

**TO:** Jessica Moser, Chair; Tom Kalamas, Vice-Chair; Josh Leviker; Vincent Nortz; and Barry Lyndaker.

**FROM:** Cassandra Moser, Clerk of the Board

**DATE:** November 13, 2025

**SUBJECT:** Human Services Committee Agenda

Please let this correspondence serve as notification that the Human Services Committee will meet on Tuesday, November 18<sup>th</sup> at 3:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

**Minutes:**

Approve October 21<sup>st</sup> committee minutes if no amendments.

**Presentations / Discussion Items:**

1. Community Health Improvement Plan – Ashley Waite, Director of Public Health (20 minutes)

**Draft Resolutions:**

1. Authorizing an MOU between the Community Services Board and the Board of Legislators to establish each Board's duties and responsibilities.
2. Authorizing a budget transfer of \$38,400.00 from Jail to Community Services to cover the cost of an inmate's expenses at an OMH Forensic Facility.
3. Reappointing Musnicki, Jones, and Ross as members of the Hospital Board of Managers to serve a five-year term effective January 1, 2026 through December 31, 2030.
4. Appointing Teresa Hoch of Lowville, New York as the District No. 4 representative to the Office For Aging Advisory Council to serve a three-year term effective January 1, 2026 through December 31, 2028.
5. Reappointing Bango, Ross, and Karelus as members of the Office For Aging Advisory Board to serve a three-year term effective January 1, 2026 through December 31, 2028.
6. Authorizing the annual renewal agreement between Office For Aging and NNY Senior Services, Inc. D/B/A/ Seniors Helping Seniors to provide housekeeping/chore and/or respite services to designated elderly residents in Lewis County that are homebound, ill, or disabled and who have been accepted into care by OFA at a cost not to exceed \$34.00 per hour.



**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN  
LEWIS COUNTY COMMUNITY SERVICES BOARD AND  
LEWIS COUNTY BOARD OF LEGISLATORS**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, pursuant to NYS Mental Hygiene Law 41.05, in order for the County to be eligible for State Aid, an independent, identifiable Local Government Unit (LGU) must be established by the Board of Legislators (BOL) for services to the mentally ill, intellectually and developmentally disabled, and those suffering from substance use disorder; and

WHEREAS, the Board of Legislators established the Lewis County Community Services Board (CSB), who in turn is required to have a chief executive officer known as the Director of Community Services (DCS) as the identifiable entity; and

WHEREAS, the DCS, in recognition of the dual roles and statutory authorities granted to both the CSB and BOL under the NYS Mental Hygiene Law (NYS MHL), seeks to have the respective Boards enter into a Memorandum of Understanding (MOU) in order to recognize and establish a framework for collaboration, communication, and mutual support in the planning, funding, and oversight of mental hygiene services in Lewis County in accordance with Article 41 of the NYS MHL; and

WHEREAS, the County Attorney has been working with the DCS to develop the proposed MOU to be considered by both boards, and she recommends that the Lewis County Board of Legislators approve and authorize an MOU;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes an MOU between the Lewis County Community Services Board and the Lewis County Board of Legislators, to establish the framework between the two boards for collaboration, communication, and mutual support in the planning, funding, and oversight of mental hygiene services for Lewis County residents.

Section 2. The Chair or Vice-Chair of the Lewis County Board of Legislators are hereby authorized to execute, seal, and deliver said MOU, with any provisions recommended by the County Attorney, and upon her final review and approval of the terms.

Section 3. The within Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION AUTHORIZING TRANSFER OF FUNDS  
Community Services**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the following transfer of funds between the Jail and Community Services accounts to cover expenses incurred for an inmate housed at an OMH Forensic Facility, utilizing available funds budgeted within the Jail MAT account lines.

