

**Order Number:**

NY1553575

**Date Job Order Received:**

12/23/2025

**Number of Openings:**

1

**Company Name:**

Lewis County Head Start

**Job Title:**

Family Worker

**Minimum Experience Required:**

6 Months

**Job Description:**

Lewis County Head Start is seeking a passionate, dedicated Family Worker (Family Advocate) to join our Beaver Falls Head Start team. In this role, you will work with support staff and the center team to provide an overall comprehensive parent engagement program that supports parents being actively involved in their child's school readiness goals and parent engagement goals. Benefits Four weeks paid vacation Unemployment for unpaid time off Paid holidays off One paid sick day per month Three personal days per school year Tuition reimbursement Mental health support Employer supported retirement plan \$15.50-17.00/hour Responsibilities Visit each family at least three times per year, serving as a liaison between the classroom and family. Foster positive relationships with children, parents, and colleagues to support children and families' overall growth. Support teaching team with child/staff ratio requirements and meal times as needed. Monitor daily attendance and transportation arrangements. Collaborate with the center to share best practices and resources. Participate in periodic record reviews of each child with the management team. Monitor recruitment and application process. Facilitate parenting workshops and activities. Requirements At a minimum a High School Diploma or GED and the desire to enroll in continuing education coursework. Tuition reimbursement available upon request. Experience working with families is highly desirable. Excellent communication skills for effective interaction with children, parents, and staff. Patience, creativity, and enthusiasm for engaging parents in Head Start activities. Valid Drivers License At least 18 years of age. Interested applicants may pick up an application at the office located at 7671 N State St, Lowville, Monday through Friday, from 8:00a-4:00p. Applications may also be obtained from the program website, [www.lchskids.org](http://www.lchskids.org). Please email ([rritz@lchskids.org](mailto:rritz@lchskids.org)), mail, fax (315-376-8302) or drop off completed application no later than Wednesday, 1/7/26. Lewis County Head Start will be closed on Wednesday, 12/24/25 and will reopen on Monday, 1/5/26.

**Job Location:**

Beaver Falls, New York 13305

**Pay:**

\$15.50 - \$17.00 Hourly

**Benefits:**

Vacation, Holidays, Retirement/Pension

**Hours per Week:**

Not specified.

**Duration:**

Full Time, Regular

**Work Days:**

Monday Thru Friday

**Shift**

Not specified.

**Public Transportation:**

Not specified.

**Minimum Education Required:**

GED

**Driver Licenses, Including Endorsements:**

Class: Class D (Operator)

Endorsements:

**How to Apply:**

To apply, contact the employer by: E-Mail, Internet or Phone

Phone: Ritz, Rosalie (315) 376-7531

Email: [rritz@lchskids.org](mailto:rritz@lchskids.org)

Web-site: <http://www.lchskids.org>