

**Order Number:**

NY1539814

**Date Job Order Received:**

07/07/2025

**Number of Openings:**

1

**Company Name:**

Snow Belt Housing Company

**Job Title:**

Maintenance Technician

**Minimum Experience Required:**

2 Years

**Job Description:**

Position Title: Part-Time Maintenance Technician Valley View Courts Reports To: Maintenance Supervisor Work Hours: 20 hours per week (flexible scheduling within business hours) Primary Location: Valley View Courts, Lowville, NY Compensation: Hourly, based on experience Position Summary: The Part-Time Maintenance Technician is responsible for performing a range of maintenance and repair duties to ensure the safety, functionality, and cleanliness of the Valley View Courts property. While the primary location is Valley View Courts, this role may occasionally be assigned to assist at other properties in Lewis County as needed. The position reports directly to the Maintenance Supervisor and supports the broader goals of property upkeep and resident satisfaction. Essential Duties and Responsibilities: Conduct routine and preventative maintenance on buildings, units, and grounds. Respond to maintenance requests and work orders in a timely and professional manner. Troubleshoot and perform minor repairs on plumbing, electrical systems, HVAC units, appliances, and structural elements. Maintain common areas including hallways, entryways, stairwells, and laundry facilities. Complete seasonal work such as snow removal and de-icing. Coordinate with and monitor outside contractors as needed. Ensure adherence to safety protocols and cleanliness standards across the property. Assist with unit turnover tasks including painting, cleaning, and basic repairs. Maintain inventory of tools and supplies; request restocks as needed. Document completed work and report any safety concerns or property damage promptly. Qualifications: High school diploma or equivalent. At least 2 years of experience in general maintenance or a related field. Working knowledge of building systems and basic trade skills including plumbing, electrical, carpentry, and HVAC. Ability to work independently and manage tasks efficiently. Valid drivers license and reliable transportation. Physical ability to lift 50 lbs, climb stairs and ladders, and perform manual labor in varying weather conditions. Additional Notes: The role is based at Valley View Courts but may support other Snow Belt properties in Lewis County when necessary. Tools and equipment are provided. A background check is required prior to employment.

**Job Location:**

Lowville, New York 13367

**Pay:**

\$19.50 - \$20.25 Hourly

**Benefits:**

Vacation, Retirement/Pension

**Hours per Week:**

20

**Duration:**

Part Time, Regular

**Work Days:**

Varies

**Shift**

Not specified.

**Public Transportation:**

Not specified.

**Minimum Education Required:**

GED

**Driver Licenses, Including Endorsements:**

Not specified.

**How to Apply:**

To apply, contact the employer by: Internet or Phone

Phone: Heames, Jaylyn (315) 376-2639

Web-site:

[https://www.indeed.com/viewjob?jk=f3b7a7997aca004f&from=shareddesktop\\_copy](https://www.indeed.com/viewjob?jk=f3b7a7997aca004f&from=shareddesktop_copy)