
NOTICE

TO: Members of the Lewis County General Services Committee

FROM: Cassandra Moser, Clerk of the Board

DATE: July 23, 2026

SUBJECT: General Services Committee Meeting

The Lewis County General Services Committee will hold its regular meeting on Tuesday, July 28, 2026, at 1:00 p.m. in the Legislative Board Chambers, 2nd Floor, Lewis County Courthouse, Lowville, New York.

Attached is a list of agenda items for the meeting which will be live-streamed on the Lewis County YouTube channel at: [Lewis County - YouTube](#).

cc:	Board of Elections	Highway
	Buildings & Grounds	Public Defender
	Code Enforcement/Junkyards	Recreation, Forestry, & Parks
	District Attorney	Recycling & Solid Waste
	Fire & Emergency Management	Weights & Measures
	Agriculture	

GENERAL SERVICES COMMITTEE

AGENDA – July 28, 2026

Call to Order:

- Legislator Josh Leviker, Chair.

Roll Call:

- Clerk of the Board records attendance.

Approval of Minutes:

- Motion to approve minutes from June 30, 2026.

Presentations / Discussion Items:

- Rail Trail Master Plan: Community Engagement Roadmap – Creighton Manning Engineering & Surveying (20 minutes)
- Materials Recovery Facility (MRF) Tour – Kip Turck, Director of Solid Waste (10 minutes)
- Online Permitting Platform Proposed Transition – Jonthan Roes, Director of Building & Fire Code (5 minutes)

Draft Resolutions:

1. Adoption of Local Law No. 4-2026, amending Local Law No. 3-2019 governing the re-established Lewis County Trail System. Following the required public hearing and receipt of public comments, the Board will consider enacting the local law, with the amendment taking effect upon filing with the New York State Secretary of State and compliance with all applicable legal requirements.
2. Adoption of Local Law No. 5-2026, amending Local Law No. 7-2022 governing the administration and enforcement of the New York State Uniform Fire Prevention and Building Code. Following the required public hearing and receipt of public comments, the Board will consider enacting the local law, with the amendment taking effect upon filing with the New York State Secretary of State and compliance with all applicable legal requirements.
3. Authorization of an agreement with GovWell Technologies, Inc. to enhance the Lewis County Building and Fire Code Department's electronic permitting platform through expanded software functionality, data migration, licensing, and ongoing support services. The agreement provides for a first-year cost of \$56,500.00, with annual recurring costs of \$38,000.00 thereafter, subject to annual increases of up to 5% after the initial term. The resolution also authorizes a budget transfer within the

Building & Fire Code Department to fund the initial implementation costs using available personnel savings resulting from staffing changes, with the remaining implementation costs to be funded through the 2027 Capital Budget.

4. Following a duly noticed show cause hearing conducted pursuant to Lewis County Local Law No. 2-2007, the Board will consider ordering the demolition and removal of unsafe structures and the filling of an exposed foundation at 4119 Center Street, Village of Lyons Falls. If the property owners fail to comply within the specified timeframes, the County will be authorized to complete the work and assess all associated costs against the property.
5. Acceptance of the FY2025 Emergency Management Performance Grant (EMPG) and State Homeland Security Program (SHSP) grant awards totaling \$42,778.00 and appropriation of the funds. The grants, administered through the New York State Division of Homeland Security and Emergency Services, will support emergency management and homeland security initiatives and require corresponding budget adjustments.
6. Authorization to appropriate \$69,903.50 in reimbursement funds received from the Town of New Bremen and Lewis County General Hospital for engineering fees previously paid by the County to Barton & Loguidice for countywide FEMA assessment work, with corresponding budget adjustments to recognize the revenue and expenditure.
7. Authorization of a 2026 budget transfer from Contingency to the Public Defender's Assigned Counsel professional services account in the amount of \$50,000.00 to cover additional invoices associated with 18B Attorneys Assigned Counsel services.
8. Awarding bid to ALM2 LLC (Tidd Tech) for the purchase of a six-foot pull-behind snow groomer for use with a tracked UTV to support the Lewis County Non-Motorized Winter Recreation Master Plan. The equipment purchase, in an amount not to exceed \$10,194.19, will be funded through the NYS Department of Environmental Conservation Adirondack Park and Catskill Park Community Smart Growth Grant Program.
9. Awarding bid to Countryside Polaris for the purchase of a Polaris Ranger Crew XP 1000 to support implementation of the Lewis County Non-Motorized Winter Recreation Master Plan. The equipment purchase, in an amount not to exceed \$40,645.67, will be funded through the NYS Department of Environmental Conservation Adirondack Park and Catskill Park Community Smart Growth Grant Program.
10. Awarding bid to Verde, Inc. for the purchase of a 24-foot Forest River Lightning aluminum enclosed trailer to support implementation of the Lewis County Non-Motorized Winter Recreation Master Plan. The equipment purchase, in an amount not to exceed \$17,995.00, will be funded through the NYS Department of Environmental Conservation Adirondack Park and Catskill Park Community Smart Growth Grant Program.

