

TO: Jessica Moser, Chair; Tom Kalamas, Vice-Chair; Josh Leviker; Vincent Nortz; and Barry Lyndaker.

FROM: Cassandra Moser, Clerk of the Board

DATE: September 11, 2025

SUBJECT: Human Services Committee Agenda

Please let this correspondence serve as notification that the Human Services Committee will meet on Tuesday, September 16th at 2:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve August 19th committee minutes if no amendments.

Presentations / Discussion Items:

1. EVA System at Department of Social Services – Andrea Tipping, Tipco Representative (15 minutes - VIRTUAL)
2. Traumatic Loss Team – Anna Platz & Carla Hellinger, team members (15 minutes)

Draft Resolutions:

1. Appointing Lyndsey Allen of Glenfield, New York as a member of the Alcohol & Substance Abuse Subcommittee to fulfill the unexpired term of Cassie Robbins Forbus effective October 8, 2025 through December 31, 2028.
AYE ____ NAY ____
2. Reappointing Ashley Waite of Brantingham, New York as a member of the Alcohol & Substance Abuse Subcommittee for a four-year term effective January 1, 2026 through December 31, 2029.
AYE ____ NAY ____
3. Reappointing Rebecca Kelly of Lowville, New York as a member of the Developmental Disabilities Subcommittee for a four-year term effective January 1, 2026 through December 31, 2029.
AYE ____ NAY ____
4. Appropriating additional State Aid funds in the amount of \$54,296.00 resulting from a modification in disbursement within the Community Services accounts and authorizing the Treasurer to make all necessary budgetary adjustments to account for the increased funding.

AYE ____ NAY ____

5. Amending the Compensation Plan with reference to the Public Health Department by abolishing one (1) full-time Deputy Public Health Director and one (1) full-time Public Health Specialist and creating one (1) full-time Supervising Public Health Nurse effective immediately.

AYE ____ NAY ____

Motions:

None.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Community Services	Sheriff
	Lewis County Health System	Social Services
	Office for the Aging	Veterans' Service Agency
	Probation	Youth Bureau
	Public Health	

RESOLUTION NO. __ - 2025

**RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
ALCOHOL & SUBSTANCE ABUSE SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Alcohol & Substance Abuse Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

WHEREAS, member Cassie Robbins Forbus submitted a resignation letter effective June 17, 2025, therefore creating a vacancy; and

WHEREAS, the Lewis County Community Services Board recommends the appointment of Lyndsay Allen, of Glenfield, New York, to fulfill the unexpired term of Cassie Robbins Forbus;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Lyndsey Allen of Glenfield, New York as a member of the Alcohol & Substance Abuse Subcommittee to fulfill the unexpired term of Cassie Robbins Forbus.

Section 2. That the term of said appointment shall be effective October 8, 2025 through December 31, 2028.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

**RESOLUTION REAPPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
ALCOHOL & SUBSTANCE ABUSE SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Alcohol & Substance Abuse Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby reappoint Ashley Waite of Brantingham, New York as a member of the Alcohol & Substance Abuse Subcommittee for a four-year term.

Section 2. That the term of said appointment shall be effective January 1, 2026 through December 31, 2029.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

**RESOLUTION REAPPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
DEVELOPMENTAL DISABILITIES SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Developmental Disabilities Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby reappoint Rebecca Kelly of Lowville, New York as a member of the Developmental Disabilities Subcommittee for a four-year term.

Section 2. That the term of said appointment shall be effective January 1, 2026 through December 31, 2029.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

RESOLUTION TO APPROPRIATE FUNDS Community Services

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. The following appropriation is hereby approved within the Community Services accounts to reflect the receipt of additional State Aid resulting from a modification in disbursement.

Section 2. The Treasurer is hereby authorized to make all necessary budgetary adjustments within the Community Services accounts to account for the increased funding.

Increase Revenues:

A0432500 334921 PIVOT	\$ 5,364.00
A0431900 334921 THRIVE (OASAS funds)	\$ 1,333.00
A0433500 334912 LC Community Services	\$ 1,582.00
A0431900 334903 THRIVE (OMH funds)	\$ 10,202.00
A0432200 334922 ARC OMH	\$ 670.00
A0432400 334922 NRCIL	\$ 32,523.00
A0432700 334930 MHA	\$ 2,822.00

Increase Expenditures:

A0432400 422800 NRCIL	\$ 32,602.00
A0432200 422800 ARC OMH	\$ 670.00
A0432700 422800 MHA	\$ 2,822.00
A0433500 422800 LC Community Services	\$ 16,820.00
A0433500 488105 LC Community Services	\$ 1,582.00

