

TO: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost; Tom Kalamas; and Jeff Nellenback.

FROM: Cassandra Moser, Clerk of the Board

DATE: June 12, 2025

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, June 17th at 1:00 p.m.** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve May 20th committee minutes if no amendments.

Presentations / Discussion Items:

1. Glenfield Property update – Ryan Brandt, Rochester Cornerstone Group Representative (15 minutes)
2. Event Permit proposed changes– Jackie Mahoney, Director of Recreation, Forestry & Parks and Tim Hunt, County Manager (10 minutes)
3. Communication & Intermunicipal Outreach Plan – Kaylee Rhodes, Communication Engagement Specialist (10 minutes)

Draft Resolutions:

1. Authorizing renewal agreement with Unified Court System for cleaning and maintenance services for the interior of the Lewis County Court Facility, as well as preventative building and property maintenance services for the facility, for the period retroactive to April 1, 2025 through March 31, 2026 in consideration of the payment of \$162,952.00.
AYE ___ NAY ___
2. Transferring \$29,000.00 from General Contingency to Buildings & Grounds account lines for increased energy expenses for Glenfield School building and Highway Garage building.
AYE ___ NAY ___
3. Directing the demolition and removal of an unsafe structure located at 1057 Ammon Road, in the Hamlet of West Leyden, pursuant to Local Law No. 2-2007 and that in the

event the County provides for these services, all of the costs and expenses shall be assessed against the land upon which it is located.

AYE ___ NAY ___

4. Appropriating \$200,000.00 from County Road Fund Balance to County Road account lines for additional engineering related to FEMA storm DR4814 Hurricane Beryl.

AYE ___ NAY ___

5. Appropriating \$295,000.00 in additional NYS CHiPs funding to County Road account lines.

AYE ___ NAY ___

6. Authorizing the Lewis County Highway Department, with assistance from the Lewis County Soil & Water Conservation District and Lewis County Planning & Community Development Department to submit the online Consolidated Funding Application through the NYS DEC Water Quality Improvement Project (WQIP) funding program, to replace five (5) culverts, three (3) on the Number Three Road, one (1) on the Cobb Road, and one (1) on the Woodbattle Road.

AYE ___ NAY ___

7. Authorizing a Memorandum of Agreement between the Federal Highway Administration, NYS Historic Preservation Office, NYS Department of Transportation and the Town of Watson for the Culvert project known as Bailey Road over Independence River to implement various stipulations, including but not limited to, the County securing an architectural historian to document the field work record of this historic bridge prior to demolition.

AYE ___ NAY ___

8. Declaring no significant environmental impact in adding the 0.2 miles of trail and parking area identified as parcel no. 259.02-01-12.120 in the Town of Martinsburg to the Lewis County Trail System based upon the report from Soil & Water Conservation District.

AYE ___ NAY ___

9. Authorizing the 0.2 miles of trail and parking area located in the Town of Martinsburg, identified as parcel no. 259.02-01-12.120, to be incorporated into and made part of the Lewis County Trail System.

AYE ___ NAY ___

10. Adopting Local Law No. 5-2025 "A Local Law Amending Local Law 3-2015: A Local Law of the County of Lewis to Provide a Uniform System for Managing the Collection, Transportation and Disposal of Solid Waste and Recyclables."

AYE ___ NAY ___

Motions:

None.

Executive Session:

None.

Informational Items:

1. There is a bid opening scheduled on June 20th for the EMS Study, once the proposals are reviewed a resolution will be presented to the full board on July 1st.
2. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Board of Elections
Buildings & Grounds
Code Enforcement/Junkyards
District Attorney
Fire & Emergency Management
Agriculture
Highway
Public Defender
Recreation, Forestry, & Parks
Recycling & Solid Waste
Weights & Measures

RESOLUTION NO. __ - 2025

**RESOLUTION AUTHORIZING RENEWAL AGREEMENT WITH
THE UNIFIED COURT SYSTEM
FOR COURT CLEANING AND MINOR REPAIRS SERVICES**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, counties and cities are required by law to furnish and maintain adequate court facilities for use by trial courts in the State of New York, with the State obligated to compensate the municipality for cleaning, maintenance and repairs of the facilities; and

WHEREAS, in 2023, the County entered into a five (5) year agreement (C300537) with the NYS Unified Court System (“UCS”) for the purpose of providing cleaning services for the interior of the Lewis County Court House (“Court Facilities”), as well as minor and emergency repairs, and preventive building and property maintenance services for the facility; and

