The Board of Legislators has commenced a review of the potential adverse impacts the opening of the proposed interconnecting portion of this road, consistent with Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and after an investigation, analysis, and preparation of the Full Environmental Assessment Form (Parts 1, 2 & 3) conducted by the Director of Soil & Water, finds and determines that adding this 0.1 mile portion of County Road 30 (Cemetery Road and Mill Street) to the Franks-Lampson Property will not result in a significant environmental impact.

- (d) The Board of Legislators and the Lewis County Sheriff's Department have been provided with the most recent annual ATV/OHV Activity Report, indicating the level of usage for this part of the ATV/OHV trail system.
- (e) The County Highway Superintendent has reviewed the portion of Cemetery Road and Mill Street that are proposed to be opened to ATV/OHV traffic, and has provided the Board with his written opinion that such road portion thereof is presently opened to all classes of motor vehicle traffic, and that opening said road portion to ATV/OHV traffic will not significantly impact traffic safety at this locality.
- (f) In light of all the information submitted, reviewed and/or received during the public hearing, the Board of Legislators hereby determines and finds that due to the access agreement and trail on the property owned by Lenette Franks and Scott Lampson, it would otherwise be impossible to connect the County's trail from the Town of Martinsburg Trail (Tax Parcel # 242.00-01-18.111) to the trail through the Franks-Lampson property (Tax Parcel # 243.03-03-3.000) without the opening of 0.1 miles of Cemetery Road and Mill Street (County Road 30).

SECTION V. AMENDED DESIGNATION OF HIGHWAYS.

The following portion of County Road 30 (Cemetery Road and Mill Street), Town of Martinsburg, is hereby designated as OPEN to travel by ATV's/OHV's, and/or as subsequently amended thereto:

On Cemetery Road, approximately 0.1 miles from the Town of Martinsburg Trail Parcel known as Tax parcel # 242.00-01-18.111, east along Cemetery Road and Mill Street to where the trail continues south on the property of Lynette Franks and Scott Lampson (Tax Parcel # 243.03-03-3.000);

SECTION VI. CONDITIONS AND RESTRICTIONS.

- (a) All of the conditions, restrictions, rules and regulations contained in or adopted pursuant to Article 48-C of the Vehicle and Traffic Law of the State of New York shall apply with respect to the operation of ATV's/OHV's within the areas designated in the preceding Section V.
- (b) The road segments set forth above shall be deemed incorporated into the Lewis County ATV/OHV Trail System and subject to the conditions, restrictions, rules and regulations set forth in Local Law No. 3-2019 entitled, "**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**", as well as Local Law No. 3-2009, entitled, "**THE LEWIS COUNTY ATV CODE**", as the same may be amended from time to time.

- (c) The road segments set forth above shall have signage posted to direct ATV/OHV riders to ride on the paved road and not on the stone shoulder of the road.

SECTION VII. SEPARABILITY.

In the event that any part or provision of this Local Law or the application thereof to any person or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of the Local Law or the application thereof to other persons or circumstances. Moreover, the Board of Legislators of the County of Lewis hereby declares its intent that it would have passed this Local Law, or the remainder thereof had such invalid provision or invalid application been apparent.

SECTION VIII. EFFECTIVE DATE.

This Local Law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION NO. 76 - 2025
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 1-2025), COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on May 6, 2025, a proposed Local Law entitled "A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.1 MILES OF CERTAIN PORTION OF COUNTY ROAD 30 (CEMETERY ROAD AND MILL STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM TOWN OF MARTINSBURG TRAIL TO AND THROUGH THE FRANKS-LAMPSON PROPERTY".

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on May 6, 2025 at 5:00 p.m. before the Lewis County Board of Legislators in the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York.

Section 2. At least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

**LOCAL LAW (INTRODUCTORY NO. 2 -2025)
COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

**A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE
OPERATION ON APPROXIMATELY 5 MILES OF A
CERTAIN PORTION OF COUNTY ROAD 32 (GLENDALE ROAD)
IN THE TOWN OF MARTINSBURG, TO CONNECT THE THISSE TRAIL, THE
GORCZYCA TRAIL, WHITTAKER PARK, AND THE FRANKS-LAMPSON TRAIL.**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION I. TITLE.

This Local Law shall be known as “A Local Law Permitting All-Terrain Vehicle/Off-Highway Vehicle Operation on approximately 5 miles of a certain portion of County Road 32 (Glendale Road) in the Town of Martinsburg, to connect the Thisse Trail, the Gorczyca Trail, Whittaker Park, and the Franks-Lampson Trail”.

SECTION II. PURPOSE.

The purpose of this Local Law is to amend the designation of certain highways or portions thereof within the County Highway system as being open for travel by all-terrain vehicles/off-highway vehicles pursuant to the authority granted in Section 2405 of the Vehicle and Traffic Law of the State of New York.

SECTION III. DEFINITIONS.

For purposes of this Local Law, the terms hereinafter identified shall have the meanings indicated:

- (a) The term “County” shall refer to the County of Lewis.
- (f) The term “ATV” shall refer to an “all-terrain vehicle” as defined in Section 2281(1) of the Vehicle and Traffic Law of the State of New York. The term “OHV” shall refer to “off-highway vehicle” and shall have the same meaning as set forth in Local Law No. 3-2019.
- (g) The term “Trail System” shall refer to the Lewis County Trail System, as adopted and administered pursuant to Local Law No. 2-2009; as amended and re-established pursuant to Local Law 3-2019, entitled, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, and as the same may be amended from time to time.

- (h) The term “ATV Code” shall refer to the Lewis County ATV Code which sets forth the local rules and regulations pertaining to the operation of ATV’s and/or OHV’s on public property pursuant to Local Law No. 3–2009, entitled “A LOCAL LAW ESTABLISHING THE LEWIS COUNTY ATV CODE,” and as the same may be amended from time to time.
- (i) The term “CR” shall mean County Route and is used to describe or designate the highway as owned by the County of Lewis and maintained by the Lewis County Highway Department.

SECTION IV. LEGISLATIVE FINDINGS.

The Board of Legislators hereby makes the following findings:

- (c) That Board of Legislators has carefully reviewed a Memorandum from the County Attorney detailing the legal obligations of the Board when considering opening a County highway or portion thereof to ATV use.
- (d) The Board of Legislators has also reviewed a report from the Director of Recreation, Parks and Forestry which described the amended designation of ATV/OHV Trails and interconnecting County Roads for use by ATV’s/OHV’s identifying the 5 mile segment of Glendale Road that is proposed to be opened to ATV traffic, and providing a description of the trail or areas that are adjacent to such road portion and the justification for same as required by Vehicle & Traffic Law § 2405.
- (c) The Board of Legislators has commenced a review of the potential adverse impacts the opening of the proposed interconnecting portion of this road, consistent with Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and after an investigation, analysis, and preparation of the Full Environmental Assessment Form (Parts 1, 2 & 3) conducted by the Director of Soil & Water, finds and determines that adding this 5 mile portion of County Road 32 (Glendale Road) to the Thisse Trail, the Gorczyca Trail, Whittaker Park, and the Franks-Lampson Trail will not result in a significant environmental impact.
- (g) The Board of Legislators and the Lewis County Sheriff’s Department have been provided with the most recent annual ATV/OHV Activity Report, indicating the level of usage for this part of the ATV/OHV trail system.
- (h) The County Highway Superintendent has reviewed the portion of Glendale Road that is proposed to be opened to ATV/OHV traffic, and has provided the Board with his written opinion that such road portion thereof is presently opened to all classes of motor vehicle traffic, and that opening said road portion to ATV/OHV traffic will not significantly impact traffic safety at this locality.

- (i) In light of all the information submitted, reviewed and/or received during the public hearing, the Board of Legislators hereby determines and finds that it would otherwise be impossible to connect to the Franks-Lampson Property (Tax Parcel # 243.03-03-3.0, Whittaker Park (Tax Parcel # 243.00-01-10.100), the Gorczyca Property (Tax Parcel # 243.00-01-9.0) and the existing Thisse Trail without the opening of 5 miles of Glendale Road (County Road 32).

SECTION V. AMENDED DESIGNATION OF HIGHWAYS.

The following portion of County Road 32 (Glendale Road), Town of Martinsburg, is hereby designated as OPEN to travel by ATV's/OHV's, and/or as subsequently amended thereto:

On Glendale Road, from the Thisse Trail (Tax Parcel # 259.03-16.210) approximately 2.5 miles northwest to the Gorczyca Trail (Tax Parcel # 243.00-01-09.000), then 1.5 miles northwest to the Whittaker Town Park (Tax Parcel # 243.00-01-10.100), , then 1.0 miles to the road end, to connect to the Franks-Lampson Trail (Tax Parcel # 243.03-03-3.0);

SECTION VI. CONDITIONS AND RESTRICTIONS.

- (d) All of the conditions, restrictions, rules and regulations contained in or adopted pursuant to Article 48-C of the Vehicle and Traffic Law of the State of New York shall apply with respect to the operation of ATV's/OHV's within the areas designated in the preceding Section V.
- (e) The road segments set forth above shall be deemed incorporated into the Lewis County ATV/OHV Trail System and subject to the conditions, restrictions, rules and regulations set forth in Local Law No. 3-2019 entitled, "**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**", as well as Local Law No. 3-2009, entitled, "**THE LEWIS COUNTY ATV CODE**", as the same may be amended from time to time.
- (f) The road segments set forth above shall have signage posted to direct ATV/OHV riders to ride on the paved road and not on the stone shoulder of the road.

SECTION VII. SEPARABILITY.

In the event that any part or provision of this Local Law or the application thereof to any person or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of the Local Law or the application thereof to other persons or

APRIL 1, 2025

circumstances. Moreover, the Board of Legislators of the County of Lewis hereby declares its intent that it would have passed this Local Law, or the remainder thereof had such invalid provision or invalid application been apparent.

SECTION VIII. EFFECTIVE DATE.

This Local Law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION NO. 77 - 2025
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 2-2025), COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on May 6, 2025, a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 5 MILES OF A CERTAIN PORTION OF COUNTY ROAD 32 (GLENDALE ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE THISSE TRAIL, THE GORCZYCA TRAIL, WHITTAKER PARK, AND THE FRANKS-LAMPSON TRAIL”.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on May 6, 2025 at 5:00 p.m. before the Lewis County Board of Legislators in the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York.

Section 2. At least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

**LOCAL LAW (INTRODUCTORY NO. 3 -2025)
COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

**A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE
OPERATION ON APPROXIMATELY 0.3 MILES OF A
CERTAIN PORTION OF COUNTY ROAD 80 (GLENFIELD ROAD)
IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING
OHV TRAIL SYSTEM FROM THE THISSE TRAIL TO AND
THROUGH THE GLENFIELD SCHOOL TRAIL.**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION I. TITLE.

This Local Law shall be known as “A Local Law Permitting All-Terrain Vehicle/Off-Highway Vehicle Operation on approximately 0.3 miles of a certain portion of County Road 80 (Glenfield Road) in the Town of Martinsburg, to connect the existing OHV trail system from the Thisse Trail to and through the Glenfield School Trail”.

SECTION II. PURPOSE.

The purpose of this Local Law is to amend the designation of certain highways or portions thereof within the County Highway system as being open for travel by all-terrain vehicles/off-highway vehicles pursuant to the authority granted in Section 2405 of the Vehicle and Traffic Law of the State of New York.

SECTION III. DEFINITIONS.

For purposes of this Local Law, the terms hereinafter identified shall have the meanings indicated:

- (a) The term “County” shall refer to the County of Lewis.
- (j) The term “ATV” shall refer to an “all-terrain vehicle” as defined in Section 2281(1) of the Vehicle and Traffic Law of the State of New York. The term “OHV” shall refer to “off-highway vehicle” and shall have the same meaning as set forth in Local Law No. 3-2019.
- (k) The term “Trail System” shall refer to the Lewis County Trail System, as adopted and administered pursuant to Local Law No. 2-2009; as amended and re-established pursuant to Local Law 3-2019, entitled, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, and as the same may be amended from time to time.
- (l) The term “ATV Code” shall refer to the Lewis County ATV Code which sets forth the local rules and regulations pertaining to the operation of ATV’s and/or OHV’s on public property pursuant to Local Law No. 3–2009, entitled “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY ATV CODE,**” and as the same may be amended from time to time.

- (m) The term “CR” shall mean County Route and is used to describe or designate the highway as owned by the County of Lewis and maintained by the Lewis County Highway Department.

SECTION IV. LEGISLATIVE FINDINGS.

The Board of Legislators hereby makes the following findings:

- (e) That Board of Legislators has carefully reviewed a Memorandum from the County Attorney detailing the legal obligations of the Board when considering opening a County highway or portion thereof to ATV use.
- (f) The Board of Legislators has also reviewed a report from the Director of Recreation, Parks and Forestry which described the amended designation of ATV/OHV Trails and interconnecting County Roads for use by ATV's/OHV's identifying the 0.3 mile segment of Glenfield Road that is proposed to be opened to ATV traffic, and providing a description of the trail or areas that are adjacent to such road portion and the justification for same as required by Vehicle & Traffic Law § 2405.
- (c) The Board of Legislators has commenced a review of the potential adverse impacts the opening of the proposed interconnecting portion of this road, consistent with Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and after an investigation, analysis, and preparation of the Full Environmental Assessment Form (Parts 1, 2 & 3) conducted by the Director of Soil & Water, finds and determines that adding this 0.3 mile portion of County Road 80 (Glenfield Road) to the Glenfield School Trail will not result in a significant environmental impact.
- (j) The Board of Legislators and the Lewis County Sheriff's Department have been provided with the most recent annual ATV/OHV Activity Report, indicating the level of usage for this part of the ATV/OHV trail system.
- (k) The County Highway Superintendent has reviewed the portion of Glenfield Road that is proposed to be opened to ATV/OHV traffic, and has provided the Board with his written opinion that such road portion thereof is presently opened to all classes of motor vehicle traffic, and that opening said road portion to ATV/OHV traffic will not significantly impact traffic safety at this locality.
- (l) In light of all the information submitted, reviewed and/or received during the public hearing, the Board of Legislators hereby determines and finds that it would otherwise be impossible to connect the County's trail from the Thisse Trail (Tax Parcel # 259.00-03-16.210) to the trail through the Glenfield School Trail (Tax Parcel #

259.04-04-08.000) without the opening of 0.3 miles of Glenfield Road (County Road 80).

SECTION V. AMENDED DESIGNATION OF HIGHWAYS.

The following portion of County Road 80 (Glenfield Road), Town of Martinsburg, is hereby designated as OPEN to travel by ATV's/OHV's, and/or as subsequently amended thereto:

On Glenfield Road, approximately 0.3 miles from the Thisse Trail Parcel known as (Tax Parcel # 259.00-03-16.210, south along Glenfield Road to the Glenfield School Trail (Tax Parcel # 259.04-04-08.000);

SECTION VI. CONDITIONS AND RESTRICTIONS.

- (g) All of the conditions, restrictions, rules and regulations contained in or adopted pursuant to Article 48-C of the Vehicle and Traffic Law of the State of New York shall apply with respect to the operation of ATV's/OHV's within the areas designated in the preceding Section V.
- (h) The road segments set forth above shall be deemed incorporated into the Lewis County ATV/OHV Trail System and subject to the conditions, restrictions, rules and regulations set forth in Local Law No. 3-2019 entitled, "**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**", as well as Local Law No. 3-2009, entitled, "**THE LEWIS COUNTY ATV CODE**", as the same may be amended from time to time.
- (i) The road segments set forth above shall have signage posted to direct ATV/OHV riders to ride on the paved road and not on the stone shoulder of the road.

SECTION VII. SEPARABILITY.

In the event that any part or provision of this Local Law or the application thereof to any person or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of the Local Law or the application thereof to other persons or circumstances. Moreover, the Board of Legislators of the County of Lewis hereby declares its intent that it would have passed this Local Law, or the remainder thereof had such invalid provision or invalid application been apparent.

SECTION VIII. EFFECTIVE DATE.

This Local Law shall take effect immediately upon filing with the Secretary of State.

APRIL 1, 2025

**RESOLUTION NO. 78 - 2025
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 3-2025), COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on May 6, 2025, a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.3 MILES OF CERTAIN PORTION OF COUNTY ROAD 80 (GLENFIELD ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE THISSE TRAIL TO AND THROUGH THE GLENFIELD SCHOOL TRAIL”.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on May 6, 2025 at 5:00 p.m. before the Lewis County Board of Legislators in the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York.

Section 2. At least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

**LOCAL LAW (INTRODUCTORY NO. 4 -2025)
COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

**A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE
OPERATION ON APPROXIMATELY 1.1 MILES OF A
CERTAIN PORTION OF COUNTY ROAD 53 (MAIN STREET AND BLUE STREET)
IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL
SYSTEM FROM THE PIONEER TRAIL TO THE GLENFIELD SCHOOL TRAIL AND
FIELD DAY TRAIL.**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION I. TITLE.

This Local Law shall be known as “A Local Law Permitting All-Terrain Vehicle/Off-Highway Vehicle Operation on approximately 1.1 miles of a certain portion of County Road 53 (Main Street and Blue Street) in the Town of Martinsburg, to connect the existing OHV trail system from the Pioneer Trail to the Glenfield School Trail and Field Day Trail”.

SECTION II. PURPOSE.

The purpose of this Local Law is to amend the designation of certain highways or portions thereof within the County Highway system as being open for travel by all-terrain vehicles/off-highway vehicles pursuant to the authority granted in Section 2405 of the Vehicle and Traffic Law of the State of New York.

SECTION III. DEFINITIONS.

For purposes of this Local Law, the terms hereinafter identified shall have the meanings indicated:

- (a) The term “County” shall refer to the County of Lewis.
- (n) The term “ATV” shall refer to an “all-terrain vehicle” as defined in Section 2281(1) of the Vehicle and Traffic Law of the State of New York. The term “OHV” shall refer to “off-highway vehicle” and shall have the same meaning as set forth in Local Law No. 3-2019.
- (o) The term “Trail System” shall refer to the Lewis County Trail System, as adopted and administered pursuant to Local Law No. 2-2009; as amended and re-established pursuant to Local Law 3-2019, entitled, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, and as the same may be amended from time to time.
- (p) The term “ATV Code” shall refer to the Lewis County ATV Code which sets forth the local rules and regulations pertaining to the operation of ATV’s and/or OHV’s on public property pursuant to Local Law No. 3–2009, entitled “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY ATV CODE,**” and as the same may be amended from time to time.
- (q) The term “CR” shall mean County Route and is used to describe or designate the highway as owned by the County of Lewis and maintained by the Lewis County Highway Department.

SECTION IV. LEGISLATIVE FINDINGS.

The Board of Legislators hereby makes the following findings:

- (g) That Board of Legislators has carefully reviewed a Memorandum from the County Attorney detailing the legal obligations of the Board when considering opening a County highway or portion thereof to ATV use.
- (h) The Board of Legislators has also reviewed a report from the Director of Recreation, Parks and Forestry which described the amended designation of ATV/OHV Trails and interconnecting County Roads for use by ATV's/OHV's identifying the 1.1 mile segment of Main Street and Blue Street that is proposed to be opened to ATV traffic, and providing a description of the trail or areas that are adjacent to such road portion and the justification for same as required by Vehicle & Traffic Law § 2405.
- (c) The Board of Legislators has commenced a review of the potential adverse impacts the opening of the proposed interconnecting portion of this road, consistent with Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations ("NYCRR") implementing Article 8 (collectively referred to hereinafter as "SEQRA"); and after an investigation, analysis, and preparation of the Full Environmental Assessment Form (Parts 1, 2 & 3) conducted by the Director of Soil & Water, finds and determines that adding this 1.1 mile portion of County Road 53 (Main Street and Blue Street) from the Pioneer Trail to the Glenfield School Trail and Field Day Trail will not result in a significant environmental impact.
- (m) The Board of Legislators and the Lewis County Sheriff's Department have been provided with the most recent annual ATV/OHV Activity Report, indicating the level of usage for this part of the ATV/OHV trail system.
- (n) The County Highway Superintendent has reviewed the portion of Main Street and Blue Street that are proposed to be opened to ATV/OHV traffic, and has provided the Board with his written opinion that such road portion thereof is presently opened to all classes of motor vehicle traffic, and that opening said road portion to ATV/OHV traffic will not significantly impact traffic safety at this locality.
- (o) In light of all the information submitted, reviewed and/or received during the public hearing, the Board of Legislators hereby determines and finds that it would otherwise be impossible to connect the County's trail from the Pioneer Trail (#'s 274.00-03-3.110, 274.00-03-14.130, and 274.00-03-28.200) to and through the Glenfield School Trail (Tax Parcel # 259.04-04-08.000) to the Field Days Trail (Tax Parcel #259.02-01-12.120) without the opening of 1.1 miles of Main Street and Blue Street (County Road 53).

SECTION V. AMENDED DESIGNATION OF HIGHWAYS.

The following portion of County Road 53 (Main Street and Blue Street), Town of Martinsburg, is hereby designated as OPEN to travel by ATV's/OHV's, and/or as subsequently amended thereto:

On Main Street and Blue Street, approximately 1.1 miles from the Pioneer Trail (Tax Parcel #'s 274.00-03-3.110, 274.00-03-14.130, and 274.00-03-28.200), east 0.4 miles along Main Street and Blue Street to Glenfield School Trail (Tax Parcel #259.04-04-08.000) where the trail continues east 0.7 miles to the Field Day Trail (Tax Parcel # 259.02-01-12.120);

SECTION VI. CONDITIONS AND RESTRICTIONS.

- (j) All of the conditions, restrictions, rules and regulations contained in or adopted pursuant to Article 48-C of the Vehicle and Traffic Law of the State of New York shall apply with respect to the operation of ATV's/OHV's within the areas designated in the preceding Section V.
- (k) The road segments set forth above shall be deemed incorporated into the Lewis County ATV/OHV Trail System and subject to the conditions, restrictions, rules and regulations set forth in Local Law No. 3-2019 entitled, "**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**", as well as Local Law No. 3-2009, entitled, "**THE LEWIS COUNTY ATV CODE**", as the same may be amended from time to time.
- (l) The road segments set forth above shall have signage posted to direct ATV/OHV riders to ride on the paved road and not on the stone shoulder of the road.

SECTION VII. SEPARABILITY.

In the event that any part or provision of this Local Law or the application thereof to any person or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of the Local Law or the application thereof to other persons or circumstances. Moreover, the Board of Legislators of the County of Lewis hereby declares its intent that it would have passed this Local Law, or the remainder thereof had such invalid provision or invalid application been apparent.

SECTION VIII. EFFECTIVE DATE.

This Local Law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION NO. 79 - 2025
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 4-2025), COUNTY OF LEWIS**

APRIL 1, 2025

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on May 6, 2025, a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 1.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 53 (MAIN STREET AND BLUE STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE PIONEER TRAIL TO THE GLENFIELD SCHOOL TRAIL AND FIELD DAY TRAIL”.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on May 6, 2025 at 5:00 p.m. before the Lewis County Board of Legislators in the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York.

Section 2. At least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

RESOLUTION NO. 80 - 2025
RESOLUTION AUTHORIZING AGREEMENTS BETWEEN LEWIS COUNTY
SHERIFF’S DEPARTMENT, UNITED RADIO, INC., MOTOROLA SOLUTIONS, INC.
AND NIAGARA MOHAWK (NATIONAL GRID) FOR CAMERA AND PLATE
READER EQUIPMENT, LICENSING, AND SUBSCRIPTION SERVICES AT THE
INTERSECTION OF OSCEOLA ROAD/N. OSCEOLA ROAD

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Sheriff’s Department seeks to have a four- head camera and two (2) plate reader cameras and related equipment purchased and installed on a National Grid Pole (Pole # 96) at the intersection of Osceola Road and N. Osceola Road in the Town of Osceola, in order to support safety and law enforcement in the community; with the cost of same covered by 911 public surcharge funds; and

WHEREAS, the Sheriff’s Department secured quotes from vendors who have the expertise, software, and hardware sought by the County for this service and recommends securing said equipment and services from United Radio, Inc. and Motorola Solutions, Inc. in order to meet the requirements of National Grid (NG) in placing the devices on the NG pole; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the cost of the equipment, installation and licensing fees in United Radio's proposal dated February 18, 2025 for its portion of the project is \$10,339.47. Motorola's portion of the equipment, installation and 5 year licensing fees for the L6Q Quick plate reader cameras, equipment and power supply, with a one year subscription fee for Investigative LPR software application is \$21,797.60 as more fully set forth in its proposal dated November 27, 2024; and

WHEREAS, the Lewis County Board of Legislators seeks to accept the proposals and authorize the agreements with United Radio, Motorola and Niagara Mohawk in order to move this law enforcement safety and surveillance project forward at the intersection of Osceola Road and N. Osceola Road in the Town of Osceola;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby accepts the proposals and authorizes agreements with United Radio Inc. and Motorola Solutions for the equipment and installation services of the 4-head camera and 2 plate reader devices as more fully detailed and set forth in their proposals dated February 18, 2025 and November 27, 2024, for a total cost of \$32,137.07 (\$10,339.47 to United Radio and \$21,797.60 to Motorola).

Section 2. The Lewis County Board of Legislators hereby authorizes a licensing agreement with Niagara Mohawk Power Corporation (National Grid) for pole attachment of the cameras and related equipment on the identified pole, and authorizes the annual attachment fee payable to Niagara Mohawk, currently at the rate of \$70.20/attachment and any "Make-Ready" reimbursable changes required on the pole by Niagara Mohawk, as more fully set forth in the Pole Attachment Agreement. Said fees and charges are to be paid from the 911 public surcharge fund.

Section 3. The Chair, or Vice-Chair, of the Board of Legislators, is hereby authorized to make, execute, seal, and deliver such Agreements and any amendments thereto, upon such terms and conditions as may be approved by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

**RESOLUTION NO. 81 - 2025
RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE DEPARTMENT OF SOCIAL SERVICES**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Department of Social Services has three (3) pending retirements of long-term employees in the Economic Support Unit including a supervisor and the director; and

APRIL 1, 2025

WHEREAS, the Commissioner of Social Services is requesting the creation of two additional positions for a temporary period to allow for backfill, training, and transition of employees into the new roles;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Department of Social Services, effective April 1, 2025 through December 31, 2025, for the following:

<u>CREATE</u>	<u>STATUS</u>	<u>SALARY/HOURLY RATE</u>
Director of Economic Supports	Full-Time	\$62,000 - \$72,531
Senior Program Examiner	Full-Time	\$27.75 - \$32.68

Section 2. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas, and adopted on the 1st day of April 2025.

RESOLUTION NO. 82 - 2025
RESOLUTION AUTHORIZING INCREASES TO
HEALTH INSURANCE PREMIUMS FOR THE PLAN YEAR
COMMENCING JUNE 1, 2025

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Lewis County Government has a self-funded health insurance program known as the Lewis County Health Plan ("Plan"), with premiums that support coverage of claims for County (including LCHS) employees, spouses, dependents, and retirees eligible for health insurance; and

WHEREAS, the Lewis County Treasurer, in his capacity as the Health Plan Administrator, holds periodic meetings with the health insurance committee which includes the County Manager, HR Director, Administrators from LCHS, union representatives, along with GKG, the county consultants for plan design in an effort to make recommendations that are reasonable and assist to maintain the fund at a sustainable balance; and

WHEREAS, the health insurance committee has been monitoring the health insurance fund balance, with an indication that the current fund balance under the current premiums will not sustain the fund. A number of high cost claims continue to be paid out, with health claims that continue to exceed current premiums; and

WHEREAS, the union representatives to the committee worked with county committee members and GKG to develop changes to the three (3) existing plan options in order to provide

PROCEEDINGS OF THE BOARD OF LEGISLATORS

some additional potential savings to the health fund. When presented to the membership, these changes were not supported; and

WHEREAS, the Milliman firm, the county's actuarial consultant on the Plan, is tasked with assessment of the financial health of the plan balance and to ascertain an annual appropriate premium equivalent for Plan participants in order to sustain the benefits and payout of claims under the Plan; and

WHEREAS, upon continued review and analysis of the plan and fund balance, and upon the recent analysis and projections of Milliman, the Plan Administrator and County and Hospital management teams recommend that the Board of Legislators increase the health insurance premiums by 13.50% for the three (3) plans;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves the Plan Administrator's and County and Hospital Management Team's recommendation to increase all health insurance premiums for all three (3) plans (excluding Medicare eligible retirees) effective June 1st, 2025 (reflected in May, 2025 paychecks) by 13.50%, in order to attempt to cover claims and expenses and to stabilize the health insurance fund balance.

Section 2. That this Resolution shall take effect immediately.

Moved by Legislator Lyndaker, seconded by Legislator Moser.

Legislator Osborne moved to enter executive session for further discussion at 5:35 p.m., seconded by Legislator Frost, and carried

Legislator Osborne moved to return to regular session at 6:02 p.m., seconded by Legislator Nellenback, and carried.

The resolution was then adopted on the 1st day of April 2025.

OTHER BUSINESS:

There being no other business to come before the Board, Legislator Nortz made a motion to adjourn the meeting at 6:03 p.m., seconded by Legislator Nellenback, and carried.

MAY 6, 2025

REGULAR MEETING
May 6, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present, with Legislator Nortz in attendance through Microsoft Teams. There were 17 other persons present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

PUBLIC HEARINGS:

Chairman Dolhof opened the following hearings for public comment at 5:01 p.m.

- Proposed addition of approximately 3.2 miles, made up of County owned property and property owned by Robert & Jacqueline Aden, to the Lewis County OHV Trail System.
- Proposed addition of approximately 678 feet, made up of properties owned by Lynette Franks & Scott Lampson and Louis Jr. & Connie Gorczyca, to the Lewis County OHV Trail System.
- Proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 30 (CEMETERY ROAD AND MILL STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM TOWN OF MARTINSBURG TRAIL TO AND THROUGH THE FRANKS-LAMPSON PROPERTY”.
- Proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 5 MILES OF A CERTAIN PORTION OF COUNTY ROAD 32 (GLENDALE ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE THISSE TRAIL, THE GORCZYCA TRAIL, WHITTAKER PARK, AND THE FRANKS-LAMPSON TRAIL”.
- Proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.3 MILES OF A CERTAIN PORTION OF COUNTY ROAD 80 (GLENFIELD ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE THISSE TRAIL TO AND THROUGH THE GLENFIELD SCHOOL TRAIL”.
- Proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 1.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 53 (MAIN STREET AND BLUE STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE

PROCEEDINGS OF THE BOARD OF LEGISLATORS

EXISTING OHV TRAIL SYSTEM FROM THE PIONEER TRAIL TO THE GLENFIELD SCHOOL TRAIL AND FIELD DAY TRAIL.

Ms. Geraldine Salmon of 6416 Glendale Road, came forward to voice her concerns about safety risks associated with opening roads to off-highway vehicles, citing past legal issues and questioning the integrity of the decision-making process.

Mr. Frank Robbins of West Martinsburg Road, came forward and expressed fears of increased chaos from expanded ATV access. His road is currently closed but continues to have ATV traffic from Thursday night to Sunday. There is law enforcement present to write tickets but not everyone is caught. Opening portions of various roads may be confusing to riders and although Tourism is the goal the county should really focus on what roads get opened.

PROCLAMATIONS:

The Clerk of the Board read two proclamations commemorating May 11-17th, 2025 as National Hospital Week, and May 11 – 17th, 2025 as National Skilled Nursing Care Week. Chairman Dolhof handed the proclamations to Mr. Cayer, Lewis County General Health System CEO.

Chairman Dolhof declared the April 1, 2025 meeting minutes approved by general consent.

PRIVILEGE OF THE FLOOR:

Mr. Mike Leviker came forward to report on a grant received for off-road signage aimed at improving safety on the ATV Trail System, illustrating the community's struggle to balance tourism promotion with public safety.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Vincent Nortz
Barry Lyndaker

Dated: May 6, 2025

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Moroughan, and carried.

CLERK OF THE BOARD REPORT:

The Semi-Annual Mortgage Tax Report for October 1, 2024 through March 31, 2025, was completed and distributed to the Board of Legislators. A warrant was signed in the sum of

\$177,789.68, which has been apportioned to the Tax Districts and the Treasurer's Office has been directed to pay the respective amounts due to the Towns, Villages and County, pursuant to the provisions of Section 261 of the Tax Law.

APPORTIONMENT OF MORTGAGE TAX
October 1, 2024 through March 31, 2025

	<u>KEY</u>	<u>VALUATION</u>	<u>AMOUNT</u>
Town of Croghan		470,644,948	10,784.08
Village of Croghan	0.027797337	26,165,353	<u>308.34</u>
			11,092.42
Town of Denmark		402,570,674	24,422.41
Village of Castorland	0.026542874	21,370,766	712.69
Village of Copenhagen	0.063891178	51,441,429	<u>1,715.52</u>
			26,850.62
Town of Diana		258,867,597	16,046.73
Town of Greig		347,506,563	15,801.69
Town of Harrisburg		160,948,204	479.10
Town of Lewis		128,002,365	7,335.47
Town of Leyden		152,202,383	7,557.68
Village of Port Leyden	0.062716565	19,091,221	<u>505.71</u>
			8,063.39
Town of Lowville		532,422,837	22,698.27
Village of Lowville	0.281590433	299,850,354	<u>8,896.89</u>
			31,595.16
Town of Lyonsdale		161,075,345	4,097.65
Village of Lyons Falls	0.040467381	13,036,595	178.25
Village of Port Leyden	0.029242419	9,420,466	<u>128.80</u>
			4,404.70
Town of Martinsburg		313,833,769	5,701.19
Town of Montague		57,734,479	0.00

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Town of New Bremen		268,040,262	13,270.96
Village of Croghan	0.037452321	20,077,460	<u>516.37</u>
			13,787.33
Town of Osceola		81,295,815	1,900.23
Town of Pinckney		57,506,683	2,689.26
Town of Turin		157,908,683	3,859.82
Village of Turin	0.062968551	19,886,562	<u>259.38</u>
			4,119.20
Town of Watson		307,345,147	18,375.10
Town of West Turin		225,211,793	8,106.65
Village of Constableville	0.050741309	22,855,082	484.48
Village of Lyons Falls	0.100223496	45,143,026	<u>956.94</u>
			9,548.07
		<u>GRAND TOTAL</u>	<u>\$177,789.68</u>
To County of Lewis			<u>\$89,798.20</u>

Thomas Osborne, Chair
Jeffrey Nellenback
Herb Frost
Vincent Nortz
Barry Lyndaker
Finance & Rules Committee

Dated: May 7, 2025

There was an application for refund or credit of Real Property Taxes submitted and approved for the Town of Lewis, tax map number 400.00-01-13.000. The NYS Old Tyme Fiddlers' Association, Inc. sent a letter thanking the Board of Legislators for their generous funding appropriation. A letter of resignation was submitted from Allyson Petrus regarding her appointment with the Lewis County Youth Bureau Advisory Board.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne, Chair of the Finance & Rules Committee, reported that the County Manager and Treasurer are beginning to prepare for the upcoming budget season. Departments

MAY 6, 2025

will begin with meetings on personnel and technology needs in the first half of July, followed by meetings on capital planning and regular budgets for the second half of the month. There will be a lot of time and thought put into making this a successful budget year. The Health Committee is starting to work on new goals for next year, with efforts to create more stability within the fund.

Legislator Moroughan, Chair of the General Services Committee, reminded all fellow legislators that there is a Lewis County Solid Waste & DANC Tour this Friday, May 9th. Beginning at 8:30 a.m. Solid Waste Director Kip Turck will give a private tour of the Lowville Transfer Station and then, as a group, we will head down to the Rodman Landfill for a Tour by DANC of that facility at 10:00 a.m. If you are attending, please make sure to wear appropriate clothing and footwear.

Legislator Moser, Chair of the Human Services Committee, reported that there will be Community Engagement Sessions with the New York State Office of Mental Health on Wednesday, May 7th from 6:00 to 8:00 p.m. and Thursday, May 8th from 9:00 to 11:00 a.m. at the Lewis-Jefferson Community College Education Center on East Road for all community members, especially those who receive or have received mental health services, and those who have wanted to get services but haven't. Anyone with questions should reach out to Ann Platz, Director of Community Services at annaplatz@lewiscounty.ny.gov.

The month of May is recognized as National Foster Care Month, a time to recognize and celebrate the dedication of foster parents, child welfare professionals, and advocates who provide stability and love to children in need. Social Services has planned a foster parent recognition picnic on June 18th to bring foster families together and express their appreciation.

Legislator Nortz, legislative representative on the Lewis County General Hospital Board of Managers, reported that the Board of Managers met on April 30, 2025, and during that meeting Jennifer Wendel, Chief Compliance Officer, gave an update on what she has been doing to bring the hospital into compliance. The Hospital Foundation also gave a presentation on all the money that they have been able to raise through their various events over the course of the year.

There was a loss of \$274,100.00 versus a budgeted loss of \$244,956 for the month of March. The year-to-date loss is \$1,369,275.00 versus a budgeted loss of \$1,143,030.00. Acute admissions were down 16 below the budget; Observation were down 2 below budget; total ER visits were down 28 below budget; and outpatient visits were above budget by 31.

Mr. Gerry Cayer, CEO, reported that the Lewis County Hospital Auxiliary presented him and Mr. Young with a donation of \$30,000.00 in support of a new piece of technology in the radiology department. The purchase was a Hologic 3D Dimensions mammography system featuring the Genius AI technology. This cutting-edge system enhances early detection, improves diagnostic accuracy and provides a more comfortable experience for patients.

CFO Jeffery Hellinger has started the FY2026 budget process. The Caring Gene Initiative LPN Training program through BOCES has 10 students who will be graduating in about 6 weeks with an LPN degree. There are eight of these LPN's who will begin work at the

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Lewis County Health System with an 8-week orientation process. By utilizing the Caring Gene Initiative, the full tuition has been paid for the students in exchange for a 3-year commitment to the Health System.

COUNTY MANAGER REPORT:

County Manager Tim Hunt reported that on Friday, May 2nd, Candy Akin, Director of Real Property was notified that the Assessor will be leaving the County. At this point the recommendation would be to have the county step back from the concept of having a county-wide assessor. There is a high likelihood that it will be difficult to keep someone in the role, as they will complete training for the county and then leave to make more money by contracting with multiple Towns. The Data Collector concept will continue to keep checks and balances that the Assessor is doing their job.

Earlier this year it was brought to the attention of the legislators that the current headcount might be too high at a full-time equivalent of 300 employees. Since then, through attrition and efficiencies, it has reduced the total full-time equivalents by 13.5. The resolution in tonight's packet pertaining to the Director of Codes, ideally would not increase our headcount if an internal candidate is selected. If an outstanding external candidate came forward it would increase our headcount by one full-time equivalent but only for one and a half years, anticipating a retirement. The department has really taken on many different sectors of codes, from building and codes to zoning for almost all the Towns to flood plain management and short-term rentals.

COUNTY TREASURER REPORT:

County Treasurer Eric Virkler referenced his monthly report and mentioned that since the writing of his report GKG, our Health Plan consultants gave an update on our Stop Loss Coverage that it through another carrier for a savings of about \$450,000. There was another handout with a Fund Balance summary that shows the 2023 year end versus the 2024 year end which has been completed and audited. There are many nuances with reporting on fund balances. The decrease in fund balance from 2023 to 2024 was \$3.5 million, which is related to the higher than expected IGT payment in 2024 and the operational deficit for the year.

Chairman Dolhof closed the public hearings at 5:31 p.m. with no other comments.

REPORT OF THE FINANCE AND RULES COMMITTEE:

MAY 6, 2025

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 2,499,646.21 and recommend that they be audited and allowed for the amounts claimed.



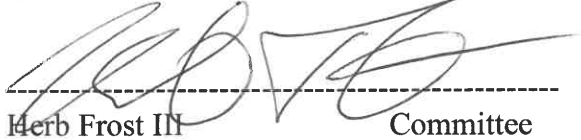
Thomas Osborne

Chair



Jeffrey Nellenback

Vice-Chair



Herb Frost III

Committee

Vincent Nortz

Committee



Barry Lyndaker

Committee

Dated: May 6, 2025

Approved on motion by Legislator Kalamas , seconded by Legislator Nellenback , and carried.

**RESOLUTION NO. 83 - 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$2,499,646.21 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Frost, seconded by Legislator Moroughan. Legislator Moser abstained due to a potential conflict.

The resolution was then adopted on the 6th day of May, 2025 pursuant to the following roll call vote:

AYES: Kalamas, Lyndaker, Moroughan, Nellenback, Frost, Nortz, Leviker, Osborne and Dolhof

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 84 - 2025
RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE DEPARTMENT OF FIRE AND BUILDING CODES**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Department of Fire and Building Codes has undergone significant reforms, including greater property maintenance and cleanup efforts, the implementation of new energy codes, and oversight of short-term rental regulations; and

WHEREAS, the Department will also be responsible for managing the impact of the proposed updates to the New York State Uniform Fire Prevention and Building Code, scheduled to take effect January 2026, which will necessitate focused and coordinated management of departmental resources, policies, and procedures; and

WHEREAS, there has been discussion about the leadership and strategic direction of the Department, including the creation of a Code Enforcement Director, as recommended by the County Manager and HR Director;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Department of Fire and Building Codes, for the following:

MAY 6, 2025

<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Director of Code Enforcement	Full-Time	\$62,000 - \$72,531

Section 2. The County Manager is hereby authorized to fill the position of Code Enforcement Director for the Department of Fire and Building Codes effective immediately.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nellenback.

Legislator Moser stated that she was not in favor of adding another position to this or any Department at this time. Legislator Nortz and Legislator Lyndaker both echoed her thoughts.

The resolution was then adopted on the 6th day of May 2025. Legislators Moser, Nortz and Lyndaker were opposed.

**RESOLUTION NO. 85 - 2025
RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11; and

WHEREAS, there has been a vacancy created on the Lewis County Community Services Board and a viable candidate was introduced to the Human Services Committee; and

WHEREAS, the Human Services Committee is recommending the appointment of the candidate;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Lyndsey Allen of Lowville, NY, as a member of the Lewis County Community Services Board.

Section 2. That the term of said appointments shall be effective May 7, 2025 through December 31, 2025.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 6th day of May 2025.

RESOLUTION NO. 86 - 2025
RESOLUTION AUTHORIZING SPECIAL PROSECUTOR LEGAL SERVICES
AGREEMENT BETWEEN LEWIS COUNTY DISTRICT ATTORNEY
AND ANGELO J. PARTIPELO, III, ESQ.

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County District Attorney seeks to contract with Angelo J. Partipelo, III, Esq., of Rome, NY to provide special prosecutor legal services to handle a pending trial due to the current caseload in the DA's office and an unfilled assistant attorney position; and

WHEREAS, the Lewis County District Attorney seeks to enter into an agreement with Attorney Partipelo, who has criminal law prosecution experience from the Oneida County District Attorney's office, to act as special prosecutor on a pending trial scheduled in May, 2025, with compensation to be paid at the rate of \$158.00/per hour – the NYS Assigned Counsel rate; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement between the Lewis County District Attorney's Office and Angelo J. Partipelo, III, Esq., of Rome, NY for the purpose of providing criminal trial prosecution legal services for a pending matter scheduled for trial in May, 2025, with compensation payable at the rate of \$158.00, payable from the District Attorney's 2025 budget, for the legal services provided in the matter, including but not limited to review of the file, trial preparation, court appearances and trial prosecution.

Section 2. The Lewis County Board of Legislators hereby authorizes the Lewis County District Attorney to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Osborne

Legislator Lyndaker questioned if this additional assistance was needed just for this one case and is the District Attorney's Office really that busy. County Attorney Joan McNichol stated that the District Attorney's Office is busy with another trial which is creating a tight schedule with the timeline of this other trial in May.

The resolution was then adopted on the 6th day of May 2025. Legislator Lyndaker was opposed.

RESOLUTION NO. 87 - 2025

**AUTHORIZING JUST COMPENSATION AMOUNTS
AND ACCEPTING REAL PROPERTY
FOR RIGHT-OF-WAY ACQUISITION PURCHASES
FOR THE BRIDGE REPLACEMENT PROJECT- (PIN 7753.99)
(MARSHEY ROAD OVER WEST BRANCH OSWEGATCHIE RIVER)
BY LEWIS COUNTY SUPERINTENDENT OF HIGHWAYS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County Authorized the Superintendent of Highway to repair and replace the bridge known as the “Marshy Road over West Branch Oswegatchie River” in the Town of Diana, referred to as PIN No. 7753.99 under Federal and State funding; and

WHEREAS, the replacement of the bridge requires the acquisition and the acceptance of real property of certain small parcels adjacent to the West Branch of Oswegatchie River in order to have right-of-way access. These necessary parcels have been identified, reviewed, and appraised by the right-of-way consultant, RK Hite & Co., Inc. as follows:

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
1 & 4	019.00-02-27	David J. Liberati and Mary E. DeJonge	\$700.00	\$700.00
2 & 3	20.00-1-14.1	Anthony Betrus, Ryan Betrus, Jonathan Betrus, William J. and Barbara Betrus (Life Estate)	\$700.00	\$700.00
5 & 7	020.00-01-16	Daniel M. Woodward	\$600.00	\$600.00
6 & 8	019.00-02-14	Charles R. Ripley & Catherine E. Ripley	\$1,100.00	\$1,100.00

WHEREAS, RK Hite & Co., Inc., has reviewed the appraisals, the NYS Eminent Domain Law, and the relevant portions of the Federal Highway Act and NYSDOT guidelines. The NYS Eminent Domain Procedure Law states that “In no event shall such amount be less than the condemnor’s highest approved appraisal”. The highest approved appraisals for these parcels by the County appraiser on this project, RK Hite & Co., Inc., are the amounts set forth above, and as more fully described and set forth in the detailed appraisal reports received on each parcel; and

WHEREAS, in recommending that Lewis County adopt the above amounts as just compensation for the acquisition of the above-referenced parcels, the County has also considered the Federal Highway Administration and NYSDOT guidelines of a maximum amount for a minimum payment is \$250.00 for right-of-way acquisitions; and

WHEREAS, the Superintendent of Highways requests that the Board of Legislators authorize the purchase, acquisition, and acceptance of real property of the above-identified

PROCEEDINGS OF THE BOARD OF LEGISLATORS

parcels of land from the owners or their successors or assigns at the recommended just compensation amounts therein set forth.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby establishes and adopts the following amounts as just compensation to the owners for the acquisition of right-of-way parcels adjacent to “Marshey Road over West Branch Oswegatchie River” in the Town of Diana, referred to as PIN No. 7753.99.

Section 2. The Board of Legislators authorizes the purchase, acquisition, and acceptance of real property of the following parcels of land hereinafter referred to, from the owners or their successors or assigns, at the following amounts which the Board hereby deems to be just compensation:

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
1 & 4	019.00-02-27	David J. Liberati and Mary E. DeJonge	\$700.00	\$700.00
2 & 3	20.00-1-14.1	Anthony Betrus, Ryan Betrus, Jonathan Betrus, William J. and Barbara Betrus (Life Estate)	\$700.00	\$700.00
5 & 7	020.00-01-16	Daniel M. Woodward	\$600.00	\$600.00
6 & 8	019.00-02-14	Charles R. Ripley & Catherine E. Ripley	\$1,100.00	\$1,100.00

Section 3. The payments for said land/parcel acquisitions be charged against Marshey Road over West Branch Oswegatchie River Bridge Replacement, PIN 7753.99.

Section 4. The Superintendent of Highways is authorized to execute the Request for Determination of Just Compensation Authorization required by RK Hite & Co., Inc. in order to proceed with the acquisition of offers.

Section 5. The Chair of the Board or Vice-Chair of the Board of Legislators is hereby authorized and directed to execute all necessary purchase agreements and other required documents in connection with the advancement of the above just compensation determination and just compensation payment to the property owners identified upon review by the County Attorney.

Section 6. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 6th day of May 2025.

RESOLUTION NO. 88 - 2025
RESOLUTION ADOPTING THE COUNTY EMPLOYEE
MEAL ALLOWANCE AND REIMBURSEMENT POLICY

WHEREAS, the Lewis County Board of Legislators recognizes the importance of establishing clear and consistent guidelines for meal allowances and reimbursements related to business-related matters; and

WHEREAS, the Lewis County Board of Legislators seeks to ensure that employees are properly reimbursed for meal expenses incurred during official County business, while also maintaining appropriate fiscal oversight; and

WHEREAS, the proposed policy outlines the procedure for requesting meal reimbursements for both day trips and overnight stays, as well as specific guidelines for legislative business meals, County Manager business meals, and public training/meeting meals; and

WHEREAS, the Lewis County Board of Legislators believes that the adoption of this policy will provide clarity, ensure consistency in reimbursement practices, and streamline the process for all eligible employees.

NOW, THEREFORE, BE IT RESOLVED, that the Lewis County Board of Legislators hereby adopts the **Employee Meal Allowance and Reimbursement Policy** as follows:

A. Purpose: This policy establishes guidelines for employee meal allowances and reimbursements related to business matters. Employees will use personal funds and then request reimbursement from the County using either the Non-Taxable Employee Expense form or Taxable Employee Expense form. A Trip Request form must be submitted and approved prior to the event to be reimbursed by the County, except in emergency situations. Receipts will not be required for meals, except for Sections D and E.

B. Meals with Overnight Stay (Non-Taxable Expense):

1. The location of the conference or event must be outside Lewis County for the employee to qualify for meal allowances.
2. Meal allowances will be based on the GSA M&IE total for the specific zip code and reimbursed on a per diem basis.
3. Employees cannot be reimbursed for anyone else's meals.
4. Meals included in a conference or event fee, or provided as part of the hotel/motel stay (including continental breakfast), will not be included in the total reimbursement amount.

5. Any Program reimbursement to the employee will be deducted from the total per diem reimbursement amount.
6. An Employee Reimbursement Request form must be submitted within 10 business days of the employee's return to the office, along with the original signed Trip Request form.

C. Meals with Day Trips (Taxable Expense):

1. The location of the conference or event must be outside Lewis County for the employee to qualify for meal allowances.
2. Meal allowances will be based on the GSA M&IE total for the specific zip code and reimbursed on a per diem basis.
 - Breakfast: Employees are eligible for reimbursement if the departure time is at least one hour or more prior to their normal work start time.
 - Dinner: Employees are eligible for reimbursement if the return time is at least one hour or more after their normal work end time.
3. Employees cannot be reimbursed for anyone else's meals.
4. Meals included in the conference or event fee will not be included in the total reimbursement amount, except when authorized by the County Manager.
5. Any Program reimbursement to the employee will be deducted from the total per diem reimbursement amount.
6. An Employee Reimbursement Request form must be submitted within 5 business days of the day trip, along with the original signed Trip Request form.

D. Legislative Business Meals/County Manager Business Meals (P-Cards):

1. Legislative Business Meals: Meals attended by one or more legislators, along with staff, vendors, or other officials for business purposes.
2. County Manager Business Meals: Meals attended by the County Manager, along with staff, vendors, or other officials for business purposes.
3. Itemized receipts are required, along with the names of all individuals in attendance and the purpose of the meeting.
4. Alcohol purchases are not allowed.
5. Meal allowances will be reviewed annually by the Finance & Rules Committee for possible adjustments.
6. The meal allowances for 2025 are as follows:

MAY 6, 2025

- Breakfast = \$16.00 per person
- Lunch = \$19.00 per person
- Dinner = \$28.00 per person

7. Any receipts exceeding the limits based on the per-person allowance must be reimbursed to the County by the cardholder within 15 days.

E. Public Trainings/Meetings (P-Cards):

1. Refreshments or food may be served with prior written approval (email is acceptable) from the County Manager for public trainings and/or meetings.
2. Allowable refreshments include coffee, tea, juice, donuts, and pastries for public trainings that do not occur during lunch or dinner hours. More substantial food is allowed for public trainings occurring during lunch or dinner hours.
3. An attendance sheet clearly identifying the event, date, department, and the number of attendees must be submitted with itemized receipts and written approval from the County Manager.

Section 1. The Lewis County Board of Legislators directs that this policy be distributed to all County employees and made available to relevant departments to ensure compliance with the new meal reimbursement procedures.

Section 2. The Lewis County Board of Legislators directs the County Finance Department to administer and enforce this policy, ensuring all reimbursement requests follow the guidelines set forth herein.

Section 3. That the within resolution is effective immediately.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 6th day of May 2025.

RESOLUTION NO. 89 - 2025
RESOLUTION AUTHORIZING LICENSING AGREEMENT
BETWEEN SHI INTERNATIONAL CORP. AND
THE COUNTY OF LEWIS FOR MICROSOFT LICENSING

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Information Technology Director wishes to obtain license provisioning services from SHI International, an existing state-approved contractor under NYS OGS (Contract No. PM69723) to provide the necessary professional licenses to maintain Microsoft licensing (Office 365, Email, Azure, etc.) on the government sector cloud infrastructure; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, after consideration of the County's licensing needs the Director recommends and requests that the Board of Legislators authorize a new agreement with SHI International Corp. to provide the licenses required by the County for the Microsoft 365 Program and Account; and

WHEREAS, the cost of these services will not exceed \$100,000.00 annually as set forth in SHI's proposal dated February 6, 2025; commencing May 1, 2025 through April 30, 2028; and

WHEREAS, the Board of Legislators wishes to authorize such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes a licensing and service agreement with SHI International Corp. effective May 1, 2025 through April 30, 2028, for software licenses & products under Microsoft 365 with cloud hosting at a cost not to exceed \$100,000.00 annually, with the right to terminate the agreement at any time.

Section 2. The annual cost per license type is \$380.16 (M365 G3), \$134.64 (Visio P2), \$101.40 (O365 G1), \$101.52 (EMSS G3), \$35.88 (EO P1), \$89.64 (PowerBI Pro), \$360.00 (M365 CoPilot), and \$601.92 (M365 G5) estimated total not to exceed \$100,000.00 on an annual basis.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver the service Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 6th day of May 2025.

RESOLUTION NO. 90 - 2025
RESOLUTION OPPOSING THE LEGISLATION GRANTING NEW YORK POWER
AUTHORITY (NYPA) ADDITIONAL AUTHORITY TO OWN RENEWABLE ENERGY
PROJECTS IN NEW YORK STATE

Introduced by Legislator Thomas Kalamas, District 2 Representative.

WHEREAS, the New York State Legislature recently enacted legislation providing the New York Power Authority (NYPA) with expanded authority to develop, own, and operate renewable energy generation and storage system projects in New York State as part of the effort to meet the state's climate and decarbonization goals; and

WHEREAS, the new legislation empowers NYPA to take control of renewable energy generation and storage system projects, which allows NYPA to bypass local governments and communities in decisions related to renewable energy development projects, with the potential negative impact on locally negotiated host agreements and property taxes; and

WHEREAS, existing Payment in Lieu of Taxes (PILOT) agreements that local governments and school districts have with private energy developers have provided essential tax revenue to local communities, which helps to fund vital public services, schools, and infrastructure; and

WHEREAS, the expansion of NYPA's authority to develop, own or co-own, and operate renewable energy projects with private developers may result in the loss of these PILOT agreements and taxes, as projects that were previously governed by private sector developers may be transitioned to NYPA's direct control, which is a tax-exempt entity; and

WHEREAS, the loss of PILOT agreements and the tax revenue generated from these agreements together with host agreements will place a financial burden on local governments and school districts, potentially leading to reduced funding for essential services and local infrastructure projects and adversely affect the quality of life for residents; and

WHEREAS, while the goals of renewable energy development and decarbonization are critical to the long-term sustainability and environmental health of the state, they must not come at the expense of the financial stability of local upstate communities, which depend on PILOT agreements as a source of revenue; and

WHEREAS, the financial impact on local communities resulting from the loss of PILOT agreements could lead to increased property taxes, cuts to local programs, and additional financial strain on municipalities already facing fiscal challenges; and

WHEREAS, local governments should retain the ability to negotiate and benefit from PILOT agreements with renewable energy developers as well as NYPA to ensure that they continue to receive appropriate compensation for the use of local land and resources in order to preserve the financial well-being of local communities for projects that will benefit the rest of the State;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators opposes the 2023 legislation that grants the New York Power Authority (NYPA) additional authority to own and operate renewable energy generation and storage system projects, unless provisions are made to preserve and protect existing PILOT agreements and host agreements to ensure that local communities continue to receive fair compensation for the use of land and resources in renewable energy development.

Section 2. The Lewis County Board of Legislators urges the New York State Legislature and Governor Hochul to consider amendments to the legislation to ensure that the financial interests of local governments and school districts are protected, and that the benefits of

renewable energy projects are shared equitably with the communities hosting such projects. Local property tax exemptions should not be made available or applicable to NYPA as an owner, co-owner, and/or operator/co-operator of any renewable energy generation or storage system project.

Section 3. The Lewis County Board of Legislators calls for a transparent and inclusive process in future renewable energy developments, with active participation of local governments, to ensure that the local tax base is not undermined by the transition to state-operated renewable energy projects.

Section 4. The Clerk of the Board is directed to forward a certified copy of this resolution to Governor Kathy Hochul, the majority and minority leaders of New York State Legislature, and the New York Power Authority, urging them to reconsider the provisions of the legislation that expanded NYPA's authority to own or co-own renewable energy projects and entitling NYPA to local property tax exemptions, thereby causing negative impacts on PILOT agreements and the tax revenue vital to local communities.

Moved by Legislator Nellenback, seconded by Legislator Frost.

Legislator Nortz voiced his opinion that this issue is incredibly important, and this resolution should be forwarded to all Towns and Villages for them to replicate and submit to the State. Legislator Kalamas stated that he forwarded a draft copy of this resolution to the Adirondack Government Review Board to suggest they adopt it.

Chairman Dolhof stated that this resolution will be forwarded to all the Towns and Villages in Lewis County requesting they adopt something similar.

The resolution was then adopted on the 6th day of May 2025.

RESOLUTION NO. 91 - 2025
RESOLUTION URGING GOVERNOR HOCHUL TO OPPOSE THE NEW YORK
HEAT ACT DURING THE 2025 BUDGET PROCESS AND LEGISLATIVE SESSION

Introduced by Legislator Kalamas, District 2 Representative.

WHEREAS, the New York Heat Act (S.6853/A.8346) is a piece of proposed legislation that would dramatically impact energy costs and job security for families, workers, and businesses across New York State, especially in rural areas such as Lewis County; and

WHEREAS, the financial burden of the NY Heat Act is of grave concern, as it could result in an additional \$800 per year in costs for New York families without providing any meaningful reduction in their energy bills; and

WHEREAS, under the provisions of the NY Heat Act, new gas hook-ups for homeowners would be prohibited, and individuals would be forced to bear the costs of

electrification, with potential expenses ranging from \$20,000 to \$50,000, further straining family budgets; and

WHEREAS, the elimination of the “100-foot rule,” which currently requires utility companies to connect new homes or businesses to gas service at no cost if they are within 100 feet of a gas main, would have a disastrous effect on New York’s workforce; and

WHEREAS, the “100-foot rule” is essential in ensuring that utility connections are made safely and efficiently by highly-trained workers who specialize in the operation of natural gas infrastructure; and

WHEREAS, eliminating this rule would jeopardize the livelihoods of thousands of skilled union and non-union workers, putting them at risk of losing their jobs, while also negatively impacting the state’s economy by reducing the availability of these high-paying, stable jobs; and

WHEREAS, the County of Lewis believes that any energy policy must prioritize both affordability for consumers and job security for working New Yorkers, especially those whose livelihoods are dependent on the natural gas industry; and

WHEREAS, the residents of Lewis County cannot afford to bear the additional financial burden imposed by the NY Heat Act, nor can they afford to lose valuable and well-paying jobs that support local economies and families.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators strongly urges Governor Kathy Hochul to oppose the New York Heat Act during the 2025 budget process and legislative session.

Section 2. The Lewis County Board of Legislators requests that the Governor and the State Legislature work together to develop alternative energy policies that are affordable, sustainable, and mindful of the economic impacts on New York families and workers.

Section 3. That the Clerk of the Board is hereby directed to send a certified copy of this resolution to Governor Kathy Hochul, Senator Walcyak, Assemblyman Blankenbush, and the New York State Association of Counties.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Moser , and adopted on the 6th day of May 2025.

RESOLUTION NO. 92 – 2025
RESOLUTION TO APPROPRIATE FUNDS TO

**PLANNING AND COMMUNITY DEVELOPMENT FOR
PAYBACK OF CDBG PROGRAM INCOME FUNDS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED, as follows:

Section I. The following appropriation take place for payback funds in the CDBG account (CL 069100) to the Planning and Community Development Department to be used for various community projects:

Increase Revenue:

A0802000 327088 Planning Admin Other	\$2,500.37

Increase Expenditure:

A0802000 495500 Planning Projects	\$2,500.37

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 6th day of May 2025.

**RESOLUTION NO. 93 – 2025
RESOLUTION AWARDING BID AND AUTHORIZING CONTRACT BETWEEN THE
COUNTY OF LEWIS AND DELLA TERRA, LLC FOR THE LEWIS COUNTY
COMPOSTING PILOT PROJECT**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Resolution No. 266-2022 the Lewis County Board of Legislators authorized an application and agreement for a NYS DEC Organics Reduction & Recycling Grant to develop a plan with educational components on residential and community composting, and to establish a small-scale organics waste collection pilot program, consistent with the County's designation as a Clean Energy Community and continued certification; and

WHEREAS, the Purchasing Department, in consultation with Planning Department staff, posted an RFP for services to develop a plan with educational components on residential and community composting, and to establish a small-scale organics waste collection pilot program (a residential pick-up program); and

WHEREAS, two (2) bid proposals were opened on Friday, April 18, 2025 at 2:00 PM, with one not in compliance. Planning Department staff and the Purchasing Director reviewed the eligible bid and recommend that the Board of Legislators award the bid and contract to Della Terra, LLC. of 10497 Third Rd., Castorland, NY 13620 to complete the RFP tasks at a cost of

MAY 6, 2025

\$30,000 and with eligible time and services of Della Terra applicable to the local in-kind service credits required under the grant; and

WHEREAS, the total project cost for the program is \$44,720, with \$34,720 in funding provided by the NYS DEC Organics Reduction and Recycling Grant Program, and with \$12,000 of in-kind services allowed; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to Della Terra, LLC;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes an agreement with Della Terra, LLC of Castorland, NY to complete the scope of work set forth in the bid proposal dated March 31, 2025 as outlined in the RFP under the Lewis County Composting Project, at a cost of \$30,000. Della Terra, LLC shall also submit applicable time and services to the Planning Department as part of the local share in-kind service requirements under the Grant.

Section 2. The Chair or Vice-Chair of the Board of Legislators is authorized to execute the agreement and any amendments thereto with Della Terra, LLC, upon review and approval of the County Attorney.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Nortz .

Legislator Kalamas stated that this will be a residential pick-up program that will hopefully be utilized by the hospital, residents, a grocery store and a restaurant.

The resolution was then adopted on the 6th day of May 2025.

RESOLUTION NO. 94 - 2025
RESOLUTION AUTHORIZING AGREEMENT WITH NYS OFFICE OF INDIGENT
LEGAL SERVICES WITH AMENDED DISTRIBUTION AMOUNTS UNDER GRANT
DISTRIBUTION # 14

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, County Law Article 18-B directs each county to adopt a plan to provide legal counsel to persons charged with a crime or who are entitled to counsel pursuant to Family Court Act §262 and who are financially unable to obtain counsel; and

WHEREAS, the County of Lewis received a grant award from the New York State Office of Indigent Legal Services under Contract No. C140022 (“Distribution #14”), in the increased amended amount of \$170,892.00 for the provision of funds to assist the County in

PROCEEDINGS OF THE BOARD OF LEGISLATORS

improving the quality of indigent legal services for the term January 1, 2024 to December 31, 2026, in accordance with the workplan approved by ILS; and

WHEREAS, the Board of Legislators wishes to accept the award and funding reimbursement amount;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with New York State Office of Indigent Legal Services under Contract No. C140022, identified as Distribution # 14, which provided grant funds in the amended amount of \$170,892.00 to assist the County in improving the quality of indigent legal services for eligible expenses incurred in providing legal services under the Grant Work Plan through December 31, 2026.

Section 2. The Chairman or the Vice-Chairman of the Board of Legislators be and the same are hereby authorized to execute and deliver such agreement and any additional amendments and extensions to Distribution # 14 to effectuate the purpose of this Grant upon such form as approved by the County Attorney.

Section 3. The Treasurer is authorized the appropriate the funds into the proper account.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moroughan .

Legislator Moser abstained due to a potential conflict.

The resolution was then adopted on the 6th day of May 2025.

**RESOLUTION NO. 95 - 2025
RESOLUTION REGARDING SEQRA REVIEW OF THE ADDITION
OF 3.2 MILES OF NEW TRAIL INTO THE LEWIS COUNTY TRAIL
SYSTEM AND DECLARING NO SIGNIFICANT IMPACT
(County of Lewis, and Robert & Jacqueline Aden Properties)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of

New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular, the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 3.2 miles to be added to the Lewis County Trail System. The proposed trail is located in the Town of Greig which includes the following parcels:

Parcel No: 292.00-02-16.00 located on the property of Lewis County

Parcel No: 292.00-02-26.1 located on the property of Robert & Jacqueline Aden

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail on these properties. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from the Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail, on the identified parcels located in the Town of Greig to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the properties, the Board of Legislators hereby finds and determines that:

- a. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- b. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- c. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- d. The investigation and analysis of the described trail on Parcel No. 292.00-02-16.00 and Parcel No. 292.00-02-26.1 do not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 3.2 miles of trail identified as Parcel No. 292.00-02-16.00 and Parcel No. 292.00-02-26.1 in the Town of Greig, to the Lewis County Trail System, will not result in a significant environmental impact.

Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and no further action need be taken with regard to the County's environmental review of the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 6th day of May 2025.

**RESOLUTION NO. 96 - 2025
RESOLUTION TO ADD 3.2 MILES OF
NEW TRAIL TO THE LEWIS COUNTY TRAIL SYSTEM
(County of Lewis, & Robert & Jacqueline Aden Properties)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators has heretofore determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles ("OHV's"), (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

MAY 6, 2025

WHEREAS, the Board of Legislators formally established the Lewis County Trail System (herein “Trail System”) by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads and set forth procedures for making such amendments, including a SEQRA review of any proposed addition to the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 3.2 miles of trail on the following parcels to the Lewis County OHV Trail System:

Parcel No: 292.00-02-16.00 located on the property of Lewis County

Parcel No: 292.00-02-26.1 located on the property of Robert & Jacqueline Aden

WHEREAS, the Board has completed its review under SEQRA with respect to the properties and trails identified above, and based upon an investigation and analysis conducted by the Lewis County Soil and Water Conservation District, found and determined that adding this property and trail to the Lewis County Trail System will not result in a significant environmental impact;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the trail located on the following properties in the Town of Greig, identified as Parcel No. 292.00-02-16.00, owned by Lewis County, and Parcel No. 292.00-02-26.1, owned by Robert and Jacqueline Aden as more fully described in the Statement prepared by the Lewis County Soil and Water Conservation District, is to be incorporated into and made a part of the Lewis County Trail System.

Section 2. The Lewis County Board of Legislators hereby authorizes the addition of 3.2 miles of trail to the Lewis County OHV Trail System and authorizes amendment of the maps of the Lewis County Trail System as the same is published on the Lewis County website and elsewhere, to include the trail described herein, together with such other and further actions as may be necessary to administer and maintain such trail consistent with the Lewis County OHV Trail Plan, the GEIS and Statement of Findings, and Local Law No. 3-2019.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Leviker .

Legislator Lyndaker requested that moving forward the board members be given a map with the resolution to see the exact path of the potential trail. County Attorney Joan McNichol responded that the maps are distributed with the SEQRA but will also be attached with the resolution going forward.

Legislator Lyndaker then questioned if our insurance carrier, NYMIR, is aware of these additions to our OHV Trail System and if the County is covered. County Manager Tim Hunt responded that NYMIR is and has been aware of the Lewis County OHV Trail System and although they have no appetite for covering events, they are fine with the trail system.

The resolution was then adopted on the 6th day of May 2025. Legislator Lyndaker was opposed.

RESOLUTION NO. 97 - 2025
RESOLUTION REGARDING SEQRA REVIEW OF THE ADDITION
OF 678 FEET OF NEW TRAIL INTO THE LEWIS COUNTY TRAIL
SYSTEM AND DECLARING NO SIGNIFICANT IMPACT
(Lynette Franks & Scott Lampson and Louis Jr. & Connie Gorczyca Properties)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular, the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 678 feet to be added to the Lewis County Trail System. The proposed trail is located in the Town of Martinsburg which includes the following parcels:

Parcel No: 243.03-03-3.000 located on the property of Lynette Franks & Scott Lampson
Parcel No: 243.00-01-9.000 located on the property of Louis Jr. & Connie Gorczyca

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail on these properties. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail, on the identified parcels located in the Town of Martinsburg to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the properties, the Board of Legislators hereby finds and determines that:

- e. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- f. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- g. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- h. The investigation and analysis of the described trail on Parcel No. 243.03-03-3.000 and Parcel No. 243.00-01-9.000 do not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 678 feet of trail identified as Parcel No. 243.03-03-3.000 and Parcel No. 243.00-01-9.000 in the Town of Martinsburg, to the Lewis County Trail System, will not result in a significant environmental impact.

Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and no further action need be taken with regard to the County's environmental review of the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. That this Resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Osborne , and adopted.

RESOLUTION NO. 98 - 2025
RESOLUTION TO ADD 678 FEET OF
NEW TRAIL TO THE LEWIS COUNTY TRAIL SYSTEM
(Lynette Franks & Scott Lampson and Louis Jr. & Connie Gorczyca Properties)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators has heretofore determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles ("OHV's"), (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System (herein "Trail System") by adopting Local Law No. 2 – 2009, "**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**", as subsequently amended and re-stated in Local Law No. 3-2019, "**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**" (herein, "Local Law"); and

WHEREAS, the Local Law and the Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads and set forth procedures for making such amendments, including a SEQRA review of any proposed addition to the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 678 feet of trail on the following parcels to the Lewis County OHV Trail System:

Parcel No: 243.03-03-3.000 located on the property of Lynette Franks & Scott Lampson

MAY 6, 2025

Parcel No: 243.00-01-9.000 located on the property of Louis Jr. & Connie Gorczyca

WHEREAS, the Board has completed its review under SEQRA with respect to the properties and trails identified above, and based upon an investigation and analysis conducted by the Lewis County Soil and Water Conservation District, found and determined that adding this property and trail to the Lewis County Trail System will not result in a significant environmental impact;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the trail located on the following properties in the Town of Martinsburg, identified as Parcel No. 243.03-03-3.000, owned by Lynette Franks and Scott Lampson, and Parcel No. 243.00-01-9.000, owned by Louis Jr. and Connie Gorczyca as more fully described in the Statement prepared by the Lewis County Soil and Water Conservation District, is to be incorporated into and made a part of the Lewis County Trail System.

Section 2. The Lewis County Board of Legislators hereby authorizes the addition of 678 feet of trail to the Lewis County OHV Trail System and authorizes amendment of the maps of the Lewis County Trail System as the same is published on the Lewis County website and elsewhere, to include the trail described herein, together with such other and further actions as may be necessary to administer and maintain such trail consistent with the Lewis County OHV Trail Plan, the GEIS and Statement of Findings, and Local Law No. 3-2019.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Moser, and adopted on the 6th day of May 2025. Legislator Lyndaker was opposed.

RESOLUTION NO. 99 - 2024
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 1 – 2025, COUNTY OF LEWIS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 1, 2025, directing that a public hearing be held by said Board on May 6, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 30 (CEMETERY ROAD AND MILL STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE TOWN OF MARTINSBURG TRAIL TO AND THROUGH THE FRANKS-LAMPSON PROPERTY”; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, notice of said public hearing to add a part of County Road Route 30 to the trail system was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on April 29, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 1-2025), County of Lewis, being “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 30 (CEMETERY ROAD AND MILL STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE TOWN OF MARTINSBURG TRAIL TO AND THROUGH THE FRANKS-LAMPSON PROPERTY.”; be and the same hereby is designated as Local Law No. 1-2025, County of Lewis.

Section 2. Local Law No. 1-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Frost, seconded by Legislator Moroughan, and adopted on the 6th day of May 2025, pursuant to the following roll call vote:

AYES: Moser, Nortz, Lyndaker, Frost, Leviker, Moroughan, Nellenback, Osborne, Kalamas, and Dolhof.

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 100 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 2 – 2025, COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 1, 2025, directing that a public hearing be held by said Board on May 6, 2025 at 5:00 p.m. in the Second

MAY 6, 2025

Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 5 MILES OF A CERTAIN PORTION OF COUNTY ROAD 32 (GLENDALE ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE THISSE TRAIL, THE GORCZYCA TRAIL, WHITTAKER PARK, AND THE FRANKS-LAMPSON TRAIL”; and

WHEREAS, notice of said public hearing to add a part of County Road Route 32 to the trail system was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on April 29, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 2–2025), County of Lewis, being “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 5 MILES OF A CERTAIN PORTION OF COUNTY ROAD 32 (GLENDALE ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE THISSE TRAIL, THE GORCZYCA TRAIL, WHITTAKER PARK, AND THE FRANKS-LAMPSON TRAIL”; be and the same hereby is designated as Local Law No. 2-2025, County of Lewis.

Section 2. Local Law No. 2-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Moroughan, seconded by Legislator Moser.

Legislator Nortz requested that the Director of Recreation, Forestry and Parks track all the statistics regarding this section of trail and then report back to the board in 12 months. Director Jackie Mahoney agreed.

The resolution was then adopted on the 6th day of May 2025 pursuant to the following roll call vote:

AYES: Osborne, Nortz, Nellenback, Kalamas, Leviker, Moser, Moroughan, Frost, and Dolhof.

NAYS: Lyndaker.

ABSENT: None.

**RESOLUTION NO. 101 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 3 – 2025, COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 1, 2025, directing that a public hearing be held by said Board on May 6, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.3 MILES OF A CERTAIN PORTION OF COUNTY ROAD 80 (GLENFIELD ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE THISSE TRAIL TO AND THROUGH THE GLENFIELD SCHOOL TRAIL”; and

WHEREAS, notice of said public hearing to add a part of County Road Route 80 to the trail system was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on April 29, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 3–2025), County of Lewis, being “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.3 MILES OF A CERTAIN PORTION OF COUNTY ROAD 80 (GLENFIELD ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE THISSE TRAIL TO AND THROUGH THE GLENFIELD SCHOOL TRAIL.” be and the same hereby is designated as Local Law No. 3-2025, County of Lewis.

MAY 6, 2025

Section 2. Local Law No. 3-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Leviker, seconded by Legislator Moser, and adopted on the 6th day of May 2025 pursuant to the following roll call vote:

AYES: Frost, Moser, Nortz, Leviker, Osborne, Kalamas, Moroughan, Nellenback and Dolhof.

NAYS: Lyndaker

ABSENT: None.

**RESOLUTION NO. 102 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 4 – 2025, COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 1, 2025, directing that a public hearing be held by said Board on May 6, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 1.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 53 (MAIN STREET AND BLUE STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE PIONEER TRAIL TO THE GLENFIELD SCHOOL TRAIL AND FIELD DAY TRAIL”; and

WHEREAS, notice of said public hearing to add a part of County Road Route 53 to the trail system was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on April 29, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. This Local Law (Introductory No. 4-2025), County of Lewis, being “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 1.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 53 (MAIN STREET AND BLUE STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE PIONEER TRAIL TO THE GLENFIELD SCHOOL TRAIL AND FIELD DAY TRAIL”; be and the same hereby is designated as Local Law No. 4-2025, County of Lewis.

Section 2. Local Law No. 4-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Frost, seconded by Legislator Leviker, and adopted on the 6th day of May 2025 pursuant to the following roll call vote:

AYES: Kalamas, Nortz, Osborne, Leviker, Moroughan, Nellenback, Frost, Moser and Dolhof.

NAYS: Lyndaker.

ABSENT: None.

**RESOLUTION NO. 103 – 2025
APPOINTING MEMBER TO
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, there has been a vacancy on the Lewis County Youth Bureau Advisory Board since January of 2025; and

WHEREAS, a viable candidate has been introduced to the Human Services Committee and they recommend the candidate for appointment to fulfill the unexpired term and a new two-year term;

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Nathan Bebelheimer of Carthage, NY, as a member on the Lewis County Youth Bureau Advisory Board to fulfill the unexpired term of John Exford, and to serve a new two-year term.

Section 2. That the term of said appointment shall be effective May 7, 2025 through June 30, 2025, and for the new term of July 1, 2025 through June 30, 2027.

Section 5. That the within resolution shall take effect immediately.

MAY 6, 2025

Moved by Legislator Moser , seconded by Legislator Osborne , and adopted on the 6th day of May 2025.

OTHER BUSINESS:

At 5:49 p.m. Legislator Nellenback moved to enter executive session on the promotion, demotion, and potential termination of a particular person, seconded by Legislator Osborne, and carried. Legislator Nortz was excused.

At 6:27 p.m. Legislator Nellenback moved to enter regular session, seconded by Legislator Frost, and carried.

Discussion was had on providing statistics on accident ration on recreation trails that have sections of roads open as connectors; the positive impact that recreation has on the county and its ripple effects on the economy; finding a balance between recreation and safety; finding a balance on renewable energy; and looking at short term rentals.

