

FINANCE & RULES COMMITTEE
May 20, 2025

Present: Tom Osborne, Chair; Jeff Nellenback, Vice-Chair; Herb Frost; Vincent Nortz; and Barry Lyndaker.

Legislator Osborne called the meeting to order at 2:32 p.m.

Legislator Osborne moved to approve the April 15, 2025 committee meeting minutes as recorded, seconded by Legislator Frost, and carried.

Five-Year Coordinated Infrastructure Plan – Casandra Buell, Director of Planning & Community Development

The work being done in collaboration with John Reed, Lewis County Highway Superintendent and other engineers to create a five-year coordinated infrastructure plan aimed at improving municipal projects across the county was outlined. The initiative seeks to minimize duplicative efforts and maximize funding through grants, ensuring that local taxpayer funds are used efficiently. The Glenfield project was highlighted as a key example of this coordination, with efforts to address roadway and drainage issues while implementing Complete Streets elements such as coordination of infrastructure projects among municipalities; challenges related to drainage and roadway improvements; funding opportunities and grant application for infrastructure improvements; and engineering and design timelines for specific projects.

The infrastructure challenges in Beaver Falls were outlined, particularly concerning drainage and pedestrian access to schools. The project aims to enhance safety through a four-way intersection and improved sidewalks, with funding options being explored. Coordination with local entities is essential, and there is optimism about future funding applications.

County Assessment Services for Towns – Candy Aking, Director of Real Property

The resignation of the county assessor was highlighted, which leaves the county without a qualified individual to fulfill assessing contracts, particularly with the town of Croghan. There is significant interest from multiple towns in contracting with the county for assessing services, but concerns exist about the training costs if assessors leave for better-paying opportunities elsewhere. Guidance is being sought from the board on whether to post the assessor position again.

The following dockets were reviewed:

1. Authorizing an amended agreement with Quantify Consulting, LLC, to provide the professional services, software and analytics outline in its three (3) proposals at the total cost of \$28,300.00 and to transfer said funds from Contingency to Legislative account lines.

AYE 5 NAY 0

2. Authorizing an agreement with BCA to provide engineering services in an amount not to exceed \$190,000.00 for the roadway and complete streets improvements to County Route 52 in the Village of Constableville to complete preliminary design, final design, bidding, and construction administration; and additional engineering and consulting services in an amount not to exceed \$55,000.00 for anticipate services such as base mapping, topographic surveys, construction observation, verification of existing conditions, NYSDOT coordination, subsurface investigation, record drawings, and reimbursable expenses.

AYE 5 NAY 0

3. Awarding bid and authorizing agreement for the Chevrolet Starcraft 16-passenger bus to Model 1 Commercial Vehicles at a cost not to exceed \$121,750.00

AYE 5 NAY 0

4. Authorizing grant applications to the Department of State and the Department of Environmental Conservancy for Waterfront Revitalization and Rehabilitation and Flood Mitigation in order to fund the East Martinsburg Road Hospital Hill, and Mill Creek Stabilization projects and to authorize contracts for same.

AYE 5 NAY 0

5. Discontinuing assessment services with Towns and directs that the position is not refilled upon being vacated.

AYE 5 NAY 0

6. Closing the Capital Solid Waste Transfer Station Account (HAS) due to completion of project.

AYE 5 NAY 0

7. Closing the Capital Data Processing Account (HAE) due to completion of project.

AYE 5 NAY 0

8. Awarding bid and authorizing agreement between the County of Lewis and Green 2 Green Consulting LLC for professional pre- and post-demolition environmental services including asbestos surveys and air monitoring services, for structures that will be demolished by the County at various costs, as needed, per project as submitted by the bid.

AYE 5 NAY 0

Legislator Osborne moved for an executive session on Union Negotiation updates at 3:06 p.m. and invited all legislators present to join, seconded by Legislator Nortz and carried.

Legislator Forst moved to enter regular session at 3:23 p.m., seconded by Legislator Nellenback and carried.

There being no other business to come before the committee Legislator Osborne moved to adjourn the meeting at 3:23 p.m., seconded by Legislator Frost, and carried.

Respectfully submitted,
Cassandra Moser, Clerk of the Board