Transfer From:

A0315000 450905 Jail MAT Expenses \$ 38,400.00

Transfer To:

A0433900 499900 Community Services OMH 730 Expenses \$ 38,400.00

Section 3. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION REAPPOINTING MEMBERS TO  
THE LEWIS COUNTY GENERAL HOSPITAL BOARD OF MANAGERS**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, Section 127 of the New York State General Municipal Law provides for the establishment of a Board of Managers to oversee the general management and operation of county hospitals; and

WHEREAS, the Lewis County General Hospital Board of Managers plays a vital role in guiding hospital policy, ensuring quality patient care, and supporting the continued success and financial stability of the facility; and

WHEREAS, maintaining an experienced and engaged Board of Managers is essential to the effective governance and long-term strategic planning of Lewis County General Hospital; and

WHEREAS, Board of Managers President Michael Young has recommended the reappointments of Donald Musnicki of Watertown, New York; Jennifer L. Jones of Beaver Falls, New York; and Susan J. Ross of Lowville, New York, in recognition of their valuable service and ongoing commitment to the hospital and community;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That pursuant to Section 127 of the General Municipal Law, the Lewis County Board of Legislators hereby reappoints the following individuals as members of the Lewis County General Hospital Board of Managers:

- Donald Musnicki, Watertown, New York
- Jennifer L. Jones, Beaver Falls, New York
- Susan J. Ross, Lowville, New York

Section 2. The term of said reappointments shall be for a period of five (5) years, commencing January 1, 2026, and expiring December 31, 2030.

Section 3. The Lewis County Board of Legislators extends its appreciation to these individuals for their continued dedication and leadership in supporting the mission and operations of Lewis County General Hospital.

Section 4. The Clerk of the Board shall forward a certified copy of this resolution to each appointee and to the Lewis County Health System.

Section 5. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

DRAFT

**RESOLUTION NO. \_\_ -2025**

**RESOLUTION APPOINTING TERESA HOCH TO  
OFFICE FOR THE AGING ADVISORY COUNCIL**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Office for Aging Advisory Council serves to advise and make recommendations on matters relating to the development and administration of programs and services for the aging population in Lewis County; and

WHEREAS, the position of District No. 4 representative to the Lewis County Office for Aging Advisory Council will become vacant as of January 1, 2026; and

WHEREAS, Teresa Hoch of Lowville, New York, has been recommended by the Director of the Lewis County Office for the Aging, Carla Hellinger, for appointment to serve as the District 4 representative; and

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Teresa Hoch of Lowville, New York, as the District No. 4 representative to the Lewis County Office for Aging Advisory Council to serve a three-year term.

Section 2. The term of said appointment shall be effective from January 1, 2026 through December 31, 2028.

Section 3. The Lewis County Board of Legislators expresses its appreciation to Teresa Hoch for her willingness to serve and contribute to the well-being of the aging population in Lewis County.

Section 4. The Clerk of the Board shall forward a copy of this resolution to Teresa Hoch and to the Lewis County Office for the Aging.

Section 5. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION REAPPOINTING MEMBERS TO  
OFFICE FOR THE AGING ADVISORY COUNCIL**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Office for the Aging Advisory Council serves to advise and make recommendations on policies, programs, and services that support the needs and well-being of the aging population within Lewis County; and

WHEREAS, the continued engagement of dedicated community members ensures that the Office for the Aging remains responsive to the needs and priorities of older adults and their caregivers; and

WHEREAS, the Director of the Lewis County Office for the Aging, Carla Hellinger, has recommended the reappointments of Ceila Bango of District No. 1, Rose Ross of District No. 5, and John Karelus of District No. 7 to the Advisory Council;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby reappoints the following individuals to the Lewis County Office for the Aging Advisory Council for three-year terms:

Ceila Bango of Harrisville, New York, representing District No. 1  
Rose Ross of Lowville, New York, representing District No. 5  
John Karelus of Lowville, New York, representing District No. 7

Section 2. The terms of said reappointments shall be effective from January 1, 2026, through December 31, 2028.

Section 3. The Lewis County Board of Legislators extends its appreciation to each of these individuals for their continued commitment and valuable service to the aging community of Lewis County.