There being no other business to come before the Board, Legislator Nellenback moved to adjourn the meeting at 6:39 p.m., seconded by Legislator Leviker, and carried.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

REGULAR MEETING

June 3, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present, except Legislator Nortz who was excused. There were 13 other people present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

PROCLAMATIONS:

The Clerk of the Board read a proclamation commemorating June 2025 as Dairy Month. Chairman Dolhof handed the proclamation to the current Lewis County Dairy Princess Malory Hawn.

Chairman Dolhof declared the May 6, 2025, meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Barry Lyndaker

Dated: June 3, 2025

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Moroughan, and carried.

CLERK OF THE BOARD REPORT:

The Southern Lewis County EMS Coalition sent in correspondence in opposition to the recent proposal put forth by Lewis County Search and Rescue citing that it wouldn't be in the best long-term interests of Lewis County residents. They went on to commend and support the Lewis County Legislature's insightful initiative to engage an outside, independent entity to conduct a thorough study of our county's emergency response capabilities.

Green County sent two adopted resolutions titled "Resolution in Support of Senate Bill S.6351 to Amend General Municipal Law in Relation to Electronic Bell Jar Games" and "Supporting the Adoption of Senate Bill S.1183 & Assembly Bill A.74 by the New York State Legislature to Establish a Real Property Tax Exemption for Veterans who have a One Hundred Percent Service-Connected Disability".

A reminder to the Board to mark your calendars for September 8th through the 10th for the NYSAC Centennial Fall Seminar in Niagara Falls. If you are interested in attending, please reach out and let me know as soon as possible.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne, Chair of the Finance & Rules Committee, reminded the board that if they didn't bring in their County issued iPad to please do so between now and Committee meetings on Tuesday, June 17th for updates. Also, if they have not reached out with a date and time that works to meet with the County Manager, to do so in the next week or two, as his calendar is filling up quickly. The 2026 Budget preparation will begin in July with individual meetings with each county department. This year the hope is to have everyone have their budget requests in the same format to make it easier to compile all the information.

Legislator Moroughan, Chair of the General Services Committee, reported that the Lewis County Recreation, Forestry and Parks Department is seeking public input as it works to expand the Off-Highway Vehicle (OHV) Trail System in the towns of Watson, Glenfield, and Greig. A public meeting will be held on Tuesday, June 25, 2025 at 6:30 p.m. at the 3G Firehall, 6229 Blue Street, Glenfield.

The SE Group will be conducting two public outreach sessions on the Lewis County Winter Recreation Plan. The first one will be held at the Pine Tree Inn in Brantingham on Tuesday, June 17th beginning at 6:30 p.m. and the second one will be held at the Brantingham Station on Wednesday, June 18th from 7:30 a.m. to 11:00 a.m.

Legislator Moser, Chair of the Human Services Committee, reported that starting June 2nd eligibility letters for the Summer EBT Food Benefit program will be mailed to eligible households and continue throughout the summer. The summer EBT food program helps families buy food for their school aged children during the summer months. Families will get \$120 in food benefits for each eligible child. Most children are automatically enrolled is they are between 6 to 16 years of age and receive SNAP, TA or Medicaid. They are also eligible is they are certified by their school for free or reduced lunch. Funds will be transferred to an EBT card beginning the week of June 16th. For more information, visit OTDA.NY.GOV/SummerEBT or visit the County Facebook page for the direct link.

The HEAP cooling program is expected to close in early July so please apply now, before funding is exhausted. If you have questions about the HEAP cooling program, please call DSS at 315-376-5400.

Mr. Cayer, Lewis County Health System CEO reported that the Hospital Board of Managers met on May 28th and recognized two employees; the March employee of the month was Amy Morrow, Cleaner, and the April employee of the month was Mckenzie Dorrity, LPN. There was a loss of \$290,673 versus a budgeted loss of \$205,824 for the month of April. The year-to-date loss is \$1,659,948 versus a budgeted loss of \$937,206. The physician office gross revenue was 12.2% less than budgeted.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

An exciting event that took place recently was a visit from the Commander of the U.S. Army Medical Department Colonel Christina M. Buchner. The Hospital Board of Managers moved to recommend that the Board of Legislators appoint her as an ex-officio, non-voting, advisory member to the Lewis County Hospital Board of Managers. The visit was successful, and members of the military have already been using the maternity ward. Chairman Dolhof agreed with the success of that meeting.

COUNTY MANAGER REPORT:

County Manager Tim Hunt reported that he is beginning the annual performance evaluations of employees. He plans to meet with each Legislator before budget season begins to talk with them about their priorities and goals for next year. In July the budget season begins with department meetings first with Human Resources regarding personnel requests and Information Technology for technology requests.

COUNTY TREASURER REPORT:

County Treasurer Eric Virkler referenced his monthly report and announced that the Audit firm will be at the June Committee meetings for their annual presentation. He will be changing the format of his monthly report based on Tim's feedback to have more financial year-to-date data and fund balance information. Legislator Kalamas pointed out that Fund Balance can be difficult because there is assigned, unassigned, unappropriated and appropriated.

REPORT OF THE FINANCE AND RULES COMMITTEE:

JUNE 3, 2025

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 3,996,019.01 and recommend that they be audited and allowed for the amounts claimed.



Thomas Osborne Chair

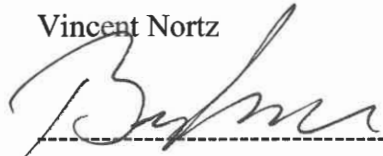


Jeffrey Nellenback Vice-Chair



Herb Frost III Committee

Vincent Nortz Committee



Barry Lyndaker Committee

Dated: June 3, 2025

Approved on motion by Legislator Leviker, seconded by Legislator Frost, and carried.

**RESOLUTION NO. 104 – 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$3,996,019.01 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Moroughan , seconded by Legislator Nellenback .

Legislator Moser abstained due to potential conflict.

The resolution was then adopted on the 3rd day of June, 2025, pursuant to the following roll call vote:

AYES: Osborne, Frost, Nellenback, Kalamas, Leviker, Moroughan, Lyndaker, and Dolhof.

NAYS: None.

ABSENT: Nortz.

**RESOLUTION NO. 105 - 2025
RESOLUTION AUTHORIZING INTERMUNICIPAL AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND THE TOWN OF LOWVILLE FOR FLOOD DAMAGE
PREVENTION ADMINISTRATION AND ENFORCEMENT**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Federal Emergency Management Agency (FEMA) and the NYS Department of Environmental Conservation (NYSDEC) have promulgated regulations concerning the National Flood Insurance Program (NFIP), which, inter alia, require Towns/Villages to enact a local law adopting certain floodplain management regulations; and

WHEREAS, the local law must include the designation of a “Local Administrator” as defined in such local law to administer and implement the regulations, including enforcement thereof; and

WHEREAS, the Town of Lowville has enacted a local law or ordinance related to Flood Damage Prevention Administration and Enforcement and designated the Lewis County Building and Fire Codes Office as the Local Administrator to administer and implement its floodplain management regulations, by granting or denying Flood Plain Development permits and enforcement in accordance with their provisions and regulations; and

JUNE 3, 2025

WHEREAS, pursuant to Article 5-G of the General Municipal Law and Town Law § 284 [4](d), the County and Town/Village are authorized to enter into intermunicipal agreements to carry out all or a portion of the ministerial functions related to land use regulation within such Town/Village and to provide for land use administration and enforcement programs and activities provided for herein; and

WHEREAS, the County of Lewis wishes to promote inter-governmental cooperation to the extent of offering to have the Lewis County Department of Building and Fire Codes perform certain ministerial functions for the purpose of administering and enforcing the zoning and land use regulations that pertain to Floodplain Damage and Prevention, including to act as the Local Administrator on behalf of the Town, in accordance with Federal and State floodplain prevention regulations and the Town of Lowville Floodplain Management Program under its local law;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Intermunicipal Agreement between the County of Lewis and the Town of Lowville for the Lewis County Department of Building and Fire Codes to be designated as the Town's "Local Administrator" under its local law, to administer and implement the regulations of the Town of Lowville's Floodplain Management Program, including enforcement, together with the Federal and State Floodplain Management Regulations.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement upon review by the County Attorney.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to execute any additional Floodplain Intermunicipal Agreements with local municipalities who are in compliance with FEMA and DEC requirements, without the requirement of a separate Resolution, provided that the County Attorney has reviewed the proposed IMA and provides the Board of Legislators with a monthly list of any executed IMAs.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June 2025.

RESOLUTION NO. 106 - 2025
RESOLUTION PURSUANT TO LOCAL LAW NO. 2-2007
FINDING AND DETERMINING THAT AN UNSAFE STRUCTURE
SHALL BE DEMOLISHED AND REMOVED
AND TO SET HEARING FOR FINAL ORDER
(WEST LEYDEN)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, pursuant to Local Law No. 2–2007, entitled, “A LOCAL LAW PROVIDING FOR THE REPAIR OR REMOVAL OF UNSAFE BUILDINGS, UNSAFE EQUIPMENT AND COLLAPSED STRUCTURES,” the Board of Legislators is empowered to take certain actions in connection with the investigation and enforcement of buildings and structures that are deemed to be unsafe; and

WHEREAS, pursuant to Section 5 of the Law, a Lewis County Code Enforcement Officer conducted an investigation of the premises known as Tax Map No. 419.01-01-44.000, 1057 Ammon Road, in the Hamlet of West Leyden, owned by Madeline Zielasko, deceased and observed the collapsed structure as a result of non-maintenance and extensive snow load this past winter. The unsafe collapsed structure constitutes a clear and imminent threat to human life, safety, and health of the community. The structure was condemned by the Code Enforcement Department on March 7, 2025; and

WHEREAS, a report to the Board of Legislators dated May 12, 2025 indicates a violation of Local Law 2-2007 and the 2020 Property Maintenance Code of NY as a result of the collapsed structure; and

WHEREAS, Section 4 of the Law states that any building or structure located within the County where the Village or Town has relinquished to the County the responsibility of administering the uniform code(s) shall be enforced by the County Code Enforcement Officer; and

WHEREAS, the Code Enforcement Officer reported that the collapsed structure is unsafe, in disrepair, and totally damaged. The structure is unfit for human occupancy and is definable as unsafe. This building is a danger to anyone who may attempt to enter. There are no indicated efforts showing any repairs to the structure. The Code Enforcement Officer has condemned the structure and appropriately posted same; and

WHEREAS, the conclusion and recommendation of the Code Enforcement Officer is for the Lewis County Board of Legislators to determine and find that the building is an unsafe, dangerous, and collapsed structure as described in the Local Law; that it cannot be safely repaired and should be demolished, with the debris properly removed, together with any other service which may subsequently be deemed necessary for the health and safety of the public.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby finds and determines in accordance with the report of the Lewis County Code Enforcement Officer that:

1. The herein described collapsed building is unsafe and constitutes a public nuisance and a danger to the safety, health and welfare of the community; and
2. It is the opinion of the Board of Legislators that the building must be properly demolished and removed from the premises.

3. That a Notice as described in Section 7 of Local Law No.2-2007 and copy of this Resolution and Decision be served upon Stephen Zielasko, surviving son of owner Madeline Zielasko, deceased, who has been paying the real property taxes on this parcel since the death of the owner, and all others deemed appropriate who may have an interest in the property.

Section 2. By reason of such findings, the Board of Legislators hereby:

ORDERS, Stephen Zielasko, and any other known interested parties to appear before this Board of Legislators on July 1, 2025 at 5:00 p.m. to Show Cause why an Order should not be directed for the owners to immediately take action to properly demolish and remove the structure located on parcel Tax Map No. 419.01-01-44.000, 1057 Ammon Road, West Leyden, Lewis County, New York in accordance with all laws and regulations, including any regulations required by the NYS Department of Environmental Conservation; and further

ORDERS AND DECREES, in the event the Owners/ Interested Parties fail to appear before this Board or fail to comply with any Orders of this Board, that the Board of Legislators provide for its demolition and removal and assess all expenses thereof against the land on which it is located, and to commence a special proceeding to collect the costs of demolition, including legal expenses, if necessary; and further

ORDERS AND DECREES, Notice of these Findings and Decision, together with the statement of particulars as required under Section 7 of Local Law No. 2-2007 shall be served upon the owner of record and any other interested parties not less than five (5) business days prior to the hearing date set forth above, in accordance with Section 8 of the Local Law; said notice to contain as follows:

1. a description of the premises;
2. a statement of the particulars in which the building or equipment is deemed unsafe or dangerous;
3. an order outlining the manner in which the building or equipment is to be made safe and secure, or demolished and removed;
4. a statement that the securing or removal of such building shall commence within thirty (30) days of the service of the notice and shall be completed within sixty (60) days thereafter, unless, for good cause shown, such time shall be extended;
5. a date, time and place for a hearing before the Board of Legislators in relation to such dangerous or unsafe building, which hearing shall be scheduled not less than five (5) business days from the date of service of the notice; and
6. a statement that in the event of neglect or refusal to comply with the order to secure or demolish and remove the building or equipment, the Board of Legislators is authorized to provide for its demolition and removal, to assess all expenses thereof against the land on which it is located and if required, to institute a special proceeding to collect the costs of demolition, including legal expenses.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 3. A copy of the notice served as provided herein shall be filed in the office of the Lewis County Clerk.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

**RESOLUTION NO. 107 - 2025
RESOLUTION AUTHORIZING LEWIS COUNTY
DEPARTMENT OF BUILDING AND FIRE CODES TO AMEND FEE SCHEDULE**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Department of Building and Fire Codes requests updates to the Fee Schedule for the various permitting and inspection services performed by the code officers on existing and new buildings, both residential, commercial as well as the fees for operating permits and inspections; and

WHEREAS, the Board of Legislators wishes to approve such request;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Building & Fire Codes Office to amend its Fee Schedule to include the following, with any changes in rate or addition of categories highlighted in bold. The amended fee schedule is as follows:

**LEWIS COUNTY BUILDING & FIRE CODE PERMIT & INSPECTION FEE
SCHEDULE**

*Residential Building: Base Fee	1-144 sq ft - \$25 145 – 1,499 sq ft- \$35 + 1,500 + sq ft - \$60 +
Add'l Sq Ft Fees:	145-3,499 sq ft - 15¢/sq ft 3,500-4,499 sq ft - 20¢/sq ft 4,500 + sq ft - 30¢/sq ft
*Residential Alterations: Work value up to \$5,000 Each \$3,000 over \$5,000	\$40 \$ 5
* Floor area does not include cellar and non-habitable attics, but shall include accessory garage and decks.	

** <u>Multiple Dwellings / Hotels / Motels:</u> Up to three (3) units 4 + units	\$150 base fee plus 10¢/sq ft \$75 each plus 10¢/sq ft
* Floor area does not include cellar and non-habitable attics, but shall include accessory garage and decks.	
<u>Energy Projects:</u> Wind/Cellular/Telecommunications Towers. Solar Arrays / Fields/Energy Storage Facilities- Base fee Project value over \$100,000	\$300+ \$2/each add'l \$1,000
Commercial/Non-Residential Buildings- New Construction: Base Fee Project value over \$100,000:	\$300 \$2/each add'l \$1,000
Commercial/Non-Residential Buildings- Additions: Combined Fee	\$300 base fee + 12¢ per sq. ft.
Commercial/Non-Residential Alterations: Work Value up to \$5,000 Work Value over first \$5,000	\$50 \$5 for each \$3,000 over first \$5,000
Operating Permits- (Via required fire inspections) Churches and non-profit organizations <i>(Annual fire inspection required)</i> Assembly areas w 50 or more occupancy load Tents, Temp Special Event Structures Explosives & Fireworks Welding & Other Hot Work Hazardous Materials Processing Other Undefined Operations	-0- \$50 \$50 \$150 \$150 \$150 \$100
Miscellaneous Flat Rate Permit Fees: Change of Use/Occupancy Swimming Pool Swimming Pool w Deck (up to 144 sq ft) Solid Fuel Burning Device/Chimney Res. Septic system/Alteration	 \$75 \$35 \$50 \$40

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Commercial/DOH Approved Septic	\$50
Demolition	\$100
Split Permits, per segment	\$30
Work/Construction w/o permit	\$100 - base fee then split fee per segment
	\$100 - 1 st offense
	\$500- 2 nd offense

Section 2. This updated Fee Schedule shall be posted by the Lewis County Building and Fire Code Department on the County website, in the County Courthouse Building near the Department's location, at other relevant locations and made available by the Department to all interested parties.

Section 3. The updated Fee Schedule shall become effective July 1, 2025.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 108 - 2025
RESOLUTION TO APPROPRIATE FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriations are hereby approved to recognize New York State grant funding and transfer additional funds to acquire new poll pads, printers and cabinets for polling sites:

Increase:

A0145000 330005 Elections State Aid	\$ 34,118.00
A0145000 221701 Elections IT Capital	\$ 70,430.00

Decrease:

A0145000 110200 Elections Temp Help	\$ 36,312.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 109 - 2025
RESOLUTION ACCEPTING OWNERSHIP AND RESPONSIBILITY
FOR SPECIFIC TOWN OF CROGHAN BRIDGES
IDENTIFIED AS (BIN #s 3340020 and 2220310)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Lewis County owns and maintains bridges that are part of the County Highway System and may assume responsibility for other key infrastructure elements within the County for reasons of public safety and efficient management; and

WHEREAS, the Town of Croghan currently holds ownership and/or primary maintenance responsibility for certain bridges located within its municipal boundaries; and

WHEREAS, the County Superintendent of Highways has communicated with the Town of Croghan officials and researched the bridges owned by the Town to consider having the County take over ownership and responsibility of the Town bridges located at: Long Pond Road over West Branch Oswegatchie River identified under the NYS Bridge Identification Number as BIN # 3340020, and South Bridge Street over Beaver River BIN #2220310; and

WHEREAS, the transfer of ownership and responsibility for the local municipal's bridges to the County (joint to joint) is deemed efficient and in the public interest due to factors such as: an increase in bridge efficiency and consistency with key connectors within the County's highway system, a better management and financial position as a County bridge for the significant future bridge costs of replacement or rehabilitation which exceed Town resources, and for the provision of regular and consistent inspection, maintenance and repair standards of the deck (joint to joint) and other customary bridge structures under County oversight; and

WHEREAS, the intention of this transfer is to have the Town remain responsible for maintenance of the roads up to and from the bridge deck joints, and to be responsible for potholes in the asphalt, together with such other and relevant provisions to be set forth in an Inter-Municipal Agreement pursuant to GML Art. 5-G ; and

WHEREAS, in order for these bridge transfers (BIN #'s 3340020, & 2220310) to be valid, the Town Board of Croghan must formally request the transfer to the County together with an IMA for any shared services and responsibilities associated with the transfer, by formal Town Resolution, and for the County Board of Legislators to take similar action, with both certified Resolutions to then be forwarded to the NYS DOT for approval and identification; and

WHEREAS, the Lewis County Superintendent of Highways has reviewed the condition reports and inspection records for the specified bridges and recommends that Lewis County accept ownership and full responsibility upon notice from the Town of Croghan that it requests said transfer; and

WHEREAS, the Lewis County Board of Legislators has considered this recommendation from the County Superintendent of Highways and believes accepting ownership and responsibility for the specified bridges will serve the public safety and welfare of Lewis County residents;

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators, upon receipt of a Resolution from the Town of Croghan requesting the County to take over ownership and responsibility for bridges located at Long Pond Road over West Branch Oswegatchie River (BIN 3340020) and South Bridge Street over Beaver River (BIN 2220310), authorizes said transfers and accepts full ownership, title (where applicable to associated land/easements), jurisdiction, and responsibility for the identified bridges, joint to joint together with the bridge structure.

Section 2. The County's responsibility shall encompass all aspects of bridge management including, but not limited to, structural integrity, biennial and interim inspections, load ratings and posting, routine maintenance, preventative maintenance, repairs, rehabilitation, and eventual replacement, effective upon full execution of any and all necessary transfer agreements and documents required by the NYS DOT.

Section 3. The Lewis County Board of Legislators authorizes an Inter-Municipal Agreement with the Town of Croghan to effectuate any and all terms and conditions to be exercised by each entity in the successful management of these bridges and the Town roads leading to same.

Section 4. The Chair of the Lewis County Board of Legislators is hereby authorized to execute, on behalf of Lewis County, any and all agreements or other legal documents necessary to formally accept jurisdiction and responsibility for the specified bridges from the Town of Croghan, subject to the review and approval as to form by the Lewis County Attorney.

Section 5. Upon acceptance and identification of this transfer by NYSDOT, the Lewis County Superintendent of Highways is hereby authorized and directed to take all necessary actions to incorporate the specified bridges into the County's bridge inventory, inspection schedule (in accordance with NYSDOT and federal requirements), and maintenance/capital improvement programs effective upon the transfer date.

Section 6. The Clerk of the Lewis County Board of Legislators is hereby directed to forward certified copies of this resolution to the Town of Croghan Supervisor, Town Clerk, and Town Highway Superintendent, and to the Lewis County Treasurer, County Attorney, and County Highway Superintendent.

Section 7. The within resolution is effective immediately.

Moved by Legislator Kalamas, seconded by Legislator Frost, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 110 - 2025 RESOLUTION ACCEPTING OWNERSHIP AND RESPONSIBILITY FOR SPECIFIC TOWN OF DIANA BRIDGE IDENTIFIED AS (BIN # 2220340)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Lewis County owns and maintains bridges that are part of the County Highway System and may assume responsibility for other key infrastructure elements within the County for reasons of public safety and efficient management; and

WHEREAS, the Town of Diana currently holds ownership and/or primary maintenance responsibility for certain bridges located within its municipal boundaries; and

WHEREAS, the County Superintendent of Highways has communicated with the Town of Diana officials and researched the bridge owned by the Town to consider having the County take over ownership and responsibility of the Town bridge located at Jerden Falls Road over Middle Branch Oswegatchie River and identified under the NYS Bridge Identification Number as BIN # 2220340; and

WHEREAS, the transfer of ownership and responsibility for the local municipal's bridge to the County (joint to joint) is deemed efficient and in the public interest due to factors such as: an increase in bridge efficiency and consistency with key connectors within the County's highway system, a better management and financial position as a County bridge for the significant future bridge costs of replacement or rehabilitation which exceed Town resources, and for the provision of regular and consistent inspection, maintenance and repair standards of the deck (joint to joint) and other customary bridge structures under County oversight; and

WHEREAS, the intention of this transfer is to have the Town remain responsible for maintenance of the road up to and from the bridge deck joints, and to be responsible for potholes in the asphalt, together with such other and relevant provisions to be set forth in an Inter-Municipal Agreement pursuant to GML Art. 5-G ; and

WHEREAS, in order for this bridge transfer (BIN # 2220340) to be valid, the Town Board of Diana must formally request the transfer to the County together with an IMA for any shared services and responsibilities associated with the transfer, by formal Town Resolution, and for the County Board of Legislators to take similar action, with both certified Resolutions to then be forwarded to the NYS DOT for approval and identification; and

WHEREAS, the Lewis County Superintendent of Highways has reviewed the condition reports and inspection records for the specified bridge and recommends that Lewis County accept ownership and full responsibility upon notice from the Town of Diana that it requests said transfer; and

WHEREAS, the Lewis County Board of Legislators has considered this recommendation from the County Superintendent of Highways and believes accepting ownership and responsibility for the specified bridges will serve the public safety and welfare of Lewis County residents;

NOW, THEREFORE, BE IT RESOLVED as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators, upon receipt of a Resolution from the Town of Diana requesting the County to take over ownership and responsibility for bridge BIN #2220340 located at Jerden Falls Road over Middle Branch Oswegatchie River, authorizes said transfer and accepts full ownership, title (where applicable to associated land/easements), jurisdiction, and responsibility for the identified bridge, joint to joint together with the bridge structure.

Section 2. The County's responsibility shall encompass all aspects of bridge management including, but not limited to, structural integrity, biennial and interim inspections, load ratings and posting, routine maintenance, preventative maintenance, repairs, rehabilitation, and eventual replacement, effective upon full execution of any and all necessary transfer agreements and documents required by the NYS DOT.

Section 3. The Lewis County Board of Legislators authorizes an Inter-Municipal Agreement with the Town of Diana to effectuate any and all terms and conditions to be exercised by each entity in the successful management of this bridge and the Town road leading to same.

Section 4. The Chair of the Lewis County Board of Legislators is hereby authorized to execute, on behalf of Lewis County, any and all agreements or other legal documents necessary to formally accept jurisdiction and responsibility for the specified bridge from the Town of Diana, subject to the review and approval as to form by the Lewis County Attorney.

Section 5. Upon acceptance and identification of this transfer by NYSDOT, the Lewis County Superintendent of Highways is hereby authorized and directed to take all necessary actions to incorporate the specified bridge into the County's bridge inventory, inspection schedule (in accordance with NYSDOT and federal requirements), and maintenance/capital improvement programs effective upon the transfer date.

Section 6. The Clerk of the Lewis County Board of Legislators is hereby directed to forward certified copies of this resolution to the Town of Diana Supervisor, Town Clerk, and Town Highway Superintendent, and to the Lewis County Treasurer, County Attorney, and County Highway Superintendent.

Section 7. The within resolution is effective immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 111 - 2025 RESOLUTION ACCEPTING OWNERSHIP AND RESPONSIBILITY FOR SPECIFIC TOWN OF LEYDEN BRIDGE IDENTIFIED AS (BIN # 2220520)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

JUNE 3, 2025

WHEREAS, Lewis County owns and maintains bridges that are part of the County Highway System and may assume responsibility for other key infrastructure elements within the County for reasons of public safety and efficient management; and

WHEREAS, the Town of Leyden currently holds ownership and/or primary maintenance responsibility for certain bridges located within its municipal boundaries; and

WHEREAS, the County Superintendent of Highways has communicated with the Town of Leyden officials and researched the bridge owned by the Town to consider having the County take over ownership and responsibility of the Town bridge located at Brock Road over North Branch Moose Creek and identified under the NYS Bridge Identification Number as BIN # 2220520; and

WHEREAS, the transfer of ownership and responsibility for the local municipal's bridge to the County (joint to joint) is deemed efficient and in the public interest due to factors such as: an increase in bridge efficiency and consistency with key connectors within the County's highway system, a better management and financial position as a County bridge for the significant future bridge costs of replacement or rehabilitation which exceed Town resources, and for the provision of regular and consistent inspection, maintenance and repair standards of the deck (joint to joint) and other customary bridge structures under County oversight; and

WHEREAS, the intention of this transfer is to have the Town remain responsible for maintenance of the road up to and from the bridge deck joints, and to be responsible for potholes in the asphalt, together with such other and relevant provisions to be set forth in an Inter-Municipal Agreement pursuant to GML Art. 5-G ; and

WHEREAS, in order for this bridge transfer (BIN # 2220520) to be valid, the Town Board of Leyden must formally request the transfer to the County together with an IMA for any shared services and responsibilities associated with the transfer, by formal Town Resolution, and for the County Board of Legislators to take similar action, with both certified Resolutions to then be forwarded to the NYS DOT for approval and identification; and

WHEREAS, the Lewis County Superintendent of Highways has reviewed the condition reports and inspection records for the specified bridge and recommends that Lewis County accept ownership and full responsibility upon notice from the Town of Leyden that it requests said transfer; and

WHEREAS, the Lewis County Board of Legislators has considered this recommendation from the County Superintendent of Highways and believes accepting ownership and responsibility for the specified bridge will serve the public safety and welfare of Lewis County residents;

NOW, THEREFORE, BE IT RESOLVED as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators, upon receipt of a Resolution from the Town of Leyden requesting the County to take over ownership and responsibility for bridge BIN #2220520 located at Brock Road over North Branch Moose Creek, authorizes said transfer and accepts full ownership, title (where applicable to associated land/easements), jurisdiction, and responsibility for the identified bridge, joint to joint together with the bridge structure.

Section 2. The County's responsibility shall encompass all aspects of bridge management including, but not limited to, structural integrity, biennial and interim inspections, load ratings and posting, routine maintenance, preventative maintenance, repairs, rehabilitation, and eventual replacement, effective upon full execution of any and all necessary transfer agreements and documents required by the NYS DOT.

Section 3. The Lewis County Board of Legislators authorizes an Inter-Municipal Agreement with the Town of Leyden to effectuate any and all terms and conditions to be exercised by each entity in the successful management of this bridge and the Town road leading to same.

Section 4. The Chair of the Lewis County Board of Legislators is hereby authorized to execute, on behalf of Lewis County, any and all agreements or other legal documents necessary to formally accept jurisdiction and responsibility for the specified bridge from the Town of Leyden, subject to the review and approval as to form by the Lewis County Attorney.

Section 5. Upon acceptance and identification of this transfer by NYSDOT, the Lewis County Superintendent of Highways is hereby authorized and directed to take all necessary actions to incorporate the specified bridge into the County's bridge inventory, inspection schedule (in accordance with NYSDOT and federal requirements), and maintenance/capital improvement programs effective upon the transfer date.

Section 6. The Clerk of the Lewis County Board of Legislators is hereby directed to forward certified copies of this resolution to the Town of Leyden Supervisor, Town Clerk, and Town Highway Superintendent, and to the Lewis County Treasurer, County Attorney, and County Highway Superintendent.

Section 7. The within resolution is effective immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 112 - 2025
RESOLUTION ACCEPTING OWNERSHIP AND RESPONSIBILITY
FOR SPECIFIC TOWN OF LOWVILLE BRIDGES
IDENTIFIED AS (BIN#s 3220570, 2220580, 2267100, and 2220560)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Lewis County owns and maintains bridges that are part of the County Highway System and may assume responsibility for other key infrastructure elements within the County for reasons of public safety and efficient management; and

WHEREAS, the Town of Lowville currently holds ownership and/or primary maintenance responsibility for certain bridges located within its municipal boundaries; and

WHEREAS, the County Superintendent of Highways has communicated with the Town of Lowville officials and researched the bridges owned by the Town to consider having the County take over ownership and responsibility of the Town bridges located and identified under the NYS Bridge Identification Number (BIN):

Gordon Road over Mill Creek, BIN # 3220570

Bardo Road over Mill Creek, BIN # 2220580

McCue Road over Mill Creek, BIN # 2267100

Bickford Road over Mill Creek, BIN # 2220560

WHEREAS, the transfer of ownership and responsibility for the local municipal's bridges to the County (joint to joint) is deemed efficient and in the public interest due to factors such as: an increase in bridge efficiency and consistency with key connectors within the County's highway system, a better management and financial position as County bridges for the significant future bridge costs of replacement or rehabilitation which exceed Town resources, and for the provision of regular and consistent inspection, maintenance and repair standards of the deck (joint to joint) and other customary bridge structures under County oversight; and

WHEREAS, the intention of this transfer is to have the Town remain responsible for maintenance of the roads up to and from the bridge deck joints, and to be responsible for potholes in the asphalt, together with such other and relevant provisions to be set forth in an Inter-Municipal Agreement pursuant to GML Art. 5-G ; and

WHEREAS, in order for these bridge transfers (BIN #'s 3220570, 2220580, 2267100, & 2220560) to be valid, the Town Board of Lowville must formally request the transfer to the County together with an IMA for any shared services and responsibilities associated with the transfer, by formal Town Resolution, and for the County Board of Legislators to take similar action, with both certified Resolutions to then be forwarded to the NYS DOT for approval and identification; and

WHEREAS, the Lewis County Superintendent of Highways has reviewed the condition reports and inspection records for the specified bridges and recommends that Lewis County accept ownership and full responsibility upon notice from the Town of Lowville that it requests said transfer; and

WHEREAS, the Lewis County Board of Legislators has considered this recommendation from the County Superintendent of Highways and believes accepting ownership and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

responsibility for the specified bridges will serve the public safety and welfare of Lewis County residents;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators, upon receipt of a Resolution from the Town of Lowville requesting the County to take over ownership and responsibility for bridges located at Gordon Road over Mill Creek (BIN# 3220570), Bardo Road over Mill Creek (BIN# 2220580), McCue Road over Mill Creek (BIN# 2267100), and Bickford Road over Mill Creek (BIN# 2220560) authorizes said transfers and accepts full ownership, title (where applicable to associated land/easements), jurisdiction, and responsibility for the identified bridges, joint to joint together with the bridge structure.

Section 2. The County's responsibility shall encompass all aspects of bridge management including, but not limited to, structural integrity, biennial and interim inspections, load ratings and posting, routine maintenance, preventative maintenance, repairs, rehabilitation, and eventual replacement, effective upon full execution of any and all necessary transfer agreements and documents required by the NYS DOT.

Section 3. The Lewis County Board of Legislators authorizes an Inter-Municipal Agreement with the Town of Lowville to effectuate any and all terms and conditions to be exercised by each entity in the successful management of these bridges and the Town roads leading to same.

Section 4. The Chair of the Lewis County Board of Legislators is hereby authorized to execute, on behalf of Lewis County, any and all agreements or other legal documents necessary to formally accept jurisdiction and responsibility for the specified bridges from the Town of Lowville, subject to the review and approval as to form by the Lewis County Attorney.

Section 5. Upon acceptance and identification of this transfer by NYSDOT, the Lewis County Superintendent of Highways is hereby authorized and directed to take all necessary actions to incorporate the specified bridges into the County's bridge inventory, inspection schedule (in accordance with NYSDOT and federal requirements), and maintenance/capital improvement programs effective upon the transfer date.

Section 6. The Clerk of the Lewis County Board of Legislators is hereby directed to forward certified copies of this resolution to the Town of Lowville Supervisor, Town Clerk, and Town Highway Superintendent, and to the Lewis County Treasurer, County Attorney, and County Highway Superintendent.

Section 7. The within resolution is effective immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

JUNE 3, 2025

RESOLUTION NO. 113 - 2025
RESOLUTION ACCEPTING OWNERSHIP AND RESPONSIBILITY FOR
SPECIFIC TOWN OF LYONSDALE BRIDGE IDENTIFIED AS (BIN #2220600)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Lewis County owns and maintains bridges that are part of the County Highway System and may assume responsibility for other key infrastructure elements within the County for reasons of public safety and efficient management; and

WHEREAS, the Town of Lyonsdale currently holds ownership and/or primary maintenance responsibility for certain bridges located within its municipal boundaries; and

WHEREAS, the County Superintendent of Highways has communicated with Town of Lyonsdale officials and researched the bridge owned by the Town to consider having the County take over ownership and responsibility of the Town bridge located at River Road over Fall Brook and identified under the NYS Bridge Identification Number as BIN # 2220600; and

WHEREAS, transfer of ownership and responsibility for a local municipal's bridge to the County (joint to joint) is deemed efficient and in the public interest due to factors such as: an increase in bridge efficiency and consistency with key connectors within the County's highway system, a better management and financial position as a County bridge for the significant future bridge costs of replacement or rehabilitation which exceed Town resources, and for the provision of regular and consistent inspection, maintenance and repair standards of the deck (joint to joint) and other customary bridge structures under County oversight; and

WHEREAS, the intention of this transfer is to have the Town remain responsible for maintenance of the road up to and from the bridge deck joints, and to be responsible for potholes in the asphalt, together with such other and relevant provisions to be set forth in an Inter-Municipal Agreement pursuant to GML Art. 5-G ; and

WHEREAS, in order for this bridge transfer (BIN # 2220600) to be valid, the Town Board of Lyonsdale must formally request the transfer to the County together with an IMA for any shared services and responsibilities associated with the transfer, by formal Town Resolution, and for the County Board of Legislators to take similar action, with both certified Resolutions to then be forwarded to the NYS DOT for approval and identification; and

WHEREAS, the Lewis County Superintendent of Highways has reviewed the condition reports and inspection records for this specified bridge and recommends that Lewis County accept ownership and full responsibility upon notice from the Town of Lyonsdale that it requests said transfer; and

WHEREAS, the Lewis County Board of Legislators has considered this recommendation from the County Superintendent of Highways and believes accepting ownership and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

responsibility for the specified bridge will serve the public safety and welfare of Lewis County residents;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators, upon receipt of a Resolution from the Town of Lyonsdale requesting the County to take over ownership and responsibility for bridge BIN #2220600 located at River Road over Fall Brook, authorizes said transfer and accepts full ownership, title (where applicable to associated land/easements), jurisdiction, and responsibility for the identified bridge, joint to joint together with the bridge structure.

Section 2. The County's responsibility shall encompass all aspects of bridge management including, but not limited to, structural integrity, biennial and interim inspections, load ratings and posting, routine maintenance, preventative maintenance, repairs, rehabilitation, and eventual replacement, effective upon full execution of any and all necessary transfer agreements and documents required by the NYS DOT.

Section 3. The Lewis County Board of Legislators authorizes an Inter-Municipal Agreement with the Town of Lyonsdale to effectuate any and all terms and conditions to be exercised by each entity in the successful management of this bridge and the Town road leading to same.

Section 4. The Chair of the Lewis County Board of Legislators is hereby authorized to execute, on behalf of Lewis County, any and all agreements or other legal documents necessary to formally accept jurisdiction and responsibility for the specified bridge from the Town of Lyonsdale, subject to the review and approval as to form by the Lewis County Attorney.

Section 5. Upon acceptance and identification of this transfer by NYSDOT, the Lewis County Superintendent of Highways is hereby authorized and directed to take all necessary actions to incorporate the specified bridge into the County's bridge inventory, inspection schedule (in accordance with NYSDOT and federal requirements), and maintenance/capital improvement programs effective upon the transfer date.

Section 6. The Clerk of the Lewis County Board of Legislators is hereby directed to forward certified copies of this resolution to the Town of Lyonsdale Supervisor, Town Clerk, and Town Highway Superintendent, and to the Lewis County Treasurer, County Attorney, and County Highway Superintendent.

Section 7. The within resolution is effective immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 114 - 2025
RESOLUTION ACCEPTING OWNERSHIP AND RESPONSIBILITY FOR

SPECIFIC TOWN OF MARTINSBURG BRIDGE IDENTIFIED AS (BIN #2220650)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Lewis County owns and maintains bridges that are part of the County Highway System and may assume responsibility for other key infrastructure elements within the County for reasons of public safety and efficient management; and

WHEREAS, the Town of Martinsburg currently holds ownership and/or primary maintenance responsibility for certain bridges located within its municipal boundaries; and

WHEREAS, the County Superintendent of Highways has communicated with Town of Martinsburg officials and researched the bridges owned by the Town to consider having the County take over ownership and responsibility of the Town bridge located at Centerville Road over Roaring Brook and identified under the NYS Bridge Identification Number as BIN # 220650; and

WHEREAS, transfer of ownership and responsibility for a local municipal's bridge to the County (joint to joint) is deemed efficient and in the public interest due to factors such as: an increase in bridge efficiency and consistency with key connectors within the County's highway system, a better management and financial position as a County bridge for the significant future bridge costs of replacement or rehabilitation which exceed Town resources, and for the provision of regular and consistent inspection, maintenance and repair standards of the deck (joint to joint) and other customary bridge structures under County oversight; and

WHEREAS, the intention of this transfer is to have the Town remain responsible for maintenance of the road up to and from the bridge deck joints, and to be responsible for potholes in the asphalt, together with such other and relevant provisions to be set forth in an Inter-Municipal Agreement pursuant to GML Art. 5-G ; and

WHEREAS, in order for this bridge transfer (BIN # 2220650) to be valid, the Town Board of Martinsburg must formally request the transfer to the County together with an IMA for any shared services and responsibilities associated with the transfer, by formal Town Resolution, and for the County Board of Legislators to take similar action, with both certified Resolutions to then be forwarded to the NYS DOT for approval and identification; and

WHEREAS, the Lewis County Superintendent of Highways has reviewed the condition reports and inspection records for this specified bridge and recommends that Lewis County accept ownership and full responsibility upon notice from the Town of Martinsburg that it requests said transfer; and

WHEREAS, the Lewis County Board of Legislators has considered this recommendation from the County Superintendent of Highways and believes accepting ownership and responsibility for the specified bridge will serve the public safety and welfare of Lewis County residents;

PROCEEDINGS OF THE BOARD OF LEGISLATORS

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators, upon receipt of a Resolution from the Town of Martinsburg requesting the County to take over ownership and responsibility for bridge BIN #220650 located at Centerville Road over Roaring Brook, authorizes said transfer and accepts full ownership, title (where applicable to associated land/easements), jurisdiction, and responsibility for the identified bridge, joint to joint together with the bridge structure.

Section 2. The County's responsibility shall encompass all aspects of bridge management including, but not limited to, structural integrity, biennial and interim inspections, load ratings and posting, routine maintenance, preventative maintenance, repairs, rehabilitation, and eventual replacement, effective upon full execution of any and all necessary transfer agreements and documents required by the NYS DOT.

Section 3. The Lewis County Board of Legislators authorizes an Inter-Municipal Agreement with the Town of Martinsburg to effectuate any and all terms and conditions to be exercised by each entity in the successful management of this bridge and the Town road leading to same.

Section 4. The Chair of the Lewis County Board of Legislators is hereby authorized to execute, on behalf of Lewis County, any and all agreements or other legal documents necessary to formally accept jurisdiction and responsibility for the specified bridge from the Town of Martinsburg, subject to the review and approval as to form by the Lewis County Attorney.

Section 5. Upon acceptance and identification of this transfer by NYSDOT, the Lewis County Superintendent of Highways is hereby authorized and directed to take all necessary actions to incorporate the specified bridge into the County's bridge inventory, inspection schedule (in accordance with NYSDOT and federal requirements), and maintenance/capital improvement programs effective upon the transfer date.

Section 6. The Clerk of the Lewis County Board of Legislators is hereby directed to forward certified copies of this resolution to the Town of Martinsburg Supervisor, Town Clerk, and Town Highway Superintendent, and to the Lewis County Treasurer, County Attorney, and County Highway Superintendent.

Section 7. The within resolution is effective immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 115 - 2025
RESOLUTION ACCEPTING OWNERSHIP AND RESPONSIBILITY FOR
SPECIFIC TOWN OF WEST TURIN BRIDGE IDENTIFIED AS (BIN #2220460)

JUNE 3, 2025

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Lewis County owns and maintains bridges that are part of the County Highway System and may assume responsibility for other key infrastructure elements within the County for reasons of public safety and efficient management; and

WHEREAS, the Town of West Turin currently holds ownership and/or primary maintenance responsibility for certain bridges located within its municipal boundaries; and

WHEREAS, the County Superintendent of Highways has communicated with Town of West Turin officials and researched the bridge owned by the Town to consider having the County take over ownership and responsibility of the Town bridge located at Sweeney Road over East BR Fish Creek and identified under the NYS Bridge Identification Number as BIN # 2220460; and

WHEREAS, transfer of ownership and responsibility for a local municipal's bridge to the County (joint to joint) is deemed efficient and in the public interest due to factors such as: an increase in bridge efficiency and consistency with key connectors within the County's highway system, a better management and financial position as a County bridge for the significant future bridge costs of replacement or rehabilitation which exceed Town resources, and for the provision of regular and consistent inspection, maintenance and repair standards of the deck (joint to joint) and other customary bridge structures under County oversight; and

WHEREAS, the intention of this transfer is to have the Town remain responsible for maintenance of the road up to and from the bridge deck joints, and to be responsible for potholes in the asphalt, together with such other and relevant provisions to be set forth in an Inter-Municipal Agreement pursuant to GML Art. 5-G ; and

WHEREAS, in order for this bridge transfer (BIN # 2220460) to be valid, the Town Board of West Turin must formally request the transfer to the County together with an IMA for any shared services and responsibilities associated with the transfer, by formal Town Resolution, and for the County Board of Legislators to take similar action, with both certified Resolutions to then be forwarded to the NYS DOT for approval and identification; and

WHEREAS, the Lewis County Superintendent of Highways has reviewed the condition reports and inspection records for this specified bridge and recommends that Lewis County accept ownership and full responsibility upon notice from the Town of West Turin that it requests said transfer; and

WHEREAS, the Lewis County Board of Legislators has considered this recommendation from the County Superintendent of Highways and believes accepting ownership and responsibility for the specified bridge will serve the public safety and welfare of Lewis County residents;

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators, upon receipt of a Resolution from the Town of West Turin requesting the County to take over ownership and responsibility for bridge BIN #2220460 located at Sweeney Road over East BR Fish Creek, authorizes said transfer and accepts full ownership, title (where applicable to associated land/easements), jurisdiction, and responsibility for the identified bridge, joint to joint together with the bridge structure.

Section 2. The County's responsibility shall encompass all aspects of bridge management including, but not limited to, structural integrity, biennial and interim inspections, load ratings and posting, routine maintenance, preventative maintenance, repairs, rehabilitation, and eventual replacement, effective upon full execution of any and all necessary transfer agreements and documents required by the NYS DOT.

Section 3. The Lewis County Board of Legislators authorizes an Inter-Municipal Agreement with the Town of West Turin to effectuate any and all terms and conditions to be exercised by each entity in the successful management of this bridge and the Town road leading to same.

Section 4. The Chair of the Lewis County Board of Legislators is hereby authorized to execute, on behalf of Lewis County, any and all agreements or other legal documents necessary to formally accept jurisdiction and responsibility for the specified bridge from the Town of West Turin, subject to the review and approval as to form by the Lewis County Attorney.

Section 5. Upon acceptance and identification of this transfer by NYSDOT, the Lewis County Superintendent of Highways is hereby authorized and directed to take all necessary actions to incorporate the specified bridge into the County's bridge inventory, inspection schedule (in accordance with NYSDOT and federal requirements), and maintenance/capital improvement programs effective upon the transfer date.

Section 6. The Clerk of the Lewis County Board of Legislators is hereby directed to forward certified copies of this resolution to the Town of West Turin Supervisor, Town Clerk, and Town Highway Superintendent, and to the Lewis County Treasurer, County Attorney, and County Highway Superintendent.

Section 7. The within resolution is effective immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 116 - 2025 RESOLUTION ACCEPTING OWNERSHIP AND RESPONSIBILITY FOR SPECIFIC VILLAGE OF LYONS FALLS BRIDGE IDENTIFIED AS (BIN# 2267260)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Lewis County owns and maintains bridges that are part of the County Highway System and may assume responsibility for other key infrastructure elements within the County for reasons of public safety and efficient management; and

WHEREAS, the Village of Lyons Falls currently holds ownership and/or primary maintenance responsibility for certain bridges located within its municipal boundaries; and

WHEREAS, the County Superintendent of Highways has communicated with the Village of Lyons Falls officials and researched the bridge owned by the Village to consider having the County take over ownership and responsibility of the Village bridge located at Fulton Street over Hoskins Creek and identified under the NYS Bridge Identification Number as BIN # 2267260; and

WHEREAS, the transfer of ownership and responsibility for the local municipal's bridge to the County (joint to joint) is deemed efficient and in the public interest due to factors such as: an increase in bridge efficiency and consistency with key connectors within the County's highway system, a better management and financial position as a County bridge for the significant future bridge costs of replacement or rehabilitation which exceed Village resources, and for the provision of regular and consistent inspection, maintenance and repair standards of the deck (joint to joint) and other customary bridge structures under County oversight; and

WHEREAS, the intention of this transfer is to have the Village remain responsible for maintenance of the road up to and from the bridge deck joints, and to be responsible for potholes in the asphalt, together with such other and relevant provisions to be set forth in an Inter-Municipal Agreement pursuant to GML Art. 5-G ; and

WHEREAS, in order for this bridge transfer (BIN # 2267260) to be valid, the Village Board of Lyons Falls must formally request the transfer to the County together with an IMA for any shared services and responsibilities associated with the transfer, by formal Village Resolution, and for the County Board of Legislators to take similar action, with both certified Resolutions to then be forwarded to the NYS DOT for approval and identification; and

WHEREAS, the Lewis County Superintendent of Highways has reviewed the condition reports and inspection records for the specified bridge and recommends that Lewis County accept ownership and full responsibility upon notice from the Village of Lyons Falls that it requests said transfer; and

WHEREAS, the Lewis County Board of Legislators has considered this recommendation from the County Superintendent of Highways and believes accepting ownership and responsibility for the specified bridge will serve the public safety and welfare of Lewis County residents;

NOW, THEREFORE, BE IT RESOLVED as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators, upon receipt of a Resolution from the Village of Lyons Falls requesting the County to take over ownership and responsibility for bridge BIN #2267260 located at Fulton Street over Hoskins Creek, authorizes said transfer and accepts full ownership, title (where applicable to associated land/easements), jurisdiction, and responsibility for the identified bridge, joint to joint together with the bridge structure.

Section 2. The County's responsibility shall encompass all aspects of bridge management including, but not limited to, structural integrity, biennial and interim inspections, load ratings and posting, routine maintenance, preventative maintenance, repairs, rehabilitation, and eventual replacement, effective upon full execution of any and all necessary transfer agreements and documents required by the NYS DOT.

Section 3. The Lewis County Board of Legislators authorizes an Inter-Municipal Agreement with the Village of Lyons Falls to effectuate any and all terms and conditions to be exercised by each entity in the successful management of this bridge and the Village road leading to same.

Section 4. The Chair of the Lewis County Board of Legislators is hereby authorized to execute, on behalf of Lewis County, any and all agreements or other legal documents necessary to formally accept jurisdiction and responsibility for the specified bridge from the Village of Lyons Falls, subject to the review and approval as to form by the Lewis County Attorney.

Section 5. Upon acceptance and identification of this transfer by NYSDOT, the Lewis County Superintendent of Highways is hereby authorized and directed to take all necessary actions to incorporate the specified bridge into the County's bridge inventory, inspection schedule (in accordance with NYSDOT and federal requirements), and maintenance/capital improvement programs effective upon the transfer date.

Section 6. The Clerk of the Lewis County Board of Legislators is hereby directed to forward certified copies of this resolution to the Village of Lyons Falls Supervisor, Village Clerk, and Village Highway Superintendent, and to the Lewis County Treasurer, County Attorney, and County Highway Superintendent.

Section 7. The within resolution is effective immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 117 - 2025
RESOLUTION TO APPROPRIATE FUNDS
Highway Department

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

JUNE 3, 2025

Section 1. That the following budget appropriation takes place in the Highway Department funds to recognize additional revenue received from sale of surplus equipment.

Increase Revenue:

DM513000 326650 Machinery Sale of Equip	\$97,235.00

Increase Expense:

DM513000 223300 Machinery Vehicles	\$97,235.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

**RESOLUTION NO. 118 - 2025
RESOLUTION AUTHORIZING AND RATIFYING
TENTATIVE AGREEMENT AND FINAL CONTRACT
BETWEEN THE COUNTY OF LEWIS AND
THE UNITED PUBLIC SERVICE EMPLOYEES UNION (UPSEU)
REPRESENTING THE SHERIFF'S ROAD PATROL UNIT.**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the existing contract between the County of Lewis and the United Public Service Employees Union (UPSEU), representing the Sheriff's Road Patrol Unit expired on December 31, 2024; and

WHEREAS, the negotiating teams representing the County of Lewis and UPSEU reached a Tentative Agreement with the assistance of PERB assigned Mediator, encompassing a summary of the changes agreed to for a three-year final Collective Bargaining Agreement (CBA) effective January 1, 2025 through December 31, 2027; said Tentative Agreement ratified by the UPSEU membership vote held on May 16, 2025; and

WHEREAS, the County negotiation team recommends and requests that the Lewis County Board of Legislators ratify the Tentative Agreement dated April 22, 2025, accepted by the UPSEU Sheriff's Road Patrol employee membership on May 16, 2025, encompassing the agreed upon changes to be incorporated in a successor three-year final CBA effective January 1, 2025 through December 31, 2027;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby ratifies the Tentative Agreement developed by the negotiating teams, and memorialized as the Tentative Agreement

PROCEEDINGS OF THE BOARD OF LEGISLATORS

dated April 22, 2025, and accepted by the UPSEU Sheriff's Road Patrol employee members on May 16, 2025.

Section 2. The Chairman, or the Vice-Chairman of the Board of Legislators together with the County negotiating team members are hereby authorized to make, execute, seal and deliver the final CBA contract between the County of Lewis and the United Public Service Employees Union representing the Sheriff's Road Patrol Unit for the period January 1, 2025 through December 31, 2027, upon such form as may be approved by the County Attorney.

Section 3. A copy of the final executed CBA shall be filed in the Office of the Clerk of the Board of Legislators. The Human Resources Department is directed to provide electronic copies of the executed CBA to members of UPSEU and to the Lewis County Sheriff.

Section 4. This resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 119 - 2025

RESOLUTION AUTHORIZING AGREEMENT WITH QUANTIFY CONSULTING LLC FOR ANALYTIC IMPLEMENTATIONS, DASHBOARDS AND SOFTWARE FOR IDENTIFIED COUNTY OPERATIONAL COMPONENTS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County Manager secured the professional services of Quantify Consulting LLC (Quantify) to develop metrics and KPI systems for the Solid Waste Department in order to evaluate department-level performance and efficiencies. The initial Dashboard and analytics provided by Quantify for Solid Waste have proven to be useful and beneficial to the Department and to the County Manager in reviewing performance of operations; and

WHEREAS, the County Manager requested additional proposals with scope of work for the following: 1) Phase 2 expanded capabilities for Solid Waste including delivery of actionable insights into per-vehicle maintenance costs, full expense and margin breakdowns for Croghan facility, and enhanced tracking for year-to-date recycling volumes with the use and implantation of Microsoft Azure software; 2) a 9-week engagement to implement Microsoft Azure Synapse analytics with best-fit ETL tooling, designed to deliver a modern data infrastructure with integrated analytics capabilities to support streamlined and improved reporting for data-driven decision-making. The scope of work includes data strategy, analytics implementation, adoption and enablement; and 3) design and implementation of a Munis GL Dashboard including but not limited to Stakeholder Engagement & Dashboard Scoping, Interim Manual Implementation Azure-Enabled Dashboard Deployment, and Adoption and Ongoing Support; and

WHEREAS, the scope of services described above are more fully set forth in the three(3) separate proposals submitted by Quantify at the following costs,

(each to be paid 50% upon signing and 50% upon final delivery of services):

1. Solid Waste - Phase 2 services and full Dashboard Build -	\$ 8,000
<i>(includes \$500 pre-scoping charge under Phase 1)</i>	
2. Azure Synapse Analytics Implementation & ETL Tooling -	\$ 12,180
3. Munis GL Dashboard Implementation	- <u>\$ 8,120</u>
<u>Total Cost</u>	\$ 28,300

WHEREAS, the County Manager requests that the Board of Legislators approve these additional professional services with the costs paid from Contingency or other appropriate legislative account;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an amended agreement with Quantify Consulting, LLC, to provide the professional services, software and analytics outlined in its three (3) proposals identified above, at the costs set forth in each proposal, i.e., Solid Waste Phase 2 - \$8,000; Azure analytics & tolling - \$12,180; and Munis GL Dashboard - \$8,120; all three identified services payable in installments as outlined above.

Section 2. The Chair or Vice Chair of the Board of Legislators is authorized to execute the agreement(s) upon review and inclusion of any recommended terms and conditions by the County Attorney.

Section 3. The Treasurer is authorized to transfer the amount of the total cost from budgeted contingency into the appropriate legislative expenditure account line.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 120 - 2025
RESOLUTION IN SUPPORT OF THE DEVELOPMENT AUTHORITY OF THE
NORTH COUNTRY'S CONTINUED COMMITMENT TO BROADBAND ACCESS
THROUGH ITS "NORTHERN NEW YORK MIDDLE MILE BROADBAND
INFRASTRUCTURE PROJECT"

Introduced by Legislator Thomas Kalamas, District 2 Legislator.

WHEREAS, the Development Authority of the North Country (DANC) is a New York State Public Benefit Corporation that works with its Partners to meet the region's infrastructure needs in water, sewer, housing, telecommunications and solid waste management; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, as a NYS Public Benefit Corporation, DANC is a not-for-profit entity, that receives no ongoing state or federal funding to operate, but rather operates as a revenue-based utility charging fees that cover the Authority's costs to operate and maintain its infrastructure; and

WHEREAS, DANC operates a "2000 mile Open Access Telecommunications Middle Mile Network" that serves the entire North Country region by providing access to broadband, that would not otherwise be available, through partnerships with private and public entities; and

WHEREAS, DANC has undertaken a \$24,450,000 "Northern New York Middle Mile Broadband Project" to provide high-quality broadband internet to unserved and underserved communities in 12 counties including Franklin, St. Lawrence, Jefferson, Lewis, Hamilton, Warren, Herkimer, Oswego, Onondaga, Oneida, Fulton, and Montgomery; and

WHEREAS, this project has received \$14,547,750 in federal funding through the Department of Commerce National Telecommunication and Information Administration (NTIA) Middle Mile (Broadband) Grant Program; and

WHEREAS, DANC has partnered with National Grid and Northland Communications to provide service to unserved and underserved communities while bolstering reliability and resilience for electricity service, increase the reach of emergency and health services, increase electric grid cybersecurity, and improve connectivity for United States defense assets; and

WHEREAS, DANC intends to construct approximately 9.3 miles of new utility poles and aerial fiber cable within the existing road right of way along NYS Route 30 in the Town of Lake Pleasant. The construction of this fiber cable is necessary to provide connectivity between the Town of Indian Lake and Speculator resulting in the opportunity for broadband access and improved emergency response and communications in this unserved area; and

WHEREAS, this broadband project is critical infrastructure for the Hamilton County emergency communication tower system, recently permitted by the Adirondack Park Agency;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators salutes DANC and its continued commitment to the Northern New York communities through its Open Access Telecommunications Middle Mile Network projects, including its intention to construct new infrastructure and aerial fiber cable for our Northern New York neighbors in Hamilton County and the Town of Lake Pleasant in order to provide connectivity and the opportunity for broadband access, improved emergency response and communications in unserved areas.

Section 2. The Lewis County Board of Legislators is proud to continue the long-standing partnership it has maintained with DANC in the County's broadband expansion projects, as well as the various water, sewer and solid waste management projects.

Section 3. This resolution shall take effect immediately.

JUNE 3, 2025

Section 4. The Clerk of the Board is directed to forward a certified copy of this Resolution to Gerald W. Delaney, Executive Director of the Adirondack Park Local Government Review Board, Carl Farone, Executive Director of the Development Authority of the North Country, and all others to whom the Chairman may direct.

Moved by Legislator Frost, seconded by Legislator Osborne, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 121 - 2025
RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT
BETWEEN LEWIS COUNTY AND BCA FOR ENGINEERING SERVICES: VILLAGE
OF CONSTABLEVILLE ROADWAY AND COMPLETE STREETS PROJECT

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee and Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, on February 4, 2025, the Lewis County Board of Legislators adopted Resolution No. 28 - 2025 authorizing a County Infrastructure Grant Program Application to NYS ESD for up to \$500,000 for road and complete street infrastructure improvement projects; and

WHEREAS, in preparation for an award, the Lewis County Highway Department seeks to proceed with the professional engineering required for the project; and

WHEREAS, the Lewis County Highway Department, Planning & Community Development Department and Purchasing Director request approval of a Professional Services Agreement with BCA Architects & Engineers (hereinafter “BCA”), to provide engineering services in an amount not to exceed \$190,000.00 for the roadway and complete streets improvement project on County Route 52 to complete preliminary design, final design, bidding, and construction administration; and additional engineering and consulting services in an amount not to exceed \$55,000.00 for anticipate services such as base mapping, topographic surveys, construction observation, verification of existing conditions, NYSDOT coordination, subsurface investigation, record drawings, and reimbursable expenses; and

WHEREAS, the costs of these engineering services would be covered by various grant funds, such as CHIPS and the County Infrastructure Grant Program.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes and Professional Services agreement between the County of Lewis by and through the Lewis County Highway Department and BCA to provide engineering services for the roadway and complete streets improvements to County Route 52 in the Village of Constableville.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. The Treasurer is authorized to appropriate the funds from the grant funds and accounts identified by the Highway Superintendent and Director of Planning and Community Development.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 122 - 2025
RESOLUTION AUTHORIZING PURCHASE OF LEWIS COUNTY PUBLIC
TRANSPORTATION BUS WITH GRANT FUNDS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, through the Planning and Community Development Department, was awarded New York State DOT Modernization and Enhancement Program (MEP) funding and DASNY funds towards the purchase of one (1) 16-passenger bus for the Lewis County Public Transportation (LCPT) system; and

WHEREAS, the Director of Planning and Community Development, in consultation with the Purchasing Department, sent out an RFP for the purchase of one (1) 16-passenger bus; and

WHEREAS, two (2) bid proposals were opened on May 7th, 2025 at 2:00 PM. Planning & Community Development Department staff and the Purchasing Director carefully reviewed the bid submission and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to Model 1 Commercial Vehicles of Indianapolis, IN, to purchase the Chevrolet Starcraft 16-passenger bus not to exceed \$121,750.00; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to Model 1 Commercial Vehicles for this project; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with and awards the bid for the Chevrolet Starcraft 16-passenger bus to Model 1 Commercial Vehicles of Indianapolis, IN, at a cost not to exceed \$121,750.00.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 123 - 2025
RESOLUTION AUTHORIZING GRANT APPLICATIONS TO THE DEPARTMENT OF
STATE AND THE DEPARTMENT OF ENVIRONMENTAL CONSERVANCY FOR
WATERFRONT REVITALIZATION AND REHABILITATION AND FLOOD
MITIGATION PROJECTS AND TO AUTHORIZE CONTRACTS FOR SAME

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Lewis County Planning and Community Development Department, desires to apply for the Inland Flooding and Local Waterfront Revitalization Grant Program, the Coastal Rehabilitation and Resilience Project Program, both through the Department of State (DOS) and the Resilient Watersheds Grant Program through the Department of Environmental Conservancy (DEC) in order to fund the East Martinsburg Road (County Rt 22), Hospital Hill and Mill Creek Stabilization projects; and

WHEREAS, The Inland Flooding and Local Waterfront Revitalization Program award is estimated to be a minimum of \$150,000.00 with \$15,000,000.00 available with the required local share being 10%. The Coastal Rehabilitation and Resilience Project Program award is estimated to be a minimum of \$300,000.00 with \$20,000,000.00 available with the required local share of 10%. The Resilient Watersheds Grant Program award is estimated to be a minimum of \$150,000.00 with \$10,000,000.00 maximum per applicant available with the required local share of 10%; and

WHEREAS, to the greatest extent possible, the required matches will be accounted for through a combination of grant funding, with the lowest possible attribution made with local funds via Inter-Municipal Agreements with the host municipality and/or County Community Development Funds; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize these applications, and if awarded funding, to authorize agreements through the RFP bid process and appropriate the funds;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the County of Lewis, by and through the Lewis County Planning and Community Development Department, to submit grant applications to the DOS and DEC in order to fund the East Martinsburg Road, Hospital Hill, and Mill Creek Stabilization projects.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. The Director of Planning and Community Development or the Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the applications and any documents required under the application upon review by the Planning and Community Development Director.

Section 3. In the event the County is awarded grant funds, the Board of Legislators hereby authorizes acceptance of the award (s), authorizes the Chair or Vice-Chair to execute any grant agreements(s) and other documents required to accept the award(s) and to authorize RFP's to be issued, upon review and approval of the County Attorney.

Section 4. The Treasurer is authorized and directed to appropriate any awarded funds under each grant into correct accounts.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

**RESOLUTION NO. 124 - 2025
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND GREEN 2 GREEN CONSULTING LLC
FOR PROFESSIONAL PRE-DEMOLITION ASBESTOS SURVEYS
AND AIR MONITORING SERVICES**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County of Lewis, through the Planning and Community Development Department and the Department of Building and Fire Codes, in consultation with the Purchasing Department sent out an RFP to find a qualified contractor to provide blanket rates for pre-demolition asbestos surveying and air monitoring services during demolition; and

WHEREAS, five (5) bid proposals were opened on May 9th, 2025 at 10:00 AM. The Planning & Community Development Department staff and the Purchasing Director carefully reviewed the bid submissions, assessed the criteria, and discussed the potential award with associated funding agencies. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to Green 2 Green Consulting LLC, a New York State Certified Service-Disabled Veteran- Owned Business (SDVOB) and Minority Business Enterprise (MBE) as the most qualified bidder, at various service costs for demolition services described in the RFP as follows:

Asbestos Survey- NYS DOL Certified Building Inspector	\$550.00- Per Day \$350.00- Half a Day
Freight Fee	\$40.00- Per Test
Survey Report	\$250.00- Per Report

Friable Bulk Samples (5 Day Turnaround)	\$20.00- Per Sample
Non-Friable, Organically Bound (NOB) Bulk Sample (5 Day Turnaround)	\$70.00- Per Sample
Lead Locicity Characteristic Leaching Procedure (TCLP) Test	\$200.00- Per Test
Air Monitoring- NYS DOL Certified Project Monitor	\$550.00- Per Day \$350.00- Half a Day
Project Monitor Report	\$250.00- Per Report
Phase Contract Microscopy (PCM) Air Samples (Next Day Turnaround)	\$11.00- Per Sample
Freight Fee	\$40.00- Per Shipment
Design Consulting	\$75.00- Per Hour

WHEREAS, the Lewis County Board of Legislators seeks to accept this recommendation and award the bid for the pre- and post-demolition environmental services to include but not limited to air monitoring, project reports and surveys, sampling, and design work to Green 2 Green Consulting LLC, and authorizes an agreement for the specified services to be provided as needed for various projects;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes an Agreement with Green 2 Green Consulting LLC, with offices at 45477 St Rt 12, Suite 1, Alexandria Bay, NY 13607 to provide blanket rates for pre- and post-demolition environmental services for structures that will be demolished by the County.

Section 2. The Lewis County Board of Legislators authorizes said agreement to include all conditions, requirements and terms recommended by the County Attorney, at various costs, as needed, per project as identified on the submitted bid as follows:

Asbestos Survey- NYS DOL Certified Building Inspector	\$550.00- Per Day \$350.00- Half a Day
Freight Fee	\$40.00- Per Test
Survey Report	\$250.00- Per Report
Friable Bulk Samples (5 Day Turnaround)	\$20.00- Per Sample
Non-Friable, Organically Bound (NOB) Bulk Sample (5 Day Turnaround)	\$70.00- Per Sample
Lead Locicity Characteristic Leaching Procedure (TCLP) Test	\$200.00- Per Test
Air Monitoring- NYS DOL Certified Project Monitor	\$550.00- Per Day \$350.00- Half a Day

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Project Monitor Report	\$250.00- Per Report
Phase Contract Microscopy (PCM) Air Samples (Next Day Turnaround)	\$11.00- Per Sample
Freight Fee	\$40.00- Per Shipment
Design Consulting	\$75.00- Per Hour

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any non-monetary amendments thereto, upon review and approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

RESOLUTION NO. 125 - 2025
RESOLUTION DISCONTINUING ASSESSMENT SERVICES WITH TOWNS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, on March 4, 2025, Resolution No. 58-2025 was adopted by the Board of Legislators to allow the Real Property Department to enter into Inter-Municipal Agreements with certain Towns for Data Collection and Assessment Services; and

WHEREAS, the Director of Real Property seeks to have the Board discontinue any assessment services to be provided to Towns since the assessor hired by the County has submitted his resignation; and

WHEREAS, the Board of Legislators seeks to terminate assessment services to be provided to Towns;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby terminates its prior approval of providing assessment services to County Towns and directs that the position not be refilled upon being vacated by the newly appointed assessor's resignation effective July 11, 2025.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver any IMA termination agreement(s) or other documentation with the Lewis County Director of Real Property wherein assessor services were provided, upon review and approval by the County Attorney.

Section 3. The within Resolution shall take effect immediately.

JUNE 3, 2025

Moved by Legislator Kalamas, seconded by Legislator Nellenback, and adopted on the 3rd day of June, 2025.

**RESOLUTION NO. 126 - 2025
FIXING DATE OF PUBLIC HEARING ON THE ADDITION
TO THE OHV TRAIL SYSTEM
(Town of Martinsburg Property)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be introduced at a meeting of this Board of Legislators to be held on July 1, 2025, a proposed addition of approximately 0.2 miles to the Lewis County OHV Trail System. The proposed trail and parking area is located on the Town of Martinsburg, Tax Map Parcel: 259.02-01-12.120, from the Field Day Access Trail off County Route 80 to the open field commonly referred to as the old 3G Field Days clearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on July 1, 2025, at 5:00 p.m. before the Lewis County Board of Legislators for the purpose of receiving public comment regarding the proposed addition of approximately 0.2 miles to the Lewis County OHV Trail System.

Section 2. At least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Courthouse, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

**LOCAL LAW (INTRODUCTORY NO. 5- 2025)
COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

**A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 3-2015:
A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM
FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF
SOLID WASTE AND RECYCLABLES**

BE IT ENACTED, by the Lewis County Board of Legislators as follows:

SECTION 1. TITLE

This Local Law shall be known as **“A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 3-2015: A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES”**.

SECTION 2. PURPOSE, INTENT AND LEGISLATIVE FINDINGS

The Board of Legislators of the County of Lewis, upon consideration and in support of the adoption of Local Law No. 5 - 2025, hereby finds and declares:

1. The safe and proper disposal of the solid waste generated by the people of the County has been and remains a matter of serious public concern. Having a solid waste management system that is environmentally sound and financially self-sufficient benefits all of the residents of the County in that it provides a safe, sanitary and efficient means for the collecting, transporting and disposing of solid wastes.
2. To that end, the County entered into an inter-municipal agreement in or about 1986 with the Development Authority of the North Country (“Authority”), to develop, construct and install a sanitary landfill located in the Town of Rodman (the “Authority landfill”) for the purpose of disposing of solid waste materials that are produced or collected within the participating communities. At that time, Lewis County adopted Local Law No. 2 of 1986, which provided that all solid waste generated or originated within Lewis County be delivered to the North Country Solid Waste Management Facility. The Local Law was subsequently amended in 1992 and 2005.
3. The Authority landfill has become an integral component of the County’s solid waste management system. Additionally, the professional resources of the Authority in the field of solid waste management are a valuable component of the County solid waste management system.
4. Following the adoption of the inter-municipal agreement with Authority, the County adopted local laws and regulations governing the management of solid waste, including provisions governing collection, source separation of recyclables pursuant to General Municipal Law 120-aa, and a flow control provision directing waste generated within the County to disposal facilities operated by the County or the Authority. Since that time, legal issues arose as to the validity of municipalities mandating that all solid waste generated or collected within their jurisdiction be disposed of in designated municipal facilities. That issue has recently been resolved in federal court and as a result, the County finds that it is appropriate to review its solid waste management program and amend the same in order to address its current needs.
5. The goal of the Regional Solid Waste Management Plan is to create a system of solid waste collection, transportation and disposal that is financially self-supporting, without the use of tax money to subsidize the waste management and recycling program costs. The County finds that designing an integrated solid waste management system that is financially supported by a user fee system is more equitable than one funded by taxes.

Revenues needed to pay for the County's solid waste system are derived primarily from user fees that are based on the amount of non-recyclable waste delivered to the County's facilities, rather than from tax revenues that are based on the assessed value of properties in the County. Revenues from the sale of recyclable materials also contribute to system operating costs, however, to a lesser degree.

6. The County provides a strong economic incentive to maximize recycling and waste reduction, by changing a reduced or no fee on recyclable materials. Thus, both those who generate waste and those having a commercial waste hauling permit have an incentive to reduce their disposal costs by increasing their recyclables. Tipping fees on non-recyclable wastes are used to financially support the County's recycling programs which may not generate sufficient revenues to support themselves. This user fee system encourages recycling and other waste reduction activities and therefore maximizes environmental benefits. All classes of waste generators are equitably served when all classes deliver their waste to the County's system. However, fiscal inequity results when some classes of generators or a significant number of waste generators or haulers do not participate in the system. In addition, waste reduction and recycling benefits are lost when recyclable materials are commingled with non-recyclable waste for disposal at out-of-system facilities.
7. Furthermore, establishing a regulatory scheme, including the granting of permits to collect and transport recyclables and waste within the County is both a sound governmental function and provides a safe and effective means of controlling the collection, transportation and disposal of solid waste and recyclables.
8. The County finds and declares that establishing an integrated system of solid waste collection, transportation and disposal that directs all of the non-recyclable waste generated in the County to the public facilities established for the system is the most effective means of achieving the goals of its Solid Waste Management Plan. Recent judicial decisions in the federal courts have determined that municipal governments indeed have the power to direct the flow of waste materials to public facilities. The County remains authorized by the Laws of the State of New York to direct the flow of waste generated in the County to facilities constructed for that purpose. The County hereby declares it to be in the public interest and adopts the annexed legislation amending and restating the local laws requiring that all Solid Waste generated or collected within the County be delivered to a County-owned transfer station or other transfer station as designated by County resolution and/or directly to the Authority Landfill for disposal. The County further finds that including all such recyclable and non-recyclable waste within the integrated system is the best means of providing for the long-term benefit of all participants of the system.

SECTION 3. DEFINITIONS

1. **Authority Landfill:** the Landfill owned and operated by the Authority and located at 23400 State Route 177, Town of Rodman, State of New York.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

2. **Board of Legislators or Board:** the Lewis County elected Board of Legislators.
3. **Commercial Waste Permit:** the permit issued pursuant to Section 5. 1 of this Local Law.
4. **Commercial Waste:** Solid Waste generated from commercial, business, institutional, educational, or other non-residential sources in the County.
5. **Construction and Demolition Debris:** shall have the meaning set forth in 6 NYCRR 360-1.2 as may be amended from time to time.
6. **County:** Lewis County, New York, a municipal corporation of the State of New York, with offices at 7660 North State Street, Lowville, New York and all of its political subdivisions.
7. **County Facility:** any Solid Waste management facility or facilities owned and/or operated, or caused to be operated by the County, a municipality, or more than one municipality jointly, or public authority, or privately owned facility designated by the County, located within or out of the County that accepts or disposes of Solid Waste and/or Recyclables pursuant to agreement with the County, including but not limited to landfills, transfer stations, materials recovery facilities, drop off centers, and resource recovery facilities.
8. **Department:** the County Solid Waste Management and Recycling Department (Lewis), (Recycling and Solid Waste Department [Jefferson]) (Solid Waste Department [St. Lawrence]) or its successor. The designated head of that Department is authorized to act on behalf of the Department and the County as authorized herein.
9. **Designated Recyclables :** the materials, established and described by the Department, which shall be separated from the Solid Waste stream for collection and/or delivery to a materials recovery facility or other recycling facility or market. The list of Designated Recyclables may be modified from time to time by regulation promulgated by the Department.
 - a. Separated Dual Stream: residents or businesses are responsible for sorting their recyclables into two (2) separate bins before collection (Stream 1: Paper/Fibers; Stream 2: Bottles/Containers). Waste management services then collect the two streams separately and are processed independently at the facility to reduce contamination.
 - b. Zero-Sort/Single Stream: recycling system where all recyclable materials are placed in a single bin by residents or business which are then transported and sorted by technology to separate materials into distinct streams for recycling.

10. **Farm:** shall have the meaning specified in 6 NYCRR Part 360-1.2 as the same may be amended, suspended or replaced.
11. **Hazardous Waste:** materials, substances, or wastes including, but not limited to, pesticides and containers used for pesticides, other waste which appears on the list or satisfies characteristics of hazardous waste promulgated by the New York State Commissioner of the Department of Environmental Conservation, and any other material, determined now or in the future, to be hazardous by State or Federal rule, regulations and/or statute.
12. **Household Hazardous Waste:** shall have the meaning specified in 6 NYCRR Part 360 of the State of New York as the same may be amended from time to time.
13. **Industrial Waste:** a portion of Commercial Waste generated by manufacturing or industrial processes which may have characteristics requiring special handling or treatment in order to qualify for acceptance at a County or Authority Facility. Such waste may include, but is not limited to, the following: electric power generation; fertilizer/agricultural chemicals; inorganic chemicals; iron and steel manufacturing; leather and leather products; nonferrous metals manufacturing/foundries; organic chemicals; plastic and resins manufacturing; pulp and paper industry; rubber and miscellaneous plastic products; stone, glass, clay and concrete products; textile manufacturing; transportation equipment; and water treatment. This term does not include oil or gas drilling, production, and water treatment. This term does not include oil or gas drilling, production, and treatment wastes (such as brines, oil, and fluids); or overburden, spoil, or trailing resulting from mining; or solution mining brine and insoluble component wastes.
14. **Infectious Waste:** shall have the meaning specified in 6 NYCRR 360-1.2 as the same may be amended from time to time.
15. **Market:** a primary user of a particular Designated Recyclable, including but not limited to glass factories, de-tinners, plastic recovery facilities, paper mills or consolidators of such materials not including the County.
16. **Open Dump:** a Solid Waste disposal area which is not authorized to be operated under applicable Federal and State laws and regulations.
17. **Person or Persons:** any individual, company, partnership, association, firm, corporation, municipality, or any other entity, not defined as a “Waste Collector”.
18. **Prohibited Materials:** materials which are not authorized to be accepted at a County Facility or the Authority Landfill under the permit for such Facility, together with such other materials posing a hazard or which the Facility is unable to accommodate as may be determined from time to time by the Department.

