

REGULAR MEETING
May 6, 2025

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present, with Legislator Nortz in attendance through Microsoft Teams. There were 17 other persons present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

PUBLIC HEARINGS:

Chairman Dolhof opened the following hearings for public comment at 5:01 p.m.

- Proposed addition of approximately 3.2 miles, made up of County owned property and property owned by Robert & Jacqueline Aden, to the Lewis County OHV Trail System.

- Proposed addition of approximately 678 feet, made up of properties owned by Lynette Franks & Scott Lampson and Louis Jr. & Connie Gorczyca, to the Lewis County OHV Trail System.

- Proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 30 (CEMETERY ROAD AND MILL STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM TOWN OF MARTINSBURG TRAIL TO AND THROUGH THE FRANKS-LAMPSON PROPERTY”.

- Proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 5 MILES OF A CERTAIN PORTION OF COUNTY ROAD 32 (GLENDALE ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE THISSE TRAIL, THE GORCZYCA TRAIL, WHITTAKER PARK, AND THE FRANKS-LAMPSON TRAIL”.

- Proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.3 MILES OF A CERTAIN PORTION OF COUNTY ROAD 80 (GLENFIELD ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE THISSE TRAIL TO AND THROUGH THE GLENFIELD SCHOOL TRAIL”.

- Proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 1.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 53 (MAIN STREET AND BLUE STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE PIONEER TRAIL TO THE GLENFIELD SCHOOL TRAIL AND FIELD DAY TRAIL.

Ms. Geraldine Salmon of 6416 Glendale Road, came forward to voice her concerns about safety risks associated with opening roads to off-highway vehicles, citing past legal issues and questioning the integrity of the decision-making process.

Mr. Frank Robbins of West Martinsburg Road, came forward and expressed fears of increased chaos from expanded ATV access. His road is currently closed but continues to have ATV traffic from Thursday night to Sunday. There is law enforcement present to write tickets but not everyone is caught. Opening portions of various roads may be confusing to riders and although Tourism is the goal the county should really focus on what roads get opened.

PROCLAMATIONS:

The Clerk of the Board read two proclamations commemorating May 11-17th, 2025 as National Hospital Week, and May 11 – 17th, 2025 as National Skilled Nursing Care Week. Chairman Dolhof handed the proclamations to Mr. Cayer, Lewis County General Health System CEO.

Chairman Dolhof declared the April 1, 2025 meeting minutes approved by general consent.

PRIVILEGE OF THE FLOOR:

Mr. Mike Leviker came forward to report on a grant received for off-road signage aimed at improving safety on the ATV Trail System, illustrating the community’s struggle to balance tourism promotion with public safety.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Vincent Nortz
Barry Lyndaker

Dated: May 6, 2025

Legislator Frost moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Moroughan, and carried.

CLERK OF THE BOARD REPORT:

The Semi-Annual Mortgage Tax Report for October 1, 2024 through March 31, 2025, was completed and distributed to the Board of Legislators. A warrant was signed in the sum of \$177,789.68, which has been apportioned to the Tax Districts and the Treasurer's Office has been directed to pay the respective amounts due to the Towns, Villages and County, pursuant to the provisions of Section 261 of the Tax Law.

**APPORTIONMENT OF MORTGAGE TAX
October 1, 2024 through March 31, 2025**

	<u>KEY</u>	<u>VALUATION</u>	<u>AMOUNT</u>
Town of Croghan		470,644,948	10,784.08
Village of Croghan	0.027797337	26,165,353	<u>308.34</u>
			11,092.42
Town of Denmark		402,570,674	24,422.41
Village of Castorland	0.026542874	21,370,766	712.69
Village of Copenhagen	0.063891178	51,441,429	<u>1,715.52</u>
			26,850.62
Town of Diana		258,867,597	16,046.73
Town of Greig		347,506,563	15,801.69
Town of Harrisburg		160,948,204	479.10
Town of Lewis		128,002,365	7,335.47
Town of Leyden		152,202,383	7,557.68
Village of Port Leyden	0.062716565	19,091,221	<u>505.71</u>
			8,063.39
Town of Lowville		532,422,837	22,698.27
Village of Lowville	0.281590433	299,850,354	<u>8,896.89</u>
			31,595.16
Town of Lyonsdale		161,075,345	4,097.65

Village of Lyons Falls	0.040467381	13,036,595	178.25
Village of Port Leyden	0.029242419	9,420,466	<u>128.80</u>
			4,404.70
Town of Martinsburg		313,833,769	5,701.19
Town of Montague		57,734,479	0.00
Town of New Bremen		268,040,262	13,270.96
Village of Croghan	0.037452321	20,077,460	<u>516.37</u>
			13,787.33
Town of Osceola		81,295,815	1,900.23
Town of Pinckney		57,506,683	2,689.26
Town of Turin		157,908,683	3,859.82
Village of Turin	0.062968551	19,886,562	<u>259.38</u>
			4,119.20
Town of Watson		307,345,147	18,375.10
Town of West Turin		225,211,793	8,106.65
Village of Constableville	0.050741309	22,855,082	484.48
Village of Lyons Falls	0.100223496	45,143,026	<u>956.94</u>
			9,548.07
		<u>GRAND TOTAL</u>	<u>\$177,789.68</u>
To County of Lewis			<u>\$89,798.20</u>

Thomas Osborne, Chair
Jeffrey Nellenback
Herb Frost
Vincent Nortz
Barry Lyndaker
Finance & Rules Committee

Dated: May 7, 2025

There was an application for refund or credit of Real Property Taxes submitted and approved for the Town of Lewis, tax map number 400.00-01-13.000.

The NYS Old Tyme Fiddlers' Association, Inc. sent a letter thanking the Board of Legislators for their generous funding appropriation. A letter of resignation was submitted from Allyson Petrus regarding her appointment with the Lewis County Youth Bureau Advisory Board.

REPORTS OF STANDING COMMITTEES:

Legislator Osborne, Chair of the Finance & Rules Committee, reported that the County Manager and Treasurer are beginning to prepare for the upcoming budget season. Departments will begin with meetings on personnel and technology needs in the first half of July, followed by meetings on capital planning and regular budgets for the second half of the month. There will be a lot of time and thought put into making this a successful budget year. The Health Committee is starting to work on new goals for next year, with efforts to create more stability within the fund.