WHEREAS, the five-year agreement commenced April 1, 2023 and continues through March 31, 2028, with annual agreements as to the maximum amount of reimbursement the UCS will pay to the County for such services; and

WHEREAS, the County has provided and submitted to the State the annual compensation reimbursement budget and scope of services to be rendered for the annual period from April 1, 2025 through March 31, 2026, and UCS agrees to reimburse the County for the cleaning and maintenance services for this period in the amount of \$162,952.00; and

WHEREAS, the Board of Legislators seeks to authorize and approve this annual renewal service at said compensation amount.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes and approves the 2025/2026 renewal amendment to the five-year Agreement between the County of Lewis, by and through the Buildings and Grounds Department, and the NYS Unified Court System, for the provision of cleaning and maintenance services for the interior of the Lewis County Court Facility, as well as preventive building and property maintenance services for the facility, for the period retroactive to April 1, 2025 through March 31, 2026, in consideration of the payment of \$162,952.00.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such renewal agreement, and all additional annual renewal amendments to the five-year Agreement, pending approval by the County Attorney.

Section 3. This resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

DRAFT

RESOLUTION NO. __ - 2025

RESOLUTION TO TRANSFER FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget transfers are hereby approved to provide additional funding for energy expenses related to the Glenfield School Building and Highway Garage Building. The Glenfield School expenses have been budgeted conservatively, while waiting for the final sale of the building, and are paid from the Stowe Street Building and Grounds account. The Highway Garage expenses are in the second year since the building construction and estimated costs were unknown at the time of preparing the 2025 budget.

Decrease Expenditure:

A0199000 499900 General Contingency	\$ 29,000.00
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Increase Expenditures:

A0162100 430300 Stowe Street Electric	\$ 6,000.00
A0162100 430400 Stowe Street Natural Gas	\$ 6,000.00
A0162300 430300 Highway Electric	\$ 2,000.00
A0162300 430400 Highway Propane	\$ 15,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

**RESOLUTION DIRECTING THE DEMOLITION AND REMOVAL
OF AN UNSAFE BUILDING PURSUANT TO LOCAL LAW NO. 2-2007,
(HAMLET OF WEST LEYDEN)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to Local Law No. 2-2007, entitled, "A LOCAL LAW PROVIDING FOR THE REPAIR OR REMOVAL OF UNSAFE BUILDINGS, UNSAFE EQUIPMENT AND COLLAPSED STRUCTURES," (herein "Unsafe Building Law"), the Board of Legislators is empowered to take certain actions in connection with the investigation and enforcement of buildings and structures that are deemed to be unsafe; and

WHEREAS, pursuant to Section 5 of such Local Law, the Lewis County Code Enforcement Officer conducted an investigation of the premises known Tax Map No. 419.01-01-44.000, owned by Madeline Zielasko, deceased, and determined that the collapsed structure is unsafe and issued a report to the Board of Legislators on May 12, 2025; and

WHEREAS, the Code Enforcement Officer reported that the structure is a storage building located at 1057 Ammon Road, Hamlet of West Leyden, which has been abandoned, unsecured, and has collapsed. Overall, the building is damaged and dilapidated due to lack of maintenance and care and is definable as an unsafe structure, that is unfit for human occupancy and a danger to anyone who may attempt to enter. The Code Enforcement Officer has condemned the structure and appropriately posted same; and

WHEREAS, the Code Enforcement Officer concludes in his report that this building is unsafe and pose an unsafe condition to the general public. It is the Code Enforcement Officer's recommendation that the structures should be completely demolished and removed; and

WHEREAS, by Resolution No. 106-2025, the Board of Legislators ordered and decreed that the surviving son of the deceased owner of said building appear before this Board of Legislators on July 1, 2025 at 5:00 p.m. and Show Cause before this Board why it should not Order said Owner to immediately demolish and remove the building located on the parcel identified as Tax Map No. 419.01-01-44.000, 1057 Ammon Road, in the Hamlet of West Leyden, County of Lewis; and that in the event that the surviving son fails to comply with such Order or fails or refuses to demolish or remove said building, and related debris, that the Board of Legislators provide for its demolition and removal and assess all expenses thereof against the land on which

it is located and to commence a special proceeding if required to collect the costs of demolition, including legal expenses; and

