

REGULAR MEETING
April 7, 2026

CALL TO ORDER:

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

ROLL CALL:

Legislator Dolhof, Legislator Frost, Legislator Kalamas, Legislator Moser, Legislator Nortz, Legislator Leviker, Legislator Osborne, Legislator Nellenback were present. Legislator Hanno and Legislator Lyndaker had been excused. There were 17 other people present.

INVOCATION & PLEDGE:

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

MINUTES:

Chairman Dolhof declared the March 3, 2026, meeting minutes approved by general consent.

PROCLAMATIONS:

The Deputy Clerk of the Board read a proclamation commemorating April as Fair Housing Month. Chairman Dolhof handed the proclamation to Ms. Carole Dunbar of Good Morning Realty. The Deputy Clerk of the Board then read a second proclamation commemorating April as Child Abuse Prevention Month. Chairman Dolhof handed the proclamation to Brian Burns, Reann Evans and Briann Elsby from the Department of Social Services.

PUBLIC HEARING:

At 5:07 p.m., Chairman Dolhof opened the following public hearings: The accomplishments of the current CDBG Project #636ME544-24 Lewis County Microenterprise Program.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee have met and recommend to waive the rules to allow action on late resolutions.

Signed by: Jessica Moser
Jeffrey Nellenback
Herb Frost
Thomas Osborne

Dated: April 7, 2026

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Leviker, and approved.

PRIVILEGE OF THE FLOOR:

Jenna Lauraine with Naturally Lewis and the Lewis County Development Corporation and subrecipient of CDBG Microenterprise funds spoke to provide a quick update to the program.

In 2024, Lewis County was awarded \$300,000 in CDBG microenterprise funds. Under this program, we were able to provide grants up to \$30,000 to microenterprises of 5 or fewer employees, meeting the National Objective of serving low to moderate income individuals, in priority industries of Food & Beverage, Small-Scale Manufacturing, Tourism and Construction Trades.

The program has been branded as the Launch Lewis County program, a competitive program where the businesses with the best plans had the chance to receive grant funds to go towards the purchase of equipment, machinery, furniture and/or inventory to help start or grow in Lewis County. The Launch Lewis County Grant Program was initiated the Spring of 2024 to collect short form applications to assess eligibility and project scope. Eligible businesses are required to complete an Entrepreneurial Training Course through the Small Business Development Center, as required by New York State. Final applications were submitted and reviewed by the Grant Committee. From there, the committee awarded the following 10 projects and grant awards based on project scope, feasibility and economic impact:

- \$30,000.00 to Hartley's Meat Market in Port Leyden
- \$30,000.00 to Rags and Rivers in Lyons Falls
- \$30,000.00 to New Life Construction in Port Leyden
- \$20,000.00 to Coffee and Clay Café in Constableville
- \$30,000.00 to Lowville Appliance and Air Conditioning, LLC in Lowville
- \$30,000.00 to The Raven's Quill LLC in Lowville
- \$20,000.00 to Steeple & Hearth Marketing Collective in Lowville
- \$30,000.00 to theBOX in Croghan
- \$20,000.00 to SouthCottage Industries, Inc. in Lowville
- \$15,000.00 to Backyardigans LLC in Lowville

We were granted a 6-month extension for the program with NYS to allow some of the projects more time for completion. The program will be wrapped up by mid-June. Overall, it has been a successful process and we look forward to partnering with Lewis County to apply for additional Microenterprise funding in the future.

CLERK OF THE BOARD REPORT:

Deputy Clerk of the Board stated that she had nothing to report this evening.

REPORTS OF STANDING COMMITTEES:

Legislator Leviker, Chair of the General Services Committee, reported that during last week's Committee Meeting, Jon Roes, Director of Fire & Buildings Codes presented a proposal to reclassify the keyboard specialist role into a certified code enforcement officer to address changing job functions and increasing enforcement needs. He explained that automation and cloud permitting have reduced routine clerical work while inspections and property maintenance demands have increased. He then went through workload calculations showing current available inspection house and proposed moving from four-and-a-half inspectors to five full-time inspectors plus a director. That staffing model was compared with last year's documented inspection and permit counts to demonstrate insufficient time per case under current staffing levels.

County Manager Tim Hunt reviewed the rail-trail master plan and next steps to complete the remaining contract scope of work. The background and details of the contract with Alta were discussed. When Alta re-engaged, they proposed a price increase with a tightened scope after their New York staff left, and the proposal included a \$42,420 increase that the team found unacceptable. The team solicited alternative quotes from pre-approved consultants and identified Creighton Manning as the lowest bidder at \$382,900 with a stated \$130,000 savings versus Alta.

Legislator Leviker made a motion to authorize Lindsay Burris, Ramona Carpenter, Hannah Wilson and Devin Kogut from the Board of Elections to travel to Washington, D.C. for Advocacy Day from April 27-30 to seek increased funding for County Board of Elections. All expenses will be covered by the Project for Election Infrastructure (PEI) and the Center for Tech and Civic Life (CTCL). The motion was seconded by Legislator Nortz.

Legislator Kalamas, Chair of the Human Services Committee, reported during last week's Committee meeting, Caitlyn Lawler, Youth Bureau Advisory Board Director, reviewed the bureau's mission and recent funding trends, noting the steady growth in demand with Application rising from 7 in 2024 to 20 in 2026 and funding requests increasing significantly. She highlighted a shift from larger centralized programs to more targeted grants, while emphasizing accountability through budgeting, site visits and sustainable outcomes. Caitlin also outlined ongoing initiatives and partnerships, with student board members noting benefits such as leadership experience, community involvement, and access to enrichment opportunities.

Carla Hellinger, Director of the Office for the Aging, reviewed the county's nutrition program for older adults, emphasizing its role in promoting health,

independence, and reducing food insecurity and isolation through home-delivered and congregate meals. She reported over 55,000 meals served in 2025, with the majority delivered to homes, where drivers also provide important welfare checks for homebound individuals. Carla highlighted the program's cost effectiveness in supporting aging in place and recognized the McManus family for 50 years of dedicated service.

Legislator Kalamas made a motion to authorize Stephanie Houser-Fouse, Public Health Specialist, to travel to Wichita, Kansas for the 2026 National Conference Addressing Poverty from October 11-13 to present on Bridges Out of Poverty. All expenses will be covered by Public Health Workforce Grant funds. The motion was seconded by Legislator Frost and carried.

Legislator Kalamas made a motion to authorize Cathy Dosztan, Service Coordinator and Rebecca Kelly, Children with Special Needs Coordinator, to travel to Omaha, Nebraska for the Division for Early Children's 42nd Annual International Conference on Youth Children with Disabilities and Their Families from October 25-30. All expenses will be covered by Public Health Infrastructure Grand Funds. The motion was seconded by Legislator Nortz and carried.

Legislator Moser, Chair of the Finance & Rules Committee, reported that during last week's Committee meeting, Suzie Philips of GKG Consulting reported that the county's self-insured health plan is currently at 100% loss ratio with a small year-to-date shortfall, and Milliman recommended an 11.2% premium-equivalent increase based on recent claim trends. She supported adopting this midpoint increase, noting it aligns with upcoming plan changes and helps preserve the county's roughly \$3.05 million reserve.

Caitlyn Smith, Director of Human Resources, described a coordinated effort to modernize county policies through a revitalized committee and regular meeting schedule, noting two drafts completed despite significant work due to outdated policies. Updates include a prevention-focused workplace violence program with training and risk assessments, and an expanded tuition reimbursement policy with higher caps and broader eligibility. The team also plans to integrate additional safety and compliance policies, with consolidated drafts expected by year-end.

Tim Hunt, County Manager, highlighted the county's growing reliance on external grants since COVID-19, with increased submissions and \$8.1 million awarded last year, alongside rising project needs and costs. He proposed adding a grant administrator and partnering with Lewis County Health System for grant support to address limited capacity, with a six- to- eight-month review period to evaluate effectiveness. Expanding grant capacity could position the county to pursue additional state funding opportunities.