11. Scheduling of a public hearing for September 1, 2026, at 5:00 p.m. to receive public comment regarding the proposed addition of approximately 0.9 miles to the Lewis County Off-Highway Vehicle (OHV) Trail System. The proposed trail segment, located in the Town of Osceola on property owned by Frank L. Miller and Juanita Yerdon-Miller, will be considered for inclusion in the County's OHV trail network.
12. Authorization to submit the 2026–2027 Snowmobile Trail Grant-In-Aid Program application to the New York State Office of Parks, Recreation and Historic Preservation for reimbursement assistance related to snowmobile trail maintenance expenses in Lewis County. The resolution authorizes execution of the required grant documents and administration of any awarded funds in accordance with program requirements.

Unfinished Business:

- Railroad Easements: continues to be researched

New Business:

- The scheduled bid opening for RFP No. 2026-107, Demolition and Removal of Condemned Structure - 6585 Oliver Place, Glenfield, Town of Martinsburg, is Friday, July 31, 2026, at 10:00 a.m. A resolution to award the contract will be presented at the Board of Legislators meeting on August 4, 2026, to keep the project on schedule.

Executive Session:

Adjournment:

Additional Information

- If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RESOLUTION NO. __ - 2026

**ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 4 – 2026, COUNTY OF LEWIS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on July 7, 2026, directing that a public hearing be held by said Board on August 4, 2026 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW AMENDING LOCAL LAW NO. 3-2019: THE RE-ESTABLISHED LEWIS COUNTY TRAIL SYSTEM”; and

WHEREAS, notice of said public hearing was duly advertised on July 21, 2026 in the *Watertown Daily Times*, the official newspaper designated by the County, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location at such time and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 4-2026), County of Lewis, being “A LOCAL LAW AMENDING LOCAL LAW NO. 3-2019: THE RE-ESTABLISHED LEWIS COUNTY TRAIL SYSTEM”, be and the same hereby is designated as Local Law No. 4-2026, County of Lewis.

Section 2. That Local Law No. 4-2026, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State and compliance with all other requirements of law.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026, pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

DRAFT

RESOLUTION NO. __ - 2026

**ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 5 – 2026, COUNTY OF LEWIS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on July 7, 2026, directing that a public hearing be held by said Board on August 4, 2026 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW AMENDING LEWIS COUNTY LOCAL LAW NO. 7-2022: THE AMENDED LOCAL LAW PROVIDING FOR THE ADMINISTRATION AND ENFORCEMENT OF THE UNIFORM FIRE PREVENTION AND BUILDING CODE”; and

WHEREAS, notice of said public hearing was duly advertised on July 21, 2026 in the *Watertown Daily Times*, the official newspaper designated by the County, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location at such time and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 5-2026), County of Lewis, being “A LOCAL LAW AMENDING LEWIS COUNTY LOCAL LAW NO. 7-2022: THE AMENDED LOCAL LAW PROVIDING FOR THE ADMINISTRATION AND ENFORCEMENT OF THE UNIFORM FIRE PREVENTION AND BUILDING CODE”, be and the same hereby is designated as Local Law No. 5–2026, County of Lewis.

