

Order Number:

NY1546499

Date Job Order Received:

09/22/2025

Number of Openings:

1

Company Name:

Beaver Camp

Job Title:

Facility Manager

Minimum Experience Required:

1 Years

Job Description:

Beaver Camp is hiring a Facility Manager to keep our buildings and grounds safe, clean, and well-maintained for campers and guests. This hands-on role includes maintenance, repairs, cleaning, snow removal, grounds keeping, and supervising seasonal staff. Candidates must be physically capable, available on weekends, and aligned with Beaver Camps Christ-centered mission. This is full-time, year-round position at \$19.50/hour, averaging 35 hours per week, with paid time off, retirement and health insurance benefits. On site housing is NOT provided. Applicants are encouraged to apply by October 10; with an anticipated start date of November 15. Candidates will work alongside our current Facility Manager, who is transitioning to a new role of Renovation Specialist focused entirely on major projects and renovations. Visit www.beavercamp.org for more details and to apply. Contact Mike Judd at 315-376-2640 or mike@beavercamp.org if you have questions. JOB DESCRIPTION TITLE: Facility Manager RESPONSIBLE TO: Executive Director Role Summary: Manage the grounds and physical assets in a way that provides a safe, attractive, clean, and distraction-free environment to support the mission of Beaver Camp. Exceed guest expectations by regularly evaluating, prioritizing, and addressing maintenance needs. Ensure facilities remain safe, code-compliant, fully functional, and visually appealing. Proactively and efficiently resolve maintenance issues to minimize disruptions. What it will take: Use the Building Report Card and Maintenance Work Order systems to track and prioritize needs. Prioritize maintenance by urgency and impact (safety, building code, guest experience). Collaborate with the Executive Director to establish a budget and timeline for each repair. Supervise seasonal cleaners to ensure quality and timely results. Monitor inventory and order paper products and cleaning supplies as needed. Conduct weekly inspections of summer camp cabins at the conclusion of each camp session. Personally assist with cleaning tasks as needed based on seasonal staff and budget constraints. Work alongside guests, volunteers, campers and fellow staff to build a culture of respect and humility. Seek out training to improve skills and enhance service quality. Maintain good physical, mental, and spiritual health. Must be able to lift up to 75 pounds. Remain flexible and responsive to the changing needs of camp life. Align fully with Beaver Camps philosophy, vision and goals. Welcome and orient groups upon arrival. Coordinate with the Office Manager on housing assignments and payment collection. Supervise dining room operations during meals. Remain available and responsive to group needs for the duration of their stay, including weekends.

Job Location:

Lowville, New York 13367

Pay:

\$19.50 Hourly

Benefits:

Health Insurance, Vacation, Retirement/Pension

Hours per Week:

35

Duration:

Full Time, Regular

Work Days:

Varies

Shift

Not specified.

Public Transportation:

Not specified.

Minimum Education Required:

GED

Driver Licenses, Including Endorsements:

Not specified.

How to Apply:

To apply, contact the employer by: E-Mail, Internet or Phone

Phone: Judd, Mike (315) 376-2640

Email: mike@beavercamp.org

Web-site:

https://www.indeed.com/viewjob?jk=1abebec5c1ec0608&from=shareddesktop_copy