19. **Recyclables:** such material from Commercial Waste, Industrial Waste, Construction and Demolition Debris, and Residential Waste sources, including but not limited to “Designated Recyclables”, which under an applicable law or regulation, is not Hazardous Waste and which can be reasonably separated from the Solid Waste stream and held for its material recycling or reuse value.
20. **Refuse:** putrescible and incident non-putrescible Solid Waste including, but not limited to, animal, vegetable and paper waste. Refuse originates primarily in homes, businesses and restaurants, and has characteristics similar to that of Solid Waste collected and disposed of as part of normal residential and commercial collections in the County.
21. **Reload and Resort:** Solid Waste Department members have the right to reload waste that has been dropped at the facility which has not been properly sorted. Staff will reload the waste material on the vehicle of the disposer and not accept the waste until properly sorted. The violator may be subject to a fine/charge for the reload of waste as more fully set forth in this Local Law.
22. **Resident:** any individual who is a legal resident of the County or any individual who is a temporary resident of the County.
23. **Residential Waste:** Solid Waste generated from all houses, apartments and other residential dwellings, including, but not limited to, all single-family dwellings and multi-family dwellings in the County.
24. **Solid Waste:** shall have the meaning specified in 6 NYCRR 360-1.2 as the same may be amended, superseded or replaced.
25. **Tipping Fees:** the fees charged and collected for the receipt of solid waste and recyclables at any county owned or operated waste facility, and for any waste generated in Lewis County that is hauled directly to the Development Authority of the North Country Regional Landfill, or any other lawful landfill.
26. **Waste Collector:** any individual, association, partnership, firm, corporation, not-for-profit organization, municipality, educational institution or any other person so deemed by the Department engaged in the business of collection, pickup, transfer, removal and/or disposal of Solid Waste and/or Recyclables.
27. **Waste generator:** any individual, association, partnership, firm, corporation, not-for-profit organization or educational institution which produces Solid Waste and/or Recyclable Materials requiring disposal.
28. **Hearing Officers and Board of Hearing:** Solid Waste Department Director, the Chair of the General Services Committee and two (2) of the remaining Board members who sit on the General Services Committee. The Chair of the Committee will designate which committee members will serve to hear any violation matters.

SECTION 4. ADMINISTRATION

1. The Department shall be primarily responsible for the administration and enforcement of the terms of this Local Law, and for the promulgation of such rules and regulations as may be reasonably required in connection with the administration of this Local Law or the operation of any County Facility.
2. The Department shall administer the program of registering and permitting all Waste Collectors and other Persons collecting, transporting or disposing of Solid Waste and/or Recyclables generated within the County for disposal at Designated County facilities. This includes the issuance, renewal, and revocation of all Department permits described in this Local Law.
3. The Authority shall be responsible for the administration of the Authority Landfill and for promulgating such rules and regulations as the Authority, in its sole discretion, may deem to be reasonably necessary.
4. In addition to authorized representatives of the County, the administrators and personnel of the Development Authority of the North Country (Authority) shall be authorized, upon personal knowledge and/or information and belief, to issue notices of violation on behalf of the Department and pursuant to Section IV (2)(b) of this Local Law, to any person acting in violation of any provision of this Local Law. All such notices issued pursuant to this authorization shall be in a form approved by the Department and shall be returnable to the Department or their designee for prosecution pursuant to Section IV hereof.

SECTION 5. STANDARDS AND REGULATIONS

1. Commercial Waste Permit Requirements

- a. No Waste Collector shall collect, transport or dispose of Solid Waste and/or Recyclables generated within the County without obtaining a Commercial Waste Permit issued by the Department.
- b. All applications for Commercial Waste Permits shall be in writing and shall contain such information as requested by the Department, but at a minimum, as set forth in this Local Law. Such applications shall include a list of all vehicles (including registration and license numbers) the applicant intends to utilize for the collection of Solid Waste and/or Recyclables in the County. The list shall also describe the cubic yard capacity for each vehicle. All Commercial Waste Permit information shall be verified by the applicant as required by this Local Law and the Department.
- c. Upon receipt of a complete application, together with an application fee as determined by the Department and proof of insurance as required by the Department, the Department shall thereupon issue the applicant a Commercial

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Waste Permit so long as the applicant is otherwise deemed by the Department to be in compliance with this Local Law and related requirements of the Department. A Commercial Waste Permit shall remain in effect, unless revoked or suspended pursuant to this Local Law.

- d. Renewal of Commercial Waste Permits shall be in the same manner and subject to the same conditions as original Commercial Waste Permits and also shall be subject to any additional requirements in effect at the time of application for renewal as specified by the Department.
- e. The Department shall issue to a Permit Holder a decal or other identifying mark, to be displayed on each collection vehicle registered with the Department and used by the Permit Holder for the collection of waste within the County. Use of any vehicle for the collection of waste that is not registered with the Department and identified as such shall be a violation of this Local Law.
- f. No Commercial Waste Permit issued pursuant to the provisions of this Local Law shall be transferable.
- g. The Commercial Waste Permit holder hereunder shall furnish the Department with a list identifying the municipalities within which collection services are provided and with as much detail as the Department may require to comply with the reporting requirements of the NYS Department of Environmental Conservation's Annual Transfer Station and/or Planning Unit Reports. This list shall be updated by the Commercial Waste Permit holder at the request of the Department.
- h. The Department, pursuant to Section 6 of this Local Law, shall have the power to impose a civil penalty or suspend, revoke or condition a Commercial Waste Permit granted or renewed pursuant to this Local Law for any violation of any provision of this Local Law or any applicable rule, regulation, code or ordinance relating to the collection, handling, hauling or disposal of Solid Waste and/or Recyclables including, but not limited to, those promulgated by the Department.
- i. All collection, transportation and/or disposal of Solid Waste and/or Recyclables shall be in strict conformance with the rules and regulations prescribed in this Local Law and as such rules and regulations may hereafter be amended or supplemented by the Department.
- j. All vehicles used in the collection, transportation and/or disposal of Solid Waste and/or Recyclables shall be maintained in a sanitary condition and shall be constructed as to prevent leakage in transit. The body of the vehicle shall be wholly enclosed or shall at all times be kept covered with an adequate cover.
- k. All Commercial Waste Permit holders shall carry and shall provide proof of insurance as deemed appropriate by the Department.

1. Any Commercial Waste Permit issued pursuant to this Local Law shall be in the nature of a privilege subject to the terms and conditions set forth in this Local Law or as amended or supplemented by the Department from time to time, and shall not be deemed to create a property interest with respect to the Commercial Waste Permit in the holder.

2. Disposal of Solid Waste

- a. All Waste Collectors and other Persons shall deliver all Commercial Waste, Industrial Waste, Construction and Demolition Debris, and Residential Waste generated within the County, other than Designated Recyclables or other Recyclables separated at the point of generation for separate collection, to a County Facility, or to the Authority landfill for disposal, if appropriate.
- b. All solid waste delivered in a plastic bag to a County Facility or to the Authority landfill for disposal shall be delivered in a clear or translucent bag such that the contents of the bag are easily identifiable for inspection of prohibited materials, including recyclable materials.
- c. No Waste Collector shall dispose of Solid Waste and/or recyclable at any County Facility without a Commercial Waste Permit. No Waste Collector shall dispose of Solid Waste at any other facility, excluding the Authority Landfill, without the prior authorization of and/or notification to the Department.
- d. Waste generators may transport, deliver and dispose of their own solid waste and/or recyclables at the County Facilities without the necessity of obtaining a permit, provided that the applicable tipping fees are paid.
- e. Anyone entering a County Facility to dispose of Solid Waste must adhere to the fee schedule, rules and regulations as posted and must follow the instructions of the attendant on duty.
- f. Nothing within this Local Law shall be construed at any time to restrict the ability of the Department to refuse to accept Hazardous Waste or other Prohibited Materials at any County Facility, or subject the disposer to possible reload and a fine for failure to sort waste.
- g. The Department may, from time to time, provide alternative disposal means at the Authority Landfill or other County Facilities for selected Prohibited Materials.
- h. No solid waste generated outside Lewis County, in whole or in part, will be accepted at any facility located within Lewis County except upon the approval of the General Services Committee of the Board of Legislators or such other committee duly designated by the Board of Legislators to oversee solid waste management within Lewis County.

- i. No Waste Collector or other Person shall dispose of Solid Waste at a County Facility unless such Person or entity shall pay the applicable tipping fees.
- j. All fees and fines set by the Solid Waste Department, whether or not identified in this Local Law may be amended from time to time by Resolution of the Lewis County Board of Legislators.

3. Disposal of Recyclables

- a. Nothing in this Local Law shall be construed to prohibit any Person generating Recyclables within the County from separating such recyclables from other wastes and making arrangements for the separate collection or delivery and sale of such materials under such terms as such Person may choose.
- b. No Person shall commingle Designated Recyclables with other Solid Waste and set such commingled Designated Recyclables and Solid Waste at curbside for collection by a Waste Collector.
- c. Owners of facilities open to the public (such as campgrounds, parks) and all organizers of public events are required to provide for the separate recovery, collection, and disposal of Recyclable Materials at the sites and/or events under their sponsorship.
- d. All landlords shall:
 - 1. Deliver information about tenants' source separation obligations to all tenants; and
 - 2. Incorporate in tenants' lease arrangements a condition that tenants must source separate Recyclable Materials in accordance with the provisions contained in this Law.
 - 3. For rental properties at which landlords maintain the responsibility for waste disposal, all landlords shall also provide, and pay for the costs of, adequate access to on-site recycling facilities and systems.
- e. No Waste Collector shall collect Designated Recyclables commingled with other Solid Wastes from any customer in the County.
- f. All Waste Collectors shall provide customers who place separated Designated Recyclables at curbside with collection of those Designated Recyclables, and shall not commingle such Designated Recyclables with other solid wastes.
- g. Designated Recyclables collected at curbside by a Waste Collector may be delivered to a County Facility or to another facility capable of sorting and marketing said material, provided that such facility is permitted or registered with the State, or approved by the Department.

SECTION 6. ENFORCEMENT

1. Administrative Sanctions and Fines on Waste Collectors and Persons

- a. Penalties and License Suspension/Revocation. The Department shall have the right to impose a civil penalty and/or suspend, condition or revoke any Commercial Waste Permit if the holder of such permit violates any of the provisions of this Local Law or any rules, regulations or requirements of the Department that may be adopted and modified from time to time in accordance with this Local Law. The Board of Legislators is hereby authorized to amend the fines/civil penalties imposed herein from time to time by resolution of the Board.
- b. Civil penalties shall be assessed to any Waste Collector and Commercial Waste Permit Holder in an amount not to exceed \$500.00 for a first offense; up to \$1,500.00 for a second offense against the same provision of this law within twelve (12) months of the first offense; and up to \$2,500.00 and/or suspension or revocation of any permit issued pursuant to the Local Law for a third offense against the same provision of laws within eighteen (18) months of the first offense.
- c. A reload fee in an amount of \$100.00 shall be assessed upon a person who fails to sort waste materials at the facility and causes the Department staff to reload dumped material back onto the person's vehicle to be resorted before accepted.
- d. Any person who shall set out Designated Recyclables commingled with other solid waste for collection shall be liable for a civil penalty of up to \$100.00 for the first violation, up to \$200.00 for a second violation committed within twelve (12) months of a prior violation, and up to \$300.00 for a third or subsequent violation committed within twelve (12) months of a prior violation. The Department has the discretion to turn a persistent violator away from use the facilities.
- e. Civil penalties, or suspension or revocation of a Commercial Waste Permit may be imposed after service of a written notice of violation upon the permit holder and, if demanded, a hearing as provided for in this Local Law.

2. Administrative Sanctions and Fines on Enforcement Procedure for Violations

- a. Upon any violation of the provisions of this Local Law or any applicable rules, regulations or requirements of the Department, the Department shall serve notice in person or by ordinary mail with certificate/confirmation of mailing sent to the residence of record for the offender, or in the case of a holder of any permit issued pursuant to this Local Law, to the address set forth in the permit application on file with the Department. Such notice shall state the Department's intent to revoke or suspend any permit, and/or impose a civil fine/penalty upon the person charged. Any Person or Commercial Waste Permit Holder shall have thirty (30) days from the date of service of notice to pay the fine.

- b. Any Person or Permit Holder so notified may demand a hearing as allowed by this Section, by serving upon the Department a written request for a hearing; such request must be received by the Department within ten (10) days of the date of service of notice. Service by ordinary mail shall be presumed delivered ten (10) days from date mailed. Upon receipt of such demand, a hearing shall be scheduled with notice of the date and time of such hearing forwarded to the person/permit holder. The hearing shall be held at the Lewis County Courthouse, Second Floor Chambers unless otherwise directed.
- c. If the person or Commercial Waste Permit holder served with Notice pursuant to subsections (a) above fails to demand a hearing within the ten (10) day notice period provided for in Section 6 2b. above, the revocation, suspension and/or fine provided for in the notice, shall be effective.
- d. Hearings shall be conducted by the Director of the Solid Waste Department, and the three (3) Board of Legislators who sit on the General Services Committee as set forth under Section 3-26. In any hearing conducted pursuant to this Section, the following shall apply:
 - 1) A stenographic record shall be kept. The cost of same is to be equally borne by the County and Person requesting the hearing.
 - 2) The permit holder may be represented by counsel.
 - 3) The Director of Solid Waste may be represented by the County Attorney's office.
 - 4) Witnesses shall be sworn and subject to cross-examination.
 - 5) Evidence submitted shall be relevant and may include evidence as to the past performance of the permit holder. Hearsay evidence shall be admissible, but shall be accorded such weight as the Board of Hearing deems appropriate, consistent with its reliability.
 - 6) Findings of fact shall be made by the Board of Hearing, in writing, upon a preponderance of the evidence.
 - 7) Upon a finding and determination that a violation has been proven, the Board of hearing shall impose such civil fine/penalty, or order such suspension or revocation of the Commercial Waste Permit, as it deems appropriate. The determination of the Board of Hearing shall be final, and may be subject to judicial review.
- e. Any Person who is ordered to pay a civil fine/penalty for a violation of the provisions of this Local Law shall pay each fine/penalty in full before any permit issued pursuant to this Local Law can be renewed or reinstated, unless otherwise ordered by the Board of Hearing.
- f. Civil Enforcement. The County may enforce the orders and decisions of the Board of Hearing in a civil court of competent jurisdiction of the State of New York, including, but not limited to actions for declaratory and injunctive relief.

3. Presumptions

- a. The placement of any Container which is marked or identified with the name of any Waste Collector, at any location within the County, shall be presumptive evidence that said Waste Collector is providing solid waste collection services at said location within the County as of the date of said placement.
- b. The failure to deliver any Solid Waste to a facility designated by the Department within three (3) days of the collection of Solid Waste from any location within the County shall be presumptive evidence of a violation of this Local Law.

4. Enforcement Guidelines

The Department shall notify in writing each Waste Collector presently collecting, transporting and/or delivering Solid Waste generated or collected in the County of the adoption of the within Local Law and the effective date thereof. Such notice shall be delivered personally, by first class mail or by electronic mail to the last known address or business address on record. Any such Waste Collector or Contractor so notified shall have sixty (60) days from the date of such notice to comply with any new rules, regulations and requirements set forth herein. Thereafter, the Department shall implement the enforcement provisions of this Local Law as set forth herein.

SECTION 7. TIPPING FEES

Pursuant to adopted Local Law No. 5-1992, the Board of Legislators is authorized to establish tipping fees for the receipt of solid waste and recyclables at any County owned or operated facility, and for any waste generated in Lewis County that is hauled directly to the Development Authority of the North Country Regional Landfill (DANC), or any other lawful and authorized landfill. Tipping fees may be set and revised from time to time by resolution of the Board of Legislators.

SECTION 8. SEVERABILITY

If any part of this local law shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this local law.

SECTION 9. REPEALER

This local law shall be deemed to amend and replace Local Law No. 3-2015 and Local Law No. 2-2005 in their entirety.

SECTION 10. EFFECTIVE DATE

PROCEEDINGS OF THE BOARD OF LEGISLATORS

This Local Law shall be effective thirty (30) days upon all legal requirements being met.

**RESOLUTION NO. 127 - 2025
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 5-2025), COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on June 3, 2025, a proposed Local Law entitled “A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 3-2015: A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES”.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on July 1, 2025, at 5:00 p.m. before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York.

Section 2. At least five (5) days’ notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

**RESOLUTION NO. 128 - 2025
RESOLUTION TO CLOSE ACCOUNTS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, since the Capital Data Processing Project is completed and will have no further activity, the Treasurer seeks to close these identified accounts;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The listed Capital Account HAE (Capital Data Processing) below is authorized to be closed by balancing the budgeted revenue and expenditure amounts as follows:

HAE – Capital Data Processing

JUNE 3, 2025

Increase Revenue:

H0990100 324010 COUNTY SHARE \$7,410.47

Increase Expense:

H0990100 499900 CONTRACT \$7,410.47

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

**RESOLUTION NO. 129 - 2025
RESOLUTION TO CLOSE ACCOUNTS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, since the Capital Solid Waste Transfer Station Project is completed and will have no further activity, the Treasurer seeks to close these identified accounts;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The listed Capital Account HAS (Capital Solid Waste Transfer Station) below is authorized to be closed by balancing the budgeted revenue and expense amounts as follows:

HAS – Capital Solid Waste Transfer Station

Increase Revenue:

H0816000 350310 COUNTY SHARE \$317,198.00

Increase Expense:

H0816000 499900 CONTRACT \$317,198.00

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

**RESOLUTION NO. 130 - 2025
APPOINTING MEMBER TO
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, there has been a vacancy on the Lewis County Youth Bureau Advisory Board since the beginning of May; and

WHEREAS, a viable candidate has been introduced to the Human Services Committee and they recommend the candidate for appointment to fulfill the short unexpired term and a new term;

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Kaylee Tabolt of Croghan, NY, as a member on the Lewis County Youth Bureau Advisory Board to fulfill the unexpired term.

Section 2. That the term of said appointment shall be effective June 4, 2025 through June 30, 2025 and then a new term of July 1, 2025 through June 30, 2027.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 3rd day of June, 2025.

OTHER BUSINESS:

There being no other business to come before the Board, Legislator Nellenback moved to adjourn the meeting at 5:23 p.m., seconded by Legislator Frost, and carried.

JULY 1, 2025

REGULAR MEETING
July 1, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present and there were 17 other people present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

PUBLIC HEARINGS:

Chairman Dolhof opened the public hearings at 5:01 p.m. on the following topics:

- A Local Law Amending and Replacing Local Law No. 3-2015: A Local Law of the County of Lewis to Provide a Uniform System for Managing the Collection, Transportation and Disposal of Solid Waste and Recyclables. There were no comments at this time.
- Demolition and removal of the structure located at 1057 Ammon Road in West Leyden, NY.
- Addition of 0.2 miles of trail and parking area to the Lewis County OHV Trail System located in the Town of Martinsburg. There were no comments at this time.

County Attorney Joan McNichol made the following comments on the Demolition and removal of the structure located at 1057 Ammon Road in West Leyden, NY: All of the legislators have the packets of exhibits that the County Attorney's Office provided them, which contains the Notice of Condemnation; Code Enforcement Officer's Report and Recommendation; a description of the condition of the property; a copy of the resolution to set this public hearing; Notice of the hearing which was served upon the owner's relatives, as the owner is deceased. She shared pictures of the property for the board. The recommendation to the Board of Legislators is to have the building demolished and properly removed.

A conversation, with the owner's son Stephen Zelasco, was had and it was decided the living family members would like to transfer ownership of the property to the county in lieu of the cost of demolition. There is a resolution on the agenda to move forward with the recommendation of ordering the demolition of the property within 30 days as well as a late resolution to transfer the property to the county which will expedite the demolition and the process for the county to recover the costs. The board should adopt both resolutions just in case the deed transfer doesn't go through.

PRIVILEGE OF THE FLOOR:

Jerry Cayer, Lewis County Health System CEO introduced Colonel Christina Buckner, commander of the US Army Medical Department activity at Fort Drum, NY. Colonel Buckner thanked the board for allowing her the opportunity to address them. On behalf of the Medical

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Department and Fort Drum Community she thanked them. She explained that Fort Drum doesn't have a hospital on post because of the intricate relationships with our community partners. Fort Drum leverages their relationship with Lewis County General Hospital as a partner that provides quite a bit of care to the patient population and most recently OB services. The military is going through some changes where they are looking at their ability to provide sustainable safe services to community members on post.

Since having to shut down their maternity care in August of 2023, they have utilized and relied upon the maternity services at Lewis County General Hospital. It has been a positive relationship and experience. Colonel Buckner shared a story about receiving a call from a friend in Texas that a cadet at West Point needed to see a sleep therapist as soon as possible so they could commission on time. The closest place to West Point couldn't see the cadet for 8 weeks. Lewis County General Hospital was able to see the cadet within 2 weeks, which meant that they commissioned it on time. It speaks volumes on the partnership between Fort Drum and the hospital. Thank you for the enduring partnership.

Chairman Dolhof declared the June 3, 2025, meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended waving the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Vincent Nortz
Barry Lyndaker

Dated: July 1, 2025

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Moser, and carried.

CLERK OF THE BOARD REPORT:

Orleans County sent three adopted resolutions titled "Urging the State of New York to Promptly Transfer State-Ready Inmates from County Jails to State Correctional Facilities and Fully Reimburse Counties for Related Costs"; "Calling on Governor Kathy Hochul to Veto S.8012/A.8332 Relating to the Assessment of Solar and Wind Energy Systems"; and "Opposition of US Department of Labor Closing Job Corps Centers."

Just another reminder to the Board to mark your calendars for September 8th through the 10th for the NYSAC Centennial Fall Seminar in Niagara Falls. If you are interested in attending, please reach out and let me know so I can make reservations for you.

REPORTS OF STANDING COMMITTEES:

JULY 1, 2025

Legislator Osborne, Chair of the Finance & Rules Committee, gave a reminder to the board that there is a scheduled walk-through tour of the Lyons Falls Elementary School building on Thursday, July 10th at 1:00 p.m., led by DANC. This will allow you to see the interior and exterior of the building and the work that has been completed.

Legislator Osborne moved to change the date of the July Legislative Committee meetings to Monday, July 14th instead of Tuesday, July 15th due to that day being the Lewis County Fair Opening and the Fair Parade, seconded by Legislator Nortz, and carried.

Legislator Moroughan, Chair of the General Services Committee, reported that details for development of the Lewis County Winter Recreation Master Plan can be found on the county website, under Recreation, Forestry and Parks Department in the tab for Winter Recreation Master Plan. There is a community outreach survey regarding this that will close on July 21st, hopefully everyone will participate.

Improvements are underway for the Lee Gulf Trail and Pioneer Café Trail. Updates with pictures will be posted on their social media page as they become available. The Board of Elections held primary elections on June 24th and had a total turnout of 101 voters.

Legislator Moser, Chair of the Human Services Committee, reported that Office For the Aging Farmer's Market Coupon distribution events start this month. The dates and locations are posted on the county website and social media pages. They will also be hosting Health Aging Day at the Fair on Thursday, July 17th from 9:00 a.m. to 3:30 p.m. with the championship round of the puzzle contest following the day's events.

Legislator Nortz, representative on the Lewis County Health System Board of Managers reported that there was a loss of \$332,075 versus a budgeted gain of \$33,836 for the month of May. The YTD loss is \$1,992,023 versus a budgeted loss of \$903,380. Acute admissions were 75, or 12 below budget; Observations were 93, or 28 above budget; ER visits were 70 below budget; Outpatient visits were 252 above budget; and Nursing Home occupancy was at 64.5%, which was below budget. Proposed threats to Medicaid cuts by the Federal Government were also discussed. Orthopedic expansion is underway at this time.

Mr. Cayer, LCHS CEO, reported that there are metrics for both long-term care and acute care where there are judgements being made if organizations are at high risk for closure if the big, beautiful bill is implemented. The metrics for the hospital includes the following, however facility specific data is not provided: In the top 10% of Medicaid payer mix nationally, meaning there is a larger portion of Medicaid patients to non-Medicaid patients. Thirty percent of the people who are served are Medicaid recipients, the next thirty percent are Medicare recipients, the next thirty percent are commercial insurance, and the last ten percent are charity care, debt & self-pay. Medicaid currently pays between 65% and 70% of the actual cost of care and Medicare pays 101% of the cost of care.

Even though that is not a good recipe for success, this article fails to mention that we have really grown to maximize exception funding. Funding that is not connected to delivering a service and the whole premise of the article is that we are not generating enough revenue from

PROCEEDINGS OF THE BOARD OF LEGISLATORS

operations to cover the expenses. That is a fact, but in rural America that is not uncommon. They utilize multiple courses of funding through VAP grants, Medicaid Supplemental payments, or other sources of revenue. Just last week there were 10 Lewis County residents that graduated from BOCES as LPN's and their tuition was covered by the Caring Gene Grant and there are two more years of that grant. Another metrics is three straight years of negative operating margin. This is more of a reality of delivering services to a rural community and meeting the needs of our community members.

The Nursing Home is a little bit different in that the metric is the proportion of residents with Medicaid as the primary payer, with the baseline being 85%. The rate is more than 85% in Lewis County, which speaks to the level of poverty in the county. The occupancy rate is the other metric, with the baseline at less than 80%, which was as low as 65% in Lewis County but is now around 75%. For over 90 years the county has adjusted to whatever comes its way and no doubt that will be exactly what happens in the coming years.

Chairman Dolhof closed the public hearings at 5:29 p.m. with no further comments.

COUNTY MANAGER REPORT:

Tim Hunt reported that he has been busy with department head reviews, commenting that there are some great staff here. The budget process has begun and will be worked on throughout the next few months.

COUNTY TREASURER REPORT:

Eric Virkler reported that the budget has begun. His written report should help clarify the Fund Balance reporting as he explained a point in time versus a period in time for revenue and expenses. There has not been any change in what was budgeted for 2025, normally there is not further appropriation of fund balance during the year. Usually the first line of defense is utilizing the Legislative Special Contingency and Contingency first, then after those are allocated then it would be to go to Fund Balance. If anyone has any further questions they are welcome to meet with Eric.

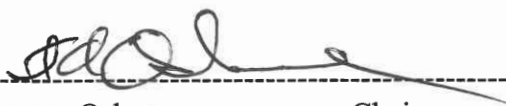
REPORT OF THE FINANCE AND RULES COMMITTEE:

JULY 1, 2025

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 2,744,745.80 and recommend that they be audited and allowed for the amounts claimed.



Thomas Osborne

Chair



Jeffrey Nellenback

Vice-Chair



Herb Frost III

Committee



Vincent Nortz

Committee



Barry Lyndaker

Committee

Dated: July 1, 2025

Approved on motion by Legislator Moroughan, seconded by Legislator Nortz, and carried.

**RESOLUTION NO. 131 - 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$2,744,745.80 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Moroughan, seconded by Legislator Nellenback. Legislator Moser abstained due to potential conflict.

The resolution was then adopted on the 1st day of July, 2025, pursuant to the following roll call vote:

AYES: Kalamas, Lyndaker, Moroughan, Nellenback, Frost, Nortz, Leviker, Osborne, and Dolhof.

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 132 - 2025
RESOLUTION AUTHORIZING RENEWAL AGREEMENT WITH
THE UNIFIED COURT SYSTEM
FOR COURT CLEANING AND MINOR REPAIRS SERVICES**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, counties and cities are required by law to furnish and maintain adequate court facilities for use by trial courts in the State of New York, with the State obligated to compensate the municipality for cleaning, maintenance and repairs of the facilities; and

WHEREAS, in 2023, the County entered into a five (5) year agreement (C300537) with the NYS Unified Court System (“UCS”) for the purpose of providing cleaning services for the interior of the Lewis County Court House (“Court Facilities”), as well as minor and emergency repairs, and preventive building and property maintenance services for the facility; and

WHEREAS, the five-year agreement commenced April 1, 2023 and continues through March 31, 2028, with annual agreements as to the maximum amount of reimbursement the UCS will pay to the County for such services; and

JULY 1, 2025

WHEREAS, the County has provided and submitted to the State the annual compensation reimbursement budget and scope of services to be rendered for the annual period from April 1, 2025 through March 31, 2026, and UCS agrees to reimburse the County for the cleaning and maintenance services for this period in the amount of \$162,952.00; and

WHEREAS, the Board of Legislators seeks to authorize and approve this annual renewal service at said compensation amount.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes and approves the 2025/2026 renewal amendment to the five-year Agreement between the County of Lewis, by and through the Buildings and Grounds Department, and the NYS Unified Court System, for the provision of cleaning and maintenance services for the interior of the Lewis County Court Facility, as well as preventive building and property maintenance services for the facility, for the period retroactive to April 1, 2025 through March 31, 2026, in consideration of the payment of \$162,952.00.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such renewal agreement, and all additional annual renewal amendments to the five-year Agreement, pending approval by the County Attorney.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 133 - 2025
RESOLUTION TO TRANSFER FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget transfers are hereby approved to provide additional funding for energy expenses related to the Glenfield School Building and Highway Garage Building. The Glenfield School expenses have been budgeted conservatively, while waiting for the final sale of the building, and are paid from the Stowe Street Building and Grounds account. The Highway Garage expenses are in the second year since the building construction and estimated costs were unknown at the time of preparing the 2025 budget.

Decrease Expenditure:

A0199000 499900 General Contingency

\$ 29,000.00

Increase Expenditures:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

A0162100 430300 Stowe Street Electric	\$ 6,000.00
A0162100 430400 Stowe Street Natural Gas	\$ 6,000.00
A0162300 430300 Highway Electric	\$ 2,000.00
A0162300 430400 Highway Propane	\$ 15,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Moroughan , seconded by Legislator Frost , and adopted on the 1st day of July 2025.

**RESOLUTION NO. 134 - 2025
RESOLUTION DIRECTING THE DEMOLITION AND REMOVAL
OF AN UNSAFE BUILDING PURSUANT TO LOCAL LAW NO. 2-2007,
(HAMLET OF WEST LEYDEN)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to Local Law No. 2–2007, entitled, “A LOCAL LAW PROVIDING FOR THE REPAIR OR REMOVAL OF UNSAFE BUILDINGS, UNSAFE EQUIPMENT AND COLLAPSED STRUCTURES,” (herein “Unsafe Building Law”), the Board of Legislators is empowered to take certain actions in connection with the investigation and enforcement of buildings and structures that are deemed to be unsafe; and

WHEREAS, pursuant to Section 5 of such Local Law, the Lewis County Code Enforcement Officer conducted an investigation of the premises known Tax Map No. 419.01-01-44.000, owned by Madeline Zielasko, deceased, and determined that the collapsed structure is unsafe and issued a report to the Board of Legislators on May 12, 2025; and

WHEREAS, the Code Enforcement Officer reported that the structure is a storage building located at 1057 Ammon Road, Hamlet of West Leyden, which has been abandoned, unsecured, and has collapsed. Overall, the building is damaged and dilapidated due to lack of maintenance and care and is definable as an unsafe structure, that is unfit for human occupancy and a danger to anyone who may attempt to enter. The Code Enforcement Officer has condemned the structure and appropriately posted same; and

WHEREAS, the Code Enforcement Officer concludes in his report that this building is unsafe and pose an unsafe condition to the general public. It is the Code Enforcement Officer’s recommendation that the structures should be completely demolished and removed; and

WHEREAS, by Resolution No. 106-2025, the Board of Legislators ordered and decreed that the surviving son of the deceased owner of said building appear before this Board of Legislators on July 1, 2025 at 5:00 p.m. and Show Cause before this Board why it should not Order said Owner to immediately demolish and remove the building located on the parcel identified as Tax Map No. 419.01-01-44.000, 1057 Ammon Road, in the Hamlet of West Leyden, County of Lewis; and that in the event that the surviving son fails to comply with such

Order or fails or refuses to demolish or remove said building, and related debris, that the Board of Legislators provide for its demolition and removal and assess all expenses thereof against the land on which it is located and to commence a special proceeding if required to collect the costs of demolition, including legal expenses; and

WHEREAS, the Owner's surviving son was given due notice of the hearing before this Board by personal service on June 16, 2025, and by regular mail service. A Notice of the Hearing was securely affixed upon the unsafe building on June 13, 2025;

WHEREAS, the Owner's surviving son did not appear for the hearing before the Lewis County Board of Legislators on July 1, 2025;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby finds and determines as follows:

- (a) That Madeline Zielasko, deceased is the Owner of the premises known as Tax Map No. 419.01-01-44.000, located at and designated as 1057 Ammon Road, in the Hamlet of West Leyden, County of Lewis;
- (b) That the Lewis County Code Enforcement Officer duly inspected said premises, condemned the structure and declared that the building located on said premises was unsafe and not repairable and should be properly demolished and removed;
- (c) That the structure is collapsed, abandoned, unsecured, and is unfit for human occupancy and a danger to anyone who may attempt to enter;
- (d) That the Board of Legislators received the report of the Code Enforcement Officer dated May 12, 2025, and agrees with his findings;
- (e) That pursuant to Local Law No. 2 – 2007, on July 1, 2025, at its regular meeting the Board of Legislators determined that the building is unsafe, constitutes a public nuisance, and a danger to the safety, health, and welfare of the community; and that the building and garage must be demolished and removed from the premises;
- (f) That Steven Zielasko, surviving son of Madeline Zielasko, deceased has received due notice of these proceedings;
- (g) That the building located on the premises known as Tax Map No. 419.01-01-44.000, located at 1057 Ammon Road, Hamlet of West Turin, County of Lewis is unsafe, constitutes a public nuisance and a danger to the safety, health and welfare of the community and must be immediately demolished and removed;

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. By reason of such findings, it is hereby

ORDERED AND DECREED that Steven Zielasko, surviving son of Owner Madeline Zielasko, deceased of premises known as Tax Map No. 419.01-01-44.000 and located at and designated as 6357 East Main Street, in the Hamlet of West Leyden, County of Lewis, shall immediately demolish and remove the building located thereon; and it is further

ORDERED AND DECREED that Steven Zielasko, shall immediately commence proper removal of the building and garage within thirty (30) days of service of notice of this order; and shall complete same within sixty (60) days; and it is further

ORDERED AND DECREED, that in the event that Steven Zielasko fails or refuses to commence the demolition process in accordance with this Resolution, the Code Enforcement Officer shall cause such building to be demolished and removed either by County employees or by contract, provided that any contract for demolition and removal of a building in excess of \$20,000.00 shall be awarded through competitive bidding; and it is further

ORDERED AND DECREED, that in the event that the County provides for the demolition and removal of such building and garage, all of the costs and expenses of same shall be assessed against the land upon which it is located; and it is further

ORDERED AND DECREED that a certified copy of this resolution and orders shall be served upon Steven Zielasko, surviving son of Owner of such building by personal service and by certified mail to him at his last known address as shown by the records of the receiver of taxes.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Nellenback , seconded by Legislator Osborne , and adopted on the 1st day of July 2025.

**RESOLUTION NO. 135 - 2025
RE-APPOINTING MEMBER TO
DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby re-appoints Eric Virkler of Lowville, New York, to the Development Authority of the North Country.

JULY 1, 2025

Section 2. That the term of said appointment shall be for a period of four (4) years effective from August 5, 2025 to August 5, 2029.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Kalamas.

Legislator Lyndaker questioned if there are term limits on appointments and if they are advertised. It was stated that some boards do have term limits, and the positions are advertised.

The resolution was then adopted on the 1st day of July 2025.

RESOLUTION NO. 136 - 2025
RESOLUTION TO APPROPRIATE FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation be approved in the County Road accounts for additional revenue expected from the NYS CHiPs program:

Increase Revenue:

D0501000 335011 CHIPS revenue	\$ 295,000.00

Increase Expense:

D0512000 495120 Capital Improvement Materials	\$ 295,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 137 - 2025
RESOLUTION TO APPROPRIATE FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation is hereby approved in the County Road account lines to utilize County Road Fund Balance to cover additional engineering expenses related to FEMA storm DR4814 Hurricane Beryl. FEMA funding reimbursement will be received at a later date:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Decrease:

D0 005990 Fund Balance	\$ 200,000.00

Increase Expense:

D0533390 495333 FEMA Materials Expense	\$ 200,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 138 - 2025

**RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS DEC
WATER QUALITY IMPROVEMENT PROJECT (WQIP) FUNDS TO REPLACE
SEVERAL CULVERTS IN LEWIS COUNTY**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department, with assistance from the Lewis County Soil and Water District and the Lewis County Planning and Community Development Department, desires to apply for up to \$6,000,000 in financial assistance to replace five (5) culverts on the Number 3 Road (3), Cobb Road (1), and Woodbattle Road (1) through the 2025 Consolidated Funding Application (CFA) under the New York State (NYS) Department of Environmental Conservation (DEC) Water Quality Improvement Project (WQIP) funding program; and

WHEREAS, if awarded, the grant requires a commitment of a 25% match from the County, which would be paid for with CHIPS funding; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Highway Department, with assistance from the Lewis County Soil and Water District and the Lewis County Planning and Community Development Department, to submit the online Consolidated Funding Application through the NYS DEC Water Quality Improvement Project (WQIP) funding program, to replace five (5) culverts on the Number 3 Road (3), Cobb Road (1), and Woodbattle Road (1).

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application(s) and, if awarded, to accept the funding, sign contract documents, appropriate the project funding to the Lewis County Highway Department, and award project bids to the best value firm to assist with the project.

JULY 1, 2025

Section 3. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 139 - 2025
RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BETWEEN
THE FEDERAL HIGHWAY ADMINISTRATION, NYS HISTORIC PRESERVATION
OFFICE, NYS DEPARTMENT OF TRANSPORTATION AND TOWN OF WATSON,
THROUGH ITS SPONSOR, THE COUNTY OF LEWIS FOR THE BRIDGENY
CULVERT TOWN OF WATSON LOCAL PROJECT (PIN 775410/ BIN2220750)
KNOWN AS BAILEY ROAD OVER INDEPENDENCE RIVER

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County of Lewis, by Resolution and Intermunicipal Agreement with the Town of Watson, is acting as Sponsor of the BridgeNY Local Project known as Bailey Road over Independence River (PIN 775410) (BIN 2220750) (“the Project”); and

WHEREAS, the Federal Highway Administration (FHWA) in coordination with the New York State Department of Transportation (NYSDOT) and Lewis County proposed the federally funded Project to replace the superstructure of the existing bridge which includes the removal of the existing Pratt truss bridge, excavation and construction of new concrete substructures, construction of the new bridge, and reconstruction of the highway; and

WHEREAS, the FHWA in coordination with NYSDOT and the County, and in consultation with the State Historic Preservation Office (SHPO) determined on November 5, 2024 that the undertaking will have an adverse effect on the Bailey Road Bridge which is eligible for listing in the National Register of Historic Places; and

WHEREAS, the FHWA in coordination with the NYSDOT, SHPO, and Lewis County seek to enter into an agreement to implement various stipulations in order to take into account the effect of the undertaking on historic properties; and

WHEREAS, the Board of Legislators seek to authorize and sign the Memorandum of Understanding in order to implement these stipulations;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes a Memorandum of Understanding with the Federal Highway Administration, the New York State Department of Transportation, and the New York State Historic Preservation Office to implement various stipulations including but not limited to the County securing an architectural historian to document the field work record of this bridge prior to demolition of the BridgeNY

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Local Project known as Bailey Road over Independence River (PIN 775410) (BIN 2220750) to take into account the effect of this undertaking on this historic property.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any amendments thereto, upon review and approval by the County Attorney.

Section 3. That the within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

**RESOLUTION NO. 140 - 2025
RESOLUTION APPOINTING EX-OFFICIO MEMBER TO
LEWIS COUNTY GENERAL HOSPITAL
BOARD OF MANAGERS**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, on May 28, 2025, the Lewis County General Hospital Board of Managers approved by motion, the appointment of Colonel Christina M. Buchner, Commander of the U.S. Army Medical Department Activity of Fort Drum, N.Y., as an ex-officio, non-voting, advisory member to the Lewis County General Hospital Board of Managers, pending the Lewis County Board of Legislator's approval; and

WHEREAS, Col. Buchner recently visited with administration and staff at the LCHS along with members of the Board of Legislator. LCHS is interested in developing and maintaining a regular relationship with the Colonel and Fort Drum Regional Health Planning Organization in order to provide healthcare to military and military families; and

WHEREAS, General Municipal Law Section 127 requires that members of the Board of Managers for a municipal hospital be citizens of the sponsoring municipality. This requirement does not bar the establishment or appointment of an ex-officio, non-voting, advisory member; and in fact, advisory appointment action was taken in 2008 pursuant to Resolution No. 316-2008; and

WHEREAS, having met and conversed with Col. Buchner, the Chairman of the Board recommends that this appointment be approved for the benefit of the LCHS, the many military residents of our County, and to strengthen the continuing relationship between Lewis County and Fort Drum;

NOW, THEREFORE, BE IT RESOLVED, as follows:

JULY 1, 2025

Section 1. The Lewis County Board of Legislators hereby affirms the action of the LCGH Board of Managers and appoints Colonel Christina M. Buchner, Commander of the U.S. Army Medical Department Activity of Fort Drum, NY as an ex-officio, non-voting, advisory member to the Lewis County General Hospital Board of Managers, for an indefinite term.

Section 2. This resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Nellenback, and adopted unanimously on the 1st day of July 2025.

RESOLUTION NO. 141 - 2025
RESOLUTION ADOPTING THE COUNTY LEGISLATIVE POLICY
RESTRICTING ELECTRONIC DEVICE USE DURING EXECUTIVE
OR EXEMPT PRIVILEGED SESSIONS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee and Legislator Thomas Kalamas, District 2.

WHEREAS, the Lewis County Board of Legislators seeks to set a policy for its executive and/or attorney client privileged session in order to protect confidentiality, maintain focus, and protect sensitive discussion during executive or exempt sessions of the Lewis County Legislature; and

WHEREAS, the attached policy outlines the procedure for the restrictive use of cell phones and other electronic devices while in an executive or exempt privileged session;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and adopts the attached policy for the Lewis County Legislators, legislative staff, County officers and/or officials, and any other invited participants attending an executive and/or exempt session of the Lewis County Board of Legislators or its committees/subcommittees.

Section 2. The Clerk of the Board is directed to add the policy to the administrative and employee handbooks, upon such form as may be approved by the County Attorney.

Section 3. The within resolution is effective immediately.

Moved by Legislator Kalamas, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

Lewis County Legislative Policy
Prohibiting Cell Phone/ Electronic Recording Device Use
During Executive or Exempt Privileged Sessions

Authority: The Lewis County Board of Legislators (LC BOL), in accordance with New York State Open Meetings Law (Public Officers Law, Article 7, §§ 100–111), seeks to set a policy for its executive and/or attorney client privileged sessions in order to protect confidentiality and lawful, sensitive discussions.

Purpose: To ensure confidentiality, maintain focus, and protect sensitive discussions during executive or exempt sessions of the Lewis County Legislature, as permitted under the NYS Public Officers Law (NY POL §§ 105 & 108), this policy prohibits the use or activation of recording devices including but not limited to cell phones, tablets, smartwatches, smartboards, activation of AI recording, video recordings, and any other similar electronic devices or meeting note recordings during such sessions. This measure prevents unauthorized recording, communication, or distractions that could compromise the integrity of deliberations on matters such as personnel, litigation, or contract negotiations.

Scope: This policy applies to all Lewis County Legislators, Legislative Staff, County Officers and/or Officials, and any other invited participants (e.g., outside counsel, department heads) attending an executive and/or exempt session of the LC BOL or its committees/subcommittees, as defined under the OML/POL.

Definitions:

1. **Executive Session:** A closed meeting of the LC BOL or its committees, authorized under Public Officers Law § 105 to discuss specific matters as enumerated under POL § 105 1. a.-h. (e.g., personnel actions, pending litigation, or collective bargaining).
2. **Exempt Session:** A closed meeting of the LC BOL or its committees that is exempt from OML, under the POL Article 7, for the enumerated matters set forth under POL § 108.
3. **Cell Phone/Electronic Device:** Any portable device capable of communication, recording, or internet access, including but not limited to cell phones, tablets, smartwatches, smartboards, laptops, and any other audio/video recording devices, unless explicitly authorized for session purposes (e.g., a county-provided laptop for notetaking during public meeting).
4. **Electronic Meeting Note Recordings:** Any electronic mechanism or software, such as artificial intelligence (A.I.), used to record and/or transcribe a meeting.
5. **Legislative Chamber and/or other Meeting Rooms:** The meeting room or space designated by the Chair where the executive/exempt session shall be conducted, including but not limited to the Legislative Chamber, any adjacent conference room or other appropriate secure and confidential area designated by the Chair for such session, depending upon where the public meeting is held.

Rationale:

- **Confidentiality:** Executive/exempt sessions discuss sensitive matters (e.g., personnel, litigation) where unauthorized recordings, discussions with others or leaks via social media violate privacy and confidentiality rights; and could expose the county and personnel to liability, undermine negotiations, or violate attorney- client privilege.

- **Focus and Integrity:** Prohibiting the use of these devices during executive/exempt sessions minimizes distractions, ensures legislators focus on critical deliberations and feel free to express their ideas, concerns and legal questions in a secure and confidential environment in order to be fully informed before taking legislative action on an issue which is authorized under the OML.
- **Compliance with OML/POL:** The OML/POL permits executive/exempt sessions for specific purposes but emphasizes transparency and accountability. This policy reinforces confidentiality without restricting public access to open meetings.
- **Precedent:** Similar device restrictions exist in secure settings by other public and private entities.
- **Accidental Disclosures:** Things can happen by mistake, such as “butt” dials, automatic settings for AI recordings, and changing technology, etc. This policy will reduce the potential of such accidental disclosures.

General Policy:

1. Prohibition of Cell Phone and Electronic Device use during executive/exempt session.

- All electronic devices must be powered off or set to silent mode, with any recording capability turned off at the start of the executive session. Attendees shall turn off or set to silent any cellphones and other devices, and place the devices face up on the table.
- No person attending an executive/exempt session may use or activate a cell phone or electronic device within the legislative chamber during the session, including breaks, unless explicitly authorized by the chair or other presiding officer for official purposes (e.g., accessing legal documents).

2. Discretionary Right to Collection and Storage of Devices

- Any person abusing this policy may be directed by the Chair or other presiding officer to deliver the device(s) to the Clerk of the Board or other designated staff member to be temporarily turned off and held by the Clerk of the Board until the session is over.
- Refusal to surrender a device may result in denial of admission to the executive session.

3. Exceptions

- **Emergency Communications:** In rare cases (e.g., urgent family or public safety matters), the chair or other presiding officer may permit limited use of a cell phone outside the legislative chamber, provided the use does not involve session content.
- **Authorized Devices:** County-provided devices (e.g., laptops, tablets, smart boards) for accessing relevant materials for discussion during the executive/exempt session may be used if pre-approved by the chair or other presiding officer and verified by the user not be used to record or disseminate.
- **Medical Devices:** Electronic devices required for medical purposes (e.g., insulin monitors with communication features) are exempt but must be disclosed to the chair or other presiding officer in advance for verification.

4. Enforcement

- **Presiding Officer’s Authority:** The presiding officer (e.g., Legislative Chair or Committee Chair) is responsible for enforcing this policy and may pause the session to address violations.

5. Violations

- Unauthorized use of an electronic device during an executive/exempt session will result in immediate removal from the session and a written warning from the Chair or other presiding officer.
- Repeated violations by a legislator or other public officer or official may result in the Chair's decision to remove the repeat offender from committee assignments and/or to refer the repeat offender to the Ethics Board Committee for review and further potential sanctions.
- Staff or invited participants violating the policy may face disciplinary action or exclusion from future sessions, as determined by the Chair or other presiding officer and any legislative leadership team he deems appropriate, subject to any Collective Bargaining Agreement disciplinary requirements, if applicable.
- Unauthorized use of electronic devices to record or disclose executive/exempt session content may result in appropriate disciplinary and/or legal action depending upon the circumstances presented.

6. Reporting Violations

- Any attendee witnessing a violation shall immediately report it to the Chair or other presiding officer, County Attorney, or Clerk of the Board.

7. Procedure for Entering Executive/Exempt Session

- A motion to enter executive/exempt session, as required by Public Officers Law §§ 105 and/or 108, must specify the reason (e.g., "to discuss the employment history of a particular person") and be approved by a majority vote in public session.
- Before starting the executive/exempt session, the Chair or other presiding officer shall announce the electronic device policy and direct attendees to turn off or silence all electronic devices and remove any ability to record and/or video.
- If requested by the Chair, the Clerk of the Board shall ensure that the legislative chamber is cleared of unauthorized devices and that all devices have been properly shut off, silenced and not capable of recording before the executive/exempt session begins, including a visual inspection if necessary.

8. Public Notification

- This policy shall be posted on the Lewis County website, with notice in public meeting agendas to inform potential attendees of any executive/exempt session of the expected compliance.

9. Training and Implementation

- All legislators and relevant staff shall receive periodic training/review of this policy, the OML/POL, and executive session protocols, facilitated by the County Attorney, HR Director, and Clerk of the Board, as may be appropriate.

Effective Date: This policy shall become effective upon the date adopted by a majority of the LC Board of Legislators, and shall be reviewed periodically by the Clerk of the Board and County Attorney for potential amendments as may be recommended by the LC BOL or pursuant to changes under the OML/POL.

Adopted by the LC Board of Legislators:

JULY 1, 2025

Resolution No. 141-2025 – July 1, 2025

**RESOLUTION NO. 142 - 2025
RESOLUTION AUTHORIZING LICENSING AGREEMENT
BETWEEN SHI INTERNATIONAL CORP. AND
THE COUNTY OF LEWIS FOR CISCO MERAKI LICENSING**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Information Technology Director wishes to obtain license provisioning services from SHI International, an existing state-approved contractor under NYS OGS (Contract No. PM20800) to provide the necessary professional licenses to extend the County's network switch and wireless access point software; and

WHEREAS, after consideration of the County's licensing needs the Director recommends and requests that the Board of Legislators authorize a new five (5) year agreement with SHI International Corp. to provide the licenses required by the County for the Cisco Meraki licensing; and

WHEREAS, the cost of these services will not exceed \$26,500.20 set forth in SHI's proposal dated May 27, 2025, commencing August 1, 2025, through July 31, 2030.

WHEREAS, the Board of Legislators wishes to authorize such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes a licensing and service agreement with SHI International Corp. effective August 1, 2025, through July 31, 2030, for software licenses & products under Cisco Meraki at a cost not to exceed \$26,500.20, with the right to terminate the agreement at any time.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver the service Agreement, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

**RESOLUTION NO. 143 - 2025
RESOLUTION CALLING ON GOVERNOR KATHY HOCHUL TO VETO
S.8012/A.8332 RELATING TO THE ASSESSMENT OF**

SOLAR AND WIND ENERGY SYSTEMS

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, Senate Bill 8012 (Harckham)/Assembly Bill 8332 (Lasher) would amend the Real Property Tax Law to modify the method for assessing solar and wind energy systems by requiring the use of a discounted cash flow approach; and

WHEREAS, the legislation further requires host community benefit payments to be included as expenses, stipulates that federal tax credits be deemed intangible assets and not included in revenue streams, and imposes a standardized formula for determining the assessed value of solar and wind projects; and

WHEREAS, this methodology would result in a significant reduction in the assessed value of large-scale solar and wind installations, thereby diminishing the tax revenue that can be collected by counties and local municipalities; and

WHEREAS, solar and wind energy systems often encompass thousands of acres of land, which means municipalities lose a significant portion of tax revenue due to these projects; and

WHEREAS, the last formula adopted by the State for assessing solar and wind energy systems only taxed the systems at a quarter of their worth, which shifts the fiscal burden to residents and small businesses; and

WHEREAS, as a result, corporations are benefiting at a cost to taxpayers in New York State; and

WHEREAS, the cumulative effect of this policy would be to erode the long-term fiscal stability of local governments and unfairly prioritize corporate tax relief over equitable taxation and funding for local services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators strongly urges Governor Kathy Hochul to veto S.8012/A.8332 in order to preserve the ability of local governments to generate fair and adequate tax revenues from commercial energy developments, based upon an assessed valuation methodology of large-scale solar and wind installations that is fair and equitable, without shifting the burden of these large-scale commercial projects to residents and small businesses.

Section 2. The Lewis County Board of Legislators urges the local municipalities to voice their opposition to this unfair legislation.

JULY 1, 2025

Section 3. The Clerk of the Board is directed to forward copies of this Resolution to Governor Kathy Hochul, Assemblyman Kenneth Blankenbush, Senator Mark Walczyk, the New York State Association of Counties, and any others the Board deems appropriate.

Section 4. This resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Leviker, and adopted on the 1st day of July 2025.

RESOLUTION NO. 144 - 2025
RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025-2026 SMART GROWTH COMMUNITY PLANNING GRANT PROGRAM FUNDS TO ADVANCE THE PREPARATION AND ADOPTION OF UPDATED ZONING REGULATIONS ON BEHALF OF THE TOWN AND VILLAGE OF LOWVILLE

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department (LCPCD), on behalf of the Town and Village of Lowville, desires to apply for up to \$300,000 in financial assistance to update the Town and Village's current zoning laws through the 2025 Consolidated Funding Application (CFA) under the New York State Office of Planning, Development & Community Infrastructure; and

WHEREAS, if awarded, the grant requires a commitment of a 10% match from the County, Village, and Town, not to exceed \$30,000, in which no more than \$10,000 will be provided by the Planning and Community Development Department through its Community Development line item; and

WHEREAS, the application allows for up to 15% of the award amount to be attributed towards grant administration; and

WHEREAS, the County of Lewis, being the lead applicant, will include eligible grant administration costs in the application as reimbursable expenses to the Planning and Community Development Department; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department, to develop and submit the online Consolidated Funding Application through the Smart Growth Community Planning and Zoning Grant Funds Program, on behalf of the Town and Village of Lowville.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the funding to the Lewis County Planning and Community Development Department, and award a bid to the best value consultant to assist with project.

Section 3. If awarded, the Lewis County Planning and Community Development Department will post an RFP for a consultant to complete the zoning update and work with the Town and Village of Lowville to complete zoning updates, to each contribute to a portion, no more than \$10,000, of the required 10% local match. LCPCD shall submit grant administrative reimbursement requests to the NYS Office of Planning, Development & Community Infrastructure throughout the process.

Section 4. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 145 - 2025

RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS DEC CLIMATE SMART COMMUNITIES PROGRAM FUNDS TO INVESTIGATE AND DEFINE MITIGATION MEASURES FOR CERTAIN DAMS IN LEWIS COUNTY

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department, desires to apply for up to \$150,000 in financial assistance to investigate and mitigate measures for certain dams in Lewis County through the 2025 Consolidated Funding Application (CFA) under the New York State (NYS) Department of Environmental Conservation (DEC) Climate Smart Communities Program; and

WHEREAS, if awarded, the grant requires a commitment of a 50% match from the County, which would be paid for with a combination of Community Development Funds and other available grant funds; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department, to prepare and submit the online Consolidated Funding Application through the NYS DEC Climate Smart Communities Program, to investigate and define mitigation measures for certain dams in Lewis County.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract

JULY 1, 2025

documents, appropriate the project funding to the Lewis County Planning and Community Development Department, and award a bid to the best value firm to assist with the project.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 146 - 2025
RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS DEC
CLIMATE SMART COMMUNITIES PROGRAM FUNDS TO COMPLETE SCOPING
AND ENGINEERING OF COUNTY ROUTE 22

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department, in coordination with the Highway Department, desires to apply for up to \$500,000 in financial assistance to complete a scoping and engineering study of County Route 22 (East Martinsburg Road) through the 2025 Consolidated Funding Application (CFA) under the New York State Department of Environmental Conservation (NYSDEC) Climate Smart Communities Program; and

WHEREAS, if awarded, the grant requires a commitment of a 50% match from the County, which would be paid for with CHIPS and other available grant funds; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department, in collaboration with the Highway Department, to submit the online Consolidated Funding Application through the NYS DEC Climate Smart Communities Program, to complete a scoping and engineering study of County Route 22 (East Martinsburg Road).

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the project funding to the Lewis County Highway Department, and award a bid to the best value firm to assist with the project.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 147 - 2025
RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS EMPIRE
STATE DEVELOPMENT STRATEGIC PLANNING & FEASIBILITY STUDIES
GRANT PROGRAM FUNDS TO ADVANCE THE PREPARATION OF A FEASIBILITY
STUDY FOCUSED ON HOSTING A CHILDCARE CENTER AT BEAVER RIVER
CENTRAL SCHOOL DISTRICT

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department, in coordination with Beaver River Central School District, desires to apply for up to \$100,000 in financial assistance to complete an on-site childcare center feasibility study through the 2025 Consolidated Funding Application (CFA) under the New York State Empire State Development (ESD) Strategic Planning & Feasibility Studies Program; and

WHEREAS, if awarded, the grant requires a commitment of a 50% match from the County, in which at least 10% will be a 'cash match' provided by the Planning and Community Development Department through its Community Development line item; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department to develop and submit the online Consolidated Funding Application through the NYS ESD Strategic Planning & Feasibility Studies Program, in coordination with Beaver River Central School District, to complete an on-site childcare center feasibility study.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the funding to the Lewis County Planning and Community Development Department, and award a bid to the best value firm to assist with the project.

Section 3. If awarded, the Lewis County Planning and Community Development Department will post an RFP for a firm to complete the feasibility study, contribute to a portion, no more than 50% of the required local match, and submit grant reimbursement requests to NYS ESD.

Section 4. This resolution shall take effect immediately.

Move by Legislator Kalamas, seconded by Legislator Leviker.

Legislator Lyndaker stated that he had talked to several of the Beaver River Central School Board members and they just want to make sure that they have some voice in the steps

JULY 1, 2025

moving forward and are involved in the decision-making process. Casandra Buell, Director of Planning and Community Development stated that they would and that she had been working with Superintendent Todd Green.

The resolution was then adopted on the 1st day of July 2025.

RESOLUTION NO. 148 - 2025
RESOLUTION AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE
VILLAGE OF LYONS FALLS TO PROVIDE GRANT ADMINISTRATION SERVICES
FOR THE NY FORWARD MARKETING, BRANDING, AND STREETScape
ENHANCEMENT PROJECT FOR THE VILLAGE

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Planning & Community Development Department, seeks to enter into an Intermunicipal Agreement with the Village of Lyons Falls to become the Grant Administrator of the Lyons Falls NY Forward Marketing, Branding and Streetscape Enhancement Project; and

WHEREAS, the grant award is administered by the Department of State and will provide funding to design and implement improvements on the Center Street and McAlpine Street intersection including but not limited to updating sidewalks, improving signage, and developing downtown branding materials to incorporate into signage and marketing efforts to establish an attractive pedestrian friendly downtown environment; and

WHEREAS, the grant allows for the recipient, the Village of Lyons Falls, to pay 5-10% of the project costs towards grant administration and project implementation. The project costs are estimated to be \$1,900,000.00 with the estimated grant duration to be July 1, 2025- June 30, 2030; and

WHEREAS, the Board of Legislators seeks to enter into an Intermunicipal Agreement with the Village of Lyons Falls to provide grant administrative services for this project through the Planning & Community Development Department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Intermunicipal Agreement with the Village of Lyons Falls to become the Grant Administrator of the Lyons Falls NY Forward Marketing, Branding, and Streetscape Enhancement Project for the grant award of \$1,900,000.00; to provide funding to establish an attractive pedestrian friendly downtown environment by updating sidewalks, improving signage, and developing branding materials to incorporate into signage and marketing efforts in the Village with an understanding that an administration fee of approximately 5-10% of the total project cost will be provided to the Planning & Community Development Department.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, pending approval by the County Attorney.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 149 - 2025
RESOLUTION REGARDING SEQRA REVIEW OF THE ADDITION
OF 0.2 MILES OF NEW TRAIL AND PARKING AREA INTO THE LEWIS COUNTY
TRAIL SYSTEM AND DECLARING NO SIGNIFICANT IMPACT
(Town of Martinsburg Property)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular,

the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 0.2 miles to be added to the Lewis County Trail System. The proposed trail and parking area is located in the Town of Martinsburg, Tax Map Parcel: 259.02-01-12.120 owned by the Town of Martinsburg; and

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail on this property. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from the Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail and parking area, on the identified parcel located in the Town of Martinsburg to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the property, the Board of Legislators hereby finds and determines that:

- a. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- b. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- c. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- d. The investigation and analysis of the described trail on Parcel No. 259.02-01-12.120 does not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 0.2 miles of trail and parking area identified as Parcel No. 259.02-01-12.120 in the Town of Martinsburg, to the Lewis County Trail System, will not result in a significant environmental impact.

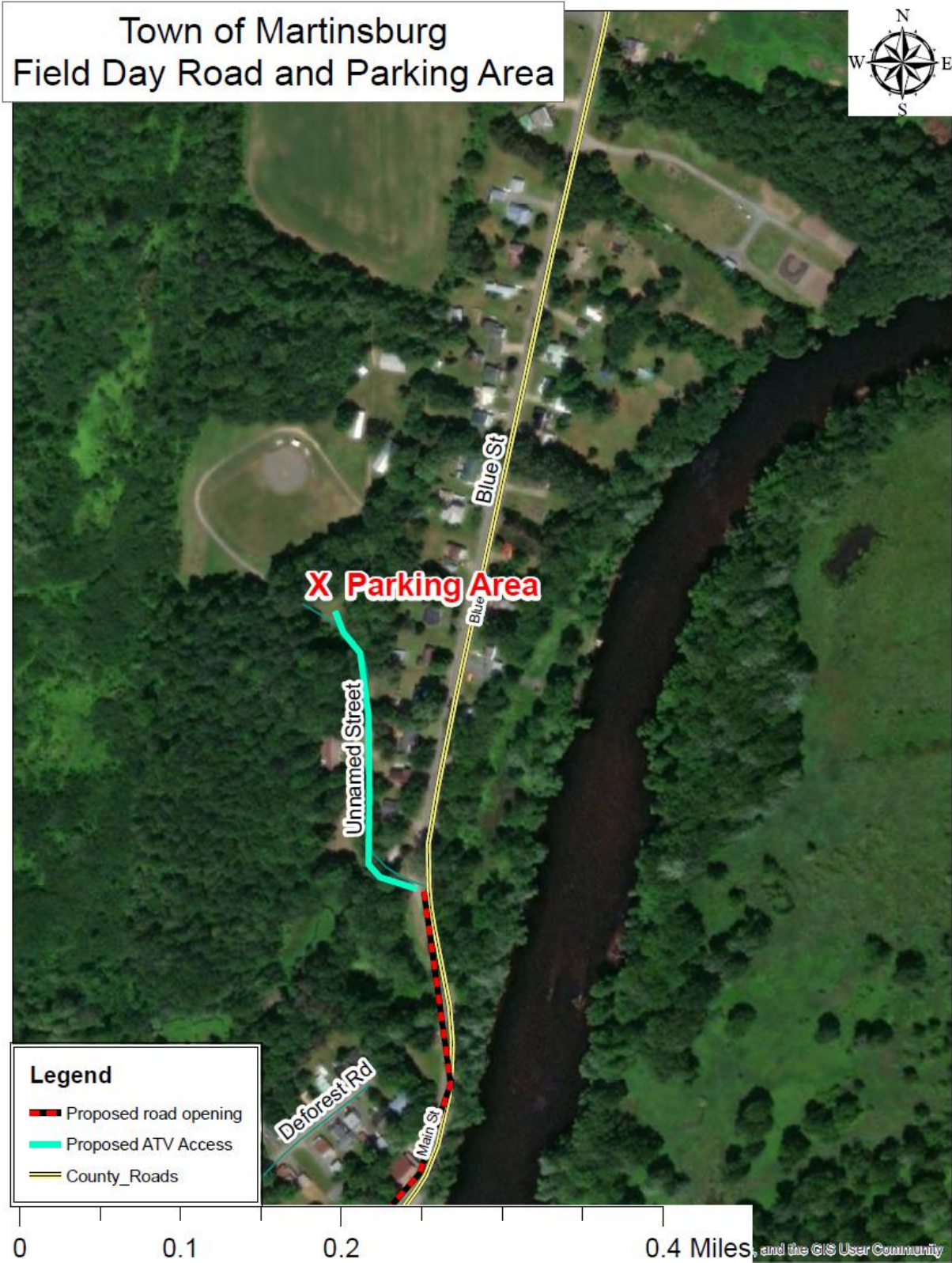
Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and no further action need

PROCEEDINGS OF THE BOARD OF LEGISLATORS

be taken with regard to the County's environmental review of the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.



**RESOLUTION NO. 150 - 2025
RESOLUTION TO ADD 0.2 MILES OF
NEW TRAIL AND PARKING AREA TO THE
LEWIS COUNTY TRAIL SYSTEM
(Town of Martinsburg Property)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators has heretofore determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”), (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System (herein “Trail System”) by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads and set forth procedures for making such amendments, including a SEQRA review of any proposed addition to the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 0.2 miles of trail and parking area located in the Town of Martinsburg, Tax Map Parcel: 259-02-01-12.120, from the Field Day Access Trail off County Route 80 to the open field commonly referred to as the old 3G Field Days clearing; and

WHEREAS, the Board has completed its review under SEQRA with respect to the property and trail identified above, and based upon an investigation and analysis conducted by the Lewis County Soil and Water Conservation District, found and determined that adding this property and trail to the Lewis County Trail System will not result in a significant environmental impact;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the trail and parking area located in the Town of Martinsburg, identified as Parcel No. 259.02-01-12.120, owned by the Town of Martinsburg, as more fully described in the Statement prepared by the Lewis County Soil and Water Conservation District, is to be incorporated into and made a part of the Lewis County Trail System.

JULY 1, 2025

Section 2. The Lewis County Board of Legislators hereby authorizes the addition of 0.2 miles of trail and parking area to the Lewis County OHV Trail System and authorizes amendment of the maps of the Lewis County Trail System as the same is published on the Lewis County website and elsewhere, to include the trail described herein, together with such other and further actions as may be necessary to administer and maintain such trail consistent with the Lewis County OHV Trail Plan, the GEIS and Statement of Findings, and Local Law No. 3-2019.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 151 - 2025
RESOLUTION AUTHORIZING FIVE-YEAR AGREEMENTS WITH THE
COPENHAGEN CENTRAL SCHOOL DISTRICT, SOUTH LEWIS CENTRAL
SCHOOL DISTRICT AND HARRISVILLE CENTRAL SCHOOL DISTRICT
AND THE COUNTY OF LEWIS TO CONTINUE THE PROVISION OF
A SCHOOL RESOURCE OFFICER FOR EACH DISTRICT

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, pursuant to Resolution No. 51-2023 the Board of Legislators authorized individual two-year agreements with the Copenhagen Central School District, South Lewis Central School District, and the Harrisville Central School District to provide each with a School Resource Officer (SRO) from the Lewis County Sheriff's Road Patrol Unit for a 12 month period during the 2023/2024 and 2024/2025 school years, i.e., September 1, 2023 through August 31, 2025 with 100% of the costs and expenses of each SRO to be reimbursed to the County; and

WHEREAS, the County and Districts have reviewed relevant data and calculations to determine a simplified and equitable framework for continuing SRO services under a new five-year agreement; and

WHEREAS, the parties propose to have the School Districts reimburse the County for 85% of the full costs and expenses of the particular Deputy Sheriff/ SRO assigned to the District for the 2025/2026 term, commencing July 1, 2025 through June 1, 2026, plus any additional compensation incurred during the term for actual overtime services provided by the SRO for the District. The percentage payable by the Districts shall be 86.5% in year 2, 87.5% in year 3, 89% in year 4 and 90% in year 5; and

WHEREAS, the Districts shall make biannual payments to the County for said services, on or before September 30th and on or before March 31st of each annual term. The parties agree to terminate the existing agreement as of June 30, 2025, with the new contract term and amounts commencing as of July 1, 2025; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the Board of Legislators seeks to approve the five-year SRO agreements for the three identified school districts;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes individual five-year Agreements with the Copenhagen Central School District, South Lewis Central School District and Harrisville Central School District, respectively, to continue the provision of a School Resource Officer (SRO) from the Lewis County Sheriff's Road Patrol Unit to each for a 12 month period, commencing July 1, 2025 through June 30, 2026, and for an additional four (4) years through June 30, 2030; at an annual percentage of the full costs and expenses of the SRO payable to the County over the five-year period as follows:

July 1, 2025- June30, 2026 - 85%

July 1, 2026 – June 30, 2027 - 86.5%

July 1, 2027 – June 30, 2028 - 87.5%

July 1, 2028 – June 30, 2029 - 89%

July 1, 2029 – June 30, 2030 - 90%

In addition, the School District shall be responsible to reimburse the County for any actual overtime incurred by the SRO for school district services.

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators, and the Lewis County Sheriff, are hereby authorized to make, execute, seal and deliver said Agreements upon such terms and conditions as may be recommended by the County Attorney.

Section 3. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 152 - 2025
RESOLUTION RE-APPOINTING COMMISSIONER OF THE
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee and Legislator Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the term of the Lewis County Commissioner of Social Services is five (5) years, by appointment of the Board of Legislators; and

WHEREAS, the current term of the Commissioner, Jennifer Jones, will expire on July 7, 2025; and the Board seeks to re-appoint her to another five (5) year term;

NOW, THEREFORE, BE IT RESOLVED as follows:

JULY 1, 2025

Section 1. The Lewis County Board of Legislators hereby re-appoints Jennifer Jones of Beaver Falls, New York, as Commissioner of the Lewis County Department of Social Services for an additional five (5) year term commencing on July 8, 2025 through July 7, 2030, subject to approval by the New York State Department of Social Services (Office of Children and Family Services).

Section 2. The Board of Legislators hereby confirms that the Commissioner's salary is in accordance with and shall continue under the Exempt Employee Compensation Plan and schedule.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 153 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 5 – 2025, COUNTY OF LEWIS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on June 3, 2025, directing that a public hearing be held by said Board on July 1, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled "A LOCAL LAW AMENDING LOCAL LAW 3-2015: A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES"; and

WHEREAS, notice of said public hearing to amend the Local Law was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on June 20, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. This Local Law (Introductory No. 5-2025), County of Lewis, being “A LOCAL LAW AMENDING LOCAL LAW 3-2015: A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES”.be and the same hereby is designated as Local Law No. 5-2025, County of Lewis.

Section 2. Local Law No. 5-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 1st day of July 2025 pursuant to the following roll call vote:

AYES: Moser, Nortz, Lyndaker, Frost, Leviker, Moroughan, Nellenback, Osborne, Kalamas, and Dolhof.

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 154 - 2025
RESOLUTION APPROVING APPOINTMENTS TO
JEFFERSON-LEWIS
WORKFORCE DEVELOPMENT BOARD**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, pursuant to the Workforce Innovation & Opportunity Act, Public Law 113-128 as signed into law by President Obama on July 22, 2014, the Jefferson-Lewis Workforce Development Board (WDB) has been established; and

WHEREAS, the Workforce Innovation & Opportunity Act requires that 20% of the WDB consist of members of labor organizations and an organization that meets the needs of those with barriers to employment; and

WHEREAS, the membership also needs to be in line with the funding distribution, therefore 80% of the membership is from Jefferson County and 20% of the membership is from Lewis County.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves the appointment of the following listed individuals to serve as members of the Jefferson-Lewis Workforce Investment Board through the term expiration date opposite each:

<u>Jefferson County Representatives</u>	<u>Term Expires</u>
Amy Dwyer, ARC of Jefferson St. Lawrence	06/30/2026
MaryBeth LaValle, Knowlton Technologies	06/30/2026
Jody Petit, Hilton Garden Inn	06/30/2026
Daniel Dupee, Jefferson Community College	06/30/2027
Rodney Castillo, Gotham Pearl Labs	06/30/2027
George Anderson, Current Applications, Inc.	06/30/2027
Marshall Weir, Jefferson County Economic Development	06/30/2027
Mark Prasuhn, WPBS-TV	06/30/2027
Lynn Murray, Murcrest Dairy Farm	06/30/2028

<u>Jefferson-Lewis Representatives</u>	
Shena Patrick, NYS DOL/Massena Career Center	06/30/2027
James Thompson, Access-VR	06/30/2027
Travis Flint, IBEW Local 910	06/30/2027
Daren Gulliver, Bricklayers Allied Craftworkers Local #2	06/30/2027
Don Carlisto, NYSUT	06/30/2027
Stephen Todd, Jeff-Lewis BOCES	06/30/2028

<u>Lewis County Representatives</u>	<u>Term Expires</u>
Matthew Cooper, Barton & Loguidice	06/30/2026
Shellie Marks, Qubica AMF	06/30/2026
Brittany Davis, Naturally Lewis, Inc.	06/30/2026
Robert Aiken, Aubertine & Currier Architects	06/30/2027
John Keruskie, Mativ	06/30/2027
Tracey Yarina, Omnia Materials	06/30/2028

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 1st day of July 2025.

RESOLUTION NO. 155 – 2025
RE-APPOINTING MEMBERS TO
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby re-appoints Lisa Widrick of Copenhagen, NY, and Mike Leviker of Lowville, NY, as members of the Lewis County Youth Bureau Advisory Board.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. That the term of said appointment shall be effective July 1, 2025 through June 30, 2027.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nortz. Legislator Leviker abstained due to potential conflict.

The resolution was then adopted on the 1st day of July 2025.

**RESOLUTION NO. 156 - 2025
RESOLUTION ACCEPTING TITLE TO REAL PROPERTY
AS ALTERNATIVE TO OWNER'S DEMOLITION ENFORCEMENT ORDER
UNDER LOCAL LAW NO. 2-2007, UNSAFE BUILDINGS LAW**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to Local Law No. 2 – 2007, “A LOCAL LAW PROVIDING FOR THE REPAIR OR REMOVAL OF UNSAFE BUILDINGS, UNSAFE EQUIPMENT AND COLLAPSED STRUCTURES,” (herein “Unsafe Building Law”), the Board of Legislators is empowered to take certain actions in connection with the investigation and enforcement of buildings and structures that are deemed to be unsafe; and

WHEREAS, pursuant to Section 5 of such Local Law, the Lewis County Code Enforcement Officer conducted an investigation of the premises known as 1057 Ammon Road, West Leyden, NY, Tax Map Parcel 419.01-01-44.000, with the current listed owner being Madeline Zielasko, deceased. The structure had partially collapsed, with debris in the NYS DOT right of way, and was determined to be unsafe and a danger to the public, warranting a Notice that it is Condemned. A report was provided to the Board of Legislators declaring that the building was unsafe for occupancy, condemned, and with a recommendation for complete demolition and property removal; and

WHEREAS, pursuant to Resolution No. 106-2025, the Board of Legislators found and determined that the structure is not fit for human habitation, constitutes a public nuisance and a danger to the safety, health and welfare of the community; and that the building must be demolished and removed from the premises, and set a hearing for the Owner's interested heirs to appear on July 1, 2025 for a final hearing on demolition and removal; and

WHEREAS, the information for the hearing was served upon Steven Zielasko, surviving son of the record owner, Madeline Zielasko; and

WHEREAS, communications between Steven Zielasko and the County Attorney indicate that the owner's surviving son and the surviving niece and nephew of owner's deceased sister (the only surviving heirs of Madeline Zielasko) have no interest in or means to clean up the collapsed structure and seek to transfer their interests in the property to the County in

JULY 1, 2025

consideration of any legal responsibility for the unsafe structure, its proper demolition and all other obligations and interests in same; and

WHEREAS, upon the recommendation of the County Attorney, the Board of Legislators seeks to accept the offer of immediate transfer of the property to the County by the surviving heirs of the record owner, Madeline Zielasko;

NOW THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby finds in accordance with the reports of the Lewis County Code Enforcement Officer that this property remains unsafe, and that the Board's prior determination that the structure be demolished and properly removed from the premises continues in effect.

Section 2. In lieu of Owner's surviving heirs' obligation and order to demolish the building, the Board of Legislators hereby agrees to accept immediate conveyance of title to the Property to the County of Lewis in consideration of discontinuing further unsafe structure enforcement actions against the legal heirs of the record owner, Madeline Zielasko .

Section 3. With all due haste upon proper deed transfer of title shall occur in order to have the Code Enforcement Department follow through with the demolition and removal procedures of this unsafe, partially collapse structure. under the Local Law. If the Zielasko heirs fail to cooperate with the proper documentation for deed transfer within thirty (30) days, the Order and Decision of this Board pursuant to the Hearing held July 1, 2025 shall continue in full force and effect.

Section 4. The Chair or Vice- Chair of the Board of Legislators is hereby authorized to execute and deliver any agreements, deed and related documents or other writings as may be necessary to carry out the purpose of this Resolution upon such forms as may be approved by the County Attorney.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Nellenback , and adopted on the 1st day of July 2025.

RESOLUTION NO. 157 - 2025
RESOLUTION APPOINTING LEWIS COUNTY
CODE ENFORCEMENT DIRECTOR

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee and Legislator Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Human Resources Director, County Manager and the General Services Committee members conducted interviews of potential qualified candidates to fill the position of

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Lewis County Code Enforcement Director to oversee the Building and Fire Codes Department, and recommend the appointment of Jonathan S. Roes by the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Jonathan S. Roes, of Croghan, New York, as the Lewis County Code Enforcement Director, overseeing the Building and Fire Codes Department, effective July 1, 2025.

Section 2. The annual salary for the appointee to this position is hereby established at Grade 6 – Step 4 on the Exempt Compensation Schedule at \$69,742.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Frost, and adopted unanimously on the 1st day of July 2025.