Legislator Moser made a motion to authorize renewal agreements with NYMIR through Eastern Shore Insurance Agency for the annual insurance policy renewals at a total cost of \$315,411.78 effective April 5, 2026. The motion was seconded by Legislator Kalamas and carried.

REPORTS OF SPECIAL COMMITTEES:

Legislator Nortz reported on the Lewis County Health Systems. Connie Martin and Vicky Roy of the Lewis County Auxiliary (which runs the volunteer gift shop) have raised about \$87,000 to support the hospital and scholarships. Their annual plant sale is scheduled for May 19. Dr. Lynn Pisanello was honored upon retirement for 37 years of dedicated service, providing high-quality, compassionate care to generations in the community.

The Quality Committee reviewed hospice and clinic operations, focusing on patient safety and care quality. The Finance Committee sited ER visits were below budget (829 vs. 921), outpatient visits met expectations (6300). Spending on traveling nurses (\$392,000) has decreased, with programs like Caring Gene helping retain local staff. The Buildings and Grounds Committee discussed renovations to the kitchen/cafeteria and a proposed ADA-compliant bathroom, possibly funded through grants.

Legislator Nortz also spoke on our Fort Drum partnership with Colonel Elizabeth Ducay joined as an ex-officio member. Fort Drum supports reopening OB services for TriCare patients, and their orthopedic surgeons will begin using the hospital's surgical pavilion weekly for procedures.

Legislators Nortz then updated on Advocate Drum. Alpine Express bus ridership is increasing, with new buses and expanded routes planned, including event shuttles. A strategic planning listening session will be held August 16 at Jefferson Community College to gather community input.

At 5:31 p.m. Chairman Dolhof closed the public hearing with no comments.

COUNTY MANAGER REPORT:

County Manager Timothy Hunt provided updates on county staff recognition, state budget monitoring, ongoing studies, health-insurance planning, and community development. He opened by recognizing Jenny's department for its Child Abuse Prevention Month work and asked colleagues to help with recruitment for that department. He also reported attending the NYSAC conference with three legislators and described the sessions as informative. Hunt emphasized that the New York State budget remains delayed and that county lobbying is ongoing because the state budget outcome will shape the county's position for next year.

The discussion then moved to program and planning items. Hunt said the EMS Studies final report is expected by the end of the month and staff are pushing

to complete it. The County will continue meeting with GKG to define next year's goals for the county health insurance plan and to identify potential efficiency opportunities. Finally, he reported that the Naturally Lewis team is working with the site development group to identify properties and business partners for future projects.

COUNTY TREASURER REPORT:

County Treasurer Eric Virkler reviewed upcoming benefits and compliance milestones, with particular focus on open enrollment in April and the annual audit filing to New York State at the end of April. Eric reported that the audit has progressed well, noted a few remaining items to close, and said he expects the audit report to be finalized and submitted within the next couple of weeks.

Legislator Frost asked when the dashboard would be live. County Treasurer Eric Virkler responded that the dashboard release is delayed until the 2025 close in Munis is complete, which the treasurer expects to finish by the first weekend of May, after which the dashboard should remain live with current data. The treasurer said the office is evaluating process changes to prevent a similar delay next year. Finally, the treasurer announced his planned retirement effective May 15 after roughly 30 years of public service in Lewis County, reviewed his career timeline across county roles, confirmed he will attend one more meeting next month.

Legislator Dolhof highlighted a long professional history with Eric in Economic Development since 2003. Eric progressed from chair of planning to heading the IDA and later became treasurer. Legislator Dolhof concluded by praising him for his strong performance in these roles.

At 5:31 p.m. Chairman Dolhof closed the public hearing with no comments.

REPORT OF THE FINANCE AND RULES COMMITTEE:

RESOLUTION NO. 80 - 2026

AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Jeffrey Nellenback, Vice-Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$3,463,365.51 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Nortz , seconded by Legislator Nellenback

Legislator Moser recused herself from the vote, as several payments included therein are either make payable to her for services rendered as an assigned council or reflect vouchers she approved in that capacity.

The resolution was then adopted on the 7th day of April, 2026, pursuant to the following roll call vote:

AYES: Kalamas, Nortz, Osborne, Leviker, Nellenback, Frost and Dolhof

NAYS: None

ABSENT: Lyndaker and Hanno

RESOLUTION NO. 81 - 2026

RESOLUTION TO APPROPRIATE \$92,000 FROM FUND BALANCE AND TRANSFERRED INTO THE VARIOUS ELECTRIC ACCOUNT LINES FOR COUNTY BUILDINGS IN AMOUNTS TO BE DETERMINED BY TREASURER AND DIRECTOR OF BUILDINGS AND GROUNDS DUE TO SUBSTANTIAL INCREASES IN ENERGY COSTS

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee and Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Buildings and Grounds Director has requested additional funds in order to meet the substantial increases in electric costs from National Grid, which were not anticipated in his 2026 budget. The Director anticipates the need for an additional \$275,000 may be required for the increased electric energy costs for the balance of the year; and

WHEREAS, the County Manager, in consultation with the Treasurer, indicates that this additional funding will need to be appropriated from the 2026 Fund Balance, and recommends that the sum of \$92,000 be appropriated for the second quarter anticipated increases (April, May, June), with review of the costs on a monthly basis and the ability of the Department to request further appropriations from fund balance for the remaining third and fourth quarters of 2026;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes the Lewis County Treasurer to make the following appropriation from 2026 Fund Balance for distribution in amounts required in the various electric account lines for the county buildings as the Buildings and Grounds Director identifies to cover the increased second quarter electric bills for the County buildings:

Transfer from:

A0 005990 Fund Balance \$ 92,000.00

Transfer appropriate sums to:

A0162000 430300; A0162100 430300; A0162300 430300; A0162350 430300; A0162400 430300 A0162500 430300 ; A0162700 430300; and A0162800 430300

Section 2. Any unused portion of the amount appropriated from Fund Balance remaining at the end of the quarter shall be returned to Fund Balance or applied to the next quarter's bills.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Moser .

Legislator Kalamas wanted to make a note that at the NYSAC conference they talked to the energy supply company constellation and there are more ongoing talks to try to get the energy supply costs down below the costs currently with National Grid. Legislator Dolhof pointed out that it would be help with the supply costs but the delivery would still be with National Grid. Legislator Frost wanted to reiterate what Legislator Kalamas had said in how important it is to continue these discussions and that we owe it to our taxpayers to try to get a lid on this.

The resolution was then adopted on the 7th day of April, 2026.

RESOLUTION NO. 82 - 2026

**RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE DEPARTMENT OF FIRE AND BUILDING CODES**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Department of Fire and Building Codes has had recent staff changes with the retirement of a Senior Keyboard Specialist; and

WHEREAS, the County Manager, Human Resource Director, and Code Enforcement Director have reviewed the departmental structure and recommend that the vacant Senior Keyboard Specialist position be abolished and replaced with a Code Enforcement Officer position to better meet the operational needs of the department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Department of Fire and Building Codes, for the following:

<u>ABOLISH</u> Senior Keyboard Specialist	<u>STATUS</u> Full-Time	<u>RATE</u> \$21.42 - \$24.69
<u>CREATE</u> Code Enforcement Officer	<u>STATUS</u> Full-Time	<u>RATE</u> \$27.73 - \$32.77

Section 2. That this resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Nellenback, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 83 - 2026

**RESOLUTION PURSUANT TO LOCAL LAW NO. 2-2007
FINDING AND DETERMINATION OF AN UNSAFE COLLAPSED STRUCTURE
AND TO SET HEARING FOR FINAL ORDER
(Martinsburg)**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to Local Law No. 2-2007, entitled, "A LOCAL LAW PROVIDING FOR THE REPAIR OR REMOVAL OF UNSAFE BUILDINGS, UNSAFE EQUIPMENT AND COLLAPSED STRUCTURES," the Board of Legislators is empowered to take certain actions in connection with the investigation and enforcement of buildings and structures that are deemed to be unsafe; and