Legislator Moroughan, Chair of the General Services Committee, reminded all fellow legislators that there is a Lewis County Solid Waste & DANC Tour this Friday, May 9th. Beginning at 8:30 a.m. Solid Waste Director Kip Turck will give a private tour of the Lowville Transfer Station and then, as a group, we will head down to the Rodman Landfill for a Tour by DANC of that facility at 10:00 a.m. If you are attending, please make sure to wear appropriate clothing and footwear.

Legislator Moser, Chair of the Human Services Committee, reported that there will be Community Engagement Sessions with the New York State Office of Mental Health on Wednesday, May 7th from 6:00 to 8:00 p.m. and Thursday, May 8th from 9:00 to 11:00 a.m. at the Lewis-Jefferson Community College Education Center on East Road for all community members, especially those who receive or have received mental health services, and those who have wanted to get services but haven't. Anyone with questions should reach out to Ann Platz, Director of Community Services at annaplatz@lewiscounty.ny.gov.

The month of May is recognized as National Foster Care Month, a time to recognize and celebrate the dedication of foster parents, child welfare professionals, and advocates who provide stability and love to children in need. Social Services has planned a foster parent recognition picnic on June 18th to bring foster families together and express their appreciation.

Legislator Nortz, legislative representative on the Lewis County General Hospital Board of Managers, reported that the Board of Managers met on April 30, 2025, and during that meeting Jennifer Wendel, Chief Compliance Officer, gave an update on what she has been doing to bring the hospital into compliance. The Hospital Foundation also gave a presentation on all the money that they have been able to raise through their various events over the course of the year.

There was a loss of \$274,100.00 versus a budgeted loss of \$244,956 for the month of March. The year-to-date loss is \$1,369,275.00 versus a budgeted loss of \$1,143,030.00. Acute admissions were down 16 below the budget; Observation were down 2 below budget; total ER visits were down 28 below budget; and outpatient visits were above budget by 31.

Mr. Gerry Cayer, CEO, reported that the Lewis County Hospital Auxiliary presented him and Mr. Young with a donation of \$30,000.00 in support of a new piece of technology in the radiology department. The purchase was a Hologic 3D Dimensions mammography system featuring the Genius AI technology. This cutting-edge system enhances early detection, improves diagnostic accuracy and provides a more comfortable experience for patients.

CFO Jeffery Hellinger has started the FY2026 budget process. The Caring Gene Initiative LPN Training program through BOCES has 10 students who will be graduating in about 6 weeks with an LPN degree. There are eight of these LPN's who will begin work at the Lewis County Health System with an 8-week orientation process. By utilizing the Caring Gene Initiative, the full tuition has been paid for the students in exchange for a 3-year commitment to the Health System.

COUNTY MANAGER REPORT:

County Manager Tim Hunt reported that on Friday, May 2nd, Candy Akin, Director of Real Property was notified that the Assessor will be leaving the County. At this point the recommendation would be to have the county step back from the concept of having a county-wide assessor. There is a high likelihood that it will be difficult to keep someone in the role, as they will complete training for the county and then leave to make more money by contracting with multiple Towns. The Data Collector concept will continue to keep checks and balances that the Assessor is doing their job.

Earlier this year it was brought to the attention of the legislators that the current headcount might be too high at a full-time equivalent of 300 employees. Since then, through attrition and efficiencies, it has reduced the total full-time equivalents by 13.5. The resolution in tonight's packet pertaining to the Director of Codes, ideally would not increase our headcount if an internal candidate is selected. If an outstanding external candidate came forward it would increase our headcount by one full-time equivalent but only for one and a half years, anticipating a retirement. The department has really taken on many different sectors of codes, from building and codes to zoning for almost all the Towns to flood plain management and short-term rentals.

COUNTY TREASURER REPORT:

County Treasurer Eric Virkler referenced his monthly report and mentioned that since the writing of his report GKG, our Health Plan consultants gave an update on our Stop Loss Coverage that it through another carrier for a savings of about \$450,000. There was another handout with a Fund Balance summary that shows the 2023 year end versus the 2024 year end which has been completed and audited. There are many nuances with reporting on fund balances. The decrease in fund balance from 2023 to 2024 was \$3.5 million, which is related to the higher than expected IGT payment in 2024 and the operational deficit for the year.

Chairman Dolhof closed the public hearings at 5:31 p.m. with no other comments.

REPORT OF THE FINANCE AND RULES COMMITTEE:

RESOLUTION NO. 83 - 2025
AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$2,499,646.21 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Frost , seconded by Legislator Moroughan . Legislator Moser abstained due to a potential conflict.

The resolution was then adopted on the 6th day of May, 2025 pursuant to the following roll call vote:

AYES: Kalamas, Lyndaker, Moroughan, Nellenback, Frost, Nortz, Leviker, Osborne and Dolhof

NAYS: None.

ABSENT: None.

RESOLUTION NO. 84 - 2025
RESOLUTION AMENDING COMPENSATION PLAN
WITH REFERENCE TO THE DEPARTMENT OF FIRE AND BUILDING CODES

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Department of Fire and Building Codes has undergone significant reforms, including greater property maintenance and cleanup efforts, the implementation of new energy codes, and oversight of short-term rental regulations; and

WHEREAS, the Department will also be responsible for managing the impact of the proposed updates to the New York State Uniform Fire Prevention and Building Code, scheduled to take effect January 2026, which will necessitate focused and coordinated management of departmental resources, policies, and procedures; and

WHEREAS, there has been discussion about the leadership and strategic direction of the Department, including the creation of a Code Enforcement Director, as recommended by the County Manager and HR Director;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Board of Legislators hereby amends the Compensation Plan of the County of Lewis with reference to the Department of Fire and Building Codes, for the following:

<u>CREATE</u>	<u>STATUS</u>	<u>RATE</u>
Director of Code Enforcement	Full-Time	\$62,000 - \$72,531

Section 2. The County Manager is hereby authorized to fill the position of Code Enforcement Director for the Department of Fire and Building Codes effective immediately.

Section 3. This resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Nellenback .

Legislator Moser stated that she was not in favor of adding another position to this or any Department at this time. Legislator Nortz and Legislator Lyndaker both echoed her thoughts.

The resolution was then adopted on the 6th day of May 2025. Legislators Moser, Nortz and Lyndaker were opposed.

RESOLUTION NO. 85 - 2025
RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11; and

WHEREAS, there has been a vacancy created on the Lewis County Community Services Board and a viable candidate was introduced to the Human Services Committee; and

WHEREAS, the Human Services Committee is recommending the appointment of the candidate;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Lyndsey Allen of Lowville, NY, as a member of the Lewis County Community Services Board.