Section 4. The Clerk of the Board shall forward a certified copy of this resolution to each appointee and to the Lewis County Office for the Aging.

Section 5. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION AUTHORIZING RENEWAL AGREEMENT  
BETWEEN LEWIS COUNTY OFFICE FOR THE AGING AND  
NNY SENIOR SERVICES, INC., D/B/A SENIORS HELPING SENIORS**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, Lewis County Office for the Aging (“OFA”) is authorized to provide housekeeper/chore services, caregiver support services and respite services to persons eligible to receive said services under the New York State Office for the Aging Expanded In-Home Services for the Elderly Program, and under Titles III-B and III-E of the Older Americans Act; and

WHEREAS, NNY Senior Services, Inc., D/B/A Seniors Helping Seniors has the capability required and desires to provide housekeeping/chore and/or respite services to designated elderly residents in Lewis County that are homebound, ill, or disabled and who have been accepted into care by OFA; and

WHEREAS, the Board of Legislators wishes to authorize this renewal agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the renewal Agreement between the County of Lewis, by and through the Lewis County Office For the Aging with NNY Senior Services, Inc., D/B/A Seniors Helping Seniors to provide housekeeping/chore and/or respite services to designated elderly residents in Lewis County that are homebound, ill, or disabled and who have been accepted into care by OFA.

Section 2. The term of this agreement shall be from January 1, 2026 through December 31, 2026, at a cost not to exceed \$34.00 per hour.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION AUTHORIZING A RENEWAL AGREEMENT  
BETWEEN OFFICE FOR THE AGING AND DOUBLE PLAY COMMUNITY CENTER  
FOR A CONGREGATE MEAL SITE FACILITY**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, Lewis County Office for the Aging (OFA”) entered into an agreement on November 18, 2024, with Double Play Community Center, located at 5274 Outer Stowe Street, Lowville, NY, to provide a congregate site for OFA’s Nutrition Program for eligible seniors in Lowville, NY; and

WHEREAS, OFA seeks to renew this agreement at the cost of \$1,600.00 per month, for a total of \$19,200.00 annually, beginning January 1, 2026, through December 31, 2027; and

WHEREAS, the Board of Legislators wishes to authorize this renewal agreement (2 years) for the services provided;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a two-year renewal agreement between the County of Lewis, obo OFA, and the Double Play Community Center, Lowville, NY to provide a congregate site for OFA’s Nutrition Program for eligible seniors, at a cost of \$1,600.00 per month, for a total of \$19,200.00 annually.

Section 2. The Agreement shall take effect on January 1, 2026, and continue through December 31, 2027.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement together with the Director of OFA, and any amendments thereto, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION AUTHORIZING AGREEMENT  
BETWEEN THE PROBATION DEPARTMENT, THE DEPARTMENT OF SOCIAL  
SERVICES, AND RUBENZAHL, KNUDSEN & ASSOCIATES PSYCHOLOGICAL  
SERVICES, P.C.**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County of Lewis, on behalf of the Lewis County Probation Department (“LCPD”) and the Lewis County Department of Social Services (“LCDSS”) wishes to enter into an Agreement with Rubenzahl, Knudsen & Associates Psychological Services, P.C. (“RKA”); and

WHEREAS, the LCPD is charged by law to provide sex offender evaluations, counseling services for individuals, psychological evaluations, and treatment for juvenile delinquents/adolescent offenders when required; and

WHEREAS, the LCDSS is charged by law to provide rehabilitative and supportive services to families whose children have been named in an indicated child abuse and/or maltreatment report, or who have been assessed at risk of foster care placement, or who are in foster care and whose placements can be shortened through the provision of such services detailed below, provided by RKA; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement between the Lewis County Probation Department, Lewis County Department of Social Services, and Rubenzahl, Knudsen & Associates Psychological Services, P.C., to provide sex offender evaluations, counseling services for individuals or families, attachment parenting classes, psychological evaluations, and treatment for juvenile delinquents/adolescent offenders when required.

