

TO: Jessica Moser, Chair; Tom Kalamas, Vice-Chair; Josh Leviker; Vincent Nortz; and Barry Lyndaker.

FROM: Cassandra Moser, Clerk of the Board

DATE: February 13, 2025

SUBJECT: Human Services Committee Agenda

Please let this correspondence serve as notification that the Human Services Committee will meet on Tuesday, February 18th at 1:30 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve January 21st committee minutes if no amendments.

Presentations / Discussion Items:

None.

Draft Resolutions:

1. Appointing Carol Lisella from Harrisville, NY as a member of the Community Services Board Alcohol & Substance Abuse Subcommittee to fulfill the unexpired term of Nicole Burdell, with the appointment effective March 5, 2025 through December 31, 2026.
AYE ____ NAY ____
2. Appointing Mary Compo of Lowville, NY as a member of the Community Services Board Developmental Disabilities Subcommittee to fulfill the unexpired term of Eliza Boliver, with the appointment effective March 5, 2025 through December 31, 2025.
AYE ____ NAY ____
3. Appointing Shelby Gentry of Lowville Academy Central School as a student representative on the Lewis County Youth Bureau Advisory Board, with the appointment effective March 5, 2025 and terminating either on the date of high school graduation or upon ceasing to be a full-time high school student.
AYE ____ NAY ____

Motions:

1. To approve and adopt the 2025 Human Services Committee Goals.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Community Services
Lewis County Health System
Office for the Aging
Probation
Public Health

Sheriff
Social Services
Veterans' Service Agency
Youth Bureau

RESOLUTION NO. __ - 2025

**RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
ALCOHOL & SUBSTANCE ABUSE SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Alcohol & Substance Abuse Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Carol Lisella from Harrisville, NY as a member of the Alcohol & Substance Abuse Subcommittee to fulfill the unexpired term of Nicole Burdell.

Section 2. That the term of said appointment shall be effective March 5, 2025 through December 31, 2026.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

**RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD
DEVELOPMENTAL DISABILITIES SUBCOMMITTEE**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board Developmental Disabilities Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Mary Compo of Lowville, NY as a member of the Developmental Disabilities Subcommittee to fulfill the unexpired term of Eliza Boliver.

Section 2. That the term of said appointment shall be effective March 5, 2025 through December 31, 2025.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

**APPOINTING MEMBER TO
LEWIS COUNTY YOUTH BUREAU ADVISORY BOARD**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Shelby Gentry of Lowville Academy Central School, as a student representative on the Lewis County Youth Bureau Advisory Board.

Section 2. That the term of said appointment shall be effective March 5, 2025 and shall terminate either on the date of her High School Graduation, or upon ceasing to be a full-time high school student.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

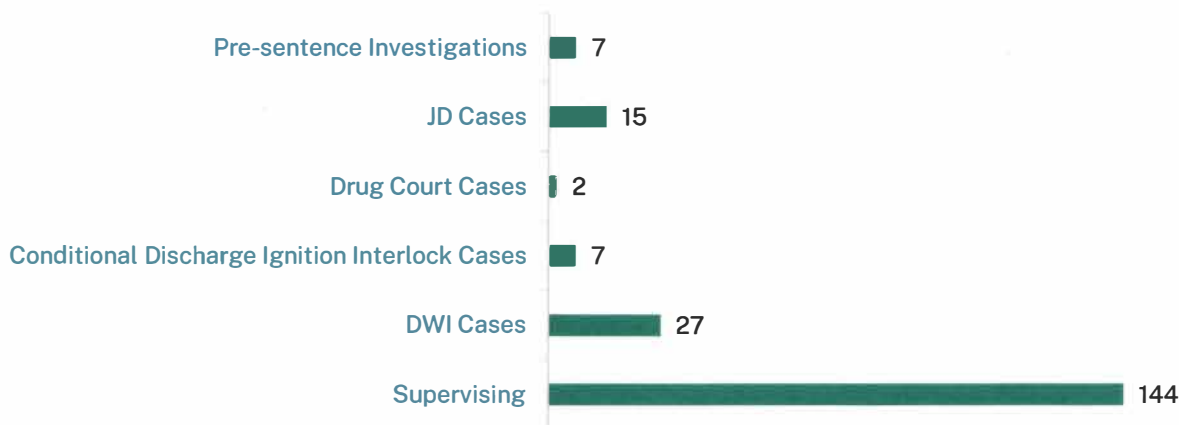
January 2025

• Probation Department supervised cases remain virtually unchanged from the previous month.

• On 01/24/2025, our longtime Administrative Assistant, Kay Sabo will be leaving the probation department. Kay has been the hard-working, organized, dedicated, and caring backbone of the probation department since she was hired in 2013. While we are sad to see her go, we wish her the best in the future.