Section 2. That Local Law No. 5-2026, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State and compliance with all other requirements of law.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026, pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

DRAFT

RESOLUTION NO. __ - 2026

**AUTHORIZING AGREEMENT WITH GOVWELL TECHNOLOGIES TO ENHANCE
THE LEWIS COUNTY BUILDING AND FIRE CODE DEPARTMENT'S ELECTRONIC
PERMITTING PLATFORM TOGETHER WITH MIGRATION, ANNUAL SOFTWARE
PROGRAMS, LICENSING, AND SUPPORT**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, in 2024, the Lewis County Building and Fire Code Department implemented an electronic permit management system to improve productivity and efficiency; and

WHEREAS, the Lewis County Director of Code Enforcement and the Director of Planning and Community Development seek to enter into an agreement with GovWell Technologies, Inc., New York, NY, to add additional technology and features not available in the current platform, and with annual recurring software programs, licenses and support services as set forth in their proposal, at a cost of \$56,500.00 in the first year and recurring costs of \$38,000.00 each year thereafter, subject to annual increases of five percent (5%) after the initial term; and

WHEREAS, \$16,500.00 of the initial cost will be paid upon signing from Building and Fire Code Department's budget, and the remainder of the initial cost (\$40,000.00) will be paid in early 2027 out of the Capital budget;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with GovWell Technologies, Inc., to provide software programs, licensing and support services for the Building and Fire Code Department's electronic permitting platform at an initial cost of \$56,500.00 in the first year, and subject to recurring annual fees with 5% percent increases after the initial term.

Section 2. The Lewis County Treasurer is hereby authorized to transfer \$16,500.00 within the Building & Fire Code Department budget to provide funding for the GovWell software from unexpended funds, due to personnel changes, as follows:

Decrease Expenditure:

A0362000 110100 Codes Personal Services	\$16,500.00
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Increase Expenditure:

A0362000 440901 IT Services Costs	\$16,500.00
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Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement and any related documents upon such form and terms as may be recommended by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.

DRAFT

RESOLUTION NO. __ - 2026

**DIRECTING THE DEMOLITION AND REMOVAL
OF AN UNSAFE BUILDING PURSUANT TO LOCAL LAW NO. 2-2007,
(VILLAGE OF LYONS FALLS)**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to Local Law No. 2-2007, entitled, "A LOCAL LAW PROVIDING FOR THE REPAIR OR REMOVAL OF UNSAFE BUILDINGS, UNSAFE EQUIPMENT AND COLLAPSED STRUCTURES," (herein "Unsafe Building Law"), the Board of Legislators is empowered to take certain actions in connection with the investigation and enforcement of buildings and structures that are deemed to be unsafe; and

WHEREAS, pursuant to Section 5 of such Local Law, the Lewis County Code Enforcement Officer conducted an investigation of the premises known Tax Map No. 322.19-06-15.000, owned by Frederick G. and Victoria M. Marriott. The Code Officer determined that the burned, partial structure is unsafe with an open, exposed basement that is a danger to anyone who may attempt to go near, and issued a report to the Board of Legislators on July 7, 2026; and

WHEREAS, the Code Enforcement Officer reported that the remaining burned structure is unsafe, in disrepair, and damaged. The structure lacks integrity, is unfit for human occupancy and is definable as unsafe. This building has burned, the initial demolition was incomplete, the foundation is exposed with an unsafe hole, and the structure in the back of the property is collapsed. All of these conditions pose a danger to anyone who may attempt to enter onto the premises. The Code Enforcement Officer condemned the structure and appropriately posted same; and

WHEREAS, the Code Enforcement Officer concludes in his report the remaining structures and exposed foundation are unsafe and dangerous as described in the Local Law; that they cannot be safely repaired; that all remaining structures should be demolished, and the open foundation should be properly cleared of all debris, including removal of any tanks, and properly filled in. All other debris on the premises should be removed and properly disposed of, together with any other service which may subsequently be deemed necessary for the health and safety of the public; and

WHEREAS, by Resolution No. 153-2026, the Board of Legislators ordered and decreed that Frederick G. Marriott or his representative appear before this Board of Legislators on August 4, 2026 at 5:00 p.m. and Show Cause before the Board why it should not be Ordered for the owner, or any other interested party, to immediately demolish and remove the remaining partial structure and debris, the collapsed

structure on the back, and to appropriately fill in the exposed foundation located on parcel Tax Map No. 322.19-06-15.000, 4119 Center Street, in the Village of Lyons Falls, New York; and that in the event the owner or other interested party fails to comply with such Order or fails or refuses to demolish or remove said building, and related debris and to properly fill the foundation, that the Board of Legislators provide for the demolitions and removal and proper fill of the foundation, and assess all expenses thereof against the land on which it is located, and to commence a special proceeding to collect the costs of demolition, including legal expenses, if necessary; and