Section 2. The term of this agreement shall be January 1, 2026 through December 31, 2026 at the following fee rates:

- \$100.00 per session for group therapy
- \$140.00 per hour for individual or family therapy
- \$125.00 per hour for case consultation
- \$150.00 per session, to include RKPS presence at monthly clinical treatment team meeting, if applicable
- \$1,100.00 per person for attachment parenting class (10-Week Class)

- \$160.00 per hour sex offender evaluation
- \$175.00 per hour for psychological evaluations
- \$225.00 per hour for QI Assessment (duration 9-12 hours)
- \$250.00 per hour for expert court testimony including preparation and travel
- \$25.00 per page for official letters
- \$300.00 per hour expedited evaluation
- Missed Appointments: \$140.00 per individual session  
\$350.00 regular evaluation  
\$600.00 for expedited evaluation

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, and any amendments thereto, pending approval by the County Attorney.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION REAPPOINTING MEMBERS TO  
THE LEWIS COUNTY HEALTH SERVICES ADVISORY COMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Health Services Advisory Committee provides guidance, recommendations, and oversight to ensure the delivery of quality health services to the residents of Lewis County; and

WHEREAS, the Committee plays a critical role in advising the Board of Legislators and County health officials on matters related to public health programs, healthcare policies, and the planning and administration of county health services; and

WHEREAS, the continued participation of experienced and dedicated professionals ensures the effectiveness of the Health Services Advisory Committee in meeting the needs of the community; and

WHEREAS, the reappointments of Dr. Brian Roggie of Lowville, New York, and Dr. Sarah Zeger of Lowville, New York, have been recommended in recognition of their expertise, commitment, and valuable contributions to the Committee;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby reappoints the following individuals to the Health Services Advisory Committee for four-year terms:

- Dr. Brian Roggie, Lowville, New York
- Dr. Sarah Zeger, Lowville, New York

Section 2. The term of said reappointments shall be effective from January 1, 2026, through December 31, 2029.

Section 3. The Lewis County Board of Legislators expresses its appreciation to these individuals for their continued service and dedication to improving health services and public health outcomes in Lewis County.

Section 4. The Clerk of the Board shall forward a certified copy of this resolution to each appointee and to the Lewis County Public Health Department.

Section 5. This resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION AUTHORIZING A RENEWAL AGREEMENT BETWEEN  
LEWIS COUNTY SHERIFF'S DEPARTMENT  
& BLACK CREEK INTEGRATED SYSTEMS CORPORATION**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County of Lewis on behalf of the Lewis County Sheriff's Department entered into a 2025 renewal agreement with Black Creek Integrated Systems Corporation ("Black Creek") to provide computer software maintenance and support for the program Sally-Port NY that the Lewis County Jail uses as a management system for the collection of data pertaining to inmates; and

WHEREAS, the Lewis County Sheriff's Department seeks to enter into another renewal agreement with Black Creek for continuation of the inmate database software system and add "Watch Tour Manager" software to configure and record electronic tracking of watch tours, commencing January 1, 2026 through December 31, 2026 at a total cost of \$28,530.00 (\$24,590.00 for maintenance & support of Inmate Database software and \$3,940.00 for Watch Tour Manager software); and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a renewal Agreement between the County of Lewis, by and through the Lewis County Sheriff's Department and Black Creek Integrated Systems Corporation for maintenance and support of the Inmate Database software and Watch Tour Manager software systems.

Section 2. This is for the term commencing January 1, 2026 through December 31, 2026, in an amount not to exceed \$28,530.00 (\$24,590.00 for maintenance & support of Inmate Database software and \$3,940.00 for Watch Tour Manager software).