WHEREAS, pursuant to Section 5 of the Law, the Lewis County Code Enforcement Office conducted an investigation of the premises known as Tax Map No. 259.04-01-23.000, 6585 Oliver Place, in the Hamlet of Glenfield, owned by the Estate of Carolyn McKee, and observed that the structure was destroyed by fire. The collapsed, burned structure is in a pile of rubble and has been condemned by the Code Enforcement Department due to its danger to the public. Loose steel, nails, charred debris, concrete, and other debris with potential hazardous materials remain. This site is highly accessible to the public, is a danger and should be properly cleared immediately; and

WHEREAS, Codes submitted a report to the Board of Legislators which include Notice of violations of Local Law 2-2007 and the 2025 NYS Property Maintenance Code as a result of the collapsed, burned structure and remaining debris on this accessible site; and

WHEREAS, Section 4 of LL 2-2007 states that any building or structure located within the County where the Village or Town has relinquished to the County the responsibility of administering the uniform code(s) shall be enforced by the County Code Enforcement Office; and

WHEREAS, the Code Enforcement Office reported that the collapsed, burned structure is unsafe and unrepairable. The Code Enforcement Officer has condemned the structure and appropriately posted same; and

WHEREAS, the recommendation of the Code Enforcement Office is for the Lewis County Board of Legislators to determine and find that the collapsed, burned structure and debris is an unsafe and dangerous structure as described in the Local Law; that it cannot be repaired, and should be properly removed, together with any

other service which may subsequently be deemed necessary for the health and safety of the public;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby finds and determines in accordance with the report of the Lewis County Code Enforcement Office that:

1. The herein described burned down building structure is unsafe and constitutes a public nuisance and a danger to the safety, health and welfare of the community.
2. It is the opinion of the Board of Legislators that the burned down structure and debris must be properly removed from the premises.
3. The Board directs that a Notice as described in Section 7 of LL No. 2-2007 and copy of this Resolution and Decision be served upon Lansing E. McKee III, the named Administrator of the Estate of Carolyn M. McKee, or the attorney for the estate, and all others deemed appropriate who may have an interest in the property.

Section 2. That by reason of such findings, the Board of Legislators hereby:

ORDERS, that Lansing M. McKee III, the named administrator of the Estate of Carolyn M. McKee, or his legal representative appear before this Board of Legislators on May 5, 2026 at 5:00 p.m. to Show Cause before this Board why it should not Order the Administrator of the Estate to immediately take action to properly demolish and remove the burned down structure and debris located on parcel Tax Map No. 259.04-01-23.000, 6585 Oliver Place, in the Hamlet of Glenfield, Lewis County, New York in accordance with all laws and regulations, including any regulations required by the NYS Department of Environmental Conservation; and further

ORDERS AND DECREES, that in the event that the Administrator or his legal representative fails to appear before this Board or fails to comply with any Orders of this Board, that the Board of Legislators provide for its immediate removal and assess all expenses thereof against the land on which it is located and the Estate of Carolyn McKee, and to commence a special proceeding to collect the costs of demolition, including legal expenses, if necessary; and further

ORDERS AND DECREES that Notice of this Finding and Decision, together with the statement of particulars as required under Section 7 of Local Law No. 2-2007 shall be served upon the owner of record (Estate of Carolyn M. McKee) by service upon Lansing E. McKee III, Administrator of the

Estate and/or his attorney, and any other interested parties not less than five (5) business days prior to the hearing date set forth above, in accordance with Section 8 of the Local Law, said notice to contain as follows:

1. a description of the premises;
2. a statement of the particulars in which the building or equipment is deemed unsafe or dangerous;
3. an order outlining the manner in which the demolished structure and debris or equipment is to be made safe and secure, until removed;
4. a statement that the securing and removal of such burned, demolished debris shall commence immediately within ten (10) days of the service of the notice, and shall be completed within thirty (30) days thereafter, if not sooner;
5. a date, time and place for a hearing before the Board of Legislators in relation to such dangerous or unsafe demolished structure, which hearing shall be scheduled not less than five (5) business days from the date of service of the notice; and
6. a statement that in the event of neglect or refusal to comply with the order to secure and remove the burned structure, equipment and debris, the Board of Legislators is authorized to provide for its removal, to assess all expenses thereof against the land on which it is located and the Estate of Carolyn McKee, and if required, to institute a special proceeding to collect the costs of demolition, including legal expenses.

Section 3. A copy of the notice served as provided herein shall be filed in the office of the Lewis County Clerk.

Section 4. That this Resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 7th day of April, 2026.

RESOLUTION NO. 84 - 2026

**RESOLUTION TO APPROPRIATE & TRANSFER FUNDS
Community Service**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. The Community Services Department received Community Support Program funds from NYS Office of Mental Health in 2019 and 2020. These funds have been held in a balance sheet reserve, and there are no restrictions on their use. The Community Services Department has identified necessary improvements at the 7714 Number Three Road building and recommends utilizing these funds to cover the associated costs.

Section 2. The following appropriation shall be made to transfer funds from the Community Services reserve (A0 063101) to Buildings and Grounds. This appropriation will establish the revenue and expenditure lines needed to complete the identified improvements.

Increase Revenues:

A0162800 334919 Number 3 Road Revenue	\$25,000.00
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Increase Expenditures:

A0162800 490100 B & G #3 Road Prof Services	\$25,000.00
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Section 3. This resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 7th day of April, 2026.

RESOLUTION NO. 85 - 2026

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY HIGHWAY DEPARTMENT AND NOVO SOLUTIONS, INC
FOR ON-LINE OPERATIONS MANAGEMENT
(ASSET MAINTENANCE/JOB COSTING) SOFTWARE**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department previous engaged Pub Works for its asset maintenance/job costing software; and

WHEREAS, the Highway Superintendent considered the proposal of Novo Solutions, Inc., (Novo) of Virginia Beach, VA, to provide an updated, comprehensive Operations Management Software program and subscription to incorporate asset management which includes Mapping/Geo location of assets and engaged the company to implement the program in 2025; and

WHEREAS, the Highway Superintendent seeks to enter into a 3-year extension agreement with Novo in order to lock in the annual fees for the services at \$9,940/yr from January 1, 2026 through December 31, 2028; and

WHEREAS, the Board of Legislators wishes to authorize said extension agreement for the identified software and services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a 3-year extension Agreement by and between the Lewis County Highway Department and Novo Solutions, Inc., at the rate of \$9,940/yr for a three year period (Total of \$29,820) commencing and retroactive to January 1, 2026 through December 31, 2028, for operations maintenance software and services, inclusive of annual unlimited licensing subscriptions.

Section 2. The Board of Legislators hereby authorizes the Lewis County Highway Superintendent to execute the extension agreement, pending review and approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 7th day of April, 2026.

RESOLUTION NO. 86 - 2026

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT and BARTON
& LOGUIDICE FOR PRELIMINARY ENGINEERING/DESIGN PHASE SERVICES
FOR THE GUIDE RAIL INSTALLATION PROJECT
ON COUNTY ROUTE 55 (DEER RIVER ROAD)**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department has been awarded \$41,500.00 under a HISP grant for the Preliminary Engineering/Design Phase of the guide rail installation project on County Rte 55 (Deer River Road), Town of Denmark. The Highway Department desires to enter into an agreement with Barton & Loguidice (B&L), authorized on the New York State list of professional engineers with the engineering expertise for guide rail install and repair projects, to provide preliminary engineering and design for this project; and

WHEREAS, Barton & Loguidice has provided a draft contract, with the detailed professional scope of services for the PE/Design Phase, as well as compensation for the Final Design, in an amount not to exceed \$60,000.00 (\$41,500 for the PE/Design phase and an estimated \$18,500 for the Final Design; and

WHEREAS, the Highway Superintendent seeks to have the Board of Legislators authorize the contract with B&L for these professional services to advance the project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis (by and through the Lewis County Highway Department) and Barton & Loguidice to provide PE/Design scope of services required for the guide rail installation project located on County Route 55 (Deer River Road), Denmark, NY in the amount of \$41,500 (as awarded under the HSIP Grant); and to then provide a Final Design at a cost not to exceed \$18,500, (anticipated to be awarded under a supplement to the Grant) for a total cost not to exceed \$60,000 for the identified services; said agreement to commence upon full execution and terminating December 31, 2027, unless extended.