• Civil Service and Human Resources has provided our department with an impressive list of 15 potential candidates for our soon-to-be vacant Administrative Assistant position. We anticipate that we will begin interviewing the prospective candidates in the next few weeks.

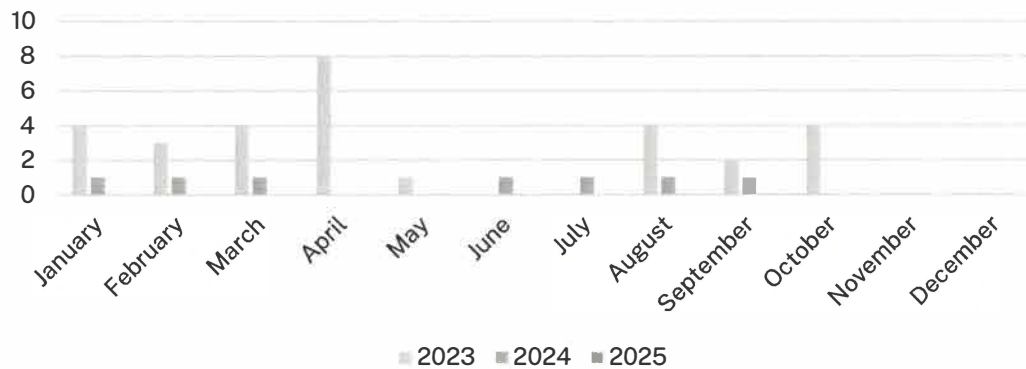
• As noted last month, the Lewis County Probation Department did participate in the 16th annual Lewis County Sheriff's Office Shop with a Cop event. Probation Officers were paired with a child to enjoy a morning of holiday shopping at Wal-Mart, followed by pizza and drinks with the children at the Lowville Fire Department. We feel so fortunate to be able to be part of such a special event. Special thanks to Sergeant Eric Schmitt and Nicky Adams from the Sheriff's Office for organizing the event.



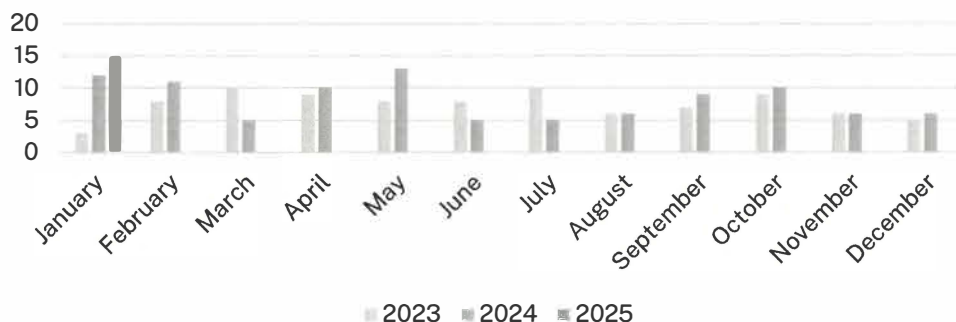
January 2025

- The Jefferson and Lewis County Community Services Departments have collaborated in the development of an RFP for Mobile Crisis Services. The RFP is #25-02 and can be accessed via Jefferson County's PlanetBids Vendor Portal. Responses to the RFP are due by 1PM on Friday, February 14th.
- Lewis County's JUUL Settlement funds have been requested from the Attorney General. The Department is working with CCSI and the Treasurer's Department to prepare for the funds.
- Director of Community Services (DCS) is working with the County Attorney, Lewis County Health System and other community partners to reissue DCS Designee status to individuals designated by the former director. Under Mental Hygiene Law 9.45, these designees are given the authority to direct the removal of a person (within their jurisdiction) to a 9.39 hospital or Comprehensive Psychiatric Emergency Program (CPEP).

9.45 DCS or Designee Pick Up Orders



Single Point of Access/Entry (SPOA/E)* Referrals



*SPOA/E is a process, led by a SPOA Coordinator, that provides for the identification of individuals most in need of services and manages service access and utilization.