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION AUTHORIZING AGREEMENTS BETWEEN  
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE  
COUNTY LAW DEPARTMENT FOR LEGAL SERVICES AND  
REPRESENTATION IN FAMILY COURT CHILD WELFARE MATTERS,  
CHILD SUPPORT ENFORCEMENT PROCEEDINGS AND  
COLLECTION AND RECOVERY MATTERS**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, pursuant to § 397 of the Social Services Law, the Department of Social Services (the "Department") is responsible to initiate and/or defend cases deemed necessary in the Family Court for adjudication with regard to children considered to be neglected or abused; to institute proceedings against a parent or adult for neglect or abuse of a child; for voluntary placements, foster care placements, extensions of placement, and custody determination of placement rights; and placements that may result from Juvenile Delinquencies (J.D.); and

WHEREAS, under Section 454 of the Federal Social Security Act, Section 111 (h), 352, and 352 (a) of the Social Services Law of the State of New York, and the rules and regulations promulgated by the State Department of Social Services, the Department is responsible through its Child Support Enforcement Unit for the establishment of paternity, locating of absent parents, and the enforcement and collection of support from legally responsible relatives for persons applying for or receiving Aid to Dependent Children; and

WHEREAS, the Department is also responsible for the collection of overpayments or recovery of assets in certain programs where financial support to Lewis County citizens has been provided; and

WHEREAS, pursuant to County Law § 501, the County Attorney is responsible for prosecuting and defending all civil actions and proceedings brought by or against the County, and in that capacity, the Law Department is responsible to provide legal representation for the LC DSS in all Family Court matters. The County Attorney and Law Department also have the expertise to provide legal collection services on behalf of the Department in its collection and recovery matters and to represent the Department in Adult Protective Services matters; and

WHEREAS, it is economically and organizationally feasible for the Department to contract with the County Attorney's office for the performance of these services and to enter into agreements for same;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes Agreements by and between the Department of Social Services and the Law Department whereby the County Attorney shall provide legal representation to the Department on family court matters, child support enforcement proceedings, collection of overpayments or recovery of assets in certain programs that provide financial support to Lewis County citizens, and adult protective proceedings.

Section 2. The Agreements shall provide for reimbursement to the County Attorney's Office for the cost of providing such legal representation, including without limitation, personnel services, supervision, support services, expert fees, and related office expenses. The parties understand that reimbursement is premised on Federal and State statutes, law, rules and regulations. The Department agrees to keep the County Attorney informed of changes in reimbursement methodology mandated by law, rules or regulation of the State and Federal Government for such expenditures.

Section 3. The term of these Agreements shall be from January 1, 2026 through December 31, 2026. Compensation for legal representation on neglect, abuse, foster care, custody, J.D.'s and related Family Court matters shall be \$185,219; child support enforcement legal representation services shall be \$88,993; and compensation for collection and recoveries shall be \$36,114.

Section 4. The Chair or Vice-Chair of the Board of Legislators, along with the Commissioner of the Lewis County Department of Social Services and the County Attorney be and the same are hereby authorized to make, execute, seal and deliver said Agreements, and any amendments thereto.

Section 5. The within Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

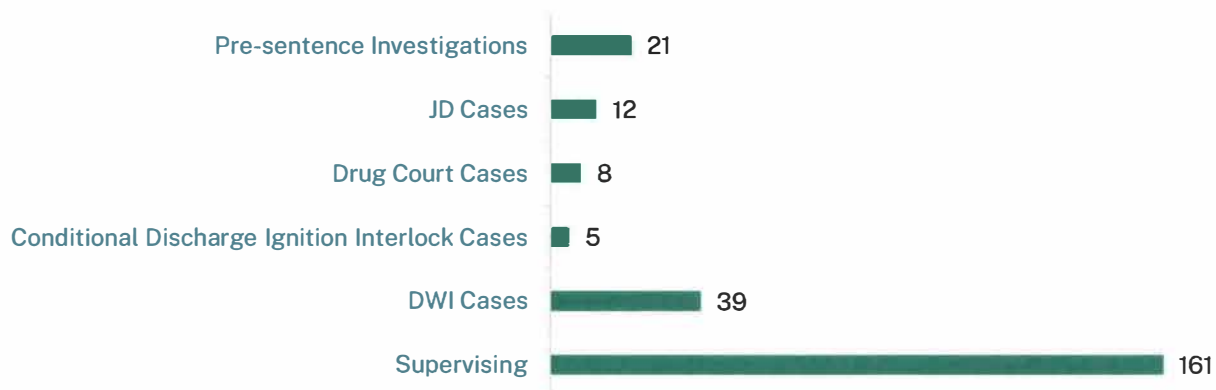
## October 2025

- Probation Department supervised cases remain virtually unchanged from the previous month.