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and any amendments thereto, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 7th day of April, 2026.

RESOLUTION NO. 87 - 2026

RESOLUTION AUTHORIZING FEDERAL AID HIGHWAY SAFETY IMPROVEMENT PROGRAM PROJECT BETWEEN NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND COUNTY OF LEWIS FOR PIN 780835, CONTRACT # D041918 – COUNTY ROUTE 55 (DEER RIVER RD) GUIDE RAIL INSTALLATION PROJECT AND THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE FOR 100% OF THE FEDERAL-AID ELIGIBLE COSTS AND APPROPRIATING \$41,500 FUNDS FOR PE/DESIGN PHASE

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the NYS DOT has forwarded the Master Federal Aid Local Project Agreement identified as “ PIN 780835- County Route 55 (Deer River Rd) Guide Rail Installation Project” for Contract # DO41918 in the Town of Denmark, which identifies the County as the responsible party for administration and reimbursement of qualified costs of applicable phases from the Highway Safety Improvement Program (HSIP) funding that calls for the County to be obligated for 100% of the Project costs in the first instance for all phases within the agreement; and

WHEREAS, the project is eligible for funding under Title 23 US Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

WHEREAS, the County of Lewis wishes to advance the project by making said commitment of 100% of the Project costs for all phases outlined in the Agreement in the first instance; and

WHEREAS, the Preliminary Engineering/Design Phase of the project will utilize HSIP funds, and therefore requires the execution of the Comptroller’s Contract No. D041918- Federal Aid Local Project Agreement in order for the County to be entitled to reimbursement of \$41,500 in funding (\$39,425 Federal and \$2,075 Local) for this phase;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby approves the Project and authorizes the Agreement (Contract No. D041918) with NYS DOT, for the project known as “PIN 780835 - County Route 55 (Deer River Rd) Guide Rail Installation Project”, to pay in the first instance 100% of the cost of all phases of the project, including Preliminary Engineering, Design, ROW Incidentals, ROW Acquisition, Construction and/or Construction Supervision and Inspection, with the

understanding that qualified costs will be reimbursement from HSIP and other Federal Aid Local Highway Project funding.

Section 2. The sum of \$41,500 is hereby authorized to be appropriated into the proper highway accounts for the Federal and Local shares and made available to cover the costs of participation in the PE/Design phase of the Project.

Section 3. The Lewis County Board of Legislators hereby agrees that the County of Lewis shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from all funding awarded to the County.

Section 4. In the event the costs of the Project exceed the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Highway Superintendent.

Section 5. The Chair, or in his absence, the Vice-Chair of the Lewis County Board of Legislators, is hereby authorized to execute on behalf of the County of Lewis all necessary agreements, certifications, or reimbursement requests with NYSDOT for all Federal and State aid funding on behalf of the County of Lewis in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of the Project costs.

Section 6. A certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Section 7. The within Resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 88 - 2026

**RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 4 TO THE
CONTRACT BETWEEN THE NEW YORK STATE DEPARTMENT OF
TRANSPORTATION (NYSDOT) AND LEWIS COUNTY FOR THE FEDERAL-AID
BRIDGE REPLACEMENT PROJECT (PIN 775399) MARSHEY ROAD OVER WEST
BRANCH OSWEGATCHIE RIVER**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, a Project for the Bridge Replacement known as Marshey Road over West Branch Oswegatchie River (PIN 775399; BIN 3339960) (the “Project”) in the Town of Diana, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such a program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, pursuant to Highway Law § 10 (34-a) and Section 15 of Chapter 329 of the Laws of 1991 as amended by Section 9 of Chapter 330 of the Laws of 1991, as further amended by Chapter 57 of the Laws of New York of 2014, the State has established the “Marchiselli” Program, which provides certain State-aid for Federal-aid highway projects not on the State highway system with project eligibility for Marchiselli Program funds determined by NYS DOT. This project is being funded with Federal Surface Transportation Program (STP) and Marchiselli funds; and

WHEREAS, the County of Lewis advanced the Project by authorizing a commitment of 100% of the federal and non-federal share of the costs of the Preliminary Engineering/Design and Right of Way, and the Final Design and Right-Of-Way (ROW) Acquisition Phases of the Project by Resolution Nos. 308-2021, 123-2023 and 45-2025; and

WHEREAS, the Superintendent of Highways received notice from the NYS DOT that the County will receive additional funding, which amends the previously adopted Schedule A by adding \$3,633,000.00 for the Construction/Construction Inspection Phase of the project; and

WHEREAS, in order for the County to receive the full, additional reimbursement, a “Supplemental Agreement No. 4 to D040399” must be executed;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the Chair of the Board of Legislators to execute “Supplemental Agreement No. 4 to D040399” for the Construction/Construction Inspection Phase funding of the Bridge Replacement Project (PIN 775399).

Section 2. The Chair of the Lewis County Board of Legislators, or in his absence, the Vice-Chair of the Board, is authorized to execute all additional necessary supplemental agreements on behalf of the Lewis County Board of Legislators with the New York State Department of Transportation in connection with this Project.

Section 3. That \$3,633,000.00 shall be appropriated in the Capital Bridge Program to facilitate the Construction/Construction Inspection Phase for the Bridge Replacement on Marshey Road over West Branch Oswegatchie River (PIN 775399; BIN 3339960) in the Town of Diana. The following accounts shall be recognized to facilitate the funding of this project:

Increase Revenues:

H0512000 345970 Federal	\$ 2,906,400.00
H0512000 335910 State	\$ 544,950.00
H0512000 350310 Local	\$ 181,650.00
Project HAU	

Increase Expense:

H0512000 499900	\$ 3,633,000.00
Project HAU	

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 89 - 2026

**RESOLUTION TO AWARD CONSTRUCTION CONTRACT BID TO VECTOR
CONSTRUCTION CORPORATION FOR THE BRIDGE REPLACEMENT PROJECT
775399: MARSHEY ROAD OVER WEST BRANCH OSWEGATCHIE RIVER IN THE
TOWN OF DIANA**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County has commenced a project known as the replacement of Marshey Road over West Branch Oswegatchie River and sent out a request for construction and construction inspection proposals; and

WHEREAS, two (2) sealed bids received were publicly opened on March 24, 2026, at 10:00 a.m. on the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York; and

WHEREAS, the Highway Superintendent in consultation with Fisher & Associates, the professional engineer consultants on the project recommend that the County award the bid to VECTOR CONSTRUCTION CORPORATION, the lowest responsible bidder, to perform the construction phase of the bridge replacement outlined in the bid specifications in the total amount of \$3,058,072.52;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid to and authorizes a contract with VECTOR CONSTRUCTION CORPORATION, Cicero, NY in the amount of \$3,058,072.52, (with 80% Federal and 15% State reimbursable through NYS DOT Contract # D040399, and 5% local funds), for the construction phase of Marshey Road over West Branch Oswegatchie River replacement project in the Town of Diana.

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 90 -2026

**RESOLUTION TO AWARD BIDS FOR
HOT ASPHALT MIX**

Introduced by Legislator Thomas Osborne, Vice-Chair of the General Services Committee.

WHEREAS, pursuant to General Municipal Law Section 103, the Highway Department sent out request for bids from qualified vendors for hot asphalt mix for the upcoming season; and

WHEREAS, three (3) bids were received and publicly opened on March 10, 2026. The Highway Superintendent and staff completed its analysis and tabulation of all submissions, which have been placed on file with the Clerk of the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes Lewis County Highway Superintendent, John Reed to award lowest vendor bids based on project location and trucking costs, for hot asphalt mix, in accordance with the bids received and on file with the Clerk of the Board.