WHEREAS, the Owners were given due notice of the hearing before this Board by personal service on July 14, 2026, and by certified mail service. A Notice of the Hearing was securely affixed upon the unsafe building on July 20, 2026;

WHEREAS, the Owner or his representative did/did not appear for the hearing before the Lewis County Board of Legislators on August 4, 2026, and the Board having heard the testimony of the Code Enforcement Officer and reviewed the documentary evidence submitted as Exhibits, and the argument of the County Attorney, the Board renders the following findings and determinations;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby finds and determines as follows:

- (a) That Frederick G. and Victoria M. Marriott are the Owners of the premises known as Tax Map No. 322.19-06-15.000, located at and designated as 4119 Center Street, in the Village of Lyons Falls, County of Lewis;
- (b) That the Lewis County Code Enforcement Officer duly inspected said premises, condemned the remnants of the burned structure, as well as the second collapsed structure, and declared that the buildings located on said premises were unsafe and not repairable and should be properly demolished and removed, and the foundation properly filled and graded;
- (c) That the remaining burned structure is unsafe, in disrepair and damaged, and is unfit for human occupancy and a danger to anyone who may attempt to enter, and the structure in the back of the property is collapsed and unsafe;
- (d) That the Board of Legislators received the report of the Code Enforcement Officer dated June 9, 2026, and agrees with his findings;
- (e) That Frederick G. and Victoria M. Marriott have received due notice of these proceedings;

- (f) That the buildings located on the premises known as Tax Map No. 322.19-06-15.000, located at 4119 Center Street, in the Village of Lyons Falls, County of Lewis are unsafe, constitute a public nuisance and a danger to the safety, health and welfare of the community and must be immediately demolished and removed;

Section 2. By reason of such findings, it is hereby

ORDERED AND DECREED that Frederick G. and Victoria M. Marriott, Owners of premises known as Tax Map No. 322.19-06-15.000 and located at and designated as 4119 Center Street, in the Village of Lyons Falls, County of Lewis, shall immediately demolish and remove the buildings located thereon, and properly fill and level the foundation; and it is further

ORDERED AND DECREED that Frederick G. and Victoria M. Marriott, shall immediately commence proper removal of the building and garage within thirty (30) days of service of notice of this order; and shall complete same within forty-five (45) days; and it is further

ORDERED AND DECREED, that in the event that Frederick G. and Victoria M. Marriott fail or refuse to commence the demolition process in accordance with this Resolution, the Code Enforcement Officer shall cause such buildings to be demolished and removed, and the foundation properly filled and leveled, either by County employees or by contract, provided that any contract for demolition and removal of a building in excess of \$20,000.00 shall be awarded through competitive bidding; and it is further

ORDERED AND DECREED, that in the event that the County provides for the demolition and removal of such buildings, and the filling and leveling of said foundation, all of the costs and expenses of same shall be assessed against the land upon which it is located; and it is further

ORDERED AND DECREED that a certified copy of this resolution and orders shall be served upon Frederick G. and Victoria M. Marriott, Owners of such buildings by personal service, or alternative service if personal service fails after multiple attempts, and by certified mail to the last known address as shown by the records of the receiver of taxes.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.

RESOLUTION NO. __ - 2026

**ACCEPTING FY2025 EMPG AND
SHSP GRANTS AND APPROPRIATING FUNDS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Lewis County Director of Emergency Management submits annual on-line applications for grant funding provided by the US Department of Homeland Security, administered through the NYS Division of Homeland Security and Emergency Services (DHSES), and identified as Emergency Management Performance Grants (EMPG FY2025) and State Homeland Security Program grant (FY25 SHSP); and

WHEREAS, the Director received notification of awards under these two grants; i.e. \$13,309.00 under EMPG FY2025 Grant, and \$29,469.00 under SHSP FY25 Grant; and

WHEREAS, the Lewis County Board of Legislators seeks to accept the awards and appropriate the funds;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators accepts the FY25 EMPG and SHSP grant awards, and authorizes the Chairman to execute any additional documents required to receive the funding.