Section 2. That the term of said appointments shall be effective May 7, 2025 through December 31, 2025.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 6th day of May 2025.

RESOLUTION NO. 86 - 2025
RESOLUTION AUTHORIZING SPECIAL PROSECUTOR LEGAL SERVICES
AGREEMENT BETWEEN LEWIS COUNTY DISTRICT ATTORNEY
AND ANGELO J. PARTIPELO, III, ESQ.

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County District Attorney seeks to contract with Angelo J. Partipelo, III, Esq., of Rome, NY to provide special prosecutor legal services to handle a pending trial due to the current caseload in the DA's office and an unfilled assistant attorney position; and

WHEREAS, the Lewis County District Attorney seeks to enter into an agreement with Attorney Partipelo, who has criminal law prosecution experience from the Oneida County District Attorney's office, to act as special prosecutor on a pending trial scheduled in May, 2025, with compensation to be paid at the rate of \$158.00/per hour – the NYS Assigned Counsel rate; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement between the Lewis County District Attorney's Office and Angelo J. Partipelo, III, Esq., of Rome, NY for the purpose of providing criminal trial prosecution legal services for a pending matter scheduled for trial in May, 2025, with compensation payable at the rate of \$158.00, payable from the District Attorney's 2025 budget, for the legal services provided in the matter, including but not limited to review of the file, trial preparation, court appearances and trial prosecution.

Section 2. The Lewis County Board of Legislators hereby authorizes the Lewis County District Attorney to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Osborne

Legislator Lyndaker questioned if this additional assistance was needed just for this one case and is the District Attorney's Office really that busy. County Attorney Joan McNichol stated that the District Attorney's Office is busy with another trial which is creating a tight schedule with the timeline of this other trail in May.

The resolution was then adopted on the 6th day of May 2025. Legislator Lyndaker was opposed.

**RESOLUTION NO. 87 - 2025
 AUTHORIZING JUST COMPENSATION AMOUNTS
 AND ACCEPTING REAL PROPERTY
 FOR RIGHT-OF-WAY ACQUISITION PURCHASES
 FOR THE BRIDGE REPLACEMENT PROJECT- (PIN 7753.99)
 (MARSHEY ROAD OVER WEST BRANCH OSWEGATCHIE RIVER)
 BY LEWIS COUNTY SUPERINTENDENT OF HIGHWAYS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the County Authorized the Superintendent of Highway to repair and replace the bridge known as the “Marshey Road over West Branch Oswegatchie River” in the Town of Diana, referred to as PIN No. 7753.99 under Federal and State funding; and

WHEREAS, the replacement of the bridge requires the acquisition and the acceptance of real property of certain small parcels adjacent to the West Branch of Oswegatchie River in order to have right-of-way access. These necessary parcels have been identified, reviewed, and appraised by the right-of-way consultant, RK Hite & Co., Inc. as follows:

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
1 & 4	019.00-02-27	David J. Liberati and Mary E. DeJonge	\$700.00	\$700.00
2 & 3	20.00-1-14.1	Anthony Betrus, Ryan Betrus, Jonathan Betrus, William J. and Barbara Betrus (Life Estate)	\$700.00	\$700.00
5 & 7	020.00-01-16	Daniel M. Woodward	\$600.00	\$600.00
6 & 8	019.00-02-14	Charles R. Ripley & Catherine E. Ripley	\$1,100.00	\$1,100.00

WHEREAS, RK Hite & Co., Inc., has reviewed the appraisals, the NYS Eminent Domain Law, and the relevant portions of the Federal Highway Act and NYSDOT guidelines. The NYS Eminent Domain Procedure Law states that “In no event shall such amount be less than the condemnor’s highest approved appraisal”. The highest approved appraisals for these parcels by the County appraiser on this project, RK Hite & Co., Inc., are the amounts set forth above, and as more fully described and set forth in the detailed appraisal reports received on each parcel; and

WHEREAS, in recommending that Lewis County adopt the above amounts as just compensation for the acquisition of the above-referenced parcels, the County

has also considered the Federal Highway Administration and NYSDOT guidelines of a maximum amount for a minimum payment is \$250.00 for right-of-way acquisitions; and

WHEREAS, the Superintendent of Highways requests that the Board of Legislators authorize the purchase, acquisition, and acceptance of real property of the above-identified parcels of land from the owners or their successors or assigns at the recommended just compensation amounts therein set forth.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby establishes and adopts the following amounts as just compensation to the owners for the acquisition of right-of-way parcels adjacent to “Marshey Road over West Branch Oswegatchie River” in the Town of Diana, referred to as PIN No. 7753.99.

Section 2. The Board of Legislators authorizes the purchase, acquisition, and acceptance of real property of the following parcels of land hereinafter referred to, from the owners or their successors or assigns, at the following amounts which the Board hereby deems to be just compensation:

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
1 & 4	019.00-02-27	David J. Liberati and Mary E. DeJonge	\$700.00	\$700.00
2 & 3	20.00-1-14.1	Anthony Betrus, Ryan Betrus, Jonathan Betrus, William J. and Barbara Betrus (Life Estate)	\$700.00	\$700.00
5 & 7	020.00-01-16	Daniel M. Woodward	\$600.00	\$600.00
6 & 8	019.00-02-14	Charles R. Ripley & Catherine E. Ripley	\$1,100.00	\$1,100.00

Section 3. The payments for said land/parcel acquisitions be charged against Marshey Road over West Branch Oswegatchie River Bridge Replacement, PIN 7753.99.

Section 4. The Superintendent of Highways is authorized to execute the Request for Determination of Just Compensation Authorization required by RK Hite & Co., Inc. in order to proceed with the acquisition of offers.

Section 5. The Chair of the Board or Vice-Chair of the Board of Legislators is hereby authorized and directed to execute all necessary purchase agreements and other required documents in connection with the advancement of the above just

compensation determination and just compensation payment to the property owners identified upon review by the County Attorney.

Section 6. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 6th day of May 2025.