WHEREAS, the Owner's surviving son was given due notice of the hearing before this Board by personal service on _____, and by regular mail service. A Notice of the Hearing was securely affixed upon the unsafe building on _____;

WHEREAS, the Owner's surviving son did/did not appear for the hearing before the Lewis County Board of Legislators on July 1, 2025;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby finds and determines as follows:

- (a) That Madeline Zielasko, deceased is the Owner of the premises known as Tax Map No. 419.01-01-44.000, located at and designated as 1057 Ammon Road, in the Hamlet of West Leyden, County of Lewis;
- (b) That the Lewis County Code Enforcement Officer duly inspected said premises, condemned the structure and declared that the building located on said premises was unsafe and not repairable and should be properly demolished and removed;
- (c) That the structure is collapsed, abandoned, unsecured, and is unfit for human occupancy and a danger to anyone who may attempt to enter;
- (d) That the Board of Legislators received the report of the Code Enforcement Officer dated May 12, 2025, and agrees with his findings;
- (e) That pursuant to Local Law No. 2 - 2007, on July 1, 2025, at its regular meeting the Board of Legislators determined that the building is unsafe, constitutes a public nuisance, and a danger to the safety, health, and welfare of the community; and that the building and garage must be demolished and removed from the premises;
- (f) That Steven Zielasko, surviving son of Madeline Zielasko, deceased has received due notice of these proceedings;
- (g) That the building located on the premises known as Tax Map No. 419.01-01-44.000, located at 1057 Ammon Road, Hamlet of West Turin, County of Lewis is unsafe, constitutes a public nuisance and a danger to the safety, health and welfare of the community and must be immediately demolished and removed;

Section 2. By reason of such findings, it is hereby

ORDERED AND DECREED that Steven Zielasko, surviving son of Owner Madeline Zielasko, deceased of premises known as Tax Map No. 419.01-01-44.000 and located at and designated as 6357 East Main Street, in the Hamlet of West Leyden, County of Lewis, shall immediately demolish and remove the building located thereon; and it is further

ORDERED AND DECREED that Steven Zielasko, shall immediately commence proper removal of the building and garage within thirty (30) days of service of notice of this order; and shall complete same within sixty (60) days; and it is further

ORDERED AND DECREED, that in the event that Steven Zielasko fails or refuses to commence the demolition process in accordance with this Resolution, the Code Enforcement Officer shall cause such building to be demolished and removed either by County employees or by contract, provided that any contract for demolition and removal of a building in excess of \$20,000.00 shall be awarded through competitive bidding; and it is further

ORDERED AND DECREED, that in the event that the County provides for the demolition and removal of such building and garage, all of the costs and expenses of same shall be assessed against the land upon which it is located; and it is further

ORDERED AND DECREED that a certified copy of this resolution and orders shall be served upon Steven Zielasko, surviving son of Owner of such building by personal service and by certified mail to him at his last known address as shown by the records of the receiver of taxes.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

RESOLUTION TO APPROPRIATE FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation is hereby approved in the County Road account lines to utilize County Road Fund Balance to cover additional engineering expenses related to FEMA storm DR4814 Hurricane Beryl. FEMA funding reimbursement will be received at a later date:

Decrease:

DO 005990 Fund Balance	\$ 200,000.00
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Increase Expense:

D0533390 495333 FEMA Materials Expense	\$ 200,000.00
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

RESOLUTION TO APPROPRIATE FUNDS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation be approved in the County Road accounts for additional revenue expected from the NYS CHiPs program:

Increase Revenue:

D0501000 335011 CHIPS revenue	\$ 295,000.00
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Increase Expense:

D0512000 495120 Capital Improvement Materials	\$ 295,000.00
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

RESOLUTION AUTHORIZING LEWIS COUNTY TO APPLY FOR 2025 NYS DEC WATER QUALITY IMPROVEMENT PROJECT (WQIP) FUNDS TO REPLACE SEVERAL CULVERTS IN LEWIS COUNTY

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department, with assistance from the Lewis County Soil and Water District and the Lewis County Planning and Community Development Department, desires to apply for up to \$6,000,000 in financial assistance to replace five (5) culverts on the Number 3 Road (3), Cobb Road (1), and Woodbattle Road (1) through the 2025 Consolidated Funding Application (CFA) under the New York State (NYS) Department of Environmental Conservation (DEC) Water Quality Improvement Project (WQIP) funding program; and

WHEREAS, if awarded, the grant requires a commitment of a 25% match from the County, which would be paid for with CHIPS funding; and

WHEREAS, the Lewis County Board of Legislators seeks to authorize this application;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the Lewis County Highway Department, with assistance from the Lewis County Soil and Water District and the Lewis County Planning and Community Development Department, to submit the online Consolidated Funding Application through the NYS DEC Water Quality Improvement Project (WQIP) funding program, to replace five (5) culverts on the Number 3 Road (3), Cobb Road (1), and Woodbattle Road (1).

