

**TO:** Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost; Tom Kalamas; and Jeff Nellenback.

**FROM:** Cassandra Moser, Clerk of the Board

**DATE:** August 14, 2025

**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, August 19<sup>th</sup> at 1:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

**Minutes:**

Approve July 14<sup>th</sup> committee minutes if no amendments.

**Presentations / Discussion Items:**

1. Winter Recreation Plan – S.E. Group & Jackie Mahoney, Director of Recreation Forestry & Parks (15 minutes - VIRTUAL)
2. Lewis County Solid Waste Rate Increases for 2026 – Kip Turck, Director of Solid Waste (5 minutes)

**Draft Resolutions:**

1. Amending surcharge and direct haul fees for the Solid Waste Department for 2026.  
AYE \_\_\_ NAY \_\_\_
2. Adopting Local Law No. 6-2025 "The 2025 Amended Local Law Regulating and Permitting Special Events on County Roads, Trails or Other County Property and on any Town Roads and Property where the Town has opted in."  
AYE \_\_\_ NAY \_\_\_
3. Awarding the bid and authorizing agreement with Bronze Contracting, LLC for demolition of collapsed and condemned structure at 1057 Ammon Road in West Leyden at a cost of \$33,400.00 with funds coming from the HAL Capital Reserve.  
AYE \_\_\_ NAY \_\_\_
4. Authorizing the Department of Recreation, Forestry & Parks to apply for up to \$125,000 in Adirondack Park and Catskill Park Community Smart Growth Program funding and if awarded to authorize acceptance of the funds and enter into an agreement to implement

phase 1 of the Winter Recreational Trail Development Plan in areas within the Adirondack Park boundary.

AYE \_\_\_\_ - NAY \_\_\_\_

**Motions:**

None.

**Executive Session:**

None.

**Informational Items:**

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections  
Buildings & Grounds  
Code Enforcement/Junkyards  
District Attorney  
Fire & Emergency Management  
Agriculture  
Highway  
Public Defender  
Recreation, Forestry, & Parks  
Recycling & Solid Waste  
Weights & Measures

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION AMENDING SURCHARGE AND DIRECT HAUL FEES  
FOR THE SOLID WASTE DEPARTMENT**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to County Law § 226-b and the County of Lewis Local Law No. 5-2025, the Board of Legislators is authorized to establish, by resolution, schedules of rates or fees to be charged for solid waste collection and disposal at transfer stations and for the Lewis County Surcharge for direct haulers to the Development Authority of the North Country (DANC) landfill; and

WHEREAS, the Director of the Solid Waste Department seeks to increase the **direct** haul surcharge rates charged to haulers at the Rodman Landfill (DANC landfill) and the fees at the Lewis County Transfer Stations at the following rates:

**Lewis County Direct Haul to DANC Rates**

<b>Waste Type</b>	<b>DANC Charge per Ton</b>	<b>Lewis Co Surcharge per Ton</b>	<b>Charge to Haulers per Ton</b>
C&D	\$61.00	\$30.00	\$91.00
MSW	\$61.00	\$30.00	\$91.00
Industrial Sludge (Beneficial)	\$31.00	\$24.00	\$55.00
Industrial Sludge (Non-Beneficial)	\$50.00	\$24.00	\$74.00
Industrial Waste	\$50.00	\$24.00	\$74.00
Sewage Sludge	\$50.00	\$24.00	\$74.00
Bulk Asbestos (Friable Asbestos/ Contaminated Construction Debris)	\$91.00	\$30.00	\$121.00
Friable Asbestos (one Ton minimum)	\$200.00	\$30.00	\$230.00
Contaminated Soil	\$31.00	\$10.00	\$41.00

**LEWIS COUNTY TRANSFER STATION RATES**

<b>Waste Type</b>	<b>Charge to Haulers</b>
C&D	\$110.00/ Ton
MSW	\$110.00/ Ton
Single Tire	\$6.00 each
Single Tire with Rim	\$8.00 each
Bulk Tires 20" or less	\$260.00/ Ton

WHEREAS, the Director of Solid Waste seeks to have the Board of Legislators authorize and approve these amended fee rates for the direct haul to the DANC landfill and the Lewis County Transfer Stations, effective January 1, 2026;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators authorizes and approves the amended surcharge and “tipping” fees by the Lewis County Solid Waste Department set forth above.