- The first High Visibility Engagement Campaign of the 2025- 2026 grant cycle for STOP-DWI kicked off on Halloween and ran from 10/31- 11/2. The highly visible, highly publicized efforts like the STOP-DWI High Visibility Engagement Campaigns aim to reduce the incidence of drunk and impaired driving. We were pleased to have participation from both the Lewis County Sheriff’s Office and the Lowville Village Police Department for the first campaign of the 2025- 2026 grant cycle.

- Senior Probation Officer Lisa Widrick will be attending the NYS Women in Law Enforcement training conference in Syracuse from November 5- 7, 2025. The conference is scheduled to include presentations on resilience and leadership, legal updates, union representation, strength in sisterhood, wellness for women first responders, Blue Lives NYC, and qualities of women and life after law enforcement. This year is the first time that a probation officer from Lewis County has attended this conference. As with any conference, we are excited to learn more about the presentations and networking opportunities from SPO Widrick.

- The Probation Department coordinated with St. Lawrence County Probation, the St. Lawrence County Drug Task Force, the New York State Police, and Village of Canton Police Department on 11/06/2025 to execute a Violation of Probation warrant for one of our probationers. Senior Probation Officer Bush and Probation Officer Spaulding traveled to Canton and transported the probationer back to Lewis County Court to be arraigned on the Violation of Probation warrant in front of the Hon. Daniel R. King.