Section 2. The Chair or Vice Chair of the Board of Legislators be and the same is hereby authorized to sign and submit the application(s) and, if awarded, to accept the funding, sign contract documents, appropriate the project funding to the Lewis County Highway Department, and award project bids to the best value firm to assist with the project.

Section 3. This resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BETWEEN THE FEDERAL HIGHWAY ADMINISTRATION, NYS HISTORIC PRESERVATION OFFICE, NYS DEPARTMENT OF TRANSPORTATION AND TOWN OF WATSON, THROUGH ITS SPONSOR, THE COUNTY OF LEWIS FOR THE BRIDGENY CULVERT TOWN OF WATSON LOCAL PROJECT (PIN 775410/ BIN2220750) KNOWN AS BAILEY ROAD OVER INDEPENDENCE RIVER

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County of Lewis, by Resolution and Intermunicipal Agreement with the Town of Watson, is acting as Sponsor of the BridgeNY Local Project known as Bailey Road over Independence River (PIN 775410) (BIN 2220750) (“the Project”); and

WHEREAS, the Federal Highway Administration (FHWA) in coordination with the New York State Department of Transportation (NYSDOT) and Lewis County proposed the federally funded Project to replace the superstructure of the existing bridge which includes the removal of the existing Pratt truss bridge, excavation and construction of new concrete substructures, construction of the new bridge, and reconstruction of the highway; and

WHEREAS, the FHWA in coordination with NYSDOT and the County, and in consultation with the State Historic Preservation Office (SHPO) determined on November 5, 2024 that the undertaking will have an adverse effect on the Bailey Road Bridge which is eligible for listing in the National Register of Historic Places; and

WHEREAS, the FHWA in coordination with the NYSDOT, SHPO, and Lewis County seek to enter into an agreement to implement various stipulations in order to take into account the effect of the undertaking on historic properties; and

WHEREAS, the Board of Legislators seek to authorize and sign the Memorandum of Understanding in order to implement these stipulations;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes a Memorandum of Understanding with the Federal Highway Administration, the New York State Department of Transportation, and the New York State Historic Preservation Office to implement various stipulations including but not limited to the County securing an architectural historian to document the field

work record of this bridge prior to demolition of the BridgeNY Local Project known as Bailey Road over Independence River (PIN 775410) (BIN 2220750) to take into account the effect of this undertaking on this historic property.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any amendments thereto, upon review and approval by the County Attorney.

Section 3. That the within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

DRAFT

RESOLUTION NO. __ - 2025

**RESOLUTION REGARDING SEQRA REVIEW OF THE ADDITION
OF 0.2 MILES OF NEW TRAIL AND PARKING AREA INTO THE LEWIS COUNTY
TRAIL SYSTEM AND DECLARING NO SIGNIFICANT IMPACT
(Town of Martinsburg Property)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular, the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 0.2 miles to be added to the Lewis County Trail System. The proposed trail and parking area is

located in the Town of Martinsburg, Tax Map Parcel: 259.02-01-12.120 owned by the Town of Martinsburg; and

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail on this property. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from the Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail and parking area, on the identified parcel located in the Town of Martinsburg to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the property, the Board of Legislators hereby finds and determines that:

- a. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- b. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- c. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- d. The investigation and analysis of the described trail on Parcel No. 259.02-01-12.120 does not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 0.2 miles of trail and parking area identified as Parcel No. 259.02-01-12.120 in the Town of Martinsburg, to the Lewis County Trail System, will not result in a significant environmental impact.

Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and

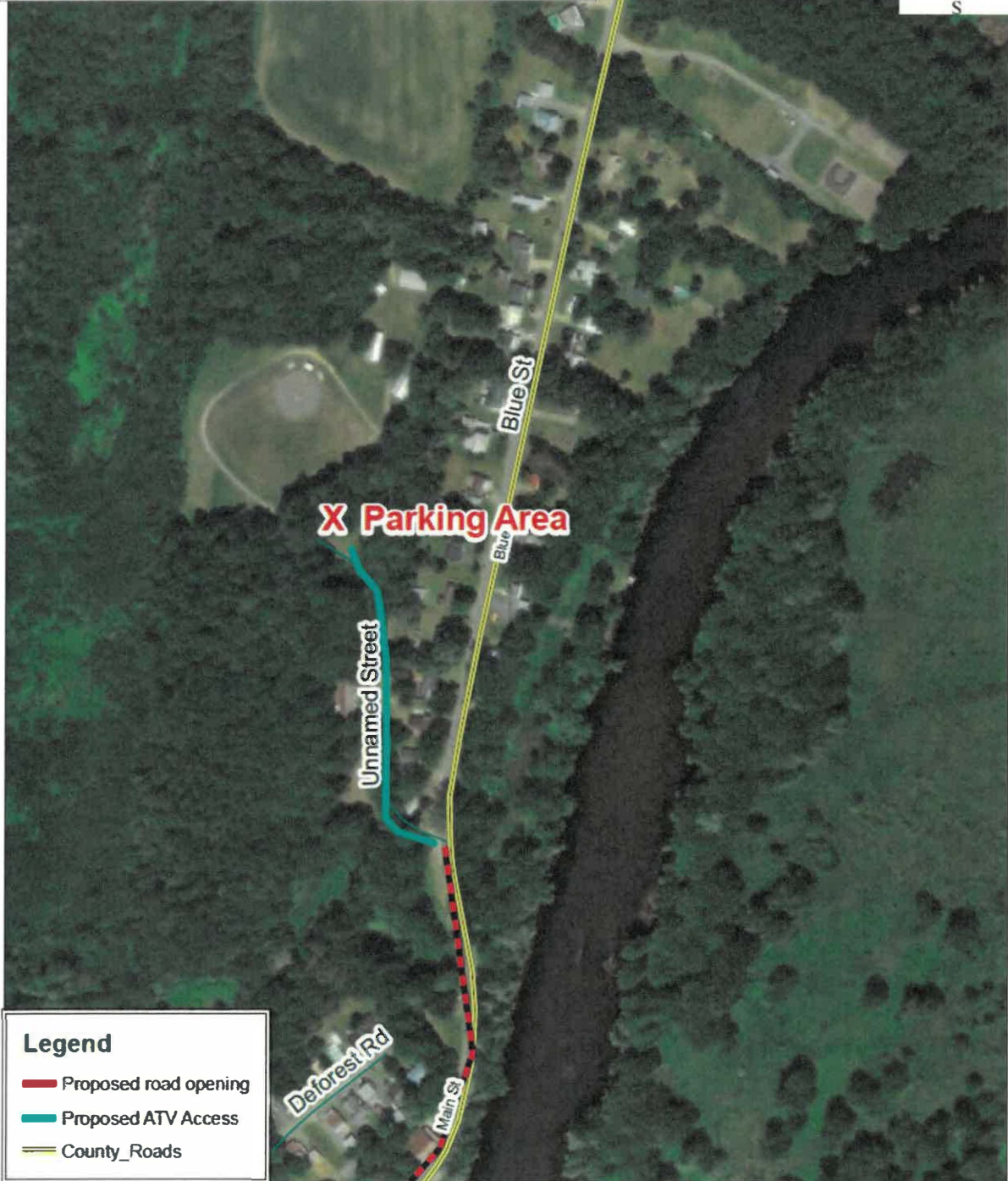
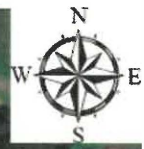
no further action need be taken with regard to the County's environmental review of the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

DRAFT

Town of Martinsburg Field Day Road and Parking Area



Legend

- Proposed road opening
- Proposed ATV Access
- County_Roads



RESOLUTION NO. __ - 2025

**RESOLUTION TO ADD 0.2 MILES OF
NEW TRAIL AND PARKING AREA TO THE
LEWIS COUNTY TRAIL SYSTEM
(Town of Martinsburg Property)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators has heretofore determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”), (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System (herein “Trail System”) by adopting Local Law No. 2 – 2009, **“A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”**, as subsequently amended and re-stated in Local Law No. 3-2019, **“A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”** (herein, “Local Law”); and