Section 2. The Director of Lewis County Solid Waste is authorized to amend its fee schedule to reflect these increases effective January 1, 2026.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION ADOPTING AND OTHERWISE TREATING  
LOCAL LAW NO. 6 – 2025, COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on August 5, 2025, directing that a public hearing be held by said Board on September 2, 2025, at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “THE 2025 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN”; and

WHEREAS, notice of said public hearing was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on August 20, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, the public hearing was duly held at such location and time, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 6 – 2025), County of Lewis, being “THE 2025 AMENDED LOCAL LAW REGULATING AND PERMITTING SPECIAL EVENTS ON COUNTY ROADS, TRAILS OR OTHER COUNTY PROPERTY AND ON ANY TOWN ROADS AND PROPERTY WHERE THE TOWN HAS OPTED IN”, be and the same hereby is designated as Local Law No. 6–2025, County of Lewis.

Section 2. Local Law No. 6–2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

DRAFT

**RESOLUTION NO. \_\_ - 2025**

**RESOLUTION AWARDING BID AND AUTHORIZING AGREEMENT  
BETWEEN THE COUNTY OF LEWIS AND BRONZE CONTRACTING LLC FOR  
DEMOLITION AND SITE CLEANUP OF THE CONDEMNED PROPERTY  
IN THE TOWN OF LEWIS  
(1057 AMMON ROAD, WEST LEYDEN)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to resolution number 134-2025, the Board of Legislators directed the demolition, removal, and site cleanup of Tax Map No. 419.01-01-44.000, 1057 Ammon Road, West Leyden, Town of Lewis, as an unsafe structure and danger to the community, upon the owner's failure to remedy the unsafe structure. The owner has failed to take any action to remedy; and

WHEREAS, the County sent out an RFP for proper demolition and removal. Eight (8) bids were received and opened on August 13, 2025 at 2:30 pm. After careful review of the bids, the Director of Building and Fire Codes recommends that the Board award the contract to the lowest bidder, Bronze Contracting LLC of Remsen, NY, to provide the demolition and removal services at a cost of \$33,400.00 according to the terms and specifications as set forth in the RFP; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes and approves an Agreement with Bronze Contracting LLC, with offices at 9188 State Route 12, Remsen, NY 13438, to provide demolition, proper removal and site cleanup for Tax Map No. 419.01-01-44.000, 1057 Ammon Road, West Leyden, NY, in accordance with the terms and conditions of the RFP and all Federal, State and Local laws and regulations, at a cost of \$33,400.00, to be paid out of the HAL Capital Reserve Fund.

Section 2. The Lewis County Board of Legislators authorizes said agreement to include all conditions, requirements and terms recommended by the County Attorney, with the services to be undertaken by and completed on or before October 31, 2025.

Section 3. The Lewis County Board of Legislators authorizes the County to pay the tipping fee costs for removal of the hazardous material and debris and any air monitoring testing expenses required for proper demolition and removal.

Section 4. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreements and any non-financial

amendments or change orders thereto, upon review and approval by the County Attorney.

Section 5. The Treasurer is authorized to appropriate the funds from HAL Capital Reserve.

Section 6. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

DRAFT

**RESOLUTION NO. \_\_ -2025**

**RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR ADIRONDACK PARK COMMUNITY SMART GROWTH GRANT PROGRAM FUNDING THROUGH THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO COMPLETE A WINTER RECREATION TRAIL DEVELOPMENT PLAN**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Department of Recreation, Forestry, and Parks (“DRFP”) desires to apply for the New York State Department of Environmental Conservation (“NYS DEC”) Adirondack Park and Catskill Park Community Smart Growth Grant Program to implement phase 1 of the winter recreational trail development plan in areas within the Adirondack Park boundary; and

WHEREAS, if awarded, the department seeks to accept the award, up to \$125,000.00 in the NYS DEC funds, with no local match required. In order to increase the chances of an award, the Department will use administration as in-kind services; and

