

**GENERAL SERVICES COMMITTEE**  
**January 21, 2025**

Present: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost; Thomas Kalamas; and Jeff Nellenback.

Legislator Moroughan called the meeting to order at 1:00 p.m.

Legislator Moroughan moved to approve the November 19, 2024 committee meeting minutes as recorded, seconded by Legislator Frost, and carried.

**General Services Committee Goals – Tim Hunt, County Manager**

Tim Hunt provided an update on the status of the General Services Committee 2024 goals, highlighting the completion of projects such as Singing Waters Park and Courthouse Renovation. The committee discussed which goals to carry into 2025, particularly focusing on the EMS Ad Hoc Committee's recommendations to enhance ambulance services. A proposal to meet four times per year was made to ensure regular updates, with Bob Mackenzie suggested as the coordinator, pending confirmation from the Ad Hoc Committee.

The meeting also addressed the HVAC project in the Courthouse, emphasizing the need to replace boilers, with staff relocations finalized to facilitate progress. The committee considered working with TRANE for engineering and design, expressing concerns about hiring outside firms due to potential specification issues. A phased approach to the renovation project was agreed upon, with phase one focusing on boiler replacement and phase two aimed at upgrading air distribution systems.

Additional topics included the Rails to Trails Master Plan, strategies for highway infrastructure funding, and ATV lobbying efforts for 2025. The necessity of adding town infrastructure to the ArcGIS system for improved asset management was discussed, with the Real Property Tax department providing software licenses to assist towns in data collection. The group also focused on identifying infrastructure improvement projects for 2025, proposing a five-year plan led by Casandra Buell.

The recycling program and a new fine structure for Solid Waste were addressed, with a target date set for August. Ongoing property maintenance efforts, particularly concerning blight properties, were emphasized, along with a proposal for quarterly reporting on enforcement.

The following draft resolutions were reviewed:

1. Authorizing agreement between Lewis County Highway Department and Barton & Loguidice for design and right-of-way professional services and to send out an RFP for the culvert replacement project known as Boshart Road over Hufcut Creek at a cost of \$225,000.00.  
AYE   5              NAY   0
  
2. Authorizing agreement between Lewis County Highway Department and Barton & Loguidice for design and right-of-way professional services and to send out an RFP for

the culvert replacement project known as Eatonville Road over Otter Creek, at a cost of \$258,000.00.

AYE   5              NAY   0  

3. Authorizing agreement between Lewis County Highway Department and Barton & Loguidice for design and right-of-way professional services and to send out an RFP for the culvert replacement project known as Pine Grove Road over Harvey Creek, at a cost of \$177,000.00.

AYE   5              NAY   0  

4. Authorizing supplemental agreement 1 between NYS Department of Transportation and Lewis County for the bridge replacement project known as CR17 over Cobb Creek, with an additional ROW Acquisition Phase cost of \$8,000.00.

AYE   5              NAY   0  

5. Authorizing County of Lewis to be named the lead agency of the State Environmental Quality Review Act process for the bridge replacement project known as Bailey Road over Independence River.

AYE   5              NAY   0  

6. Awarding bid and authorizing agreement between Lewis County and SNO. Engineering, Inc, d/b/a SE Group for design services and a Winter Recreation Master Plan for non-motorized forms of recreation at a cost of \$101,720.00.

AYE   5              NAY   0  

7. Appointing members Jacqueline Mahoney of Castorland and Wendy Moser of Glenfield to the Region 6 Fish and Wildlife Management Board.

AYE   5              NAY   0  

8. Appointing members Amy Green, Andrew Krokowski, Douglas Salmon, Matthew Morrow, John Reed, and Jackie Mahoney to the Lewis County Traffic Safety Board for a 3-year term.

AYE   5              NAY   0  

There being no other business to come before the committee, Legislator Kalamas moved to adjourn at 1:38 p.m., seconded by Legislator Leviker, and carried.

Respectfully submitted,  
Cassandra Moser, Clerk of the Board