



TO: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost III; Tom Kalamas; and Jeff Nellenback.

FROM: Cassandra Moser, Clerk of the Board

DATE: January 16, 2025

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, January 21st at 1:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve November 19, 2024 committee minutes if no amendments.

Presentations / Discussion Items:

1. State of the County Address – Tim Hunt, County Manager (10 minutes)
2. General Services Committee Goals – Tim Hunt, County Manager (15 minutes)

Draft Resolutions:

1. Authorizing agreement between Lewis County Highway Department and Barton & Loguidice for design and right-of-way professional services and to send out an RFP for the culvert replacement project known as Boshart Road over Hufcut Creek at a cost of \$225,000.00.
AYE ___ NAY ___
2. Authorizing agreement between Lewis County Highway Department and Barton & Loguidice for design and right-of-way professional services and to send out an RFP for the culvert replacement project known as Eatonville Road over Otter Creek, at a cost of \$258,000.00.
AYE ___ NAY ___
3. Authorizing agreement between Lewis County Highway Department and Barton & Loguidice for design and right-of-way professional services and to send out an RFP for the culvert replacement project known as Pine Grove Road over Harvey Creek, at a cost of \$177,000.00.
AYE ___ NAY ___

4. Authorizing supplemental agreement 1 between NYS Department of Transportation and Lewis County for the bridge replacement project known as CR17 over Cobb Creek, with an additional ROW Acquisition Phase cost of \$8,000.00.
AYE ___ NAY ___

5. Authorizing County of Lewis to be named the lead agency of the State Environmental Quality Review Act process for the bridge replacement project known as Bailey Road over Independence River.
AYE ___ NAY ___

6. Awarding bid and authorizing agreement between Lewis County and SNO. Engineering, Inc, d/b/a SE Group for design services and a Winter Recreation Master Plan for non-motorized forms of recreation at a cost of \$101,720.00.
AYE ___ NAY ___

7. Appointing members Jacqueline Mahoney of Castorland and Wendy Moser of Glenfield to the Region 6 Fish and Wildlife Management Board.
AYE ___ NAY ___

8. Appointing members Amy Green, Andrew Krokowski, Douglas Salmon, Matthew Morrow, John Reed, and Jackie Mahoney to the Lewis County Traffic Safety Board for a 3-year term.
AYE ___ NAY ___

Motions:

None.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Board of Elections	Highway
	Buildings & Grounds	Public Defender
	Code Enforcement/Junkyards	Recreation, Forestry, & Parks
	District Attorney	Recycling & Solid Waste
	Fire & Emergency Management	Weights & Measures
	Agriculture	

RESOLUTION NO. __ - 2025

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT
AND BARTON & LOGUIDICE FOR DESIGN AND RIGHT-OF-WAY PROFESSIONAL
SERVICES AND TO SEND OUT AN RFP FOR THE CULVERT REPLACEMENT
PROJECT
- BOSHART ROAD OVER HUFUCUT CREEK -**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department desires to enter into an agreement with Barton & Loguidice (B&L), authorized on the New York State list of professional engineers with the engineering expertise for culvert repair projects, to provide design, right-of-way incidentals, right-of-way acquisition, construction support, and bid documents for the replacement project located on Boshart Road over Hufcut Creek in Lowville, NY; and

WHEREAS, Barton & Loguidice has provided a detailed proposal dated January 8, 2025, with the professional scope of services and phases proffered for this project at a maximum compensation of \$225,000.00; and

WHEREAS, the Highway Superintendent seeks to have the Board of Legislators authorize a contract with B&L for these professional services, and to authorize an RFP for public bidding of the construction phase of the project with the assistance of B&L; and

WHEREAS, the Lewis County Board of Legislators wishes to accept such services and authorizes a contract with B&L for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis (by and through the Lewis County Highway Department) and Barton & Loguidice to provide engineering services necessary for the design, right-of-way incidentals, right-of-way acquisition, and construction bidding phases of the culvert replacement project known as Boshart Road over Hufcut Creek in Lowville, New York, at a cost of \$225,000.00 as more fully set forth in the proposal dated January 8, 2025.