Section 2. The Lewis County Treasurer is hereby authorized to make the following budget adjustments to record the receipt and appropriation of grant funds:

Increase Revenue(s):

A0454100 343701 FY25 SHSP	\$29,469.00
A0454100 343704 FY25 EMPG	\$ 13,309.00

Increase Expenditure(s):

A0454100 291701 FY25 SHSP Equipment	\$29,469.00
A0454100 499704 FY25 EMPG	\$ 13,309.00

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.

RESOLUTION NO. __ - 2026

**APPROPRIATING FUNDS
HIGHWAY DEPARTMENT**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the appropriation of \$63,781.00 from the Town of New Bremen and \$6,122.50 from the Lewis County General Hospital as reimbursement for engineering fees paid by the County to Barton & Loguidice for Countywide FEMA Assessment work, as follows:

Increase Revenue:

D0501000 326550 CR Minor Sales	\$69,903.50
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Increase Expenditure:

D0533390 495333 FEMA Materials	\$69,903.50
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.

RESOLUTION NO. __ - 2026

**TRANSFERRING FUNDS
PUBLIC DEFENDER**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a 2026 budget transfer from Contingency to the Public Defender's accounts to cover additional invoices for the 18B Attorneys Assigned Counsel as follows:

Decrease Expenditure:

A0199000 499900 Contingency	\$50,000.00
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Increase Expenditure:

A0117000 493400 PD Prof Svc Assigned Cnsl	\$50,000.00
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Section 2. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.

RESOLUTION NO. __ -2026

**AUTHORIZING PURCHASE OF A SIX FOOT PULL BEHIND
SNOW GROOMER WITH GRANT FUNDS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County of Lewis, through the Recreation, Forestry & Parks Department, was awarded New York State Department of Environmental Conservation ("NYS DEC") Adirondack Park and Catskill Park Community Smart Growth Grant Program funding towards the purchase of equipment for the Lewis County Non-Motorized Winter Recreation Master Plan; and

WHEREAS, the Director of the Recreation, Forestry & Parks Department, in consultation with the Purchasing Department, sent out an RFP for the purchase of one (1) six-foot pull behind groomer for tracked UTV; and

WHEREAS, three (3) bid proposals were opened on July 7th, 2026 at 10:30 AM. Recreation, Forestry & Parks Department staff and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid to ALM2 LLC (Tidd Tech) of Spooner, WI, the lowest responsible bidder for the purchase of one (1) six-foot pull behind groomer for tracked UTV not to exceed \$10,194.19; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid to ALM2 LLC (Tidd Tech) for this purchase;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid to ALM2 LLC (Tidd Tech) for the purchase of one (1) six-foot pull behind groomer for tracked UTV, at a cost not to exceed \$10,194.19.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver any documents required to complete the approved purchase, upon review and approval by the County Attorney.

Section 3. The Treasurer is directed to appropriate (if necessary) and pay for this equipment purchase from the NYS DEC Adirondack Park and Catskill Park Community Smart Growth Grant Program Round 8 funding.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.

DRAFT

RESOLUTION NO. __ - 2026

**AUTHORIZING PURCHASE OF A POLARIS RANGER CREW XP 1000
WITH GRANT FUNDS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County of Lewis, through the Recreation, Forestry & Parks Department, was awarded New York State Department of Environmental Conservation ("NYS DEC") Adirondack Park and Catskill Park Community Smart Growth Grant Program funding towards the purchase of equipment for the Lewis County Non-Motorized Winter Recreation Master Plan; and

WHEREAS, the Director of the Recreation, Forestry & Parks Department, in consultation with the Purchasing Department, sent out an RFP for the purchase of one (1) Polaris Ranger Crew XP 1000 or Equivalent; and

WHEREAS, two (2) bid proposals were opened on July 7th, 2026 at 10:30 AM. Recreation, Forestry & Parks Department staff and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid to Countryside Polaris of Liberty, NY, the lowest responsible bidder for the purchase of a Polaris Ranger Crew XP 1000 not to exceed \$40,645.67; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid to Countryside Polaris for this purchase;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid to Countryside Polaris for the purchase of a Polaris Ranger Crew XP 1000, at a cost not to exceed \$40,645.67.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver any documents required to complete the approved purchase, upon review and approval by the County Attorney.