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

RESOLUTION AMENDING COMPENSATION PLAN WITH REFERENCE TO THE PUBLIC HEALTH DEPARTMENT

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Public Health Department has an impending leave of absence for up to one year of a nurse and retirement of a long-term nurse supervisor; and

WHEREAS, the Public Health Director has reviewed the current department staff structure with two vacant positions to identify opportunities for efficiency; and

WHEREAS, the Public Health Director is requesting to abolish a vacant Public Health Specialist and vacant Deputy Director and create an additional Supervising Public Health Nurse to allow for nurse backfill and supervisor training;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Public Health Department, for the following:

<u>ABOLISH</u>	<u>STATUS</u>	<u>RATE</u>
Deputy Public Health Director	Full-Time	\$66,000 - \$93,939
Public Health Specialist	Full-Time	\$27.75 - \$32.68
<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Supervising Public Health Nurse	Full-Time	\$66,000 - \$93,939

Section 2. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

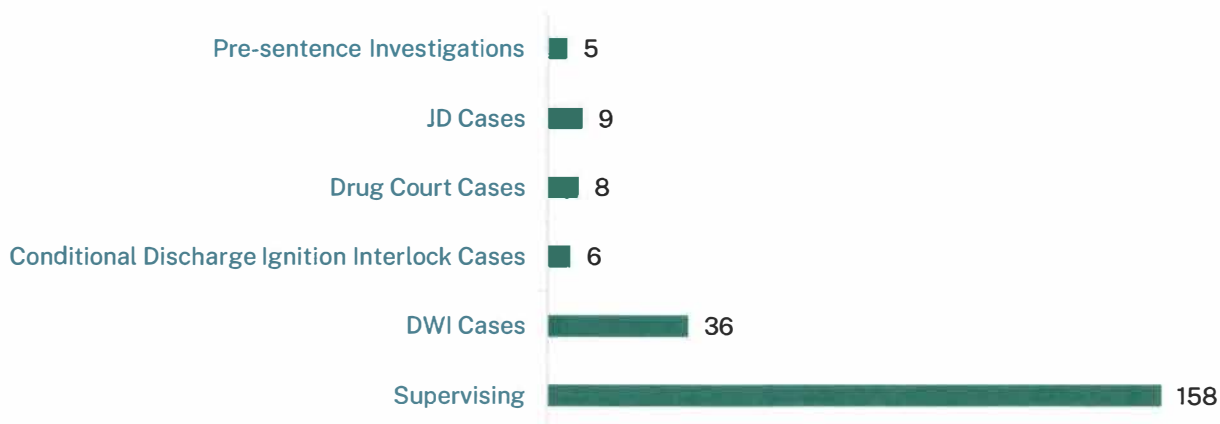
August 2025

• Probation Department supervised cases remain virtually unchanged from the previous month.

• Lewis County STOP-DWI held an impaired driving Victim Impact Panel on 09/06/2025 at the Lowville Fire Department. Anyone convicted of an impaired driving offense in Lewis County is supposed to be Court mandated to attend a Victim Impact Panel. We had 14 participants attend the panel on 09/06/2025.

• Senior Probation Officer Lisa Widrick, with her involvement with the Youth Bureau, helped plan and coordinate the Lewis County Night Out event at the Lewis County Fairgrounds on 09/05/2025. By all accounts, the event was a huge success in bringing law enforcement and first responders together with the community.

• The Probation Department is hopeful that we will be attending a fall firearms range with the Lewis County Sheriff's Office later this month. We are extremely fortunate that our colleagues at the Sheriff's Office are willing to provide this important training for our department. We work closely with the Sheriff's Road Patrol and investigation units and look forward to more collaboration training with them in the future.