Section 2. The bids and awards shall be effective for the period from April 1, 2026 through March 31, 2027.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Nortz , seconded by Legislator Kalamas .

Legislator Leviker recused himself due to a conflict.

The resolution was then adopted on the 7th day of April, 2026.

RESOLUTION NO. 91 -2026

**RESOLUTION TO AWARD BIDS FOR
LIQUID BITUMINOUS**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to General Municipal Law Section 103, the Highway Department sent out request for bids from qualified vendors for liquid bituminous for the upcoming season; and

WHEREAS, four (4) bids were received and publicly opened on March 10, 2026. The Highway Superintendent and staff completed its analysis and tabulation of all submissions, which have been placed on file with the Clerk of the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislator hereby authorizes Lewis County Highway Superintendent, John Reed to award the liquid bituminous bids to Midland Asphalt Materials, Inc., Vestal Asphalt, Suite-Kote, and All States Construction, Inc. dba Gorman Construction; for re-profiling, filling cracks and quick set slurry seal to Suit-Kote and Gorman Bros, Inc.; and for micro-surfacing to Suit-Kote and Vestal Asphalt; all in accordance with the tabulation of all bids placed on file with the Clerk of the Board.

Section 2. The awarded bids are effective for the period from April 1, 2026 through March 31, 2027.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 7th day of April, 2026.

RESOLUTION NO. 92 -2026

**RESOLUTION TO AWARD BIDS FOR
PAVEMENT MARKING**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, pursuant to General Municipal Law Section 103, the Highway Department sent out request for bids from qualified vendors for pavement marking for the upcoming season; and

WHEREAS, three (3) bids were received and publicly opened on March 10, 2026. The Highway Superintendent and staff completed its analysis and tabulation of all submissions, which have been placed on file with the Clerk of the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Highway Superintendent, John Reed to award the pavement marking bid to Seneca Pavement Markings, Inc., of Horseheads, NY, the lowest eligible bidder, in accordance with the tabulation of all bids prepared by the Superintendent and placed on file with the Clerk of the Board.

Section 2. The said bids are effective for the period April 1, 2026 through March 31, 2027.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 7th day of April, 2026.

RESOLUTION NO. 93 - 2026

**RESOLUTION TO AWARD BIDS FOR
HIGHWAY ROAD PROJECT MATERIALS**

Introduced by Legislator Thomas Osborne, Vice-Chair of the General Services Committee.

WHEREAS, pursuant to General Municipal Law Section 103, the Highway Department sent out request for bids from qualified vendors for various Lewis County road project materials (sand, stone, gravel & concrete) for the upcoming season; and

WHEREAS, eight (8) bids were received and publicly opened on March 10, 2026. The Highway Superintendent and staff completed its analysis and tabulation of all submissions, which have been placed on file with the Clerk of the Board of Legislators;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislator hereby authorizes Lewis County Highway Superintendent John Reed to award lowest vendor bids based on project location and trucking costs, for crushing, concrete, sand, gravel, limestone and crushed stone, in accordance with the bids received and on file with the Clerk of the Board.

Section 2. The bids and awards shall be effective for the period from April 1, 2026 through March 31, 2027.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Frost .

Legislator Leviker recused himself due to a conflict.

The resolution was then adopted on the 7th day of April, 2026.

RESOLUTION NO. 94 - 2026

**RESOLUTION APPOINTING MARK O'CONNOR TO
LEWIS COUNTY INDUSTRIAL DEVELOPMENT AGENCY
BOARD OF DIRECTORS**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Section 856 of the General Municipal Law, an Industrial Development Agency is a corporate governmental agency constituting a public benefit corporation; and

WHEREAS, the Industrial Development Agency Board of Directors shall consist of not fewer than three nor more than seven members, who are appointed by the Lewis County Board of Legislators and serve at its pleasure; and

WHEREAS, member McKenzie Lehman resigned effective November 30, 2025, creating a vacancy on the Board; and

WHEREAS, Mark O'Connor of Lowville, New York, has been recommended for appointment to fill said vacancy;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Mark O'Connor of Lowville, New York to the Lewis County Industrial Development Agency Board of Directors, to serve at the pleasure of the Board of Legislators.

Section 2. The term of said appointment shall commence on April 8, 2026, and shall continue for an indefinite term.

Section 3. The Lewis County Board of Legislators expresses its appreciation to Mark O'Connor for his willingness to serve and contribute to the Lewis County Industrial Development Agency.

Section 4. The Clerk of the Board shall forward a copy of this resolution to Mark O'Connor and to the Lewis County Industrial Development Agency.

Section 5. This resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 95 - 2026

RESOLUTION ADOPTING NEW SEQRA SHORT ENVIRONMENTAL ASSESSMENT FORM FOR CERTAIN ACTIONS RELATED TO AGRICULTURAL DISTRICTS WITHIN LEWIS COUNTY AND AUTHORIZING A MEMORANDUM OF AGREEMENT WITH NYSDAM FOR REVIEW OF UNLISTED ACTIONS OF EXISTING AGRICULTURAL DISTRICTS WITHIN THE COUNTY

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the State Environmental Quality Review Act (SEQR or SEQRA) and its corresponding regulations under NYSRR Parts 617 & 618 define situations in which particular state and local actors must conduct an environmental review as part of their decision-making process; and

WHEREAS, in relation to agricultural districts certified pursuant to Article 25-AA of the New York State Agriculture & Markets Law (AML), SEQRA applies to the adoption, modification, continuation, consolidation and termination of agricultural districts; and

WHEREAS, agricultural districts proposed modifications, consolidation or termination would be deemed an Unlisted Action under SEQRA, requiring the completion of a Short Environmental Assessment Form (SEAF) to determine environmental significance; and

WHEREAS, the New York State Department of Agriculture & Markets (NYSDAM) has adopted a new SEAF to be used in the review of Unlisted Actions associated with modifying, terminating, and consolidating existing agricultural districts; and

WHEREAS, the Lewis County Planning and Community Development Department along with the Lewis County Agricultural & Farmland Protection Board have reviewed the new SEAF, voted to forward the new form to the Lewis County Board of Legislators with a recommendation that they adopt same; and

WHEREAS, after providing proper notice, the Lewis County Board of Legislators held a public hearing on February 3rd, 2026 to hear all interested parties and receive comments relative to the adoption of the specific SEAF form for the Lewis County Agricultural District Program, and the proposed cooperative agreement (MOU) between the County and NYSDAM for procedures in a coordinated review of such unlisted actions;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators does hereby adopt the NYS Department of Agriculture & Markets' new SEAF form for use in the review of actions designated as an "Unlisted Action" pursuant to SEQRA, which involve the modification, consolidation, or termination of an existing Agricultural District as described in Article 25-AA of the AML in Lewis County.

Section 2. The Lewis County Board of Legislators authorizes the Chair or Vice-Chair to execute a cooperative agreement (MOU) between Lewis County and the NYS Department of Agriculture & Markets to establish procedures for the coordinated review of Unlisted Actions regarding the modification, consolidation, or termination of an existing agricultural district in Lewis County, upon review and any recommended provisions by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 7th day of April, 2026.

RESOLUTION NO. 96 - 2026

RESOLUTION TO SET PUBLIC HEARING FOR PUBLIC INPUT WITH REFERENCE TO COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis is eligible to apply for 2026 New York State Community Development Block Grant Program (NYS CDBG) funding administered by the Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR); and

WHEREAS, the Board of Legislators wishes to obtain the views of citizens on community development, planning, public facilities, small business, economic development, and imminent threat needs of residents, and possible other activities, prior to the preparation of a CDBG application; and

WHEREAS, the citizen participation requirements of the programs mandate the County to conduct a public hearing prior to submission of an application for the purpose of obtaining citizens' views with the ability to respond to proposals and questions; and

WHEREAS, the public hearing must be held prior to submission of an application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes a public hearing to be held and set for May 5th, 2026 at 5:00 p.m. at the Lewis County Courthouse Board of Legislators Chambers, 7660 North State Street, Lowville, New York 13367 to solicit the views of County of Lewis citizens regarding CDBG funding for community development, planning, public facilities, small business, economic development, and imminent threat needs under program year 2026 NYS CDBG funding applications, in amounts not to exceed \$1,000,000 per application.