WHEREAS, the Board of Legislators wishes to apply for the grant and if awarded, to accept the funds and enter into the agreement for same, and authorize the Department of Recreation, Forestry and Parks to issue the appropriate RFPs once a fully executed contract is completed;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the DRFP to apply for up to \$125,000.00 in Adirondack Park and Catskill Park Community Smart Growth Program funding by the New York State Department of Environmental Conservation; and if awarded, to authorize acceptance of the funds and enter into an agreement to implement phase 1 of the winter recreational trail development plan in areas within the Adirondack Park boundary.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said application and if awarded the grant to accept the funds and enter into an Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The County Treasurer is authorized to appropriate the funds into the appropriate account if awarded.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

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July 2025

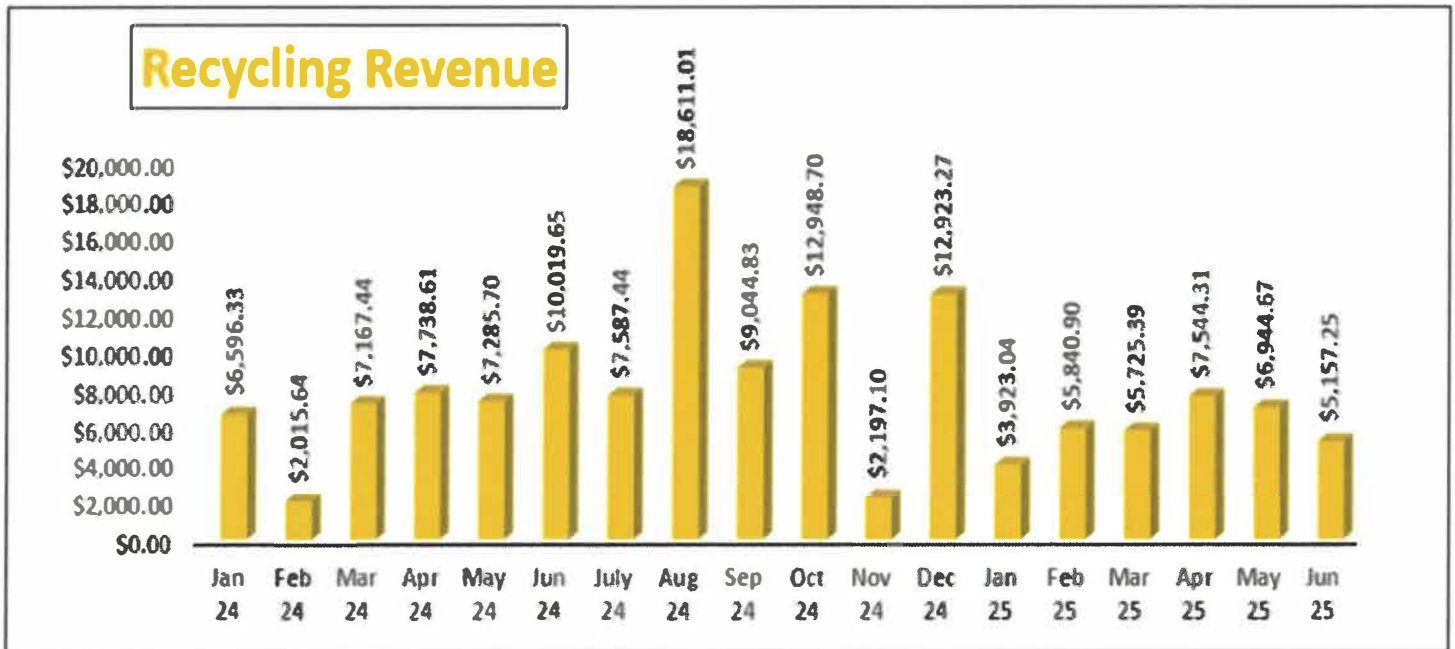
- Micro Paved on Number Four Rd
- Micro Paved on #3 Rd
- Working with Towns on their shoulder back-ups
- Mowing roadsides
- Surface treated Deer River and shoulder back up
- Reconstructing Cemetery Rd in the Town of Martinsburg
- Continuing consulting with FEMA reports
- Cutting trees
- Installing driveway culverts
- Working on changing culvert on roads to be paved for next year
- Repairing bridge joints on Belfort Bridges in the Town of Croghan

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Denise Yost  
Principal Account Clerk  
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## JULY 2025

- The 2025 International tractor was returned on June 27<sup>th</sup> but then on July 23<sup>rd</sup> it would not start again so we called Allegiance and had them pick it up and take it to Syracuse.
- The following chart shows the recycling revenue received from January 2024 through June 2025. This includes revenue received from scrap steel picked up by Kimco Steel in Canada, recyclables taken to the Oneida Herkimer Solid Waste Authority, batteries & aluminum picked up by Pete Alfano and used clothing picked up by St. Pauly's Textiles.