Section 2. The Lewis County Board of Legislators authorizes the Highway Superintendent to send out an RFP for public construction bidding of the project with the professional assistance of Barton & Loguidice.

Section 3. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

DRAFT

RESOLUTION NO. __ - 2025

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT AND
BARTON & LOGUIDICE FOR DESIGN AND RIGHT-OF-WAY
PROFESSIONAL SERVICES AND TO SEND OUT AN RFP FOR THE CULVERT
REPLACEMENT PROJECT
– EATONVILLE ROAD OVER OTTER CREEK -**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department desires to enter into an agreement with Barton & Loguidice (B&L), authorized on the New York State list of professional engineers with the engineering expertise for culvert repair projects, to provide design, right-of-way incidentals, right-of-way acquisition, construction support, and bid documents for the replacement project located on Eatonville Road over Otter Creek in Greig, NY; and

WHEREAS, Barton & Loguidice has provided a detailed proposal dated January 8, 2025, with the professional scope of services and phases proffered for this project at a maximum compensation of \$258,000.00; and

WHEREAS, the Highway Superintendent seeks to have the Board of Legislators authorize a contract with B&L for these professional services, and to authorize an RFP for public bidding of the construction phase of the project with the assistance of B&L; and

WHEREAS, the Lewis County Board of Legislators wishes to accept such services and authorizes a contract with B&L for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis (by and through the Lewis County Highway Department) and Barton & Loguidice to provide engineering services necessary for the design, right-of-way incidentals, right-of-way acquisition, and construction bidding phases of the culvert replacement project known as Eatonville Road over Otter Creek in Greig, New York, at a cost of \$258,000.00 as more fully set forth in the proposal dated January 8, 2025.

Section 2. The Lewis County Board of Legislators authorizes the Highway Superintendent to send out an RFP for public construction bidding of the project with the professional assistance of Barton & Loguidice.

Section 3. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

DRAFT

RESOLUTION NO. __ - 2025

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT
AND BARTON & LOGUIDICE FOR DESIGN AND RIGHT-OF-WAY PROFESSIONAL
SERVICES AND TO SEND OUT AN RFP FOR THE CULVERT REPLACEMENT
PROJECT
- PINE GROVE ROAD OVER HARVEY CREEK -**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department desires to enter into an agreement with Barton & Loguidice (B&L), authorized on the New York State list of professional engineers with the engineering expertise for culvert repair projects, to provide design, right-of-way incidentals, right-of-way acquisition, and construction support, and bid documents for the replacement project located on Pine Grove Road over Harvey Creek in Watson, NY; and

WHEREAS, Barton & Loguidice has provided a detailed proposal dated January 10, 2025, with the professional scope of services and phases proffered for this project at a maximum compensation of \$177,000.00; and

WHEREAS, the Highway Superintendent seeks to have the Board of Legislators authorize a contract with B&L for these professional services, and to authorize an RFP for public bidding of the construction phase of the project with the assistance of B&L; and

WHEREAS, the Lewis County Board of Legislators wishes to accept such services and authorizes a contract with B&L for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis (by and through the Lewis County Highway Department) and Barton & Loguidice to provide engineering services necessary for the design, right-of-way incidentals, right-of-way acquisition, and construction bidding phases of the culvert replacement project known as Pine Grove Road over Harvey Creek in Watson, New York, at a cost of \$177,000.00 as more fully set forth in the proposal dated January 10, 2025.

Section 2. The Lewis County Board of Legislators authorizes the Highway Superintendent to send out an RFP for public construction bidding of the project with the professional assistance of Barton & Loguidice.