Section 2. Public notice of the hearing shall be advertised in accordance with law at least seven (7) days prior to the hearing date.

Section 3. Based upon input received, the Lewis County Planning & Community Development Department can proceed with submitting 2026 CDBG funding applications for community development, planning, public facilities, small business, economic development, and imminent threat needs. If awarded funding, the Board hereby authorizes acceptance of the award and appropriation of the funds; and authorizes the Chair or Vice-Chair to enter into an Agreement and any extensions or

modifications thereto with the funding agency, upon review and approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 97 - 2026

RESOLUTION TO SET 2ND PUBLIC HEARING FOR LEWIS COUNTY IMMINENT THREAT PROGRAM CDBG PROJECT #636IT566-25

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, All recipients of NYS Community Development Block Grant (CDBG) funds must meet the citizen participation requirements at 24 CFR 570.486 and New York State's Citizen Participation Plan, as amended, which require recipients to follow a citizen participation plan for one public hearing prior to the submission of an application for funding, and one public hearing, if awarded to be held during the administration of the grant to solicit comments on the effectiveness of the program's administration; and

WHEREAS, the Board of Legislators duly held a public hearing on the 1st day of October 2024, regarding blight and slum clearance activities in preparation of a CDBG Application (Project # 636IT566-25); and

WHEREAS, the County received an award of \$274,710 in Lewis County Imminent Threat Program funds, and the Board of Legislators of Lewis County seeks to hold a second public hearing to provide residents with the opportunity to offer any comments on the accomplishments of the Program;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes a public hearing to be held and set for May 5th, 2026 at 5:00 p.m. at the Lewis County Courthouse, Board of Legislators Chambers, 7660 North State Street, Lowville, New York, 13367 to provide residents of Lewis County with the opportunity to offer any comments on the accomplishments of the current CDBG Project # 636IT566-25 Lewis County Imminent Threat Program.

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 98 - 2026

AUTHORIZING AN INTERDEPARTMENTAL AGREEMENT BETWEEN THE LEWIS COUNTY HEALTH SYSTEM AND THE LEWIS COUNTY PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT FOR GRANT WRITING, DEVELOPMENT, AND ADMINISTRATION SERVICES

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Health System (LCHS) is seeking state and federal grant funding to support capital improvements, service expansion, workforce development, and community health initiatives; and

WHEREAS, LCHS has historically utilized external grant writing consultants, which can be costly and may lack familiarity with local priorities, operations, and long-term planning objectives; and

WHEREAS, the Lewis County Planning and Community Development Department possesses in-house expertise in identifying funding opportunities, preparing grant applications, coordinating budgets, and managing compliance requirements; and

WHEREAS, utilizing internal county resources for grant writing, development, and administrative services would improve coordination with countywide priorities, retain institutional knowledge, and provide a more cost-effective alternative to outside consultants; and

WHEREAS, it is proposed that LCHS and the Planning and Community Development Department enter into a formal interdepartmental service agreement, or Memorandum of Understanding (MOU), outlining the scope of services, roles & responsibilities, and reporting expectations for this position; and

WHEREAS, in order to support the additional workload associated with providing these services to the Lewis County Health System (LCHS), it is necessary to retain additional staff capacity within the Planning and Community Development Department, anticipated to include a Grant Manager position, to ensure adequate service delivery; and

WHEREAS, such services shall be provided at a cost to LCHS in the amount of approximately \$85,000 annually; and

WHEREAS, said arrangement shall require a minimum commitment of three (3) years, after which any continuation of services shall be subject to subsequent three

(3) year agreements, with the cost of services to be re-evaluated at the time of Memorandum of Understanding (MOU) renewal or reinstatement; and

WHEREAS, this partnership is expected to result in measurable cost savings, improved grant competitiveness, and strengthened collaboration between county government and the local healthcare system; and

WHEREAS, implementation of this initiative requires approval by both the Lewis County Board of Legislators and the Lewis County General Hospital Board of Managers;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the establishment of an interdepartmental partnership between the Lewis County Health System and the Lewis County Planning and Community Development Department for the provision of grant writing, development, and administration services.

Section 2. The Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Planning and Community Development Department, as follows:

<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Grant Manager	Full-Time	\$58,000 - \$82,552

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver the Memorandum of Understanding (MOU) or similar agreement with the Lewis County Health System, subject to approval by the County Attorney, outlining the terms, scope, and expectations associated with said shared grant writer services.

Section 4. This Resolution shall take effect immediately.

Moved by Legislator Nortz , seconded by Legislator Osborne .

Legislator Nortz stated that this position will be helpful for both the County and the Hospital.

The resolution was then adopted on the 7th day of April, 2026.

RESOLUTION NO. 99 - 2026

RESOLUTION AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LOWVILLE TO PROVIDE GRANT ADMINISTRATION SERVICES FOR THE DOWNTOWN REVITALIZATION INITIATIVE PUBLIC PROJECTS

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis, by and through the Planning & Community Development Department, seeks to enter into three (3) Intermunicipal Agreements with the Village of Lowville to become the Grant Administrator of the awarded Village of Lowville Downtown Revitalization public projects; and

WHEREAS, the grant award is administered by the Department of State and will provide funding to improve access and parking at Veteran's Memorial Park, revitalize State Street to enhance safety, accessibility, and aesthetics in Downtown Lowville, develop a downtown branding and wayfinding strategy to enhance Lowville's identify, and reimagine Veteran's Park to create community space with modern amenities and enhanced accessibility; and

WHEREAS, the grant allows for the recipient, the Village of Lowville, to pay of the project costs towards grant administration and project implementation. The project costs are estimated to be \$5,237,000 with an estimated grant duration of 5 years; and

WHEREAS, the Board of Legislators seeks to enter into Intermunicipal Agreements with the Village of Lowville to provide grant administrative services for this project through the Planning & Community Development Department;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes three (3) Intermunicipal Agreements: One for each of the three (3) NYS DRI project contracts identified between NYS and the Village of Lowville as : C1003375 (Improvements to Veteran's Park); C1003376 (Development of downtown branding & wayfinding strategy); and C1003374 (Revitalize State Street in downtown Lowville) all of which is part of the DRI grant award of \$5,237,000.

Section 2. The Board directs the County Attorney to draft the proposed IMAs, with provisions to include acknowledgement that the Village of Lowville will submit reimbursement requests to NYS, including administrative services provided by the County. Upon receipt of such reimbursements, the Village shall remit the administrative portions to the Lewis County Planning & Community Development Department.

Section 3. This administrative reimbursement is intended to cover services provided by the Department, including staff salaries and fringe benefits associated with each project, and shall not exceed twenty percent (20%) of the total cost of each DRI project.

Section 4. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver the IMAs, pending approval by the County Attorney.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 100 - 2026

**RESOLUTION TO TRANSFER FUNDS
Probation Department**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Probation Department's 2026 budget provided for \$20,000 for court-ordered detention for juveniles. The Director indicates detention for several youths has already been ordered, draining the budgeted amount for same;

WHEREAS, the Probation Director indicates that there is bill from the House of Good Shepherd in the amount of \$77,112 for non-secure detention of a several youth. The balance of the budget line for these services is \$17,590, leaving \$60,000 required to cover these expenses;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the transfer of \$60,000.00 from Contingency Account to the Probation Department to provide funding for unanticipated youth detention expenses as follows:

<u>From:</u>	
A0199000 499900 Contingency	\$60,000.00
<u>To:</u>	
A0314300 499900 Probation Detention	\$60,000.00

Section 2. This resolution shall take effect immediately upon adoption.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 7th day of April, 2026.