FISCAL UPDATE	JULY	YEAR TO DATE
Revenues	\$206,344.17	\$1,265,440.71
Expenditures	\$205,679.98	\$1,445,213.81
Cash Balance	\$189,362.93	As of July 31, 2025

SERVICE UPDATE	JULY
GARBAGE (MSW & C&D)	1,508.51 tons
RECYCLING	272.02 tons
RECYCLING Received from/Owed to Oneida Herkimer Solid Waste	(\$3,475.85) – June

## July 2025

- Maintenance had **99** work orders during the month of July
- Cleaned out the EOC garage from years of leftover materials and installed a dehumidifier
- Plowing contracts are settled for 911 towers and Mountainview
- Crews repaired sewer issue and installed additional roof ventilation at DMV
- Installed new door and window in breakroom at JCC
- Installed chair rail in classroom 4/5 at JCC to better protect the wall



July 2025

- Presentation by SE Group on the Lewis County Winter Recreation Plan (15 minutes)
- Resolution to apply for an ADK Smart Growth Grant to implement part of the Lewis County Winter Recreation Plan, not to exceed \$125,000.
- Singing Waters is looking good, with an increase in day use and people enjoying the park. Reservations are on track with a plan to develop a marketing plan in development.
- The trail crew have been very busy working on new trail development. The Pioneer Café trail and parking area opened August 8<sup>th</sup> and the Ives Trail opened August 11<sup>th</sup>. The Lee Gulf Trail is going well, and it looks like it will be opened in late August. The three NYSDOT crossings are completed. The crew has been doing a great job on these projects and plan to continue working on the ten new landowners that have signed onto the trail system from the Highmarket Wheelers. We plan to meet them all to assess their trail needs and address what they would like to see moving ahead. We are working with the Highmarket Wheelers to set up a landowner appreciation lunch at Tug Hill Hideaway.
- Overall, the budget looks good, however the OHV Trail Permit revenue is currently at \$183,694.13 which is \$17,379.71 lower than last year to date. Not sure if it is the impact from no SNIRT or the hot summer. Luckily, we did not budget for last year's numbers, so we are still on track. The current OHV bank account balance is \$161,270.46.

Account	Budget	Available
<b>798900 Revenue</b>	(\$125,300.00)	(\$111,539.57)
<b>798900 Expenditures</b>	\$471,800.00	\$293,451.85
<b>799000 Revenue</b>	(\$310,190.00)	(\$129,279.21)
<b>799000 Expenditures</b>	\$355,284.00	\$109,729.04
<b>871100 Revenue</b>	(\$194,407.00)	(\$119,283.63)
<b>871100 Expenditures</b>	\$195,527.00	\$132,445.93
<b>DASNY Grant Revenue</b>	(\$50,000.00)	\$0.00

July 2025

- The Interior Firefighter class is scheduled to start September 8 hosted at the New Bremen Fire Station. There will also be an Emergency Vehicle Operations Course scheduled for November.
- The fire police class will run in August at Croghan Fire Department with the required minimum of 10 students. This class will enable fire department volunteers to safely and effectively route citizens around emergency scenes.
- Bob has had several meetings to help create the Jefferson/Lewis County Regional Hazardous Materials Response plan with ongoing biweekly conference calls.
- Thank you to all the EMS providers and fire police who assisted with volunteer coverage for the Lewis County Fair.
- A very important upgrade for the training tower has been completed, the electrical installation at the Fire Training tower. Improving lighting and safety for evolutions and eliminating the need for generators. The monies were courtesy of the Garrett Loomis Foundation and had no budget impact for the office or departments.

**Thank You For the privilege of allowing me to assist the gracious Volunteers of Lewis County who give un-forgivingly of their time! It's the volunteers that keep this county safe!!!**

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**July 2025**

- Certified the Primary Election was held June 24<sup>th</sup>
- A vendor representative from knowink visited to assemble and train our office on the new equipment
- Began Inspector training with 9 classes already held
- Uploaded updated shape files to our registration system
- Designated our Early Voting and Election Day poll sites for the General Election