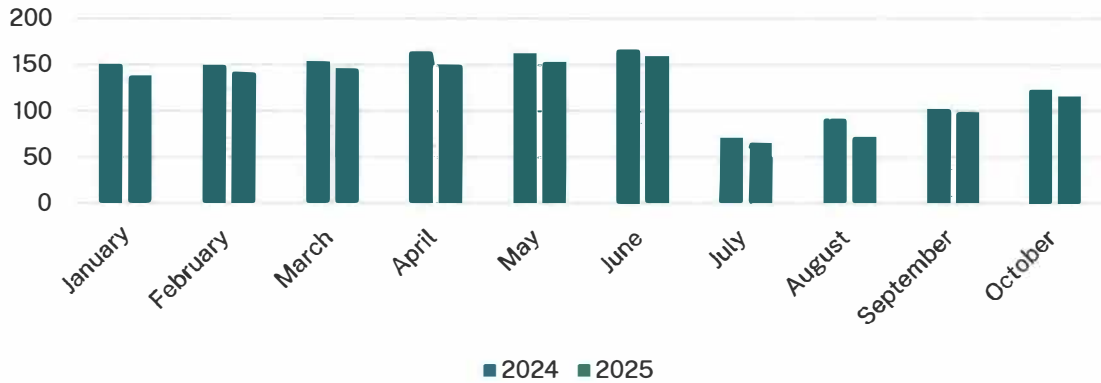




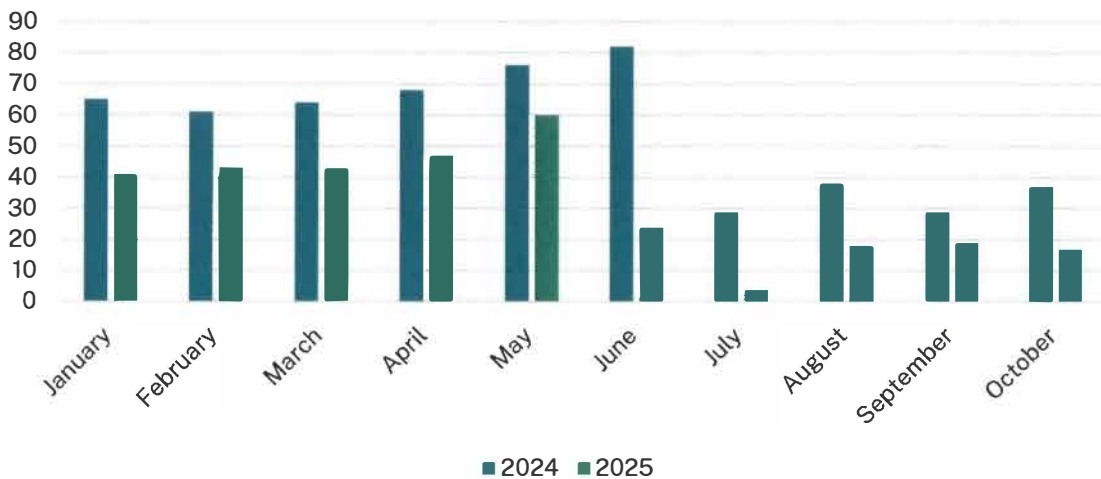
## October 2025

- Public Health is not doing flu and COVID immunization community clinics this year. Employee clinics were completed and a clinic at Brookside Senior Living will be done. Residents seeking the vaccines can also get them at the pharmacy or call our office for an appointment.
- Public Health has contracted with many new preschool providers over the last year and we are seeing the results of this with significantly decreased wait list numbers.

### Children Receiving Preschool Special Education Services



### Children on Wait List for Services



October 2025

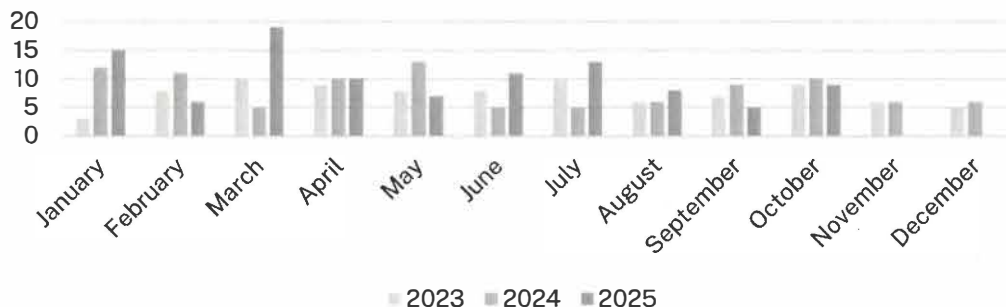
- As of 11/7 SNAP benefits are expected to be distributed at 65% of the benefit amount due to the Federal Government shutdown. Benefits will be recalculated between 11/12 and 11/14 with benefits being distributed over 10 days after recalculations. Several court actions are being filed daily concerning benefit distribution with changes expected.
- SNAP work requirements also increased starting November 1<sup>st</sup> with the possibility of a court order to reinstate the waiver preventing the increase. Changes include the addition of work requirements for homeless, those with children under age 18 but over age 14, veterans and those up to age 64. DSS scheduled the first SNAP work orientation for 11/4 at 2pm. DSS is in need to volunteer and work experience sites for SNAP recipients. Should work requirements or an exemption not be established SNAP benefits only be available for 3 out of 36 months.
- HEAP opening day has been delayed indefinitely until the federal Government appropriates funding. Originally opening day was slated for November 3 and then moved to November 17. Lewis DSS authorizes over 3,400 benefits totaling approximately \$2.1 million annually.
- 16 children are on the waitlist for childcare subsidy services.
- The WorkPlace is hosting Kraft Heinz for staff orientation meetings at the Human Services building while the plant is under construction during the months of November and December.