RESOLUTION NO. 101 - 2026

**RESOLUTION TO AWARD BID
AND AUTHORIZE CONTRACT WITH
M.J. LYNDAKER LOGGING, LLC**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County through the Recreation, Forestry, & Parks Department commenced the Lewis County Timber Sale process by sending out an RFP for the value of forest products in the Lewis County reforestation area, located on North South Road, Town of Lyonsdale, on the north portion of Tax Map Parcel No. 355.00-02-01.00; and

WHEREAS, two (2) sealed bids received were publicly opened on March 18, 2026 at 11:00 a.m. in the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York; and

WHEREAS, the Director of Recreation, Forestry & Parks recommends that the County award the bid to M.J. Lyndaker Logging, LLC, who offered the highest price for the forest products located on the North South Road parcel, in the total amount of \$37,365.00;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes a contract with M.J. Lyndaker Logging, LLC, 6606 Old Indian River Road, Castorland, NY 13620 for the term of April 7, 2026, through April 30, 2028, requiring the Contractor to pay the County \$37,365.00 for the harvesting of timber at North South Road, in the Town of Lyonsdale, on the north portion of Tax Map Parcel No. 355.00-02-01.00;

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 102 - 2026

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT WITH
CREIGHTON MANNING ENGINEERING & SURVEYING, PLLC
FOR RAIL TRAIL MASTER PLAN & DESIGN SERVICES
AND AUTHORIZATION TO TERMINATE AGREEMENT WITH ALTA**

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the County purchased approximately 30 miles of abandoned rail corridor properties that span from the Village of Lowville, Lowville North to Croghan, Lowville North to Carthage, and parcels in the Village of Lyons Falls, in order to develop these rail corridor properties into a combination of recreational trails that preserve the County's rich history of recreational activity, to stimulate economic and community development, and to provide a safe space for residents and visitors to recreate and enjoy the outdoors; and

WHEREAS, pursuant to an RFP sent out in 2023, for design/engineering professional services for development of a Rail Trail Master Plan, the County awarded the Bid pursuant to Resolution No. 170-2023 to ALTA Planning + Design, Inc., in an amount up to \$579,560, which was later reduced through contractual negotiations to \$533,845 for the scope of services and tasks to be completed; and

WHEREAS, as a result of long delay in the Surface Transportation Board rendering its final decision on abandonment, the County took title to the properties in late, 2025. Except for some preliminary scope of services at a cost of \$62,858, which ALTA was able to provide prior to ownership, (including Project meetings, overview of existing trails, some preliminary branding and marketing strategies, completion of economic and health benefit analysis), no further services were performed for a significant period of time;

WHEREAS, the significant delay, ALTA submitted a revised scope of services and change order request for additional costs of approximately \$42,407 with a significant change in the staff originally assigned to the project;

WHEREAS, the County Manager and Director of Recreation, Forestry and Parks request that the Board terminate the agreement with ALTA and authorize a professional services agreement with Creighton Manning Engineering & Surveying, PLLC, 2 Winners Circle, Albany, NY 12205 (Creighton Manning), to provide the Master Plan Professional Services for the Rail Trail Project, at a cost of \$382,900 for the scope of services and itemized tasks outlined in their proposal dated February 18, 2026. Creighton Manning has the professional experience and technical capability on trail planning and design, with its engineers experienced in delivering similar projects in New York;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with Creighton Manning engineering & surveying, PLLC, to provide professional design, consultant and engineering services in completion of a Rail Trail Master Plan for the County's rail trail system, as outlined in its proposal dated February 18, 2026 at a cost not to exceed \$382,900.

Section 2. The Lewis County Board of Legislators hereby authorizes the County Attorney to provide Notice of Termination of the Agreement with ALTA Planning & Design, Inc. in accordance with the termination provisions of the Agreement.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement, pending review and approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Leviker, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 103 - 2026

RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT AND IN-KIND SERVICES PURSUANT TO NYS DEC ADIRONDACK PARK COMMUNITY SMART GROWTH GRANT PROGRAM FOR PHASE I OF THE LEWIS COUNTY WINTER RECREATION MASTER PLAN

Introduced by Legislator Joshua Leviker, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators approved and authorized an application and Plan to the New York State Department of Environmental Conservation ("NYS DEC") Adirondack Park and Catskill Park Community Smart Growth Grant Program for the completion of a winter recreational trail development plan in areas within the Adirondack boundary; and

WHEREAS, the Director of Recreation, Forestry and Parks received notice that the County of Lewis will be awarded \$79,245.20 in funds under this Grant (\$68,000 in state funds and \$11,245.20 in local match requirement); and

WHEREAS, the Director seeks to have the Board authorize the identified eligible equipment purchases in compliance with the grant requirements and any procurement requirements;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Director of Recreation, Forestry & Parks Department to purchase equipment identified in the Non-Motorized Winter Recreation Master Plan under Phase 1, with the funding provided under the NYS DEC Adirondack Park and Catskill Park Community Smart Growth Grant Program.

Section 2. The within resolution shall take effect immediately.

Section 3. The chair or vice-chair of the Board of Legislators is hereby authorized to execute any grant agreement and other documents required to give effect to acceptance of this award, upon review by the County Attorney.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 104 - 2026

**RESOLUTION AUTHORIZING ACCEPTANCE OF AWARD FUNDS UNDER
NYS DHSES EMERGENCY SERVICES IP NETWORK (ESInet) READINESS GRANT
TO ENHANCE COMMUNICATIONS INFRASTRUCTURE UNDER
PUBLIC SAFETY OPERATIONS**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, in 2025, the Lewis County Sheriff's Department (911) received authorization to apply on-line for the DHSES ESInet Readiness Grant Program Funding designed to enhance the County's readiness to connect to fiber-optic cable-based emergency services IP networks (ESInets) for public safety answering points (PSAPs) according to the current NENA i3 standard; and

WHEREAS, the County was awarded \$689,655.00 under the Grant for a five (5) year period (January 1, 2026 – December 31, 2030). The LC 911 Coordinator indicates that anticipated uses of the funding include update of the generator covering the backup 911 Center, upgrade of redundant fiber lines, microwave links and other connections for the Main and Back Up 911 Centers, and other related equipment and technology for the 911 system;

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby accepts the award of \$689,655 under this Grant and authorizes an Agreement with NYSDHSES to facilitate this funding award.

Section 2. The Treasurer is directed to appropriate the funds, and establish the account for same under the Sheriff's Department 911 Budget.

Section 3. The Chair or Vice-Chair are authorized to execute the agreement and any other required documents required, upon review by the County Attorney

Section 4. This resolution shall take effect immediately.

Moved by Legislator Frost, seconded by Legislator Moser.

Legislator Kalamas asked Buildings & Grounds Director, Matt O'Connor if that is a separate sub-panel that goes to the 911 that the generator is hooked to. Matt O'Connor replied that it will control the entire PSB Building. It will be separate from the tower.

The resolution was then adopted on the 7th day of April, 2026.

RESOLUTION NO. 105 - 2026

**RESOLUTION APPROPRIATING GRANT AWARD FUNDS UNDER DHSES SFY25
NEXT GENERATION 911 TECHNOLOGY/EQUIPMENT PROGRAM FUNDING**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, in 2025, the Lewis County Sheriff's Department (911) received authorization to apply on-line for the DHSES 2025 Next-Generation 911 Grant Funding designed to assist County PSAP in preparing for implementation of updated technology/equipment for Next-Gen 911 services; and

WHEREAS, the County was awarded \$1,266,796.00 under Grant Contract NG25-1018-E00, Contract No. C197492, SFY2025 Next Generation 911 (NG911), and that the contract is fully executed allowing for spend down and periodic progress reports required under the Grant. The LC 911 Coordinator indicates that anticipated uses of the funding include complete E-911 phone system, voice recorders, and other equipment and technology for the 911 system;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Treasurer to appropriate the \$1,266,796.00 fund award under this Grant, and to establish the account for same under the Sheriff's Department 911 Budget.