Section 3. The Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

DRAFT

RESOLUTION NO. __ - 2025

RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 1 (FOR ROW ACQUISITION) TO CONTRACT NO. D040774 BETWEEN NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND LEWIS COUNTY FOR THE TRANSPORTATION FEDERAL-AID BRIDGE REPLACEMENT PROJECT (PIN 775400) KNOWN AS CR 17 (WOOD BATTLE ROAD) OVER COBB CREEK

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a Project for the Bridge Replacement known as CR 17 (Wood Battle Road) over Cobb Creek (PIN 775400; BIN 3340150) (the "Project") in the Town of Harrisburg, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such a program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, as provided for in the Agreement with NYS DOT, PE and/or ROW Incidental or ROW acquisition work performed by the municipality for the federal aid-eligible construction project covered by the agreement, the costs of such work that are approved in writing by DOT, applicable to the federal aid and Marchiselli aid construction work (excluding costs applicable to non-federally eligible or non-Marchiselli eligible project elements) shall be credited following FHWA's construction phase closeout audit of the Project costs that are eligible for federal aid and Marchiselli aid; and

WHEREAS, the County of Lewis advanced the Project by its commitment of 100% of the federal and non-federal share of project costs. NYSDOT now requires Supplemental Agreement No. 1 to increase the Right-of-Way Acquisition phase, a cost from \$8,000.00 to \$16,000.00 thereby increasing the local 20% cost from \$1,600.00 to \$3,200.00 with credit to the County for its prior advance of \$1,600.00 toward this phase; and

WHEREAS, the project requires the acquisition of real property and the County requests NYS DOT Real Estate Office to perform these services;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby approves and authorizes the Chair of the Board of Legislators to execute Supplemental Agreement No. 1 to the Agreement with NYS DOT for Bridge Contract No. D040774, known as CR 17 (Wood Battle Road) over Cobb Creek, PIN 775400/BIN3340150, to increase funding for the Right-of-Way (ROW) Acquisition phase.

Section 2. The total additional ROW Acquisition Phase cost of \$8,000.00 is hereby appropriated, with the additional local share cost of \$1,600,00, hereby authorized to be made and advanced to cover the cost of participation in the ROW acquisition phase of the project. The following accounts shall be recognized to facilitate the funding of this project:

Increase Revenue:

H0512000 345970 Federal	\$6,400.00
H0512000 350310 Local	\$1,600.00
Project HAT	

Increase Expense:

H0512000 499900	\$8,000.00
Project HAT	

Section 3. In the event the full federal and non-federal share costs of the project exceed the amount appropriated, the Chair shall convene the Lewis County Board of Legislators as soon as possible to appropriate said excess amount upon notification from the NYS DOT.

Section 4. The Chair of the Lewis County Board of Legislators, or in his absence, the Vice-Chair of the Board, is authorized to execute Supplemental Agreement No. 1 for ROW acquisition and all necessary agreements, certifications or reimbursement requests with the NYSDOT in connection with this Project.

Section 5. A certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Section 6. The within Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

**RESOLUTION AUTHORIZING THE COUNTY OF LEWIS
TO BE NAMED THE LEAD AGENCY OF THE
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) PROCESS
FOR THE CAPITAL BRIDGE PROJECT KNOWN AS
BAILEY ROAD OVER INDEPENDENCE RIVER**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators on behalf of the Lewis County Highway Department has sought to replace the bridge located at Bailey Road over Independence River; and

WHEREAS, the Project has been classified as a “Type 1 Action” defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.0 due to the bridge being National Register Eligible based on the pattern of features common to Pratt Half-hip Truss bridge types; and

WHEREAS, the bridge replacement project constitutes a Type I action, requires a Full Environmental Assessment Form (FEAF), and a coordinated review of the project with other interested agencies who could serve as lead agency; and

WHEREAS, it is the intent of the Lewis County Highway Department to assume the role of Lead Agency for the purpose of conducting a SEQRA process for the project; and

WHEREAS, the Board of Legislators on behalf of the Lewis County Highway Department seeks to authorize and sign Part 1 of a Full Environmental Assessment Form (FEAF) that has been completed, reviewed by the Lewis County Board of Legislators and will be circulated by Barton & Loguidice, DPC, to all interested and involved Agencies for purposes of establishing the Lewis County Highway Department as the “Lead Agency” in accordance with 6 NYCRR Part 617.6(b);

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators on behalf of the Lewis County Highway Department hereby declares its intent to authorize the Lewis County Highway Superintendent to act as lead agency for the purpose of SEQRA review concerning the Capital Bridge Project known as Bailey Road over Independence River and all actions related thereto.