RESOLUTION NO. 88 - 2025
RESOLUTION ADOPTING THE COUNTY EMPLOYEE
MEAL ALLOWANCE AND REIMBURSEMENT POLICY

WHEREAS, the Lewis County Board of Legislators recognizes the importance of establishing clear and consistent guidelines for meal allowances and reimbursements related to business-related matters; and

WHEREAS, the Lewis County Board of Legislators seeks to ensure that employees are properly reimbursed for meal expenses incurred during official County business, while also maintaining appropriate fiscal oversight; and

WHEREAS, the proposed policy outlines the procedure for requesting meal reimbursements for both day trips and overnight stays, as well as specific guidelines for legislative business meals, County Manager business meals, and public training/meeting meals; and

WHEREAS, the Lewis County Board of Legislators believes that the adoption of this policy will provide clarity, ensure consistency in reimbursement practices, and streamline the process for all eligible employees.

NOW, THEREFORE, BE IT RESOLVED, that the Lewis County Board of Legislators hereby adopts the **Employee Meal Allowance and Reimbursement Policy** as follows:

- A. Purpose:** This policy establishes guidelines for employee meal allowances and reimbursements related to business matters. Employees will use personal funds and then request reimbursement from the County using either the Non-Taxable Employee Expense form or Taxable Employee Expense form. A Trip Request form must be submitted and approved prior to the event to be reimbursed by the County, except in emergency situations. Receipts will not be required for meals, except for Sections D and E.
- B. Meals with Overnight Stay (Non-Taxable Expense):**
1. The location of the conference or event must be outside Lewis County for the employee to qualify for meal allowances.
 2. Meal allowances will be based on the GSA M&IE total for the specific zip code and reimbursed on a per diem basis.
 3. Employees cannot be reimbursed for anyone else's meals.
 4. Meals included in a conference or event fee, or provided as part of the hotel/motel stay (including continental breakfast), will not be included in the total reimbursement amount.

5. Any Program reimbursement to the employee will be deducted from the total per diem reimbursement amount.
6. An Employee Reimbursement Request form must be submitted within 10 business days of the employee's return to the office, along with the original signed Trip Request form.

C. Meals with Day Trips (Taxable Expense):

1. The location of the conference or event must be outside Lewis County for the employee to qualify for meal allowances.
2. Meal allowances will be based on the GSA M&IE total for the specific zip code and reimbursed on a per diem basis.
 - o Breakfast: Employees are eligible for reimbursement if the departure time is at least one hour or more prior to their normal work start time.
 - o Dinner: Employees are eligible for reimbursement if the return time is at least one hour or more after their normal work end time.
3. Employees cannot be reimbursed for anyone else's meals.
4. Meals included in the conference or event fee will not be included in the total reimbursement amount, except when authorized by the County Manager.
5. Any Program reimbursement to the employee will be deducted from the total per diem reimbursement amount.
6. An Employee Reimbursement Request form must be submitted within 5 business days of the day trip, along with the original signed Trip Request form.

D. Legislative Business Meals/County Manager Business Meals (P-Cards):

1. Legislative Business Meals: Meals attended by one or more legislators, along with staff, vendors, or other officials for business purposes.
2. County Manager Business Meals: Meals attended by the County Manager, along with staff, vendors, or other officials for business purposes.
3. Itemized receipts are required, along with the names of all individuals in attendance and the purpose of the meeting.
4. Alcohol purchases are not allowed.

5. Meal allowances will be reviewed annually by the Finance & Rules Committee for possible adjustments.
6. The meal allowances for 2025 are as follows:
 - o Breakfast = \$16.00 per person
 - o Lunch = \$19.00 per person
 - o Dinner = \$28.00 per person
7. Any receipts exceeding the limits based on the per-person allowance must be reimbursed to the County by the cardholder within 15 days.

E. Public Trainings/Meetings (P-Cards):

1. Refreshments or food may be served with prior written approval (email is acceptable) from the County Manager for public trainings and/or meetings.
2. Allowable refreshments include coffee, tea, juice, donuts, and pastries for public trainings that do not occur during lunch or dinner hours. More substantial food is allowed for public trainings occurring during lunch or dinner hours.
3. An attendance sheet clearly identifying the event, date, department, and the number of attendees must be submitted with itemized receipts and written approval from the County Manager.

Section 1. The Lewis County Board of Legislators directs that this policy be distributed to all County employees and made available to relevant departments to ensure compliance with the new meal reimbursement procedures.

Section 2. The Lewis County Board of Legislators directs the County Finance Department to administer and enforce this policy, ensuring all reimbursement requests follow the guidelines set forth herein.

Section 3. That the within resolution is effective immediately.

Moved by Legislator Moser , seconded by Legislator Osborne , and adopted on the 6th day of May 2025.

RESOLUTION NO. 89 - 2025
RESOLUTION AUTHORIZING LICENSING AGREEMENT
BETWEEN SHI INTERNATIONAL CORP. AND
THE COUNTY OF LEWIS FOR MICROSOFT LICENSING

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Information Technology Director wishes to obtain license provisioning services from SHI International, an existing state-approved contractor under NYS OGS (Contract No. PM69723) to provide the necessary professional licenses to maintain Microsoft licensing (Office 365, Email, Azure, etc.) on the government sector cloud infrastructure; and

WHEREAS, after consideration of the County's licensing needs the Director recommends and requests that the Board of Legislators authorize a new agreement with SHI International Corp. to provide the licenses required by the County for the Microsoft 365 Program and Account; and

WHEREAS, the cost of these services will not exceed \$100,000.00 annually as set forth in SHI's proposal dated February 6, 2025; commencing May 1, 2025 through April 30, 2028; and

WHEREAS, the Board of Legislators wishes to authorize such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes a licensing and service agreement with SHI International Corp. effective May 1, 2025 through April 30, 2028, for software licenses & products under Microsoft 365 with cloud hosting at a cost not to exceed \$100,000.00 annually, with the right to terminate the agreement at any time.

Section 2. The annual cost per license type is \$380.16 (M365 G3), \$134.64 (Visio P2), \$101.40 (O365 G1), \$101.52 (EMSS G3), \$35.88 (EO P1), \$89.64 (PowerBI Pro), \$360.00 (M365 CoPilot), and \$601.92 (M365 G5) estimated total not to exceed \$100,000.00 on an annual basis.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver the service Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Osborne , and adopted on the 6th day of May 2025.

RESOLUTION NO. 90 -2025
RESOLUTION OPPOSING THE LEGISLATION GRANTING NEW YORK POWER
AUTHORITY (NYPA) ADDITIONAL AUTHORITY TO OWN RENEWABLE ENERGY
PROJECTS IN NEW YORK STATE

Introduced by Legislator Thomas Kalamas, District 2 Representative.