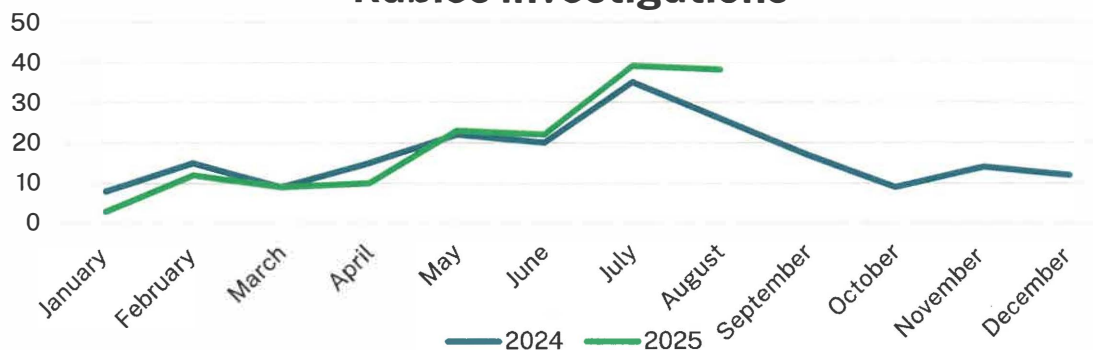
September 2025

- September is Suicide Prevention Awareness Month. The Suicide Prevention Coalition distributed coffee sleeves and coozies to all coffee shops and hardware store throughout the county. When residents visit these establishments, they will be given a coffee sleeve or coozie with a link to local mental health resources. Other activities the coalition is doing throughout the month include resource distribution to local schools, statistics and messages of hope throughout local townships, the Chalk the Walk Campaign, and the Out of the Darkness Walk on September 28th at 10am at Thompson Park in Watertown. More information can be found on the coalition's Facebook page.
- There will be a Rabies Vaccine Clinic at the Lewis County Fairgrounds September 18th 7-8pm.

Communicable Disease Investigations

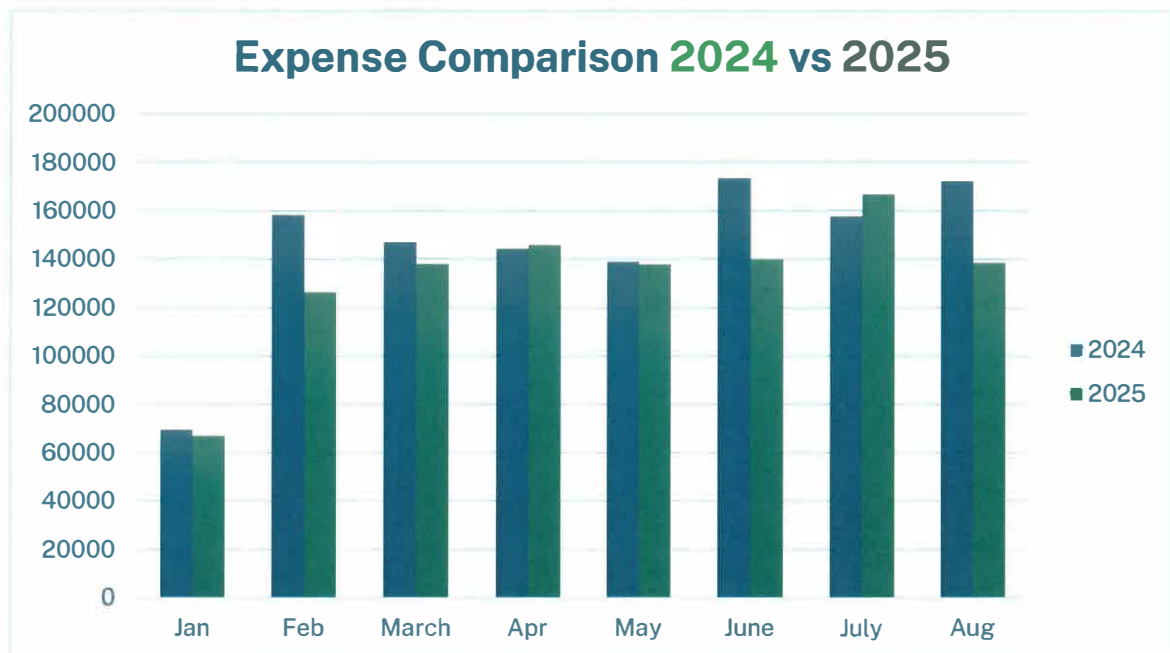


Rabies Investigations



August 2025

- Nutrition Program meals provided: 4,826 (3,882 home delivered, 793 congregate, 151 Milk Plant Tavern)
- Expanded in-home services for the elderly hours for July: 580.75 hours (housekeeping, personal care, and respite)
- Companion pets to help with social isolation/loneliness: 71
- Personal emergency response units: 50
- Health and Wellness classes: 2, participants: 50
- Home Energy Assistance Program clients served: 2
- Health Insurance Counseling clients served: 53
- Legal clients served and referred: 1
- New York Connects information, assessment, follow up: 166
- VIVO live fitness classes online (free)- visit OFA website to register
- GET SET UP classes online (free)- visit OFA website to register
- New – pay bills online or contribute to OFA – link on website