Section 2. The Lewis County Board of Legislators authorizes the Lewis County Highway Superintendent to execute the appropriate forms and Part 1 under the FEAF SEQRA application.

Section 3. Barton & Loguidice on behalf of the County shall send the signed Part 1 of the FEAF and associated site figure to the attached list of “Interested Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for the purpose of establishing Lead Agency status under the SEQRA.

Section 4. This resolution shall take effect immediately.

Moved by Legislator __, Seconded by Legislator __, and adopted.

DRAFT

RESOLUTION NO. __ - 2025

RESOLUTION AWARDING BID AND AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF LEWIS AND SNO. ENGINEERING, INC. d/b/a SE GROUP FOR DESIGN SERVICES AND A WINTER RECREATION MASTER PLAN FOR NON-MOTORIZED FORMS OF RECREATION

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, pursuant to Resolution No. 136-2024, the Board of Legislators accepted an award of \$125,000.00 from NYS DEC on behalf of the Recreation, Forestry & Parks Department to develop a winter recreational trail development plan with the Adirondack Park Board; and

WHEREAS, the County seeks to develop a winter recreation plan for non-motorized forms of recreation on the County's 1,181.5 acres of land in the Adirondack Park to stimulate economic and community development, and to provide a safe space for residents and visitors to recreate; and

WHEREAS, the Recreation, Forestry, and Parks Department sent out a Request for Proposals to qualified and experienced design/engineering firms to provide professional services for the development of a Master Plan for winter recreation activities in Lewis County; and

WHEREAS, the County received one (1) bid in response, on January 5, 2025, with the Director of Recreation, Forestry, and recommends that the Board award the bid to Sno. Engineering, Inc. d/b/a SE Group, Salt Lake City, Utah, at a cost of \$101,720.00; the only bidder in accordance with the specifications and scope of work set forth in the RFP; and

WHEREAS, the Board of Legislators seeks to award the bid to SE Group and authorizes an agreement for the specified services to be provided in accordance with the RFP;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid and authorizes an Agreement with Sno. Engineering, Inc. d/b/a SE Group, 2180 South 1300, Suite 430 Salt Lake City, UT 84106, to provide professional design and consultation services in completing a Winter Recreation Master Plan in accordance with the specifications and scope of services outlined in the RFP.

Section 2. The Lewis County Board of Legislators authorizes said agreement to include all conditions and requirements set forth in the RFP, at a cost of \$101,720.00 for all tasks and scope of a final version of the Master Plan.

Section 3. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement, pending approval by the County Attorney.

Section 4. The within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

DRAFT

RESOLUTION NO. __ - 2025

**RESOLUTION APPOINTING MEMBERS TO
REGION 6 FISH AND WILDLIFE MANAGEMENT BOARD**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, Title 5, Section 11-0501 of the NYS Environmental Conservation Law established a Fish and Wildlife Management Practices Cooperative Program, which includes the commissioning of a Regional Fish and Wildlife Management Board.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby re-appoints Jacqueline Mahoney of Castorland, as a member of the Region 6 Fish and Wildlife Management Board, as the Lewis County Landowner's Representative.

Section 2. That the term of said appointment shall be effective from January 1, 2025 through December 31, 2026.

Section 3. That the Lewis County Board of Legislators hereby appoints Wendy Moser of Glenfield, to fulfill the unexpired term of Wayne Kwasniewski, as a member of the Region 6 Fish and Wildlife Management Board, as the Lewis County Sportsmen's Representative.