WHEREAS, the New York State Legislature recently enacted legislation providing the New York Power Authority (NYPA) with expanded authority to develop, own, and operate renewable energy generation and storage system projects in New York State as part of the effort to meet the state's climate and decarbonization goals; and

WHEREAS, the new legislation empowers NYPA to take control of renewable energy generation and storage system projects, which allows NYPA to bypass local governments and communities in decisions related to renewable energy development projects, with the potential negative impact on locally negotiated host agreements and property taxes; and

WHEREAS, existing Payment in Lieu of Taxes (PILOT) agreements that local governments and school districts have with private energy developers have provided essential tax revenue to local communities, which helps to fund vital public services, schools, and infrastructure; and

WHEREAS, the expansion of NYPA's authority to develop, own or co-own, and operate renewable energy projects with private developers may result in the loss of these PILOT agreements and taxes, as projects that were previously governed by private sector developers may be transitioned to NYPA's direct control, which is a tax-exempt entity; and

WHEREAS, the loss of PILOT agreements and the tax revenue generated from these agreements together with host agreements will place a financial burden on local governments and school districts, potentially leading to reduced funding for essential services and local infrastructure projects and adversely affect the quality of life for residents; and

WHEREAS, while the goals of renewable energy development and decarbonization are critical to the long-term sustainability and environmental health of the state, they must not come at the expense of the financial stability of local upstate communities, which depend on PILOT agreements as a source of revenue; and

WHEREAS, the financial impact on local communities resulting from the loss of PILOT agreements could lead to increased property taxes, cuts to local programs, and additional financial strain on municipalities already facing fiscal challenges; and

WHEREAS, local governments should retain the ability to negotiate and benefit from PILOT agreements with renewable energy developers as well as NYPA to ensure that they continue to receive appropriate compensation for the use of local land and resources in order to preserve the financial well-being of local communities for projects that will benefit the rest of the State;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators opposes the 2023 legislation that grants the New York Power Authority (NYPA) additional authority to own and operate renewable energy generation and storage system projects, unless provisions are made to preserve and protect existing PILOT agreements and host agreements to ensure that local communities continue to receive fair compensation for the use of land and resources in renewable energy development.

Section 2. The Lewis County Board of Legislators urges the New York State Legislature and Governor Hochul to consider amendments to the legislation to ensure that the financial interests of local governments and school districts are protected, and that the benefits of renewable energy projects are shared equitably with the communities hosting such projects. Local property tax exemptions should not be made available or applicable to NYPA as an owner, co-owner, and/or operator/co-operator of any renewable energy generation or storage system project.

Section 3. The Lewis County Board of Legislators calls for a transparent and inclusive process in future renewable energy developments, with active participation of local governments, to ensure that the local tax base is not undermined by the transition to state-operated renewable energy projects.

Section 4. The Clerk of the Board is directed to forward a certified copy of this resolution to Governor Kathy Hochul, the majority and minority leaders of New York State Legislature, and the New York Power Authority, urging them to reconsider the provisions of the legislation that expanded NYPA's authority to own or co-own renewable energy projects and entitling NYPA to local property tax exemptions, thereby causing negative impacts on PILOT agreements and the tax revenue vital to local communities.

Moved by Legislator Nellenback , seconded by Legislator Frost .

Legislator Nortz voiced his opinion that this issue is incredibly important, and this resolution should be forwarded to all Towns and Villages for them to replicate and submit to the State. Legislator Kalamas stated that he forwarded a draft copy of this resolution to the Adirondack Government Review Board to suggest they adopt it.

Chairman Dolhof stated that this resolution will be forwarded to all the Towns and Villages in Lewis County requesting they adopt something similar.

The resolution was then adopted on the 6th day of May 2025.

RESOLUTION NO. 91 -2025
RESOLUTION URGING GOVERNOR HOCHUL TO OPPOSE THE NEW YORK HEAT ACT DURING THE 2025 BUDGET PROCESS AND LEGISLATIVE SESSION

Introduced by Legislator Kalamas, District 2 Representative.

WHEREAS, the New York Heat Act (S.6853/A.8346) is a piece of proposed legislation that would dramatically impact energy costs and job security for families, workers, and businesses across New York State, especially in rural areas such as Lewis County; and

WHEREAS, the financial burden of the NY Heat Act is of grave concern, as it could result in an additional \$800 per year in costs for New York families without providing any meaningful reduction in their energy bills; and

WHEREAS, under the provisions of the NY Heat Act, new gas hook-ups for homeowners would be prohibited, and individuals would be forced to bear the costs of electrification, with potential expenses ranging from \$20,000 to \$50,000, further straining family budgets; and

WHEREAS, the elimination of the “100-foot rule,” which currently requires utility companies to connect new homes or businesses to gas service at no cost if they are within 100 feet of a gas main, would have a disastrous effect on New York’s workforce; and

WHEREAS, the “100-foot rule” is essential in ensuring that utility connections are made safely and efficiently by highly-trained workers who specialize in the operation of natural gas infrastructure; and

WHEREAS, eliminating this rule would jeopardize the livelihoods of thousands of skilled union and non-union workers, putting them at risk of losing their jobs, while also negatively impacting the state’s economy by reducing the availability of these high-paying, stable jobs; and

WHEREAS, the County of Lewis believes that any energy policy must prioritize both affordability for consumers and job security for working New Yorkers, especially those whose livelihoods are dependent on the natural gas industry; and

WHEREAS, the residents of Lewis County cannot afford to bear the additional financial burden imposed by the NY Heat Act, nor can they afford to lose valuable and well-paying jobs that support local economies and families.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators strongly urges Governor Kathy Hochul to oppose the New York Heat Act during the 2025 budget process and legislative session.

Section 2. The Lewis County Board of Legislators requests that the Governor and the State Legislature work together to develop alternative energy policies that are affordable, sustainable, and mindful of the economic impacts on New York families and workers.

Section 3. That the Clerk of the Board is hereby directed to send a certified copy of this resolution to Governor Kathy Hochul, Senator Walcyak, Assemblyman Blankenbush, and the New York State Association of Counties.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Frost , seconded by Legislator Moser , and adopted on the 6th day of May 2025.