RESOLUTION NO. 158 - 2025
RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS DOS
BROWNFIELD OPPORTUNITY AREAS PROGRAM FUNDING TO COMPLETE A
COUNTY-WIDE BROWNFIELD OPPORTUNITY AREAS INVENTORY

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department, desires to apply for up to \$400,000 in financial assistance to complete a county-wide BOA inventory through the 2025 Consolidated Funding Application (CFA) under the New York State (NYS) Department of State (DOS) Brownfield Opportunity Areas (BOA) Program; and

WHEREAS, §970-r of the General Municipal Law authorizes State assistance to eligible parties for Brownfield Opportunity Areas Program grants by means of a State Assistance Contract; and

WHEREAS, if awarded, the grant requires a commitment of a 10% match from the County, which would be paid for with budgeted Community Development Funds; and

WHEREAS, if awarded, Lewis County is committed to completing an area-wide or multi-jurisdictional inventory of known or suspected brownfields with subsequent analysis that culminates in a description and justification of an area or areas for future BOA Planning, and acknowledges that BOA Pre-Planning does not culminate in a BOA Designation; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED , as follows:

JULY 1, 2025

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department to prepare and submit the online Consolidated Funding Application through the 2025 CFA NYS DOS BOAs Program, to complete a county-wide BOA inventory.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the project funding to the Lewis County Planning and Community Development Department, and award a bid to the best value firm to assist with the project.

Section 3. That the Applicant intends to complete a Pre-Planning: Area-wide Brownfield Identification and Preliminary Analysis within Lewis County to identify concentrations of known or suspected brownfields and underutilized properties for future specific planning efforts.

Section 4. This resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 1st day of July 2025.

OTHER BUSINESS:

The Lewis County Sheriff along with Collin Stewart, requested an executive session with the Board of Legislators, County Attorney, and County Manager. At 5:44 p.m. Legislator Osborne moved to enter into executive session about an incident involving a legislator, seconded by Legislator Nellenback, and carried.

At 6:19 p.m. Legislator Frost moved to enter regular session, seconded by Legislator Kalamas, and carried.

There being no other business to come before the Board, Legislator Nellenback moved to adjourn the meeting at 6:20 p.m., seconded by Legislator Frost, and carried.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

REGULAR MEETING

August 5, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present and there were 27 other people present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

RECOGNITIONS:

Chairman Dolhof took a moment to recognize an extraordinary accomplishment that brings pride not only to Beaver River Central School, but to all of Lewis County. On July 11th and 12th, 16 student-athletes from Beaver River Central School Trap Team traveled to Mason, Michigan, to represent their school and our community in the USA Clay Target League National Championship. These young athletes, along with their families and a dedicated team of eight volunteer coaches, demonstrated remarkable sportsmanship, skill and determination.

All 16 athletes competed in the individual competition, and seven were selected to represent Beaver River in the team competition. Out of 264 teams from across the county, Beaver River's team placed 42nd, earning a place in the finals. In a field of nearly 1,800 individual competitors, five of our athletes placed in the top 400 to advance to their own final road. On Championship Day, these students delivered a performance that will be remembered for years to come. With a team core of 494 out of 500, they were crowned National Champions.

This achievement is a testament to the strength of the program, the dedication of its athletes, and the leadership of Head Coach Cody O'Donnell, who has guided the program since its start in 2015, alongside an exceptional group of volunteer coaches. Their commitment to mentoring, teaching, and supporting these students goes far beyond the range.

On behalf of the Lewis County Board of Legislators, I want to say how proud we are of each, and every athlete, coach, and family member involved in their program. You have represented not just your school, but our county and our values, with pride, integrity, and excellence. Congratulations to you all on your national championship, you've made Lewis County proud.

Chairman Dolhof declared the July 1, 2025, meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended waving the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback

Herb Frost
Vincent Nortz
Barry Lyndaker

Dated: August 5, 2025

Legislator Moser moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Kalamas, and carried.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne, Chair of the Finance & Rules Committee, reported that Planning and Community Development launched the NY Forward funded Downtown Lyons Falls Small Project Fund on July 31st. This funding opportunity provides matching grants (75%/25%) to support impactful improvements to commercial and mixed-use buildings within the NY Forward target area of Downtown Lyons Falls. Work sessions will be held at Lyons Falls Library beginning this week, and applications are due October 3rd.

Legislator Moroughan, Chair of the General Services Committee, reported that the Highway Department has the following projects in progress or completed:

- Cold in place recycled West Road and hot mix paved 3.5 miles from Route 177 towards West Martinsburg
- Cold in place recycled Deer River Road 2.2 miles from Route 26 to Limburg Forks Road
- Chip sealed 37.64 miles of road
- Hot mix paved Number Four Road from Village line to new Lowville Farmer's Coop location
- Micropaving to the Pine Grove Road intersection this week
- Repaired box culvert on Osceola Road that was damaged on the June 22nd storm, as well as general storm cleanup
- Culvert pipe replacements on Cemetery Road in Martinsburg
- Culvert pipe replacements on John Street, Golden Road, and Snell Road
- Cut shoulders on 29.76 miles of road
- Maintenance work of ditching, trimming trees, and roadside mowing
- Assisted towns with shoulder application
- Continuing coordination with FEMA for the July 2024 storm
- Significant maintenance on Belfort Road, Cemetery Road, Norton Road bridges, as well as general maintenance on the remaining county bridges.
- Coordination with NYS DOT and Engineers on Marshey Road and Woodbattle Road bridges to be bid this fall for 2026 construction
- Continued planning for Village of Constableville Complete Streets project

They still need to begin the chip seal cold mix paving of Deer River Road and hot mix paving of Cemetery Road.

Legislator Moser, Chair of the Human Services Committee, reported that Governor Hochul has proclaimed August 2025 as Child Support Awareness Month. In 1975, 50 years ago, the NYS Child Support Program was established to ensure all parents contribute financially to their children's well-being and has since grown into an essential service that promotes

PROCEEDINGS OF THE BOARD OF LEGISLATORS

responsible parental support and strengthens families. In 2024, the Lewis County Child Support unit collected and distributed \$3.5 million in child support payments for Lewis County children, reducing childhood poverty in our county. This month we recognize the child support professionals across the state and in Lewis County in fulfillment of their duties and who work hard to consistently provide outstanding customer service for the benefit of children and families.

Legislator Nortz, representative on the Lewis County Health System Board of Managers, reported that there was a gain of \$161,454 versus a budgeted gain of \$149,859 for the month of June. The YTD loss is \$1,830,569 versus a budgeted loss of \$753,511. Acute admissions were 77, or 4 below budget; Observations were 72, or 16 above budget; ER visits were 10 above budget; and Outpatient visits were below the budget by 73 visits. Mr. Robert Uttendorfsky is the Chief Information Security Officer effective July 21, 2025. He has spent the last 25 years as Director of Information Systems for the health system. His new position will be more of a “forward-looking position” and he looks forward to integrating new technologies and systems in the near future.

The Orthopedic and Podiatry expansion is underway for Dr. Ko who is planning on starting on September 1st. The ten LPN’s that were hired through the Caring Gene initiative will begin their eight-week orientation process. The next LPN class will begin in September. On July 18th there was a change in command ceremony with Colonel Elizabeth Duque as the new Commander of the U.S. Army Medical Department Activity of Fort Drum, N.Y.

COUNTY MANAGER REPORT:

Tim Hunt reported that he has met with 80% of Departments on their 2026 budget requests. The Department of Social Services is going to be a bit of a challenge as the cuts in Federal Funding for programs and Medicaid will increase costs on the county. The budget should be pulled together with preliminary number by the middle of next week.

A reminder to Legislators that the Employee Appreciation Picnic is tomorrow at the Lewis County Fairgrounds beginning at 2:00 p.m. and hopefully most will be able to make it. Naturally Lewis has invited all Legislators on the Vacant Properties Revitalization Tour which should be roughly a half day. The dates that were given are Thursday, August 21st; Tuesday, August 26th; or Wednesday, August 27th. No one had a preference on the date so an invite will be sent out with the date that was chosen.

REPORT OF THE FINANCE AND RULES COMMITTEE:

AUGUST 5, 2025

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 2,466,050.33 and recommend that they be audited and allowed for the amounts claimed.



Thomas Osborne Chair



Jeffrey Nellenback Vice-Chair



Herb Frost III Committee



Vincent Nortz Committee



Barry Lyndaker Committee

Dated: August 5, 2025

Approved on motion by Legislator Moroughan , seconded by Legislator Frost , and carried.

**RESOLUTION NO. 159 - 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$2,466,050.33 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Leviker, seconded by Legislator Nortz. Legislator Moser abstained due to possible conflicts.

The resolution was then adopted on the 5th day of August 2025 pursuant to the following roll call vote:

AYES: Osborne, Nortz, Nellenback, Kalamas, Leviker, Moroughan, Lyndaker, Frost, and Dolhof.

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 160 - 2025
RESOLUTION AWARDING BID AND AUTHORIZING AN AGREEMENT
WITH ROES LAWN CARE, LLC FOR SNOW PLOWING SERVICES AT 7714
NUMBER THREE ROAD FOR THE 2025-2026 SNOW SEASON**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Buildings and Grounds Department recently sent out a Request for Proposals for snow removal services at 7714 Number Three Road, Lowville, NY identified in the RFP for the 2025-2026 snow season, according to the terms and specifications as set forth in the RFP; and

WHEREAS, the Director of Buildings and Grounds, Clerk of the Board, and Purchasing Director were present on July 1, 2025 at 10:00 am to open two (2) bids received in response to the RFP; and

WHEREAS, after review and consideration of the proposals, in accordance with the specifications and scope of work set forth in the RFP, the Director of Buildings and Grounds recommends awarding the bid to Roes Lawncare, LLC, 5284 Jefferson Street, Lowville, NY 13367 the lowest bidder, at \$5,000.00 for snow removal and \$150/hr. for payloaders and \$120/hr. for dump truck in accordance with specifications set forth in the RFP commencing September 1, 2025 through the spring, 2026, with the option to renew for an additional two (2) years; and

WHEREAS, the Board of Legislators seeks to award the bid to Roes Lawncare, LLC and authorizes an agreement for the specified services to be provided in accordance with the RFP;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes an Agreement with Roes Lawncare, LLC, 5284 Jefferson Street, Lowville, NY 13367 for snow removal and related services at 7714 Number Three Road, Lowville, NY for the 2025-2026 snow season, in accordance with the specifications and requirements set forth in the RFP.

Section 2. The Lewis County Board of Legislators authorizes said agreement to include all conditions and requirements set forth in the RFP together with inclusion of any and all additional terms and conditions recommended by the County Attorney, at a cost of \$5,000.00 for snow and ice removal plus \$150/hr. payload and \$120/hr. dump truck.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon review and approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Nellenback, and adopted on the 5th day of August 2025.

RESOLUTION NO. 161 - 2025
RESOLUTION AWARDED BID AND AUTHORIZING AN AGREEMENT WITH
JEFF KOSS CARPENTRY FOR SNOW PLOWING AND SUMMERTIME
MAINTENANCE SERVICES AT THE NINE (9) 911 TOWER SITES
FOR THE 2025-2026 SNOW AND SUMMER SEASONS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Buildings and Grounds Department recently sent out a Request for Proposals for snow removal and monthly summertime maintenance services at the nine (9) County tower sites, identified in the RFP as comprised in Regions 1 and 2, for the 2025-2026 snow and summer seasons, according to the terms and specifications as set forth in the RFP; and

WHEREAS, the Director of Buildings and Grounds, Clerk of the Board, and Purchasing Director were present on July 1, 2025 at 10:00 am to open seven (7) bids received in response to the RFP; and

WHEREAS, after review and consideration of the proposals, in accordance with the specifications and scope of work set forth in the RFP, the Director of Buildings and Grounds

PROCEEDINGS OF THE BOARD OF LEGISLATORS

recommends awarding the bid to Jeff Koss Carpentry, 6349 East Main Street, Turin, NY 13473 the lowest bidder, at \$33,000.00 for snow removal at all 9 sites, in accordance with specifications set forth in the RFP commencing October 1, 2025 through September 30, 2026; and

WHEREAS, the Board of Legislators seeks to award the bid to Jeff Koss Carpentry and authorizes an agreement for the specified services to be provided in accordance with the RFP;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes an Agreement with Jeff Koss Carpentry, 6349 East Main Street, Turin, NY 13473 for snow removal, summertime maintenance, and related services at all nine (9) 911 Tower Sites within Regions 1 & 2 for the 2025-2026 snow and summer seasons, in accordance with the specifications and requirements set forth in the RFP.

Section 2. The Lewis County Board of Legislators authorizes said agreement to include all conditions and requirements set forth in the RFP together with inclusion of any and all additional terms and conditions recommended by the County Attorney, at a cost of \$33,000.00, payable in four (4) installments on November 1, 2025, April 1, 2026, June 1, 2026, and October 1, 2026.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon review and approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Nellenback, and adopted on the 5th day of August 2025.

**RESOLUTION NO. 162 - 2025
RESOLUTION APPOINTING REPUBLICAN
COMMISSIONER OF ELECTIONS TO FILL UNEXPIRED TERM**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Ann M. Nortz, the Republican Commissioner of Elections whose term expires December 31, 2026, has retired from service; and

WHEREAS, Lewis County Republican Committee Chair Michael Young has submitted a letter recommending the appointment of Ramona L. Carpenter to fill the unexpired term of the Republican Commissioner.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Ramona L. Carpenter of Lowville, NY as the Republican Commissioner of Elections to fill the unexpired term of Ann M. Nortz.

Section 2. The unexpired term of said appointment shall be effective from August 6, 2025 through December 31, 2026. Pursuant to NYS Election Law § 3-208, the salary for Ramona L. Carpenter shall be equal to the Democratic Commissioner's current salary.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moroughan , seconded by Legislator Nortz , and adopted on the 5th day of August 2025.

RESOLUTION NO. 163 - 2025
RESOLUTION AWARDDING BID AND AUTHORIZING AN AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND CGR TO CONDUCT A COMPREHENSIVE
ASSESSMENT OF EMERGENCY MANAGEMENT SERVICE OPERATIONS AND
THE PROVISION OF AMBUANCE SERVICE IN THE COUNTY

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County seeks to evaluate the adequacy of the existing EMS ambulance service in the county, to evaluate alternative service models, and to provide data-driven analysis of the current Emergency Management Service system to identify the best practices, gaps, and inefficiencies while also assessing alternative delivery models such as regionalization, and tiered response strategies; and

WHEREAS, the New York State Senate and Assembly passed new legislation mandating counties, in coordination with their regional emergency medical services councils, to develop and maintain comprehensive county emergency medical system plans that provide for coordinated emergency medical systems within such counties, and

WHEREAS, the EMS Ad Hoc Committee sent out a Request for Proposals to qualified and experienced firms to provide professional consultant services for optimizing the current EMS system to enhance efficiency, service quality, and long-term sustainability; and

WHEREAS, the County received thirteen (13) bids in response to the RFP, and opened the bids June 20, 2025, with the Directors of Planning and Community Development, Purchasing, and the EMS Ad Hoc Committee reviewing the bids and analyzing same in accordance with a scored criteria matrix, and recommends that the Board award the bid to the Center for Governmental Research, Inc. (CGR), 1 South Washington Street, Suite 400, Rochester, NY 14614, at a cost of \$ \$60,000; based upon the best interests of the County and the best score on the criteria scoring matrix developed by the reviewing team, including but not limited to specific experience, cost competitiveness, references and past performance, schedule and availability in accordance with the specifications and scope of work set forth in the RFP; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the Board of Legislators seeks to award the bid to CGR and authorize an agreement for the specified services to be provided in accordance with the RFP;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes an Agreement with CGR of Rochester, NY to provide professional consultation services to review data and evaluate the current EMS ambulance services in the County and evaluate alternative service models for cost effectiveness and efficiencies into the future with recommended development and an action plan creation in accordance with the specifications and scope of services outlined in the RFP and as mandated by NYS.

Section 2. The Lewis County Board of Legislators authorizes said agreement to include all conditions and requirements set forth in the RFP, at a cost of \$60,000.00, to commence immediately upon full execution of an agreement and with final completion and delivery of a final report on or about December 31, 2025.

Section 3. The Board of Legislators authorizes the Treasurer to pay the cost of this contract and to transfer same from the Legislative Special Contingency Account to an appropriate account line under Emergency Management Services Department.

Section 4. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement and any extension thereto, pending review by the County Attorney.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Nellenback, and adopted on the 5th day of August 2025.

RESOLUTION NO. 164 - 2025
RESOLUTION ADOPTING CYBER INCIDENT RESPONSE PLAN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Information Technology Director, in consultation with NYS Homeland Security and Emergency Services (DHSES), the County Manager, Human Resources Director, Clerk of the Board, and County Attorney developed and prepared a comprehensive Cyber Incident Response Plan (“Plan”) in the event of any cyber incidents and breaches; and

WHEREAS, the Plan provides for the county to have a rapid and efficient notification system and response to any cyber incidents in order to minimize damage, loss of data and systems, and to continue county functioning and services with the least disruption or interruption; and

WHEREAS, the Board of Legislators wishes to accept and adopt the Plan;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and adopts the Cyber Incident Response Plan developed by Director of Information Technology in consultation with DHSES and the Lewis County administrative team.

Section 2. The Clerk of the Board and Director of IT are directed to maintain secure copies of the Plan, and to make the secure Plan available to administrative leaders and department managers as identified under the Plan.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Nellenback, and adopted on the 5th day of August 2025.

RESOLUTION NO. 165 - 2025
RESOLUTION ADOPTING MOBILE DEVICE SECURITY POLICY

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Information Technology Director, in consultation with the County Manager, Human Resources Director, Clerk of the Board, and County Attorney has developed an updated, comprehensive Mobile Device Security Policy, which is commonly followed in the public sector; and

WHEREAS, the policy is intended, *inter alia*, to safeguard county data from unauthorized access, to reduce the threats of sensitive data loss or leakage, and to be in legal compliance in order to support efficient and safe governmental operations; and

WHEREAS, the IT Director recommends that the Board of Legislators approve and adopt this policy; and

WHEREAS, the Board of Legislators wishes to accept and adopt said policies;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and adopts the Mobile Device Security Policy presented by the Director of Information Technology.

Section 2. The Clerk of the Board is directed to add the policy to the administrative and employee handbooks, upon such form as may be approved by the County Attorney and Human Resource Director.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Kalamas , seconded by Legislator Nellenback , and adopted on the 5th day of August 2025.

RESOLUTION NO. 166 - 2025
RESOLUTION AWARING BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND ELITE EXCAVATING & DEMOLITION INC. FOR
THE DEMOLITION AND REMOVAL OF BUILDING LOCATED AT 6314 WEST
MAIN STREET IN THE VILLAGE OF TURIN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Director of Planning and Community Development Department, in consultation with the Purchasing Department, sent out an RFP for the demolition and removal of a condemned structure located at 6314 West Main Street in the Village of Turin, as part of the recently awarded CDBG Imminent Threat Grant Program; and

WHEREAS, six (6) bid proposals were opened on July 9, 2025 at 2:30 pm. Planning Department staff and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to Elite Excavating and Demolition Inc, 43 Kelly Road, Fulton NY 13069, to complete the RFP Tasks at a cost not to exceed \$24,750.00; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to Elite Excavating and Demolition Inc. for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators awards the bid to and authorizes an agreement with Elite Excavating and Demolition Inc., 43 Kelly Road, Fulton, NY 13069, to complete the scope of work outlined in the demolition and removal RFP at a cost not to exceed \$24,750.00, as more fully set forth in their bid proposal.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The Treasurer is directed to pay for these services from the appropriated funds in the CDBG Imminent Threat Grant Award account.

Section 4. The within resolution shall take effect immediately.

AUGUST 5, 2025

Moved by Legislator Kalamas, seconded by Legislator Nellenback, and adopted on the 5th day of August 2025.

RESOLUTION NO. 167 - 2025
RESOLUTION AWARDING BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND D&S EXCAVATING LLC TO REMOVE
UNDERGROUND STORAGE TANK AT LYONS FALLS ELEMENTARY SCHOOL AS
PART OF NY MAIN STREET FUNDED PROJECT

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Director of Planning and Community Development Department, in consultation with the Purchasing Department, sent out an RFP for the removal of the identified Underground Storage Tank (UST) located at the former Lyons Falls Elementary School property, as required under the NY Main Street Grant program; and

WHEREAS, seven (7) bid proposals were opened on July 25, 2025, at 2:00 pm. Planning Department staff and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to D&S Excavating LLC, 106 Putnum Estate Drive, Frankfort, NY 13340, the lowest qualified bidder to complete the RFP tasks at a cost not to exceed \$43,000.00, with the project expected to conclude on or about October 31, 2025; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to D&S Excavating LLC for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators awards the bid and authorizes an agreement with D&S Excavating LLC, 106 Putnum Estate Drive, Frankfort, NY 13340, to complete the scope of work outlined in the RFP on or about October 31, 2025, and as they presented in their bid proposal, at a cost not to exceed \$43,000.00. The costs of the awarded bid will be paid from the NY Main Street Grant Award.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions, modifications, upon review and approval by the County Attorney. The County Treasurer is authorized to appropriate the funds as needed.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Nellenback, and adopted on the 5th day of August 2025.

**LOCAL LAW (INTRODUCTORY NO. 6-2025)
COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

**A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 3-2022 -
THE AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL
EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION 1. TITLE

This Local Law shall be known as “**THE 2025 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN**”.

SECTION 2. STATUTORY AUTHORITY

This local law is enacted pursuant to Municipal Home Rule Law (“MHL”) § 10(1)(i), which **provides that a county may adopt local laws** relating to its property, affairs or government provided it is not inconsistent with the provisions of the constitution or any general law.

SECTION 3. LEGISLATIVE FINDINGS

The Board of Legislators makes the following findings in support of this Local Law:

- A. Planned special events include but are not limited to sporting events, concerts, parades, walking & running events, bicycle races, & motorized vehicle events and rallies. These types of events can have direct and indirect impacts on county/town properties, roads, and trails. There are several events organized and held in Lewis County where county/town roads, county/town public rights-of-way, trails, parks, and lands are used for the event, or are adversely affected by the event activities because of road closure, traffic congestion, parking concerns, damage to town and county roads, etc.
- B. The occurrence of such events as described and defined herein may place an unwarranted burden on the County/Town resources related to the provision of emergency services, law enforcement, health and sanitary services, road and property repairs, and similar items, depending upon the special event, its size, and the conduct of participants.
- C. The purpose of this law and the requirement for a permit and fee for same, is to enable the county and town to be able to anticipate the impacts posed by the event and to coordinate efforts of various departments and other municipalities which may be

affected by the special event; to take appropriate steps and measures to provide for the safety of event participants and residents; and to provide for the least impact on the county and town roads, trails, and lands.

- D. When a person(s), corporation(s), organization(s), landowner(s), lessee(s) and others seek to conduct a special event on county roads and/or county property, town roads and/or town property of any town that opts into this law, provision must be made for adequate financial assurance to protect persons and property (both public and private) within the County. The Board of Legislators of Lewis County finds and declares that it is necessary for government protection, order, conduct, safety, health and well-being of persons and county/town property, that certain rules and regulations be established for special events involving county roads, trails, parks and other lands, as well as town roads and other town property of any town who opts into this law and, further, that it is necessary to adopt under the police power of the County, a local law to regulate and license by permit the holding of such special events on or effecting access and use of County or Town roads, trails, parks and other lands.

SECTION 4. DEFINITIONS

FOR PURPOSES OF THIS LOCAL LAW:

- A. The word “person” shall be deemed to include any person, persons, firm, company, corporation, partnership, association, club, limited liability company, limited liability partnership, joint venture, or other entity, owner or lessee of real property, promoter, sponsor, or any other group or organization whether formalized or not.
- B. The term “any town who opts in” shall mean a Lewis County Town that executes an Inter Municipal Agreement (IMA) with the County in which the Town agrees, *inter alia*, to adopt this Local Law for special events held on its town roads or other town property.
- C. “Special motorized event” shall mean any outdoor gathering of up to TWO THOUSAND or more participants involving vehicles, motorcycles, ATV/OHVs, UTVs, snowmobiles, or other motorized equipment, or any combination thereof which involve:
1. Any gathering or organized event taking place on County roads, trails or other property which may interfere, impede or obstruct the flow of traffic or which does not comply with normal traffic regulations or controls; or
 2. Any event intended to include and/or to take place on the Lewis County ATV/OHV Trail System.
 3. Any gathering or organized event taking place on an opted-in Town road, trail or other property which may interfere, impede or obstruct the flow of traffic or which does not comply with normal traffic regulations or controls.

4. Any snowmobile event(s) held on private property will require a permit where the event may interfere, impede or obstruct the flow of traffic or which does not comply with normal traffic regulations or controls on County roads or opted-in town roads; or where the snowmobile activity or event on private property may result in damage to County roads or lands or roads and lands of opted-in towns; or where the snowmobile activity or event requires placement of signage or pavement markings on County roads or town roads for towns who have opted into this law.
- D. “Special non-motorized event” shall mean gatherings of TWO HUNDRED FIFTY (250) or more persons and their activities on county-owned or opted-in town-owned roads, trails or other properties.

SECTION 5. PERMITS

- A. No person may organize, operate, promote, or conduct a special event as defined above on a County or opted-in Town road, trail, park or other land in Lewis County, without first obtaining an event permit to do so from the Lewis County Director of Recreation, Forestry and Parks (DRFP).
- B. All ATV/OHV motorized events requiring a permit under this Local Law shall also require all riders in the event to have or to purchase an appropriate ATV/OHV permit in order to participate. The sponsor/organizer/promoter shall be required to inform all registrants of the requirement for a Lewis County ATV/OHV permit in order to participate.
- C. The Director of Recreation, Forestry and Parks will consult with the County Superintendent of Highways, the Emergency Management Director, the Lewis County Sheriff, the Town Superintendent of Highways and Supervisor, and any other relevant County or Town Department(s), as the event may warrant in processing the permit application.

SECTION 6. PERMIT APPLICATION PROCESS AND FEE

- A. All event applications shall be made to the Lewis County Director of Recreation, Forestry and Parks (DRFP), by the person(s) sponsoring or running the event involving County and/or opted-in Town roads, trails, park or other lands, or by the duly authorized agent or attorney thereof. The appropriate application fee, if required, as set forth in the fee schedule in effect for said event permit, must be submitted with the application along with all the other documentation required therein. No action will be taken upon any application until it is deemed complete by the Director of Recreation, Forestry & Parks, in consultation with the appropriate County and opted-in Town Departments.

- B. 1. The non-refundable application fee charged for a special event permit shall be in accordance with the fee schedule set forth under Section 10 of this Local Law, or as may be amended from time to time, by Resolution adopted by the Lewis County Board of Legislators.
2. A permit application fee shall not be required for any special event that is otherwise licensed, sponsored or organized in whole or in part by the County or opted-in Town, or any other municipal government located within the County; but said municipality shall submit an application for the event.
3. The County Director of Recreation, Forestry & Parks will have the discretion to waive the requirement of a permit fee depending upon the nature of the event (parade, wedding, etc.), consistent with the purpose of this local law and permit process, which is to have County and local towns know when there are events which can cause disruption, safety concerns, and potential damage to life and property, with the need for emergency services.
- C. The application for a permit hereunder shall be made in writing upon such form or forms as may be crafted by the DRFP and shall be submitted to the DRFP at least sixty (60) or more days prior to the first day such special event is anticipated to be held. Such application shall include the following information:
1. The applicant's name, age, and residence address; if the applicant is a corporation, partnership or association, the name of the entity, address for its principal office, together with the names and addresses of its directors, partners or associates. If the applicant is not a resident of or does not have a place of business within Lewis County, the name of a natural person, over the age of eighteen (18) years of age who resides within Lewis County and who is authorized by the applicant, and who shall agree by acknowledged statement to accept service of notices and summons on behalf of the applicant with respect to this event application with respect to the conduct of the outdoor event or any other matter relating to the enforcement relating to the event under this Local Law;
 2. The proposed dates and hours of operation of the special event, and a description of the event;
 3. The expected minimum and maximum number of persons and vehicles/other equipment, if any, per day of the event to use the roads and/or property(s), if any, per day and collectively;
 4. A description of the purpose for the special event and the activities to take place thereat, including without limitation, concessions, entertainment, vehicles, equipment, etc.;

5. The admission/participation fee to be charged, if any.
- D.
1. After careful review and consultation with other County and/or Town Departments as may be required, the DRFP shall determine whether the permit application will be approved or denied. The DRFP shall communicate her decision on the application in writing, by issuing a permit with any and all conditions to which the applicant may be required to meet prior to and during the event. If denied, the DRFP shall indicate the reason for such denial.
 2. Simultaneously with notification of approval/denial of a permit to the applicant, the DRFP shall notify the County Manager, Board of Legislators, any appropriate County Departments, and any appropriate Town Supervisor and Highway Supervisor of the special event permit issued/denied, including any conditions and information on the type of event, date, location, estimated size, and any other relevant information.
- E.
1. If the applicant has insurance for the event, the applicant shall provide all information pertaining to the type and amount of insurance coverage. The applicant may be required to have the County and any opted-in town be named as an additional insured.
 2. Any motorized event expecting 2,000 or more attendees/participants, shall require the applicant to have insurance as set forth in Section 7. In addition, such events shall be required to comply with any and all other applicable State and Local Laws, [including but not limited to NYS Department of Health rules and regulations pertaining to mass gatherings (assembly of 5,000 people or more), Public Health Law §225, and Lewis County Local Law No. 2- 1970 (mass assembly of 10,000 people or more)], with the application reviewed and approved by the Public Health Director, Emergency Management Director, Lewis County Sheriff, Superintendent of Highways, and any other relevant County and/or Town Department(s) requested by the DRFP.
 3. In such cases, the DRFP will notify the applicant of the additional review before the application will be deemed fully submitted. The preliminary application may then be reviewed and commented upon by the appropriate Department to determine from the information supplied the potential effect or impact the proposed special event and assembly will have upon the public health, safety, and welfare of the people and property of Lewis County.
- F.
- The County, through the DRFP, shall have the right, in its sole discretion, at any time to terminate the permit, or any portion thereof, should it be necessary due to County and/or Town operations, conditions, or other circumstances which may arise. Any termination of the permit shall not constitute a breach of the permit, and no liability shall be incurred by or arise against the County and/or any opted-in participating Town, its agents and employees for loss of profits or any other damages.

SECTION 7. LIMITATIONS OF LIABILITY, CONDITIONS OF USE AND INSURANCE REQUIREMENTS

- A. Neither the County nor any opted-in Town affirms that the County-owned or Town-owned Road/trail/site/property affected by or used for the special event has been designed, constructed, or maintained for the purpose of the activity/conduct of the event. The application shall state that the applicant and all its participants assume full risk and responsibility for the event and shall hold the County/ Opted-in Town harmless with respect to any claim by the event applicant(s) and its participants. The applicant(s) and its participants assume full risk and responsibility for planning and conducting a safe and orderly event that does not expose participants or the public to any unreasonable hazards, with minimal disruption to normal uses of the roads, trail system and municipal properties. It shall be the sole obligation of the applicant to determine whether the county and/or town site(s) is/are suitable for the purpose of safely conducting the event.
- B. The applicant shall exercise due care in its use of the municipal property and shall upon the expiration, termination or cancellation of the issued permit, surrender the municipal property/site in as good a condition as on the effective date of the permit. Depending upon the nature of the event and the anticipated number of participants, the issuance of a permit may be conditioned upon an undertaking, bond or guaranteed deposit, to guarantee restoration of the municipal property(s) to its previous condition.
- C. The applicant/permittee agrees to notify the DRFP or any other municipal official designated to receive notification about any hazardous or unsafe conditions, and about any accidents that occur during the event immediately upon the discovery of such condition or accident.
- D. At the time a permit is issued, the DRFP shall provide the applicant/permittee with a statement of responsibilities and obligations of the Applicant/Permittee. Said statement shall be signed by the applicant/permittee and returned to the DRFP forthwith. The statement of responsibilities and obligations shall include insurance requirements, if required under this local law together with such other itemized responsibilities the DRFP may deem appropriate for the event. If insurance is required, the applicant/permittee shall provide the DRFP with proof of insurance prior to the commencement of the event and any certificate of insurance endorsement which may be required. Said insurance requirement may include but not be limited to the following coverage, if applicable:
 - 1. Workers' Compensation and Disability Insurance as required by New York State for any and all employees, if applicable.
 - 2. Commercial General Liability Insurance. The applicant shall maintain an occurrence form of commercial liability policy or policies insurance against

liability from premises, personal injury or death, advertising injury, liability under an insured contract, negligence, occurring on or in any way related to the premises or occasioned by reason of the operations of the applicant. Such coverage shall be written on an ISO occurrence form (CG 0001 12 07 or equivalent) in an amount not less than \$1,000,000.00 per occurrence and not less than \$2,000,000.00 aggregate. The insurance must be endorsed to provide primary insured coverage to the County of Lewis and all of its Departments, and any other Town who has opted into this local law wherein the event is occurring, and any other local municipality in which the event is conducted.

3. Automobile and/or other motorized vehicle insurance. The applicant shall maintain automobile, other vehicle and equipment policy(s) insurance against liability for bodily injury, death, damage to property and other coverages relating to the use, operation, loading or unloading of any automobiles, motorized vehicles and other equipment on and around the event site, in an amount not less than \$1,000,000.00.
 4. If the event involves motorized vehicles (autos, ATVs, UTVs, motorcycles, motorbikes, snowmobiles, etc.) with an estimate of 2000 or more participants, it is the applicant/permittees' responsibility to ensure that all participants' motorized vehicles are properly licensed, registered and insured, as may be required under the law. Any ATV/OHV events require each ATV/OHV vehicle to have a current Lewis County ATV/OHV permit.
- E. The applicant/event permittee agrees to defend, indemnify and hold harmless the County of Lewis, and its agents and any opted-in Town effected by an event from and against any and all claims, damages, losses and expenses, including but not limited to attorneys' fees, road damage, personal injury, property damage or wrongful death arising out of any claim associated in any way with the applicant's or participants' event and use of the permitted site/property, no matter how caused. The County and Town make no representations as to the condition of the property for the use intended by the event participants and organizers.
- F. The DRFP, (in consultation with the County Manager, County Attorney, County Superintendent of Highways and any other appropriate and relevant municipal official) will have the discretion to determine whether or not there is a need for insurance based upon the type and size of the event, and/or may determine to adjust the required insurance coverages and amounts, depending upon the nature of the event, i.e., activities, size, duration.
- G. For any motorized event, regardless of its size or requirement for insurance under this Local Law, the applicant and sponsors of a motorized event shall be required to execute a waiver of liability/assumption of risk and have each of their participants

execute a similar form for the benefit of the County and any opted in Town.

SECTION 8. PENALTIES FOR NON-COMPLIANCE AND ENFORCEMENT

- A. If the County determines, through its lawful agent(s) and designees, that any of the items required as conditions under the permit are not adhered to or have not been accomplished within the required time limits, the conditional permit may be immediately terminated by action of the DRFP, after notification to the County Manager, Board of Legislators, and the appropriate Opted-in Town Supervisor. Notice of such termination shall be in writing and delivered to the applicant at the mail address and e-mail address set forth in the application.
- B. 1. Any person (as defined in this Local Law) who shall organize, promote, conduct or cause to be conducted a special event on County roads, trails, or other county property and/or on opted-in Town roads, trails, or other town property as defined in this Local Law, without having a written permit in accordance with the provisions of this law shall be deemed to have violated this Local Law.
2. Any person holding an event and failing to apply for an event permit shall be subject to a civil penalty, enforceable and collectible by the County of Lewis, in any court of competent jurisdiction within the County of Lewis as follows:
- a. In the amount of \$50.00 to \$500.00 for holding a non-motorized event with 250 or more participants, depending upon the nature, size, location and municipalities involved.
 - b. In the amount of \$500.00 - \$1,000.00, plus an additional \$5.00 per participant for holding a motorized event, depending upon the nature, size, location and municipalities involved. The \$5.00/per participant fine fee for failure to obtain the permit will be deposited into a special fund for distribution among participating municipalities affected by the event, pursuant to the terms of the IMA.
3. Any person and/or participant in a special motorized event who rides outside of the designated travel areas for the event on a County or Town road/trail/property (*for example*, riding on the road shoulder, drainage ditches, etc.) shall incur a fine of \$1,000.00, plus incur the costs and expenses of repairing any damage to the property.
4. In addition to the above penalty(s), the County of Lewis or a Town who has opted into this local law, who is directly adversely affected by the special event, may maintain an action or proceeding in a Court of competent jurisdiction to compel compliance with or to restrain by injunction, the violation(s) of this local law, and to seek recovery of any and all damages incurred as a result of noncompliance with this local law.

SECTION 9. SEPARABILITY

If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or

invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 10. FEE SCHEDULE

A permit application fee of \$ 20.00**, made payable to Lewis County, shall apply, unless waived by the Director of Recreation, Forestry & Parks, in her sole discretion. This permit fee amount will remain in effect until amended by the Lewis County Board of Legislators by an adopted Resolution.

** If the event involves 10,000 or more participants, applicant is subject to permit fees set forth under Local Law No. 2-1970.

SECTION 11. EFFECTIVE DATE

- A. This Local Law amends and replaces Local Law No. 3-2022.
- B. This Local Law shall become effective immediately after filing with the office of the New York Secretary of State.

**RESOLUTION NO. 168 - 2025
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY NO. 6-2025), COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a proposed Local Law entitled “THE AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN” was presented and introduced at a meeting of this Board of Legislators held on August 5, 2025;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on September 2, 2025, at 5:00 p.m. before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York to hear all persons for or against such local law.

Section 2. At least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

AUGUST 5, 2025

Moved by Legislator Leviker, seconded by Legislator Moroughan.

County Attorney Joan McNichol stated that there was a minor error in the Local Law which will be fixed before the public hearing and that is in Section 4, subsection C, in the first line the words “up to” will be removed.

The resolution was then adopted on the 5th day of August 2025.

RESOLUTION NO. 169 - 2025
RESOLUTION AUTHORIZING SNOWMOBILE TRAIL 2025-2026
GRANT-IN-AID APPLICATION AND GRANT AGREEMENT CONDITIONS TO THE
OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION FOR TRAIL
MAINTENANCE EXPENSES IN LEWIS COUNTY

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the NYS Office of Parks, Recreation & Historic Preservation (OPRHP) provides grant-in-aid financial assistance in maintaining snowmobile trails included in the statewide trail system upon submission of an application and an agreement to the conditional terms of the Grant by the Local Sponsor/Authorized Local Official; and

WHEREAS, under this grant, if funds are sufficient (accumulated in the Statewide Trail Fund based upon projected registrations), the County, as the Local Sponsor Applicant, may receive a sum not to exceed the prorated amount based upon total trail mileage in the County previously established by OPRHP; and

WHEREAS, the application requires that the authorized Official for the County of Lewis execute the conditions of the grant agreement and certify that grant funds received will be managed and expended in accordance with the applicable laws, regulations and program guidelines for submission to the OPRHP Director of the program. The Director of Recreation, Forestry and Parks filled out the grant application and requests the Board authorize the Chairman to execute same and the conditions of the grant agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes the submission of the 2025-2026 Snowmobile Trail Grant-In-Aid Program Application through the Director of Recreation, Forestry & Parks.

Section 2. The Board of Legislators authorizes the Chair of the Board to execute the Local Sponsor Signature Form Application, the Conditions of the Grant Agreement, and any other documents related to same. If awarded grant funds, the Board hereby authorizes the Treasurer as the County’s Chief Fiscal Officer, to execute the state aid voucher required to accept and receive such funding and to disburse the funds in accordance with the grant program requirements.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Kalamas , seconded by Legislator Nellenback , and adopted on the 5th day of August 2025.

**RESOLUTION NO. 170 - 2025
RESOLUTION AMENDING INVESTMENT POLICY & GUIDELINES
FOR THE COUNTY OF LEWIS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Resolution No. 369-2020, the Board of Legislators adopted the “Investment Policy & Guidelines for Lewis County” and amended same pursuant to Resolution No. 333-2021 in accordance with changes in state law; and

WHEREAS, the County Treasurer, after consultation with and recommendations from Three Plus One, the investment adviser, has proposed revisions to the policy to ensure better investment practices as more fully set forth in the proposed Amended Investment Policy & Guidelines which he recommends that the Board of Legislators accept and approve;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby adopts the attached Amended Investment Policy & Guidelines.

Section 2. The Board of Legislators directs the Clerk of the Board to add this amended policy to the Administrative Manual and any other appropriate manuals, and to distribute same to the Lewis County Department Heads.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Kalamas , seconded by Legislator Nellenback , and adopted on the 5th day of August 2025.

AUGUST 5, 2025

INVESTMENT POLICY & GUIDELINES
FOR
Lewis County, NY

Revised July 2025

I. SCOPE

This investment policy applies to all moneys and other financial resources available for deposit and investment by Lewis County (“the County”) on its own behalf or on behalf of any other entity or individual. This policy is adopted and pursuant to and in compliance with Articles 2 and 3-A of the New York State General Municipal Law (GML)—including but not limited to Sections 10, 11, and 39—as well as all applicable federal and state regulations.

II. OBJECTIVES

Consistent with GML §§10 and 11, and in alignment with the Government Finance Officers Association (GFOA)’s recommended best practices, the primary objectives of the County investment activities are, in priority order:

- To conform with all applicable federal, State and other legal requirements (legality);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity) and
- To obtain a reasonable rate of return (yield).

To appropriately meet these objectives, the County will structure its investment decisions according to the maturity horizons of its funds, which are continually evaluated through a liquidity analysis of both historical and projected cash flows..

III. DELEGATION OF AUTHORITY

1. Designation of Finance Official

- a. The Finance Official (e.g., County Treasurer or Chief Fiscal Officer) is designated as the Investment Officer responsible for the administration of the investment program. The Investment Officer shall:
 - i. Establish written procedures for the operation of the investment program consistent with this Policy.
 - ii. Maintain internal controls to ensure deposits and investments are recorded properly and are in compliance with relevant statutes, regulations, and policies.

2. Training & Continuing Education

- a. In keeping with GFOA recommendations, the Finance Official and all staff involved in investment activities should, where practicable, pursue periodic training or continuing professional education regarding investment best practices, internal controls, and pertinent State and federal regulations.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the County to govern effectively.

Investments shall be made with the same prudence and care that knowledgeable and prudent persons would exercise under similar circumstances, with the primary objective of safeguarding principal over speculation. All participants involved in the investment process shall refrain from personal business activity that conflicts with the proper execution of the investment program or impairs their ability to make impartial investment decisions..

V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling. The Finance Official shall establish the appropriate limits for the aggregate amount of investments which can be made with each financial institution or dealer, in accordance with GML and best practices on concentration of credit risk and shall evaluate this listing and amount at least annually.

VI. INTERNAL CONTROLS

It is the policy of the County for all funds collected by any officer or employee of the government to transfer those funds to the Treasurer's office within ten days of receipt, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining internal control procedures to provide reasonable, but not absolute, assurance that:

- Deposits and investments are safeguarded against loss from unauthorized use or disposition,
- Transactions are executed in accordance with management's authorization
- Transactions are properly recorded
- The County is in compliance with applicable laws, regulations, and best practices.

These procedures shall be subject to periodic review by internal or external auditors, in accordance with GML §39 and GFOA guidance regarding periodic independent reviews.

VII. SECURING DEPOSITS AND INVESTMENTS

Consistent with GML §§10 and 11, all deposits and investments—demand deposits, certificates of deposit, and special time deposits (hereinafter, collectively, “deposits”)—in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, including pursuant to a Deposit Placement Program in accordance with law, must be secured by one or more of the following (to the extent permitted by law):

1. A pledge of “eligible securities” with an aggregate “market value” (as provided by New York State Law in appendix A) that is at least equal to the aggregate amount of deposits.
2. A pledge of a pro rata portion of a pool of eligible securities, having in the aggregate a market value at least equal to the aggregate amount of deposits from all such officers within New York State at the bank or trust company.
3. An “eligible surety bond” payable to the government for an amount at least equal to 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized

statistical rating organizations. The BOL as the governing board shall approve the terms and conditions of the surety bond.

4. An “eligible letter of credit,” payable to the County as security for the payment of 140 percent of the aggregate amount of deposits and the agreed-upon interest, if any. An “eligible letter of credit” shall be an irrevocable letter of credit issued in favor of the County, for a term not to exceed 90 days, by a qualified bank (other than the bank where the secured money is deposited). A qualified bank is either one whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company’s commercial paper and other unsecured short-term debt obligations) are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization, or one that is in compliance with applicable federal minimum risk-based capital requirements.
5. An “irrevocable letter of credit” issued in favor of the County by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any.

VIII. COLLATERALIZATION AND SAFEKEEPING

Eligible securities pledged as collateral for the County’s deposits must be held by the County’s custodial bank or trust company, in accordance with written security and custodial agreements.

- a. The security agreement must:
 - i. **Define the collateral pledge:** The agreement shall state that the pledged securities (or a pro rata portion of a pool of eligible securities) are being pledged exclusively to secure the County’s deposits, including any interest and associated costs.
 - ii. **Specify conditions for collateral disposition:** The agreement shall outline the conditions under which the securities may be sold, substituted, or released and describe events of default that would enable the County to exercise its rights against the pledged securities.
 - iii. **Require ongoing monitoring:** The pledged securities must be revalued periodically to ensure that their market value remains at least equal to the required collateralization level as defined in GML §10(3)(a).

Guarantee a perfected security interest: If the pledged securities are not registered or inscribed in the County’s name, they must be delivered in a form suitable for transfer, with an assignment in blank to the County or its custodial bank.

- b. The custodial agreement shall ensure that:

- i. Segregation of Securities: Pledged securities must be held separately from the general assets of the custodial bank or trust company. They cannot be commingled with or used to secure any other obligations.
- ii. Proper Recording and Tracking: The custodial bank must maintain clear records at all times, showing that the County holds a perfected security interest in the pledged securities or a pro rata portion of a collateral pool.
- iii. Confirmation of Transactions:
 1. The custodian must confirm in writing all deposits, substitutions, or releases of collateral.
 2. Any replacement or substitution of collateral must be of equal or greater market value and meet the eligibility criteria outlined in Schedule A of this policy.
- iv. Book-Entry System Compliance:
 1. If pledged securities are transferred electronically, the custodial records must indicate that the County has an undisputed and secured interest in those securities.
 2. When securities are transferred through a Federal Reserve Bank or other regulated book-entry system, the custodian must provide documentation verifying the County's perfected interest.

IX. PERMITTED INVESTMENTS

As provided by General Municipal Law Section 11, the County's governing body (BOL) authorizes the Finance Officer to invest funds not required for immediate expenditure for terms not to exceed its projected liquidity and cash flow needs in the following types of investments:

1. Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in New York State;
2. Certificates of deposit through a Deposit Placement Program, certificates of deposit in one or more "banking institutions", as defined in Banking Law Section 9-r;
3. Obligations of the United States of America (US Treasury bills, notes or bonds);
4. Obligations guaranteed by agencies of the United States of America, where the principal and interest are guaranteed by the United States of America;
5. Obligations of the State;
6. , Obligations issued pursuant to Local Finance Law Section 24.00 or 25.00 (i.e., Tax Anticipation Notes and Revenue Anticipation Notes) by any municipality, school district or district corporation in the State other than the County, with the approval of the State Comptroller;
7. General obligation bonds and notes of any state other than New York State, provided that such bonds and notes receive the highest rating of at least one independent rating agency designated by the state comptroller.
8. Corporate obligations maturing within 270 days may be invested if they have received the highest rating from two independent rating services designated by the State Comptroller

and have maintained such ratings for the past six months with a limit of \$250 million per corporation. Exceptions apply if the issuer:

- a. Recently obtained the highest rating and is a successor or wholly-owned subsidiary of a previously rated entity, or
 - b. Resulted from a merger where at least one merging entity maintained the required rating for the past six months.
9. Bankers' acceptances maturing within 270 days that are eligible for purchase by Federal Reserve Banks and that meet the rating and amount limit criteria of clause (8).
 10. Obligations of, or instruments issued by or fully guaranteed by U.S. agencies or instrumentalities authorized by U.S. Congress (e.g., Federal Home Loan Banks) provided, however, that no more than \$250 million dollars may be invested per agency. No-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, consisting exclusively of obligations of the U.S. or its agencies, rated in the highest category by at least one nationally recognized statistical rating organization, and limited to \$250 million dollars in such funds.
 11. Cooperative investment agreements with other authorized municipal corporations, as permitted by §§Article 5-G and of the General Municipal Law and in accordance with Article 3-A of the General Municipal Law. These Cooperative investment agreements are also referred to as Local Government Investment Pools and in New York by the trade names New York MuniTrust, NYCLASS and NYLAF.

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event at the option of the County within two years of the date of purchase. Time deposit accounts and certificates of deposit shall be payable within such times as the proceeds will be needed to meet expenditures for which the moneys were obtained and shall be secured as provided in Sections VII and VIII herein.

Unless stated otherwise in a contract with bondholders or noteholders, The County may commingle funds for investment purposes, provided that each investment remains redeemable when needed to meet expenditures as specified in GML §11. The separate identity of the sources of these funds shall be maintained at all times, and income received shall be credited on a pro rata basis to the fund or account from which the funds were invested.

Any obligation that provides for the adjustment of its interest rate on set dates is deemed to be payable or redeemable on the date on which the principal amount can be recovered through demand by the holder.

X. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

All financial institutions and brokers/dealers with which The County transacts business must be reputable, creditworthy, and have experience with municipal funds. The Finance Official will:

1. Maintain a list of approved financial institutions and dealers, establishing limits on the aggregate amount of investment placed with each.

Review these approved institutions annually, at minimum, for continued compliance with the County's credit, capitalization, and experience requirements.

XI. PURCHASE OF INVESTMENTS

The Finance Official is authorized to contract for the purchase of investments:

1. Directly, from an authorized trading partner
2. Through a cooperative investment agreement with other authorized municipal corporations pursuant to Article 5-G of the General Municipal Law and in accordance with Article 3-A of the General Municipal Law.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to, and held in the custody of a bank or trust company. Transactions involving these obligations—such as purchases, sales, redemptions, or payments—require prior written authorization from the designated investment officer and must be confirmed in writing by the bank or trust company.

Any obligation held by a custodial bank or trust company must comply with a written custodial agreement per GML §10(3)(a). This agreement must ensure that:

- Securities are held separately from the bank's general assets and cannot be commingled with other deposits or liabilities.
- The custodian confirms all transactions related to the receipt, substitution, or release of securities.
- The County maintains a perfected security interest in its investments.

The Finance Official, where authorized, can direct the bank or trust company to register and hold the investments in the name of its nominee or may deposit them with a federal reserve bank or other federally regulated book-entry system. In all cases, the records must clearly reflect the County's ownership, and the bank or trust company remains fully liable for any losses caused by the nominee's actions.

XII. DEFINITIONS

The terms "public funds," "public deposits," "bank," "trust company," "eligible securities," "eligible surety bond," and "eligible letter of credit" shall have the same meanings as set forth in General Municipal Law Section 10.

XIII. ANNUAL REVIEW AND REPORTING

1. Annual Review of Policy

- a. Pursuant to GML §39, this Policy and any related written procedures shall be reviewed at least annually by the County's governing body. Amendments may be made as deemed necessary and shall be adopted by a resolution of the governing body.

2. Periodic Reporting

- a. The Finance Official shall prepare regular investment reports (e.g., monthly or quarterly) for the governing body in accordance with GFOA guidelines. These reports should include a description of each investment, its current market value (when appropriate), interest earned, and any gains or losses.
- b. Annually, the Finance Official shall submit a comprehensive report on the County's investment program, summarizing overall performance, internal controls, and compliance with this Policy.

3. Audit or Independent Review

- a. The County's investments and investment procedures are subject to audit or independent review in accordance with GML §39, as well as general GFOA recommendations on independent audits of internal controls and investment activities.

XIV. EFFECTIVE DATE

This revised Policy shall take effect immediately upon approval by the County's governing body and shall remain in effect until otherwise amended or replaced.

Appendix A

Schedule of Eligible Securities for Collateralizing Deposits and Investments in Excess of FDIC Coverage (see Investment Policy, Section VIII and IX):

[Note: This is not a list of Permitted Investments. Please see Investment Policy, Section IX, for Permitted Investments. Moreover, this list is for purposes of illustration only. Governing boards, in the exercise of their prudent discretion, must determine which types of eligible securities, authorized by law, to list as permitted.]

“Eligible Securities” for Collateral	For purposes of determining aggregate “market value,” eligible securities shall be valued at these percentages of “market value”:
(i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government-sponsored corporation.	100%
(ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank and the African Development Bank.	100%
(iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.	100%
(iv) Obligations issued or fully insured or guaranteed by the State, obligations issued by a municipal corporation, school district or district corporation of this State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.	100%
(v) Obligations issued by states (other than the State) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

(vi) Obligations of the Commonwealth of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(vii) Obligations of counties, cities and other governmental entities of another state having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.	100% if rated in the highest category; 90% for 2nd highest; 80% for 3rd highest.
(viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.	80%
(ix) Any mortgage-related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by federal bank regulatory agencies.	70%
(x) Commercial paper and bankers' acceptances issued by a bank (other than the bank with which the money is being deposited or invested) rated in the highest short-term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged.	80%
(xi) Zero-coupon obligations of the United States government marketed as "Treasury STRIPS."	80%

RESOLUTION NO. 171 - 2025
RESOLUTION AUTHORIZING WITHDRAWAL OF DELINQUENT TAX
FORECLOSURE PARCELS IN TOWN OF NEW BREMEN AND VILLAGE OF PORT
LEYDEN FOR COUNTY PURPOSES

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Real Property Tax Law Section 1166 (RPTL §1166) authorizes the County to sell and convey real property it acquires by virtue of a foreclosure proceeding brought pursuant to Article 11 of the RPTL upon approval by a majority of the governing body; and

WHEREAS, the County became vested with the title to Tax Map Parcel No. 164.00-01-24.000, 8401 Erie Canal Road, Town of New Bremen, New York, by judgment dated July 25,

2025, as a result of the County's tax foreclosure proceeding for delinquent taxes on properties owing for 2022, 2023 & 2024; and

WHEREAS, the County became vested with the title to Tax Map Parcel No. 353.12-02-19.000, 3302 Douglas Street, Village of Port Leyden, Town of Leyden as a result of the 2023 auction bidder's failure to complete the tax foreclosure sale in August, 2023; and

WHEREAS, pursuant to Local Law 6-2004, the County Board of Legislators may exercise its discretion on a case-by-case basis to withdraw a parcel from a tax auction for county purposes and best interests, and to subsequently sell a delinquent tax foreclosed property by individual/private sale instead of by public auction upon board resolution, based upon best interest of the County, and after consideration of the recommendation of the Real Property Advisory Board (RPAB); and

WHEREAS, the above identified Eric Canal Road parcel has a camp at the northeast corner of the property along Erie Canal Road, sandwiched between two waterways which cross under Erie Canal Road. The County and Town are engaged in Bridge NY projects at this site. Work on and near the bridges require access to this property, especially the part of the parcel where this camp and its out buildings are located. The Highway Superintendent has requested that the County retain ownership of the parcel if not repurchased to aid in the bridge projects adjacent to the parcel. The County Attorney supports the request and suggests that the County can consider a division of the parcel to offer the larger portion of the vacant parcel for auction in subsequent years; and

WHEREAS, the above identified Douglas Street, Port Leyden property is a condemned structure which the Planning Department was able to secure grant funds to assist in demolition costs while under the County's ownership by foreclosure judgment. It is the intention of the County have this unsafe structure demolished and the parcel marketed for sale; and

WHEREAS, the RPAB recommends these withdrawals from the August 20, 2025 scheduled tax auction for the aforesaid reasons;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the withdrawal of the delinquent tax parcels from the 2025 tax auction, i.e., 8401 Erie Canal Road, Tax Map Parcel No.: 164.00-01-24.000, New Bremen, County of Lewis and 3302 Douglas Street, Tax Map Parcel No. 353.12-02-19.000, Village of Port Leyden, Town of Leyden, County of Lewis. Both parcels are subject to public purposes of benefit to the County and Towns as hereinabove set forth.

Section 2. The Lewis County Treasurer is directed to withdraw/remove these parcels from the tax auction scheduled for August 20, 2025, subject to an owner's right to repurchase on or before August 12, 2025.

Section 3. This Resolution shall take effect immediately.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 5th day of August 2025.

OTHER BUSINESS:

Legislator Kalamas took a moment to recognize Lauryn Tabolt for her exceptional work on the Lewis County Solar project. She has a great handle on the entire project and is making sure we are getting the credits.

At 5:22 p.m. Legislator Osborne moved to enter into executive session for discussion on contract negotiations, seconded by Legislator Nellenback, and carried.

At 6:03 p.m. Legislator Nortz moved to enter regular session, seconded by Legislator Nellenback, and carried.

There being no other business to come before the Board, Legislator Frost moved to adjourn the meeting at 6:04 p.m., seconded by Legislator Osborne, and carried.

SEPTEMBER 2, 2025

REGULAR MEETING
September 2, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present and there were 16 other people present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

PUBLIC HEARING:

Chairman Dolhof opened the public hearing at 5:02 p.m. on “The Local Law Regulating and Permitting Special Events on County Roads, Trails or Other County Property and on Any Town Roads and Property Where the Town has Opted In.” Nicole Golash of Martinsburg, NY stated that she felt like the county and Towns are opening too many roads to ATVs. She and her family live on what use to be a quiet secondary road right in the Hamlet of Martinsburg but now due to both snowmobile and ATV’s traffic it is no longer safe. Her non-communicative autistic son must be watched constantly, and she is worried that he may get hit. During the winter her and her husband are constantly pulling out snowmobiles from the ditch.

Chairman Dolhof stated to Ms. Golash that she is not on topic for the current public hearing as it pertains to the Local Law on Event Permits, not opening roads to ATV’s and Snowmobiles. However, he did mention that the ATV Trail network closes the day after Columbus Day and he asked that Recreation, Forestry and Parks Director Jackie Mahoney meet with Ms. Golash to go over all her concerns in more detail to see what can be done.

Chairman Dolhof declared the August 5, 2025, meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended waving the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Vincent Nortz
Barry Lyndaker

Dated: September 2, 2025

Legislator Moser moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Frost, and carried.

REPORTS OF STANDING COMMITTEES:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Legislator Osborne, Chair of the Finance & Rules Committee, reported that Lewis County Planning and Community Development partnered with the Tug Hill Commission, Northern New York Community Foundation, and Naturally Lewis to launch a non-profit bootcamp series aimed at providing tools and resources to current and future board members to ensure their success. Session 1 will be held on Thursday, October 2nd at the Lewis County-JCC Education Center from 1:00 p.m. to 3:00 p.m. and will be “Getting Started and Growing Your Non-Profit.”

Legislator Moroughan, Chair of the General Services Committee, gave a reminder to the Board that this Friday, September 5th is the first annual Lewis County OHV Trail Ride. If you would like to attend and haven't let Cassandra Moser know yet, please do so before Friday. The Lewis County ATV Trail System will be officially closed on Tuesday, October 14th, the day after Columbus Day, for the season. Area J – Bald Mountain closed on August 31st. Area F - Great Lot in West Leyden will be closed starting September 12th.

Legislator Moser, Chair of the Human Services Committee, reported that Lewis County Youth Bureau would like to remind everyone about the upcoming 2025 National Night Out which is being held at the Lewis County Fairgrounds on Friday, September 5th from 4:30 p.m. to 7:30 p.m. There is free parking and admission, meet & greet with local law enforcement officers; demonstrations of K-9, Helicopter landing, drones, & more; raffle giveaway; dunk tank; community resource tables; and every attendee gets one complimentary hot dog & drink.

Lewis County Office For Aging is holding the annual Fall Fest and Public Hearing period on Friday, September 26th. There will be vendors on site and Lewis County Public Health will be there for a vaccination clinic. If you plan on attending the meal please make to RSVP by calling (315) 376-5300.

September is National Suicide Prevention Awareness Month. Throughout the month, the County will be sharing valuable information on their Facebook page about the efforts of the Lewis County Suicide Prevention Coalition to reduce stigma and raise awareness of local resources. If you or someone you know is in crisis, remember that free support is available 24/7, 365 days a year by calling (315) 405-0696. Additionally, if you or someone you know has been recently impacted by a sudden or traumatic loss, such as a death by suicide, the Lewis County Traumatic Loss Team is here to help. You can reach them at (315) 376-9735.

Legislator Nortz, representative on the Lewis County Health System Board of Managers, reported that they met on August 27th. There was a gain of \$129,509 versus a budgeted gain of \$433,807 for the month of July. The YTD loss is \$1,701,060 versus a budgeted loss of \$319,704. Acute admissions were 74, or 14% below budget; Observations were 86 or 34% above the budget; total ER Visits were 1,170 or 2% above the budget; Outpatient Visits were 6,289 or 9% below the budget; The Skilled Nursing Facility (SNF) occupancy was below the budgeted target for the month, at 64.8%; Physician office gross revenue was .5% less than the budget. The largest positive variances occurred in Women's Health, while the largest negative variances occurred in General Surgery and Family Practice; Clinic gross revenue was 4.2% less

than the budget; and Purchased services were over budget due to traveling nurse staff. Dr. Ko, Podiatrist, will be starting in the coming weeks in the Orthopedic practice.

Mr. Cayer, LCHS CEO touched on the budget figures and felt that the hospital is in a good position and welcomed questions. He then touched on the Comfort Care House presentation that he gave to the Board of Managers, which was received positively. The LPN program, through BOCES, graduated ten LPN's with their tuition paid in full by the Caring Gene Grant. This grant was applied for and received again, which is great news. The second class will start later in September. He voiced his concerns about upcoming changes in 2027 based on the One Big Beautiful Bill Act.

Legislator Nortz, representative on the Fort Drum Regional Liaison Organization, better known as Advocate Drum, reported that they have been around for almost 40 years and back in 2026 they completed a Strategic Plan and are in the process of updating that plan. The CEO moved to Croghan and is married to a Lowville native. They met with Lewis County and talked about how to create better communication and partnerships. One item was about expanding 911 so it can be reachable on base; Childcare was an item that was discussed, along with a potential for a shuttle service for events. The Alpine Express is a big win for both Fort Drum and Lewis County, which opens on September 22nd. Advocate Drum also thought there was potential to use their helicopter for medical purposes should the need ever arise.

COUNTY MANAGER REPORT:

Tim Hunt briefly introduced Joanne Witt, who is the new Executive Director of Naturally Lewis. He then reported that the Comfort Care House property that was decided on can only be transferred by legislation, which contacts in Albany are working on, but it will be a long process. He and Larry went to Albany for a day and met with the Deputy Commissioner of Energy to talk about the Green Energy Assessments and projects owned by NYPA. There are three projects in Lewis County that will be owned 51% by NYPA. The biggest concern about this is making sure that there is clear writing as to what the community can expect in tax revenue from these projects.

TREASURER REPORT:

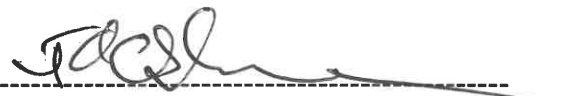
Eric Virkler reported that the Sales Tax revenue is trending low but still ahead of last year. The Health Fund remains low with an increase in claims activity, but the NYS Shared Services funding should be coming soon and that will help the fund. The Health Advisory Committee which includes several people from different departments in the county met and they seemed focused on a few areas that have the potential for change.

REPORT OF THE FINANCE AND RULES COMMITTEE:

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 3,410,559.23 and recommend that they be audited and allowed for the amounts claimed.



Thomas Osborne

Chair



Jeffrey Nellenback

Vice-Chair



Herb Frost III

Committee



Vincent Nortz

Committee



Barry Lyndaker

Committee

Dated: September 2, 2025

Approved on motion by Legislator Kalamas, seconded by Legislator Moroughan, and carried.

**RESOLUTION NO. 172 – 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$3,410,559.23 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Nortz, seconded by Legislator Frost. Legislator Moser abstained due to potential conflicts.

The resolution was then adopted on the 2nd day of September 2025, pursuant to the following roll call vote:

AYES: Frost, Nortz, Leviker, Osborne, Kalamas, Lyndaker, Moroughan, Nellenback, and Dolhof.

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 173 - 2025
RESOLUTION AWARDING BID AND AUTHORIZING AGREEMENT
BETWEEN THE COUNTY OF LEWIS AND BRONZE CONTRACTING LLC FOR
DEMOLITION AND SITE CLEANUP OF THE CONDEMNED PROPERTY
IN THE TOWN OF LEWIS
(1057 AMMON ROAD, WEST LEYDEN)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to resolution number 134-2025, the Board of Legislators directed the demolition, removal, and site cleanup of Tax Map No. 419.01-01-44.000, 1057 Ammon Road, West Leyden, Town of Lewis, as an unsafe structure and danger to the community, upon the owner's failure to remedy the unsafe structure. The owner has failed to take any action to remedy; and

WHEREAS, the County sent out an RFP for proper demolition and removal. Eight (8) bids were received and opened on August 13, 2025 at 2:30 pm. After careful review of the bids, the Director of Building and Fire Codes recommends that the Board award the contract to the lowest bidder, Bronze Contracting LLC of Remsen, NY, to provide the demolition and removal services at a cost of \$33,400.00 according to the terms and specifications as set forth in the RFP; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes and approves an Agreement with Bronze Contracting LLC, with offices at 9188 State Route 12, Remsen, NY 13438, to provide demolition, proper removal and site cleanup for Tax Map No. 419.01-01-44.000, 1057 Ammon Road, West Leyden, NY, in accordance with the terms and conditions of the RFP and all Federal, State and Local laws and regulations, at a cost of \$33,400.00, to be paid out of the HAL Capital Reserve Fund.

Section 2. The Lewis County Board of Legislators authorizes said agreement to include all conditions, requirements and terms recommended by the County Attorney, with the services to be undertaken by and completed on or before October 31, 2025.

Section 3. The Lewis County Board of Legislators authorizes the County to pay the tipping fee costs for removal of the hazardous material and debris and any air monitoring testing expenses required for proper demolition and removal.

Section 4. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreements and any non-financial amendments or change orders thereto, upon review and approval by the County Attorney.

Section 5. The Treasurer is authorized to appropriate the funds from HAL Capital Reserve.

Section 6. The within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

RESOLUTION NO. 174 - 2025
RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH
JEFFERSON COUNTY FOR BI-COUNTY OPERATION OF MOBILE CRISIS
PROGRAM THROUGH CHILDREN'S HOME OF JEFFERSON COUNTY

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Director received funding from the NYS Office of Mental Health (OMH) to help support the development of behavioral health Mobile Crisis services in underserved communities. The State-Aid funding is in the amount of \$600,000.00, upon the county's development of a program plan for the resources to provide services pursuant to Mobile Crisis standards, and with encouragement for collaboration with neighboring counties to support a comprehensive approach to mobile crisis capacity; and

WHEREAS, the LC Director has collaborated with her counterpart in Jefferson County to coordinate provision of these actual services to be provided by the Children's Home of Jefferson

County (CHJC) to operate the bi-county Mobile Crisis service for Jefferson and Lewis Counties; and

WHEREAS, the Director of Lewis County Community Services has submitted a plan for this bi-county Mobile Crisis service to the Office of Mental Health (OMH), inclusive of entering into a Memorandum of Understanding (MOU) with Jefferson County to act as the lead county and contract with CHJC to operate the bi-county mobile crisis program specifically designed for the two counties; and

WHEREAS, the MOU provides for Lewis County to pay \$370,000 of its state-aid start-up funding as Lewis County's share toward the contracted services provided by CHJC, together with other terms and provisions in this bi-county mobile crisis program development; and

WHEREAS, the Board of Legislators wishes to enter into this MOU and authorize the funding for same;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an MOU between Lewis County, by and through the LC Community Services Department and Jefferson County Community Services Department for a bi-county Mobile Crisis Program as outlined by the NYS OMH in its state aid funding provided to both counties for behavioral health mobile crisis services.

Section 2. The MOU shall provide for the LC Community Services Director to contribute \$370,000.00 from its state-aid start-up funds to Jefferson County as Lewis County's share of the contracted services to be provided by CHJC in managing and operating the bi-county mobile crisis program for Lewis and Jefferson counties for a twenty-month period. This payment shall be made from the Community Services OMH Crisis Management Budget Line.

Section 3. The Chair or Vice-Chair of the Board of Legislators together with the Director of Community Services are hereby authorized to make, execute, seal, and deliver such MOU, pending review and any recommended provisions by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

RESOLUTION NO. 175 - 2025
RESOLUTION IN SUPPORT OF NYS OPWDD DECISION TO DECLARE
IT'S CHURCH STREET, CASTORLAND PROPERTY AS SURPLUS;
ALLOWING FOR POTENTIAL TRANSFER AND OWNERSHIP OF SAME
FOR A COMFORT CARE/HOSPICE HOUSE

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Introduced by Legislators Thomas Osborne, Chair of the Finance & Rules Committee and Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County of Lewis has been working with Lewis County Health Systems and Friends of Lewis County Hospice to identify a suitable location appropriate for a comfort care or hospice facility for Lewis County residents in the final stages of terminal illness; and

WHEREAS, the NYS Office for People with Developmental Disabilities (OPWDD) currently owns approximately 2.9 acres of land with a 4600 sq. ft. health service building on Church & High Streets, Castorland, NY, that of which the State secured by eminent domain in 1989, to serve as a housing and developmental center for those with developmental disabilities; and

WHEREAS, the County has learned that the State seeks to declare this appropriated property as surplus; allowing for the County, a local municipality, to request transfer of ownership of the property to the County for public purposes, and to utilize the Lewis County Health System's operational expertise to develop a viable model for conversion of the facility into a comfort care facility in partnership with the Friends of Lewis County Hospice; and

WHEREAS, the Lewis County Board of Legislators seeks to express its support of the State declaring this property as surplus in order for the County to explore its options to acquire same for the benefit of a comfort care operational facility for terminally ill residents;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby supports the NYS OPWDD decision to declare the approximate 2.90 acres of improved property it owns on Church & High Streets in Castorland, NY, Tax Map No. 127.17-02-11.100, as surplus property in order for the County to consider the acquisition of same for a public purpose, i.e., the potential use and operation of the property and building as a comfort care/hospice facility.

Section 2. The Board of Legislators supports further discussion and exploration of this potential site for this purpose in support of Lewis County residents who are terminally ill, and supports the Ad Hoc Committee to continue to develop a viable operational model for this intended, potential use if acquired.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

RESOLUTION NO. 176 - 2025
RESOLUTION INCREASING TAXES ON SALES AND USES OF TANGIBLE
PERSONAL PROPERTY AND OF CERTAIN SERVICES, ON OCCUPANCY OF

**HOTEL ROOMS AND ON AMUSEMENT CHARGES PURSUANT TO ARTICLE 29 OF
THE TAX LAW OF THE STATE OF NEW YORK**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, a sales tax extender pertaining to the County of Lewis for the additional one percent (1%) rate of sales and compensating use taxes for a two year period ending November 30, 2027 was enacted by the State Legislature as Senate Bill No. S4858 (Assembly Bill No. A5514), and recently signed into law by the Governor (Chapter 272); and

WHEREAS, Senate Bill No. S4858 Section 1 reads: “Clause 36 of subparagraph (i) of the opening paragraph of section 1210 of the tax law, as amended by chapter 259 of the laws of 2023, is amended to read as follows:

(36) the county of Lewis is hereby further authorized and empowered to adopt and amend local laws, ordinances or resolutions imposing such taxes at a rate that is one percent (1%) additional to the three percent (3%) rate authorized above in this paragraph for such county for the period beginning June first, two thousand four, and ending November thirtieth, two thousand twenty-seven;”

NOW, THEREFORE, BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

Section 1. Section 4-A of Resolution No. 112-1981, enacted by the Board of Legislators of the County of Lewis on August 24, 1981, imposing sales and compensating use taxes, as amended, is further amended to read as follows:

**Section 4-A. Imposition of additional rate of sales and compensating
use taxes.**

Pursuant to the authority of section 1210 of the Tax Law, in addition to the sales and compensating use taxes imposed by sections 2 and 4 of this resolution, there is hereby imposed and there shall be paid an additional one percent rate of such sales and compensating use taxes, for the period beginning December 1, 2025 and ending November 30, 2027. Such additional taxes shall be identical to the taxes imposed by such sections 2 and 4 and shall be administered and collected in the same manner as such taxes. All of the provisions of this resolution relating or applicable to the administration and collection of the taxes imposed by such sections 2 and 4 shall apply to the additional taxes imposed by this section, including the applicable transitional provisions, limitations, special provisions, exemptions, exclusions, refunds and credits as set forth in this resolution, with the same force and effect as if those provisions had been incorporated in full into this section and had expressly referred to the additional taxes imposed by this section.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. Paragraph (c) of subdivision (1) of section 11 of Resolution No. 112-1981, enacted by the Board of Legislators of the County of Lewis on August 24, 1981, imposing sales and compensating use taxes, as amended, is further amended to read as follows:

(c) With respect to the additional tax of one percent for the period beginning December 1, 2025 and ending November 30, 2027, in respect to the use of property used by the purchaser in this county prior to December 1, 2020.

Section 3. This enactment shall take effect December 1, 2025.

Moved by Legislator Frost, seconded by Legislator Moroughan.

Chairman Dolhof clarified that this is not a new tax, but a continuation for the 4% sales tax for the County. It has been this way for many years.

The resolution was then adopted on the 2nd day of September 2025.

RESOLUTION NO. 177 - 2025
RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR ROUND 2
NYSERDA CLEAN MOBILITY PROGRAM FUNDING TO IMPLEMENT MICRO-
TRANSIT PLAN FUNDED IN ROUND 1 OF THE PROGRAM

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department desires to apply for up to \$3,000,000 in financial assistance to implement projects under the recently completed Micro-Transit Plan under Round 2 of the New York State Energy Research and Development Authority (NYSERDA) Clean Mobility Program; and

WHEREAS, if awarded, the grant requires a commitment of a 20% match from the County, which would be covered by a combination of Lewis County Public Transportation grants such as STOA or 5311 funds; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department to submit the application for Round 2 NYSERDA Clean Mobility Program funding in an amount not to exceed \$3,000,000 to implement projects identified on the recently completed Micro-Transit Plan.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign

contract documents, appropriate the project funding to the Lewis County Planning and Community Development Department's Bus Operations budget, and award a bid to the best value firm to assist with the project.

Section 3. This resolution shall take effect immediately.

Move by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

RESOLUTION NO. 178 - 2025
RESOLUTION AWARDED BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND C&S ENGINEERS, INC. TO ASSIST WITH
BROWNFIELD PROJECTS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Director of Planning and Community Development Department, in consultation with the Purchasing Department, sent out an RFP seeking assistance for securing US EPA and potentially other federal or state grants for assessment, cleanup or redevelopment of brownfield properties in Lewis County and the implementation of environmental assessment, remedial planning, community outreach and other environmental or planning components of grants for which funding is secured; and

WHEREAS, five (5) bid proposals were opened on July 31, 2025 at 2:00 pm. Planning Department staff and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration, review, and interviews with the most qualified bidders and their references, and in the best interests of the County, this team recommends that the Board of Legislators award the bid and conditional contract to C&S Engineers, Inc. (C&S), 499 Col. Eileen Collins Blvd, Syracuse, NY 13212. C&S will assist the County with the development and submission of an EPA funding request at no cost to the County; and only if the County is awarded funds, to provide the services for implementation of the assessment, remedial cleanup and planning for redevelopment of identified brownfield properties in Lewis County as more fully described identified in the RFP and C&S' bid proposal, in an amount not to exceed the awarded amount anticipated to be \$500,000; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and conditional contract to C&S Engineers, Inc. for these project services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators awards the bid to and authorizes an agreement with C&S Engineers, Inc., 499 Col. Eileen Collins Blvd, Syracuse, NY 13212, to provide the environmental assessment services and scope of work outlined in the RFP with no costs associated with the application development and an EPA application funding request, and if awarded funding, provide services not to exceed \$500,000 (the anticipated award amount) to

PROCEEDINGS OF THE BOARD OF LEGISLATORS

cover the full cost of C&S services for its implementation, as more fully set forth in their bid proposal.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. If awarded funds, the Treasurer is authorized to appropriate said funds, if required, and pay said costs from the appropriate account.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

**RESOLUTION NO. 179 - 2025
RESOLUTION TO APPROPRIATE FUNDS
Real Property**

Introduced by Legislator Thomas Osborne, Chairman of the Finance & Rules Committee.

BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators authorizes the following 2025 budget appropriations to recognize revenue for Real Property Department charges to municipalities following RPTL 1537 for assessing and data collection services:

Increase Revenue:

A0135500 322110	Real Property Tax Assess and Collection Rev	\$27,000.00

Increase Expense:

A0135500 490100	Real Property Professional Services	\$27,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

**RESOLUTION NO. 180 - 2025
RESOLUTION RE-APPOINTING
LEWIS COUNTY REAL PROPERTY TAX DIRECTOR**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the term of the Real Property Tax Director Candy C. Akin is due to expire on September 30, 2025; and

WHEREAS, the Lewis County Board of Legislators wishes to re-appoint her for a successive six (6) – year term.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby re-appoints Candy C. Akin of Lyons Falls, New York, as Lewis County Real Property Tax Director, to a six (6) - year term.