LEWIS COUNTY SHERIFF'S OFFICE

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Michael P. Carpinelli

Sheriff

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Jason A. McIntosh

Undersheriff

jasonmcintosh@lewiscounty.ny.gov

MONTHLY REPORT

January 2025

JAIL:

- Inmate Population as of January 31st: **22**
- Number of Inmates Boarded Out as of January 31st: **1**

DISPATCH:

- Calls Handled: **5891**
- Cads Created: **1972**

ROAD PATROL:

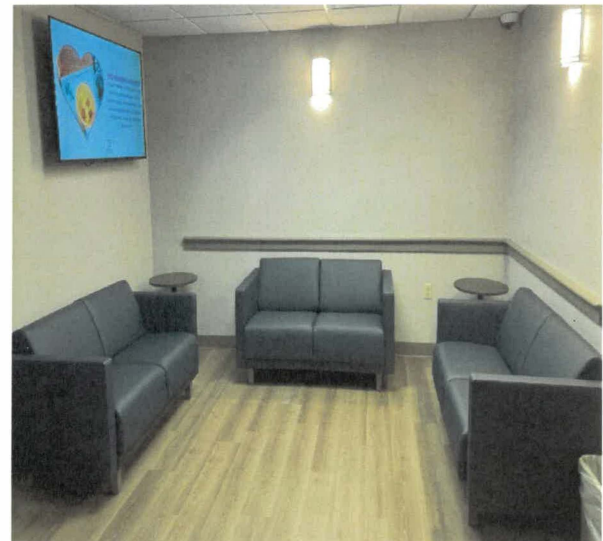
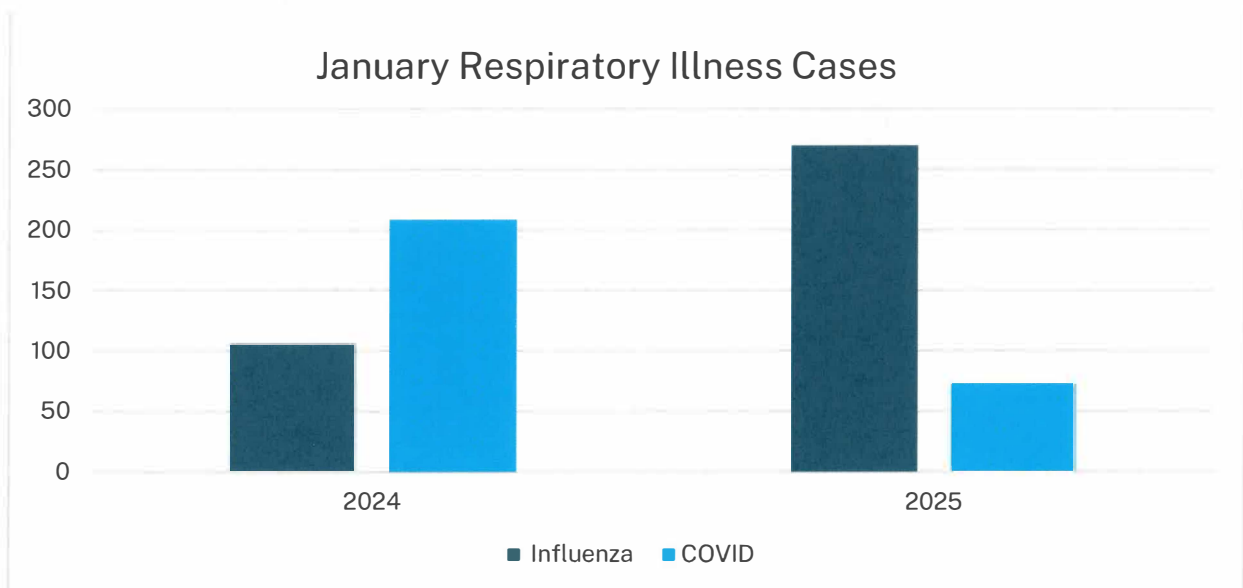
- Complaints Handled: **520**
- Criminal Arrest Made: **21**
- Vehicle and Traffic Stops: **74**
- Vehicle and Traffic Arrest: **57**
- Pistol Permits Completed: **23**
- Drug Overdoses: **2**

CIVIL:

- Papers Served: **62**
- Evictions: **1**
- Civil Executions Against Property: **0**
- Funds Received and Disbursed: **\$42,824.61**