RESOLUTION NO. 92 – 2025
RESOLUTION TO APPROPRIATE FUNDS TO
PLANNING AND COMMUNITY DEVELOPMENT FOR
PAYBACK OF CDBG PROGRAM INCOME FUNDS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED, as follows:

Section 1. The following appropriation take place for payback funds in the CDBG account (CL 069100) to the Planning and Community Development Department to be used for various community projects:

Increase Revenue:

A0802000 327088 Planning Admin Other	\$2,500.37
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Increase Expenditure:

A0802000 495500 Planning Projects	\$2,500.37
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Section 2. The within resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Osborne , and adopted on the 6th day of May 2025.

RESOLUTION NO. 93 - 2025
RESOLUTION AWARDING BID AND AUTHORIZING CONTRACT BETWEEN THE
COUNTY OF LEWIS AND DELLA TERRA, LLC FOR THE LEWIS COUNTY
COMPOSTING PILOT PROJECT

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Resolution No. 266-2022 the Lewis County Board of Legislators authorized an application and agreement for a NYS DEC Organics Reduction & Recycling Grant to develop a plan with educational components on residential and community composting, and to establish a small-scale organics waste collection pilot program, consistent with the County's designation as a Clean Energy Community and continued certification; and

WHEREAS, the Purchasing Department, in consultation with Planning Department staff, posted an RFP for services to develop a plan with educational components on residential and community composting, and to establish a small-scale organics waste collection pilot program (a residential pick-up program); and

WHEREAS, two (2) bid proposals were opened on Friday, April 18, 2025 at 2:00 PM, with one not in compliance. Planning Department staff and the Purchasing Director reviewed the eligible bid and recommend that the Board of Legislators award the bid and contract to Della Terra, LLC. of 10497 Third Rd., Castorland, NY 13620 to complete the RFP tasks at a cost of \$30,000 and with eligible time and services of Della Terra applicable to the local in-kind service credits required under the grant; and

WHEREAS, the total project cost for the program is \$44,720, with \$34,720 in funding provided by the NYS DEC Organics Reduction and Recycling Grant Program, and with \$12,000 of in-kind services allowed; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to Della Terra, LLC;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes an agreement with Della Terra, LLC of Castorland, NY to complete the scope of work set forth in the bid proposal dated March 31, 2025 as outlined in the RFP under the Lewis County Composting Project, at a cost of \$30,000. Della Terra, LLC shall also submit applicable time and services to the Planning Department as part of the local share in-kind service requirements under the Grant.

Section 2. The Chair or Vice-Chair of the Board of Legislators is authorized to execute the agreement and any amendments thereto with Della Terra, LLC, upon review and approval of the County Attorney.

Section 3. This Resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Nortz .

Legislator Kalamas stated that this will be a residential pick-up program that will hopefully be utilized by the hospital, residents, a grocery store and a restaurant.

The resolution was then adopted on the 6th day of May 2025.

RESOLUTION NO. 94 - 2025
RESOLUTION AUTHORIZING AGREEMENT WITH NYS OFFICE OF INDIGENT
LEGAL SERVICES WITH AMENDED DISTRIBUTION AMOUNTS UNDER GRANT
DISTRIBUTION # 14

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, County Law Article 18-B directs each county to adopt a plan to provide legal counsel to persons charged with a crime or who are entitled to counsel pursuant to Family Court Act §262 and who are financially unable to obtain counsel; and

WHEREAS, the County of Lewis received a grant award from the New York State Office of Indigent Legal Services under Contract No. C140022 (“Distribution #14”), in the increased amended amount of \$170,892.00 for the provision of funds to assist the County in improving the quality of indigent legal services for the term January 1, 2024 to December 31, 2026, in accordance with the workplan approved by ILS; and

WHEREAS, the Board of Legislators wishes to accept the award and funding reimbursement amount;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with New York State Office of Indigent Legal Services under Contract No. C140022, identified as Distribution # 14, which provided grant funds in the amended amount of \$170,892.00 to assist the County in improving the quality of indigent legal services for eligible expenses incurred in providing legal services under the Grant Work Plan through December 31, 2026.

Section 2. The Chairman or the Vice-Chairman of the Board of Legislators be and the same are hereby authorized to execute and deliver such agreement and any additional amendments and extensions to Distribution # 14 to effectuate the purpose of this Grant upon such form as approved by the County Attorney.

Section 3. The Treasurer is authorized the appropriate the funds into the proper account.

Section 4. The within Resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Moroughan .

Legislator Moser abstained due to a potential conflict.

The resolution was then adopted on the 6th day of May 2025.

RESOLUTION NO. 95 - 2025
RESOLUTION REGARDING SEQRA REVIEW OF THE ADDITION
OF 3.2 MILES OF NEW TRAIL INTO THE LEWIS COUNTY TRAIL
SYSTEM AND DECLARING NO SIGNIFICANT IMPACT
(County of Lewis, and Robert & Jacqueline Aden Properties)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular, the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 3.2 miles to be added to the Lewis County Trail System. The proposed trail is located in the Town of Greig which includes the following parcels:

Parcel No: 292.00-02-16.00 located on the property of Lewis County
Parcel No: 292.00-02-26.1 located on the property of Robert & Jacqueline Aden

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail on these properties. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from the Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail, on the identified parcels located in the Town of Greig to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the properties, the Board of Legislators hereby finds and determines that:

- a. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- b. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- c. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- d. The investigation and analysis of the described trail on Parcel No. 292.00-02-16.00 and Parcel No. 292.00-02-26.1 do not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 3.2 miles of trail identified as Parcel No. 292.00-02-16.00 and Parcel No. 292.00-02-26.1 in the Town of Greig, to the Lewis County Trail System, will not result in a significant environmental impact.

Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and no further action need be taken with regard to the County's environmental review of

the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Osborne , and adopted on the 6th day of May 2025.

RESOLUTION NO. 96 - 2025
RESOLUTION TO ADD 3.2 MILES OF
NEW TRAIL TO THE LEWIS COUNTY TRAIL SYSTEM
(County of Lewis, & Robert & Jacqueline Aden Properties)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators has heretofore determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”), (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System (herein “Trail System”) by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads and set forth procedures for making such amendments, including a SEQRA review of any proposed addition to the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 3.2 miles of trail on the following parcels to the Lewis County OHV Trail System:

- Parcel No: 292.00-02-16.00 located on the property of Lewis County
- Parcel No: 292.00-02-26.1 located on the property of Robert & Jacqueline Aden

WHEREAS, the Board has completed its review under SEQRA with respect to the properties and trails identified above, and based upon an investigation and analysis conducted by the Lewis County Soil and Water Conservation District, found and determined that adding this property and trail to the Lewis County Trail System will not result in a significant environmental impact;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the trail located on the following properties in the Town of Greig, identified as Parcel No. 292.00-02-16.00, owned by Lewis County, and Parcel No. 292.00-02-26.1, owned by Robert and Jacqueline Aden as more fully described in the Statement prepared by

the Lewis County Soil and Water Conservation District, is to be incorporated into and made a part of the Lewis County Trail System.