Section 2. The term of said appointment shall be effective from October 1, 2025 and expire on September 30, 2031.

Section 3. The Board of Legislators hereby confirms that the Director's salary is in accordance with and shall continue under the Exempt Employee Compensation Plan and schedule.

Section 4. This resolution shall take effect immediately.

Moved by Legislator Nellenback , seconded by Legislator Osborne , and adopted on the 2nd day of September 2025.

RESOLUTION NO. 181 - 2025
RESOLUTION AUTHORIZING THE SALE OF FORMER LYONS FALLS SCHOOL
PROPERTY (6832 McALPINE STREET, LYONS FALLS, NY) TO TOPVIEW
APARTMENTS LEWIS LLC FOR APARTMENT HOUSING DEVELOPMENT

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis obtained title to the former Lyons Falls School property, 6832 McAlpine Street, Lyons Falls, NY pursuant to a Judgment of Foreclosure issued by the Supreme Court, Lewis County on June 29, 2023 under Index No. CA2015-000373, and deed recorded June 29, 2023; and

WHEREAS, the County secured the services of the Development Authority of the North Country (DANC) for building assessments to determine its redevelopment and rehabilitation potential or its demolition, depending upon the environmental and structural analysis reports; and

WHEREAS, the County, through the Planning and Community Development Department applied for and secured grant funding for this building and property to entice potential developers. Grant funds were secured from Restore NY (\$1,724,000), National Grid Brownfield Redevelopment (\$175,240) and NY Main Street Downtown Stabilization (\$500,000). In order to secure and abate the premises, the County expended all of the National Grid and NYMS funds

PROCEEDINGS OF THE BOARD OF LEGISLATORS

and a portion of the Restore NY funds, leaving approximately \$ 1,022,000.00 available under Restore NY for a viable developer; and

WHEREAS, the Board of Legislators approved an MOU with the Lewis County Development Corporation (LCDC) to formulate and distribute a Request for Expressions of Interest (RFEI) for development of the property geared toward housing and/or other community uses and needs; and

WHEREAS, Tim Flanders, managing owner of TopView Apartments LLC and TopView Construction LLC, (TopView) Watertown, NY, contacted the Director of Planning and Community Development with a proposal to purchase the property in consideration of the payment of \$1,000 and development proposal to renovate and convert the building into approximately 20 medium to high end apartments (1, 2 & 3 bedroom apts). TopView has secured a term sheet and funding commitment from Northern Federal Credit Union of \$2.6 M for the project. In addition, the developer will have available for said renovations, the balance of the grant funds secured by the County, provided that the developer complies with all grant requirements; and

WHEREAS, TopView is prepared to commence this project upon Board approval, a signed purchase agreement and transfer of title, with completion estimated to be no later than December, 2026; and

WHEREAS, the Board of Legislators seeks to enter into a purchase agreement with this developer for the sale of the former Lyons Falls School property, in consideration of the payment of \$1,000 and the developer's commitment to renovate and remodel the structure into apartments as set forth in his proposal received August 14, 2025;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby finds and declares that the County's property located at 6832 McAlpine Street, Lyons Falls, NY, commonly referred to as the former Lyons Falls School property, identified as tax map parcel # 322.19-06-09.100, and comprised of approximately 4.5 acres with an historical building being approximately 16,000 sq ft is not necessary for the County's public use, and therefore desires to grant, sell, convey and transfer the same pursuant to Local Law No. 1-1991 and County Law §215.

Section 2. The Lewis County Board of Legislators hereby authorizes and approves the sale of the former Lyons Falls School Property as identified above to TopView Apartments Lewis LLC, 215 Washington Street, Suite 002, Watertown, NY 13601 for the sum of \$1,000.00, together with the Purchaser's commitment to renovate and build approximately 20 apartments in the structure in accordance with its proposal.

Section 3. The transfer of title shall be by quitclaim deed, with closing on or before September 30, 2025, pursuant to the financial representations made by Purchaser in his proposal together with such other terms and conditions recommended by the County Attorney, including appropriate claw back and grant compliance provisions.

Section 4. The County Attorney is directed to negotiate and prepare a sale/purchase agreement with TopView, and to take all necessary steps for final closing and transfer of title.

Section 5. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver the sale/purchase agreement, deed, recording documents and any other documents necessary to complete the transaction.

Section 6. The within Resolution shall take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Nellenback.

Chairman Dolhof stated that the Village of Lyons Falls and the County have been trying to redevelop this for over 20 years. He explained the history of the school and then the various owners who had plans for the property that never came to fruition. He thanked Casandra Buell, Planning & Community Development Director, her staff, and Joan McNichol, County Attorney, for their diligent efforts in keeping this redevelopment process on track. Thank you to everyone else who has a hand in this as well.

The resolution was then adopted on the 2nd day of September 2025, pursuant to the following roll call vote:

AYES: Kalamas, Nortz, Lyndaker, Osborne, Leviker, Moroughan, Nellenback, Frost, Moser, and Dolhof.

NAYS: None.

ABSENT: None.

RESOLUTION NO. 182 - 2025
RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR ADIRONDACK
PARK COMMUNITY SMART GROWTH GRANT PROGRAM FUNDING THROUGH
THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO COMPLETE A
WINTER RECREATION TRAIL DEVELOPMENT PLAN

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Department of Recreation, Forestry, and Parks (“DRFP”) desires to apply for the New York State Department of Environmental Conservation (“NYS DEC”) Adirondack Park and Catskill Park Community Smart Growth Grant Program to implement phase 1 of the winter recreational trail development plan in areas within the Adirondack Park boundary; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, if awarded, the department seeks to accept the award, up to \$125,000.00 in the NYS DEC funds, with no local match required. In order to increase the chances of an award, the Department will use administration as in-kind services; and

WHEREAS, the Board of Legislators wishes to apply for the grant and if awarded, to accept the funds and enter into the agreement for same, and authorize the Department of Recreation, Forestry and Parks to issue the appropriate RFPs once a fully executed contract is completed;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the DRFP to apply for up to \$125,000.00 in Adirondack Park and Catskill Park Community Smart Growth Program funding by the New York State Department of Environmental Conservation; and if awarded, to authorize acceptance of the funds and enter into an agreement to implement phase 1 of the winter recreational trail development plan in areas within the Adirondack Park boundary.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said application and if awarded the grant to accept the funds and enter into an Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The County Treasurer is authorized to appropriate the funds into the appropriate account if awarded.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

**RESOLUTION NO. 183 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 6 – 2025, COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on August 5, 2025, directing that a public hearing be held by said Board on September 2, 2025, at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “THE 2025 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN”; and

WHEREAS, notice of said public hearing was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on August 20, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, the public hearing was duly held at such location and time, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 6 – 2025), County of Lewis, being “THE 2025 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN”, be and the same hereby is designated as Local Law No. 6–2025, County of Lewis.

Section 2. Local Law No. 6–2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Moroughan, seconded by Legislator Leviker, and adopted on the 2nd day of September 2025, pursuant to the following roll call vote:

AYES: Osborne, Frost, Nellenback, Kalamas, Leviker, Moser, Moroughan, Lyndaker, Nortz, and Dolhof.

NAYS: None.

ABSENT: None.

RESOLUTION NO. 184 - 2025
RESOLUTION AUTHORIZING AGREEMENT
BETWEEN LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND
HOMEMAKERS OF WESTERN NEW YORK, INC. D/B/A CAREGIVERS
TO PROVIDE PERSONAL CARE AIDES/HOMEMAKER SERVICES
FOR MEDICAID CLIENTS

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, Lewis County Department of Social Services (“DSS”) desires to enter into an agreement with Homemakers of Western New York, Inc. d/b/a Caregivers (“Caregivers”),

PROCEEDINGS OF THE BOARD OF LEGISLATORS

2465 Sheridan Drive, Buffalo, NY 14240, to designate qualified Aide staff to provide personal care services to Medicaid eligible DSS clients in Lewis County; and

WHEREAS, the personal care services provided to DSS clients will be billed through Medicaid; and

WHEREAS, the Board of Legislators wishes to authorize this agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Lewis County Department of Social Services with Caregivers, of Buffalo, NY 14240, to designate qualified personal care aides to provide personal care services as defined in NYS Department of Health regulations for eligible DSS clients.

Section 2. The starting date of this agreement is subject to the review and approval of the Department of Health and shall continue for two years, and automatically renew annually unless terminated in writing, the cost to be billed to Medicaid.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any amendments or extensions thereto, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

RESOLUTION NO. 185 - 2025
RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN TIPCO AUTOMATED SYSTEMS, LLC AND THE COUNTY OF LEWIS TO DESIGN AND IMPLEMENT AI-POWERED VIRTUAL ASSISTANT SOFTWARE

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Department of Social Services seeks to improve efficiency, minimize human error, reduce the burnout of employees and improve job satisfaction by implementing AI Virtual Assistant software; and

WHEREAS, the Commissioner recommends and requests that the Board of Legislators authorize an agreement with TipCo Automated Systems, LLC to design, configure, integrate, test, train, and deploy their EVA phone, EVA Companion, and EVA Interview Component AI Virtual Assistant software that will be tailored specifically to the needs and requirements of the Department of Social Services; and

WHEREAS, the cost of these services will not exceed \$45,800.00 (\$28,000.00 for EVA Phone; \$14,400.00 for EVA Interview; \$3,400.00 for EVA Companion) as set forth in the proposal; and

WHEREAS, the funding for this software system will be provided under the Lewis County Social Services Department Computer line A0601000 221700.

WHEREAS, the Board of Legislators wishes to authorize such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes an agreement with TipCo Automatic Systems, LLC for AI Virtual Assistant software at a cost of \$45,800.00 (\$28,000.00 for EVA Phone; \$14,400.00 for EVA Interview; \$3,400.00 for EVA Companion) to design, configure, integrate, test, train, and deploy EVA Phone, EVA Interview, and EVA Companion that will be tailored specifically for the benefit of the Department of Social Services to be paid through the Department of Social Services Computer line A0601000 221700.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

RESOLUTION NO. 186 - 2025
RESOLUTION AMENDING SURCHARGE AND DIRECT HAUL FEES
FOR THE SOLID WASTE DEPARTMENT

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to County Law § 226-b and the County of Lewis Local Law No. 5-2025, the Board of Legislators is authorized to establish, by resolution, schedules of rates or fees to be charged for solid waste collection and disposal at transfer stations and for the Lewis County Surcharge for direct haulers to the Development Authority of the North Country (DANC) landfill; and

WHEREAS, the Director of the Solid Waste Department seeks to increase the **direct** haul surcharge rates charged to haulers at the Rodman Landfill (DANC landfill) and the fees at the Lewis County Transfer Stations at the following rates:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Lewis County Direct Haul to DANC Rates

Waste Type	DANC Charge per Ton	Lewis Co Surcharge per Ton	Charge to Haulers per Ton
C&D	\$61.00	\$30.00	\$91.00
MSW	\$61.00	\$30.00	\$91.00
Industrial Sludge (Beneficial)	\$31.00	\$24.00	\$55.00
Industrial Sludge (Non-Beneficial)	\$50.00	\$24.00	\$74.00
Industrial Waste	\$50.00	\$24.00	\$74.00
Sewage Sludge	\$50.00	\$24.00	\$74.00
Bulk Asbestos (Friable Asbestos/ Contaminated Construction Debris)	\$91.00	\$30.00	\$121.00
Friable Asbestos (one Ton minimum)	\$200.00	\$30.00	\$230.00
Contaminated Soil	\$31.00	\$10.00	\$41.00

LEWIS COUNTY TRANSFER STATION RATES

Waste Type	Charge to Haulers
C&D	\$110.00/ Ton
MSW	\$110.00/ Ton
Single Tire	\$6.00 each
Single Tire with Rim	\$8.00 each
Bulk Tires 20" or less	\$260.00/ Ton

WHEREAS, the Director of Solid Waste seeks to have the Board of Legislators authorize and approve these amended fee rates for the direct haul to the DANC landfill and the Lewis County Transfer Stations, effective January 1, 2026;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators authorizes and approves the amended surcharge and "tipping" fees by the Lewis County Solid Waste Department set forth above.

Section 2. The Director of Lewis County Solid Waste is authorized to amend its fee schedule to reflect these increases effective January 1, 2026.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

RESOLUTION NO. 187 - 2025
RESOLUTION TO AUTHORIZE “I LOVE NY” CAMPAIGN MATCHING FUNDS
AND DESIGNATE NATURALLY LEWIS, INC.
AS THE COUNTY’S AGENT TO SUPERVISE
PROMOTION AND MARKETING OF THE CAMPAIGN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, in order to enhance and promote tourism within New York State, the NY Empire State Development Corporation offers to match local municipality contributions to the “I Love NY” promotional and marketing campaigns; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize and appropriate \$50,000.00 in matching funds to demonstrate its commitment to the “I Love NY” promotional campaign for 2026; and

WHEREAS, the Lewis County Board of Legislators seeks to designate Naturally Lewis, Inc. (“Naturally Lewis”) as the agent to supervise the promotion and marketing of the “I LOVE NY” campaign, by the Chamber of Commerce and to market the benefits of Lewis County tourism with the utilization of the County’s 2026 matching funds as well as the State’s committed funds; and the Board seeks to enter into an Agreement with Naturally Lewis to provide such services by the Chamber of Commerce as the designated agent of the County under this State program.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby commits to appropriate \$50,000.00 in matching local funds toward the 2026 “I LOVE NY” promotional and marketing tourism campaign in Lewis County.

Section 2. The Board of Legislators hereby designates Naturally Lewis, Inc. as the County’s agent to supervise and conduct the promotional and marketing programs by the Chamber of Commerce for Lewis County tourism under the 2026 campaign, with the utilization of the aforesaid County matching funds as well as the State’s committed funds to the campaign and endorses the application by Naturally Lewis for matching funds under the program.

Section 3. The Board of Legislators authorizes an Agreement with Naturally Lewis to act as the County’s agent under the 2026 “I LOVE NY” campaign, and to perform the services of promoting and marketing the benefits of tourism in the County of Lewis with the funds so provided under the campaign, for the period from January 1, 2026 through December 31, 2026.

Section 4. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to execute, seal and deliver said Agreement and any and all other necessary papers and documents in connection with the application and program, pending approval by the County Attorney.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

**LOCAL LAW (INTRODUCTORY NO. 7– 2025)
COUNTY OF LEWIS**

Introduced by Legislator Thomas Osborne, Chair of the Finance and Rules Committee.

**A LOCAL LAW TO AUTHORIZE OVERRIDING THE TAX LEVY LIMIT
ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-c (A/K/A “2% TAX CAP”) FOR
THE LEWIS COUNTY 2026 BUDGET**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION 1. TITLE

This Local Law shall be known as “**A LOCAL LAW TO AUTHORIZE OVERRIDING THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-c (A/K/A “2% TAX CAP”) FOR THE LEWIS COUNTY 2026 BUDGET.**”

SECTION 2. LEGISLATIVE FINDINGS

The Board of Legislators for the County of Lewis hereby finds and determines that the anticipated budgetary needs for fiscal year 2026 require that Lewis County adopt the appropriate legislation necessary to override the tax levy limit established by General Municipal Law § 3-c, **and more commonly referred to as the “2% tax cap”**.

SECTION 3. ENACTMENT AUTHORITY

This Local Law is adopted pursuant to authority provided in section 10 of the Municipal Home Rule Law of the State of New York as well as the specific authority found in General Municipal Law § 3-c [5].

SECTION 4. OVERRIDE AUTHORIZATION

The Board of Legislators be and the same is hereby authorized to adopt a budget for fiscal year 2026 that exceeds the “tax levy limit” as that term is defined and calculated pursuant to the provisions of General Municipal Law § 3-c.

SECTION 5. EFFECTIVE DATE

This local law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION NO. 188 - 2025
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 7 -2025), COUNTY OF LEWIS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators, a proposed Local Law entitled “LOCAL LAW TO AUTHORIZE OVERRIDING THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-C (A/K/A 2% TAX CAP) FOR THE LEWIS COUNTY 2026 BUDGET.”

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing for the above proposed Local Law will be held on October 7, 2025, at 5:00 p.m. before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York to hear all persons for or against such local law.

Section 2. At least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

**RESOLUTION NO. 189 - 2025
RESOLUTION AUTHORIZING EXPERT FEE FOR THE
COMMERCIAL APPRAISALS OF THE LC-JCC ED CENTER AND
JACK J. BOAK JR ED CENTER, LOWVILLE, NY**

Introduced by Legislator Thomas A. Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County and the Jefferson-Lewis-Hamilton-Oneida Board of Cooperative Educational Services (“BOCES”) have a continuing interest and cooperative relationship in developing and expanding educational and skilled learning and training for residents of Lewis County through various programs offered by BOCES at the LC-JCC Ed Center (Lowville), the Jack J. Boak Jr Ed Center (Lowville), and the Howard G. Sackett Technical Center (Glenfield); and

WHEREAS, BOCES administrative staff recently presented an update on its various programs and intended expansions in Lewis County based upon growing student need and populations; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, BOCES seeks to expand its use and presence in the LC -JCC Ed Center by proposing the transfer of its Boak Ed Center building and property within the Village of Lowville to the County, and with the County transferring its interest in the LC-JCC Ed Center to BOCES, based upon values and terms and conditions pertaining to same; and

WHEREAS, in order to consider the viability of these potential transfers, the County Attorney secured the services of DGM Coon & Company, Watertown, NY to have both properties and buildings appraised by a certified commercial appraiser, at a cost of \$7,500.00; and

WHEREAS, the appraisals have been completed, with the recommendation of the County Attorney to have the fee/invoice from DGM for expert services paid from the Legislative Special Contingency Account while the Board continues to explore the possibilities of these potential property and building transfers for the entities' respective public purposes and needs;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes payment of the \$7,500.00 appraisal services fee of DGM Coon & Company for the commercial appraisals performed and completed on the LC-JCC Ed Center and Jack J. Boak Jr Ed Center.

Section 2. The Lewis County Board of Legislators directs the Treasurer to pay the appraisal fee from the Legislative Special Contingency account.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

**RESOLUTION NO. 190 - 2025
RESOLUTION TO APPROPRIATE FUNDS FOR
WORKFORCE INNOVATION AND OPPORTUNITY ACT**

Introduced by Legislator Jessica Moser, Chair of the Human Service Committee.

BE IT RESOLVED, as follows: NOA#PY-25-1

Section 1. The following funds are authorized to be appropriate for Program Year 2025 for the period April 1, 2025 through June 30, 2027 for the Youth Employment programs per the Notice of Obligation Authority (NOA), dated April 1, 2025 through the New York State Department of Labor.

Increase Revenue:

CD629300.347910

WIOA Revenue

\$ 28,420.15

Increase Expenses:

CD629000 110100	WIOA Youth Personal Serv.	\$ 20,594.00
CD629000 499900	WIA Youth Expenditures	\$ 2,360.18
CD629000.801000	WIA Youth Retirement	\$ 2,020.11
CD629000.806000	WIA Youth Health	\$ 3,348.74
CD629000.807000	WIA Youth Dental	\$ 97.12

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

RESOLUTION NO. 191 - 2025
RESOLUTION SETTING 2026
WORKERS' COMPENSATION APPORTIONMENT
FOR LEWIS COUNTY SELF-INSURANCE PLAN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Board of Legislators recognizes the importance to foster an overall safety culture by emphasizing workplace safety and injury prevention; and

WHEREAS, in accordance with that philosophy the Board of Legislators allocates a proportionate assessment based on reported claims experience for employer accountability; and

WHEREAS, as a standard industry practice, a portion of the assessment shall be based on the ratio of payroll for each participating entity.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby sets the computation for the 2026 workers' compensation participant assessments of the Lewis County Self-Insurance Plan; et al 50% of the assessment shall be apportioned to claims experience based on actual expenses in 2022, 2023 and 2024, hereby capped at \$50,000 for any one claim per annum; 30% shall be based on proportionate 2024-2025 gross payroll figures, and the remaining 20% shall be computed on proportionate full property valuation.

Section 2. That the within resolution shall take effect immediately

Moved by Legislator Nellenback, seconded by Legislator Osborne, and adopted on the 2nd day of September 2025.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

OTHER BUSINESS:

There being no other business to come before the Board, Legislator Nellenback moved to adjourn the meeting at 5:31 p.m., seconded by Legislator Osborne, and carried.

OCTOBER 7 , 2026

REGULAR MEETING
October 7, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present and there were 14 other people present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

MaryJo Richards, on behalf of Congresswoman Elise Stefanik, spoke of the recognition for Legislator Dolhof that Congresswoman Stefanik had inserted into the record of the 119 Congress. She then proceeded to read the following Congressional Record aloud.

“Mr. Speaker, I rise today to honor Lawrence “Larry” Dolhof and congratulate him on being re-elected Chairman of the Lew County Board of Legislators. Larry has served two separate tenures on the County Legislature with a total of 15 years of service including as the Board’s Representative for District 8, which includes the town of Pinckney, Harrisburg, Montague, West Turin and Osceola.

Larry was first elected to the Board of Legislators in 2000 and briefly served two terms returning to private life in 2004 before being reelected in 2013. He earned the unanimous support of his colleagues to serve as Chairman in 2018 and recently reelected to another term as Chairman in 2023. Under his leadership, the legislature has prioritized fiscal responsibility and infrastructure improvements throughout the county. Larry has led efforts to renovate the Human Services buildings, build a new highway garage, and provide a new facility for DMV and Board of Elections.

Larry’s leadership has helped to usher in a lower tax rate from the previous decade and leveraging more than \$3.5 million in broadband infrastructure, reducing the number of unserved households by over 70%. The people of Lewis County have increased access to online resources necessary for education, healthcare, and emergency communication thanks to Larry’s stewardship. A dedicated Community leader, Larry has forged partnerships with state and federal representatives to address issues regarding tourism, renewable energy opportunities, and health and human services programs, while advocating for the full and fair representation of the voice of his rural county.

His service as Chairman of the Board is not the only way Larry serves his community. He and his wife, Donna reside in Lyons Falls where they own and operate Dolhof Hardware. They offer hardware, lumber, buildings materials, steel roofing, sporting goods, rifles, shotguns, and automotive goods, as well as a drive-up propane filling station to provide essential access to energy in cold upstate winters.

On behalf of New York’s 21st district, I am honored to recognize Lawrence “Larry” Dolhof and congratulate him on his years of dedicated public service to the people of Lewis County and on his reelection as Chairman of the Board of Legislators.”

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Legislator Dolhof expressed how humble and thankful he was for this honor.

PUBLIC HEARING:

Chairman Dolhof opened the public hearing at 5:09 p.m. on “A Local Law to Authorize Overriding the Tax Levy Limit Established by General Municipal Law § 3-C (A/K/A 2% Tax Cap) for the Lewis County 2026 Budget.” The public hearing was closed at 5:25 p.m.

PROCLAMATION:

Proclamation Commemorating Lead Poisoning Prevention Week which will take place the week of October 19th to the 25th, 2025.

Chairman Dolhof declared the September 2, 2025, meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and the majority recommended waving the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Vincent Nortz

Dated: October 7, 2025

Legislator Moroughan moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Frost, and carried.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne, Chair of the Finance & Rules Committee, reported that the Planning and Community Development will be holding its Annual Land Use Training workshop at Lowville Academy on Thursday, October 9th from 4:00 p.m. to 8:00 p.m. Training will be provided by NYS Department of State and will focus on site plan review, land use moratoria, and short-term rentals.

Legislator Moroughan, Chair of the General Services Committee, reported that the Lewis County Recreation, Forestry and Parks Department is seeking public input as it works to expand the Off-highway Vehicle Trail System in the towns of West Turin and Lewis. A public meeting will be held on Wednesday, October 22nd, 2025 at 6:00 p.m. at the Tug Hill Hideaway. The

meeting will focus on New York State regulations regarding OHV Community Connector and explore opportunities to expand off-road trails in the region.

Legislator Moroughan made a motion to authorize Recreation, Forestry and Parks Director Jackie Mahoney to travel to Cleveland, Ohio from October 27th through October 30th, 2025 to attend a Rails to Trails Conference. Seconded by Legislator Nortz and carried.

Legislator Moser, Chair of the Human Services Committee, reported that the Lewis County Office for the Aging held its annual Fall Fest Public Hearing and Vaccination Clinic on September 26th. This year's event was particularly noteworthy, featuring special guests Greg Olsen, Director of the New York State Office for the Aging, and Becky Preve, Executive Director of the Association on the Aging in New York. We also extend our appreciation to Walmart Pharmacy, which administered an impressive 103 vaccines, setting a new record for the event. The Lewis County Workplace will be hosting a hiring event for Kraft at the Human Services Building on Tuesday, October 14th from noon to 3:00 p.m.

Legislator Nortz, representative on the Lewis County Health System Board of Managers, updated on the hospital's financial performance and ongoing projects, revealing a gain of \$12,600 for August, significantly below the budgeted \$265,000, leading to a year-to-date loss of \$1.68 million. Acute admissions were 70 or 11 below budget. ER visits were 43 above budget while outpatient visits were 6,700. There are 5 students currently enrolled in the LPN program at the hospital.

Mr. Cayer, LCHS CEO provided updates on initiatives from the Buildings and Grounds Committee, including the completion of a podiatry clinic, plans for renovating the family room in the residential health care facility, and a review of architectural drawings for the kitchen and cafeteria, with a presentation anticipated at the next meeting. Additionally, Mr. Cayer highlighted a tentative agreement with CSCA, ratified by the board, detailing a contract set to expire on December 31, 2024, which includes a 3.5% wage increase for the first year and a 4% increase for the second year. The contract also addresses equal shift differentials for caregivers, expands continuing education stipends, and allows casual employees to work up to 288 hours annually, along with provisions for using sick time to care for immediate family members.

COUNTY MANAGER REPORT:

Tim Hunt spoke on the severe drought affecting the area, with a conference room participant emphasizing the need for water conservation due to dwindling well supplies. The recent NYSAC conference, attended by several members including Tom, Herb, Brian, and Jake, provided valuable insights and celebrated the centennial of the NISAC organization. It was reported that the budget is nearing completion, with the tax cap override option remaining open for an additional month to address any legislative requests.

Furthermore, there were productive talks with Kraft Corporation regarding potential grant funding and community initiatives. A positive update was also provided on a ribbon-cutting event for a new transit system at Fort Drum, which is being considered as a model for other military bases.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TREASURER REPORT:

Eric Virkler stated that he did not have anything to add to his Treasurer's report that he had sent out to Legislators in their packets.

REPORT OF THE FINANCE AND RULES COMMITTEE:

OCTOBER 7 , 2026

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 2,229,752.76 and recommend that they be audited and allowed for the amounts claimed.



Thomas Osborne

Chair



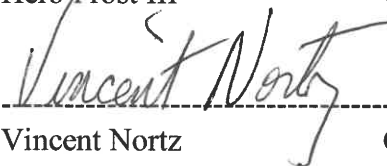
Jeffrey Nellenback

Vice-Chair



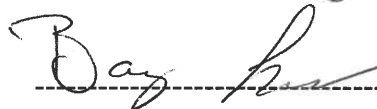
Herb Frost III

Committee



Vincent Nortz

Committee



Barry Lyndaker

Committee

**RESOLUTION NO. 192 – 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$2,229,752.76 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Kalamas, seconded by Legislator Leviker. Legislator Moser abstained due to potential conflict.

The resolution was then adopted on the 7th day of October 2025, pursuant to the following roll call vote:

AYES: Kalamas, Lyndaker, Moroughan, Nellenback, Frost, Nortz, Leviker, Osborne, and Dolhof.

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 193 - 2025
RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
ALCOHOL & SUBSTANCE ABUSE SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Alcohol & Substance Abuse Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

WHEREAS, member Cassie Robbins Forbus submitted a resignation letter effective June 17, 2025, therefore creating a vacancy; and

WHEREAS, the Lewis County Community Services Board recommends the appointment of Lyndsay Allen, of Glenfield, New York, to fulfill the unexpired term of Cassie Robbins Forbus;

NOW, THEREFORE, BE IT RESOLVED as follows:

OCTOBER 7 , 2026

Section 1. That the Board of Legislators hereby appoints Lyndsey Allen of Glenfield, New York as a member of the Alcohol & Substance Abuse Subcommittee to fulfill the unexpired term of Cassie Robbins Forbus.

Section 2. That the term of said appointment shall be effective October 8, 2025 through December 31, 2028.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

**RESOLUTION NO. 194 - 2025
RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
MENTAL HEALTH SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Services Board Mental Health Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

WHEREAS, member Ashley Wilson submitted a resignation letter effective July 8, 2025, therefore creating a vacancy; and

WHEREAS, the Lewis County Community Services Board recommends the appointment of Eric Baker of Lowville, New York to fulfill the unexpired term of Ashley Wilson;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Eric Baker of Lowville, New York as a member of the Mental Health Subcommittee to fulfill the unexpired term of Ashley Wilson.

Section 2. That the term of said appointment shall be effective October 8, 2025 through December 31, 2028.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

**RESOLUTION NO. 195 - 2025
RESOLUTION REAPPOINTING MEMBER TO**

PROCEEDINGS OF THE BOARD OF LEGISLATORS

**COMMUNITY SERVICES BOARD
ALCOHOL & SUBSTANCE ABUSE SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Alcohol & Substance Abuse Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby reappoint Ashley Waite of Brantingham, New York as a member of the Alcohol & Substance Abuse Subcommittee for a four-year term.

Section 2. That the term of said appointment shall be effective January 1, 2026 through December 31, 2029.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

**RESOLUTION NO. 196 - 2025
RESOLUTION REAPPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
DEVELOPMENTAL DISABILITIES SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Developmental Disabilities Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby reappoint Rebecca Kelly of Lowville, New York as a member of the Developmental Disabilities Subcommittee for a four-year term.

Section 2. That the term of said appointment shall be effective January 1, 2026 through December 31, 2029.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

RESOLUTION NO. 197 – 2025
RESOLUTION TO APPROPRIATE FUNDS
Community Services

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. The following appropriation is hereby approved within the Community Services accounts to reflect the receipt of additional State Aid resulting from a modification in disbursement.

Section 2. The Treasurer is hereby authorized to make all necessary budgetary adjustments within the Community Services accounts to account for the increased funding.

Increase Revenues:

A0432500 334921 PIVOT	\$ 5,364.00
A0431900 334921 THRIVE (OASAS funds)	\$ 1,333.00
A0433500 334912 LC Community Services	\$ 1,582.00
A0431900 334903 THRIVE (OMH funds)	\$ 10,202.00
A0432200 334922 ARC OMH	\$ 670.00
A0432400 334922 NRCIL	\$32,523.00
A0432700 334930 MHA	\$ 2,822.00

Increase Expenditures:

A0432400 422800 NRCIL	\$32,602.00
A0432200 422800 ARC OMH	\$ 670.00
A0432700 422800 MHA	\$ 2,822.00
A0433500 422800 LC Community Services	\$16,820.00
A0433500 488105 LC Community Services	\$ 1,582.00

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

RESOLUTION NO. 198 - 2025
RESOLUTION TO TRANSFER COUNTY MATCHING FUND REIMBURSEMENT
TO THE STATE FOR LEWIS COUNTY HEALTH SYSTEMS MEDICCAID
SUPPLEMENTAL PAYMENTS (IGT) FUNDING

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee and Legislator Jessica Moser, Chair of the Human Services Committee.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, Lewis County Health System (LCHS), a county hospital, is eligible for State and Federal annual funding known as Inter-Government Transfers (IGT) or Medicaid Supplemental Payments, to help bridge the gap in operating costs from Medicaid payments and providing services for those with no insurance and/or who do not pay their hospital debt; and

WHEREAS, under IGT funding, whatever amount the State grants to LCHS requires the County to reimburse approximately 50% of same to the State in order for the hospital to receive the entire amount of funding; and

WHEREAS, as a result of the State's IGT audit, review and reconciliation of said IGT funds pertaining to the Lewis County Skilled Nursing Facility for 2024-2025 state fiscal year, the County Treasurer received notice from the NYS DOH that the final amount of potential funding available to LCHS Skilled Nursing Facility for the 2024-25 fiscal year is \$7,002,256. The County's required payment to NYS is \$3,501,128. The State has called for the County's payment by September 29, 2025 or as soon thereafter as possible; and

WHEREAS, the County's budgeted appropriation for the 2025 IGT payments is not sufficient to cover this amount, and an additional \$3,384,000 appropriation from the 2025 County Fund Balance is required for this LCHS Skilled Nursing IGT payment;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes the Lewis County Treasurer to make the following appropriation in the IGT account, to cover the County's required payment for the LCHS Skilled Nursing Facility 2024-2025 IGT funding payment:

Transfer from:

A0 005990 Fund balance	\$ 3,384,000.00

Transfer to:

A0610200 461300 IGT	\$ 3,384,000.00

Section 2. This resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

**RESOLUTION NO. 199 - 2025
RESOLUTION PROCLAIMING THE YEAR 2025 AS THE CENTENNIAL YEAR
OF THE NEW YORK STATE ASSOCIATION OF COUNTIES (NYSAC)**

Introduced by Legislator, Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

OCTOBER 7 , 2026

WHEREAS, the New York State Association of Counties (NYSAC) was founded in 1925 as the New York State County Officers Association by county officials seeking to unify the county voice in Albany and create a forum for sharing ideas and experience; and

WHEREAS, 2025 marks the 100th anniversary—the centennial—of NYSAC’s continuous service representing, educating, advocating for, and serving New York’s counties; and

WHEREAS, for a century, NYSAC has fostered excellence in county governance, united the voice of its membership, and played a key role in achieving landmark policy victories—such as establishing Medicaid contribution caps, securing substantial state aid, advancing sales tax on internet sales, and supporting infrastructure, public health, education, and justice initiatives; and

WHEREAS, in recognition of this historic milestone, NYSAC is holding special celebrations throughout 2025, beginning with its Centennial Legislative Conference in Albany and other commemorative events; and

WHEREAS, Lewis County greatly benefits from the leadership, advocacy, training, and collaborative spirit that NYSAC has provided to counties across New York for the past 100 years;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby proclaims the year 2025 as the Centennial Year of the New York State Association of Counties (NYSAC).

Section 2. The Board extends its gratitude and heartfelt congratulations to NYSAC for a century of exemplary service, leadership, and unwavering support to counties throughout the State.

Section 3. The Lewis County Board of Legislators encourages all residents, county officials, and community stakeholders to join in recognizing and celebrating NYSAC’s 100 years of dedication.

Section 4. The Clerk of the Board is directed to send copies of this resolution to the New York State Association of Counties, the County Clerk, the Clerk of the New York State Assembly, the Clerk of the New York State Senate, and the Governor of the State of New York as expressions of Lewis County’s recognition and appreciation.

Moved by Legislator Frost , seconded by Legislator Nortz , and adopted on the 7th day of October 2025.

RESOLUTION NO. 200 - 2025
RESOLUTION SUPPORTING NEW YORK STATE SENATE BILL S8481

**AUTHORIZING LOCAL GOVERNMENTS TO OPT OUT OF
CERTAIN CLCPA MANDATES**

Introduced by Legislator Herb Frost III, District 1 Legislator.

WHEREAS, New York State Senate Bill S8481, introduced on August 20, 2025 by Senator Patrick Gallivan, proposes to amend the Environmental Conservation Law, Public Service Law, Energy Law, and Executive Law to permit local governments—including cities (excluding New York City), towns, and villages—to opt out of mandates and benchmarks imposed under the Climate Leadership and Community Protection Act (CLCPA) and related universal electrification requirements by filing a resolution with the Department of Environmental Conservation; and

WHEREAS, the CLCPA establishes statewide standards and benchmarks aimed at reducing greenhouse gas emissions and transitioning to clean energy, but its rapidly evolving mandates—particularly those regarding electrification of buildings and transportation—may impose steep costs, infrastructural challenges, and public safety risks in some communities; and

WHEREAS, Senate Bill S8481 recognizes the diverse economic, geographic, and infrastructural realities of New York's municipalities, and affirms the right of such localities to determine the practicality of statewide electrification mandates; and

WHEREAS, enabling local governments to opt out of these requirements upholds the principles of municipal home rule and energy choice, ensuring fiscal responsibility and responsiveness to local needs; and

WHEREAS, such empowerment encourages balanced energy policy approaches that promote both environmental protection and economic stability across varied New York communities;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby expresses its strong support for New York State Senate Bill S8481 (2025–2026), and urges its passage into law.

Section 2. Upon enactment, the Board of Legislators reserves the right to exercise the provisions of SB S8481 by filing a formal resolution with the Department of Environmental Conservation, should the CLCPA mandates prove incompatible with Lewis County municipal needs and capacities.

Section 3. The Clerk of the Board is directed to send a certified copy of this resolution to NYS Governor Kathy Hochul, NYS Senate Majority/Minority Leaders, NYS Assembly Speaker, NYS Senator Mark Walczyk, NYS Assemblyman Ken Blankenbush, New York State Association of Counties, Lewis County Towns, and other relevant State officials, to communicate the importance of SB S8481 in preserving local governance flexibility.

OCTOBER 7 , 2026

Section 4. This resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Nortz , and adopted on the 7th day of October 2025.

**RESOLUTION NO. 201 - 2025
RESOLUTION TO ACCEPT GRANT AND
APPROPRIATE CDBG 636IT566-25 FUNDS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Lewis County Planning and Community Development applied for CDBG Vacant Property Clearance (now known as Imminent Threat) Program funding in November 2024 to remove four (4) blighted properties in the Villages of Turin, Port Leyden, and Lowville, along with one blighted property in the Town of Turin; and

WHEREAS, Lewis County has been awarded the grants and requests the budget appropriations for the same;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The following budget appropriation is hereby approved in the Planning Department for funding the CDBG Imminent Threat Program:

Increase Revenue:

A0802000.339025 CDBG Imminent Threat	\$274,710.00

Increase Expenditure:

A0802000.495025 CDBG Imminent Threat	\$274,710.00

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Nortz , and adopted on the 7th day of October 2025.

**RESOLUTION NO. 202 - 2025
RESOLUTION AWARDDING BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND D&S EXCAVATING FOR THE DEMOLITION AND
REMOVAL OF A BUILDING LOCATED AT 3302 DOUGLAS STREET IN THE
VILLAGE OF PORT LEYDEN**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the Director of Planning and Community Development Department, in consultation with the Purchasing Department, sent out an RFP for the demolition and removal of a condemned structure located 3302 Douglas Street in the Village of Port Leyden, as part of the recently awarded CDBG Imminent Threat Grant Program; and

WHEREAS, 5 bid proposals were opened on September 29, 2025 at 10:30 am. Planning Department staff and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to D&S Excavating, the lowest cost bidder, to complete the RFP Tasks at a cost not to exceed \$22,800.00; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to D&S Excavating for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators awards the bid to and authorizes an agreement with D&S Excavating to complete the scope of work outlined in the demolition and removal RFP at a cost not to exceed \$22,800.00, as more fully set forth in their bid proposal.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The Treasurer is directed to pay for these services from the appropriated funds in the CDBG Imminent Threat Grant Award account.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

RESOLUTION NO. 203 - 2025
RESOLUTION AWARDED BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND PURE PERFORMANCE RENEWABLE (PPR)
ENERGY SOLUTIONS FOR MAKE-READY SERVICES IN COORDINATION WITH
NEW YORK'S JOINT UTILITY TO SUPPORT PROPOSED EV CHARGING
INFRASTRUCTURE INSTALLATIONS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Director of Planning and Community Development Department, in consultation with the Purchasing Department, sent out an RFP for contracting services to provide make-ready services in coordination with New York's Joint Utilities to support proposed Electric Vehicle (EV) charging infrastructure installations, as funded through NYS DEC; and

WHEREAS, Lewis County solicited proposals on behalf of itself, the Villages of Lowville and Constableville, and the Town of Diana, which will all have separate contracts for their projects; and

WHEREAS, 3 bid proposals were opened on September 29, 2025 at 10:30 am. Planning Department staff and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to Pure Performance Renewable (PPR) Energy Solutions, Inc., to complete the RFP Tasks at the pricing submitted; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to Pure Performance Renewable (PPR) Energy Solutions, Inc. for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators awards the bid to and authorizes an agreement with Pure Performance Renewable (PPR) Energy Solutions, Inc. to complete the scope of work outlined in the RFP at the pricing submitted, as more fully set forth in their bid proposal.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

RESOLUTION NO. 204 - 2025
RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NORTHERN
BORDER REGIONAL COMMISSION CATALYST FUNDING TO COMPLETE
INFRASTRUCTURE PROJECTS IN THE VILLAGE OF PORT LEYDEN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department desires to apply for up to \$3,000,000 in financial assistance to assist with the completion of roadway, complete streets, and other supportive infrastructure projects under the 2025 Northern Border Regional Commission (NBRC) Catalyst Program; and

WHEREAS, if awarded, the grant requires a commitment of a 20% match from the County, which would be covered by a combination of Lewis County Highway funds, CHIPS funds, and other eligible grants; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Planning and Community Development Department to submit the application for 2025 Northern Border Regional Commission (NBRC) Catalyst Program funding in an amount not to exceed \$3,000,000 to implement roadway, complete streets, and other supportive infrastructure projects in the Village of Port Leyden.

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application and, if awarded, to accept the funding, sign contract documents, appropriate the project funding to the Lewis County Highway Department's budget, and award a bid to the best value firm in compliance with the funding.

Section 3. This resolution shall take effect immediately.

Move by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

**RESOLUTION NO. 205 - 2025
RESOLUTION TO UNDERTAKE A LEWIS COUNTY CLIMATE CHANGE
ADAPTATION AND RESILIENCE PLAN**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Lewis County pledged to take part in the NYS DEC Climate Smart Communities Certification Program that includes the preparation of a Climate Change Adaptation and Resilience Plan (CCARP); and

WHEREAS, free technical assistance is available to support the development of these documents (PE7 Action: Climate Vulnerability Assessment and PE7 Action: Climate Adaptation Plan) from the Adirondack North Country Association (ANCA) on behalf of the Capital District Regional Planning Commission (CDRPC) through a NYS DEC Climate Smart Communities Coordinator Services contract; and

WHEREAS, Lewis County through the Planning and Community Development Department will collaborate with the Adirondack North Country Association in the development of these publications, review drafts, and provide valuable feedback on iterations that result in a final draft; and

WHEREAS, Lewis County will provide an opportunity for public input and comment on the draft report; and

WHEREAS, the Adirondack North Country Association will present a summary of the vulnerability results and adaptation plan to the Board of Legislators for consideration of adoption;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby undertakes the Climate Change Adaptation and Resilience Plan through the Planning and Community Development Department.

Section 2. This resolution shall take effect immediately.

Move by Legislator Frost, seconded by Legislator Nortz, and adopted on the 7th day of October 2025.

RESOLUTION NO. 206 - 2025
RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE PUBLIC HEALTH DEPARTMENT

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Public Health Department has an impending leave of absence for up to one year of a nurse and retirement of a long-term nurse supervisor; and

WHEREAS, the Public Health Director has reviewed the current department staff structure with two vacant positions to identify opportunities for efficiency; and

WHEREAS, the Public Health Director is requesting to abolish a vacant Public Health Specialist and vacant Deputy Director and create an additional Supervising Public Health Nurse to allow for nurse backfill and supervisor training;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Public Health Department, for the following:

<u>ABOLISH</u>	<u>STATUS</u>	<u>RATE</u>
Deputy Public Health Director	Full-Time	\$66,000 - \$93,939
Public Health Specialist	Full-Time	\$27.75 - \$32.68
<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Supervising Public Health Nurse	Full-Time	\$66,000 - \$93,939

Section 2. That this resolution shall take effect immediately.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Moved by Legislator Frost , seconded by Legislator Nortz , and adopted on the 7th day of October 2025.

RESOLUTION NO. 207 - 2025
STANDARD WORK DAY AND REPORTING RESOLUTION

Introduced by Legislator Thomas A. Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED, that the County of Lewis hereby establishes the following as standard work days for elected and appointed officials and will report the following days

Title	Name	Standard Work Day	Term Begins/Ends	Days/Month
Elected Officials				
Chairman, Board of Legislators	Lawrence L. Dolhof	6	01/01/2024 – 12/31/2025	13.37
Appointed Officials				
Deputy Election Commissioner	Hannah K. Wilson	7.5	01/01/2025 – 12/31/2025	21.67

worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

Moved by Legislator Frost , seconded by Legislator Nortz , and adopted on the 7th day of October 2025.

RESOLUTION NO. 208 - 2025
RESOLUTION ADOPTING THE HEALTH PLAN FUND BALANCE POLICY
FOR THE COUNTY OF LEWIS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Treasurer has developed a comprehensive Health Plan Fund Balance Policy to be followed by the County Treasurer and the Health Plan Steering Committee who are tasked with oversight of the fund; and

WHEREAS, the attached policy is to establish a minimum fund balance for the Lewis County Health Plan Fund and to set a process for review and determination of that amount in relation to any annual premium equivalent increases; and

WHEREAS, the Board of Legislators wishes to accept and adopt said policy;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby adopts the attached Health Plan Fund Balance Policy.

Section 2. The Board of Legislators directs the Clerk of the Board to add this policy to the Administrative Manual and any other appropriate manuals, and to distribute same to the Lewis County Department Heads and Lewis County Health System Administrative Staff.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Nortz , and adopted on the 7th day of October 2025.

**Lewis County, New York
Health Plan Fund Balance Policy**

Background:

The Lewis County Government is responsible for the appropriate accounting and safeguarding of public funds, management of municipal finances, and the adequate funding of services desired by the public and mandated by the State of New York. The County has a self-insured health insurance fund. The fund administers the finances for employees and retirees for the County and the Lewis County Health System. The fund also provides for the collection of premiums from employers, employees and retirees, as well as the payment of medical costs and administrative expenses.

The County Treasurer, acting on behalf of the County, has a fiduciary responsibility to oversee and manage the self-insured health insurance fund in the best interests of the County government, its employees and retirees. As part of this duty, a minimum level of fund balance should be maintained to ensure all fund liabilities can be paid. The County and Health System have a Health Plan Steering Committee to assist the Treasurer with oversight of the Fund. The committee is comprised of the following members: the County Treasurer, County Manager, HR Director, Benefits Manager, LCHS Chief Executive Officer, CFO and HR Director. In addition, the two entities contract with a consulting firm for expertise, guidance, and data analysis to manage the health insurance plan. The consulting firm representatives participate in the Health Plan Steering Committee.

Purpose:

The policy aims to establish a minimum fund balance for the County Health Plan Fund and outline a process for its regular review and adjustment. The purpose of the policy is to promote long-term sustainability of the health plan and support stable premium adjustments. The policy will also address the correlation between the fund balance and the annual premium equivalent increases.

Plan Fund Balance:

The Plan Fund Balance is the remaining value after considering all assets and liabilities of the plan. At any point in time, the other assets (prepaid assets, receivables) and other liabilities (accounts payable, etc.) vary from year to year and are always short term in nature. The most direct valuation of the plan's fund balance is the cash and investments on hand.

For purposes of this policy, the fund balance is defined as the total of all cash and investment accounts, excluding short-term liabilities such as the estimated two-month claims tail and accounts payable. The fund balance (cash and investments) should be sufficient to pay the claims tail and any other outstanding liabilities.

Minimum Fund Balance Amount – The minimum fund balance goal is \$3,000,000.

Review and Determination of the Amount:

1. The Steering Committee will review this amount two times per year. The timing of these reviews may change from year to year but generally will occur in January, before the start of the health insurance plan renewal, and in July as part of the annual budget process.
2. The following information will be reviewed as part of the determination of the minimum fund balance:
 - a. The plan uses an actuarial consultant for guidance on plan decisions. The consultant's data and analysis will be considered part of the development and review of the fund balance.
 - b. A calculation of the annual Plan claims expenses multiplied by a 10 to 15% reserve. The claims expense is the total of all claims paid for one year for County and Health Systems participants. An estimate of 10 to 15% of annual expenditures is a common accounting standard for a reasonable fund balance reserve.
3. The Minimum Fund Balance Amount may be modified following this policy's guidance and the Steering Committee's review. Revision of the amount may occur at any time by action of the Lewis County Board of Legislators. The Steering Committee may recommend a change in the Minimum Fund Balance to the County Board of Legislators, who have the approval authority to enact any change.

Monitoring the Balance and Actions:

The following guidelines are established to provide a structured approach to managing the balance and its impact on plan premium equivalents. The intent of these guidelines is to manage the fund, to keep it within an optimal range, to provide stability, and to impact premium equivalent changes, if justified.

1. Fund Balance below the defined Minimum:
 - a. If the fund balance falls below the minimum, this will trigger a review and determination as to a recommended increase to the plan premium equivalent amounts. The Steering Committee may recommend an increase and the effective

timing of that increase to the County Board of Legislators after review and consideration of Milliman evaluations and recommendations.

2. Fund Balance exceeds the minimum by more than 50%:
 - a. In this event, the surplus could be used to mitigate Premium Equivalent increases.
 - b. The Steering Committee would evaluate the Milliman recommendations, and if warranted consider recommending the “Aggressive” level or some amount higher or lower thereto. This would provide consideration of the estimated dollar impact of the reduced Premium Equivalent by use of the surplus fund balance to offset the reduced revenue while ensuring the Fund Balance remains above the minimum level.
3. Annual Premium Equivalent increases:
 - a. Regardless of Fund Balance levels, the general intent of the plan will be to increase Premium Equivalents by a minimum of 3.5% each year. This is to account for inflation, consistency, and general risk management. This annual minimum increase can be waived by recommendation of the Steering Committee for consideration and approval by the County Board of Legislators.
 - b. The County Board of Legislators has final approval authority for Health Plan premium equivalent increases or decreases. These will generally occur once a year prior to the new plan year start date but may occur at any time the Board of Legislators deems necessary upon data provided by the Steering Committee. The premium equivalent increases or decreases should follow the above guidelines in most circumstances.

Policy Review and Approval Process:

This policy may be revised at any time by approval of the County Board of Legislators upon input from the Health Plan Steering Committee.

Date Approved and Adopted by LC BOL: October 7, 2025

Resolution #: 208-2025

RESOLUTION NO. 209 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 7 – 2025, COUNTY OF LEWIS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on September 2, 2025, directing that a public hearing be held by said Board on October 7, 2025, at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York

PROCEEDINGS OF THE BOARD OF LEGISLATORS

13367, to hear all interested parties on a proposed Local Law entitled “LOCAL LAW TO AUTHORIZE OVERRIDING THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-C (A/K/A 2% TAX CAP) FOR THE LEWIS COUNTY 2026 BUDGET” and

WHEREAS, notice of said public hearing was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on September 17, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, the public hearing was duly held at such location and time, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 7 – 2025), County of Lewis, being “LOCAL LAW TO AUTHORIZE OVERRIDING THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW § 3-C (A/K/A 2% TAX CAP) FOR THE LEWIS COUNTY 2026 BUDGET”, be and the same hereby is designated as Local Law No. 7–2025, County of Lewis.

Section 2. Local Law No. 7–2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Moroughan, seconded by Legislator Nellenback, and adopted on the 7th day of October 2025, pursuant to the following roll call vote:

AYES: Kalamas, Nortz, Lyndaker, Osborne, Leviker, Moroughan, Nellenback, Frost, Moser and Dolhof.

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 210 - 2025
RESOLUTION AUTHORIZING AND RATIFYING
TENTATIVE AGREEMENT BETWEEN THE COUNTY OF LEWIS AND
LOCAL 825 UNIT 7250-00 OF THE CIVIL SERVICE
EMPLOYEES ASSOCIATION, INC.
(LEWIS COUNTY GENERAL HOSPITAL UNIT)**

OCTOBER 7 , 2026

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee, and Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the existing contract between the County of Lewis and Local 825 of the Civil Service Employee's Association ("CSEA") for the Lewis County General Hospital ("LCGH") a/ka Lewis County Health Systems ("LCHS") employees expired on December 31, 2024; and

WHEREAS, the negotiating teams representing LCGH and the CSEA signed on to a Tentative Agreement dated September 16, 2025, which was ratified by the LCGH Board of Managers and the Local CSEA membership by vote on September 23, 2025; said Agreement to be effective beginning January 1, 2025 and expiring on December 31, 2026; and

WHEREAS, LCGH seeks to have the Lewis County Board of Legislators ratify the tentative agreement pertaining to LCGH Local 825 CSEA hospital employees;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby ratifies the agreement as developed by the LCGH negotiating teams memorialized as the Tentative Agreement dated September 16, 2025, and accepted by the CSEA Local 825 Unit 7250-00 members of the Lewis County General Hospital employees on September 23, 2025.

Section 2. A copy of the final executed agreement between LCGH and Local 825 Unit 7250-00 of CSEA (Hospital Unit) shall be filed in the Office of the Clerk of the Board of Legislators and with the Lewis County Director of Human Resources.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Nortz , and adopted on the 7th day of October 2025.

RESOLUTION NO. 211 - 2025
RESOLUTION ACCEPTING, AUTHORIZING DISTRIBUTION, AND
APPROPRIATING FY 25-26 PUBLIC DEFENSE PROVIDER GRANT FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee

WHEREAS, County Law §722 directs each county to adopt a plan to provide legal counsel to persons charged with a crime or who are entitled to counsel pursuant to Family Court Act §262 and who are financially unable to obtain counsel (herein "public defense legal services") and authorizes a county to provide representation through a corporation, voluntary association, or organization permitted to practice law under the authority of § 495 of the

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Judiciary Law, which includes organizations which have as their primary purpose the furnishing of legal services to indigent persons; and

WHEREAS, the Lewis County Board of Legislators has engaged the services of Lewis Defenders, PLLC and the McClusky Law Firm to provide such services under contractual agreements. The Board also accepted the appointment of Jessica L. Young, Esq. to serve as the Administrator of the Assigned Counsel Panel (ACP), whose monthly compensation is paid from the Hurrell-Harring Grant funds; and

WHEREAS, in July, 2025, the County received Notice of Awards under the NYS Division of Criminal Justice Services (DCJS) under the Aid to Defense – Discovery Reform (\$29,732) and Defense Supplemental (\$29,427) Grant programs for a total amount of \$59,159.00 State Fiscal year 2025-2026, to support defense services and expenses incurred by such providers; and

WHEREAS, Lewis Defenders, PLLC has submitted a proposed distribution of these grant funds after consultation among the contracted providers and administrator as follows:

Lewis Defenders, PLLC	– 75% - (\$44,369.25)
McClusky Law Firm	- 20% - (\$11,831.80)
Durr, Riley & Young, PLLC - ACP	- 5% - (\$ 2,957.95);

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby accepts the 2025/26 DCJS grant funding awards for Aid to Defense- Discovery Reform and the Defense Supplemental Program in the amount of \$59,159.00, and authorizes distribution of the funds to the indigent legal services contracted providers upon the proper submission of grant requirements, as follows:

Lewis Defenders, PLLC	– 75% - (\$44,369.25)
McClusky Law Firm	- 20% - (\$11,831.80)
Durr, Riley & Young, PLLC - ACP	- 5% - (\$ 2,957.95);

Section 2. The Lewis County Treasurer is hereby directed to appropriate the funds and distribute same under the proper ILS funding account in accordance with the percentage amounts set forth above, upon proper submission of the eligible expenses for each grant award.

Section 3. The Chairman, or the Vice-Chairman, of the Board of Legislators be and the same are hereby authorized to execute and deliver any documents required to give effect to this Resolution upon review by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Leviker, seconded by Legislator Frost. Legislator Moser abstained due to potential conflict

The resolution was then adopted on the 7th day of October 2025.

OCTOBER 7 , 2026

OTHER BUSINESS:

There being no other business to come before the Board, Legislator Frost moved to adjourn the meeting at 5:35 p.m., seconded by Legislator Osborne, and carried.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

REGULAR MEETING

November 4, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present and there were 18 other people present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

Chairman Dolhof declared the October 7, 2025, meeting minutes approved by general consent.

PRIVILEGE OF THE FLOOR:

Commissioner of Social Services Jennifer Jones reported on certain programs like SNAP. Roughly 3,000 individuals in Lewis County receive SNAP benefits monthly, 25% are children and 28% are seniors. There are an estimated 65 to 100 new applications received and reviewed each month. The Federal Government is only going to be issuing 50% of the normal benefits they would be responsible for due to a court hearing. In order to assist individuals in our communities, Social Service is expediting food benefit applications, but they require the applicant to report all resources for household income. There have been many calls for HEAP, which was supposed to open on November 17th but then got pushed back until November 24th. Social Services is accepting applications for Emergency Public Assistance Benefits to help those in extreme need.

A Glenfield resident came forward and addressed the board on what they refer to as the Glenfield Main Street Racetrack. There are no speed limit signs on that street, just no parking signs every 50 feet or so. Drivers seem to think its okay to go 40 to 60 miles per hour down the main street, which makes it unsafe for those trying to get outside for a walk. There needs to be more speed limit signs, flashing speed signs, and police enforcement. The streets, specifically the trail around the old Glenfield School, are being opened to Four-wheelers and ATVs which make it impossible to sleep at night with the noise. The residents of Glenfield would like to be able to spend time outside, work outside, and sleep at night.

Chairman Dolhof responded by stating that the board will investigate new signs and anything else that they can do to mitigate this issue. He stated that the Lewis County Sheriff is responsible for police patrols and perhaps a call to him might help with increasing the police presence.

Linda Domagla from Glenfield stated that in the winter snowmobiles are an issue, citing an early morning knock on her door when a snowmobile driver smashed into the tree in the front of her yard. She is worried that more people are going to get hurt by riding too fast and not paying attention. She pointed out that there is no parking for the church anymore.

Geraldine Salmon of Glenfield stated that concerns about opening roads to four-wheelers and UTV's was brought up a while back and there are clear issues now, so something needs to be done about it.

Dan Salmon of Lowville stated his concern over the County purchasing the railroad line through a quick claim deed when there are many more important issues that need to be addressed. He knows that one legislator is getting already getting all the phone calls because they listen to the residents. What Lewis County has is not a trail system, it is a road system.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee have met and they recommended waving the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Barry Lyndaker
Vincent Nortz

Dated: November 4, 2025

Legislator Moser moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Frost, and carried.

REPORT OF THE CLERK OF THE BOARD:

The Semi-Annual Mortgage Tax Report for April 1, 2025 through September 30, 2025 has been completed and distributed to the Board of Legislators. The sum of \$228,843.55 has been apportioned to the Tax Districts and the Treasurer's Office has been directed to pay the respective amounts due to the Towns, Villages, and the County of Lewis, pursuant to the provisions of Section 261 of the Tax Law along with the signed warrant. The Legislators also received the Final Draft of the Lewis County Winter Recreation Master plan.

The following resolutions were received:

- Yates County "Resolution Authorizing Legislative Chair to Sign Letter Urging Congress to Maintain SNAP and HEAP Funding." and "Resolution Supporting Senate Bill S8481/Assembly Bill A8996 to Authorize Local Governments to Opt Out of Mandates and Benchmarks Arising Under the Climate Leadership and Community Protection Act (CLCPA) and Associated Universal Electrification Requirements Pursuant to Section 153 of the County Law."
- Essex County "Resolution Urging The New York Legislature and Governor Hochul to Enact Legislation Amending General Municipal Law In Relation to Exempting Public Employees Health Insurance Premiums Paid by Towns and Counties in New York State from the New York State Real Property Tax Cap."

PROCEEDINGS OF THE BOARD OF LEGISLATORS

- Greene County “Resolution in Support of Congressman Nick Langworthy’s Energy Choice Act (H.R. 3699, S.1945) and In Opposition to Government- Mandated Natural Gas Bans.”

Lewis County received notification of the following grant awards:

- \$80,378.00 for Probation under the State Aid Block Grant.
- \$304,126.00 for Mill Creek Streambank Stabilization under the NYS Department of State Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne, Chair of the Finance & Rules Committee, reported that Real Property has received a certified resolution from the Town of Pinckney authorizing participation in the County’s tax collection software and adoption of the installment payment option for its taxpayers. With Pinckney’s enrollment, all towns are now participating in the program—achieving 100% countywide participation.

Lewis County’s Annual 30-Day Ag Period for landowners to request inclusion into Ag District 6 opens on November 15th. The Planning & Community Development Department will accept inclusion applications through December 15th, after which staff will review eligibility with the Lewis County Agricultural Farmland Protection Board for a final recommendation to the Board of Legislators in early 2026.

Planning & Community Development has been working with the Tug Hill Commission, Naturally Lewis, and the Northern New York Community Foundation to coordinate and facilitate a series of free Nonprofit Bootcamp sessions. On November 6th, a virtual ‘Financial Oversight for Nonprofits’ session will be held from Noon to 1 PM. If interested, the session and registration information are located on the Lewis County homepage. Anyone is invited to attend.

Legislator Moroughan, Chair of the General Services Committee, reported that with winter fast approaching and snow already predicted for next week, the Lewis County Highway Department is preparing to keep our roads safe and clear. Here are some important snow safety reminders:

- Avoid pushing or piling snow onto or across roadways; it's illegal and can damage plow equipment.
- Keep areas around and beyond mailboxes free of snow. Note that mailboxes in the right-of-way are not the municipality's responsibility.
- Always drive with your headlights on and give snowplows plenty of space to operate safely.
- Additionally, the Lewis County Highway Department recently completed CPR training. Special thanks go to Bob McKenzie and Jen Maracchion for their excellent instruction.

Legislator Moser, Chair of the Human Services Committee, reported that the Lewis County Office for the Aging invites everyone to their annual holiday movie event at the Town Hall Theater on December 2, 2025, starting at 4:00 PM. This year’s feature is "Christmas with

the Kranks." The first 300 attendees will enjoy free popcorn, courtesy of our generous sponsors at NRCIL. They look forward to kicking off the holiday season.

Public Health will be providing flu and COVID vaccines to employees and family members, including Board of Legislators members, Thursday 11:30-12:30 at the Human Services Building and 12:45-1:45 in the Board Chambers. Anyone wishing to get the vaccines but are unavailable during that time can call Public Health to set up an appointment or go to their pharmacy.

Legislator Nortz, representative on the Lewis County Health System Board of Managers, reported that they met on October 29th. The September employee of the month was Meghan Forte, Physician Office Assistant. During the meeting there was a moment of silence memorializing Dr. Ellison's life from December 2, 1946, to September 28, 2025. He provided compassionate health care for generations of families in Lewis County as a General Surgeon and will be greatly missed.

There was a gain of \$33,389.00 versus a budgeted gain of \$62,849.00 for the month of September. The year-to-date loss is \$1,654,998.00 versus a budgeted gain of \$9,067.00. Acute admissions were 71 against a budget of 80; Observations were 67 against a budget of 56; ER visits were 1,002 against a budget of 1,024; Outpatient visits were 6,783 against a budget of 6,614; and Purchased services were over budget due to traveling nurse staff totaling around \$568,000.00.

A breakeven 2026 hospital budget was submitted to the county for inclusion in their budget as requested by the Board of Legislators. The Comfort Care Home in Lewis County was discussed but at this time there is no update. The next update should be after January 7th when the State legislation is in session.

COUNTY MANAGER REPORT:

Tim Hunt, County Manager, mentioned the possibility of using a moveable trailer with a flashing speed limit to help mitigate the speeding issues on Main Street in Glenfield as they have been proven to work better than a permanent sign. He stated that although Bob Mackenzie, Lewis County Emergency Management Director, was not present at the meeting due to being at a regional fire administrators meeting but is raising money for breast cancer this month. If he reaches his goal of \$1,000.00, he will shave his mustache off, which he has not been without for many years.

Candy Akin, Lewis County Real Property Director, was just recently elected as president for the New York State Real Property Tax Directors Association. She is the first president of that association from Lewis County, and a real asset to our team. The Glenfield School needs to be cleaned out for prepossession by Rochester Cornerstone Group so there will be a few days when it will be open to municipalities, organizations and fire departments to come down and get any furniture that is left.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

The 20206 Tentative Budget was handed out tonight and is available on the website as of tomorrow or a hard copy can be picked up in the County Clerks Office. The County has closed on the railroad purchase on October 23, 2025, per resolution in 2022. The next step is a Master Plan developed with public involvement each step of the way. This will be with Alta who was hired as our consultant to help develop a Master Plan. A podcast regarding the Rail Trail will be posted on our website, along with a statement to the media. On November 13th there will be a bus trip to Tupper Lake to visit that rail trail. Any Legislator, member of the public, or member of a municipality can sign up to go. There are only 32 seats available.

TREASURER REPORT:

Eric Virkler, County Treasurer, pointed out that the Health Insurance Committee, which has been meeting regularly, is doing good work. They agreed and posted an RFP for Pharmacy Benefit Management (PBM) which received five responses. The County cash balance and investments decrease as the year winds down and with the assistance of Three Plus One it is managed well. The current focus has been to lock in investments on a ladder basis for up to 24 months to protect good interest rates.

REPORT OF THE FINANCE AND RULES COMMITTEE:

NOVEMBER 4, 2025

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 2,959,879.07 and recommend that they be audited and allowed for the amounts claimed.



Thomas Osborne

Chair



Jeffrey Nellenback

Vice-Chair



Herb Frost III

Committee



Vincent Nortz

Committee



Barry Lyndaker

Committee

Dated: November 4, 2025

Approved on motion by Legislator Kalamas, seconded by Legislator Moroughan, and carried.

**RESOLUTION NO. 212 - 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED that the claims presented for payment in the total amount of \$2,959,879.07 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Frost, seconded by Legislator Nortz.

Legislator Moser recused herself from the vote, as several payments included therein are either made payable to her for services rendered as an assigned council or reflect vouchers she approved in that capacity.

The resolution was then adopted on the 4th day of November 2025, pursuant to the following roll call vote:

AYES: Nortz, Lyndaker, Frost, Leviker, Moroughan, Nellenback, Osborne, Kalamas, and Dolhof.

NAYS: None.

ABSENT: None.

**RESOLUTION NO. 213 - 2025
RESOLUTION TO SET PUBLIC HEARING ON
2026 TENTATIVE LEWIS COUNTY BUDGET**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. In accordance with County Law Section 359, the Lewis County Board of Legislators hereby sets the public hearing for comments on the 2026 Tentative Lewis County Budget to be held in the second floor Legislative Chambers of the Lewis County Courthouse, 7660 State Street, Lowville, New York on the 18th day of November 2025 to begin at 5:00 p.m.

Section 2. That this resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 214 - 2025
RESOLUTION AUTHORIZING A RENEWAL AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND TRANE BUILDING SERVICES

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County of Lewis desires to renew an agreement with Trane Building Services for the purpose of providing maintenance services for Heating, Ventilating, and Air Conditioning (“HVAC”) systems for the Department of Motor Vehicles and Board of Elections Building; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves the renewal contract with Trane Building Services to provide Heating, Ventilating, and Air Conditioning (“HVAC”) maintenance services for the DMV and BOE Building for the period of January 1, 2026 through December 31, 2028 at the following annual costs:

Year 1	1/1/2026 – 12/31/2026	\$13,320.00
Year 2	1/1/2027 – 12/31/2027	\$14,023.20
Year 3	1/1/2028 – 12/31/2028	\$14,768.59

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 215 - 2025
RESOLUTION AUTHORIZING RENEWAL AGREEMENT
BETWEEN ALCOHOL AND SUBSTANCE ABUSE COUNCIL OF JEFFERSON
COUNTY, INC., DBA PIVOT AND
LEWIS COUNTY COMMUNITY SERVICES

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board is responsible to provide the residents of the County of Lewis with alcohol and substance abuse prevention services directly, and/or by contract for the provision of those services by other units of local or state government, voluntary agencies, or professionally qualified individuals; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the Lewis County Community Services Department (“LCCSD”) entered into an agreement with Alcohol and Substance Abuse Council of Jefferson County, Inc., dba Pivot (hereinafter “Pivot”) to develop and service a Lewis County OASAS Substance Misuse Prevention program. This program and the services to be provided will focus to reduce substance misuse including underage drinking, the misuse of medications and gambling habits, and provide various primary prevention services, including the administration of the Bach Harrison Prevention Needs Assessment (PNA) Survey to 6th, 8th, 10th, and 12th graders in the five school districts of Lewis County, every other year; and

WHEREAS, LCCSD seeks to renew the agreement with Pivot to develop and service the program in Lewis County at a cost of \$314,902.00 per year, commencing January 1, 2026 through December 31, 2026. State Aid funding of \$282,152.00 per year (pro-rated for 2025) will be provided by NYS OASAS toward the costs incurred by Pivot identified on its annual itemized expense form, and the local share cost of \$32,750.00 per year being provided by the County through Community Services from JUUL Settlement funds; and

WHEREAS, it is intended for Pivot to continue to occupy a portion of the County building located at 7714 Number Three Road, Lowville, NY, which is currently identified for provision of drug and alcohol prevention services in providing the program and services herein set forth, with Pivot paying a portion of the operational costs and expenses of the building and grounds to the County, i.e., the sum of \$2,594.00 per month commencing January 1, 2026 through December 31, 2030; subject to annual adjustment based upon actual operational costs of the occupied space; and

WHEREAS, the Board of Legislators wishes to authorize said agreements for these services and operational costs;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes a renewal Agreement with the Alcohol and Substance Abuse Council of Jefferson County, Inc., dba Pivot, with offices at 167 Polk St, Watertown, NY to develop and service an OASAS Substance Misuse Prevention program tailored to and for Lewis County residents, including but not limited to professional services designed to reduce substance misuse including underage drinking, the misuse of medications and gambling habits, and provide various primary prevention services, including the administration of the Bach Harrison Prevention Needs Assessment (PNA) Survey to 6th, 8th, 10th, and 12th graders in the five school districts of Lewis County, every other year.

Section 2. The term of the agreement for the provision of the program and services at the Lowville location shall be at a cost of \$314,902.00 per year with \$282,152.00/year of the cost provided by state funding (pro-rated for 2025) and \$32,750.00 of the cost payable from JUUL settlement funds paid to Lewis County and managed by the Community Services Director. The term of the agreement shall be from January 1, 2026 through December 31, 2026.

Section 3. The Agreement shall include provisions for Pivot pay a portion of the operational costs and expenses incurred by the County for maintenance, repairs, utilities and

other amenities of the building and grounds occupied by staff and clients serviced by Pivot at the 7714 Number Three Road, Lowville, NY location at a cost of \$2,594.00 per month commencing on January 1, 2026 through December 31, 2030, subject to annual adjustment based upon actual costs associated with the occupied space.

Section 4. The Chair or Vice-Chair of the Board of Legislators, together with the Community Services Director are hereby authorized to make, execute, seal and deliver such Agreement, inclusive of any terms and conditions as may be recommended by the County Attorney.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 216 - 2025
RESOLUTION AUTHORIZING RENEWAL AGREEMENTS
BETWEEN LEWIS COUNTY COMMUNITY SERVICES AND
COORDINATED CARE SERVICES, INC., RUBENZHAL, KNUDSEN & ASSOCIATES,
AND MENTAL HEALTH ASSOCIATION IN JEFFERSON COUNTY

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Community Services Board (CSB) is a local governmental unit established by the Lewis County Board of Legislators pursuant to the authority granted in Mental Hygiene Law § 41.05; and

WHEREAS, the CSB is responsible for providing local or unified mental health services and facilities directly and/or by contract for the provision of those services by other units of local or state government, by voluntary agencies or by professionally qualified individuals; and

WHEREAS, the CSB has reviewed the proposals for the following providers of mental health services and has determined that these services are necessary to meet the needs of the community at a reasonable cost; and

WHEREAS, CSB receives state aid funding for some of these services by providers, and may receive adjustments to the initial state aid funding for each named provider agency based upon a Cost-Of-Living Adjustment (“COLA”) or other funding adjustment determined by the state; and

WHEREAS, the Community Services Board has met to consider the proposed agreements with the following service providers and requests that the Board of Legislators authorize one year renewal agreements with annual automatic renewals for the identified amounts, subject to annual modification in the amounts payable to the providers, including any COLA funding adjustment granted by the state for each year’s funding;

PROCEEDINGS OF THE BOARD OF LEGISLATORS

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes renewal Agreements between the County of Lewis and the following providers for program services, in the amounts set forth for as the 2026 funding, plus any financial adjustment(s) made by the State to said annual amounts:

2026 FUNDING		
CONTRACTOR	PURPOSE	AMOUNT
Coordinated Care Services, Inc.	Professional, Specialized Financial Management Services and Training	\$125.00 per hour (Not to exceed \$24,000.00)
Rubenzahl, Knudsen & Associates	Psychological Services	\$175.00 per hour for psychological exams \$200.00 per hour for court testimony Not to exceed \$1,400.00 without prior approval
Mental Health Association in Jefferson County	Joseph P. Dwyer Veterans Peer-to-Peer Program	Annual sum not to exceed \$109,733.00. Paid at the beginning of each quarter after receipt from the Office of Mental Health

Section 2. The term of said Agreements shall be from January 1, 2026 through December 31, 2026, with annual automatic renewal unless terminated by either party upon ninety (90) days written notice prior to the end of the term, and modification based upon the annual funding awarded by the State, together with any annual COLA adjustment.

Section 3. The Lewis County Board of Legislators hereby authorizes the Treasurer to adjust the appropriation upon receipt of any adjustment notification from the state.

Section 4. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreements and any modifications thereto, pending approval by the County Attorney.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

**RESOLUTION NO. 217 - 2025
RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
MENTAL HEALTH SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Services Board Mental Health Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

WHEREAS, member Ashley Waite submitted a resignation letter effective October 6, 2025, therefore creating a vacancy; and

WHEREAS, the Lewis County Community Services Board recommends the appointment of Paige Wiley of Watertown, New York to fulfill the unexpired term of Ashley Waite;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Paige Wiley of Watertown, New York as a member of the Mental Health Subcommittee to fulfill the unexpired term of Ashley Waite.

Section 2. That the term of said appointment shall be effective November 5, 2025 through December 31, 2026.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

**RESOLUTION NO. 218 - 2025
RESOLUTION AUTHORIZING AMENDMENT WITH
COORDINATED CARE SERVICES, INC. (CCSI) AND
LEWIS COUNTY COMMUNITY SERVICES
FOR SPECIALIZED FINANCIAL MANAGEMENT SERVICES**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County of Lewis ("County"), acting by and through Lewis County Community Services entered into an agreement with Coordinated Care Services, Inc. dated November 16, 2023 for professional, specialized financial management services for Fiscal Officer Support including but not limited to Ongoing LGU Management Services and Federal Medicaid Administration Cost Reporting and Consolidated Fiscal Reports at \$115.00 per hour, at a total annual cost not to exceed \$23,000.00 (200 hours); and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the County of Lewis desires to authorize an amendment to the agreement with Coordinated Care Services, Inc. to remit an additional payment of \$4,600.00 for the additional 40 hours of time and services rendered from October through December, 2025;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves an amendment to the agreement between the County and Coordinated Care Services, Inc. to remit an additional payment of \$4,600.00 for the additional 40 hours of time rendered from October, 2025 through December 31, 2025 for the professional, specialized financial management services for Fiscal Officer Support and required reports.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Amendment to the Agreement, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 219 - 2025
RESOLUTION TO TRANSFER FUNDS
District Attorney

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby approves the following 2025 budget transfer to provide necessary funding for additional professional services costs in the District Attorney accounts:

From:

A0116500 110100	District Attorney Personnel Services	\$50,000.00

To:

A0116500 490100	District Attorney Professional Services	\$50,000.00

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

**RESOLUTION NO. 220 - 2025
RESOLUTION TO TRANSFER FUNDS
Highway**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves the following 2025 budget transfer to provide necessary funding for higher-than-expected bridge material costs in the Highway accounts:

From:

D0501000 495152 CR Striping	\$ 22,400.00
D0522290 495222 CR Sign Shop Supplies	\$ 15,000.00
D0514200 490230 Snow Road Sweeping	\$ 2,240.00

To:

D0550000 491520 CR Bridge Materials	\$ 39,640.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

**RESOLUTION NO. 221 - 2025
A RESOLUTION IN SUPPORT OF CONGRESSMAN NICK LANGWORTHY'S
ENERGY CHOICE ACT (H.R. 3699, S. 1945) AND IN OPPOSITION TO
GOVERNMENT-MANDATED NATURAL GAS BANS**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, affordable and reliable energy is essential to the health, safety, and economic prosperity of New York families, businesses, and communities; and

WHEREAS, natural gas remains a dependable, cost-effective, and clean-burning energy source used by millions of New Yorkers to heat their homes, cook their food, and power their businesses; and

WHEREAS, in 2019, New York State enacted the **Climate Leadership and Community Protection Act (CLCPA)**, which mandates aggressive emissions reductions and serves as the foundation for sweeping energy restrictions, including efforts to phase out natural gas; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, building on the CLCPA, Governor Kathy Hochul and the New York State Legislature in 2023 enacted provisions in the state budget banning natural gas and other fossil fuel hookups in most new residential and commercial buildings, effective 2026 for smaller buildings, and 2029 for larger buildings, thereby eliminating consumer choice and limiting access to affordable energy; and

WHEREAS, Governor Hochul has publicly supported these bans and related measures as part of her administration's climate and energy agenda, despite widespread concerns that such mandates will increase costs, strain grid reliability, and restrict energy diversity; and

WHEREAS, these top-down policies undermine affordability, threaten reliability during peak demand, and strip away the freedom of consumers and businesses to choose the energy sources that best meet their needs; and

WHEREAS, Congressman Nick Langworthy of New York and Senator Jim Justice of West Virginia introduced the **Energy Choice Act (H.R. 3699, S. 1945)**, federal legislation that ensures state and local governments cannot restrict consumer access to natural gas and other affordable energy sources, thereby protecting freedom of choice for New Yorkers and all Americans; and

WHEREAS, the Energy Choice Act would safeguard households, small businesses, hospitals, farmers, and manufacturers from harmful government overreach and preserve access to an "all-of-the-above" energy strategy that strengthens reliability and affordability;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators strongly supports the Energy Choice Act as introduced by Congressman Langworthy (H.R. 3699) and Senator Justice (S. 1945) and stands firmly opposed to New York State's natural gas bans, the CLCPA-driven restrictions, and other state energy mandates that eliminate consumer choice.