Section 2. The within resolution shall take effect immediately.

Moved by Legislator Leviker, seconded by Legislator Nellenback, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 106 - 2026

**RESOLUTION AWARDING BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND LAWMAND HEATING & COOLING, INC. FOR THE
GENERATOR REPLACEMENT AT THE PUBLIC SAFETY BUILDING**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Director of Buildings and Grounds, in consultation with the Purchasing Department and the Sheriff's Department, sent out an RFP for the removal and replacement of the existing generator system at the Public Safety Building; and

WHEREAS, 8 bid proposals were opened on February 5, 2026 at 10:00 am. The Director of Buildings and Grounds and the Purchasing Director carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, and the 911 Coordinator having obtained a waiver under mwbe requirements, this team recommends that the Board of Legislators award the bid and contract to Lawman Heating & Cooling, Inc., (Lawman) 206 Ambrose Street, Sackets Harbor, NY 13685, the lowest cost bidder, to complete the RFP Tasks at a cost not to exceed \$ 271,000.00; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to Lawman for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators awards the bid to and authorizes an agreement with Lawman Heating & Cooling, Inc., of Sackets Harbor, NY to complete the scope of work outlined in the RFP for the removal and replacement of the existing generator system at the Public Safety Building at a cost not to exceed \$271,000.00, as more fully set forth in their bid proposal.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The Treasurer is directed to appropriate (if necessary) and to pay for the equipment and services under this contract from the Sheriff's 911 FY23 SICG contract # C197636 account.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 107 - 2026

**RESOLUTION AUTHORIZING AGREEMENT
BETWEEN LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES
AND CHILDREN'S HOME OF WYOMING CONFERENCE**

Introduced by Legislator Thomas Kalamas, Chair of the Human Services Committee.

WHEREAS, the Lewis County Department of Social Services wishes to enter into an agreement with Children's Home of Wyoming Conference to utilize their services of foster care, emergency respite care, post placement, residential, educational and treatment services.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement between the County of Lewis, by and through the Department of Social Services, and CHILDREN'S HOME OF WYOMING CONFERENCE for the provision of foster care services, emergency respite care, post placement, and residential, educational and treatment services.

Section 2. The term of this agreement shall be from March 1, 2026 through December 31, 2027, at a per diem cost not to exceed the Maximum Aid Rate established by the State. There is no local share cost until costs exceed the foster care block grant and then the local share is approximately 25% for residential foster care and is based on the eligibility of the client. The State share is approximately 25% and Federal share is approximately 50%.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, and any amendments thereto, pending approval by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Moser, and adopted on the 7th day of April, 2026.

RESOLUTION NO. 108 - 2026

**RESOLUTION AUTHORIZING INCREASES TO
HEALTH INSURANCE PREMIUMS FOR THE PLAN YEAR
COMMENCING JUNE 1, 2026**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, Lewis County Government has a self-funded health insurance program known as the Lewis County Health Plan (“Plan”), with premiums that support coverage of claims for County (including LCHS) employees, spouses, dependents, and retirees eligible for health insurance; and

WHEREAS, the Lewis County Treasurer, in his capacity as the Health Plan Administrator, holds periodic meetings with the health insurance committee which includes the County Manager, HR Director, Administrators from LCHS, along with GKG, the county consultants for plan design in an effort to make recommendations that are reasonable and assist to maintain the fund at a sustainable balance; and

WHEREAS, the health insurance committee has been monitoring the health insurance fund balance, with an indication that the current fund balance under the current premiums will not sustain the fund. Health claim costs continue to exceed current premiums; and

WHEREAS, the Milliman firm, the county’s actuarial consultant on the Plan, is tasked with annual review and assessment of the financial health of the plan’s fund balance, and an annual recommendation of a range for appropriate premium equivalent for Plan participants in order to sustain the benefits and payout of claims under the Plan; and

WHEREAS, upon continued review and analysis of the plan and fund balance, and upon the recent analysis and projections of Milliman, the Plan Administrator and County and Hospital management teams recommend that the Board of Legislators increase the health insurance premiums by 11.00 % for the three (3) plans;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves the Plan Administrator’s and County and Hospital Management Team’s recommendation to increase all health insurance premiums for all three (3) plans (excluding Medicare eligible retirees) effective June 1st, 2026 (reflected in May, 2026 paychecks) by 11.00% in order to attempt to cover claims and expenses and to stabilize the health insurance fund balance.

Section 2. This Resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moser , and adopted on the 7th day of April, 2026.

RESOLUTION NO. 109 - 2026

**FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY NO. 3 - 2026), COUNTY OF LEWIS**

Introduced by Legislator Jessica Moser, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to the authority granted by Tax Law Section 253-h and by Municipal Home Rule Law Section 10, the Board of Legislators of the County of Lewis wishes to adopt a local law that provides for an additional tax of twenty-five cents per one hundred dollars of principal debt secured by a mortgage on real property situated in the County of Lewis; and

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators held on April 7, 2026, a proposed Local Law known as A LOCAL LAW CONTINUING AN ADDITIONAL MORTGAGE TAX FOR MORTGAGES ON REAL PROPERTY SITUATED IN LEWIS COUNTY.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That a Public Hearing will be held on May 5, 2026, at 5:00 p.m., before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York.

Section 2. That at least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the Bulletin Board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Frost, seconded by Legislator Kalamas, and adopted on the 7th day of April, 2026.

LOCAL LAW (INTRODUCTORY NO. 3 - 2026)

COUNTY OF LEWIS

Introduced by Legislator Jessica Moser, Chair of the Finance and Rules Committee.

A LOCAL LAW CONTINUING AN ADDITIONAL MORTGAGE TAX FOR MORTGAGES ON REAL PROPERTY SITUATED IN LEWIS COUNTY

BE IT ENACTED by the Board of Legislators of the County of Lewis, as follows:

SECTION 1. PURPOSE.

The purpose of this local law is to impose a tax of twenty-five cents for each one hundred dollars of principal debt or obligation which is secured by a mortgage on real property situated in Lewis County and to provide for the administration of the same.

SECTION 2. AUTHORITY.

The Board of Legislators is authorized to adopt and/or amend the within local law pursuant to Tax Law § 253-h and by Municipal Home Rule Law § 10.

SECTION 3. ADDITIONAL MORTGAGE TAX.

In addition to any other tax, surcharge or fee as may be required, imposed, collected or received pursuant to any other general, special or local law upon the recording of a mortgage on real property situated in Lewis County, the Lewis County Clerk is hereby authorized and empowered to impose and receive for the benefit of Lewis County, the following tax:

A. A tax of twenty-five cents for each one hundred dollars and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within Lewis County and recorded on or after the 1st day of July, 2026.

B. In the event that the principal debt or obligation which is or by any contingency may be secured by such mortgage is less than one hundred dollars a tax of twenty-five cents on such mortgage shall be imposed.

SECTION 4. ADMINISTRATION.

The taxes imposed under the authority of this local law shall be administered and collected in the same manner as the taxes imposed under subdivision one of section two hundred fifty-three and paragraph (b) of subdivision one of section

two hundred fifty-five of the Tax Law. Furthermore, the provisions of subdivisions two, three and five of section two hundred fifty-three-h of the Tax Law are hereby incorporated herein and shall apply with the same force and effect as if those provisions had been set forth in full in this section.

SECTION 5. EXPIRATION.

This local law shall expire and be of no further force and effect on June 30, 2029, except that the Board of Legislators may adopt and enact one or more subsequent local laws to continue or extend the taxes imposed by this local law, provided that each such subsequent local law may continue the within tax for a period not to exceed three years each.

SECTION 6. EFFECTIVE DATE.

This local law shall take effect July 1, 2026, upon filing with the Secretary of State and compliance with all other requirements of law.

There being no other business to come before the board, Legislator Nellenback made a motion to adjourn the meeting at 5:40 p.m. Seconded by Legislator Leviker, and carried.