Section 4. That the term of said appointment shall be effective from January 1, 2025 through December 31, 2025.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2025

**RESOLUTION APPOINTING MEMBERS TO
TRAFFIC SAFETY BOARD**

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby appoints the following individuals as members of the Lewis County Traffic Safety Board:

Amy Green, Lowville Academy Central School Transportation Supervisor, Lowville NY
Andrew Krokowski, South Lewis Central School Transportation Department, Turin NY
Donald Cook, Pinckney Highway Superintendent, Pinckney NY
Matthew Morrow, Lewis County STOP-DWI Coordinator, Lowville NY
John Reed, Lewis County Highway Superintendent, Lowville NY
Jackie Mahoney, Lewis County Recreation, Forestry & Parks Director, Lowville NY

Section 2. That the term of said appointments shall be for three years, effective from January 1, 2025 through December 31, 2027.

Section 3. That the within resolution shall take effect immediately.

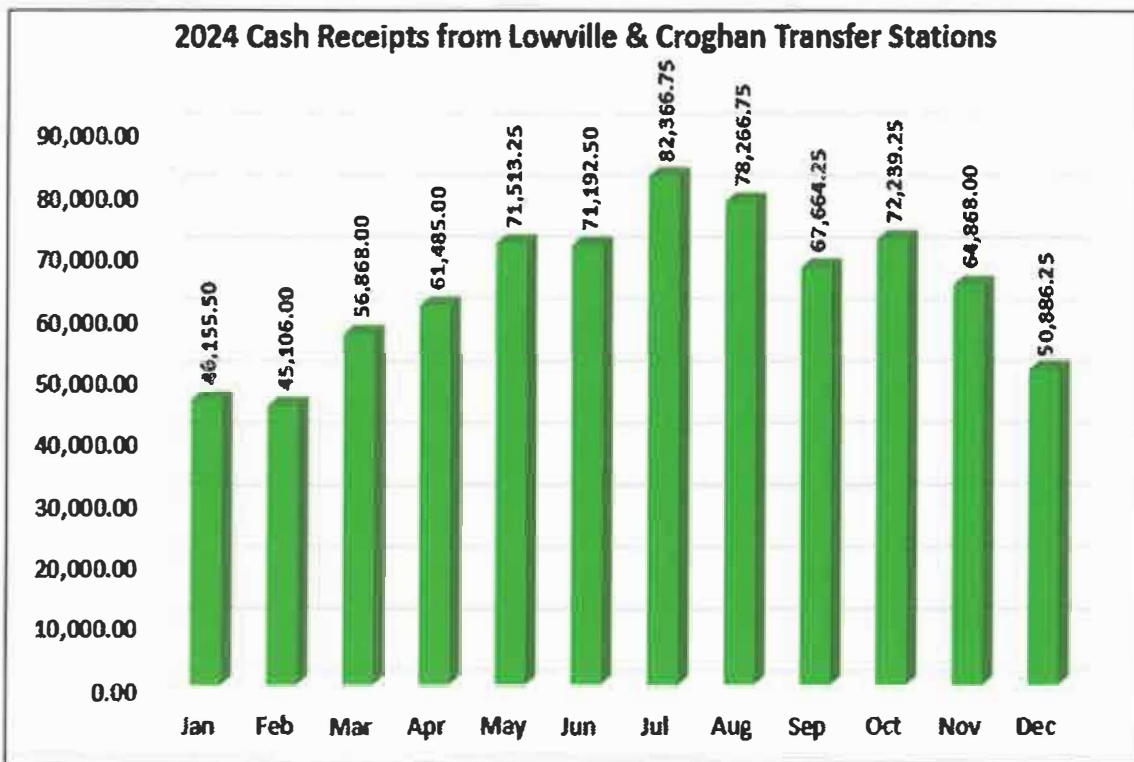
Moved by Legislator __, seconded by Legislator __, and adopted.