WHEREAS, the Local Law and the Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads and set forth procedures for making such amendments, including a SEQRA review of any proposed addition to the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 0.2 miles of trail and parking area located in the Town of Martinsburg, Tax Map Parcel: 259-02-01-12.120, from the Field Day Access Trail off County Route 80 to the open field commonly referred to as the old 3G Field Days clearing; and

WHEREAS, the Board has completed its review under SEQRA with respect to the property and trail identified above, and based upon an investigation and analysis conducted by the Lewis County Soil and Water Conservation District, found and determined that adding this property and trail to the Lewis County Trail System will not result in a significant environmental impact;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the trail and parking area located in the Town of Martinsburg, identified as Parcel No. 259.02-01-12.120, owned by the Town of Martinsburg, as more fully described in the

Statement prepared by the Lewis County Soil and Water Conservation District, is to be incorporated into and made a part of the Lewis County Trail System.

Section 2. The Lewis County Board of Legislators hereby authorizes the addition of 0.2 miles of trail and parking area to the Lewis County OHV Trail System and authorizes amendment of the maps of the Lewis County Trail System as the same is published on the Lewis County website and elsewhere, to include the trail described herein, together with such other and further actions as may be necessary to administer and maintain such trail consistent with the Lewis County OHV Trail Plan, the GEIS and Statement of Findings, and Local Law No. 3-2019.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

DRAFT

RESOLUTION NO. __ - 2025

**RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 5 – 2025, COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on June 3, 2025, directing that a public hearing be held by said Board on July 1, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW AMENDING LOCAL LAW 3-2015: A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES”; and

WHEREAS, notice of said public hearing to amend the Local Law was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on June __, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 5–2025), County of Lewis, being “A LOCAL LAW AMENDING LOCAL LAW 3-2015: A LOCAL LAW OF THE COUNTY OF LEWIS TO PROVIDE A UNIFORM SYSTEM FOR MANAGING THE COLLECTION, TRANSPORTATION AND DISPOSAL OF SOLID WASTE AND RECYCLABLES”.be and the same hereby is designated as Local Law No. 5-2025, County of Lewis.

Section 2. Local Law No. 5-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator __, seconded by Legislator __, and adopted pursuant to the following roll call vote:

AYES:

NAYS:

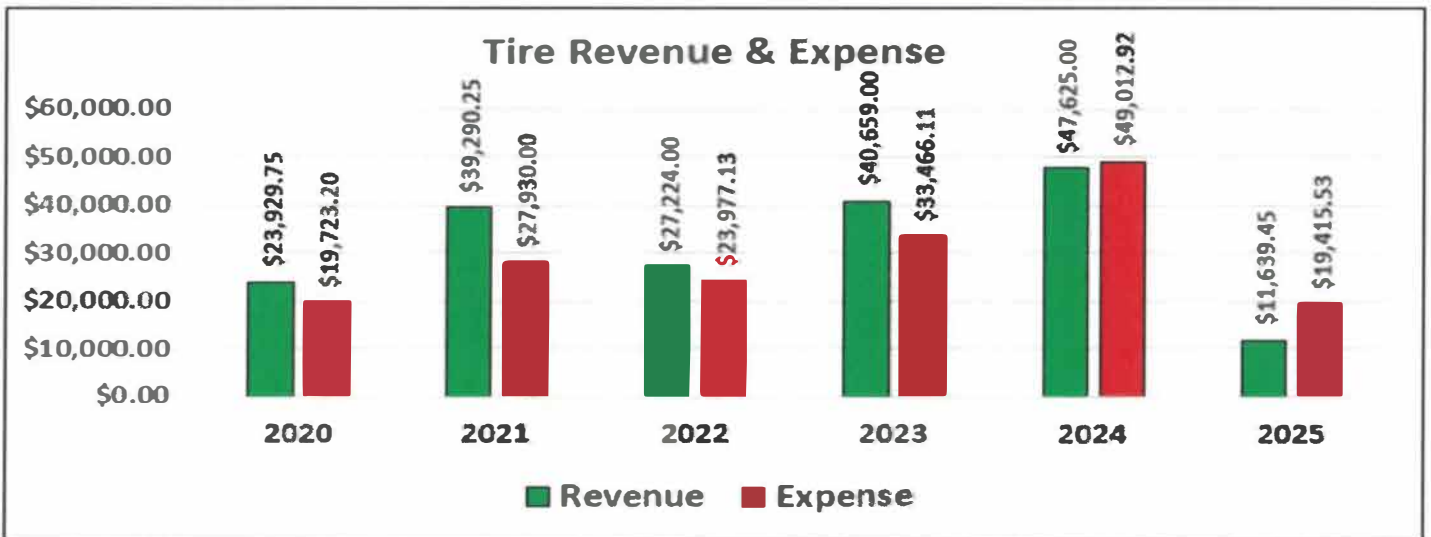
ABSENT:

DRAFT

MAY 2025

- The annual scale inspection was performed on May 9, 2025, by Fairbanks Scale and the Weights & Measures Inspectors and we are happy to report that it passed with no issues.
- The following chart shows the annual revenue and expense for the tires that are brought into the transfer stations from January 1, 2020 up through to May 31, 2025. As you can see, the income outweighed the expense throughout the years except for 2024 and so far for 2025. We increased the price of tires from \$180/ton to \$200/ton for small tires and \$350/ton for large tires in 2018. Then this year we increased the small tire price to \$240/ton. If the loss continues this year, we will revisit another increase.

Year	Revenue	Expense	Profit/Loss
2020	\$23,929.75	\$19,723.20	\$4,206.55
2021	\$39,290.25	\$27,930.00	\$11,360.25
2022	\$27,224.00	\$23,977.13	\$3,246.87
2023	\$40,659.00	\$33,466.11	\$7,192.89
2024	\$47,625.00	\$49,012.92	(\$1,387.92)
2025	\$11,639.45	\$19,415.53	(\$7,776.08)



FISCAL UPDATE	MAY	YEAR TO DATE
Revenues	\$226,925.21	\$856,166.90
Expenditures	\$177,808.31	\$1,035,780.41
Cash Balance	\$189,522.52	As of May 31, 2025

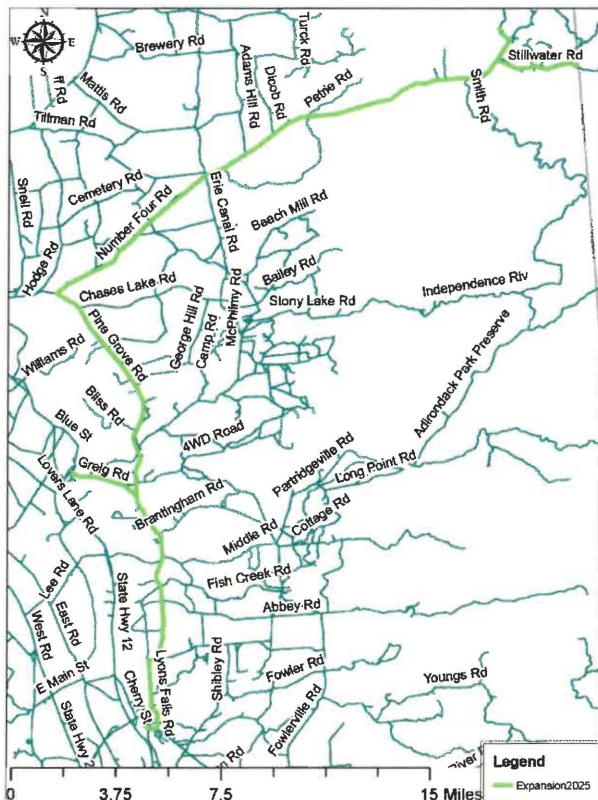
SERVICE UPDATE	MAY
GARBAGE (MSW & C&D)	1,351.18 tons
RECYCLING	252.22 tons
RECYCLING Received from/Owed to Oneida Herkimer Solid Waste	\$3,220.96–April

May 2025

Public hearing to add the town of Martinsburg parking area and trail to the ohv trail system

The SE group will be in Lewis County on June 17th and 18th for a summer site inspection and they will be doing public informational and comment sessions on June 17th at 6:30 pm at the Pine Tree Inn and from 7:30 am to 11 am at the Brantingham Station.

The current year to date permit sales is at \$131,725.45. This is \$3,734.31 below last year's numbers. All other budget numbers are on track, with reforestation revenue being \$48,303.61 over budget. We have had 13 reservations at Singing Waters with \$700 in revenue to date. There has been a continual increase in day use.