Program Area Update	August 2025	September 2025	October 2025
Child Protective Reports Received	41	36	37
Children in Foster Care	16	15	15
Visitor Total DSS	644	764	752
Visitor Total One Stop	195	218	222
Child Care Subsidy Cases	40	35	37
FCCM Referrals	3	8	6
Temporary Assistance Applications	43	45	51
Temporary Assistance Undercare	73	71	70
Homeless BedNights	111	161	92
SNAP Applications	69	81	74
SNAP Undercare	1551	1514	1493
Medicaid Applications	38	45	30
Medicaid Undercare	1764	1755	1747
Applications HEAP	0	198	319
Total Case Denials	74	81	84
Total Case Transactions	1278	1205	2851
Fraud Referrals	30	34	20
Child Support Petitions Filed	15	27	16

## October 2025

- Mobile Crisis services are available to Lewis County residents, 24/7, 365 days a year. The phone number is (315) 405-0696.**
  - The holidays can be a very challenging time for some people. Please help us spread the word about this resource and its availability to all Lewis County residents.
- The FY2025-2026 New York State Budget amended Mental Hygiene Law §25.18 to read, *“On or before November first of each year, any New York subdivision that directly received funds pursuant to a statewide opioid settlement agreement shall publicly post on their website information regarding how such funding was utilized and shall submit information to the Office of Addiction Services and Supports. Such information shall be updated on an annual basis. The Office of Addiction Services and Supports shall re-post such information on its website”.*
  - The Community Services Department manages the County’s opioid settlement funds, including those received directly from the litigating entities as well as the Regional Abatement funds distributed by OASAS. All uses of Lewis County’s opioid settlement funds have been posted on the Community Services Department website under *Opioid Settlement Funds*.
- Community Services has received verbal confirmation that every county in New York State can expect to receive an additional \$150,000-\$200,000 in state aid from the Office of Mental Health (per year) to assist with the administration of the Assisted Outpatient Treatment program. We are awaiting further guidance regarding exactly how the funds can be used but expect to receive the funds as soon as January 2026. These funds were not included in the 2026 Community Services Budget, so it will need to be amended once additional information is received.

### Single Point of Access/Entry (SPOA/E)\* Referrals





**LEWIS COUNTY SHERIFF'S OFFICE**

5252 Outer Stowe Street  
P.O. Box 233  
Lowville, New York 13367  
Telephone: (315) 376-3511  
Fax: (315) 376-5232

Michael P. Carpinelli

Sheriff

mikecarpinelli@lewiscounty.ny.gov

Jason A. McIntosh

Undersheriff

jasonmcintosh@lewiscounty.ny.gov

**MONTHLY REPORT**

**October 2025**

**JAIL:**

- Inmate Population as of October 31<sup>st</sup>: **40**
- Number of Inmates Boarded Out as of October 31<sup>st</sup>: **2**

**DISPATCH:**

- Calls Handled: **5050**
- Cads Created: **1784**

**ROAD PATROL:**

- Complaints Handled: **478**
- Criminal Arrests Made: **21**
- Vehicle and Traffic Stops: **87**
- Vehicle and Traffic Arrest: **49**
- Pistol Permits Completed: **12**
- Drug Overdoses: **1**

**CIVIL:**

- Papers Served: **48**
- Evictions: **0**
- Civil Executions Against Property or Income: **10**
- Funds Received and Disbursed: **\$19,375.23**

## October 2025

- Nutrition Program meals provided: 4,895 (3,874 home delivered, 876 congregate, 145 Milk Plant Tavern)
- Expanded in-home services for the elderly hours for September: 492 hours (housekeeping, personal care, and respite)
- Companion devices to help with social isolation/loneliness: 88
- Personal emergency response units: 48
- Health and Wellness classes: 2, participants: 27
- Home Energy Assistance Program clients served: 126
- Health Insurance Counseling clients served: 273
- Legal clients served and referred: 2
- New York Connects information, assessment, follow up: 322
- Collaborative training with OFA, DSS, NRCIL on 1115 Waiver 10/16
- Interview with Upstate Geriatrics regarding Healthy Brain Project 10/20
- Chris Baker and Carla Hellinger attended County Supervisor Training 10/22