Kip Turck
 Director
 kipturck@lewiscounty.ny.gov

Denise Yost
 Principal Account Clerk
 deniseyost@lewiscounty.ny.gov

December 2024

- The new 2025 International that was delivered in September is finally usable. It was sent back to Stadium International about a month after receiving it because it had many issues, steering being the major one as it was tracking all over the road. They tightened up the steering and now it's running down the road properly.
- The following chart shows the monthly combined cash receipts for the Lowville and Croghan Transfer Stations in 2024, the total amount received for the whole year is \$768,611.50.



FISCAL UPDATE	DECEMBER	YEAR TO DATE
Revenues	\$217,442.55	\$2,616,465.07
Expenditures	\$221,491.63	\$2,444,674.73
Cash Balance	\$382,259.72	As of December 31, 2024

SERVICE UPDATE	DECEMBER
GARBAGE (MSW & C&D)	1,059.33 tons
RECYCLING	292.07 tons
RECYCLING Received from/Owed to Oneida Herkimer Solid Waste	\$3,900.36–November

Jackie Mahoney
Director

jackiemahoney@lewiscounty.ny.gov

Ryan Battles
Crew Leader

ryanbattles@lewiscounty.ny.gov

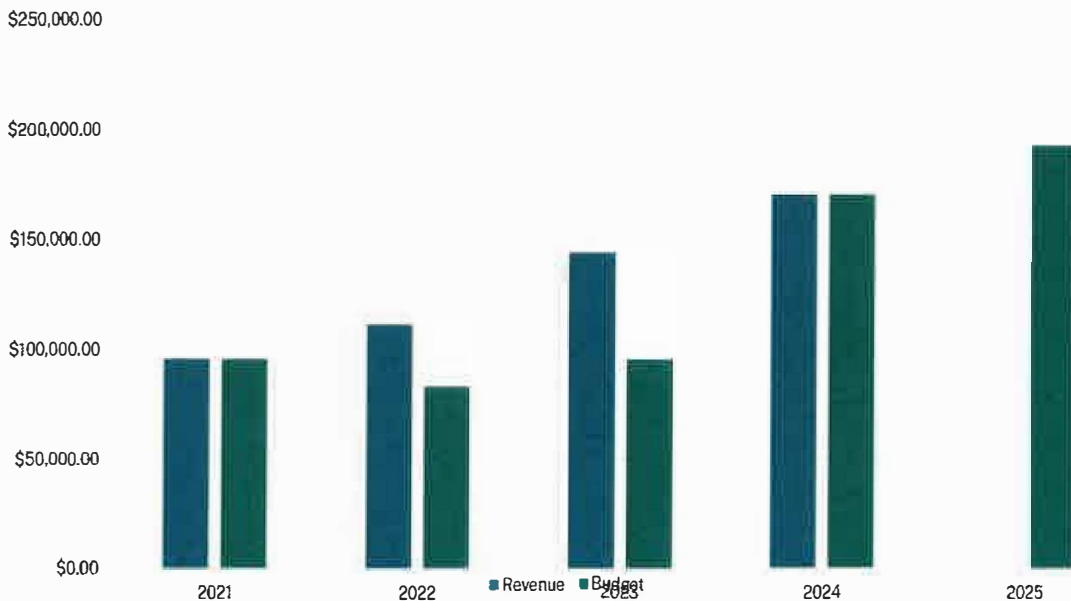
Sherry Merry

Administrative Assistant
sherrymerry@lewiscounty.ny.gov

December 2024

- The Pine Grove Road Timber sale in the Town of Watson went to MJ Lyndaker for \$86,180.00 with a \$5000 performance bond. This will meet the revenue budgeted for this year with the remaining due for the 2025 revenue. The Timber contract runs through January 1st, 2027.
- The Snowmobile Trails had a rough start to the season with high snow volumes without the cold weather. Trails are now in good shape and all Clubs are grooming. There is a Snowmobile Safety Course available at the Brantingham Snowmobile Club groomer barn on January 18th from 9 am to 5 pm.
- A regional OHV meeting has been set up for January with hopes of working with Oneida, Oswego, Jefferson, St. Lawrence and Franklin Counties. It will be a round table discussion with hopes of future collaboration.
- The RFP for the Winter Recreation Master Plan had one bid from the SE Group from Burlington, Vermont. I am very happy that the bid came in at \$101,720.00. I am working with the administrator of the ADK Smart Growth Grant to expand the Grant to take advantage of the full \$125,000 award amount.