Section 2. The Lewis County Board of Legislators urges Congress to pass the Energy Choice Act to defend consumer choice, protect energy affordability, and preserve reliable access to natural gas for New Yorkers.

Section 3. The Clerk of the Board is requested to send certified copies of this resolution to Congressman Nick Langworthy, Senator Jim Justice, the New York Congressional delegation, Senators Chuck Schumer and Kirsten Gillibrand, Governor Kathy Hochul, and leadership of the New York State Legislature.

Section 4. This resolution will take effect immediately.

Moved by Legislator Kalamas, seconded by Legislator Leviker, and adopted on the 4th day of November 2025.

RESOLUTION NO. 222 - 2025
RESOLUTION AUTHORIZING MODIFICATION TO PURCHASE AND SALE
AGREEMENT OF THE FORMER GLENFIELD SCHOOL PROPERTY (5960 MAIN
STREET, GLENFIELD, NY) WITH ROCHESTER'S CORNERSTONE GROUP LTD.

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Resolution No. 288 – 2022, the Board authorized an MOU with the Lewis County Development Corporation (LCDC) to market the former Glenfield School Property for innovative economic development and re-uses by sending out a Request for Expressions of Interest (RFEI); and

WHEREAS, as a result of the RFEI a formal proposal was received from Rochester's Cornerstone Group Ltd. ("Cornerstone"), of Rochester, NY for development of the property for a minimum of 50 affordable housing units; and

WHEREAS, Cornerstone's proposal was contingent upon *inter alia* its ability to obtain necessary governmental approvals, tax credits and funding awards to acquire, develop and operate its intended development of the property for a minimum of 50 affordable residential units, at a purchase price of \$300,000.00; and

WHEREAS, pursuant to Resolution 105-2023 the County authorized the sale of the property to Cornerstone pursuant to a Purchase and Sale agreement, but with closing and transfer of title not likely to close until on or about December 31, 2024, given the complex funding applications anticipated; and

WHEREAS, the Cornerstone received tax credits and funding awards, but requested an extension to close title to in or about March/April, 2026; and

WHEREAS, due to the County's continued cost and responsibility of heating and maintaining the structure, the County seeks to enter into a modification agreement with Cornerstone to provide them with pre-closing possession and full responsibility and obligation for the property and building in November, 2025 so that the County will not have the obligation to maintain the building and premises through another winter; and

WHEREAS, in addition, the Planning Department seeks to have Cornerstone provide an easement for placement of a bus stop shelter on the property near the road to service the people and residents in this area;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators authorizes a modification and extension agreement with Cornerstone to include provisions to provide Cornerstone with pre-closing possession of 5960 Main Street, Glenfield, NY, identified as tax map parcel # 259.04-04-08.100, and the full responsibility and obligation for costs and expenses of maintenance, repair

and/or replacement of any equipment, fixtures, systems or structures upon execution of the modification agreement. In addition, the modification agreement will identify Cornerstone's agreement to enter into an easement for the placement of the Public Transportation System's bus stop shelter on the property along the main road.

Section 2. The County Attorney is directed to develop and prepare the terms and conditions of the pre-closing possession and liability modification agreement and the terms and conditions of the bus shelter easement, and establishment of the final closing date in 2026 for final transfer of title to Cornerstone.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver the modification/extension agreement, pre-closing possession agreement, and bus stop shelter easement and any other documents necessary to give effect to same.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 223 - 2025
RESOLUTION AUTHORIZING LONG TERM LEASES WITH PURCHASE OPTIONS
BETWEEN COUNTY OF LEWIS AND JLHO BOARD OF COOPERATIVE
EDUCATIONS SERVICES (BOCES) FOR THE JACK J. BOAK JR. ED CENTER AND
THE LC-JCC ED CENTER, LOWVILLE, NY

Introduced by Legislator Thomas A. Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County and the Jefferson-Lewis-Hamilton-Oneida Board of Cooperative Educational Services ("BOCES") have a continuing interest and cooperative relationship in developing and expanding educational and skilled learning and training for residents of Lewis County through various programs offered by BOCES at the LC-JCC Ed Center (Lowville), the Jack J. Boak Jr Ed Center (Lowville), and the Howard G. Sackett Technical Center (Glenfield); and

WHEREAS, BOCES administrative staff presented an update to the Board of Legislators on its various programs and intended expansions in Lewis County based upon growing student need and populations; and

WHEREAS, BOCES seeks to expand its use and presence in the LC -JCC Ed Center by proposing long-term leases with intended simultaneous purchases of the respective properties between the parties as follows: 1) the lease and purchase option of the Boak Ed Center building and property, Shady Avenue, Lowville to and by Lewis County; and 2) the lease and purchase option of the County's LC-JCC Ed Center building and property, East Road, Lowville to and by

BOCES, based upon the appraisal values and other circumstances and conditions considered and agreed upon by the parties; and

WHEREAS, the parties seek to enter into simultaneous, reciprocal ten-year lease and purchase option agreements of the their respective properties, with the intention to simultaneously purchase the respective properties based upon agreed upon appraised values of \$4.1 M for the LC-JCC Ed Center and \$2.77 M for the Boak Ed Center. Because of the difference in values, BOCES shall pay to the County the sum of \$1.3 M by crediting BOCES with annual lease payments of \$130,000 for a ten (10) year lease term, and a \$30,000 credit for the purchase of approximately 8 acres being a portion of Tax Parcel # 195.00-01-48.412 on East Road, Lowville. Any outstanding balance owing on the \$1.3 M due at the time of purchase and transfer of the properties within the ten year period will be paid at closing of title. The County shall pay rent of \$1 per year for the first ten-year lease term, unless terminated earlier in accordance with the terms of the lease and purchase option agreement; and

WHEREAS, the terms of the lease and purchase option agreements will provide for each party to be obligated for the operational costs and expenses associated with the property being leased, together with such other customary terms and conditions required under said lease agreements commencing July 1, 2026 and continuing through and including June 30, 2036, with the right to extend the term of the simultaneous leases for two (2) additional ten-year periods upon prior written notice; and

WHEREAS, the reciprocal purchase options are conditioned upon the County's receipt of the Resolution approved by the Lewis County Agricultural Society, Inc. Board's consent and waiver of its restrictions and rights of first refusal/recovery of the County's Ed Center property with respect to this intended property transfer to BOCES;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes simultaneous lease agreements between the County of Lewis (Lewis County) and Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services (BOCES) with reciprocal purchase options of the their respective properties (LC-JCC Ed Center and BOCES Boak Education Center, based upon agreed upon appraised values of \$4.1 M for the LC-JCC Ed Center and \$2.77 M for the BOCES Boak Ed Center. The lease and purchase option agreements shall include provisions for BOCES to pay to the County the sum of \$1.3 M by crediting BOCES with annual lease payments of \$130,000 for a ten (10) year lease term, but with any outstanding balance of the \$1.3M due at the time of purchase and transfer of the properties within the ten year period in order to equalize the valuation payments. In addition, the County shall be entitled to purchase approximately eight (8) acres of BOCES' vacant adjacent property on East Road, Lowville, NY being a portion of Tax parcel # 195.00-01-48.412 in consideration of a payment or credit to BOCES of \$30,000. The County shall pay rent of \$1 per year for both properties for the first ten-year lease term unless terminated earlier in accordance with the terms of the lease and purchase option agreement.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. The Lewis County Board of Legislators directs the County Attorney to negotiate all other terms and conditions of the simultaneous lease and reciprocal purchase option agreements, and to secure a copy of the Lewis County Agricultural Society, Inc.'s Resolution consenting to and waiving its rights to first refusals and recovery of the property intended to be transferred.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver the lease and purchase option agreements and any other documents required to give effect to this Resolution, upon review and approval as to form by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Moroughan .

Legislator Lyndaker voiced his opinion that the land was way undervalued.

The resolution was then adopted on the 4th day of November 2025, pursuant to the following roll call vote:

AYES: Frost, Moser, Nortz, Leviker, Osborne, Kalamas, Moroughan, Nellenback, and Dolhof.

NAYS: Lyndaker.

ABSENT: None.

RESOLUTION NO. 224 - 2025 RESOLUTION TO SET 2ND PUBLIC HEARING FOR LEWIS COUNTY HOUSING REHABILITATION PROGRAM CDBG PROJECT #636HR300-23 ADMINISTERED BY SNOW BELT HOUSING

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, All recipients of NYS Community Development Block Grant (CDBG) funds must meet the citizen participation requirements at 24 CFR 570.486 and New York State's Citizen Participation Plan, as amended, which require recipients to follow a citizen participation plan for one public hearing prior to the submission of an application for funding, and one public hearing, if awarded to be held during the administration of the grant to solicit comments on the effectiveness of the program's administration; and

WHEREAS, the Board of Legislators duly held a public hearing on the 3rd day of January, 2023, regarding community development, public infrastructure, housing, and other possible development activities in preparation of a CDBG Application (Project # 636HR300-23) to be administered by Snow Belt Housing; and

WHEREAS, the County, through Snow Belt Housing as the sub-recipient, received an award of \$621,950 in Lewis County Housing Rehabilitation Program funds and the Board of Legislators of Lewis County seeks to hold a second public hearing to provide residents with the opportunity to offer any comments on the accomplishments of the Program; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes a public hearing to be held and set for December 2nd, 2025 at 5:00 p.m. at the Lewis County Courthouse, Board of Legislators Chambers, 7660 North State Street, Lowville, New York, 13367 to provide residents of Lewis County with the opportunity to offer any comments on the accomplishments of the current CDBG Project # 636HR300-23 Lewis County Housing Rehabilitation Program.

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of November 2025.

RESOLUTION NO. 225 - 2025
RESOLUTION AWARDED BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND LABELLA ASSOCIATES FOR THE UPDATE OF THE
LEWIS COUNTY COMPREHENSIVE PLAN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Director of the Planning and Community Development Department, in consultation with the Purchasing Department, sent out an RFP to update its 2009 Comprehensive Plan pursuant to General Municipal Law §239-D; and

WHEREAS, 6 bid proposals were opened on October 6, 2025, at 10:00 am. Planning Department staff and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria in accordance with the scoring sheet and criteria developed by the reviewing team. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to LaBella Associates to complete the RFP Tasks at a cost not to exceed \$215,275.00, based upon the best interests of the County and the scoring of criteria; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to LaBella Associates for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators awards the bid to and authorizes an agreement with LaBella Associates to complete the scope of work outlined in the Comprehensive Plan RFP at a cost not to exceed \$215,275.00, as more fully set forth in their bid proposal.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 226 - 2025
RESOLUTION AUTHORIZING AGREEMENTS BETWEEN
LEWIS COUNTY PUBLIC HEALTH AGENCY AND PROVIDERS
FOR PRESCHOOL SPECIAL EDUCATION PROGRAMS

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, pursuant to Section 4410 of the New York State Education Law, Lewis County Public Health (“Public Health”) is tasked with providing certain Preschool Tuition-Based and Related Services for children with disabilities defined in the Program; and

WHEREAS, the contracts may include itinerant and related services, evaluations and transportation for said students; and

WHEREAS, the Commissioner of Education requires a contract between the County and the Agency(s) who will be providing such services under the Program; and

WHEREAS, the cost of the program is dependent on the number of children assigned to contracted providers, with rates set and approved by New York State Education Department; and

WHEREAS, the Lewis County Board of Legislators seeks to approve and authorize said agreements with Milestones Children’s Center and The Treehouse Hourly Child Care LLC, dba The Treehouse Child Care Center Administration and Evaluation Site. A student is already receiving services from Milestone;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes agreements with Milestones Children’s Center (“Milestones”), 16783 Ives Road, Watertown, NY 13601, and The Treehouse Hourly Child Care, LLC dba The Treehouse Child Care Center Administration and Evaluation Site (“Treehouse”), 1635 Ohio Street, Watertown, NY 13601 to provide services to

the Preschool Special Education Program for children with special education and health care needs.

Section 2. Milestones contract period is retroactive to October 21, 2025 through October 20, 2026, and Treehouse's contract period begins January 1, 2026 through December 31, 2026. Both agreements shall automatically renew each year unless the contract is terminated by either party and it must be upon a ninety (90) day written notice, at a cost in accordance with the rates set forth by the State Education Department dependent on the number of children assigned to contracted providers.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, and any amendments thereto, upon review and approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 227 - 2025
RESOLUTION AUTHORIZING PARKING LOT LEASE
WITH BONNIE HODKINSON

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Bonnie Hodkinson is the owner of certain real property, located on the intersection of New York State Route 177 and Seven By Nine Road (County Route 69), a portion of which is used as a public parking area for recreational users executed on December 22, 1998, by her deceased parents; and

WHEREAS, the County desires to enter into a long-time lease with the owner to continue the designated area on her property as a public parking area for recreational users; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves a lease between Bonnie Hodkinson and the County, through its Recreation, Forestry, and Parks Department for the purpose of using the following premises as recreational public parking, to commence upon execution of the agreement and continue for ninety-nine (99) years, unless terminated sooner by either party as set forth in the lease:

On a portion of the land owned by Bonnie Hodkinson located at the intersection of New York State Route 177 and Seven By Nine Road (County Route 69), identified as Tax Map No.: 171.04-03-11.1, and being approximately 1.1 acres.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. The Chair or the Vice-Chair be and the same is hereby authorized to execute and deliver such agreement upon such terms as may be approved by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Leviker, seconded by Legislator Moroughan.

Legislator Lyndaker questioned if the county was just renewing the lease, and it was explained that the original land owner had passed away so the lease was redone as the daughter now owns the property.

The resolution was then adopted on the 4th day of November 2025.

**RESOLUTION NO. 228 - 2025
RESOLUTION TO AUTHORIZE DIRECTOR OF
RECREATION, FORESTRY AND PARKS DEPARTMENT
TO EXECUTE LANDOWNER ACCESS AGREEMENTS FOR PARKING LOTS
TO BE USED BY PUBLIC RECREATION USERS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, outdoor recreational activities such as biking, hiking, snow-shoeing, snowmobiling and ATV/OHV riding are of critical importance to the Lewis County economy and its developmental growth for residents and visitors alike. Snowmobile riding is a premier winter recreational sport in Lewis County, attracting snowmobilers from near and far; and

WHEREAS, in order to provide parking areas for recreational users, the Recreation, Forestry and Parks Department has taken over securing landowner agreements for year-round recreational parking lot access in order to have vehicle off the roads while users enjoy recreational activities; and

WHEREAS, the Director of Recreation, Forestry and Parks seeks to have the Board authorize her to enter into landowner agreements/leases for year round parking areas open to the public for recreation uses; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the Director of Recreation, Forestry and Parks to enter into land access lease agreements with landowners in order to establish parking lots for access and use by recreation users in Lewis County.

Section 2. The Board of Legislators directs that the Director work with the County Attorney to develop the terms and conditions of said agreements/leases. The Director shall also maintain copies of said executed agreements and develop a document to be provided to the

County Attorney and Clerk of the Board containing all relevant information pertaining to landowner names, locations, site of parking lots, lease term and renewals, and any other information and data deemed appropriate.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Moser, and adopted. Legislator Lyndaker was opposed.

RESOLUTION NO. 229 - 2025
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND MOTOROLA SOLUTIONS, INC. FOR PUBLIC
SAFETY FLEX PLUS SOFTWARE & MAINTENANCE FOR THE SPILLMAN CAD
SYSTEM, RECORDS MANAGEMENT SYSTEM & MOBILE DATA SOFTWARE
SYSTEM
FOR EMERGENCY COMMUNICATIONS

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County's emergency communications system for use by all emergency services includes Public Safety Computer Aided Dispatch (CAD), Records Management, and Mobile Data software systems which must be integrated and maintained on an annual basis; and

WHEREAS, Motorola Solutions, Inc., (Motorola) has provided the Sheriff's Department with a detailed proposal and agreement dated August 1, 2025 for a five-year maintenance integrated software system, i.e., the "Flex Plus Subscription Software Suite" which consists of CAD, Records Management System (RMS) and Mobile software that references a centralized database, providing quick access to all data in the system, and which allows for entry, storage, and extraction of data in real time thereby reducing response time and increasing situational awareness in the field. During the five-year term of the subscription, the County's public safety system will receive continuous software maintenance, support and upgrades, at a price of \$65,000 per year (\$325,000 total) commencing May 1, 2026 through April 30, 2031, provided that the County agrees to same by December 15, 2025 in order to lock in the pricing; and

WHEREAS, the Sheriff's Department will use the annual PSAP grant to cover the yearly fee of \$65,000, and requests that the Board of Legislators approve this contract;

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

Section 1. The Lewis County Board of Legislators authorizes the agreement and purchase of Motorola's Flex Plus Subscription Software Suite and maintenance services for a five-year integrated software maintenance system for the emergency communications system including the CAD, RMS and Mobile Data system software as outlined in its terms and descriptive proposal dated August 1, 2025.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. The term of the five-year agreement shall commence May 1, 2026 through April 30, 2031, with annual payments of \$65,000 payable within thirty (30) days of receipt of an invoice from Motorola at the commencement of each year of the subscription plan.

Section 3. Payment of the annual subscription fee shall be made from the Sheriff's Department annual PSAP grant.

Section 4. The Chairman, or Vice-Chairman, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, upon such form(s) as may be approved by the County Attorney.

Section 5. The within resolution shall take effect immediately.

Moved by Legislator Nortz , seconded by Legislator Osborne .

Legislator Kalamas voiced his opinion that as technology changes and software upgrades continue for emergency communications, it may eventually require I.T. support.

The resolution was then adopted on the 4th day of November 2025.

**RESOLUTION NO. 230 - 2025
RESOLUTION AUTHORIZING AGREEMENTS
BETWEEN DEPARTMENT OF SOCIAL SERVICES AND
NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES AND
WITH COMMUNITY ACTION PLANNING COUNCIL
OF JEFFERSON COUNTY, INC.**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Commissioner of Social Services of Lewis County is an authorized Social Services official responsible and designated by the New York State Office of Children and Family Services, insofar as funds are available for that purpose, to register and inspect family daycare and school-aged child care providers in Lewis County; and

WHEREAS, the Community Action Planning Council of Jefferson County, Inc. ("CAPC") is qualified by its present established base in the community and is disposed to fulfill the required responsibilities of the Local Commissioner in fulfilling the obligation to inspect and register daycare providers. The Commissioner of Lewis County Department of Social Services ("DSS") desires to enter into an Agreement with CAPC to provide such services; and

WHEREAS, the Board of Legislators wishes to authorize said agreements;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes Agreements between the County of Lewis, by and through the Department of Social Services with:

- A. New York State Office of Children and Family Services for the purpose of OCFS providing federal funding to the Lewis County Department of Social Services in the amount of \$10,567.50 quarterly (Maximum Funding Amount of \$42,270.00), for an acceptable level of compliance and performance as specified by the Division of Childcare Services for registration and inspection of child care providers.
and
- B. Community Action Planning Council of Jefferson County, Inc. for the purpose of conducting registration and inspection of family day care and school aged child care providers in Lewis County, at an annual cost not to exceed \$40,157.00, payable in quarterly installments of \$10,039.25 upon receipt of a completed Quarterly Registration Review Report from the DCCS Regional Office, and upon receipt of funds from OCFS to DSS.

Section 2. The term of these Agreements shall be from January 1, 2026 through December 31, 2026. The cost of these services are 100% federally funded.

Section 3. The Lewis County Commissioner of Social Services is hereby authorized to make, execute, seal and deliver the New York State Office of Children and Family Services agreement and any extensions thereto, pending review and approval by the County Attorney.

Section 4. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver the Community Action Planning Council of Jefferson County, Inc. Agreement, and any extensions thereto provided the amount remains the same, pending approval by the County Attorney.

Section 5. That the within Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 231 - 2025
RESOLUTION AUTHORIZING AGREEMENTS
BETWEEN LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES
AND VARIOUS FOSTER CARE AGENCIES

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Department of Social Services wishes to enter into agreements with various foster care agencies to utilize their services of foster care, emergency respite care, post placement, residential, educational and treatment services; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the following agencies are authorized by the New York State Office of Children and Family Services to provide these services.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes agreements between the County of Lewis, by and through the Department of Social Services, and the following agencies for the provision of foster care services, emergency respite care, post placement, and residential, educational and treatment services;

Cayuga Home for Children – Located in Auburn, NY
Children’s Home of Jefferson County – Located in Watertown, NY
Elmcrest Children’s Center – Located in Syracuse, NY
Hillside Children’s Home – Located in Rochester, NY
House of the Good Shepherd – Located in Utica NY
Northeast Parent & Child Society- Located in Albany, NY
St. Anne Institute – Located in Albany, NY
Together For Youth – Located in Canaan, NY
William George Agency – Located in Freeville, NY

Section 2. The term of these agreements shall be from January 1, 2026 through December 31, 2027, at a per diem cost not to exceed the Maximum Aid Rate established by the State. There is no local share cost until costs exceed the foster care block grant and then the local share is approximately 25% for residential foster care and is based on the eligibility of the client. The State share is approximately 25% and Federal share is approximately 50%.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreements, pending approval by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 232 - 2025
RESOLUTION AUTHORIZING SIX-MONTH RENEWAL AGREEMENT
BETWEEN THE COUNTY OF LEWIS AND
ICU SECURITY & PRIVATE INVESTIGATIONS
FOR ARMED SECURITY GUARD SERVICES AT THE
SOCIAL SERVICES/ HUMAN SERVICES BUILDING

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County of Lewis, Lewis County Department of Social Services (“DSS”), desires to renew the agreement with ICU Security & Private Investigations (“ICU”) for armed security guard services at the Human Services building located on Outer Stowe Street, Lowville,

NY for a six month period commencing January 1, 2026 through and including June 30, 2026 in order to have the term coincide with the prevailing wage amount set by the State for said public contracts on July 1 of each year. The Commissioner intends to negotiate annual renewals thereafter effective July 1st through June 30th; and

WHEREAS, the prevailing wage for armed security guard services in the North Country was increased from \$37.60/hr to \$50.71/hr due to prevailing wage adjustment July 1, 2025. The regular hours are 8:30 a.m. to 4:30 p.m., Monday through Friday on the days the DSS building is open or as the Commissioner may otherwise direct, with no and no more than 20 hours of overtime payable; and

WHEREAS, the security contract cost is 75% reimbursed by the State;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a six-month renewal agreement between the Lewis County Commissioner of the Department of Social Security and ICU Security & Private Investigations for armed security guard services at the Human Services building.

Section 2. The term of the Agreement shall be from January 1, 2026 through June 30, 2026, at a cost not to exceed \$50.71 per hour, all inclusive of taxes, insurance, disability, benefits, and any other costs and expenses associated with providing said service, 8:30 a.m. to 4:30 p.m. on the days DSS and the human services building is open or as the Commissioner may otherwise direct. Any renewals thereafter will be based on an annual agreement

Section 3 The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moroughan, and adopted on the 4th day of November 2025.

RESOLUTION NO. 233 - 2025
RESOLUTION AUTHORIZING RENEWAL AGREEMENT BETWEEN LEWIS
COUNTY
OBO THE DEPARTMENT OF SOCIAL SERVICES AND NRCIL
FOR THE WARMING CENTER FACILITY AND SERVICES FOR
THE 2025/2026 “CODE BLUE” SEASON

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Board of Legislators authorized a contract executed on November 5, 2024 between the County of Lewis on behalf of the Lewis County Department of

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Social Services and NRCIL to obtain Warming Center Facility and Staffing Services to provide the homeless with a warm location overnight for up to 12 hours, 7 days a week, when the temperature is below 32 degrees, pursuant to NYS Office of Temporary and Disability Assistance “Code Blue” mandate for the 2024/25 season; and

WHEREAS, the Department of Social Services wishes to renew this Agreement commencing on November 1, 2025 at 7PM through 7 AM April 1, 2026, at a cost of \$134,744.71 for a five month period;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a renewal contract between the County o/b/o LC DSS and NRCIL to provide facility, amenities, and staffing services for a Warming Center for overnight stays by the homeless for up to 12 hours, 7 days a week, from November 1, 2025 through 7AM on April 1, 2026, at a cost of \$134,744.71 for the anticipated five month period.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement together with execution by the Lewis County Department of Social Services Commissioner, and any related and necessary documents or instruments, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 234 - 2025 RESOLUTION TO CLOSE ACCOUNTS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, since the Capital Building Project is completed and will have no further activity, the Treasurer seeks to close these identified accounts and appropriate the funds;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The listed Capital Account HAR (Capital Building Project) will be closed. The accounts listed below are the remaining balances and are adjusted to zero out each line item. The remaining balance of the fund totals \$396,601.05. This remaining balance will be reappropriated and transferred to the Capital Account HAC (Capital Building & Grounds) for use for future building or maintenance projects.

HAR – Capital Building Project

Increase Revenue:

H0162000 324010 INT	\$	191,400.60

Decrease Expense:

H0162000 499900 CONTRACT	\$	21,229,578.37

Increase Expense:

H0141000 499900 DMV	\$	2,880,089.99
H0141000 490100 DMV - PROF SVC	\$	126,826.60
H0601000 499900 DSS	\$	5,412,511.34
H0601000 490100 DSS - PROF SVC	\$	4,512.50
H0601000 440700 DSS - SUPPLIES	\$	114,903.52
H0162000 499900 GLEN	\$	522,505.85
H0162000 490100 GLEN - PROF SVC	\$	200.00
H0162000 460100 GLEN - REPAIRS	\$	13,846.84
H0162000 440700 GLEN - SUPPLIES	\$	5,083.33
H0162000 430300 GLEN - UTILITY	\$	112,627.45
H0601000 221700 GLEN/DSS - COMP	\$	83,057.42
H0601000 460300 GLEN/DSS - REPAIRS	\$	5,371.67
H0601000 440700 GLEN/DSS - SUPPLIES	\$	14,085.27
H0511000 499900 HWY	\$	11,157,671.42
H0511000 490100 HWY - PROF SVC	\$	17,563.13
H0511000 460600 HWY - REPAIRS	\$	2,929.98
H0511000 440700 HWY - SUPPLIES	\$	200,301.15
H0162000 499900 MAINT	\$	744,483.35
H0162000 440700 MAINT - SUPPLIES	\$	2,408.16

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 235 - 2025
RESOLUTION SUPPORTING OPERATION GREEN LIGHT
IN RECOGNITION OF VETERANS, ACTIVE MILITARY SERVICE MEMBERS
AND THOSE IN TRANSITION TO CIVILIAN LIFE

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, the residents of Lewis County have great respect, admiration, and the utmost gratitude for all who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, Veterans continue to serve their community in the American Legion, Veterans of Foreign Wars, church groups, and other community agencies; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, studies indicate that 44 to 72 percent of service members experience high levels of stress during transition from military to civilian life, and are at a high risk for suicide during their first year after military service; and

WHEREAS, the Lewis County Board of Legislators appreciates the sacrifices our United States Military Personnel made while defending freedom, and believes specific recognition be accorded them to demonstrate the honor and support they deserve and have earned; and

WHEREAS, in advance of the upcoming Veterans Day holiday, and as part of the National Association of Counties collaborative initiative known as “Operation Green Light”, the Lewis County Board of Legislators encourages its citizens to focus attention on America’s service men and women by displaying a green light for Veterans in the windows of their places of business or residence;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. In observance of Operation Green Light, the Lewis County Board of Legislators encourages its citizens in patriotic tradition to recognize the importance of honoring all those whose immeasurable sacrifices help to preserve freedom, and to let veterans know that they are seen, appreciated, and supported by displaying an interior or exterior green light in their business or residence from November 4 – 11, 2025.

Section 2. With designation as a “Green Light for Veterans and Military Service County”, Lewis County hereby declares November 4 – 11, 2025 as a time to salute and honor the service and sacrifice of our men and women in uniform, and those transitioning from Active Service.

Section 3. The Lewis County Board of Legislators directs that an exterior green light be displayed at the Lewis County Courthouse Building and any other County buildings capable of such lighting for the period of November 4, 2025 through November 11, 2025.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser, and adopted on the 4th day of November 2025.

RESOLUTION NO. 236 - 2025 RESOLUTION IN SUPPORT OF KRAFT HEINZ AND THE NORTH COUNTRY REGIONAL ECONOMIC DEVELOPMENT COUNCIL’S APPLICATION FOR THE NEW YORK STATE ACHIEVE GRANT

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators.

WHEREAS, the North Country Regional Economic Development Council (NCREDC) is applying for the New York State ACHIEVE Grant to promote sustainable economic development and strengthen key industries throughout the region; and

WHEREAS, Kraft Heinz, a global leader in food manufacturing, has demonstrated a strong and ongoing commitment to the North Country through its investment in the Philadelphia Cream Cheese plant located in Lowville, New York; and

WHEREAS, the dairy industry remains a critical economic driver for New York State, supporting thousands of farmers, haulers, producers, and related businesses; and

WHEREAS, Kraft Heinz's proposed project, supported through the ACHIEVE Grant, seeks to modernize and expand the Lowville plant by adding two new production lines and upgrading on-site infrastructure, ensuring long-term operational sustainability and competitiveness; and

WHEREAS, this investment will safeguard more than 500 local jobs, stimulate additional private investment, and strengthen the economic resilience of the North Country region; and

WHEREAS, the proposal aligns with New York State and NCREDC priorities to stimulate economic growth, advance manufacturing innovation, and preserve the vitality of the dairy sector; and

WHEREAS, the successful implementation of the project will enhance regional partnerships, reinforce New York's leadership in the dairy industry, and secure continued growth opportunities for both large employers and small agricultural producers;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby expresses its strong support for the North Country Regional Economic Development Council's application for the New York State ACHIEVE Grant and for Kraft Heinz's proposed modernization and expansion project at the Lowville Philadelphia Cream Cheese plant.

Section 2. The Lewis County Board of Legislators recognizes Kraft Heinz as a valued partner in strengthening the North Country's economy and encourages favorable consideration of this proposal by New York State.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Nortz, seconded by Legislator Nellenback, and adopted on the 4th day of November 2025.

RESOLUTION NO. 237 - 2025

**RESOLUTION RESCINDING AND TERMINATING BID AND CONTRACT WITH
ELITE EXCAVATING & DEMOLITION INC.
AND AWARDING BID TO D&S EXCAVATING LLC FOR
DEMOLITION AND REMOVAL OF BUILDING LOCATED AT
6314 WEST MAIN STREET, VILLAGE OF TURIN**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Resolution 166-2025, the County, by and through the Planning Department, awarded the bid and authorized an agreement with Elite Excavating and Demolition, Inc., of Fulton, NY, the lowest bidder, to complete the demolition and removal of the building at 6214 West Main Street, in the Village of Turin pursuant to the tasks identified in the RFP, at a cost of \$24,750.00; and

WHEREAS, Elite has failed to appear at the premises to provide the services and has failed to communicate with the County, thereby necessitating the County's termination of the award and contract; and

WHEREAS, the Purchasing and Planning Directors request that the Board now award the bid and contract to the second lowest bidder, D&S Excavating LLC, of 106 Putnam Estate Drive, Frankfort, NY 13340 for \$34,800.00 as set forth in their bid documents dated July 7, 2025;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby rescinds the bid awarded to Elite Excavating and Demolition Inc., of Fulton, NY in the amount of \$24,750.00 as a result of the company's failure to appear on site and to abide by the terms and conditions of the award and contract.

Section 2. The County attorney is authorized to terminate the contract with Elite, and take any legal steps required to give effect to this termination and cancellation of the bid award.

Section 3. The Lewis County Board of Legislators now hereby awards the bid and contract for this project to the second lowest bidder, D&S Excavating LLC, of Frankfort, NY, to complete the scope of work outlined in the demolition and removal RFP, at a cost not to exceed \$ 34,800.00 as more fully set forth in their bid proposal.

Section 4. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said termination documents, new contract agreement and any other documents required to give effect to this project, upon such terms and conditions as the County Attorney may recommend.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator Lyndaker, seconded by Legislator Moroughan, and adopted on the 4th day of November 2025.

OTHER BUSINESS:

Chairman Dolhof stated that the next full board meeting will be held on Tuesday, November 18th beginning at 5:00 p.m. for the public hearing on the 2026 Tentative Budget.

Legislator Nortz stated that the Alpine Express has one bus up and running but ridership is down but it isn't too concerning due to the federal government shutdown.

There being no other business to come before the Board, Legislator Osborne moved to adjourn the meeting at 5:55 p.m., seconded by Legislator Nellenback, and carried.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

REGULAR MEETING

November 18, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present, except Legislator Frost who was excused. There were 19 other people present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

PUBLIC HEARING:

Chairman Dolhof opened the public hearing at 5:02 p.m. on “2026 Tentative Lewis County Budget.”

Eileen Mathys from the Croghan Free Library discussed the critical support from Lewis County for local libraries, emphasizing their evolution in providing diverse resources beyond traditional books, such as food pantries. She highlighted the importance of funding for information technology, which allows libraries to offer essential services like public computers and high-speed internet. Additionally, Ms. Mathys noted the expansion of library collections to include e-books and audiobooks, ensuring accessibility for all community members, and reiterated that the primary goal of libraries is to provide access to these vital resources. She concluded by thanking the Lewis County Board of Legislators for their continued support.

There were no more comments, so the Chairman closed the public hearing at 5:05 p.m.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended waving the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Vincent Nortz
Barry Lyndaker

Dated: November 18, 2025

Legislator Moroughan moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Leviker, and carried.

RESOLUTIONS:

**RESOLUTION NO. 238 - 2025
RESOLUTION ADOPTING THE BUDGET FOR THE FISCAL YEAR
COMMENCING JANUARY 1, 2026 MAKING APPROPRIATIONS
FOR THE CONDUCT OF COUNTY GOVERNMENT AND**

NOVEMBER 18, 2025

**ESTABLISHING RATES OF COMPENSATION FOR OFFICERS
AND EMPLOYEES FOR FISCAL YEAR 2026**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the governing body has met and considered the 2026 Tentative County Budget and has conducted a public hearing thereon as required by Section 359 of the County Law.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Tentative Budget as amended and revised and as hereinafter set forth is hereby adopted and that the several amounts as set forth in the “Adopted” column of such budget be and hereby are appropriated for the objects and purposes specified, and the salaries and wages set forth in Appendix D of that budget shall be and hereby are fixed at the amount shown therein, or by employees’ contract effective January 1, 2026.

Moved by Legislator Leviker, seconded by Legislator Kalamas, and adopted on the 18th day of November 2025, pursuant to the following roll call vote:

AYES: Osborne, Nortz, Nellenback, Kalamas, Leviker, Moser, Moroughan, Lyndaker, and Dolhof.

NAYS: None.

ABSENT: Frost.

**RESOLUTION NO. 239 – 2025
ASSESSING AND LEVYING AMOUNT OF TAX CALLED FOR
UNDER THE COUNTY BUDGET AS ADOPTED BY THE BOARD OF LEGISLATORS
ON THE 18th DAY OF NOVEMBER 2025
AS PROVIDED FOR UNDER COUNTY LAW**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Board of Legislators of the County of Lewis by Resolution No. 238 - 2025 adopted on the 18th day of November 2025, a County Budget for fiscal year 2026; and

WHEREAS, the said Board of Legislators by Resolution No. 238 - 2025 adopted on the 18th day of November 2025, has made appropriations for the conduct of Lewis County Government for fiscal year 2026.

NOW, THEREFORE, BE IT RESOLVED as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. That there be, and hereby is, assessed and levied upon and against the taxable property of the County of Lewis liable therefore the sum of \$20,766,371.00.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 18th day of November 2025, pursuant to the following roll call vote:

AYES: Osbrone, Nellenback, Kalamas, Leviker, Moser, Moroughan, Lyndaker, Nortz, and Dolhof.

NAYS: None.

ABSENT: Frost.

OTHER BUSINESS:

There being no other business to come before the Board, Legislator Nellenback moved to adjourn the meeting at 5:07 p.m., seconded by Legislator Moroughan, and carried.

**REGULAR MEETING
December 2, 2025**

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present, except Legislator Osborne who had been excused, and there were 13 other people present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

Chairman Dolhof declared the November 4th and 18th, 2025, meeting minutes approved by general consent.

PUBLIC HEARING:

Chairman Dolhof opened the public hearing at 5:04 p.m. for comments on the Accomplishments of the current CDBG Project #636HR300-23 Lewis County Housing Rehabilitation Program.

Rob Grunert-Loud reported that in December of 2023, Lewis County was awarded just over six hundred twenty-one thousand dollars through the Community Development Block Grant Program to support the Lewis County Single and Multi-family Housing Rehabilitation Program. Today's public hearing is the second required hearing, and the purpose is simply to give you a brief update on the program's accomplishments.

This program was designed to help low and moderate-income homeowners make essential repairs to homes that were moderately or severely substandard. Typical repairs included new roofs, windows, and doors, as well as upgrades to heating systems, electrical work, and other health and safety improvements. The goal is to help residents remain safely in their homes by improving overall condition, safety, and energy efficiency. All rehabilitation work must meet local code and HUD's Housing Quality Standards.

A Grant Agreement went into effect in February 2024, with all funds required to be spent within 24 months, by February 2026. The original application assumed we would be able to complete repairs on approximately ten owner-occupied homes and four rental units occupied by low- or moderate-income households across the county. At the time of application, twenty potential projects were evaluated. The average construction cost per home was estimated at around thirty-five thousand dollars, for a total projected construction budget of about five hundred ten thousand dollars.

As the program comes to a close, we have completed or are completing eleven total projects: nine owner-occupied and two renter-occupied. Eight projects are fully complete, and the remaining three are in their final stages. The scope of work has included roofing, windows, doors, heating, electrical, plumbing, and lead hazard control.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

All projects were awarded to income-qualified Lewis County residents. Of the fourteen total households assisted, three were senior households, four were headed by single women, five included individuals with disabilities, and two were large young families. The program has been truly countywide, with homes located in Harrisville, Port Leyden, Constableville, Copenhagen, Osceola, Turin, Lowville, and West Leyden.

We expect the final total construction cost to come in at approximately five hundred eight thousand dollars, with all projects fully completed no later than January 1st, 2026.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee have met, and the majority recommended waving the rules to allow action on late resolutions.

Signed by: Jeffrey Nellenback
 Herb Frost
 Vincent Nortz

Dated: December 2, 2025

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Moroughan, and carried.

REPORT OF THE CLERK OF THE BOARD:

Lewis County Industrial Development Agency Board member McKenzie Lehman submitted her resignation letter to the Board effective November 30, 2025.

Lewis County Youth Bureau Advisory Board Director Caitlin Lawler submitted a document with the funding outcomes from the Youth Bureau through the State for the period of October 1, 2025 through September 30, 2026, listing who was awarded, how much, and which category the funding came from.

Lewis County received notification of the following grant awards:

- \$100,000.00 for Lewis County Pretrial Services

REPORTS OF STANDING COMMITTEES:

Legislator Nellenback, Vice-Chair of the Finance & Rules Committee, reported that the Information Technology Department has been working on its grant application and identifying products, services, and vendors that will assist with a Disaster Recovery Build – out next year. The funds from this grant will be combined with another DHSES grant that was awarded earlier this year to reduce the county spending burden on the project.

The Community Engagement Specialist is pleased to share that the Tapped In Lewis County Podcast has reached 423 downloads since its launch in August 2025. The most popular episode to date has been the Trails Initiative podcast, highlighting strong community interest in

local outdoor recreation and development efforts. Look for more upcoming podcasts that share stories and information to our residents on the county website.

Legislator Nellenback moved to cancel the December 2025 Legislative Committee meetings due to the upcoming holiday season, seconded by Legislator Frost, and carried.

Legislator Moroughan, Chair of the General Services Committee, reported Board of Elections has filed their Canvass of Results for the 2025 General Election which was held November 4, 2025, with the Clerk of the Board. Solid Waste Director Kip Turck met with County Manager Tim Hunt recently to discuss options to deal with the declining revenue related to recycling. They hope to work on a plan to mitigate this in 2026.

Legislator Moser, Chair of the Human Services Committee, reported that the Lewis County Department of Social Services opened the Regular HEAP (Home Energy Assistance Program) season on Monday, December 1st, receiving nearly 300 calls that day. At the same time, they launched EVA, their new AI customer service assistant. Callers will now hear: *“Welcome to Lewis County DSS. My name is EVA, I am an AI customer service assistant. This call is being recorded for quality assurance. How can I help?”*

The childcare services waitlist currently stands at 12. Families are encouraged to apply, as the list is moving monthly. Additional information about childcare subsidies is available on the Lewis County website.

Legislator Nortz, representative on the Lewis County Health System Board of Managers, reported that they met on November 25, 2025. There was a gain of \$79,678.00 versus a budgeted gain of \$323,672.00 for the month of October. The year-to-date loss is \$1,575,320.00 versus a budgeted gain of \$332,739.00. The Finance Committee met on November 21, 2025, and reported Acute admissions were 89 against a budget of 93; Observations were 70 against a budget of 58; and ER visits were 1,047 against a budget of 995. The Hospital Foundation gave their report and highlighted upcoming events for 2026. The Golf Tournament at Brantingham will be June 12, 2026; The Great Pumpkin Race at the Fairgrounds will be October 24, 2026; and the Fund for Hope Event is planned for October 2026.

At 5:14 p.m. Chairman Dolhof closed the public hearing. He explained that the Clerk of the Board had given out copies of the Outside Boards and a description of what each board is responsible for, and asked that legislators think about the options and let him know which boards they may be interested in serving on.

REPORT OF THE FINANCE AND RULES COMMITTEE:

**REPORT OF
FINANCE AND RULES COMMITTEE
ON THE EXAMINATION OF CLAIMS**

To: The Honorable County Legislators

The Finance and Rules Committee reports that they have examined the claims presented for payment in the total amount of \$ 1,968,022.31 and recommend that they be audited and allowed for the amounts claimed.

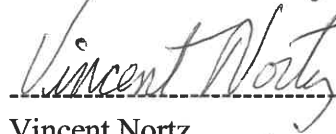
Thomas Osborne Chair



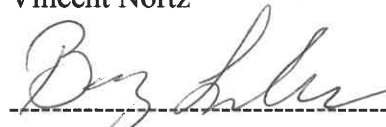
Jeffrey Nellenback Vice-Chair



Herb Frost III Committee



Vincent Nortz Committee



Barry Lyndaker Committee

Dated: December 2, 2025

Approved on motion by Legislator Kalamas, seconded by Legislator Nortz, and carried.

**RESOLUTION NO. 240 – 2025
AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$1,968,022.31 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Kalamas, seconded by Legislator Leviker.

Legislator Moser recused herself from the vote, as several payments included therein are either made payable to her for services rendered as an assigned council or reflect vouchers she approved in that capacity.

The resolution was then adopted on the 2nd day of December 2025, pursuant to the following roll call vote:

AYES: Frost, Nortz, Leviker, Kalamas, Lyndaker, Moroughan, Nellenback, and Dolhof.

NAYS: None.

ABSENT: Osborne.

**RESOLUTION NO. 241 - 2025
RESOLUTION AUTHORIZING SERVICE AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND ELEVATTITT FOR MAINTENANCE SERVICES OF
THE FOUR ELEVATORS AND ONE CHAIR-LIFT IN THE COURTHOUSE
BUILDING**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County of Lewis seeks to enter into an agreement with Elevattitt for the purpose of providing maintenance of elevator equipment for the four (4) elevators and one (1) chair lift in the Lewis County Courthouse; and

WHEREAS, Elevattitt has submitted a proposal to provide the four (4) elevators and one (1) chair lift in the building with maintenance services which include physical inspections and examinations of parts and equipment, adjustments as needed, testing, and trouble- shooting as set forth in the service agreement, for a three (3) year period commencing January 1, 2026 through December 31, 2028, at a cost of \$12,000.00 for the first year, subject to annual increase of 5%; and

WHEREAS, the Board of Legislators wishes to authorize such Service Agreement;

PROCEEDINGS OF THE BOARD OF LEGISLATORS

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a three (3) year elevator service agreement with Elevattitt, 210 Marcellus Street, Syracuse, NY 13204 to service the four elevators and one chair lift in the Courthouse Building (3 elevators and the chair lift on the court side ,and 1 elevator on the county side) at a cost of \$12,000.00 in 2026, \$12,600.00 in 2027, and \$13,230.00 in 2028.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Service Agreement and any annual renewal statement, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Nellenback , and adopted on the 2nd day of December 2025.

RESOLUTION NO. 242 - 2025
RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE DEPARTMENT OF FIRE AND BUILDING CODES

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Department of Fire and Building Codes has had recent staff changes with the creation of the Code Enforcement Director and resignation of the Senior Code Enforcement Officer resulting in a current vacancy; and

WHEREAS, the County Manager, Human Resource Director, and Code Enforcement Director have reviewed the departmental structure and recommend that the vacant Senior Code Enforcement Officer position be abolished and replaced with a Code Enforcement Officer position to better meet the operational needs of the department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Department of Fire and Building Codes, for the following:

<u>ABOLISH</u>	<u>STATUS</u>	<u>RATE</u>
Senior Code Enforcement Officer	Full-Time	\$58,000 – \$82,552
<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Code Enforcement Officer	Full-Time	\$26.92 – \$31.81

Section 2. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 243 – 2025
RESOLUTION AUTHORIZING TRANSFER OF FUNDS
Community Services

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the following transfer of funds between the Jail and Community Services accounts to cover expenses incurred for an inmate housed at an OMH Forensic Facility, utilizing available funds budgeted within the Jail MAT account lines.

Transfer From:

A0315000 450905 Jail MAT Expenses	\$ 38,400.00

Transfer To:

A0433900 499900 Community Services OMH 730 Expenses	\$ 38,400.00

Section 3. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 244 - 2025
RESOLUTION TO TRANSFER FUNDS
Emergency Management

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget transfer is hereby approved in the Contingency and Emergency Management accounts to cover the cost of one (1) Grain Bin Rescue Kit to be utilized by all Lewis County Fire Departments:

Transfer From:

A0199000 499900 Contingency	\$4,979.52

Transfer To:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

A0454100 493500 Fire Training Tower

\$4,979.52

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

**RESOLUTION NO. 245 - 2025
RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE HIGHWAY DEPARTMENT**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Highway Department has developed an internal Commercial Driver's License (CDL) training program that will provide employees with the on-the-job training, equipment operation experience, and testing support required to obtain licensure; and

WHEREAS, the department has two current full-time Motor Equipment Operator (MEO) vacancies and seeks to utilize this training program to promote workforce development by offering advancement opportunities for qualified seasonal laborers to participate as trainees, with the intent to promote to full-time MEO positions upon successful licensure; and

WHEREAS, this new trainee title has been reviewed with the CSEA collective bargaining unit, which has agreed to the creation of the position in support of the program;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Highway Department for the following:

<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
2 - Motor Equipment Operator (MEO) Trainee	Full-Time	Grade 16 - \$19.80

Section 2. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

**RESOLUTION NO. 246 - 2025
RESOLUTION AUTHORIZING BRIDGE NY MASTER AGREEMENT
BETWEEN NEW YORK STATE DEPARTMENT OF TRANSPORTATION
AND LEWIS COUNTY FOR THE CONSTRUCTION PHASE OF THE
FEDERAL-AID BRIDGE REPLACEMENT PROJECT (PIN 775400)**

KNOWN AS CR 17 (WOOD BATTLE ROAD) OVER COBB CREEK

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a Project for the Bridge Replacement known as County Route 17 (Wood Battle Road) over Cobb Creek (PIN 775400) (the “Project”) in the Town of Harrisburg, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ration of 95% Federal Funds and 5% non-federal funds; and

WHEREAS, the County of Lewis will design, let, and construct the Project; and

WHEREAS, the County of Lewis desires to advance the Project by making a commitment of 100% of the costs for all phases (Contract # DO41506).

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby approves the above-subject Project and authorizes the Chair of the Board of Legislators to execute the Master Agreement for the construction phase under Contract No. D041506 with NYS DOT, known as Cr 17 (Wood Battle Road) over Cobb Creek, PIN 775400 to pay in the first instance, 100% of the cost of the construction and inspection phase for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds.

Section 2. The Lewis County Board of Legislators hereby agrees that the County of Lewis shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or NY Bridge funding awarded to the County of Lewis.

Section 3. In the event the Project costs not covered by federal, state, and other NY Bridge funding exceed the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount upon notification by the Highway Supervisor thereof.

Section 4. The County of Lewis hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and shall be completed within thirty (30) months, unless extended.

Section 5. The Chair, or in his absence, the Vice-Chair of the Lewis County Board of Legislators, is hereby authorized to execute on behalf of the County of Lewis all necessary agreements, certifications or reimbursement requests for federal and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County of Lewis’ funding Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriation therefore that are not so eligible.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 6. A certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Section 7. The Treasurer is hereby authorized and directed to appropriate \$3,356,843.00 in the Capital Bridge Program to facilitate the construction phase under the Locally Administered Federal-Aid Process, for the Bridge Replacement on Cr 17 (Wood Battle Road) over Cobb Creek (PIN 775400) in the Town of Harrisburg. The following accounts shall be recognized to facilitate the funding of this project:

Increase Revenues:

H0512000 34590 Federal	\$ 3,189,000.00
H0512000 350310 Local	\$ 167,843.00
Project HAT	

Increase Expenditures:

H0512000 499900	\$ 3,356,843.00
Project HAT	

Section 8. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 247 - 2025
RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 1 BETWEEN
LEWIS COUNTY HIGHWAY DEPARTMENT AND
BARTON & LOGUIDICE FOR CR 17 (WOOD BATTLE ROAD) OVER COBB CREEK
BRIDGE (PIN 775400; BIN 3340150)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Lewis County entered into an Agreement with Barton & Loguidice (B&L) on February 4, 2022, to provide Preliminary Engineering/Design and Right-Of-Way (ROW) Incidentals Phases of the Bridge Replacement on CR 17 (Wood Battle Road) over Cobb Creek (PIN 775400; BIN 33340150) in the Town of Harrisburg, County of Lewis at a cost of \$313,000.00; and

WHEREAS, the Lewis County Highway Department (hereinafter “Highway Department”) desires to enter into Supplemental Agreement No. 1 with B&L for additional engineering for the Design and Construction phases of the project for the anticipated 20-week construction duration at an additional cost of 287,000.00 as set forth in Supplemental Agreement No. 1; and

WHEREAS, the Board of Legislators wishes to authorize such services; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes Supplemental Agreement No. 1 between the County of Lewis and Barton & Loguidice to provide additional engineering services for the Design and Construction Phases regarding the bridge replacement project identified as CR 17 (Wood Battle Road) over Cobb Creek (PIN 775400; BIN 33340150).

Section 2. The term of the Agreement is from July 6, 2023, through December 31, 2027, for the additional amount not to exceed \$287,000.00 (with 95% eligible for Federal funds and 5% non-federal funds), for a total cost of \$600,000.00 to Barton & Loguidice for this project.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 248 - 2025
RESOLUTION TO APPOINT THE NEW YORK STATE DEPARTMENT OF
TRANSPORTATION RESPONSIBLE LOCAL OFFICIAL

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, New York State Department of Transportation requires that each County designate an official who has the authority to enter into legal and binding agreements with NYS DOT to progress transportation projects and grant project approvals. Examples include mayors, town supervisors, county executives, chair of the county board of supervisors, state agency commissioner, etc. The designated municipal/agency Responsible Local Official (RLO) may delegate the responsibility to another official including the highway superintendent, municipal engineer, chief financial officer, or deputy commissioner. Duties for all phases of project development may be delegated to technical experts, but the RLO maintains ultimate responsibility for the successful outcome of the project; and

WHEREAS, the County seeks to designate Lawrence L. Dolhof, Chair of the Board of Legislators as the RLO; and

WHEREAS, as the designated RLO, the Chair of the BOL seeks to name John Reed, Lewis County Superintendent of Highways as the alternate designated RLO to act in his absence or at his request;

NOW, THEREFORE, BE IT RESOLVED as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators hereby designates Lawrence L. Dolhof, Chair of the LC Board of Legislators as the Lewis County Responsible Local Official with respect to NYS DOT transportation projects.

Section 2. Lawrence L. Dolhof, as the Responsible Local Official, hereby names John Reed, LC Superintendent of Highways, as the alternate designated RLO with the authority to so act in in the Chairman's absence or at his specific request.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Nellenback , and adopted on the 2nd day of December 2025.

RESOLUTION NO. 249 - 2025 RESOLUTION REAPPOINTING MEMBERS TO THE LEWIS COUNTY GENERAL HOSPITAL BOARD OF MANAGERS

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, Section 127 of the New York State General Municipal Law provides for the establishment of a Board of Managers to oversee the general management and operation of county hospitals; and

WHEREAS, the Lewis County General Hospital Board of Managers plays a vital role in guiding hospital policy, ensuring quality patient care, and supporting the continued success and financial stability of the facility; and

WHEREAS, maintaining an experienced and engaged Board of Managers is essential to the effective governance and long-term strategic planning of Lewis County General Hospital; and

WHEREAS, Board of Managers President Michael Young has recommended the reappointments of Donald Musnicki of Watertown, New York; Jennifer L. Jones of Beaver Falls, New York; and Susan J. Ross of Lowville, New York, in recognition of their valuable service and ongoing commitment to the hospital and community;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That pursuant to Section 127 of the General Municipal Law, the Lewis County Board of Legislators hereby reappoints the following individuals as members of the Lewis County General Hospital Board of Managers:

- Donald Musnicki, Watertown, New York
- Jennifer L. Jones, Beaver Falls, New York
- Susan J. Ross, Lowville, New York

Section 2. The term of said reappointments shall be for a period of five (5) years, commencing January 1, 2026, and expiring December 31, 2030.

Section 3. The Lewis County Board of Legislators extends its appreciation to these individuals for their continued dedication and leadership in supporting the mission and operations of Lewis County General Hospital.

Section 4. The Clerk of the Board shall forward a certified copy of this resolution to each appointee and to the Lewis County Health System.

Section 5. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 250 - 2025
RESOLUTION APPOINTING TERESA HOCH TO
OFFICE FOR THE AGING ADVISORY COUNCIL

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Office for Aging Advisory Council serves to advise and make recommendations on matters relating to the development and administration of programs and services for the aging population in Lewis County; and

WHEREAS, the position of District No. 4 representative to the Lewis County Office for Aging Advisory Council will become vacant as of January 1, 2026; and

WHEREAS, Teresa Hoch of Lowville, New York, has been recommended by the Director of the Lewis County Office for the Aging, Carla Hellinger, for appointment to serve as the District 4 representative; and

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Teresa Hoch of Lowville, New York, as the District No. 4 representative to the Lewis County Office for Aging Advisory Council to serve a three-year term.

Section 2. The term of said appointment shall be effective from January 1, 2026 through December 31, 2028.

Section 3. The Lewis County Board of Legislators expresses its appreciation to Teresa Hoch for her willingness to serve and contribute to the well-being of the aging population in Lewis County.

Section 4. The Clerk of the Board shall forward a copy of this resolution to Teresa Hoch and to the Lewis County Office for the Aging.

Section 5. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

**RESOLUTION NO. 251 - 2025
RESOLUTION REAPPOINTING MEMBERS TO
OFFICE FOR THE AGING ADVISORY COUNCIL**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Office for the Aging Advisory Council serves to advise and make recommendations on policies, programs, and services that support the needs and well-being of the aging population within Lewis County; and

WHEREAS, the continued engagement of dedicated community members ensures that the Office for the Aging remains responsive to the needs and priorities of older adults and their caregivers; and

WHEREAS, the Director of the Lewis County Office for the Aging, Carla Hellinger, has recommended the reappointments of Ceila Bango of District No. 1, Rose Ross of District No. 5, and John Karelus of District No. 7 to the Advisory Council;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby reappoints the following individuals to the Lewis County Office for the Aging Advisory Council for three-year terms:

Ceila Bango of Harrisville, New York, representing District No. 1
Rose Ross of Lowville, New York, representing District No. 5
John Karelus of Lowville, New York, representing District No. 7

Section 2. The terms of said reappointments shall be effective from January 1, 2026, through December 31, 2028.

Section 3. The Lewis County Board of Legislators extends its appreciation to each of these individuals for their continued commitment and valuable service to the aging community of Lewis County.

Section 4. The Clerk of the Board shall forward a certified copy of this resolution to each appointee and to the Lewis County Office for the Aging.

Section 5. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 252 - 2025
RESOLUTION AUTHORIZING A RENEWAL AGREEMENT
BETWEEN OFFICE FOR THE AGING AND DOUBLE PLAY COMMUNITIY CENTER
FOR A CONGREGATE MEAL SITE FACILITY

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, Lewis County Office for the Aging (OFA”) entered into an agreement on November 18, 2024, with Double Play Community Center, located at 5274 Outer Stowe Street, Lowville, NY, to provide a congregate site for OFA’s Nutrition Program for eligible seniors in Lowville, NY; and

WHEREAS, OFA seeks to renew this agreement at the cost of \$1,600.00 per month, for a total of \$19,200.00 annually, beginning January 1, 2026, through December 31, 2027; and

WHEREAS, the Board of Legislators wishes to authorize this renewal agreement (2 years) for the services provided;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a two-year renewal agreement between the County of Lewis, obo OFA, and the Double Play Community Center, Lowville, NY to provide a congregate site for OFA’s Nutrition Program for eligible seniors, at a cost of \$1,600.00 per month, for a total of \$19,200.00 annually.

Section 2. The Agreement shall take effect on January 1, 2026, and continue through December 31, 2027.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement together with the Director of OFA, and any amendments thereto, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Nortz.

Legislator Frost questioned whether this was the same price as last year or if there was an increase. County Manager Tim Hunt responded that it was a 33% increase and asked Office For Aging Director Carla Hellenger to speak on the issue. She explained that she had spoken with

the Double Play Community Center Executive Director Dan Myers who attributed the increase to the purchase of a new freezer, increased utilities, and increased liability insurance. Carla cited that the new price per month increased \$400.00 over last year.

The resolution was then adopted on the 2nd day of December 2025..

RESOLUTION NO. 253 - 2025
RESOLUTION AUTHORIZING RENEWAL AGREEMENT
BETWEEN LEWIS COUNTY OFFICE FOR THE AGING AND
NNY SENIOR SERVICES, INC., D/B/A SENIORS HELPING SENIORS

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, Lewis County Office for the Aging (“OFA”) is authorized to provide housekeeper/chore services, caregiver support services and respite services to persons eligible to receive said services under the New York State Office for the Aging Expanded In-Home Services for the Elderly Program, and under Titles III-B and III-E of the Older Americans Act; and

WHEREAS, NNY Senior Services, Inc., D/B/A Seniors Helping Seniors has the capability required and desires to provide housekeeping/chore and/or respite services to designated elderly residents in Lewis County that are homebound, ill, or disabled and who have been accepted into care by OFA; and

WHEREAS, the Board of Legislators wishes to authorize this renewal agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the renewal Agreement between the County of Lewis, by and through the Lewis County Office For the Aging with NNY Senior Services, Inc., D/B/A Seniors Helping Seniors to provide housekeeping/chore and/or respite services to designated elderly residents in Lewis County that are homebound, ill, or disabled and who have been accepted into care by OFA.

Section 2. The term of this agreement shall be from January 1, 2026 through December 31, 2026, at a cost not to exceed \$34.00 per hour.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Nellenback , and adopted on the 2nd day of December 2025.

**RESOLUTION NO. 254 - 2025
RESOLUTION AUTHORIZING OUTSIDE AGENCY CONTRACTS
FOR FISCAL YEAR 2026**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Board of Legislators annually enter into contractual agreements with various outside agencies to support programs and services that benefit the residents of Lewis County; and

WHEREAS, it is necessary to authorize execution of such contracts exceeding \$25,000.00 for fiscal year 2025;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby approves the following contracts for fiscal year 2026, in the amounts set forth below:

OUTSIDE AGENCY
AMOUNT

Cornell Cooperative Extension of Lewis County	\$373,000.00
Naturally Lewis	\$373,000.00
Lewis County Historical Society	\$40,000.00
Lewis County Soil & Water Conservation District	\$140,000.00
North Country Library	\$45,000.00

Section 2. The Chair of the Board of Legislators, or in their absence the Vice-Chair, is hereby authorized to execute and deliver said agreements and any amendments thereto on behalf of the County.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Nortz, seconded by Legislator Kalamas.

Legislator Lyndaker expressed concern about the \$373,000 allocation to Naturally Lewis and suggested reducing the number of county representatives on the board from five to one or two to promote greater organizational independence.

The resolution was then adopted on the 2nd day of December 2025.

**RESOLUTION NO. 255 - 2025
RESOLUTION TO SET PUBLIC HEARING FOR PUBLIC INPUT WITH REFERENCE
TO COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING**

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis is eligible to apply for 2025 New York State Community Development Block Grant Program (NYS CDBG) funding administered by the Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR); and

WHEREAS, the Board of Legislators wishes to obtain the views of citizens on community development, planning, public facilities, small business, and economic development needs of residents, and possible other activities, prior to the preparation of a CDBG application; and

WHEREAS, the citizen participation requirements of the programs mandate the County to conduct a public hearing prior to submission of an application for the purpose of obtaining citizens' views with the ability to respond to proposals and questions; and

WHEREAS, the public hearing must be held prior to submission of an application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes a public hearing to be held and set for December 18th, 2025 at 10:00 a.m. at the Lewis County Courthouse Board of Legislators Chambers, 7660 North State Street, Lowville, New York 13367 to solicit the views of County of Lewis citizens regarding CDBG funding for community development, planning, public facilities, small business, and economic development needs under program year 2025 NYS CDBG funding applications, in amounts not to exceed \$1,000,000.

Section 2. Public notice of the hearing shall be advertised in accordance with law at least seven (7) days prior to the hearing date.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 256 – 2025
RESOLUTION AUTHORIZING AND ADOPTING THE 2025 LEWIS COUNTY
HUMAN SERVICES COORDINATED TRANSPORTATION PLAN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, in 2007, the Lewis County Transportation Task Force, a group of human services providers began meeting to discuss the transportation needs within the county. The County assigned the Lewis County Department of Economic Development and Planning to participate in the task force, review the existing transportation programs, and identify redundancies and gaps in service; and

WHEREAS, Lewis County Public Transportation (LCPT) was launched in 2009 as a direct outcome of identified needs found in the 2009 Lewis County Human Services Coordinated Transportation Plan, administered by the Lewis County Economic Development and Planning Department; and

WHEREAS, the Lewis County Planning and Community Development Department and the Lewis County Transportation Task Force prepare updates to the Plan approximately every four (4) years. The last Plan was updated in 2021. The Plan prepared is in accordance with the regulations of the Federal Transportation, Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA) mandate, which requires the establishment of a locally developed, coordinated public transit-human services transportation plan for all FTA programs for underserved populations; and

WHEREAS, the Task Force has prepared an updated Plan to provide information on past and current efforts to improve community mobility and quality of life for the residents of Lewis County; and

WHEREAS, the proposed updated Plan will assist various human resource public and private agencies in Lewis County (such as Public Health, DSS, the Hospital, OFA) to service their clients; will assist all such agencies in Grant Funding application requirements; and will assist the Planning and Community Development Department in meeting requirements established by the NYS DOT; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize and adopt the updated Lewis County Human Services Coordinated Transportation Plan prepared by the Planning and Community Development Department and the Lewis County Transportation Task Force;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby adopts the 2025 "Lewis County Human Services Coordinated Transportation Plan", prepared by the Lewis County Planning and Community Development Department and the Lewis County Transportation Task Force, as its updated Plan to improve community mobility and quality of life for the residents of Lewis County.

Section 2. The Planning and Community Development Department is directed to distribute the Plan to all appropriate human services organizations and agencies in Lewis County and to post a copy of the Plan on the Lewis County website.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 257 - 2025
RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE COUNTY OF LEWIS
AND SWIFTLY, INC. FOR PROGRAMMING SERVICES RELATIVE TO A LEWIS
COUNTY PUBLIC TRANSPORTATION PRESENCE ON THE TRANSIT APP

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Resolution No. 234-2022, the County of Lewis on behalf of the Planning & Community Development Department entered into an agreement with an existing Sourcewell Vendor, SHI International to provide a vetted software vendor for real-time passenger information module along with live operation, rider alerts, and on-time performance modules for Lewis County Public Transportation presence on the Transit App. SHI identified Swiftly, Inc., with whom the County contacted for said services; and

WHEREAS, the Planning & Community Development Department seeks to renew and extend this agreement commencing December 1, 2025 through December 31, 2026, at a cost of \$21,763.80, with a 5% annual increase after 2026, if renewed; and

WHEREAS, the Board of Legislators wishes to authorize said renewal agreement for these services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a renewal agreement from December 1, 2025 through December 31, 2026, with Swiftly, Inc., at a cost not to exceed \$21,763.80, to provide the software services necessary for Lewis County Public Transportation presence on the Transit App, as more fully set forth in their proposal form dated November 5, 2025.

Section 2. The Chair of the Board of Legislators or the Vice-Chair be and the same is hereby authorized to execute, seal and deliver such Agreement and any amendments thereto, upon such terms as may be approved by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 258 - 2025
RESOLUTION REAPPOINTING MEMBER TO
PLANNING BOARD

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning Board is charged with reviewing and providing recommendations on land use, zoning, and development matters that have countywide or intermunicipal significance; and

WHEREAS, the Board of Legislators recognizes the importance of maintaining a knowledgeable and experienced membership on the Planning Board to ensure the continued sound planning and growth of Lewis County; and

WHEREAS, the term of John Lehman of Croghan, New York, as member of the Lewis County Planning Board is due to expire on December 31, 2025; and

WHEREAS, Mr. Lehman has expressed a willingness to continue serving and has been recommended for reappointment;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby reappoints John Lehman of Croghan, NY as a member of the Lewis County Planning Board to serve a three-year term.

Section 2. That the term of said appointment shall be effective from January 1, 2026 through December 31, 2028.

Section 3. The Lewis County Board of Legislators extends its appreciation to this individual for their continued commitment and valuable service to the Lewis County Planning Board.

Section 4. The Clerk of the Board shall forward a certified copy of this resolution to the appointee and to the Lewis County Planning & Community Development Department.

Section 5. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 259 - 2025
RESOLUTION AUTHORIZING AGREEMENT
BETWEEN THE PROBATION DEPARTMENT, THE DEPARTMENT OF SOCIAL
SERVICES, AND RUBENZAH, KNUDSEN & ASSOCIATES PSYCHOLOGICAL
SERVICES, P.C.

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County of Lewis, on behalf of the Lewis County Probation Department (“LCPD”) and the Lewis County Department of Social Services (“LCDSS” wishes to enter into

PROCEEDINGS OF THE BOARD OF LEGISLATORS

an Agreement with Rubenzahl, Knudsen & Associates Psychological Services, P.C. (“RKA”); and

WHEREAS, the LCPD is charged by law to provide sex offender evaluations, counseling services for individuals, psychological evaluations, and treatment for juvenile delinquents/adolescent offenders when required; and

WHEREAS, the LCDSS is charged by law to provide rehabilitative and supportive services to families whose children have been named in an indicated child abuse and/or maltreatment report, or who have been assessed at risk of foster care placement, or who are in foster care and whose placements can be shortened through the provision of such services detailed below, provided by RKA; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement between the Lewis County Probation Department, Lewis County Department of Social Services, and Rubenzahl, Knudsen & Associates Psychological Services, P.C., to provide sex offender evaluations, counseling services for individuals or families, attachment parenting classes, psychological evaluations, and treatment for juvenile delinquents/adolescent offenders when required.

Section 2. The term of this agreement shall be January 1, 2026 through December 31, 2026 at the following fee rates:

- \$100.00 per session for group therapy
- \$140.00 per hour for individual or family therapy
- \$125.00 per hour for case consultation
- \$150.00 per session, to include RKPS presence at monthly clinical treatment team meeting, if applicable
- \$1,100.00 per person for attachment parenting class (10-Week Class)
- \$160.00 per hour sex offender evaluation
- \$175.00 per hour for psychological evaluations
- \$225.00 per hour for QI Assessment (duration 9-12 hours)
- \$250.00 per hour for expert court testimony including preparation and travel
- \$25.00 per page for official letters
- \$300.00 per hour expedited evaluation
- Missed Appointments: \$140.00 per individual session
\$350.00 regular evaluation
\$600.00 for expedited evaluation

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, and any amendments thereto, pending approval by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 260 - 2025
RESOLUTION REAPPOINTING MEMBERS TO
THE LEWIS COUNTY HEALTH SERVICES ADVISORY COMMITTEE

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Health Services Advisory Committee provides guidance, recommendations, and oversight to ensure the delivery of quality health services to the residents of Lewis County; and

WHEREAS, the Committee plays a critical role in advising the Board of Legislators and County health officials on matters related to public health programs, healthcare policies, and the planning and administration of county health services; and

WHEREAS, the continued participation of experienced and dedicated professionals ensures the effectiveness of the Health Services Advisory Committee in meeting the needs of the community; and

WHEREAS, the reappointments of Dr. Brian Roggie of Lowville, New York, and Dr. Sarah Zeger of Lowville, New York, have been recommended in recognition of their expertise, commitment, and valuable contributions to the Committee;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby reappoints the following individuals to the Health Services Advisory Committee for four-year terms:

Dr. Brian Roggie, Lowville, New York

Dr. Sarah Zeger, Lowville, New York

Section 2. The term of said reappointments shall be effective from January 1, 2026, through December 31, 2029.

Section 3. The Lewis County Board of Legislators expresses its appreciation to these individuals for their continued service and dedication to improving health services and public health outcomes in Lewis County.

Section 4. The Clerk of the Board shall forward a certified copy of this resolution to each appointee and to the Lewis County Public Health Department.

Section 5. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 261 - 2025
RESOLUTION UPDATING APPOINTMENTS TO THE LEWIS COUNTY
RAIL TRAIL ADVISORY COMMITTEE and SUBCOMMITTEES

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, in support of the County's purchase of and development of the rail corridors for public, multi-use recreational trails and activities, the Board authorized an agreement to engage with ALTA for their expertise in developing a Master Plan for the project; and

WHEREAS, pursuant to Resolution No. 279-2023, the Board of Legislators authorized the formation of and appointments to the County's Advisory Committee and Subcommittees, with the Advisory Committee, the Marketing/ Branding and Economic & Health Benefits Subcommittees having worked preliminarily with ALTA on specific tasks prior to final closing on the rail purchase; and

WHEREAS, an updated list of appointments/reappointments is warranted with the two-year passage of time, and the current reengagement of ALTA to develop the Master Plan for the project with the input of the committee, subcommittees and any other community engagement and appointments which may follow;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby updates the appointments/reappointments to the Lewis County Rail Trails Advisory Committee and Subcommittees to work with ALTA in the Master Plan for the rail trail as follows:

The following individuals are hereby appointed or reappointed as members of the Lewis County Rail Trail Advisory Committee for an indefinite term:

Lewis County Legislator Chair – Lawrence Dolhof
Lewis County Manager – Timothy Hunt
Lewis County Planning & Community Development Director – Casandra Buell
Lewis County Highway Superintendent – John Reed
Lewis County Attorney – Joan McNichol
Lewis County Treasurer – Eric Virkler
Lewis County Recreation, Forestry, and Parks Director – Jackie Mahoney

The following individuals are hereby appointed or reappointed as members of the Lewis County Rail Trail Marketing and Branding Subcommittee for an indefinite term, along with the Rail Trail Advisory Committee:

Lewis County Legislator – Thomas Kalamas
Naturally Lewis Director of Tourism – Kristen Aucter
Naturally Lewis Programs & Partnership Director – Jenna Lorraine
Naturally Lewis Executive Director – Joanne Witt
Lewis County Community Engagement Specialist – Kaylee Rhodes
Real Estate Agent – Calvin Campany

C. The following individuals are hereby appointed or reappointed as members of the Lewis County Rail Trail Economic & Health Benefits Subcommittee for an indefinite term, along with the Rail Trail Advisory Committee:

Lewis County Legislator – Jessica Moser
Lewis County Public Health Director – Ashley Waite
Lewis County Community Services Director – Anna Platz
Lewis County Office For Aging Director – Carla Hellinger
Planned Parenthood of the North Country Ex. Dir. – Crystal Collette

Section 2. The Lewis County Board of Legislators may, by Resolution, make amendments to the appointments, including the addition of community members to the subcommittees once a skeletal Master Plan draft has been developed and public meetings with community members are scheduled.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser.

Chairman Dolhof explained that the appointment updates made were mostly due to employees who are no longer with the County, for instance Ryan Piche is no longer the County Manager, so it was updated to reflect Tim Hunt who is the current County Manager.

Legislator Lyndaker voiced his concern that there should be local landowners who have property along the rail trail appointed to the committee and subcommittees. Chairman Dolhof responded that ALTA, as part of the process, will be holding many public hearings for input.

County Attorney Joan McNichol pointed out that in Section 2 of the resolution it states that the addition of community members can be made once a skeletal Master Plan draft has been developed and public meetings with community members are scheduled.

Legislator Kalamas asked if ALTA would identify different people in the community to help be part of these subcommittees and County Manager Tim Hunt confirmed that they would. He went on to state that the contract with ALTA states that there will be direct reach out to all adjacent landowners as well as public meetings.

Legislator Nortz requested that funding for the Rail Trail Project be part of the County Treasurer's monthly report going forward now that it is active.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

The resolution was then adopted on the 2nd day of December 2025.

**RESOLUTION NO. 262 - 2025
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 8 - 2025), COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on December 2, 2025, a proposed Local Law entitled “A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 6-2019: “A LOCAL LAW IMPOSING A TAX ON OCCUPANTS OF HOTEL OR MOTEL ROOMS AND OTHER SHORT TERM ROOM RENTALS IN LEWIS COUNTY”;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on December 18, 2025, at 10:00 a.m., before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York.

Section 2. At least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

LOCAL LAW (INTRODUCTORY NO. 8-2025)

COUNTY OF LEWIS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

**A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 6-2019:
“A LOCAL LAW IMPOSING A TAX ON OCCUPANTS OF HOTEL OR MOTEL
ROOMS AND OTHER SHORT TERM RENTALS IN LEWIS COUNTY”**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION 1. SHORT TITLE:

This Local Law shall be known as the “**LEWIS COUNTY LODGING FACILITIES/SHORT TERM RENTAL UNIT REGISTRY AND OCCUPANCY TAX LAW**”.

SECTION 2. PURPOSE AND INTENT:

- (a) The purpose of this Local Law is to enhance the general economy and quality of life in Lewis County, and to impose a local tax on occupants of short term rental rooms/units (commonly referred to as a “bed tax”) in the County, pursuant to Section 1202-v of the Tax law granted to the County of Lewis since 2004 .
- (b) Recent legislation pertaining to short-term rental units (initially S.885C/A.4130C), as thereafter amended by passage of NYS Chapter Amendment 99 of the Laws of 2025 (S.820/A.5686 in bill form), made significant and numerous changes to laws governing short term rental units and the guest room occupancy industry in New York State, with the addition of § 447- a to g under the Real Property Law, and various changes to sections of the tax law including but not limited to § 1100, 1200 & 1800, as more fully set forth in the legislation, which includes the formation of a statewide registry for local municipal short term rental units.
- (c) The County seeks to “opt in” and participate in the State Registry system promulgated by this recently enacted legislation, necessitating the County’s review, clarification, and changes to its existing occupancy tax Local Law for all Lewis County establishments, entities and residential dwellings providing short term lodging, and who are therefore required to remit the Room Occupancy Tax in Lewis County.
- (d) The adoption of this Local Law is intended to rescind and replace Lewis County Local Law No. 6-2019, and all other local laws and amendments previously adopted by the Board of Legislators relating to the Hotel and Motel Room Occupancy Tax in Lewis County since the enabling legislation provided to the County to collect same in 2004 under NYS Tax Law § 1202-V.

SECTION 3. DEFINITIONS:

- (a) **Person:** An individual, partnership, society, association, joint stock company, corporation, limited liability company, business entity, estate, receiver, trustee, assignee, referee and any other person acting in a fiduciary or representative capacity, whether appointed by the court or otherwise, and any combinations of the foregoing.
- (b) **Operator and/or Host:** Any person operating a facility providing lodging on an overnight basis, including but not limited to lodging facilities and short term rentals defined herein including, but not limited to the owner or proprietor of such premises, its agent, a lessee, sub-lessee, mortgagee in possession, licensee or any other person or entity otherwise operating or booking rooms or rentals of such facility as hereinafter defined.
- (c) **Lodging Facility:** Any facility providing lodging on an overnight basis, including but not limited to a hotel, motel, Bed & Breakfast, tourist home, inn, cottage(s), bungalow, condominium, camps in the County of Lewis. The term shall also include a residence or part of a residence, an apartment, guest house, hostel, boarding house, motor home, court or club, or other similar furnished living unit, or one or more rooms in any of the above which has

available for overnight lodging occupancy for rent, whether or not meals are served, or linens provided.