Section 2. The Lewis County Board of Legislators hereby authorizes the addition of 3.2 miles of trail to the Lewis County OHV Trail System and authorizes amendment of the maps of the Lewis County Trail System as the same is published on the Lewis County website and elsewhere, to include the trail described herein, together with such other and further actions as may be necessary to administer and maintain such trail consistent with the Lewis County OHV Trail Plan, the GEIS and Statement of Findings, and Local Law No. 3-2019.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Leviker.

Legislator Lyndaker requested that moving forward the board members be given a map with the resolution to see the exact path of the potential trail. County Attorney Joan McNichol responded that the maps are distributed with the SEQRA but will also be attached with the resolution going forward.

Legislator Lyndaker then questioned if our insurance carrier, NYMIR, is aware of these additions to our OHV Trail System and if the County is covered. County Manager Tim Hunt responded that NYMIR is and has been aware of the Lewis County OHV Trail System and although they have no appetite for covering events, they are fine with the trail system.

The resolution was then adopted on the 6th day of May 2025. Legislator Lyndaker was opposed.

RESOLUTION NO. 97 - 2025
RESOLUTION REGARDING SEQRA REVIEW OF THE ADDITION
OF 678 FEET OF NEW TRAIL INTO THE LEWIS COUNTY TRAIL
SYSTEM AND DECLARING NO SIGNIFICANT IMPACT
(Lynette Franks & Scott Lampson and Louis Jr. & Connie Gorczyca Properties)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular, the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 678 feet to be added to the Lewis County Trail System. The proposed trail is located in the Town of Martinsburg which includes the following parcels:

Parcel No: 243.03-03-3.000 located on the property of Lynette Franks & Scott
Lampson

Parcel No: 243.00-01-9.000 located on the property of Louis Jr. & Connie Gorczyca

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail on these properties. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail, on the identified parcels located in the Town of Martinsburg to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the properties, the Board of Legislators hereby finds and determines that:

- a. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- b. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- c. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- d. The investigation and analysis of the described trail on Parcel No. 243.03-03-3.000 and Parcel No. 243.00-01-9.000 do not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 678 feet of trail identified as Parcel No. 243.03-03-3.000 and Parcel No. 243.00-01-9.000 in the Town of Martinsburg, to the Lewis County Trail System, will not result in a significant environmental impact.

Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and

no further action need be taken with regard to the County's environmental review of the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. That this Resolution shall take effect immediately.

Moved by Legislator Moser , seconded by Legislator Osborne , and adopted.

RESOLUTION NO. 98 - 2025
RESOLUTION TO ADD 678 FEET OF
NEW TRAIL TO THE LEWIS COUNTY TRAIL SYSTEM
(Lynette Franks & Scott Lampson and Louis Jr. & Connie Gorczyca Properties)

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators has heretofore determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”), (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System (herein “Trail System”) by adopting Local Law No. 2 – 2009, “**A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**”, as subsequently amended and re-stated in Local Law No. 3-2019, “**A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM**” (herein, “Local Law”); and

WHEREAS, the Local Law and the Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads and set forth procedures for making such amendments, including a SEQRA review of any proposed addition to the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 678 feet of trail on the following parcels to the Lewis County OHV Trail System:

Parcel No: 243.03-03-3.000 located on the property of Lynette Franks & Scott Lampson

Parcel No: 243.00-01-9.000 located on the property of Louis Jr. & Connie Gorczyca

WHEREAS, the Board has completed its review under SEQRA with respect to the properties and trails identified above, and based upon an investigation and analysis conducted by the Lewis County Soil and Water Conservation District, found and determined that adding this property and trail to the Lewis County Trail System will not result in a significant environmental impact;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes the trail located on the following properties in the Town of Martinsburg, identified as Parcel No. 243.03-03-3.000, owned by Lynette Franks and Scott Lampson, and Parcel No. 243.00-01-9.000, owned by Louis Jr. and Connie Gorczyca as more fully described in

the Statement prepared by the Lewis County Soil and Water Conservation District, is to be incorporated into and made a part of the Lewis County Trail System.

Section 2. The Lewis County Board of Legislators hereby authorizes the addition of 678 feet of trail to the Lewis County OHV Trail System and authorizes amendment of the maps of the Lewis County Trail System as the same is published on the Lewis County website and elsewhere, to include the trail described herein, together with such other and further actions as may be necessary to administer and maintain such trail consistent with the Lewis County OHV Trail Plan, the GEIS and Statement of Findings, and Local Law No. 3-2019.

Section 3. The within resolution shall take effect immediately.

Moved by Legislator Moroughan, seconded by Legislator Moser, and adopted on the 6th day of May 2025. Legislator Lyndaker was opposed.

RESOLUTION NO. 99 - 2024
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 1 – 2025, COUNTY OF LEWIS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 1, 2025, directing that a public hearing be held by said Board on May 6, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 30 (CEMETERY ROAD AND MILL STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE TOWN OF MARTINSBURG TRAIL TO AND THROUGH THE FRANKS-LAMPSON PROPERTY”; and

WHEREAS, notice of said public hearing to add a part of County Road Route 30 to the trail system was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on April 29, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 1-2025), County of Lewis, being “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 30 (CEMETERY ROAD AND MILL STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE TOWN OF MARTINSBURG TRAIL TO AND THROUGH THE FRANKS-LAMPSON PROPERTY.”; be and the same hereby is designated as Local Law No. 1-2025, County of Lewis.

Section 2. Local Law No. 1-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and

informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Frost, seconded by Legislator Moroughan, and adopted on the 6th day of May 2025, pursuant to the following roll call vote:

AYES: Moser, Nortz, Lyndaker, Frost, Leviker, Moroughan, Nellenback, Osborne, Kalamas, and Dolhof.

NAYS: None.

ABSENT: None.