Reforestation Revenue



December 2024

- General maintenance
 - Cutting trees
 - Mowing brush
 - Repairing signs
 - Construction equipment
- Planning for 2025 Road Construction and paving
- Cleaning and arranging highway dept buildings
- Plowing and maintenance of roads and county parking lots
- FEMA Site reports

December 2024

- The FY2022 TAM Team grant is signed with Squad 9. Bob attended the Madison County TAM team meeting on December 18. The FY2024 SHSP Grant and the EMPG FY2024 Grant were awarded by DHSES on November 1, 2024. The FY2024 EMPG Grant was finalized and forms completed to close out this grant.
- The next Mask Fit testing for interior firefighters is scheduled for February 20, 2025, at Castorland Fire Station for Castorland, Beaver Falls and Natural Bridge. The Fire Officer One 5 module class is running with 19 students.
- Also, the Certified First Responder/Basic EMT year 1 BOCES class is running with 10 enrolled of which 9 are active students. This is the first this has ever been offered to the High School students and based off the Ad Hoc committee to try to get younger people involved in EMS. The first Lewis County EMS Education Day for all the active EMS providers that serve Lewis County hosted at 3 Willows Event Center.
- We have been working diligently on the July 10 and August 18 Severe Weather Storm's and Recovery for Lewis County. We have been addressing continuing flooding issues including the August storm. Attending many calls and in person meetings with DHSES and FEMA.
- Multiple meetings with Lewis County General Hospital regarding patient transfers from the facility.

Thank You For the privilege of allowing me to assist the gracious Volunteers of Lewis County who give un-forgivingly of their time! It's the volunteers that keep this county safe!!!

December 2024

- Issued **(24)** Permits
- Project values of **\$1,235,800** dollars.
- Responded to **(2)** complaints.
- Issued **(59)** Certificates of Completion / Occupancy
- Conducted **(127)** construction inspections.

December 2024

- Maintenance had **72** work orders during December.
- IT has moved to the 3rd floor after some minor renovations and Maintenance has moved offices to the basement.
- Flooring was upgraded in 3 offices on stateside while they were on Christmas break.
- Installed the new logo sign in the boardroom.
- Will be posting for Building Maintenance Mechanic, Senior custodial worker and Part time custodial worker





BOARD OF ELECTIONS

Phone: 315-376-5329

Lindsay Burriss

Commissioner (D)

lindsayburriss@lewiscounty.ny.gov

Katie Best

Deputy Commissioner (D)

katiebest@lewiscounty.ny.gov

Ann M. Nortz

Commissioner (R)

annnortz@lewiscounty.ny.gov

Devin Kogut

Deputy Commissioner (R)

devinkogut@lewiscounty.ny.gov

December 2024

- Mailed official certification letters to the winners of the general election held on November 5, 2024.
- Finished setting up the two school elections for December 11 and 12 for Copenhagen and Beaver River Central Schools respectfully.
- Held Copenhagen Central Schools election on December 11 with no interruptions or issues.
- Beaver River Central School cancelled their special election which was to be held on December 12 due to weather. They will notify us when a new date has been set.
- We have received several Offices to be Filled forms from the local clerks for the upcoming 2025 election year.

7660 North State Street • Lowville, NY 13367 • 315-377-2000 • lewiscounty.org

Lewis County is an equal opportunity provider and employer. Complaints of discrimination should be made known to the Lewis County Board of Legislators.