(d) **“Short term rental unit”:** Shall have the meanings as set forth in the laws under Chapter Amendment 99 signed by the Governor on February 28, 2025, and as may be further amended from time to time, including but not limited to mean an entire dwelling unit or any portion thereof, of a lodging facility as defined above, where sleeping accommodations are provided for the lodging of paying occupants for less than thirty (30) consecutive days; the typical occupants being transients, visitors, tourists, or travelers, and the relationship between the operator and occupant is not that of a landlord and tenant, and is offered directly by the owner or through an owner’s agent or hosting or booking platform whether or not meals are served or linens provided. The provisions of this section relating to campgrounds shall only apply to those rentals in which the campground provides overnight shelter or lodging, and shall not apply to the provision of services by a campground when the customer provides his or her own shelter or lodging such as a motorhome, RV, camper or tent.

(e) **Occupancy:** The use or possession, or the right to the use or possession, of any room(s) or dwellings in a lodging facility in Lewis County.

(f) **Occupant:** A person who for consideration, uses, possesses, or has the right to use or possess, any room for overnight lodging in a lodging facility/STR in the County of Lewis under any lease, concession, permit, right of access, online application, license to use or other agreement, or otherwise.

(g) **Permanent Resident:** Any occupant of any room or rooms in lodging facility/STRU in the County of Lewis for thirty (30) or more consecutive days shall be considered a permanent resident with regard to the period of such occupancy.

(h) **Rent:** The consideration received for occupancy valued in money, whether received in money or otherwise.

(i) **Room:** Any room or rooms or dwelling of any kind in any part or portion of a STR herein defined, which is available for or let out for lodging or any purpose other than a place of assembly.

(j) **Return:** Any report and return filed or required to be filed as herein provided.

(k) **Online room platforms and booking service agencies/ businesses:** A person or entity who directly or indirectly provides one or more online, internet, computer or application-based platforms (such as Airbnb, Vrbo, etc.) that individually or collectively can be used to: 1) list or advertise offers for lodging facilities/short-term rentals of units; and 2) either accept such offers or reserve or pay for such rentals; and 3) charges, collects or receives a fee for the use of such platform or for provision of any service in connection with a lodging facility/STR in Lewis County which provide connections between guests and hosts for room accommodations through the internet/online services.

(l) **County Treasurer:** The Treasurer of Lewis County.

SECTION 4. IMPOSITION OF TAX:

(a) In addition to any other tax presently authorized and imposed (pursuant to Article 29 of the Tax Law), there is hereby imposed and there shall be paid a tax of FIVE (5%) percent of the per diem rental rate for each room occupied by a person in a lodging facility/STR in this County as hereinabove defined, except that the tax shall not be imposed upon a permanent

resident as herein defined or an exempt facility as herein defined or as otherwise set for in any relevant NYS law .

(b) The tax imposed by Section 4(a) is a charge to the occupant who is liable for the payment of rent for any such room and shall be paid to the host/operator entitled to be paid, or the operator's collection agent(s) or the operator's online booking service agencies/businesses used to market and reserve the room(s).

(c) The host/operator entitled to be paid rent or its booking service shall be liable for the collection and payment of the tax imposed pursuant to Section 4(a) to the Lewis County Treasurer; and such host/operator shall have the same right in respect to collecting the tax from the occupant or the operator's collection agent or online booking service agency in respect to nonpayment of the tax by the occupant, as if the tax were a part of the rent and due and payable at the same time as the rent; provided however, that the County Treasurer shall be joined as a party in any action or proceeding brought by a host/operator to collect the tax.

SECTION 5. TRANSITIONAL PROVISIONS:

(a) The amount of the tax imposed by this Local Law is continuing at the same rate as Local Law No. 6-2019 and shall continue to be paid with submission of returns presently required under the current Local Law in effect, by any and all hosts/operators of Short Term Rental Units.

(b) The registry requirements and taxes payable hereunder shall be payable upon the earliest of the effective date of NYS Chapter Amendment 99 of the Laws of 2025 or the effective date this amended Local Law. Where rent is paid on a daily, weekly, or other term basis, the rent shall be subject to the tax imposed by this Local Law to the extent that it is not in violation of this law.

SECTION 6. EXEMPT ORGANIZATIONS:

This Local Law shall not authorize the imposition of such tax upon any transaction, by or with any of the following in accordance with section 1230 of the Tax law, and any amendments thereto:

(a) The State of New York, or any public corporation (including a public corporation created pursuant to agreement or compact with another state or Canada), improvement district or political subdivision of the state;

(b) The United States of America, insofar as it is immune from taxation;

(c) Any corporation, association, trust or community chest fund or foundation, organized and operated exclusively for religious, charitable or educational purposes, or for the prevention of cruelty to children or animals, and no part of the net earnings of which inures to the benefit of any private shareholder or individual and no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation; provided, however, that nothing in this subdivision shall include an organization operated for the primary purpose of carrying on a trade or business for profit, whether or not all of its profits are payable to one or more organizations described in this subdivision;

(d) Where any organization described in paragraph (c) of this subdivision carries on its activities in furtherance of the purposes for which it was organized, in premises in which, as

part of said activities, it operates a hotel, occupancy of rooms in the premises and rents therefrom received by such corporation or association shall not be subject to tax hereunder.

(e) Temporary housing which is permitted and/or mandated by NYS, such as warming centers.

SECTION 7. TERRITORIAL LIMITATIONS:

The registration requirements and tax imposed by this Local Law shall apply only within the territorial limits of the County of Lewis.

SECTION 8. REGISTRATION AND REGULATION:

Pursuant to § 447-b of the Real Property Tax Law (RPTL), as amended by Chapter Amendment 99 of the laws of 2025, amending the RPTL and NYS Tax laws relating to short-term rental units signed into Law by the Governor on February 28, 2025, and as may be further amended from time to time, hosts/operators, online booking services and platforms of lodging facilities and other short term rental units in Lewis County shall be obligated to properly register with Lewis County in order to offer any STRs in Lewis County, including to be listed on any online booking services and platforms for STRs in Lewis County. Any host/operator offering lodging facilities /STRUs in Lewis County shall be required to register and to comply with any and all registration requirements promulgated by the State of New York, the County of Lewis and any other local municipality in which the STRU is located. Said lodging facility/STRU hosts/operators are required to:

(a) Register with the Lewis County Treasurer. The registration form shall require the applicant to include any and all relevant information and requirements that a lodging facility/STRU and its host/operator must provide and attest to same in order to be lawfully registered and certified to operate a lodging facility in Lewis County. In order to register and be issued a certificate of registration, all hosts/operators shall be obligated to attest to having all of the safety requirements set forth under RPTL § 447, including but not limited to:

1. An evacuation diagram for means of egress;
2. Posting of emergency phone numbers for fire, police and poison control;
3. A working fire extinguisher;
4. Insurance for the value of the dwelling plus a minimum of \$300,000 coverage for property and bodily injury; *(this insurance can be covered by the host/operator's booking service, but same must be properly identified and confirmed by the booking service to the satisfaction of the County.)*
5. Compliance with any local health and safety requirements;
6. Compliance with all applicable NYS and local property maintenance and building code laws and regulations;
7. Compliance with any local municipal zoning laws;
8. Any other requirements promulgated by any amendments to the laws pertaining to STRU registrations.

(b) The registration form shall provide for the Host/Operator to self-attest to compliance with all requirements described above and any other regulations and laws under the

statute and under local municipalities. By submission of the registration, the applicant agrees to be subject to periodic inspection of the lodging facility by the local codes enforcement department.

(c) The host/operator registrant as well as any Booking platforms and services that a host/owner/ operator may use, will be required to maintain records of all rental activities, including but not limited to the date of each stay; number of guests for each stay; cost for each stay with a breakdown of the sales tax and local bed tax charged and collected and paid over to the County and NYS DOS, as each may be required. The County Treasurer may include other relevant information and data to be required by the registrant and the booking service to maintain and provide in its records. Such records must be maintained for two (2) years.

(d) No person, business or other entity shall operate or open a lodging facility or take possession or payment for the use of the lodging facility without having a valid certificate of registration issued by the Lewis County Treasurer. Noncompliance with registration and payment of the tax imposed by this Local Law shall subject the host/operator and any booking service who marketed the non-registered STRU to any and all enforcement and remedies at law by NYS and the County of Lewis.

(e) Hosts/operators who are currently registered with the County Treasurer will be required to re-register under the new registration system implemented by the County Treasurer upon Notice from the County Treasurer's office to do so.

(f) The certificate of registration shall contain information with respect to the notice requirements of purchaser transferee or assignee and his liability for the payment of taxes and the authority empowering the Treasurer to collect the tax for each facility of the registrant.

(g) The County Treasurer shall provide general information about the tax imposed under this Local Law, including information on records to be kept, returns and payments, notification requirements and forms. Each certificate shall state the residence or place of business to which it is applicable. Such certificates shall be non-assignable and non-transferable and shall be surrendered to the County Treasurer immediately upon the registrant's ceasing to operate the lodging facility at the place named, or in the event that the registration certificate is terminated or voided as a result of non-compliance with this Law or any violation of local municipal laws and regulations.

(h) Lodging facilities in Lewis County must be registered with the County in order to continue listings on booking platforms, as all booking platforms are required to confirm that their listings are registered through Lewis County.

(i) Lewis County may enter into shared services with other counties for the administration of the registry.

(j) The County will provide registration data with booking services necessary for them to verify that the booking service can host a specific registered lodging facility/STR on their platform.

SECTION 9. ADMINISTRATION AND COLLECTION OF FEES AND TAXES:

(a) The tax imposed by this Local Law shall be administered and collected by the County Treasurer, or such other contracted consultant or employees of the County as the County Treasurer may designate, by such means and in such manner as are other taxes which are now collected and administered or as otherwise are provided by this Local Law;

(b) Every person or entity required to register a lodging facility/STR and collect the tax shall collect the tax from the occupant when collecting the rent to which it applies. If the occupant is given any receipt or other statement or memorandum of rent paid or payable, the tax shall be stated, charged and shown separately on the first of such documents given to him/her. The tax shall be paid to the person or entity required to collect it as trustee for and on account of the County of Lewis;

(c) The County Treasurer shall by regulation prescribe a method or methods or a schedule or schedules of the amounts to be collected from occupants in respect to rent upon which a tax is imposed by this Local Law so that the aggregate collection of taxes by a person required to collect tax shall equal to five (5%) percent, or as otherwise amended by law, of the total rents of such person upon whom a tax is imposed by this Local Law;

(d) For the purpose of the proper administration of this Local Law and to prevent evasion of the tax hereby imposed, it shall be presumed that all rents for occupancy of lodging facilities and other defined STRU in the County of Lewis are subject to tax until the contrary is established; and the burden of proving that any rent is not taxable shall be upon the person required to collect tax or the occupant. Unless an occupant, prior to taking possession, furnishes to the operator a statement which the County Treasurer may require demonstrating that the occupant is an exempt organization described in Section 6 of this Local Law, the sale shall be deemed a taxable transaction. Where such a statement has been furnished to the operator, the burden of proving that the rent is not taxable hereunder shall be solely upon the occupant. The operator shall not be required to collect tax from occupants who furnish an exempt organization statement in proper form;

(e) The County Treasurer may provide for refund or credit for the tax so paid for circumstances indicating a mistake or misapplication of the tax. Where the County Treasurer provides for a credit for the tax so paid, the Treasurer shall require an application for credit to be filed, but the Treasurer may also allow the applicant to immediately take the credit on the return which is due coincident with or immediately subsequent to the time the applicant files his/her application for credit. However, the taking of the credit on the return shall be deemed to be part of the application for credit and shall be subject to the provisions in respect to applications for credit in Section 14 of the Local Law.

(f). Pursuant to RPTL §447, the County is entitled to establish and charge registration fees which can include the actual and necessary costs associated with the construction, operation, and maintenance of the county registry. The County Board of Legislators may amend the amount, if any, of the registration fee charge or to be charged by Board Resolution.

SECTION 10. RECORDS TO BE MAINTAINED AND DATA PROVIDED TO THE COUNTY:

(a) Every host/operator shall maintain records of every occupancy activity for two years. The content of the information and data that must be maintained includes but is not limited to: a record of lawful registration with NYS DOS and the County's registry; the date of each stay and the number of guests/rooms; the cost of each stay with a breakdown of sales and bed tax collected and of all rent paid for every occupancy, charged or due thereon and of the tax payable thereon, in such form as the County Treasurer may by regulation require. Such records shall include a true copy of each receipt or statement separately stating the tax charged. Such records shall be available for inspection, examination and audit at any time upon demand by the

County or its duly authorized agent or employees, and shall be preserved for a period of three (3) years if the host/operator is in arrears in paying the tax or submitting the records and returns required for the two-year registration period.

(b) Booking services shall be required to maintain the same data as the host/operator, and shall be required to report this data to the County on a quarterly basis, i.e., every ninety (90) days after the County's enactment of this law.

(c) The County shall share the records data with all applicable town or village governments within sixty (60) days of receipt.

SECTION 11. REPORTS/ RETURNS AND TAX PAYMENT:

(a) All owners/operators or their booking service agent(s) are subject to all state and hotel/motel taxes as set forth in Articles 28 and 29 of the NYS Tax Law, and that are authorized by the County, i.e., its local occupancy tax as set forth in NYS Tax Law §1202-V. Every host/operator of a lodging facility/STR is required to register with the County, and shall file a quarterly return/report along with the five (5%) percent tax owing to the County for the quarterly rental activity. The quarterly return and tax payment shall be due to the County Treasurer by the twentieth (20th) day following the end of the quarterly period. (The quarterly periods are: 1st quarter- December, January & February, with the report and payment due March 20th ; 2nd quarter- March, April & May, with the report and payment due June 20th; 3rd quarter- June, July & August, with the report and payment due September 20th; 4th quarter- September, October, November, with the report and payment due December 20th.) The return shall show all rents received or charged and the amount of tax thereon for the period, together with the date of each stay and the number of guests/rooms, the cost of each stay with a breakdown of sales and bed tax collected, and of all rent paid for every occupancy charged or due thereon and of the tax payable.

(b) The County Treasurer may permit or require returns to be made by other periods and upon such dates he may specify. If the Treasurer determines to have returns and payments filed other than quarterly, he shall provide notice to the host/operator of the change in filing requirements.

(c) The form of returns shall be prescribed by the County Treasurer and shall contain such information as he or she may deem necessary for the proper administration of this Local Law. The County Treasurer may require amended returns to be filed within twenty (20) days after notice and to contain the information specified in the notice;

(d) If a return required by this Local Law is not filed, or a return when filed is incorrect or insufficient on its face, the County Treasurer shall take the necessary steps to enforce the filing of such a return or of a corrected return, and the payment of the taxes due. The enforcement options include notification to the NYS Attorney General's Office for enforcement pursuant to NYS Chapter Amendment 99 of the Laws of 2025, or any amendment to the laws hereinafter made, and/or by enforcement through the County.

SECTION 12. PAYMENT OF TAX:

(a) Every host/operator required to file a return for a lodging facility/STR under the preceding section shall, at the time of filing such return, pay to the County Treasurer five (5%) percent of the total of all rents subject to tax pursuant to this Local Law for the identified period,

as well as identifying all other moneys collected by the operator acting or purporting to act under the provisions of this Local Law;

(b) The amount payable for the period for which a return is filed shall be due and payable to the County Treasurer on the date required for filing the return, whether or not the return is filed, or whether or not the return filed correctly shows the rents or the taxes due thereon. Failure to remit the tax within ten (10 days) when due and payable to the County shall subject the host/operator to incur and be charged a \$25.00 late fee, and be assessed interest on the amount due at the rate of one (1%) percent per month until paid;

(c) If deemed necessary to protect the revenues to be obtained under this Local Law, the County Treasurer may, in his or her discretion, require any operator required to collect the tax imposed by this Local Law to file with the County Treasurer's Office a bond, issued by a surety company authorized to transact business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as the County Treasurer may fix, to secure the payment of any tax or penalties or interest due or which may become due from such operator. In such event, the County Treasurer shall give written notice to such operator to that effect specifying the amount of the bond required. The operator shall file such bond within five (5) days after the giving of such notice unless within such five (5) days after the giving of such notice unless within such five days the operator shall request in writing a hearing before the County Treasurer. At such hearing, the operator may present such information and documentation as he/she deems necessary. The County Treasurer may rely upon any information in his or her possession and/or presented by the operator or occupant to determine the necessity, propriety and amount of the bond. The determination by the County Treasurer shall be final and the operator shall comply therewith within fifteen (15) days of the giving of notice of the determination. In lieu of any such bond, the operator may deposit with the County Treasurer's Office securities approved by the County Treasurer or cash in such amount as the Treasurer may prescribe, and which shall be kept in the custody of the County Treasurer, who may at any time without notice of the depositor, apply them to any tax and/or interest or penalties as they are then or may become due and payable, and for that purpose the securities may be sold by him or her at public or private sale without notice to the depositor thereof.

SECTION 13. DETERMINATION OF TAX UPON NONCOMPLIANCE:

(a) If a lodging facility /STR is not registered or if properly registered and a return required by this Local Law is not filed, or if a return when filed is incorrect or insufficient, the amount of tax due shall be determined by the County Treasurer from such information as may be obtainable and, if necessary, the tax may be estimated on the basis of external indices such as number of rooms, location, scale of rents, comparable rents, type of accommodations and service, number of employees and/or other factors. Notice of such determination shall be given to the person liable for the collection and/or payment of the tax. Such determinations shall finally and irrevocably fix the tax unless the person against whom it is assessed, within ninety (90) days after giving of notice of such determination, shall apply to the County Treasurer for a hearing, or unless the County Treasurer, on his or her own motion, shall re-determine the same;

(b) Whenever such tax is estimated as provided for in this section, such notice shall contain a statement in bold face type conspicuously placed on such notice advising the person: that the amount of tax was estimated, that the tax may be challenged through a hearing process,

and that the petition for such challenge must be filed with the County Treasurer within thirty (30) days;

(c) After such hearing, the County Treasurer shall give notice promptly, by registered or certified mail, of his or her determination to the applicant. The determination of the County Treasurer shall be reviewable for error, illegality or unconstitutionality or any other reason whatsoever by a proceeding under Article 78 of the Civil Practice Law and Rules, if application therefore is made to the Supreme Court within four (4) months after the giving of the notice of such determination. A proceeding under Article 78 of the Civil Practice Law and Rules shall not be instituted unless the amount of any tax sought to be reviewed, with penalties and interest thereon, if any, shall be first deposited with the County Treasurer, and there shall be filed with the County Treasurer an undertaking, issued by a surety company authorized to transact business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as a Justice of the Supreme Court shall approve to the effect that is such proceeding be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of the proceeding or at the option of the applicant. Such undertaking filed with the County Treasurer may be in a sum sufficient to cover taxes, penalties and interest thereon stated in such determination plus the costs and charges which may accrue against it in the prosecution of the proceeding, in which event the applicant shall not be required to deposit such taxes, penalties and interest as a condition precedent to the application.

SECTION 14. REFUNDS:

(a) In the manner provided in this section, the County Treasurer shall refund or credit, without interest, any tax, penalty or interest erroneously, illegally or unconstitutionally collected or paid if application to the County Treasurer for such refund shall be made within four (4) months from the payment thereof. Whenever a refund is made by the County Treasurer, he or she shall state the reason therefore in writing. Such application may be made by the occupant, operator or other person or entity who has actually paid the tax. No actual refund of moneys shall be made to any operator, of tax which has been collected from an occupant, until the operator shall first establish to the satisfaction of the County Treasurer under such regulations as the County Treasurer may prescribe, that he or she has repaid to the occupant the amount for which the application for refund is made. The County Treasurer may in lieu of any refund required to be made, allow credit therefor on payments due from the applicant;

(b) An application for a refund or credit made as herein provided shall be deemed an application for a revision of any tax, penalty or interest complained of and the County Treasurer may receive evidence with respect thereto. After making his or her determination, the County Treasurer shall give notice thereof to the applicant who shall be entitled to review such determination by a proceeding pursuant to Article 78 of the Civil Practice Law and Rules, provided such proceeding is instituted within four (4) months after the giving of the notice of such determination, and provided that a final determination of tax due was not previously made. Such a proceeding shall not be instituted unless an undertaking is filed with the County Treasurer in such amount and with such sureties as a Justice of the Supreme Court shall approve to the effect that if such proceedings be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of such proceeding;

(c) A person shall be entitled to a revision, refund or credit under this section of a tax, interest or penalty which had been determined to be due pursuant to the provisions of this

Local Law where he or she has had hearing or an opportunity for a hearing, as provided in said section, or has failed to avail himself or herself of the remedies therein provided. No refund or credit shall be made of a tax, interest or penalty paid after a determination by the County Treasurer made pursuant to this Local Law unless it be found that such determination was erroneous, illegal or unconstitutional or otherwise improper by the County Treasurer after a hearing, or of his or her own motion or in a proceeding under Article 78 of the Civil Practice Law and Rules, pursuant to the provisions of said section, in which event, refund or credit without interest shall be made of the tax, interest or penalty found to have been overpaid.

SECTION 15. RESERVES:

In cases where the occupant or operator has applied for a refund and has instituted a proceeding under Article 78 of the Civil Practice Law and Rules to review a determination adverse to him or her on his or her application for refund, the County Treasurer shall set up appropriate reserves to meet any decision adverse to the County.

SECTION 16. REMEDIES EXCLUSIVE:

The remedies provided under Sections 14 and 15 of this Local Law shall be exclusive remedies available to any person for the review of the tax liability imposed by this Local Law; and no determination or proposed determination of tax, or determination on any application for refund shall be enjoined or reviewed by an action for declaratory judgment, an action for money had and received, or by any action or proceeding other than a proceeding under Article 78 of the Civil Practice Law and Rules.

SECTION 17. ENFORCEMENT PROCEEDINGS FOR NONCOMPLIANCE, VIOLATIONS, AND TO RECOVER TAXES OWING:

(a) Noncompliance with the registry shall result in a booking service fine enforceable by the NYS Attorney General. Any violations of the terms of RPTL §447 and the related NYS Tax Laws by a booking service may subject the booking service to a fine of five hundred dollars (\$500) per day, per violation until the violation is cured. Noncompliance with the registry by a host/operator may result in a fine up to two hundred dollars (\$200) for a third violation. The penalties provided under NYS RPTL § 447, enforceable by the NYS Attorney General are in addition to any and all remedies at law, penalties and enforcement proceedings available to the County under this Local Law and any other laws.

(b) Whenever any host/operator required to register a lodging facility/STR and/or any booking service required to collect a tax shall fail to register, collect and pay over to the County any tax, penalty or interest, imposed by this Local Law as herein provided, the Treasurer may notify the NYS Attorney General's office to bring violation enforcement proceedings on behalf of the County as more fully set forth under Real Property Tax Law § 447 as amended by the passage of NYS Chapter Amendment 99 of the Laws of 2025, and as may be further amended from time to time;

(c) The County Treasurer, may, in addition, request the services of the County Attorney to bring or cause to be brought an action for compliance and enforcement against a host/operator or booking service agent for any or all of the provisions of this Local Law and any

additional State and Local Laws, Regulations and Codes which may be violated, in any court of competent jurisdiction in the State of New York;

(d) If the County Treasurer in his/her discretion believes that any such host/operator or other person is about to cease business, leave the state or remove or dissipate the assets out of which the tax or penalties might be satisfied, and that any such tax or penalty will not be paid when due, he/she may declare such tax or penalty to be immediately due and payable and initiate emergency proceedings in the Supreme Court, Lewis County for enforcement, including entry of a judgment for the amount owing together with penalties and interest, and the issuance of a warrant directed to the Sheriff to levy upon the real and personal property of the host/operator which may be found in Lewis County;

(e) Whenever a host/operator entity or any other person is in violation of this Local Law, shall initiate the sale, transfer or assignment in bulk of any part or the whole of the lodging facility asset, the seller shall disclose to the purchaser, transferee or assignee, at least thirty (30) days before taking possession of the subject of said sale, transfer or assignment, that the taxes imposed under this Local Law are outstanding. Under said circumstances, the purchaser, transferee or assignee will be obligated to pay the taxes owing;

(f) Whenever the County Treasurer shall inform the purchaser, transferee or assignee that a possible claim for such tax or taxes exists, any sums of money, property or choses in action, or other consideration, which the purchaser, transferee or assignee is required to transfer over to the seller, transferor or assignor shall be subject to a first priority right and lien for any such taxes theretofore or thereafter determined to be due from the seller, transferor or assignor to the county, and the purchaser, transferee or assignee is forbidden to transfer to the seller, transferor or assignor any such sums of money, property or choses in action to the extent of the amount of the County's claim.

SECTION 18. GENERAL POWERS OF THE COUNTY TREASURER:

In addition to the powers granted to the County Treasurer in this Local Law, he/she is hereby authorized and empowered:

(a) To make, adopt and amend rules and regulations appropriate to the carrying out this Local Law and purposes thereof, upon approval of the Lewis County Board of Legislators by Resolution;

(b) For any taxes or returns that are not paid or overdue for a period of more than thirty (30) days, interest at the rate of one (1%) percent per month shall be assessed on the amount owing retroactive to the date due. In addition, any host/operator who remains delinquent for taxes and/or returns owing for more than one hundred eighty (180) days may be subject to a penalty of an additional five (5%) percent per annum on the amount owing and outstanding;

(c) To request information from the Tax Commission of the State of New York or the Treasury Department of the United States relative to any person or entity registered as a host/owner/operator under this Local Law;

(d) To delegate his or her functions hereunder to a Deputy County Treasurer;

(e) To require any host/owner/operator to keep detailed records of all rents received, charged and accrued, including those claimed to be non-taxable, and also the nature, type, value and amount of all occupancies, names and addresses of occupants, and other facts relevant in determining the amount of tax due, and to furnish such information to the County Treasurer;

(f) To assess, determine, revise and readjust the registry forms and data required under this Local Law from time to time in order to give effect to its intent.

SECTION 19. ADMINISTRATION OF OATHS AND COMPELLING TESTIMONY:

(a) The County Treasurer, or his/her employees or agents duly designated and authorized by him/her, shall have power to administer oaths and take affidavits in relation to any matter or proceeding in the exercise of their powers and duties under this Local Law. The County Treasurer shall have power to subpoena and require the attendance of witnesses and the production of books, papers, and documents to secure information pertinent to the performance of his/her duties hereunder and of the enforcement of this Local Law, and to examine them in relation thereto, and to issue commissions for the examination of witnesses who are out of the state or unable to attend before him/her or excused from attendance.

(b) A justice of the Supreme Court shall have power summarily to enforce by proper proceedings the attendance and testimony of witnesses and the production and examination of books, papers and documents called for by the subpoena of the County Treasurer under this Local Law.

(c) The officers who serve the summons or subpoena of the County Treasurer and the witnesses attending in response thereto shall be entitled to the same fees as are allowed to officers and witnesses in civil cases in courts of record, except as herein otherwise provided.

SECTION 20. REFERENCE TO TAX:

Wherever reference is made in placards or advertisements or in any other publications pertaining to this occupancy tax, such reference shall be substantially in the following form: "Occupancy Tax on Lodging Facilities/STRs in the County of Lewis", except that in any bill, receipt, statement or other evidence or memorandum of occupancy or rent charge issued or employed by the host/owner/operator, or booking service the words "local occupancy tax" will suffice.

SECTION 21. PENALTIES AND INTEREST:

(a) Any host/operator failing to file a return or to pay or pay over any tax due to the County within the time required under this Local Law shall be subject to an additional one (1%) percent interest for each additional month or fraction thereof during which such tax remains unpaid and/or for each month of delay after which such return was required to be filed and such tax became due. If the tax and return remains unpaid for a period of 180 days, the host/owner shall be assessed with a penalty of an additional five (5%) percent of the amount due, in addition to the monthly interest charge.

(b) If the County Treasurer determines that such failure or delay was due to reasonable cause and not due to willful neglect, he or she shall have the discretion to return a portion or all of such penalty. The County Treasurer shall promulgate rules and regulations as to what constitutes reasonable cause.

(c) If the failure to file a return or to pay over any tax to the County Treasurer within the time required by this Local Law is due to fraud, treble damages may be assessed against the host/owner/operator or booking service agent as a penalty in an action brought by the

County for said relief before the NYS Supreme Court or other Court of competent jurisdiction. Unpaid penalties and interest may be determined, assessed, collected and enforced in the same manner as the tax imposed by this Local Law.

(d) Any host/owner/operator who fails to comply with the registration requirements under the State Registry Laws and this Local Law, or who submits false information or data in order to unlawfully obtain a certificate of registration, shall be subject to violation and enforcement provisions under the State Law and this Local Law, including the termination of a registration certificate as more fully set forth under RPTL §447.

(e) For any willful violations of this Local Law and NYS RPTL §447 and amendments hereafter made to same, shall, in addition to any other penalties herein or elsewhere prescribed, subject the host/owner/operator, or booking service agent to a criminal misdemeanor conviction, punishment for which shall be a fine of not more than one thousand dollars (\$1,000.00) or imprisonment for not more than six (6) months, or both such fine and imprisonment.

(f) The penalties provided for in this section shall not preclude prosecution pursuant to the penal law with respect to the willful failure of any person to pay over to the county any tax imposed by this Local Law, whenever such person has been required to collect and has failed to collect such bed/occupancy tax.

SECTION 22. RETURNS TO BE CONFIDENTIAL:

(a) Except in accordance with enforcement proceedings brought on behalf of the County of Lewis by the NYS Attorney General's Office as set forth under this Local Law and RPTL §447, or as directed by court order, or as otherwise provided by law, it shall be unlawful for the County Treasurer or any other officer or employee of the County, or any person or entity who in any manner may acquire knowledge of the contents of a return or report filed with the County Treasurer pursuant to this Local Law, to divulge or make known in any manner any confidential information set forth or disclosed in any such return or report. Nothing herein shall be construed to prohibit the delivery to a person who has filed a return or report, or to his duly authorized representative of a certified copy of any return or report filed in connection with his/her tax. Nor shall anything herein be construed to prohibit the delivery to a person required to collect the tax under this Local Law or a purchaser, transferee or assignee personally liable under the provisions of Section 18(d) of this Local Law for the tax due from the seller, transferor or assignor, or any return or report filed under this Local Law in connection with such tax, provided, however, that there may be delivered only so much of said return, report or of the facts shown thereby as are pertinent to a determination of the taxes due or liability owed by such person or purchaser, transferee or assignee and no more. Nothing herein shall prohibit the publication of statistics so classified as to prevent the identification of particular returns or reports and the items thereof, or the inspection by the County Attorney or other legal representatives of the County of the return or report of any person required to collect or pay the tax who shall bring action to review the tax based thereon, or against whom an action or proceeding under this Local Law has been recommended by the County Treasurer or the County Attorney, or has been instituted.

(b) Returns filed under this Local Law shall be preserved for three (3) years and thereafter until the County Treasurer orders them to be destroyed.

(c) Any violation of subdivision (a) of this section may be punishable by a fine not exceeding one thousand dollars (\$1,000.00), in the discretion of the court, and if the offender be an officer or employee of the county he/she may be subject to appropriate discipline.

SECTION 23. NOTICES AND LIMITATIONS OF TIME:

(a) (1) Any notice authorized or required under the provisions of this Local Law may be by regular mail or electronic mail to the person(s) identified and provided on the registration application to receive notice, and any amended, updated or renewal registration form submitted by him/her pursuant to the provisions of this Local Law, or, if no return has been filed or application made, then to such address as may be obtainable. A notice of determination shall be mailed promptly by registered or certified mail and by electronic mail, if provided. The mailing of such notice shall be presumptive evidence of the receipt of the same by the person to whom addressed. Any period of time which is determined according to the provisions of this Local Law by the giving of notice shall commence to run from the date of mailing of such notice.

(2) If any return, claim, statement, notice, application, or other document required to be filed, or any payment required to be made, within a prescribed period or on or before a prescribed date under authority of any provision of this Local Law is, after such period or such date, delivered by United States mail to the County Treasurer or his/her office, the date of the United States postmark stamped on the envelope shall be deemed to be the date of delivery. This subdivision shall apply only if the postmark date falls within the prescribed period or on or before the prescribed date for the filing of such document or for making the payment, including any extension granted for such filing or payment, and only if such document or payment was deposited in the mail, postage prepaid properly addressed to the County Treasurer or his/her office. If any document is sent by United States registered mail such registration shall be prima facie evidence that such document was delivered to the County Treasurer or his/her office. Certified mail may be used in lieu of registered mail under this section. This subdivision shall apply in the case of postmarks not made by the United States Post Office only if and to the extent provided by regulation of the County Treasurer.

(3) When the last day prescribed under the authority of this Local Law (including any extension of time) for performing any act falls on Saturday, Sunday or a legal holiday in the State of New York, the performance of such act shall be considered timely if it is performed on the next succeeding day which is not a Saturday, Sunday or a legal holiday.

(b) The provisions of the Civil Practice Law and Rules or any other law relative to limitations of time for the enforcement of a civil remedy shall not apply to any proceeding or action taken by the County to levy, appraise, assess determine or enforce the collection of any tax or penalty provided by this Local Law. However, except in the case of a willfully false or fraudulent return with intent to evade the tax, no assessment of additional tax shall be made after the expiration of more than three years from the date of filing of a return; however, where no return has been filed as provided by law, the tax may be assessed at any time.

SECTION 24. SEPARABILITY:

If any provision of this Local Law, or the application thereof to any person, entity or circumstance is held invalid, the remainder of this Local Law, and the application of such provisions to other persons, entities or circumstances shall not be affected thereby.

SECTION 25. EFFECTIVE DATE:

This Local Law shall take effect upon its adoption and filing with the Office of the Secretary of State.

**RESOLUTION NO. 263 - 2025
RESOLUTION REAPPOINTING WENDY MOSER TO
REGION 6 FISH AND WILDLIFE MANAGEMENT BOARD**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Title 5, Section 11-0501 of the NYS Environmental Conservation Law established a Fish and Wildlife Management Practices Cooperative Program, which includes the commissioning of a Regional Fish and Wildlife Management Board; and

WHEREAS, the purpose of the Regional Fish and Wildlife Management Board is to promote the development and management of fish and wildlife resources on a regional basis through cooperation between state agencies, counties, and local sportsmen; and

WHEREAS, each participating county is authorized to appoint a representative to serve on the Regional Fish and Wildlife Management Board to ensure local input and participation in regional conservation efforts; and

WHEREAS, Wendy Moser of Glenfield, New York, has expressed a willingness to continue serving in this capacity;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby reappoints Wendy Moser of Glenfield, New York, as the Lewis County Sportsmen's Representative member of the Region 6 Fish and Wildlife Management Board for a two-year term.

Section 2. That the term of said appointment shall be effective from January 1, 2026 through December 31, 2027.

Section 3. The Lewis County Board of Legislators extends its appreciation to this individual for their continues commitment and valuable service to the Fish and Wildlife Management Board.

Section 4. The Clerk of the Board shall forward a certified copy of this resolution to the appointee and to the Recreation, Forestry & Parks Department.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Nellenback , and adopted on the 2nd day of December 2025.

RESOLUTION NO. 264 - 2025
RESOLUTION AUTHORIZING INTER-MUNICIPAL AGREEMENT(S)
BETWEEN THE LEWIS COUNTY RECREATION, FORESTRY & PARKS
DEPARTMENT AND CERTAIN TOWNS/VILLAGES, AND AGREEMENTS
BETWEEN THE COUNTY AND SNOWMOBILE CLUBS FOR CONTROL OF SNOW
AND ICE AT WINTER RECREATION PARKING FACILITIES

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, Article 5-G of the General Municipal Law (GML) provides for municipal corporations and districts to enter into cooperative arrangements or contracts for services required to be provided between the municipalities; and

WHEREAS, pursuant to Resolution No. 148-2024 the Lewis County Highway Department entered into Intermunicipal Agreements with certain Towns and Villages to provide snow removal on the County Road System and parking lots in consideration of payments by the County for said services.

WHEREAS, the Director of Recreation, Forestry, and Parks, in consultation with the Highway Superintendent has agreed to take over the responsibility of payments for certain winter recreation parking lots throughout the Towns and Villages and seeks to enter into intermunicipal agreements with the Towns and Villages in an effort to keep the parking lots clear and safe during the winter snow seasons; and

WHEREAS, the Director of Recreation, Forestry, & Parks also seeks to enter into agreements with certain snowmobile clubs to plow said winter recreation parking lots; and

WHEREAS, the Lewis County Director of Recreation, Forestry & Parks met with the Highway Superintendents for the Towns and Villages in Lewis County, and Club Presidents to discuss terms and rates for snow and ice removal and treatment for the winter recreation parking facilities in their respective jurisdictions. Each municipality and club is willing to perform such services in consideration of reimbursement at certain rates per square foot as herein set forth, with a 4% annual increase and an option to opt out of the agreement by May 1 of each year. For the 2025/2026 season the municipalities and clubs plowing winter recreation parking lots will receive a square foot reimbursement rate of \$0.0624/sq.ft.; and

WHEREAS, the Agreement(s) shall be annual commencing in or about October 2025 through April 2026, with automatic renewals unless either party notifies the other in writing by May 1st of each year of the intention to terminate and opt-out for the following year(s).

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes Inter-Municipal Agreement(s) for control of snow and ice removal and treatment on certain winter recreation parking facilities with such Towns and Villages as the Lewis County Director of Recreation, Forestry & Parks deems appropriate, in accordance with the service reimbursement schedule as set forth above, and an opt out notice provision.

Section 2. The Lewis County Board of Legislators authorizes Agreement(s) with certain snowmobile clubs to control the snow and ice removal of certain winter recreation parking lots as the Director of Recreation, Forestry & Parks deems appropriate, in accordance with the service reimbursement schedule as set forth above, with an opt out notice provision.

Section 3. The first-year rate, commencing October 2025 through April 30, 2026, is \$0.0624 per square foot for snow removal of designated parking lots with an automatic annual renewal and an annual 4% increase. The obligation to opt out of the renewal must be received by the Director of Recreation, Forestry, & Parks by May 1st of each year.

Section 4. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement(s) and any amendments thereto, together with the Lewis County Director of Recreation, Forestry, & Parks, pending approval by the County Attorney.

Section 5. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

**RESOLUTION NO. 265 - 2025
RESOLUTION TO APPROPRIATE
FOR SNOWMOBILE TRAIL PROGRAM
For 2025-2026 Season**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. The following appropriation adjustments are hereby authorized within the Snowmobile Trails account to reflect the 2025-2026 Snowmobile Trail Grant Award:

Increase Revenue:

A0714100 338202 State Aid

\$346,000.00

Increase Expenditure:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

A0714100 499900 Expense

\$346,000.00

Section 2. The funds shall be distributed to the Snowmobile Association upon receipt.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 266 - 2025
RESOLUTION AUTHORIZING A RENEWAL AGREEMENT BETWEEN
LEWIS COUNTY SHERIFF'S DEPARTMENT
& BLACK CREEK INTEGRATED SYSTEMS CORPORATION

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County of Lewis on behalf of the Lewis County Sheriff's Department entered into a 2025 renewal agreement with Black Creek Integrated Systems Corporation ("Black Creek") to provide computer software maintenance and support for the program Sally-Port NY that the Lewis County Jail uses as a management system for the collection of data pertaining to inmates; and

WHEREAS, the Lewis County Sheriff's Department seeks to enter into another renewal agreement with Black Creek for continuation of the inmate database software system and add "Watch Tour Manager" software to configure and record electronic tracking of watch tours, commencing January 1, 2026 through December 31, 2026 at a total cost of \$28,530.00 (\$24,590.00 for maintenance & support of Inmate Database software and \$3,940.00 for Watch Tour Manager software); and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a renewal Agreement between the County of Lewis, by and through the Lewis County Sheriff's Department and Black Creek Integrated Systems Corporation for maintenance and support of the Inmate Database software and Watch Tour Manager software systems.

Section 2. This is for the term commencing January 1, 2026 through December 31, 2026, in an amount not to exceed \$28,530.00 (\$24,590.00 for maintenance & support of Inmate Database software and \$3,940.00 for Watch Tour Manager software).

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 267 - 2025
RESOLUTION AUTHORIZING AGREEMENTS BETWEEN
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE
COUNTY LAW DEPARTMENT FOR LEGAL SERVICES AND
REPRESENTATION IN FAMILY COURT CHILD WELFARE MATTERS,
CHILD SUPPORT ENFORCEMENT PROCEEDINGS AND
COLLECTION AND RECOVERY MATTERS

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, pursuant to § 397 of the Social Services Law, the Department of Social Services (the “Department”) is responsible to initiate and/or defend cases deemed necessary in the Family Court for adjudication with regard to children considered to be neglected or abused; to institute proceedings against a parent or adult for neglect or abuse of a child; for voluntary placements, foster care placements, extensions of placement, and custody determination of placement rights; and placements that may result from Juvenile Delinquencies (J.D.); and

WHEREAS, under Section 454 of the Federal Social Security Act, Section 111 (h), 352, and 352 (a) of the Social Services Law of the State of New York, and the rules and regulations promulgated by the State Department of Social Services, the Department is responsible through its Child Support Enforcement Unit for the establishment of paternity, locating of absent parents, and the enforcement and collection of support from legally responsible relatives for persons applying for or receiving Aid to Dependent Children; and

WHEREAS, the Department is also responsible for the collection of overpayments or recovery of assets in certain programs where financial support to Lewis County citizens has been provided; and

WHEREAS, pursuant to County Law § 501, the County Attorney is responsible for prosecuting and defending all civil actions and proceedings brought by or against the County, and in that capacity, the Law Department is responsible to provide legal representation for the LC DSS in all Family Court matters. The County Attorney and Law Department also have the expertise to provide legal collection services on behalf of the Department in its collection and recovery matters and to represent the Department in Adult Protective Services matters; and

WHEREAS, it is economically and organizationally feasible for the Department to contract with the County Attorney’s office for the performance of these services and to enter into agreements for same;

NOW, THEREFORE, BE IT RESOLVED as follows:

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 1. The Lewis County Board of Legislators hereby authorizes Agreements by and between the Department of Social Services and the Law Department whereby the County Attorney shall provide legal representation to the Department on family court matters, child support enforcement proceedings, collection of overpayments or recovery of assets in certain programs that provide financial support to Lewis County citizens, and adult protective proceedings.

Section 2. The Agreements shall provide for reimbursement to the County Attorney's Office for the cost of providing such legal representation, including without limitation, personnel services, supervision, support services, expert fees, and related office expenses. The parties understand that reimbursement is premised on Federal and State statutes, law, rules and regulations. The Department agrees to keep the County Attorney informed of changes in reimbursement methodology mandated by law, rules or regulations of the State and Federal Government for such expenditures.

Section 3. The term of these Agreements shall be from January 1, 2026 through December 31, 2026. Compensation for legal representation on neglect, abuse, foster care, custody, J.D.'s and related Family Court matters shall be \$185,219; child support enforcement legal representation services shall be \$88,993; and compensation for collection and recoveries shall be \$36,114.

Section 4. The Chair or Vice-Chair of the Board of Legislators, along with the Commissioner of the Lewis County Department of Social Services and the County Attorney be and the same are hereby authorized to make, execute, seal and deliver said Agreements, and any amendments thereto.

Section 5. The within Resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 268 - 2025 RESOLUTION TO TRANSFER FUNDS Solid Waste

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. The following budget transfer within the Solid Waste Department is hereby authorized to cover unanticipated vehicle repair expenses, utilizing unspent funds originally budgeted for equipment acquisition:

Decrease Expenditure:

ES 816000 223300 SW Vehicle Expense \$ 18,499.00

Increase Expenditure:

ES 816000 470100 SW Vehicle Repairs \$ 18,499.00

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Moroughan , seconded by Legislator Frost , and adopted on the 2nd day of December 2025.

**RESOLUTION NO. 269 - 2025
RESOLUTION REAPPOINTING MEMBERS TO
LEWIS COUNTY TRAFFIC SAFETY BOARD**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Traffic Safety Board was established in accordance with Section 167 of the New York State Vehicle and Traffic Law to promote and coordinate programs aimed at reducing traffic accidents and improving highway safety throughout the county; and

WHEREAS, the Board serves as an advisory body to the Lewis County Board of Legislators and other agencies involved in traffic safety, transportation planning, and public awareness initiatives; and

WHEREAS, the continued service of knowledgeable and experienced individuals is essential to maintaining an effective and collaborative Traffic Safety Board; and

WHEREAS, the reappointments of Robert Mackenzie, Lewis County Emergency Management Director; Jennifer Maracchion, Lewis County Emergency Management Assistant; and Craig Ortlieb, New York State Department of Transportation Representative, have been recommended to ensure the ongoing expertise and coordination necessary for effective traffic safety planning and education;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby reappoints the following individuals as members of the Lewis County Traffic Safety Board:

- Robert Mackenzie, Lewis County Emergency Management Director, Lowville, New York
- Jennifer Maracchion, Lewis County Emergency Management Assistant, Lowville, New York
- Craig Ortlieb, NYS Department of Transportation Representative, Lowville, New York

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 2. The term of said reappointments shall be for a period of three (3) years, effective January 1, 2026, through December 31, 2028.

Section 3. The Lewis County Board of Legislators expresses its appreciation to these individuals for their continued service and commitment to promoting roadway safety and public awareness throughout Lewis County.

Section 4. The Clerk of the Board shall forward a certified copy of this resolution to each appointee and to the Lewis County Emergency Management Department.

Section 5. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 270 - 2025
RESOLUTION AUTHORIZING APPROPRIATION OF FUNDS
Capital Project

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the appropriation of funds in the amount of \$28,905, representing proceeds received from the online auction sale of miscellaneous County equipment and property. Said funds shall be credited to the Capital Equipment Reserve Account and made available for future capital acquisitions.

Increase Revenue:

H0990100 350310	County Share Revenue HAD	\$28,905.00

Increase Expenditure:

H0990100 499900	HAD Capital Expenditures	\$28,905.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December.

RESOLUTION NO. 271 – 2025
RESOLUTION AUTHORIZING THE COUNTY TREASURER
TO MAKE NECESSARY BUDGET TRANSFERS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED, as follows:

Section 1. The Board of Legislators hereby authorizes the Lewis County Treasurer to make all necessary interfund and departmental budget transfers required to properly close the financial records for the 2025 fiscal year.

Section 2. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December.

RESOLUTION NO. 272 - 2025
UPDATED DESIGNATION OF DEPOSITORIES FOR 2026

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Section 212 of County Law, Section 10 of General Municipal Law, and the County's Investment Policy provide that the Board of Legislators shall designate one or more depositories for the deposit of all monies received by the County Treasurer, and shall specify the maximum amount which may be kept on deposit in each depository; and

WHEREAS, the County Treasurer has requested that the Board of Legislators update the authorized maximum deposit amounts for each designated depository for County funds;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby designates the following banks, banking associations, and trust companies as official depositories for County of Lewis funds in 2026, with maximum authorized deposit limits as indicated below:

Community Bank N.A.	\$40,000,000
JP Morgan Chase Bank	\$30,000,000
RBC Wealth Management	\$20,000.000
Chemung Canal Trust Company	\$20,000,000
NYCLASS	\$20,000,000
NY Muni Trust	\$20,000,000
Modern Banking Group	\$20,000,000
Metropolitan Bank	\$10,000,000
Customers Bank	\$10,000,000
IDB Bank	\$10,000,000
KeyBanc Capital Markets	\$10,000,000

Section 2. The Clerk of the Board is hereby authorized and directed to file a certified copy of this resolution with the Lewis County Clerk.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Section 3. This resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Nellenback, and adopted on the 2nd day of December 2025.

RESOLUTION NO. 273 – 2025
RESOLUTION TO APPROPRIATE FUNDS FOR
WORKFORCE INNOVATION AND OPPORTUNITY ACT

Introduced by Legislator Jessica Moser, Chair of the Human Service Committee.

BE IT RESOLVED, as follows:

Section 1. That the following funds are hereby appropriated for Program Year 2025, covering the period July 1, 2025 through June 30, 2027, for the Adult and Dislocated Worker Programs in accordance with the Notice of Obligational Authority (NOA#PY-25-2 and PY25-3), issued July 31, 2025, by the New York State Department of Labor:

Increase Expenditures:

DISLOCATED WORKER

CD629100.110100	Wages	\$	43,234.69
CD629100.801000	Retirement	\$	2,511.00
CD629100.803000	FICA	\$	2,082.00
CD629100.804000	Compensation	\$	243.00
CD629100.806000	Health Insurance	\$	11,862.00
CD629100.807000	Dental Insurance	\$	160.00
CD629100-490900	Contractual	\$	0.04

ADULT

CD629200.110100	Wages	\$	38,770.21
CD629200.801000	Retirement	\$	4,086.38
CD629200.803000	FICA	\$	2,700.00
CD629200.804000	Compensation	\$	312.00
CD629200.806000	Health Insurance	\$	15,579.00
CD629200.807000	Dental Insurance	\$	243.00

Increase Revenue:

CD629300.347910	WIA REVENUE	\$	121,783.32

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Nellenback , and adopted on the 2nd day of December 2025.

RESOLUTION NO. 274 - 2025
RESOLUTION IN SUPPORT OF THE WHOLE MILK FOR HEALTHY KIDS ACT

Introduced by Legislator Moroughan, Chair of the General Services Committee.

WHEREAS, the Whole Milk for Healthy Kids Act of 2025 seeks to restore the option for schools participating in the National School Lunch Program to serve whole, reduced-fat (2%), low-fat, and fat-free milk, in both flavored and unflavored varieties; and

WHEREAS, current federal regulations limit schools to offering only fat-free and low-fat (1%) milk, resulting in decreased milk consumption among students and the loss of important nutritional benefits provided by milk; and

WHEREAS, milk is a vital source of calcium, vitamin D, protein, potassium, and other essential nutrients necessary for children’s growth, bone development, and overall health; and

WHEREAS, research and practical experience have shown that many students prefer the taste of whole and reduced-fat milk, and that restoring these options will encourage higher milk consumption and better overall nutrition among school-aged children; and

WHEREAS, providing flexibility in milk choices will also benefit New York’s dairy producers — a cornerstone of the state’s agricultural economy — by supporting local farms and sustaining rural communities such as those in Lewis County; and

WHEREAS, the Whole Milk for Healthy Kids Act of 2025 has received broad bipartisan support in Congress and reflects a common-sense approach to enhancing school nutrition while supporting local agriculture;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The Lewis County Board of Legislators salutes the United States Senate for their bipartisan votes in support of the Whole Milk for Healthy Kids Act, and urges the US House of Representatives to vote in favor of the Act and forward to the President to sign into law.

Section 2. The Clerk of the Board is directed to forward certified copies of this resolution to the United States Secretary of Agriculture, New York’s United States Congressional Representatives, the Governor of the State of New York, the New York State Commissioner of Agriculture and Markets, and the New York State Commissioner of Education.

Section 3. This resolution shall be effective immediately upon adoption.

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Moved by Legislator Moroughan , seconded by Legislator Moser , and adopted on the 2nd day of December 2025.

OTHER BUSINESS:

Legislator Kalamas moved to enter executive session for updates on labor negotiations at 5:26 p.m., seconded by Legislator Leviker, and carried.

Legislator Frost moved to enter regular session at 5:52 p.m., seconded by Legislator Nellenback, and carried.

There being no other business to come before the Board, Legislator Nortz moved to adjourn the meeting at 5:53 p.m., seconded by Legislator Frost, and carried.

**REGULAR MEETING
December 18, 2025**

The meeting was called to order at 10:03 a.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present, and there were 6 other people present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

Chairman Dolhof took a moment to recognize and thank someone who has made a big difference in Lewis County, Legislator Andrea Moroughan. As the Chairperson of the General Services Committee, Andrea has worked hard and stayed committed to helping the people of Lewis County. Her leadership has been thoughtful, her voice strong, and her care for the community clear in everything she does. She has helped make many important decisions that have improved life in our county.

We are truly grateful for her 12 years of service. She always acted with integrity and respect, and her time on the Board has left a lasting mark. Even though she is stepping down, the work she has done will continue to help our community for years to come. On behalf of the Lewis County Board of Legislators and everyone in the community, thank you, Legislator Moroughan, for your dedication, your leadership, and your love for Lewis County.

Chairman Dolhof presented Legislator Moroughan with a framed certificate of appreciation.

Chairman Dolhof declared the December 2, 2025, meeting minutes approved by general consent.

PUBLIC HEARING:

At 10:07 a.m. Chairman Dolhof opened the public hearing on A Local Law Amending and Replacing Local Law No. 6-2019: "A Local Law Imposing a Tax on Occupants of Hotel or Motel Rooms and Other Short Rentals in Lewis County." There were no comments made.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee have met, and the majority recommended waving the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Vincent Nortz

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Dated: December 18, 2025

Barry Lyndaker

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Nortz, and carried.

COUNTY MANAGER REPORT:

County Manager Tim Hunt discussed the progress of various county goals, highlighting achievements such as the EMS Ad Hoc Committee's initiatives and the implementation of a wellness plan for county employees. A successful partnership with Jefferson County has led to the launch of a mobile crisis unit, and efforts to expand broadband services are underway. However, unfinished objectives include revising junkyard laws and developing a strategy for an economic development park. Additionally, the need for increased funding through CDBG applications for community development and small business support was emphasized, indicating that while many initiatives have been completed, several critical areas still require attention.

At 10:18 a.m. Chairman Dolhof opened the public hearing on CDBG funding for community development, planning, public facilities, small business, and economic development needs under program year 2025 NYS CDBG funding applications, in amounts not to exceed \$1,000,000.00. There were no comments made.

He then closed the public hearing on A Local Law Amending and Replacing Local Law No. 6-2019: "A Local Law Imposing a Tax on Occupants of Hotel or Motel Rooms and Other Short Rentals in Lewis County." and the public hearing on CDBG funding for community development, planning, public facilities, small business, and economic development needs under program year 2025 NYS CDBG funding applications, in amounts not to exceed \$1,000,000.00 at 10:20 a.m.

RESOLUTIONS:

**RESOLUTION NO. 275 - 2025
RESOLUTION TO AWARD BID TO BP EXCAVATION LLC
FOR THE REPLACEMENT OF COUNTY ROUTE 17 (WOOD BATTLE ROAD) OVER
COBB CREEK IN THE TOWN OF HARRISBURG**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County has commenced a project known as the replacement of County Route 17 (Wood Battle Road) over Cobb Creek and sent out a request for bids; and

WHEREAS, seven (7) sealed bids received were publicly opened on December 9, 2025, at 10:00 a.m. on the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York; and

WHEREAS, the Highway Superintendent recommends that the County award the bid to BP Excavation LLC the lowest responsible bidder, to perform the construction phase of the bridge replacement outlined in the bid specifications in the total amount of \$2,724,116.57;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid to and authorizes a contract with BP Excavation LLC, 708 Bronner Road, Little Falls, NY in the amount of \$2,724,116.57, (with 95% eligible for federal, and 5% local funds), for the construction phase of County Route 17 (Wood Battle Road) over Cobb Creek replacement project in the Town of Harrisburg.

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Moser, and adopted on the 18th day of December 2026.

RESOLUTION NO. 276 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 8 – 2025, COUNTY OF LEWIS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on December 2, 2025, directing that a public hearing be held by said Board on December 18, 2025, at 10:00 a.m. on the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 6-2019: “A LOCAL LAW IMPOSING A TAX ON OCCUPANTS OF HOTEL OR MOTEL ROOMS AND OTHER SHORT TERM ROOM RENTALS IN LEWIS COUNTY”; and

WHEREAS, notice of said public hearing was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on December 9th, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location at such time and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

PROCEEDINGS OF THE BOARD OF LEGISLATORS

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. Local Law (Introductory No. 8 – 2025), County of Lewis, being “A LOCAL LAW AMENDING AND REPLACING LOCAL LAW NO. 6-2019: “A LOCAL LAW IMPOSING A TAX ON OCCUPANTS OF HOTEL OR MOTEL ROOMS AND OTHER SHORT TERM ROOM RENTALS IN LEWIS COUNTY” be and the same hereby is designated as Local Law No. 8–2025, County of Lewis.

Section 2. Local Law No. 8–2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Frost, seconded by Legislator Moroughan.

Legislator Lyndaker expressed opposition to Lewis County opting in to New York State’s Short Term Rental Law, questioning the need since the County already has its own law. He also voiced concern that the proposal would give excessive authority to the County Treasurer, suggesting such responsibilities should fall to a legal professional instead.

County Attorney Joan McNichol explained that opting in to the State’s Short-Term Rental Law would provide clearer, more detailed regulations than the County’s existing, more general provisions. She noted that the County Treasurer already has authority to collect related taxes under current law and would continue to consult with the County Attorney as needed for legal matters. The main change, she emphasized, is to refine and clarify the definitions and requirements surrounding short-term rentals.

County Manager Tim Hunt supported opting in to the State’s Short-Term Rental Law, noting that most counties have done so successfully, while Monroe County’s decision to opt out led to significant problems. He emphasized that opting in shifts tax collection responsibility to the rental platforms themselves, ensuring they remit taxes directly to the County and making the collection process more efficient and reliable.

Legislator Lyndaker stated that he is not for more layers of government.

The resolution was then adopted on the 18th day of December 2025, pursuant to the following roll call vote:

AYES: Osborne, Frost, Nellenback, Kalamas, Leviker, Moser, Moroughan, Nortz, and Dolhof.

NAYS: Lyndaker.

ABSENT: None.

RESOLUTION NO. 277 - 2025
RESOLUTION LEVYING OMITTED TAXES

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Real Property Tax Law Section 520, an individual becomes liable for a pro rata tax when a property transfer takes place after the taxable status date, on formerly wholly or partially exempt property;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Treasurer is hereby authorized to levy the following omitted taxes against the respective property owners in their municipalities who are liable for said tax:

<u>Municipality</u>	<u>Amount</u>
Croghan	\$ 835.70
Denmark	\$ 241.18
Diana	\$ 595.20
Greig	\$ 987.07
Harrisburg	\$ 165.62
Lewis	\$ 235.84
Leyden	\$ 203.31
Lowville	\$ 1,456.70
Lyonsdale	\$ 130.66
Martinsburg	\$ 0.00
Montague	\$ 0.00
New Bremen	\$ 306.45
Osceola	\$ 0.00
Pinckney	\$ 481.15
Turin	\$ 0.00
Watson	\$ 1,652.96
West Turin	\$ 1,028.46

Section 2. The levies shall be made in accordance with the filed forms pertaining to the above-mentioned pro rata tax, which has been reviewed and approved by the respective Town Assessors.

Moved by Legislator Leviker, seconded by Legislator Osborne, and adopted on the 18th day of December 2025.

RESOLUTION NO. 278 – 2025
RESOLUTION AUTHORIZING COUNTY TREASURER
TO CORRECT ERRORS ON TAX ROLLS

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Section 554(9) of the Real Property Tax Law authorizes this Board of Legislators, by resolution, to delegate authority to an appropriate official—either one empowered to authorize payment of bills prior to audit or an official responsible for payment of bills upon audit— to correct errors on the tax rolls, provided that such corrections do not exceed \$2,500; and

WHEREAS, the Director of the Real Property Tax Service Agency has requested approval to utilize this procedure for calendar year 2026;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. Pursuant to Section 554(9) of the Real Property Tax Law, the Lewis County Treasurer is hereby authorized to perform corrections on the tax rolls in an amount not exceeding \$2,500 during the 2026 calendar year.

Section 2. In performing such duties, the Lewis County Treasurer shall comply with all applicable provisions of Section 554 of the Real Property Tax Law and shall submit all required reports in accordance with said section.

Section 3. This resolution shall take effect immediately upon adoption.

Moved by Legislator Moser, seconded by Legislator Leviker, and adopted on the 18th day of December 2025.

RESOLUTION NO. 279 – 2025
RESOLUTION RELEVYING UNPAID SCHOOL TAXES AND
VILLAGE TAXES ON ASSESSMENT ROLLS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the various school districts and villages within Lewis County have returned their unpaid school and village taxes to the County Treasurer in accordance with applicable law;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Treasurer is hereby authorized to relevy such returned school and village taxes on the individual parcels as listed on the respective school and village returns, corresponding to the parcels shown on the 2025 Assessment Rolls for the seventeen (17) towns in Lewis County.

Section 2. This resolution shall take effect immediately upon adoption.

Moved by Legislator Kalamas, seconded by Legislator Osborne, and adopted on the 18th day of December 2025.

RESOLUTION NO. 280 - 2025
RESOLUTION LEVYING TAXES AND ASSESSMENTS FOR
ANNUAL TOWN BUDGETS AND
AUTHORIZING CORRECTIONS TO TAX ROLLS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Section 116 of the Town Law, a duly certified copy of the annual budget of each town within Lewis County for the fiscal year beginning January 1, 2026, has been presented to this Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED, that:

Section 1. There shall be, and hereby is, assessed and levied upon the taxable property situated in each town the amounts indicated below, as specified in the respective town budgets:

<u>Town</u>	<u>Town-Wide</u>	<u>Outside Village</u>
Croghan	\$949,206.00	\$825,253.95
Denmark	\$745,582.00	\$353,706.00
Diana	\$746,791.00	
Greig	\$887,194.00	
Harrisburg	\$211,591.17	
Lewis	\$664,678.00	
Leyden	\$336,233.00	\$131,234.00
Lowville	\$727,935.00	\$220,109.00
Lyonsdale	\$441,188.97	\$239,794.71
Martinsburg	\$418,492.00	
Montague	\$246,349.00	
New Bremen	\$769,118.00	\$394,302.00
Osceola	\$404,032.00	
Pinckney	\$426,884.00	
Turin	\$523,463.00	\$148,358.00
Watson	\$1,242,022.00	
West Turin	\$769,529.00	\$268,655.00

Section 2. There shall be, and hereby is, assessed and levied upon the real property within the respective fire, fire protection, water, health, and electric light districts in each town the amounts indicated below, as specified in the annual budgets:

Croghan:	
Fire Protection District	\$163,493.25
Beaver Falls Fire District	\$94,784.33

PROCEEDINGS OF THE BOARD OF LEGISLATORS

Beaver Falls Light District	\$6,000.00
Relevied Water and Sewer	\$48,910.87
Denmark:	
Castorland Fire Protection District	\$81,500.00
West Carthage Fire	\$34,700.00
Rutland Fire	\$40,000.00
Relevied Sewer	\$2,839.11
Ag Conservation and Penalty	\$189.28
Diana:	
Fire Protection District	\$132,817.00
Natural Bridge Fire District	\$4,065.00
Natural Bridge Light District	\$442.00
Diana Water	\$11,242.71
Diana Light	\$28,881.00
Greig:	
Fire Protection District – 3G	\$93,647.00
Brantingham Water Control	\$3,600.00
Harrisburg:	
Fire Protection District	\$38,425.72
Lewis:	
Fire Protection District	\$49,903.00
Leyden:	
Fire Protection District & Ambulance	\$29,775.00
Water District	\$486.61
Lowville:	
Fire Protection	\$69,761.00
Water/Sewer Relevy	\$93,135.11
Lyonsdale:	
Lyons Falls & Port Leyden Fire Protection	
Districts	\$42,617.00
Lyonsdale Light	\$1,050.00
Martinsburg:	
Fire Protection District	\$137,969.00
Glenfield Light District	\$5,800.00
Martinsburg Light District	\$4,800.00
Martinsburg Water	\$4,281.33
Water/Sewer Relevies	\$13,023.09

DECEMBER 18, 2025

Montague:	
Fire Protection	\$13,901.00
New Bremen:	
New Bremen Fire District	\$96,000.00
Beaver Falls Fire District	\$79,119.90
New Bremen Fire Protection District	\$17,942.00
Lighting District	\$12,399.99
Water Relevy	\$6,049.19
Osceola:	
Fire Protection District	\$51,500.00
Library	\$7,500.00
Pinckney:	
Fire Protection District & Ambulance	\$15,900.00
Turin:	
Fire Protection	\$46,947.00
Watson:	
Fire Protection	\$77,387.00
Watson Light	\$5,208.00
Water District	\$25,012.02
West Turin:	
Turin Fire Protection	\$20,728.00
Constableville Fire Protection	\$52,132.00
West Turin Water	\$2,220.00

Section 3. There shall be, and hereby is, assessed and levied upon real property, all corrections to tax rolls as authorized by the Board of Legislators and administered by the County Treasurer and Real Property Tax Director:

Croghan	\$2,309.84
Denmark	\$115.17
Diana	\$1,404.23
Greig	\$1,233.03
Harrisburg	\$.06
Lewis	\$213.34
Leyden	\$295.08
Lowville	\$842.56
Lyonsdale	\$1,180.69
Martinsburg	\$603.86
Montague	(\$.08)

PROCEEDINGS OF THE BOARD OF LEGISLATORS

New Bremen	\$670.85
Osceola	(\$.46)
Pinckney	\$.14
Turin	\$1,940.79
Watson	\$4,656.81
West Turin	\$108.77

Section 4. All taxes and assessments collected pursuant to this resolution shall be paid to the Supervisors of the respective towns for distribution in accordance with applicable law.

Moved by Legislator Moser, seconded by Legislator Frost, and adopted on the 18th day of December 2025.

**RESOLUTION NO. 281 - 2025
RESOLUTION AUTHORIZING THE SUPERVISOR
OF EACH TOWN IN THE COUNTY OF LEWIS TO ADD
TO THEIR TAX WARRANT THE 2026 COUNTY TAX
APPORTIONED TO EACH**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, it is necessary for the 2026 County Tax to be duly apportioned among the several towns within Lewis County;

NOW, THEREFORE, BE IT RESOLVED, that:

Section 1. The Supervisor of each Town within the County of Lewis is hereby authorized and directed to add the amount of the apportioned 2026 County Tax to the tax warrant payable to the Tax Collector of their respective town. The sums so collected shall be paid to the Treasurer of Lewis County and disbursed in accordance with law.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Nellenback, seconded by Legislator Nortz, and adopted on the 18th day of December 2025.

**RESOLUTION NO. 282 – 2025
RESOLUTION SCHEDULING
2026 ORGANIZATIONAL MEETING**

Introduced by Legislator Lawrence Dolhof, Chair of the Lewis County Board of Legislators.

WHEREAS, pursuant to Section 151, Subdivision 1 of the County Law, the Board of Legislators is required to hold an annual Organizational Meeting;

NOW, THEREFORE, BE IT RESOLVED, that:

Section 1. The Lewis County Board of Legislators hereby schedules its 2026 Organizational Meeting to be held on Tuesday, January 6, 2026, commencing at 5:00 p.m. in the Courthouse, 2nd Floor Board Chambers, Lowville, New York 13367.

Section 2. This resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 18th day of December 2025.

OTHER BUSINESS:

Legislator Lyndaker questioned why there was a contract over \$25,000 listed on the report for “Contracts Under \$25,000”, County Attorney Joan McNichol explained that the specific contract was a renewal without any rate increase form the previous year. The report lists both contracts under \$25,000 annually and renewals that are a 5% increase or less. She stated that the report title can be changed to reflect both categories.

There being no other business to come before the Board, Legislator Nellenback moved to adjourn the meeting at 10:28 a.m., seconded by Legislator Leviker, and carried.

CERTIFICATION

STATE OF NEW YORK

SS:

COUNTY OF LEWIS

We, Lawrence L. Dolhof, Chairman of the Lewis County Board of Legislators and Cassandra E. Moser, Clerk of the Board of Legislators of Lewis County, pursuant to the provisions of the statute, DO HEREBY CERTIFY that the foregoing was printed by authority of said Board of Legislators and does contain a true record of the proceedings of the Lewis County Board of Legislators, and the whole thereof, for the year of 2025.

Dated at Lowville, New York on December 31, 2025



Lawrence L. Dolhof, Chairman



Cassandra E. Moser, Clerk of the Board

Lewis County
2025 Year End Cash Balances Report

Page 1

FUND	BEG BALANCE	RECEIPTS	DISBURSEMENTS	Cash Accounts 12/31/2025		INVESTMENTS	TOTAL 12/31/2025	TOTAL 12/31/2024	\$ Change
				BALANCE					
GENERAL FUND									
General	2,060,146.19	107,503,049.79	107,947,406.84	1,615,789.14					
DSS	89,838.80	18,916,037.61	18,611,348.57	394,527.84					
Merchant Acct	0.00	290.73	290.73	0.00					
Pub Health Merchant	0.00	120.00	120.00	0.00					
Total General Fund	2,149,984.99	76,917,327.10	81,200,161.05	2,010,316.98	18,492,114.22	20,502,431.20	16,806,683.23	3,695,747.97	
OTHER FUNDS									
ATV Trail Fund	245,739.19	286,359.53	415,601.41	116,497.31		116,497.31	167,622.65	(51,125.34)	
WIA	293.01	108,707.55	102,666.76	6,333.80		6,333.80	6,040.79	293.01	
County Road	5,866.95	12,393,400.69	12,284,231.72	115,035.92	770,430.14	885,466.06	195,599.00	689,867.06	
County Machinery	168,754.97	3,411,737.74	3,566,836.68	13,656.03	41,270.60	54,926.63	(65,947.03)	120,873.66	
Health Insurance Fund	1,758,534.57	25,644,347.14	26,801,234.01	601,647.70	3,288,877.65	3,890,525.35	(515,785.93)	4,406,311.28	
Self Insurance	88,459.73	1,800,171.69	1,783,022.96	105,608.46	5,833,639.22	5,939,247.68	5,880,432.74	58,814.94	
Solid Waste	369,136.03	2,575,865.61	2,660,373.50	284,628.14	0.00	284,628.14	126,010.72	158,617.42	
Trust Funds	166,434.92	21,622,762.96	20,976,426.29	812,771.59		812,771.59	850,551.66	(37,780.07)	
Payroll (County)	0.00	17,929,785.26	17,929,785.26	0.00					
CAPITAL	247,029.34	7,844,615.05	7,582,702.89	508,941.50	1,967,586.12	2,476,527.62	7,378,518.20	(4,901,990.58)	
	\$ 5,200,233.70			\$ 4,575,437.43	\$ 30,393,917.95	\$ 34,969,355.38	\$ 30,829,726.03	\$ 4,139,629.35	

DRAFT - 1/30/2026
Unaudited Balances

ANNUAL CASH REPORT

Lewis County 2025 Year End Cash Balances Report

Page 2

Capital Funds Detail

	BEG BALANCE	RECEIPTS	DISBURSEMENTS	Cash Accounts 12/31/2025 BALANCE	Investment
Bridges					
HAU Marshley Rd	(21,381.47)	74,421.14	75,122.25	(22,082.58)	
HAT Woodbottle Rd	(32,454.50)	304,649.82	80,449.69	191,745.63	
HAV Bailey Rd	(3,391.51)	16,484.71	16,865.28	(3,772.08)	
HAG Whitesville	99,660.99	370,991.98	372,025.69	98,627.28	
HAP West Rd	(530,304.50)	562,315.85	25,516.23	6,495.12	
HAQ CR 43	(149,258.85)	334,946.26	95,907.49	89,779.92	
HAW-CHR Crofoot Hill	(726,632.14)	865,951.24	177,252.13	(37,933.03)	
HAX-GR Gardner Rd	(34,083.55)	138,587.57	105,803.47	(1,299.45)	
HAY-OBH Obrien Rd	(273,512.26)	300,500.34	26,988.08	0.00	
HEC - Kotel Rd	0.00	87,523.87	93,883.92	(6,360.05)	
HEE - Erie Canal Rd	0.00	74,863.57	77,531.73	(2,668.16)	
HEE - Pine Grove Rd	0.00	0.00	21,802.11	(21,802.11)	
HEF - Eatonville	0.00	20,902.90	24,537.97	(3,635.07)	
HEG - Boshart Rd	0.00	14,651.35	32,009.47	(17,358.12)	
Bridges Sub-Totals	(1,671,357.79)	3,166,790.60	1,225,695.51	269,737.30	
Capital Reserves					
HAZ - ARPA Funds	0.00	0.00	0.00	0.00	167,390.66
HAC - Building Reserve	0.00	1,924,263.83	1,813,734.51	110,529.32	0.00
HAD - Equipment Reserve	100,896.27	828,905.00	885,778.42	44,022.85	53,917.00
HAE - IT Reserve	0.00	25,611.67	25,611.67	0.00	0.00
HAI - Road Striping	0.00	0.00	0.00	0.00	0.00
HAL - Clean up fund	359,581.30	0.00	335,960.05	23,621.25	327,763.69
Capital Project - HAR	525,000.00	147,671.52	672,671.52	0.00	0.00
Solid Waste HAS	0.00	0.00	0.00	0.00	0.00
BroadBand HEB	57,909.56	154,887.20	151,765.98	61,030.78	
Rail Recreation HEV	875,000.00	1,596,485.23	2,471,485.23	0.00	1,418,514.77
	247,029.34	7,844,615.05	7,582,702.89	508,941.50	1,967,586.12

DRAFT - 1/30/2026
Unaudited Balances

Report Information

The above cash report was made to report the Cash Flow of funds through the Lewis County Treasurer's Office.
This report shall not be considered as a report of actual operating revenues or expenses.

Completed and Certified by Lewis County Treasurer:

Date:


1/30/2026

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TAX WARRANT TOWN OF CROGHAN

SPECIAL DISTRICT TAX KEY	General Tax Key-Town Wide	4.612468
Croghan Fire Protection	General Tax Key-Outside Town	4.220142
Beaver Falls Fire Dist 6.591434	Highway Tax Key	
Beaver Falls Light Dist 0.454242	County Tax Key Cty	14.030021
Equalization Rate 44.00	County Tax Key NY	0.000000

STATE OF NEW YORK
 ss:
 County of Lewis }

To : Megan Simpson

Collector of the Town CROGHAN

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$ 949,205.56	949,205.56
Town Outside Tax Levy General	\$ 36,215.00	36,215.00
Highway Money-Outside Village Item 1	\$ 789,038.95	
(Donovan Plan)Outside Village Item 1A	\$	789,038.95

Special District Tax:

Croghan Fire Protection	163,493.25
Beaver Falls Fire District	94,784.33
Beaver Falls Light District	6,000.00
Sewer/Water	48,910.87

TOTAL TO SUPERVISOR \$ 2,087,647.96

TO THE COUNTY TREASURER:

County Tax	\$ 2,790,478.95	
Levy & Assess BR Regulating District	\$	
Workmen's Compensation Insurance	\$ 0.00	
		\$ <u>2,790,478.95</u>

Taxes to be Re-Assessed,viz:

Returned School Tax	\$ 148,498.55	
Returned Village Tax	\$ 8,032.64	
Amount Spread on Town	\$ 2,309.84	
		\$ <u>158,841.03</u>

TOTAL TO COUNTY TREASURER \$ 2,949,319.98

WHOLE AMOUNT OF WARRANT

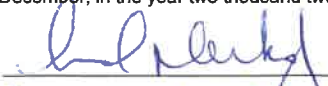
LESS: Balance Due Town	\$		\$ <u>5,036,967.94</u>
Amount Paid County Treasurer	\$		\$ <u>0.00</u>

NET AMOUNT OF WARRANT

	\$ <u>5,036,967.94</u>
	\$
	\$
Excess/Deficit	\$ <u>(0.27)</u>
AMOUNT OF TAX LIST(Final Recapitulation)	\$ <u>5,036,967.67</u>

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.