Monthly Update: February 2025

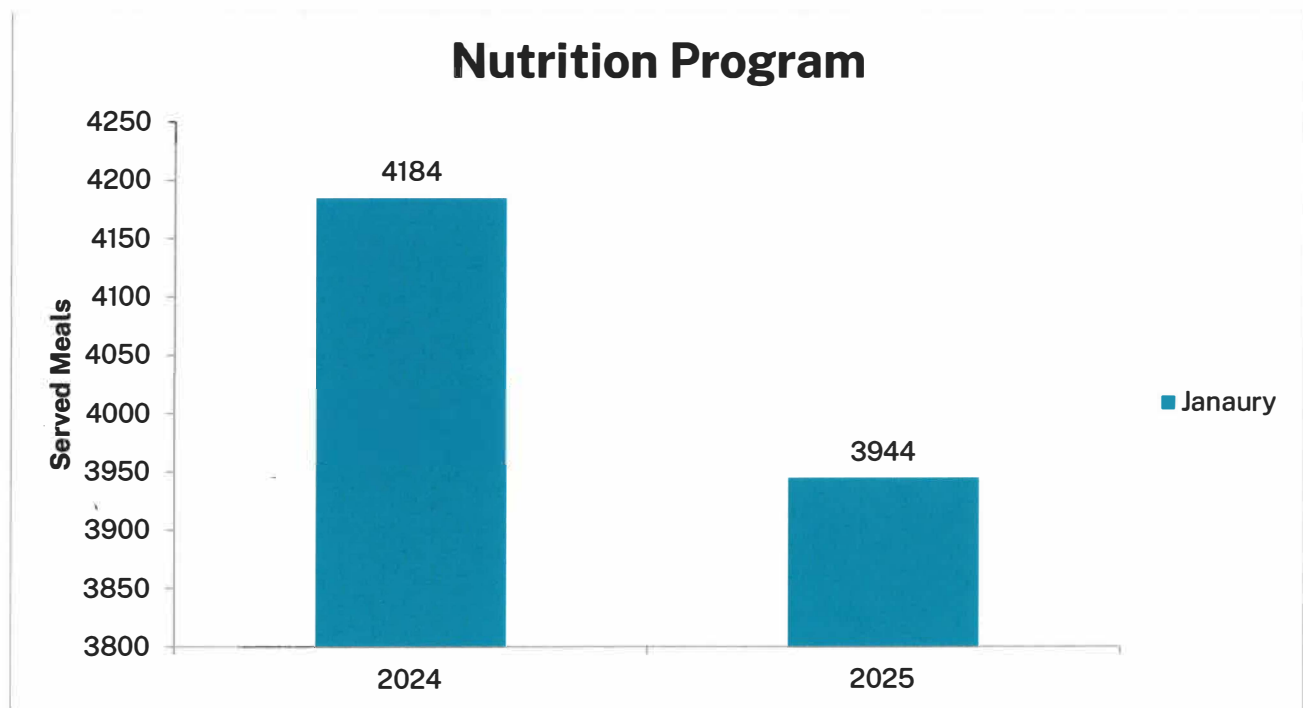
- All Public Health staff are now in one location in the basement of the Children's Health Building of the hospital. We are waiting on new doors for the final piece of the renovation project. Below are pictures of our new waiting room and conference room.
- Influenza reports are up from last year at this time, we encourage all residents to stay home when they are sick, wash their hands, and get vaccinated.
- A new Diabetes Prevention Program started January 16th
 - 11 participants lost a total of 28 lbs in the month of January!



January 2025

Highlights:

- Nutrition Program meals provided: 3,944 (3,047 home delivered, 609 congregate, 288 Milk Plant Tavern)
- Expanded in-home services for the elderly hours for December: 717.75 hours (housekeeping, personal care, and respite)
- New York Connects Information and Assistance clients: 224
- Health Insurance counseling clients served: 52
- Home Energy Assistance Program clients served: 50
- Congregate meal site opened at Double Play Community Center



January 2025

- On January 21st, DSS was notified by NYS OTDA (Office of Temporary and Disability Assistance) that regular HEAP benefit applications would no longer be accepted after the close of business the same day, emergency benefits would continue. The closing date was approximately 2 months earlier than previous years. OTDA the reopened to regular HEAP applications on January 25th creating widespread confusion. In January Lewis DSS received 95 regular HEAP applications and 203 Emergency benefit applications. Emergencies MUST be expedited as follows: Out of Heat within 18 hours and low on heat within 48 hours.
- DSS currently has 107 children enrolled in the Child Care subsidy program with expenditures averaging approximately \$65,000/ month. This is a 44.4 % increase over the same time last year.
- The Trinity Warming Center opened for daytime operation on January 30th. This center is open on Saturday and Sunday from 9AM-5PM and Monday, Thursday and Friday from 9AM-3PM. This center is funded through SnowBelt Housing and operated by NRCIL as an addition to the evening location funded by DSS using Code Blue funds.
- DSS participated in the annual HUD Point in Time Count of homelessness on January 23rd. All data obtained will be tabulated and reported by CARES NY who manages our local Continuum of Care called the Points North Housing Coalition. The count is held the same day across the nation to collect data and look at trends in homelessness. As of February 7, Lewis County DSS has 7 people housed in Temporary Housing using local motels and 3 people using the evening Warming Center regularly.

Program Area Update	January 2025
Child Protective Reports Received	43
Children in Foster Care	10
Phone Calls	16,835
Visitor Total DSS	1327
Visitor Total One Stop	242
Child Care Subsidy Cases	60
Applications Temporary Assistance	45
Open Temporary Assistance Cases	80
Homeless BedNights	346
Applications SNAP	97
Open SNAP cases	1581
Medicaid Applications	56
Medicaid Open Cases	1767
Fraud Referrals	20
Child Support Petitions Filed	35