August 2025

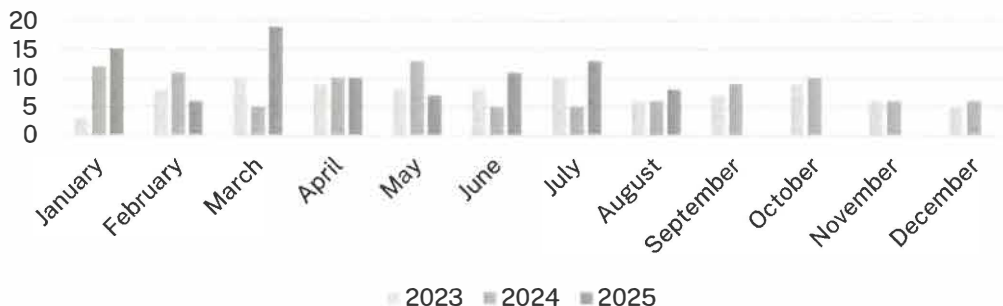
- The Lewis County Foster Parent Appreciation picnic was held on August 23rd at Whetstone Gulf State Park. Our Lewis County Foster Parents like the relaxed atmosphere a picnic provides while giving them time to network with other foster parents and children in our county.
- Federal HEAP funding remains unknown, with NYS assuming flat funding to be allocated by opening day on November 3rd. HEAP early applications were mailed to 538 Lewis County households. Should funding meet assumptions HEAP will no longer include the Clean and Tune Component, Heating Repair and Replacement or 2nd Emergency Benefits programs. When heating and utility emergencies happen people would then apply for Emergency Temporary Assistance, moving more of the cost to the local district.
- On August 19 and 20 all DSS employees received 1 full day of Productive Confrontation Communication training; employees were divided into 2 groups to maintain office hours and manage emergencies.
- Summer Youth Employment has mostly wrapped up with 1 youth remaining though September to expand all funds. 5 youth were hired by their private sector summer employer and continue to work for them.

Program Area Update	June 2025	July 2025	August 2025
Child Protective Reports Received	38	36	41
Children in Foster Care	14	14	16
Visitor Total DSS	646	673	644
Visitor Total One Stop	202	207	195
Child Care Subsidy Cases	42	40	40
FCCM Referrals	3	51	3
Temporary Assistance Applications	37	35	43
Temporary Assistance Undercare	83	78	73
Homeless BedNights	120	256	111
SNAP Applications	56	86	69
SNAP Undercare	1556	1555	1551
Medicaid Applications	36	33	38
Medicaid Undercare	1755	1774	1764
Applications HEAP	14	0	0
Total Case Denials	57	57	74
Total Case Transactions	1800	1639	1278
Fraud Referrals	20	22	30
Child Support Petitions Filed	15	29	15

August 2025

- **Mobile Crisis services are available to Lewis County residents, 24/7, 365 days a year. The phone number is (315) 405-0696.**
 - CHJC has received interim designation of their mobile crisis services. This means they are now approved to be reimbursed by Medicaid Fee for Service and Medicaid Managed Care Plans.
- The Community Services Board is currently accepting applications for Round #2 of the Future Stories Fund (grant program using opioid settlement funds). Applications are open through Friday, September 5.
- The department received \$98,247 from NYS's settlement with JUUL for its role in the youth vaping epidemic. The funds are being distributed to every county, Board of Cooperative Educational Services (BOCES) and the five largest cities in the state to support programs that will reduce and prevent underage vaping. Over the next five years, we will receive five additional payments for a total of \$261,994.
- **730 Evaluations**
 - One individual heading to an Intensive Treatment Option program through OPWDD on September 3. The County will be responsible for paying 50% of the per diem costs.
 - One pending 730 evaluation request. The County will be responsible for 100% of the evaluation costs.

Single Point of Access/Entry (SPOA/E)* Referrals





LEWIS COUNTY SHERIFF'S OFFICE

5252 Outer Stowe Street
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Lowville, New York 13367
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Michael P. Carpinelli

Sheriff

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Jason A. McIntosh

Undersheriff

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MONTHLY REPORT

August 2025

JAIL:

- Inmate Population as of August 31st: **37**
- Number of Inmates Boarded Out as of August 31st: **7**

DISPATCH:

- Calls Handled: **5132**
- Cads Created: **1879**

ROAD PATROL:

- Complaints Handled: **556**
- Criminal Arrests Made: **18**
- Vehicle and Traffic Stops: **121**
- Vehicle and Traffic Arrest: **38**
- Pistol Permits Completed: **20**
- Drug Overdoses: **0**

CIVIL:

- Papers Served: **79**
- Evictions: **0**
- Civil Executions Against Property or Income: **11**
- Funds Received and Disbursed: **\$26,127.05**