 _____ Chairman

 _____ Clerk

TOWN TAX WARRANTS

TAX WARRANT TOWN OF DENMARK

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	4.385088
Castorland Fire Protection	0.900903	General Tax Key-Outside Town	2.766359
W Carthage Fire	0.497460	Highway Tax Key	
Copenhagen Fire - Rutland	0.452449	County Tax Key Cty	8.069240
Equalization Rate 76.50			

STATE OF NEW YORK}

County of Lewis }
ss:

To : Susan Kirch Corey

Collector of the Town of DENMARK

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$	745,582.00	\$	745,582.00
Town Outside Tax Levy General	\$	8,800.00	\$	8,800.00
Highway Money-Outside Village Item 1	\$	344,906.00		
(Donovan Plan)Outside Village Item 1A	\$		\$	344,906.00

Special District Tax:

Castorland Fire Protection		81,500.00
W Carthage Fire		34,700.00
Rutland Fire		40,800.00
Ag Penalty - Town of Denmark		70.18
Ag Conversion - Rutland Fire District		1.00
RW231		2,839.11

TOTAL TO SUPERVISOR

\$ 1,259,198.29

TO THE COUNTY TREASURER:

County Tax	\$	1,372,565.37	\$	1,372,565.37

Taxes to be Re-Assessed,viz:

Returned School Tax	\$	95,276.49		
Returned Village Tax	\$	43,357.59		
Ag Penalty - County Portion	\$	118.10		
Amount Spread on Town	\$	115.17		
			\$	138,867.35

TOTAL TO COUNTY TREASURER

\$ 1,511,432.72

WHOLE AMOUNT OF WARRANT

LESS: Balance Due Town	\$		\$	2,770,631.01
Amount Paid County Treasurer	\$		\$	0.00

NET AMOUNT OF WARRANT

\$ 2,770,631.01

EXCESS/DEFICIT \$ (0.07)
\$ 2,770,630.94

AMOUNT OF TAX LIST(Final Recapitulation)

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TAX WARRANT TOWN OF DIANA

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	3.057767
Diana Fire Protection	0.528436	General Tax Key-Outside Town	
Natural Bridge Fire District	1.588697	Highway Tax Key	
Natural Bridge Light District	0.727093	County Tax Key Cty	6.363919
Diana Light	1.062128	County Tax Key NY	0.000000
Equilization Rate 97.00			

STATE OF NEW YORK}

ss:

County of Lewis }

To : Andrea Paterson

Collector of the Town of DIANA

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$	<u>746,791.00</u>	\$	<u>746,791.00</u>
Town Outside Tax Levy General	\$	<u> </u>	\$	<u>0.00</u>
Highway Money-Outside Village Item 1	\$	<u> </u>		
(Donovan Plan)Outside Village Item 1A	\$	<u> </u>	\$	<u>0.00</u>

Special District Tax:

Diana Fire Protection		<u>132,817.00</u>
Natural Bridge Fire District		<u>4,065.00</u>
Natural Bridge Light District		<u>442.00</u>
Diana Water Relevy		<u>11,242.71</u>
Diana Light		<u>28,881.00</u>

TOTAL TO SUPERVISOR

\$ 924,238.71

TO THE COUNTY TREASURER:

County Tax	\$	<u>1,476,424.93</u>	\$	<u>1,476,424.93</u>

Taxes to be Re-Assessed,viz:

Returned School Tax	\$	<u>214,661.34</u>		
Returned Village Tax	\$	<u>0.00</u>		
Amount Spread on Town	\$	<u>1,404.23</u>		
			\$	<u>216,065.57</u>

TOTAL TO COUNTY TREASURER

\$ 1,692,490.50

WHOLE AMOUNT OF WARRANT

\$ 2,616,729.21

LESS: Balance Due Town	\$	<u> </u>		
Amount Paid County Treasurer	\$	<u>0.00</u>	\$	<u>0.00</u>

NET AMOUNT OF WARRANT

\$ 2,616,729.21

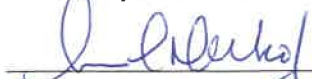
Excess/Deficit \$ (0.20)

AMOUNT OF TAX LIST(Final Recapitulation)

\$ 2,616,729.01

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.


Chairman

Cassandra Moser Clerk

TOWN TAX WARRANTS

TAX WARRANT TOWN OF GREIG

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	3.786603
Greig Fire Protection	0.390358	General Tax Key-Outside Town	
Brantingham Water Control	0.042449	Highway Tax Key	
Equalization Rate 65.00		County Tax Key Cty	9.496867
		County Tax Key NY	0.000000

STATE OF NEW YORK)
 ss:
 County of Lewis }

To : Thomas Gunn

Collector of the Town of GREIG

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$	<u>887,193.88</u>	\$	<u>887,193.88</u>
Town Outside Tax Levy General	\$	<u> </u>	\$	<u> </u>
Highway Money-Outside Village Item 1	\$	<u> </u>		
(Donovan Plan)Outside Village Item 1A	\$	<u> </u>	\$	<u> </u>

Special District Tax:

Greig Fire Protection		<u>93,647.00</u>
Brantingham Water Control		<u>3,600.00</u>

TOTAL TO SUPERVISOR \$ 984,440.88

TO THE COUNTY TREASURER:

County Tax	\$	<u>2,208,960.63</u>	\$	<u>2,208,960.63</u>

Taxes to be Re-Assessed, viz:

Returned School Tax	\$	<u>158,203.13</u>		
Amount Spread on Town	\$	<u>1,233.03</u>		
			\$	<u>159,436.16</u>

TOTAL TO COUNTY TREASURER \$ 2,368,396.79

WHOLE AMOUNT OF WARRANT \$ 3,352,837.67

LESS: Balance Due Town	\$	<u> </u>		
Amount Paid County Treasurer	\$	<u> </u>	\$	<u>0.00</u>

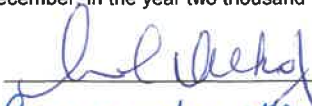
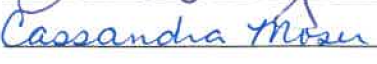
NET AMOUNT OF WARRANT \$ 3,352,837.67

AMOUNT OF TAX LIST(Final Recapitulation)

Excess/Deficit	\$	<u>0.01</u>
	\$	<u>3,352,837.68</u>

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TAX WARRANT TOWN OF HARRISBURG

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	4.537294
Harrisburg Fire Protection	0.342037	General Tax Key-Outside Town	
		Highway Tax Key	
Equalization Rate 70.0		County Tax Key Cty	8.818371
		County Tax Key NY	0.000000

STATE OF NEW YORK
 ss:
 County of Lewis }

To : Suzanne Unger

Collector of the Town HARRISBURG

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$	211,591.17	211,591.17
Town Outside Tax Levy General	\$		
Highway Money-Outside Village Item 1	\$		
(Donovan Plan)Outside Village Item 1A	\$		0.00

Special District Tax:

Harrisburg Fire Protection	38,425.72

TOTAL TO SUPERVISOR \$ 250,016.89

TO THE COUNTY TREASURER:

County Tax	\$	401,183.13	\$	401,183.13

Taxes to be Re-Assessed, viz:

Returned School Tax	\$	31,759.60
Amount Spread on Town	\$	0.06
	\$	31,759.66

TOTAL TO COUNTY TREASURER \$ 432,942.79

WHOLE AMOUNT OF WARRANT

LESS: Balance Due Town	\$		\$	682,959.68
Amount Paid County Treasurer	\$		\$	0.00

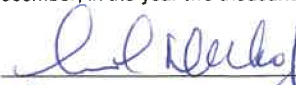
NET AMOUNT OF WARRANT

AMOUNT OF TAX LIST(Final Recapitulation)

	\$	682,959.68
	\$	
Excess/Deficit	\$	(0.39)
	\$	682,959.29

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Cassandra Moser Clerk

TOWN TAX WARRANTS

TAX WARRANT TOWN OF LEWIS

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	10.356636
Lewis Fire Protection	0.748269	General Tax Key-Outside Town	
		Highway Tax Key	
Equalization Rate 53.30		County Tax Key Cty	11.581351
		County Tax Key NY	0.000000

STATE OF NEW YORK}

ss:
County of Lewis }

To : Christina Stinebrickner

Collector of the Town LEWIS

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$ 664,678.00	\$ 664,678.00
Town Outside Tax Levy General	\$	\$
Highway Money-Outside Village Item 1	\$	\$
(Donovan Plan)Outside Village Item 1A	\$	\$

Special District Tax:

Lewis Fire Protection	49,903.00

TOTAL TO SUPERVISOR

\$ 714,581.00

TO THE COUNTY TREASURER:

County Tax	\$ 721,533.63	\$ 721,533.63

Taxes to be Re-Assessed, viz:

Returned School Tax	\$ 102,953.13
Amount Spread on Town	\$ 213.34
	\$ 103,166.47

TOTAL TO COUNTY TREASURER

\$ 824,700.10

WHOLE AMOUNT OF WARRANT

\$ 1,539,281.10

LESS: Balance Due Town	\$	\$
Amount Paid County Treasurer	\$	\$ 0.00

NET AMOUNT OF WARRANT

\$ 1,539,281.10

AMOUNT OF TAX LIST(Final Recapitulation)

Excess/Deficit
\$ (0.25)
\$ 1,539,280.85

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
Cassandra Moran Clerk

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TAX WARRANT TOWN OF LEYDEN

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	3.124229
Leyden Fire Prot & Ambulanc	0.303379	General Tax Key-Outside Town	1.370948
		Highway Tax Key	
Equilization rate 71.00		County Tax Key Cty	8.694169
		County Tax Key NY	0.000000

STATE OF NEW YORK)
ss:
County of Lewis }

To : Kim Hrim

Collector of the Town LEYDEN

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$	336,233.00	\$	336,233.00
Town Outside Tax Levy General	\$	21,520.00	\$	21,520.00
Highway Money-Outside Village Item 1	\$	109,714.00		
(Donovan Plan)Outside Village Item 1A	\$		\$	109,714.00

Special District Tax:

Leyden Fire Protection & Ambulance	29,775.00
Town District Water Releavy	486.61

TOTAL TO SUPERVISOR \$ 497,728.61

TO THE COUNTY TREASURER:

County Tax	\$	933,012.03	\$	933,012.03

Taxes to be Re-Assessed,viz:

Returned School Tax	\$	106,987.40		
Returned Village Tax	\$	29,074.79		
Property Clean up Charge		37,356.61		
Amount Spread on Town	\$	295.08		
			\$	173,713.88

TOTAL TO COUNTY TREASURER \$ 1,106,725.91

WHOLE AMOUNT OF WARRANT

LESS: Balance Due Town	\$		\$	1,604,454.52
Amount Paid County Treasurer	\$		\$	

NET AMOUNT OF WARRANT \$ 1,604,454.52

AMOUNT OF TAX LIST(Final Recapitulation)

Excess/Deficit	\$	0.11
	\$	1,604,454.63

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

TOWN TAX WARRANTS

TAX WARRANT TOWN OF LOWVILLE

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	1.802172
Lowville Fire Protection	0.310976	General Tax Key-Outside Town	1.384616
		Highway Tax Key	
Equalization Rate 100.00		County Tax Key Cty	6.172883
		County Tax Key NY	0.000000

STATE OF NEW YORK}

ss:
County of Lewis }

To : Aimee Murphy

Collector of the Town LOWVILLE

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$ 727,935.13	\$ 727,935.13
Town Outside Tax Levy General	\$ 10,962.50	\$ 10,962.50
Highway Money-Outside Village Item 1	\$ 209,146.51	
(Donovan Plan)Outside Village Item 1A	\$	\$ 209,146.51

Special District Tax:

Lowville Fire Protection	69,761.00
Water/Sewer Relevy	93,135.11

TOTAL TO SUPERVISOR

\$ 1,110,940.25

TO THE COUNTY TREASURER:

County Tax	\$ 2,496,180.04	\$ 2,496,180.04

Taxes to be Re-Assessed,viz:

Returned School Tax	\$ 105,124.16	
Returned Village Tax	\$ 99,038.11	
Amount Spread on Town	\$ 842.56	
		\$ 205,004.83

TOTAL TO COUNTY TREASURER

\$ 2,701,184.87

WHOLE AMOUNT OF WARRANT

\$ 3,812,125.12

LESS: Balance Due Town	\$	
Amount Paid County Treasurer	\$	\$ 0.00

NET AMOUNT OF WARRANT

\$ 3,812,125.12

AMOUNT OF TAX LIST(Final Recapitulation)

Excess/Deficit \$ (0.03)
\$ 3,812,125.09

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TAX WARRANT TOWN OF LYONSDALE

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	5.180091
Lyonsdale Fire Protection	0.542920	General Tax Key-Outside Town	3.168034
Lyonsdale Light District	0.916070	Highway Tax Key	
Equalization Rate: 54.00		County Tax Key Cty	11.433308
		County Tax Key NY	0.000000

STATE OF NEW YORK}

ss:
County of Lewis }

To : Tracy Hoage

Collector of the Town LYONSDALE

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$ 441,188.97	\$ 441,188.97
Town Outside Tax Levy General	\$ 3,500.00	\$ 3,500.00
Highway Money-Outside Village Item 1	\$ 236,294.71	
(Donovan Plan)Outside Village Item 1A	\$	\$ 236,294.71

Special District Tax:

Lyonsdale Fire Protection	42,617.00
Lyonsdale Light District	1,050.00
Water Relevy	0.00

TOTAL TO SUPERVISOR

\$ 724,650.68

TO THE COUNTY TREASURER:

County Tax	\$ 939,011.96	\$ 939,011.96

Taxes to be Re-Assessed, viz:

Returned School Tax	\$ 84,710.16	
Returned Village Tax	\$ 10,420.06	
Amount Spread on Town	\$ 1,180.69	
		\$ 96,310.91

TOTAL TO COUNTY TREASURER

\$ 1,035,322.87

WHOLE AMOUNT OF WARRANT

\$ 1,759,973.55

LESS: Balance Due Town	\$	
Amount Paid County Treasurer	\$	\$ 0.00

NET AMOUNT OF WARRANT

\$ 1,759,973.55

Excess/Deficit \$ (0.04)

AMOUNT OF TAX LIST(Final Recapitulation)

\$ 1,759,973.51

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

TOWN TAX WARRANTS

TAX WARRANT TOWN OF MARTINSBURG

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	2.620399
Martinsburg Fire Protection	0.508597	General Tax Key-Outside Town	
Glenfield Light District	0.370078	Highway Tax Key	
		County Tax Key Cty	6.172999
Martinsburg Light District	0.517697	County Tax Key NY	0.000000
Equalization Rate 100.00			

STATE OF NEW YORK}

ss:
County of Lewis }

To : Deanna Doviak

Collector of the Town MARTINSBURG

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$ 418,492.00	\$ 418,492.00
Town Outside Tax Levy General	\$	\$
Highway Money-Outside Village Item 1	\$	\$
(Donovan Plan)Outside Village Item 1A	\$	\$

Special District Tax:

Martinsburg Fire Protection	137,969.00
Glenfield Light District	5,800.00
Martinsburg Light District	4,800.00
Glenfield Water and Glenfield Sewer	13,023.09
Martinsburg Water	4,281.33
Ag Conversion Penalty	0.00

TOTAL TO SUPERVISOR \$ 584,365.42

TO THE COUNTY TREASURER:

County Tax	\$ 963,505.47	\$ 963,505.47

Taxes to be Re-Assessed,viz:

Returned School Tax	\$ 52,328.34
Amount Spread on Town	\$ 603.86
	\$ 52,932.20

TOTAL TO COUNTY TREASURER \$ 1,016,437.67

WHOLE AMOUNT OF WARRANT

LESS: Balance Due Town	\$	\$ 1,600,803.09
Amount Paid County Treasurer	\$	\$ 0.00

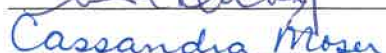
NET AMOUNT OF WARRANT \$ 1,600,803.09

AMOUNT OF TAX LIST(Final Recapitulation)

Excess/Deficit	\$ (1.12)
	\$ <u>1,600,801.97</u>

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TAX WARRANT TOWN OF MONTAGUE

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	6.328049
Montague Fire Protection	0.355765	General Tax Key-Outside Town	
		Highway Tax Key	
		County Tax Key Cty	8.694169
Equalization Rate: 71.00		County Tax Key NY	0.000000

STATE OF NEW YORK
ss:
County of Lewis }

To : Ashley Lucas

Collector of the Town MONTAGUE

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$	246,349.00	\$	246,349.00
Town Outside Tax Levy General	\$		\$	
Highway Money-Outside Village Item 1	\$		\$	
(Donovan Plan)Outside Village Item 1A	\$		\$	

Special District Tax:

Montague Fire Protection	13,901.00

TOTAL TO SUPERVISOR \$ 260,250.00

TO THE COUNTY TREASURER:

County Tax	\$	335,644.31	
Levy & Assess BR Regulating District	\$		
Workmen's Compensation Insurance	\$	0.00	
			\$ <u>335,644.31</u>

Taxes to be Re-Assessed,viz:

Returned School Tax	\$	24,038.54	
Amount Spread on Town	\$	(0.08)	
			\$ <u>24,038.46</u>

TOTAL TO COUNTY TREASURER \$ 359,682.77

WHOLE AMOUNT OF WARRANT

	\$	<u>619,932.77</u>
LESS: Balance Due Town	\$	
Amount Paid County Treasurer	\$	<u>0.00</u>

NET AMOUNT OF WARRANT

\$ 619,932.77

AMOUNT OF TAX LIST(Final Recapitulation)

Excess/Deficit \$ (0.11)
\$ 619,932.66

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

TOWN TAX WARRANTS

TAX WARRANT TOWN OF NEW BREMEN

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	4.182815
New Bremen Fire District	1.134877	General Tax Key-Outside Town	2.313505
Beaver Falls Fire District	4.896669	Highway Tax Key	
New Bremen Fire Protection	0.263829	County Tax Key Cty	8.285922
		County Tax Key NY	0.000000
Equalization Rate 74.50			

STATE OF NEW YORK)
ss:
County of Lewis }

To : Elizabeth B Jones

Collector of the Town NEW BREMEN

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$ 769,118.00	\$ 769,118.00
Town Outside Tax Levy General	\$ 1,077.00	\$ 1,077.00
Highway Money-Outside Village Item 1	\$ 393,225.00	
(Donovan Plan)Outside Village Item 1A	\$	\$ 393,225.00

Special District Tax:

New Bremen Fire District	96,000.00
Beaver Falls Fire District	79,119.90
New Bremen Fire Protection	17,942.00
New Bremen Light District	12,399.99
Water Relevy	6,049.19
Ag Conversion Penalty	0.00

TOTAL TO SUPERVISOR \$ 1,374,931.08

TO THE COUNTY TREASURER:

County Tax	\$ 1,514,959.38	\$ 1,514,959.38

Taxes to be Re-Assessed,viz:

Returned School Tax	\$ 163,835.27	
Returned Village Tax	\$ 2,314.66	
Amount Spread on Town	\$ 670.85	
		\$ 166,820.78

TOTAL TO COUNTY TREASURER \$ 1,681,780.16

WHOLE AMOUNT OF WARRANT

	\$	\$ 3,056,711.24
LESS: Balance Due Town	\$	
Amount Paid County Treasurer	\$	\$ 0.00

NET AMOUNT OF WARRANT

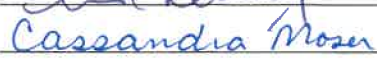
\$ 3,056,711.24

AMOUNT OF TAX LIST(Final Recapitulation)

Excess/Deficit \$ (0.49)
\$ 3,056,710.75

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TAX WARRANT TOWN OF OSCEOLA

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	7.817394
Osceola Fire Protection	0.861846	General Tax Key-Outside Town	
Osceola Library	0.145114	Highway Tax Key	
		County Tax Key Cty	9.570326
Equalization Rate: 64.50		County Tax Key NY	0.000000

STATE OF NEW YORK}

ss:

County of Lewis }

To : Andrew P. Burns

Collector of the Town Osceola

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$ 404,032.00	\$ 404,032.00
Town Outside Tax Levy General	\$	\$
Highway Money-Outside Village Item 1	\$	\$
(Donovan Plan)Outside Village Item 1A	\$	\$

Special District Tax:

Osceola Fire Protection	51,500.00
Library	7,500.00

TOTAL TO SUPERVISOR

\$ 463,032.00

TO THE COUNTY TREASURER:

County Tax	\$ 465,451.00	\$ 465,451.00

Taxes to be Re-Assessed, viz:

Returned School Tax	\$ 105,275.74	
Amount Spread on Town	\$ (0.46)	
		\$ 105,275.28

TOTAL TO COUNTY TREASURER

\$ 570,726.28

WHOLE AMOUNT OF WARRANT

\$ 1,033,758.28

LESS: Balance Due Town	\$	\$
Amount Paid County Treasurer	\$	\$ 0.00

NET AMOUNT OF WARRANT

\$ 1,033,758.28

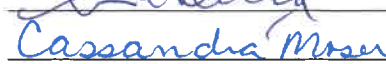
Excess/Deficit \$ 0.38

AMOUNT OF TAX LIST(Final Recapitulation)

\$ 1,033,758.66

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

TOWN TAX WARRANTS

TAX WARRANT TOWN OF PINCKNEY

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	9.263296
Pinckney Fire Protection	0.328557	General Tax Key-Outside Town	
		Highway Tax Key	
		County Tax Key Cty	7.437181
Equalization Rate 83.00		County Tax Key NY	0.000000

STATE OF NEW YORK}
SS:
County of Lewis }

To : Melissa Birchenough

Collector of the Town Pinckney

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$	426,884.00	\$	426,884.00
Town Outside Tax Levy General	\$		\$	
Highway Money-Outside Village Item 1	\$			
(Donovan Plan)Outside Village Item 1A	\$		\$	

Special District Tax:

Pinckney Fire Protection & Ambulance	15,900.00

TOTAL TO SUPERVISOR \$ 442,784.00

TO THE COUNTY TREASURER:

County Tax	\$	293,073.94	
Levy & Assess BR Regulating District	\$		
Workmen's Compensation Insurance	\$	0.00	
			\$ <u>293,073.94</u>

Taxes to be Re-Assessed, viz:

Returned School Tax	\$	31,173.98	
Amount Spread on Town	\$	0.14	
			\$ <u>31,174.12</u>

TOTAL TO COUNTY TREASURER \$ 324,248.06

WHOLE AMOUNT OF WARRANT \$ 767,032.06

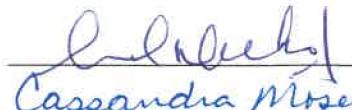
LESS: Balance Due Town	\$		
Amount Paid County Treasurer	\$		\$ <u>0.00</u>

NET AMOUNT OF WARRANT \$ 767,032.06

AMOUNT OF TAX LIST(Final Recapitulation) Excess/Deficit \$ (0.11)
\$ 767,031.95

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
Cassandra Moser Clerk

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TAX WARRANT TOWN OF TURIN

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	6.391341
Turin Fire Protection	0.624442	General Tax Key-Outside Town	2.101847
		Highway Tax Key	
		County Tax Key Cty	8.694169
Equalization Rate 71.00		County Tax Key NY	0.000000

STATE OF NEW YORK
 ss:
 County of Lewis }

To : Sheena Dickinson

Collector of the Town TURIN

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$	523,463.00	\$	523,463.00
Town Outside Tax Levy General	\$	7,590.00	\$	7,590.00
Highway Money-Outside Village Item 1	\$	140,768.00		
(Donovan Plan)Outside Village Item 1A	\$		\$	140,768.00

Special District Tax:

Turin Fire Protection		46,947.00

TOTAL TO SUPERVISOR

\$ 718,768.00

TO THE COUNTY TREASURER:

County Tax	\$	707,335.09	\$	707,335.09

Taxes to be Re-Assessed, viz:

Returned School Tax	\$	106,679.48		
Returned Village Tax	\$	7,211.68		
Glenfield Water Relevy		6,122.00		
Amount Spread on Town	\$	1,940.79		
			\$	121,953.95

TOTAL TO COUNTY TREASURER

\$ 829,289.04

WHOLE AMOUNT OF WARRANT

\$ 1,548,057.04

LESS: Balance Due Town	\$		\$	
Amount Paid County Treasurer	\$		\$	0.00

NET AMOUNT OF WARRANT

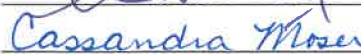
\$ 1,548,057.04

AMOUNT OF TAX LIST(Final Recapitulation)

Excess/Deficit
 \$ (0.11)
 \$ 1,548,056.93

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

TOWN TAX WARRANTS

TAX WARRANT TOWN OF WATSON

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	5.628475
Watson Fire Protection	0.344439	General Tax Key-Outside Town	
		Highway Tax Key	
		County Tax Key Cty	8.694367
Equalization Rate 71.00		County Tax Key NY	0.000000

STATE OF NEW YORK}

ss:

County of Lewis }

To : Michelle Ward

Collector of the Town WATSON

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$ 1,242,022.00	\$ 1,242,022.00
Town Outside Tax Levy General	\$	\$
Highway Money-Outside Village Item 1	\$	
(Donovan Plan)Outside Village Item 1A	\$	\$

Special District Tax:

Watson Fire Protection	77,387.00
Watson Light & Water Districts	30,220.02

TOTAL TO SUPERVISOR

\$ 1,349,629.02

TO THE COUNTY TREASURER:

County Tax	\$ 1,891,763.42	\$ 1,891,763.42

Taxes to be Re-Assessed,viz:

Returned School Tax	\$ 113,577.77	
Amount Spread on Town	\$ 4,656.81	
		\$ 118,234.58

TOTAL TO COUNTY TREASURER

\$ 2,009,998.00

WHOLE AMOUNT OF WARRANT

\$ 3,359,627.02

LESS: Balance Due Town

\$

Amount Paid County Treasurer

\$

\$ 0.00

NET AMOUNT OF WARRANT

\$ 3,359,627.02

\$

Excess/Deficit

\$ (0.40)

AMOUNT OF TAX LIST(Final Recapitulation)

\$ 3,359,626.62

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

PROCEEDINGS OF THE BOARD OF LEGISLATORS

TAX WARRANT TOWN OF WEST TURIN

SPECIAL DISTRICT TAX KEY		General Tax Key-Town Wide	5.455187
Turin Fire Protection	0.896804	General Tax Key-Outside Town	2.676393
Constableville Fire Protection	0.656817	Highway Tax Key	
		County Tax Key Cty	9.353027
Equalization Rate: 66.00		County Tax Key NY	0.000000

STATE OF NEW YORK}

ss:

County of Lewis }

To : Beth McGovern

Collector of the Town WEST TURIN

YOU ARE HEREBY COMMANDED to collect from the persons named in the Assessment Roll annexed hereto, the sums of taxes specified opposite their respective names, together with your legal fees. And you are hereby authorized, in case of any of them shall refuse or neglect to pay such sums, to levy the same by distress and sale of his or her goods or chattels together with the cost and charges of such distress and sale according to law. And you are hereby directed and required to pay over as follows, vis:

TO THE SUPERVISOR

Town Wide Tax Levy General	\$ 769,529.00	\$ 769,529.00
Town Outside Tax Levy General	\$ 8,489.00	\$ 8,489.00
Highway Money-Outside Village Item 1	\$ 260,166.00	
(Donovan Plan)Outside Village Item 1A	\$	\$ 260,166.00

Special District Tax:

Turin Fire Protection	20,728.00
Constableville Fire Protection	52,132.00
West Turin Water Relewy	2,220.00

TOTAL TO SUPERVISOR

\$ 1,113,264.00

TO THE COUNTY TREASURER:

County Tax	\$ 1,260,695.25	
		<u>1,260,695.25</u>

Taxes to be Re-Assessed, viz:

Returned School Tax	\$ 103,027.73	
Returned Village Tax	\$ 36,420.44	
Amount Spread on Town	\$ 108.77	
		\$ <u>139,556.94</u>

TOTAL TO COUNTY TREASURER

\$ 1,400,252.19

WHOLE AMOUNT OF WARRANT

\$ 2,513,516.19

LESS: Balance Due Town	\$	
Amount Paid County Treasurer	\$	<u>0.00</u>

NET AMOUNT OF WARRANT

\$ 2,513,516.19

Excess/Deficit

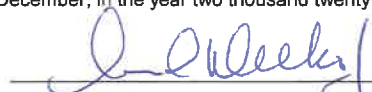
\$ (0.14)

AMOUNT OF TAX LIST(Final Recapitulation)

\$ 2,513,516.05

And make out your return on or before the first day of February next, for which this shall be your WARRANT, AND HEREOF FAIL NOT.

Given under the Seal of the Board of Legislators of Lewis County and signed by the Chairman and the Clerk of such Board at Lowville, N.Y. this 18th day of December, in the year two thousand twenty five.

 Chairman
 Clerk

BUDGET

2026

ADOPTED
COUNTY BUDGET

LEWIS COUNTY

TIMOTHY HUNT
BUDGET OFFICER

ERIC VIRKLER
DEPUTY BUDGET OFFICER

PRESENTED TO CLERK OF THE BOARD
11/04/2025

(Pursuant to Section 354-County Law)

PUBLIC HEARING
November 18, 2025

Adopted 11/18/2025

BUDGET ON FILE WITH CLERK OF THE BOARD

INDEX

-A-

ADIRONDACK NORTH COUNTRY ASSOCIATION

Planning Undertake Climate Change Adaption & Resilience Plan 2025 316

ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD

Legislative DANC Broadband Initiative 177

ADMINISTRATIVE MANUAL/PERSONNEL HANDBOOK

Human Resources Restricting Electronic Recording Device Use Policy Executive Session.....215

Information Technology Adopting Mobile Device Security Policy 249

AGRICULTURAL SOCIETY

Legislative Authorize Sale of Property- Hodge Smith 58

Legislative Purchase of Property by BOCES 342

ALCOHOL & SUBSTANCE ABUSE SERVICES (See Community Services)

ATV'S

Addition 3.2 Miles Aden Property to the Lewis County OHV Trail System 113

Addition 678 Feet Lampson & Gorczyca to the Lewis County OHV Trail System 113

Local Law ATV/OHV Operation Portion County Road 30 113

Local Law ATV/OHV Operation Portion County Road 32 113

Local Law ATV/OHV Operation Portion County Road 80 113

Local Law ATV/OHV Operation Portion County Road 53 113

SEQRA Review of 3.2 Miles of New Trail With No Significant Impact.....134

Adding 3.2 Miles of Trail – Aden Property 136

SEQRA Review of 678 Feet of Trail with No Significant Impact 138

Adding 678 Feet of Trail – Franks & Lampson, Gorczyca 140

Recreation Adopting Local Law No. 1-2025.....141

Recreation Adopting Local Law No. 2-2025.....142

Recreation Adopting Local Law No. 3-2025.....144

Recreation Adopting Local Law No. 4-2025.....145

Addition to OHV Trail System Setting the Public Hearing.....185

SEQRA Review of 0.2 Miles of New Trail 226

Addition 0.2 Miles of New Trail & Parking Area to the Lewis County Trail System 230

AUCTIONS

Real Property Removal Two Properties from Tax Auction.....272

-B-

BOARD APPOINTMENTS

Vice-Chair Appointment.....6

Community Services Appoint Platz.....26

Ethics Board Appoint P Nuspliger.....27

INDEX

Hospital Board of Managers Re-Appoint Lehman	33
Region 6 Fish & Wildlife Board Appoint Mahoney & Moser	40
Traffic Safety Board Appointments.....	42
Community Services Appointment to Alcohol and Substance Abuse Subcommittee	49
Community Services Appointment to CSB & Mental Health Subcommittee.....	50
Community Services Appointment to Development Disabilities Subcommittee.....	50
Junkyard Review Board Appointment Jones.....	57
Youth Bureau Appointment Gentry.....	73
Community Services Removal of Wyatt Wagner from CSB	75
Probation Appoint Matt Morrow as TAM Team Coordinator.....	89
Community Services Appointment to Community Services Board Allen	121
Youth Bureau Appointment Bebelheimer	146
Youth Bureau Appointment K .Tabolt.....	199
Development Authority of the North Country Appointment.....	210
Hospital Ex-Officio BOM Appointment – Col Buchner	214
Social Services Re-Appointment of Commissioner for 5 Year Term	232
Workforce Development Board Appts	234
Youth Bureau RE-Appointments L. Widrick & M. Leviker	235
Codes Appoint Code Enforcement Director	237
Elections Appoint Republican Commissioner.....	246
Real Property Re-Appoint Candy Akin 6 YR Term – Real Property Director	286
Community Services Appointment to Alcohol & Substance Abuse Committee	306
Community Services Appointment to Mental Health Subcommittee.....	307
Community Services Reappointment to Alcohol & Substance Abuse Subcommittee.....	307
Community Services Reappointment to Development Disabilities Subcommittee	308
Community Services Appointment to Mental Health Subcommittee- Wiley	337
Hospital Board of Manager Reappointments-Musnicki; Jones; Ross	374
OFA Advisory Council Appointment-Hoch.....	375
OFA Advisory Council Reappointments- Bango;Ross;Karelus.....	376
Planning Board Reappointment – Lehman	382
Recreation Updating Appointments to the Lewis County Rail Trail Advisory Committee	386
Recreation Region 6 Fish & Wildlife Board Reappointment – Moser	403
Traffic Safety Board Reappointments – Mackenzie; Maracchion; Ortlieb	409

BOARD OF LEGISLATORS

Adopt Standing Rules	6
Vice-Chair Appointment.....	6
Blanket Undertaking for Officials	7
Bond Waiver BOL Chair	8
Legislative Request NYS Home Rule Legislation to Continue Sales Tax Increase.....	35
Standard Workday Recertifications	41
Authorize Sale of Property- Hodge Smith.....	58
Legislative Urging Approval of Home Rules Request & to Adopt NYS Senate Bill No S4858 ..	60
Legislative Opposing Legislation Granting NYPA Additional Authority Renewable Energy ...	128
Legislative Opposing the NYS Heat Act.....	130
Authorize Quantify Consulting Services for Analytics	176

INDEX

Legislative DANC Broadband Initiative	177
Motion Change the Date July Committee Meetings	203
Legislative Opposing Tax Law Related to the Assessment of Solar & Wind Energy Systems ..	219
Legislative 1% Sales Tax Increase Extender – 2025-2027	282
Legislative Proclaiming the Year 2025 Centennial Year of the NYSAC	310
Legislative Support of the NYS Senate Bill S8481	311
Legislative In Support of Energy Choice Act	339
Legislative Modification to Purchase & Sale Agreement of Glenfield School	341
Purchase of Property by BOCES	342
Legislative Support of Kraft Heinz	356
Legislative Support Whole Milk for Health Kids Act	413
2026 Organizational Meeting	424

BUDGET

Public Hearing Tentative Budget 2026	332
Adopt 2026 Lewis County Budget	360
Assessing & Levy Tax 2026 Budget	361

BUILDING AND FIRE CODES

Amending Comp Plan – Create Director Position	120
Codes IMA – Town of Lowville- Flood Damage Prevention	152
Codes Order Demolition & Set Public Hearing – Zielasko	153
Codes Updated Fee Schedule	156
Codes Order Demolition After Hearing	208
Codes Accepting Title in Lieu of Enforcement Proceeding – Zielasko	236
Appoint Code Enforcement Director	237
Codes Demolition Bid Award – Zielasko Property – 1057 Ammon Road	279
Amending Comp Plan Sr. Officer	368

BUILDINGS AND GROUNDS

Agreement with Trane UC Inc for Boilers, Hot Water, Venting	48
Unified Court System for Court Cleaning & Minor Repairs	206
Buildings & Grounds Transfer for Utility Expenses 2025	207
Award Bid – Snow Removal – 7714 Number Three Road	244
Award Bid – Snow Removal – 911 Towers	245
Agreement with Trane for DMV & BOE	333
Agreement with Elevattitt	367

BUS OPERATIONS

Authorization to Purchase Public Transportation Bus	180
Planning Application NYSERDA Clean Mobility Grant	284
Agreement with Swiftly – Bus Software	382

INDEX

CAPITAL PROJECTS

Capital Reserve Transfers for 2025 Budget.....	10
Highway Transfer 2025 Capital Funds – Enterprise and Leases	11

CHILDREN WITH SPECIAL NEEDS (See Public Health)

CIVIL SERVICE EMPLOYEE ASSOCIATION (CSEA)

Hospital Ratify Tentative Union Agreement for 2 Year CBA	322

COMMUNITY DEVELOPMENT BLOCK GRANT

Planning Appropriate CDBG Funds	313
Planning 2 nd Public Hearing CDBG Project #636HR300-23	344
Planning Set Public Hearing for CDBG	379

COMMUNITY SERVICES

Appoint Platz	26
Appointment to Alcohol and Substance Abuse Subcommittee	49
Appointment to CSB & Mental Health Subcommittee.....	50
Appointment to Development Disabilities Subcommittee	50
Removal of Wyatt Wagner from CSB	75
Appointment to Community Services Board Allen.....	121
MOU with Jefferson County for Mobile Crisis Program	280
Appointment to Alcohol & Substance Abuse Committee	306
Appointment to Mental Health Subcommittee	307
Reappointment to Alcohol & Substance Abuse Subcommittee	307
Reappointment to Development Disabilities Subcommittee	308
Community Services Appropriate Additional State Aid Funding	309
Agreement with PIVOT	333
Agreements with Various Providers	335
Appointment to Mental Health Subcommittee- Wiley	337
CCSI Agreement Amendment – Additional Payment.....	337
Community Services Transfer Funds for Inmate Housed at OMH Forensic Facility	369

CONSUMER AFFAIRS (See Sealer of Weights & Measures)

CORNELL COOPERATIVE EXTENSION

Outside Agency Funding for Services	379

CORONER (See District Attorney)

COUNTY CLERK

Blanket Undertaking for Officials	7
Agreement with Trane for DMV & BOE	333

INDEX

COUNTY MANAGER

Public Hearing Tentative Budget 2026	332
Adopt 2026 Lewis County Budget	360
Assessing & Levy Tax 2026 Budget	361

- D-

DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Codes IMA – Town of Lowville- Flood Damage Prevention	152

DEVELOPMENT AUTHORITY OF THE NORTH COUNTY

Legislative DANC Broadband Initiative	177
Development Authority of the North Country Appointment.....	210

DISTRICT ATTORNEY

District Attorney Special Prosecutor Agreement with Angelo J Partipelo	122
District Attorney Transfer Funds for Additional Professional Services	338

DMV (See County Clerk)

-E-

ELECTIONS

Standard Workday Recertifications	41
Elections Appropriating NYS Poll Pad Funding	158
Elections Appoint Republican Commissioner	246
Buildings & Grounds Agreement with Trane for DMV & BOE.....	333

EMERGENCY MEDICAL SERVICES (See Fire & Emergency Management)

ETHICS BOARD

Ethics Board Appoint P Nuspliger.....	27

-F-

FIRE ADVISORY BOARD

Fire Advisory Board	9

FIRE & EMERGENCY MANAGEMENT

Agreement with Dr Mathis – EMS Medical Advisor	51
Emergency Management FY23 DTP (TAM) Grant Acceptance & Appropriation.....	52
Emergency Management FY24 SHSP Grant Application Acceptance & Appropriation	53
Award Bid and Contract to CGR for EMS Study	247
Transfer from Contingency for Grain Bin Rescue Kit.....	369

INDEX

FIRE COORDINATOR See Fire & Emergency Management

FISH and WILDLIFE MANAGEMENT BOARD

Region 6 Fish & Wildlife Board Appoint Mahoney & Moser 40

FORT DRUM

Planning Authorize Accelerated Transit Capital Funding Application for Modernization 61

Hospital Ex-Officio BOM Appointment – Col Buchner 214

-G-

-H-

HEALTH INSURANCE

Health Insurance Plan CanaRx 9

Increase in Health Insurance Premium 112

HIGHWAY

Highway Transfer 2025 Capital Funds – Enterprise and Leases 11

Agreement NYS DOT Supplemental 3-CR17 over Cobb Creek.....11

Agreement with B&L for Boshart Road over Hufcut Creek 27

Agreement with B&L for Eatonville Road over Otter Creek 28

Agreement with B&L Pine Grove Road over Harvey Creek 29

Supplemental Agreement No. 1 Woodbottle Road.....30

Highway Lead Agency on Bailey Road Over Independence River Project 32

Highway MOU & Transfer for 2025 Equipment to be Financed 54

Supplemental Agreement 3 on Bridge Replacement Project Marshey Rd 55

Motion Award Bid Hot Asphalt Mix Project Location 80

Motion Award Bid Pavement Markings Seneca Pavement Markings.....80

Motion Award Bid Sand, Crushed Stone, Gravel and Ready Mix Concrete Project Location 80

Motion Award Bid Roadside Vegetation Control DeAngelo Contracting Services.....80

Highway ROW Acquisition Purchases for Marshey Rd Over West Branch Oswegatchie River122

County Taking Town of Croghan Bridges.....158

County Taking Town of Diana Bridge 160

County Taking Town of Leyden Bridge.....162

County Taking Town of Lowville Bridges.....164

County Taking Town of Lyonsdale Bridge 167

County Taking Town of Martinsburg Bridge 168

County Taking Village of Lyons Falls Bridge.....172

Highway Surplus Equipment Sale Revenue 174

Highway Appropriate Additional CHIPS Funding 2025.....211

Highway Appropriate Fund Balance for FEMA Projects 2025.....211

Highway Authorization for 2025 NYS DEC WQIP Grant Application 212

Highway MOA with FHWA NYSDOT and SHPO for Bailey Road Over Independence River213

Highway Transfer Funds Due to Higher Bridge Material Costs 339

Amending Comp Plan Trainee.....370

INDEX

Agreement with NYS DOT Bridge Replacement Project CR17 Over Cobb Creek	370
Barton & Loguidice Supplemental 1 CR 17 Woodbattle over Cobb Creek	372
Highway NYS RLO Designation & Definition Change	373
Highway Award Bid for Wood Battle Road Over Cobb Creek Bridge.....	416

HISTORICAL SOCIETY

Outside Agency Funding for Services	379

HOSPITAL

Authorize Amended MOU with LCHS and Retire \$2.8 Million Indebtedness	13
Hospital Board of Managers Re-Appoint Lehman	33
Hospital Ex-Officio BOM Appointment – Col Buchner	214
Supporting NYS OPWDD Declare Church St Property Surplus Transfer Ownership	281
Appropriating Funds for IGT Payment.....	309
Ratify Tentative Union Agreement for 2 Year CBA	322
Hospital Board of Manager Reappointments-Musnicki; Jones; Ross	374

HUMAN RESOURCES

Adopting Employee Meal Allowance and Reimbursement Policy	125
UPSEU – Road Patrol- Ratify Tentative Agreement.....	175
Restricting Electronic Recording Device Use Policy Executive Session	215

-I-

INFORMATION TECHNOLOGY

Agreement with SHI International for Rubrik	15
Award Bid to Logical Operations, Inc – IT Training Services	34
Agreement SHI International Fortinet	57
Licensing Agreement with SHI International for Microsoft Licensing.....	127
SHI International – License Agreement – Cisco	219
Adopt Cyber Incident Response Plan	248
Adopting Mobile Device Security Policy	249

INSURANCE

Motion Authorize Administrator of Self Insurance Plan to Set Up a Severity Fund	45
Motion Authorize Renewal Agreements with NYMIR with Eastern Shore Insurance	80
Increase in Health Insurance Premium	112

-J-

JACK J BOAK JR ED CENTER

Treasurer Payment for Commercial Appraisals of LC-JCC Ed Center & Boak Center.....	297
Legislative Purchase of Property by BOCES	342

JCC EDUCATION CENTER

Hospital Authorize Amended MOU with LCHS and Retire \$2.8 Million Indebtedness	13

INDEX

Legislative Authorize Sale of Property- Hodge Smith	58
Planning Authorize Accelerated Transit Capital Funding Application for Modernization	61
Treasurer Payment for Commercial Appraisals of LC-JCC Ed Center & Boak Center	297
Legislative Purchase of Property by BOCES	342

JUNKYARDS

Junkyard Review Board Appointment Jones	57

-K-

-L-

LEASES

Legislative Purchase of Property by BOCES	342
Recreation Agreement with Bonnie Hodkinson – Parking Lot Lease	347
Recreation Execute Landowner Access Agreements for Parking Lots	348

LEWIS COUNTY DEVELOPMENT CORPORATION

Real Property Sale of Former Lyons Falls School	287
Tourism Agreement with Naturally Lewis – I LOVE NY Tourism Funds	295
Legislative Modification to Purchase & Sale Agreement of Glenfield School	341

LIBRARIES

Outside Agency Funding for Services	379

LOCAL LAWS

Intro Local Law 1-2025 – Permitting ATV/OHV Operation Portion CR 30	95
Setting Public Hearing Local Law 1-2025 Addition to OHV Trail System CR 30	98
Intro Local Law 2-2025 – Permitting ATV/OHV Operation Portion CR 32	99
Setting Public Hearing Local Law 2-2025 Addition to OHV Trail System CR 32	102
Intro Local Law 3-2025 – Permitting ATV/OHV Operation Portion CR80	102
Setting Public Hearing Local Law 3-2025 Addition to OHV Trail System CR 80	106
Intro Local Law 4-2025 – Permitting ATV/OHV Operation Portion CR 53	106
Setting Public Hearing Local Law 4-2025 Addition to OHV Trail System CR 53	109
Adopting Local Law No. 1-2025 Addition to OHV Trail System CR 30	141
Adopting Local Law No. 2-2025 Addition to OHV Trail System CR 32	142
Adopting Local Law No. 3-2025 Addition to OHV Trail System CR 80	144
Adopting Local Law No. 4-2025 Addition to OHV Trail System CR 53	145
Intro Local Law 5-2025 – Amending and Replacing Local Law 3-2015 Solid Waste	185
Setting Public Hearing Local Law 5-2025- Amending & Replacing Local Law 3-2015	198
Adopting Local Law No. 5-2025 – Amending Local Law 3-2015 Solid Waste	233
Intro Local Law 6-2025 Amending & Replacing Local Law 3-2025 Event Permit Recreation	252
Setting Public Hearing Local Law 6-2025 Event Permit Setting Public Hearing	260
Adopting Local Law No 6-2025 – Event Permit Recreation	290
Intro Local Law 7-2025 Authorize Overriding the Tax Levy Limit 2026 Budget	296
Setting Public Hearing Local Law 7-2025 Authorize Overriding Tax Levy Limit	297

INDEX

Adopting Local Law 7-2025 Authorize Overriding Tax Levy Limit Treasurer	321
Setting Public Hearing Local Law 8-2025 Amending Local Law 6-2019 Short Term Rentals ..	388
Intro Local Law 8-2025 Amending & Replacing Local Law 6-2019 Short Term Rentals	388
Adopting Local Law No. 8-2025 Amending Local Law 6-2019 Short Term Rental	417

-M-

MENTAL HEALTH (SEE COMMUNITY SERVICES)

MOTIONS

Motion Authorize Administrator of Self Insurance Plan to Set Up a Severity Fund	45
Motion Authorize Renewal Agreements with NYMIR with Eastern Shore Insurance	80
Motion Award Bid Hot Asphalt Mix Project Location	80
Motion Award Bid Pavement Markings Seneca Pavement Markings.....	80
Motion Award Bid Sand, Crushed Stone, Gravel and Ready Mix Concrete Project Location	80
Motion Award Bid Roadside Vegetation Control DeAngelo Contracting Services.....	80
Motion Change the Date July Committee Meetings	203
Motion Authorize Recreation, Forestry and Parks Director to Travel to Cleveland, Ohio	303
Motion Cancel December 2025 Legislative Committee Meetings.....	365

-N-

NATURALLY LEWIS

Tourism Agreement with Naturally Lewis – I LOVE NY Tourism Funds	295
Outside Agency Funding for Services	379

NURSING HOME (See Hospital)

NYS RETIREMENT

Standard Workday Recertifications	41
Standard Workday Resolution	318

-O-

OFFICE FOR THE AGING

OFA Advisory Council Appointment-Hoch	375
OFA Advisory Council Reappointments- Bango;Ross;Karelus.....	376
Agreement with Double Play – Meal Site Lease	377
Agreement with Seniors Helping Seniors.....	378

-P-

PLANNING

Award Bid and Contract to Labella for Environmental Engineering Services.....	16
Award Bid to Labella for West Leyden Elementary Reuse Study	17
Authorize Termination Elmer Davis Contract-Roof Replacement Lyons Falls School.....	18

INDEX

County Infrastructure Grant Program	36
Setting Public Hearing for Inclusion of Agriculturally Viable Land Certified Ag Dis	37
Authorize Accelerated Transit Capital Funding Application for Modernization	61
Authorize Agreement with General Code LLC for Digital Codification County Laws	62
Authorize ConnectAll Grant	64
Authorize FEMA Grant Application for BRIC Funding Complete Scoping	65
Authorize NYS DEC ZEV Grant	66
Authorize PROTECT Grant Application for East Martinsburg Road Improvement	67
Planning Inclusion of Viable Land Into Agricultural District 6	68
Change Order for Lyons Falls School Project	74
Planning Appropriation of CDBG Program Income	131
Award Bid to Della Terra – Composting Grant Project	132
Agreement with BCA for Engineering Services	179
Planning Authorization to Purchase Public Transportation Bus	180
Planning Authorization Grant Applications	181
Award Air Monitoring Contract for Demolition Projects	182
Authorization for 2025-2026 Smart Growth Community Planning Grant App	221
Authorization for 2025 NYS DEC Climate Smart Communities Program Funds	222
Authorization for 2025 NYS DEC Climate Smart Communities Program Funds	223
Authorization for 2025 NYS Empire State Development Strategic Planning	224
Planning IMA – Village of Lyons Falls- NYForward Grant	225
Authorization 2025 NYS DOS Brownfield Opportunity Program Funding App	238
Award Bid for 6314 W Main Turin Demo and Removal	250
Award Bid for Underground Storage Tank Removal at Lyons Falls School	251
Planning Application NYSERDA Clean Mobility Grant	284
Award Bid for EPA Brownfield Application	285
Appropriate CDBG Funds	313
Award Bid D&S Excavating for 3302 Douglas Street Demo & Removal	313
Award Bid Pure Performance Renewable for EV Infrastructure	314
NBRC Catalyst Port Leyden Project	315
Undertake Climate Change Adaption & Resilience Plan 2025	316
Planning 2 nd Public Hearing CDBG Project #636HR300-23	344
Award Bid LaBella for Lewis County Comprehensive Plan	345
Rescind Resolution & Award Bid D&S Excavating	357
Set Public Hearing for CDBG	379
Adopting 2025 Lewis County Human Services Coordinated Transportation Plan	380
Agreement with Swiftly – Bus Software	382
Planning Board Reappointment – Lehman	382

POLICIES

Adopting Employee Meal Allowance and Reimbursement Policy	125
Restricting Electronic Recording Device Use Policy Executive Session	215

PRIVILEGE OF THE FLOOR

Arlene Hall Lewis County Historical Society	1
Sheriff Carpinelli Storm Situation	1

INDEX

Geraldine Salmon Safety Concerns Opening Roads to OHV	114
Frank Robbins Fears Chaos ATV Access.....	114
Mike Leviker Report Grant Received for ATV Trail System	114

PROBATION

Appoint Matt Morrow as TAM Team Coordinator	89
Probation & DSS Agreement with Rubenzahl, Knudsen & Associates	383

PROCLAMATIONS

April Fair Housing Month	78
May 11-17, 2025 National Hospital Week	114
May 11-17, 2025 National Skilled Nursing Care Week	114
June Dairy Month	148
October 19 th to the 25 th , 2025 Lead Poisoning Prevention Week.....	302

PUBLIC DEFENDER

Public Defender NYS ILS Distribution #14 Award and Contract.....	133
Public Defender Appropriating Additional Grant Funds.....	323

PUBLIC HEALTH

Amending Comp Plan – Supervising Public Health Nurse	317
Pre-School Special Education Agreements	346
Public Health – Health Services Advisory Committee Reappointments.....	385

PUBLIC HEARING

CDBG Funding for Program Year 2025 NYS CDBG Funding Applications	22
Agricultural & Farmland Protection Board Inclusion Parcel Town of Greig.....	44
Addition 3.2 Miles Aden Property to the Lewis County OHV Trail System	113
Addition 678 Feet Lampson & Gorczyca to the Lewis County OHV Trail System	113
Local Law ATV/OHV Operation Portion County Road 30	113
Local Law ATV/OHV Operation Portion County Road 32	113
Local Law ATV/OHV Operation Portion County Road 80	113
Local Law ATV/OHV Operation Portion County Road 53	113
Local Law Provide a Uniform System Transportation & Disposal Solid Waste & Recyclables	201
Demolition & Removal of Structure 1057 Ammon Road in West Leyden.....	201
Addition of 0.2 miles of Trail & Parking Area OHV Trail System Town of Martinsburg	201
Local Law Regulating & Permitting Special Events on County Roads & Trails.....	275
Local Law Authorize Overriding Tax Levy Limit 2026 Budget.....	302
2026 Tentative Lewis County Budget	360
Accomplishments of the current CDBG Housing Rehabilitation Program	363
Local Law Amending & Replacing Imposing Tax on Occupants Short Term Rentals.....	415

PURCHASING

Agreement with Samsara for Vehicle Camera Equipment & Licensing Services.....	69

INDEX

-R-

REAL PROPERTY TAX

IMA for Data Collection & Assessment Services with Rates	70
Discontinuing Assessment Services with Towns	184
Removal Two Properties from Tax Auction.....	272
Appropriate Revenue Accessing & Data Collection Services.....	286
Re-Appoint Candy Akin 6 YR Term – Real Property Director.....	286
Sale of Former Lyons Falls School.....	287

RECOGNITIONS

Patrick Grimsey Wrestling State Title Lowville Academy	77
Kamdyn Dorchester Wrestling State Title Carthage Academy	77

RECREATION, FORESTRY & PARKS

Recreation Award Bid to SE Group for Winter Recreation Plan	38
Highway Senior Account Clerk	39
Setting Public Hearing Add Frants, Lampson & Gorczyca Properties OHV Trails.....	93
Setting Public Hearing Add Lewis County & Aden Properties OHV Trails.....	94
Intro Local Law 1-2025 – Permitting ATV/OHV Operation Portion CR 30	95
Setting Public Hearing Local Law 1-2025 Addition to OHV Trail System CR 30.....	98
Intro Local Law 2-2025 – Permitting ATV/OHV Operation Portion CR 32	99
Setting Public Hearing Local Law 2-2025 Addition to OHV Trail System CR 32.....	102
Intro Local Law 3-2025 – Permitting ATV/OHV Operation Portion CR80	102
Setting Public Hearing Local Law 3-2025 Addition to OHV Trail System CR 80.....	106
Intro Local Law 4-2025 – Permitting ATV/OHV Operation Portion CR 53	106
Setting Public Hearing Local Law 4-2025 Addition to OHV Trail System CR 53.....	109
Addition 3.2 Miles Aden Property to the Lewis County OHV Trail System	113
Addition 678 Feet Lampson & Gorczyca to the Lewis County OHV Trail System	113
SEQRA Review of 3.2 Miles of New Trail With No Significant Impact.....	134
Adding 3.2 Miles of Trail – Aden Property.....	136
SEQRA Review of 678 Feet of Trail With No Significant Impact	138
Adding 678 Feet of Trail – Franks & Lampson, Gorczyca	140
Adopting Local Law No. 1-2025 Addition to OHV Trail System CR 30	141
Adopting Local Law No. 2-2025 Addition to OHV Trail System CR 32	142
Adopting Local Law No. 3-2025 Addition to OHV Trail System CR 80	144
Adopting Local Law No. 4-2025 Addition to OHV Trail System CR 53	145
Addition to OHV Trail System Setting the Public Hearing.....	185
SEQRA Review of 0.2 Miles of New Trail	226
Adding 0.2 Miles of New Trail & Parking Area to the Lewis County Trail System	230
Intro Local Law 6-2025 Amending & Replacing Local Law 3-2025 Event Permit Recreation	252
Setting Public Hearing Local Law 6-2025 Event Permit Setting Public Hearing	260
Recreation Snowmobile Trail Grant-in-aid Application.....	261
Recreation Accept NYS DEC ADK Winter Recreation Plan Grant.....	289
Adopting Local Law No 6-2025 – Event Permit Recreation	290

INDEX

Motion Authorize Recreation, Forestry and Parks Director to Travel to Cleveland, Ohio	303
Agreement with Bonnie Hodkinson – Parking Lot Lease	347
Execute Landowner Access Agreements for Parking Lots.....	348
Recreation Updating Appointments to the Lewis County Rail Trail Advisory Committee	386
Recreation Local Law Introductory No 8-2025 Setting Public Hearing	388
Recreation Region 6 Fish & Wildlife Board Reappointment – Moser	403
IMA’s for Snowplowing Recreation Parking Lots	404
Recreation Appropriation of 2025-2026 Snowmobile Trail Grant Award	405

RESOLUTIONS

Adopt Standing Rules	6
Vice-Chair Appointment.....	6
Audit Allow Claims January.....	7
Blanket Undertaking for Officials	7
Bond Waiver BOL Chair	8
Fire Advisory Board	9
Health Insurance Plan CanaRx	9
Capital Reserve Transfers for 2025 Budget.....	10
Highway Transfer 2025 Capital Funds – Enterprise and Leases.....	11
Highway Agreement NYS DOT Suppl 3-CR17 over Cobb Creek.....	11
Hospital Authorize Amended MOU with LCHS and Retire \$2.8 Million Indebtedness	13
Information Technology Agreement with SHI International for Rubrik.....	15
Planning Award Bid and Contract to Labella for Environmental Engineering Services	16
Planning Award Bid to Labella for West Leyden Elementary Reuse Study	17
Planning Authorize Termination Elmer Davis Contract-Roof Replacement Lyons Falls School.....	18
Social Services Agreement for Workforce Innovation & Opportunity Act	20
Audit Allow Claims February.....	26
Community Services Appoint Platz.....	26
Ethics Board Appoint P Nuspliger.....	27
Highway Agreement with B&L for Boshart Road over Hufcut Creek	27
Highway Agreement with B&L for Eatonville Road over Otter Creek	28
Highway Agreement with B&L Pine Grove Road over Harvey Creek.....	29
Highway Agreement Woodbottle Road	30
Highway Lead Agency on Bailey Road Over Independence River Project	32
Hospital Board of Managers Re-Appoint Lehman	33
Information Technology Award Bid to Logical Operations, Inc – IT Training Services.....	34
Legislative Request NYS Home Rule Legislation to Continue Sales Tax Increase.....	35
Planning County Infrastructure Grant Program	36
Planning Setting Public Hearing for Inclusion of Agriculturally Viable Land Certified Ag Dis.....	37
Recreation Award Bid to SE Group for Winter Recreation Plan	38
Recreation Highway Senior Account Clerk.....	39
Region 6 Fish & Wildlife Board Appoint Mahoney & Moser	40
Sheriff Accept Bid and Purchase of 2025 Can-Am Defender Max Limited	41
Standard Workday Recertifications	41
Traffic Safety Board Appointments.....	42
Audit Allow Claims March.....	48

INDEX

Buildings & Grounds Agreement with Trane UC Inc for Boilers, Hot Water, Venting	48
Community Services Appointment to Alcohol and Substance Abuse Subcommittee	49
Community Services Appointment to CSB & Mental Health Subcommittee	50
Community Services Appointment to Development Disabilities Subcommittee	50
Emergency Management Agreement with Dr Mathis – EMS Medical Advisor	51
Emergency Management FY23 DTP (TAM) Grant Acceptance & Appropriation	52
Emergency Management FY24 SHSP Grant Application Acceptance & Appropriation	53
Highway MOU & Transfer for 2025 Equipment to be Financed	54
Highway Supplemental Agreement 3 on Bridge Replacement Project Marshey Rd	55
Information Technology Agreement SHI International Fortinet	57
Junkyard Review Board Appointment - Jones	57
Legislative Authorize Sale of Property- Hodge Smith	58
Legislative Urging Approval of Home Rules Request & to Adopt NYS Senate Bill No S4858 ..	60
Planning Authorize Accelerated Transit Capital Funding Application for Modernization	61
Planning Authorize Agreement with General Code LLC for Digital Codification County Laws.	62
Planning Authorize ConnectAll Grant	64
Planning Authorize FEMA Grant Application for BRIC Funding Complete Scoping	65
Planning Authorize NYS DEC ZEV Grant	66
Planning Authorize PROTECT Grant Application for East Martinsburg Road Improvement	67
Planning Inclusion of Viable Land Into Agricultural District 6	68
Purchasing Agreement with Samsara for Vehicle Camera Equipment & Licensing Services	69
Real Property IMA for Data Collection & Assessment Services with Rates	70
Solid Waste Purchase Lease with Equipment rentals & Republic First National Excavator	71
Treasurer Time Warner Franchise Tax Correction	72
Youth Bureau Appointment - Gentry	73
Planning Change Order for Lyons Falls School Project	74
Community Services Removal of Wyatt Wagner from CSB	75
Audit Allow Claims April	84
Highway NYS DOT – Shared Services Agreement	84
Information Technology Grant Application NYS DHSES Cybersecurity Program	85
Planning Authorizing FEMA HMGP Application	86
Planning Award Bid for Lyons Falls School Roof Project	87
Probation Appoint Matt Morrow as TAM Team Coordinator	89
Real Property Amending Compensation Plan	89
Real Property Turin Weaver 2023 Tax Credit & Correction	90
Real Property Turin Weaver 2024 Tax Roll Corrections 305-3-1.11	91
Recreation Award Bid for Timber Harvest to MJ Lyndaker	93
Recreation Setting Public Hearing Add Frants, Lampson & Gorczyca Properties OHV Trails ...	93
Recreation Setting Public Hearing Add Lewis County & Aden Properties OHV Trails	94
Intro Local Law 1-2025–Setting Public Hearing Franks-Lampson Property OHV Trail System.	98
Intro Local Law 2-2025-Setting Public Hearing CR32 OHV Trail System	102
Intro Local Law 3-2025-Setting Public Hearing CR80 OHV Trail System	106
Intro Local Law 4-2025-Setting Public Hearing CR 53 OHV Trail System	109
Sheriff Cameras in Osceola – United Radio, Motorola & National Grid	110
Social Services Amending Compensation Plan Economic Supports	111
Increase in Health Insurance Premium	112

INDEX

Audit Allow Claims May.....	120
Codes Amending Comp Plan – Create Director Position.....	120
Community Services Appointment to Community Services Board Allen	121
District Attorney Special Prosecutor Agreement with Angelo J Partipelo.....	122
Highway ROW Acquisition Purchases for Marshey Rd Over West Branch Oswegatchie River.....	122
Human Resources Adopting Employee Meal Allowance and Reimbursement Policy	125
Information Technology Licensing Agreement with SHI International for Microsoft Licensing.....	127
Legislative Opposing Legislation Granting NYPA Additional Authority Renewable Energy ...	128
Legislative Opposing the NYS Heat Act.....	130
Planning Appropriation of CDBG Program Income	131
Planning Award Bid to Della Terra – Composting Grant Project	132
Public Defender NYS ILS Distribution #14 Award and Contract.....	133
Recreation SEQRA Review of 3.2 Miles of New Trail With No Significant Impact	134
Recreation Adding 3.2 Miles of Trail – Aden Property.....	136
Recreation SEQRA Review of 678 Feet of Trail With No Significant Impact	138
Recreation Adding 678 Feet of Trail – Franks & Lampson, Gorczyca	140
Recreation Adopting Local Law No. 1-2025.....	141
Recreation Adopting Local Law No. 2-2025.....	142
Recreation Adopting Local Law No. 3-2025.....	144
Recreation Adopting Local Law No. 4-2025.....	145
Youth Bureau Appointment - Bebelheimer	146
Audit Allow Claims June.....	152
Codes IMA – Town of Lowville- Flood Damage Prevention	152
Codes Order Demolition & Set Public Hearing – Zielasko.....	153
Codes Updated Fee Schedule.....	156
Elections Appropriating NYS Poll Pad Funding	158
Highway County Taking Town of Croghan Bridges.....	158
Highway County Taking Town of Diana Bridge.....	160
Highway County Taking Town of Leyden Bridge	162
Highway County Taking Town of Lowville Bridges	164
Highway County Taking Town of Lyonsdale Bridge.....	167
Highway County Taking Town of Martinsburg Bridge	168
Highway County Taking Town of West Turin Bridge	170
Highway County Taking Village of Lyons Falls Bridge.....	172
Highway Surplus Equipment Sale Revenue	174
Human Resources UPSEU – Road Patrol- Ratify Tentative Agreement	175
Legislative Authorize Quantify Consulting Services for Analytics	176
Legislative DANC Broadband Initiative	177
Planning Agreement with BCA for Engineering Services	179
Planning Authorization to Purchase Bids	180
Planning Authorization Grant Applications.....	181
Planning Award Air Monitoring Contract for Demolition Projects	182
Real Property Discontinuing Assessment Services with Towns	184
Recreation Addition to OHV Trail System Setting the Public Hearing	185
Solid Waste Intro. Local Law No. 5 Setting Public Hearing.....	185
Treasurer Close HAE – Data Processing.....	198

INDEX

Treasurer Close HAS – Solid Waste.....	199
Youth Bureau Appointment - K .Tabolt	199
Audit Allow Claims July	206
Buildings & Grounds Unified Court System for Court Cleaning & Minor Repairs	206
Buildings & Grounds Transfer for Utility Expenses 2025	207
Codes Order Demolition After Hearing.....	208
Development Authority of the North Country Appointment.....	210
Highway Appropriate Additional CHIPS Funding 2025.....	211
Highway Appropriate Fund Balance for FEMA Projects 2025.....	211
Highway Authorization for 2025 NYS DEC WQIP Grant Application	212
Highway MOA with FHWA NYSDOT and SHPO for Bailey Road Over Independence River.....	213
Hospital Ex-Officio BOM Appointment – Col Buchner.....	214
Human Resources Restricting Electronic Recording Device Use Policy Executive Session.....	215
Information Technology SHI International – License Agreement – Cisco	219
Legislative Opposing Tax Law Related to the Assessment of Solar & Wind Energy Systems	219
Planning Authorization for 2025-2026 Smart Growth Community Planning Grant App	221
Planning Authorization for 2025 NYS DEC Climate Smart Communities Program Funds	222
Planning Authorization for 2025 NYS DEC Climate Smart Communities Program Funds	223
Planning Authorization for 2025 NYS Empire State Development Strategic Planning.....	224
Planning IMA – Village of Lyons Falls- NYForward Grant.....	225
Recreation SEQRA Review of 0.2 Miles of New Trail.....	226
Recreation Adding 0.2 Miles of New Trail & Parking Area to the Lewis County Trail System.....	230
Sheriff SRO 5 Year Agreements.....	231
Social Services Re-Appointment of Commissioner for 5 Year Term	232
Solid Waste Adopting Local Law No. 5-2025.....	233
Workforce Development Board Appts	234
Youth Bureau RE-Appointments - L. Widrick & M. Leviker.....	235
Codes Accepting Title in Lieu of Enforcement Proceeding – Zielasko	236
Codes Appoint Code Enforcement Director	237
Planning Authorization 2025 NYS DOS Brownfield Opportunity Program Funding App	238
Audit Allow Claims August.....	244
Buildings & Grounds Award Bid – Snow Removal – 7714 Number Three Road	244
Buildings & Grounds Award Bid – Snow Removal – 911 Towers.....	245
Elections Appoint Republican Commissioner.....	246
Emergency Management Award Bid and Contract to CGR for EMS Study.....	247
Information Technology Adopt Cyber Incident Response Plan	248
Information Technology Adopting Mobile Device Security Policy.....	249
Planning Award Bid for 6314 W Main Turin Demo and Removal.....	250
Planning Award Bid for LF UST Removal	251
Recreation Local Law 6-2025 Event Permit Setting Public Hearing	260
Recreation Snowmobile Tail Grant-in-aid Application.....	261
Treasurer Adopt Amended Investment Policy.....	262
Real Property Removal Two Properties from Tax Auction.....	272
Audit Allow Claims September.....	279
Codes Demolition Bid Award – Zielasko Property – 1057 Ammon Road.....	279
Community Services MOU with Jefferson County for Mobile Crisis Program.....	280

INDEX

Hospital Supporting NYS OPWDD Declare Church St Property Surplus Transfer Ownership	281
Legislative 1% Sales Tax Increase Extender – 2025-2027	282
Planning Application NYSERDA Clean Mobility Grant	284
Planning Award Bid for EPA Brownfield Application	285
Real Property Appropriate Revenue	286
Real Property Re-Appoint Candy Akin 6 YR Term – Real Property Director	286
Real Property Sale of Former Lyons Falls School	287
Recreation Accept NYS DEC ADK Winter Recreation Plan Grant	289
Recreation Adopting Local Law No 6-2025	290
Social Services Agreement with Homemakers of Western NY – Caregivers	291
Social Services Agreement with TipCo	292
Solid Waste Increase Surcharge Rates to DANC Landfill & Transfer Station	293
Tourism Agreement with Naturally Lewis – I LOVE NY Tourism Funds	295
Treasurer Local Law No. 7-2025 Override 2% Tax Cap Setting Public Hearing	297
Treasurer Payment for Commercial Appraisals of LC-JCC Ed Center & Boak Center	297
WIOA 2025 Resolutions for Youth Programs	298
Workers Compensation Assessment	299
Audit Allow Claims October	306
Community Services Appointment to Alcohol & Substance Abuse Committee	306
Community Services Appointment to Mental Health Subcommittee	307
Community Services Reappointment to Alcohol & Substance Abuse Subcommittee	307
Community Services Reappointment to Development Disabilities Subcommittee	308
Community Services Appropriate Additional State Aid Funding	309
Hospital Appropriating Funds for IGT Payment	309
Legislative Proclaiming the Year 2025 Centennial Year of the NYSAC	310
Legislative Support of the NYS Senate Bill S8481	311
Planning Appropriate CDBG Funds	313
Planning Award Bid D&S Excavating for 3302 Douglas Street Demo & Removal	313
Planning Award Bid Pure Performance Renewable for EV Infrastructure	314
Planning NBRC Catalyst Port Leyden Project	315
Planning Undertake Climate Change Adaption & Resilience Plan 2025	316
Public Health Amending Comp Plan	317
Standard Workday Resolution	318
Treasurer Adopt Health Fund Balance Policy	318
Treasurer Adopting Local Law No 7 Overriding 2% Tax Cap	321
Hospital Ratify Tentative Union Agreement for 2 Year CBA	322
Public Defender Appropriating Additional Grant Funds	323
Audit Allow Claims November	332
Public Hearing Tentative Budget 2026	332
Buildings & Grounds Agreement with Trane for DMV & BOE	333
Community Services Agreement with PIVOT	333
Community Services Agreements with Various Providers	335
Community Services Appointment to Mental Health Subcommittee- Wiley	337
Community Services CCSI Agreement Amendment – Additional Payment	337
District Attorney Transfer Funds for Additional Professional Services	338
Highway Transfer Funds Due to Higher Bridge Material Costs	339

INDEX

Legislative in Support of Energy Choice Act	339
Legislative Modification to Purchase & Sale Agreement of Glenfield School	341
Legislative Purchase of Property by BOCES	342
Planning 2 nd Public Hearing CDBG Project #636HR300-23	344
Planning Awarding Bid LaBella for Lewis County Comprehensive Plan	345
Public Health Pre-School Special Education Agreements.....	346
Recreation Agreement with Bonnie Hodkinson – Parking Lot Lease	347
Recreation Execute Landowner Access Agreements for Parking Lots	348
Sheriff Agreement with Motorola.....	349
Social Services Agreement with OCFS & Community Action Planning Council	350
Social Services Foster Care Service Provider Agreements	351
Social Services Renewal Agreement with ICU Security.....	352
Social Services Renewal Agreement with NRCIL for Warming Center – 2025-2026	353
Treasurer Close Capital Funds HAR	354
Veterans Operation Green Light.....	355
Legislative Support of Kraft Heinz.....	356
Planning Rescind Resolution & Award Bid D&S Excavating	357
Adopt 2026 Lewis County Budget	360
Assessing & Levy Tax 2026 Budget	361
Audit Allow Claims December	367
Buildings & Grounds Agreement with Elevattitt.....	367
Codes Amending Comp Plan Sr. Officer.....	368
Community Services Transfer Funds for Inmate Housed at OMH Forensic Facility	369
Emergency Management Transfer from Contingency for Grain Bin Rescue Kit	369
Highway Amending Comp Plan Trainee.....	370
Highway Agreement with NYS DOT Bridge Replacement Project CR17 Over Cobb Creek	370
Highway Barton & Loguidice Supplemental 1 CR 17 Woodbattle over Cobb Creek	372
Highway NYS RLO Designation & Definition Change.....	373
Hospital Board of Manager Reappointments-Musnicki; Jones; Ross	374
OFA Advisory Council Appointment-Hoch.....	375
OFA Advisory Council Reappointments- Bango;Ross;Karelus.....	376
OFA Agreement with Double Play – Meal Site Lease	377
OFA Agreement with Seniors Helping Seniors.....	378
Outside Agency Funding for Services	379
Planning Set Public Hearing for CDBG	379
Planning Adopting 2025 Lewis County Human Services Coordinated Transportation Plan	380
Planning Agreement with Swiftly – Bus Software	382
Planning Board Reappointment – Lehman	382
Probation & DSS Agreement with Rubenzahl, Knudsen & Associates	383
Public Health – Health Services Advisory Committee Reappointments.....	385
Recreation Updating Appointments to the Lewis County Rail Trail Advisory Committee	386
Recreation Local Law Introductory No 8-2025 Setting Public Hearing	388
Recreation Region 6 Fish & Wildlife Board Reappointment – Moser	403
Recreation IMA’s for Snowplowing Recreation Parking Lots.....	404
Recreation Appropriation of 2025-2026 Snowmobile Trail Grant Award.....	405
Sheriff Black Creek Integrated Systems Corp	406

INDEX

Social Services 2026 Agreement with Law Department	407
Solid Waste Transfer of Funds for Vehicle Repairs	408
Traffic Safety Board Reappointments – Mackenzie; Maracchion; Ortlieb	409
Treasurer Appropriations into Capital Account from Online Sales.....	410
Treasurer Make Transfers Close 2025.....	410
Treasurer Updated Authorized Depositories for 2026.....	411
WIOA Appropriate Funds.....	412
Legislative Support Whole Milk for Health Kids Act	413
Highway Award Bid for Wood Battle Road Over Cobb Creek Bridge.....	416
Adopting Local Law No. 8-2025	417
Treasurer Authorize the Levy of Omitted Taxes	419
Treasurer Correct Tax Rolls.....	419
Treasurer Relevying Unpaid Taxes	420
Treasurer Town Levy Taxes Town Budgets 2026.....	421
Treasurer Town Tax Warrants	424
Legislative 2026 Organizational Meeting.....	424

-S-

SALES TAX

Legislative Request NYS Home Rule Legislation to Continue Sales Tax Increase.....	35
Legislative Urging Approval of Home Rules Request & to Adopt NYS Senate Bill No S4858 ..	60

SHERIFF

Sheriff Accept Bid and Purchase of 2025 Can-Am Defender Max Limited	41
Sheriff SRO 5 Year Agreements.....	231
Sheriff Agreement with Motorola.....	349
Sheriff Black Creek Integrated Systems Corp	406

SNOWMOBILE TRAILS (See Recreation, Forestry & Parks)

SOCIAL SERVICES

Agreement for Workforce Innovation & Opportunity Act	20
Re-Appointment of Social Services Commissioner for 5 Year Term	232
Agreement with Homemakers of Western NY – Caregivers.....	291
Agreement with TipCo	292
Agreement with OCFS & Community Action Planning Council.....	350
Foster Care Service Provider Agreements.....	351
Renewal Agreement with ICU Security	352
Renewal Agreement with NRCIL for Warming Center – 2025-2026.....	353
2026 Agreement with Law Department.....	407

SOIL and WATER CONSERVATION DISTRICT

Outside Agency Funding for Services	379

INDEX

SOLID WASTE

Purchase Lease with Equipment Rentals & Republic First National Excavator	71
Solid Waste Intro. Local Law No. 5 Setting Public Hearing.....	185
Solid Waste Adopting Local Law No. 5-2025.....	233
Increase Surcharge Rates to DANC Landfill & Solid Waste Transfer Station	293
Transfer of Funds for Vehicle Repairs.....	408

-T-

TAXES and TAXATION

Legislative Urging Approval of Home Rules Request & to Adopt NYS Senate Bill No S4858 ..	60
Treasurer Time Warner Franchise Tax Correction	72
Real Property Turin Weaver 2023 Tax Credit & Correction.....	90
Real Property Turin Weaver 2024 Tax Roll Corrections 305-3-1.11	91
Legislative 1% Sales Tax Increase Extender – 2025-2027.....	282
Assessing & Levy Tax 2026 Budget	358
Setting Public Hearing Local Law 8-2025 Amending Local Law 6-2019 Short Term Rentals ..	388
Intro Local Law 8-2025 Amending & Replacing Local Law 6-2019 Short Term Rentals	388
Adopting Local Law No. 8-2025 Amending Local Law 6-2019 Short Term Rental	417
Treasurer Authorize the Levy of Omitted Taxes	419
Treasurer Correct Tax Rolls.....	419
Treasurer Relevying Unpaid Taxes	420
Treasurer Town Levy Taxes Town Budgets 2026.....	421
Treasurer Town Tax Warrants	424

TRAFFIC SAFETY BOARD

Traffic Safety Board Appointments.....	42
Traffic Safety Board Reappointments – Mackenzie; Maracchion; Ortlieb	409

TREASURER

Blanket Undertaking for Officials	7
Time Warner Franchise Tax Correction	72
Treasurer Close HAE – Data Processing	198
Treasurer Close HAS – Solid Waste.....	199
Adopt Amended Investment Policy	262
Treasurer Local Law No. 7-2025 Override 2% Tax Cap Setting Public Hearing	297
Payment for Commercial Appraisals of LC-JCC Ed Center & Boak Center	297
Treasurer Adopt Health Fund Balance Policy	318
Treasurer Adopting Local Law Overriding 2% Tax Cap	321
Close Capital Funds HAR.....	354
Appropriations into Capital Account from Online Sales	410
Make Transfers Close 2025	410
Treasurer Updated Authorized Depositories for 2026.....	411
Authorize the Levy of Omitted Taxes	419
Correct Tax Rolls.....	419
Relevying Unpaid Taxes.....	420

INDEX

Town Levy Taxes Town Budgets 2026	421
Town Tax Warrants	424

-U-

-V-

VETERANS

Veterans Operation Green Light	355

-W-

WORKERS' COMPENSATION

Motion Authorize Administrator of Self Insurance Plan to Set Up a Severity Fund	45
Workers Compensation Assessment	299

WORKFORCE INVESTMENT

Workforce Development Board Appts	234
WIOA 2025 Resolutions for Youth Programs	298
WIOA Appropriate Funds	412

-X-

- Y-

YOUTH BUREAU

Youth Bureau Appointment Gentry	73
Youth Bureau Appointment Bebelheimer	146
Youth Bureau Appointment K .Tabolt	199
Youth Bureau Re-Appointments L. Widrick & M. Leviker	235

-Z-