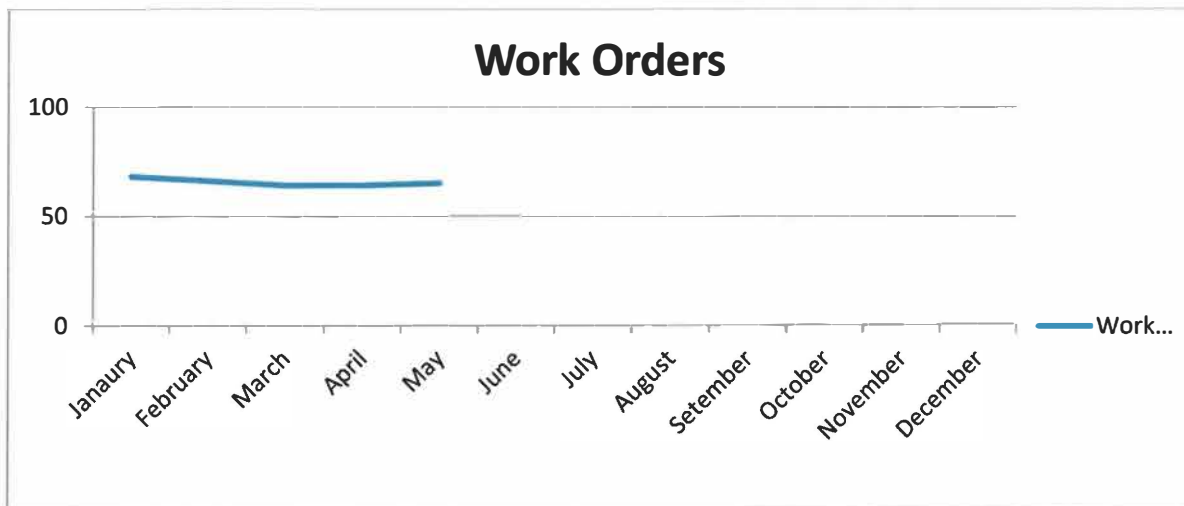


The BOCES students have completed their internships and are looking forward to graduation. They have been great workers and have been an asset to our program. The Trail crew has been busy working on the Lee Gulf Reroute. The two large culverts and the trail through JD Realty of Lowville's property is almost completed with the two bridges on the Village of Turin and the trail between remaining.

We will be hosting a Community Connection public outreach on Wednesday June 25th at 6:30 pm at the 3G firehall. A letter was mailed to all adjoining landowners along with a survey link in case they could not attend.

May 2025

- Maintenance had **65** work orders during the month of May.
- Crews were able to keep up with mowing this spring even with all the rain
- Mulched trees & shrubs at buildings to prepare for Memorial Day weekend.
- Installed cord reels in the PSB garage to keep patrol car batteries charged as needed.
- Installed new LED lighting in the EOC garage.
- Resolution to transfer funds for high utility costs at Highway & DSS



May 2025

- Basic Exterior Firefighter class finished with 14 students completing and passing the course. The Interior Firefighter class will be scheduled after Summer. The instructors are working on a Fall schedule.
- Ongoing meetings with Lewis County General Hospital regarding patient transfers from the facility.
- Bob has had several meetings to help create the Jefferson/Lewis County Regional Hazardous Materials Response plan with ongoing biweekly conference calls.
- Bob will be presented at the PAC (Primary Assessment EMS Conference) in May.
- Bob presented at the School Safety Days for 5th Graders held at the Fair Grounds on May 21st.

Thank You For the privilege of allowing me to assist the gracious Volunteers of Lewis County who give un-forgivingly of their time! It's the volunteers that keep this county safe!!!

Lindsay Burriss

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Devin Kogut

Deputy Commissioner (R)

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May 2025

- Independent petition filing ended May 27th. There were 20 valid independent petitions.
- Started the process of ordering our new poll pads that are required to run elections.
- Programmed the ballot and election files in our management system, and processed military and federal absentee requests.
- We held the five school district budget votes in Lewis County on May 20th.
- Mailed letters to all town attorneys and our county attorney regarding the term limits and requirements for office holders in towns and some county offices.
- Mailed acknowledgment letters to all petition filers, mailed updated grant information to SBOE, sent a list of all petition filers to State for financial disclosures, uploaded our primary ballot to the state for Enhanced Voting, confirmed early voting inspectors and sent our zero-file report to the State.