Section 3. The Treasurer is directed to appropriate (if necessary) and pay for this equipment purchase from the NYS DEC Adirondack Park and Catskill Park Community Smart Growth Grant Program Round 8 funding.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.

DRAFT

RESOLUTION NO. __ - 2026

**AUTHORIZING PURCHASE OF A 24-FOOT ALUMINUM ENCLOSED TRAILER
WITH GRANT FUNDS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County of Lewis, through the Recreation, Forestry & Parks Department, was awarded New York State Department of Environmental Conservation ("NYS DEC") Adirondack Park and Catskill Park Community Smart Growth Grant Program funding towards the purchase of equipment for the Lewis County Non-Motorized Winter Recreation Master Plan; and

WHEREAS, the Director of the Recreation, Forestry & Parks Department, in consultation with the Purchasing Department, sent out an RFP for the purchase of one (1) 24-foot aluminum enclosed trailer; and

WHEREAS, four (4) bid proposals were opened on July 7th, 2026 at 10:30 AM. Recreation, Forestry & Parks Department staff and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid to Verde, Inc. of Lakes Wales, FL, the lowest responsible bidder for the purchase of a Forest River Lightning 24-foot car hauler not to exceed \$17,995.00; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid to Verde, Inc. for this purchase;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid to Verde, Inc. for the purchase of a 24-foot Forest River Lightning car hauler, at a cost not to exceed \$17,995.00.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver any documents required to complete the approved purchase, upon review and approval by the County Attorney.

Section 3. The Treasurer is directed to appropriate (if necessary) and pay for this equipment purchase from the NYS DEC Adirondack Park and Catskill Park Community Smart Growth Grant Program Round 8 funding.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.

DRAFT

RESOLUTION NO. __ - 2026

**FIXING DATE OF PUBLIC HEARING ON THE ADDITION
OF 0.9 MILES TO THE OHV TRAIL SYSTEM**

(Millers Trail)

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, there will be introduced at a meeting of this Board of Legislators to be held on September 1, 2026, a proposed addition of approximately 0.9 miles to the Lewis County OHV Trail System. The proposed trail is located in the Town of Osceola, Tax Map Parcels: 384.00-01-25.00 and 384.00-01-8.1 owned by Frank L Miller and Juanita Yerdon-Miller;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. A public hearing will be held on September 1, 2026, at 5:00 p.m. before the Lewis County Board of Legislators for the purpose of receiving public comment regarding the proposed addition of approximately 0.9 miles to the Lewis County OHV Trail System.

Section 2. At least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Courthouse, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.

RESOLUTION NO. __ - 2026

**AUTHORIZING SNOWMOBILE TRAIL 2026-2027
GRANT-IN-AID APPLICATION AND GRANT AGREEMENT CONDITIONS TO THE
OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION FOR TRAIL
MAINTENANCE EXPENSES IN LEWIS COUNTY**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the NYS Office of Parks, Recreation & Historic Preservation (OPRHP) provides grant-in-aid financial assistance in maintaining snowmobile trails included in the statewide trail system upon submission of an application and an agreement to the conditional terms of the Grant by the Local Sponsor/Authorized Local Official; and

WHEREAS, under this grant, if funds are sufficient (accumulated in the Statewide Trail Fund based upon projected registrations), the County, as the Local Sponsor Applicant, may receive a sum not to exceed the prorated amount based upon total trail mileage in the County previously established by OPRHP; and

WHEREAS, the application requires that the authorized Official for the County of Lewis execute the conditions of the grant agreement and certify that grant funds received will be managed and expended in accordance with the applicable laws, regulations and program guidelines for submission to the OPRHP Director of the program. The Director of Recreation, Forestry and Parks filled out the grant application and requests the Board authorize the Chairman to execute same and the conditions of the grant agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes the submission of the 2026-2027 Snowmobile Trail Grant-In-Aid Program Application through the Director of Recreation, Forestry & Parks.

Section 2. The Board of Legislators authorizes the Chair of the Board to execute the Local Sponsor Signature Form Application, the Conditions of the Grant Agreement, and any other documents related to same. If awarded grant funds, the Board hereby authorizes the Treasurer as the County's Chief Fiscal Officer, to execute the state aid voucher required to accept and receive such funding and to disburse the funds in accordance with the grant program requirements.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted on the 4th day of August, 2026.