RESOLUTION NO. 100 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 2 – 2025, COUNTY OF LEWIS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 1, 2025, directing that a public hearing be held by said Board on May 6, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 5 MILES OF A CERTAIN PORTION OF COUNTY ROAD 32 (GLENDALE ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE THISSE TRAIL, THE GORCZYCA TRAIL, WHITTAKER PARK, AND THE FRANKS-LAMPSON TRAIL”; and

WHEREAS, notice of said public hearing to add a part of County Road Route 32 to the trail system was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on April 29, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 2-2025), County of Lewis, being “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 5 MILES OF A CERTAIN PORTION OF COUNTY ROAD 32 (GLENDALE ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE THISSE TRAIL, THE GORCZYCA TRAIL, WHITTAKER PARK, AND THE FRANKS-LAMPSON TRAIL”; be and the same hereby is designated as Local Law No. 2-2025, County of Lewis.

Section 2. Local Law No. 2-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and

informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Moroughan , seconded by Legislator Moser .

Legislator Nortz requested that the Director of Recreation, Forestry and Parks track all the statistics regarding this section of trail and then report back to the board in 12 months. Director Jackie Mahoney agreed.

The resolution was then adopted on the 6th day of May 2025 pursuant to the following roll call vote:

AYES: Osborne, Nortz, Nellenback, Kalamas, Leviker, Moser, Moroughan, Frost, and Dolhof.

NAYS: Lyndaker.

ABSENT: None.

RESOLUTION NO. 101 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 3 – 2025, COUNTY OF LEWIS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 1, 2025, directing that a public hearing be held by said Board on May 6, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.3 MILES OF A CERTAIN PORTION OF COUNTY ROAD 80 (GLENFIELD ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE THISSE TRAIL TO AND THROUGH THE GLENFIELD SCHOOL TRAIL”; and

WHEREAS, notice of said public hearing to add a part of County Road Route 80 to the trail system was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on April 29, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 3-2025), County of Lewis, being “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 0.3 MILES OF A CERTAIN PORTION OF COUNTY ROAD 80 (GLENFIELD ROAD) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE THISSE TRAIL TO AND THROUGH THE GLENFIELD SCHOOL TRAIL.” be and the same hereby is designated as Local Law No. 3-2025, County of Lewis.

Section 2. Local Law No. 3-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and

informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Leviker , seconded by Legislator Moser , and adopted on the 6th day of May 2025 pursuant to the following roll call vote:

AYES: Frost, Moser, Nortz, Leviker, Osborne, Kalamas, Moroughan, Nellenback and Dolhof.

NAYS: Lyndaker

ABSENT: None.

RESOLUTION NO. 102 - 2025
RESOLUTION ADOPTING AND OTHERWISE TREATING
LOCAL LAW NO. 4 – 2025, COUNTY OF LEWIS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a resolution was duly adopted by the Board of Legislators on April 1, 2025, directing that a public hearing be held by said Board on May 6, 2025 at 5:00 p.m. in the Second Floor Board Room of the Courthouse, 7660 North State Street, Lowville, New York 13367, to hear all interested parties on a proposed Local Law entitled “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 1.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 53 (MAIN STREET AND BLUE STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE PIONEER TRAIL TO THE GLENFIELD SCHOOL TRAIL AND FIELD DAY TRAIL”; and

WHEREAS, notice of said public hearing to add a part of County Road Route 53 to the trail system was duly advertised in the *Watertown Daily Times*, the official newspaper designated by the County, on April 29, 2025, and posted on the bulletin board of the Lewis County Courthouse, 7660 North State Street, Lowville, New York, at least five (5) days prior to such public hearing; and

WHEREAS, said public hearing was duly held at such location and time, and with all parties in attendance permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Board of Legislators wishes to make certain determinations based upon the information heretofore submitted to the Board as well as received during the public hearing;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. This Local Law (Introductory No. 4–2025), County of Lewis, being “A LOCAL LAW PERMITTING ALL-TERRAIN VEHICLE/OFF-HIGHWAY VEHICLE OPERATION ON APPROXIMATELY 1.1 MILES OF A CERTAIN PORTION OF COUNTY ROAD 53 (MAIN STREET AND BLUE STREET) IN THE TOWN OF MARTINSBURG, TO CONNECT THE EXISTING OHV TRAIL SYSTEM FROM THE PIONEER TRAIL TO THE GLENFIELD SCHOOL TRAIL AND FIELD DAY TRAIL”; be and the same hereby is designated as Local Law No. 4-2025, County of Lewis.

Section 2. Local Law No. 4-2025, County of Lewis, with designation stated above, be and the same is hereby enacted, waiving any and all defects and

informalities in the adoption thereof and shall take effect immediately upon filing with the Secretary of State.

Moved by Legislator Frost , seconded by Legislator Leviker , and adopted on the 6th day of May 2025 pursuant to the following roll call vote:

AYES: Kalamas, Nortz, Osborne, Leviker, Moroughan, Nellenback, Frost, Moser and Dolhof.

NAYS: Lyndaker.

ABSENT: None.

RESOLUTION NO. 103 - 2025
APPOINTING MEMBER TO
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, there has been a vacancy on the Lewis County Youth Bureau Advisory Board since January of 2025; and

WHEREAS, a viable candidate has been introduced to the Human Services Committee and they recommend the candidate for appointment to fulfill the unexpired term and a new two-year term;

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Nathan Bebelheimer of Carthage, NY, as a member on the Lewis County Youth Bureau Advisory Board to fulfill the unexpired term of John Exford, and to serve a new two-year term.

Section 2. That the term of said appointment shall be effective May 7, 2025 through June 30, 2025, and for the new term of July 1, 2025 through June 30, 2027.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Moser, seconded by Legislator Osborne, and adopted on the 6th day of May 2025.

OTHER BUSINESS:

At 5:49 p.m. Legislator Nellenback moved to enter executive session on the promotion, demotion, and potential termination of a particular person, seconded by Legislator Osborne, and carried. Legislator Nortz was excused.

At 6:27 p.m. Legislator Nellenback moved to enter regular session, seconded by Legislator Frost, and carried.

Discussion was had on providing statistics on accident ration on recreation trails that have sections of roads open as connectors; the positive impact that recreation has on the county and its ripple effects on the economy; finding a balance between recreation and safety; finding a balance on renewable energy; and looking at short term rentals.

There being no other business to come before the Board, Legislator Nellenback moved to adjourn the meeting at 6:39 p.m., seconded by Legislator Leviker, and carried.