

**GENERAL SERVICES COMMITTEE**  
**August 20, 2024**

Present: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost; Thomas Kalamas; and Jeff Nellenback.

Legislator Moroughan called the meeting to order at 1:02 p.m.

Legislator Kalamas moved to approve the July 23, 2024, committee meeting minutes as recorded, seconded by Legislator Leviker, and carried.

**Flooding Resources – Kaylee Rhodes, Community Engagement Specialist**

Kaylee Rhodes began by handing out a “Lewis County Flood Assistance Available” flyer. She explained that the flyer can be given out to anyone who had flood damage and if they scan the QR code on the flyer it will take them to the Lewis County website page called “Tools & Resources” for flooding. There is a link to report any damage from the flood and a section for insurance questions. The next sections are broken down into Individual Financial Assistance; Business Financial Assistance; Assistance for Private Non-Profit Organizations; and Pending Financial Assistance.

The Individual Financial Assistance gives information on “Flood Repair Program” and “Social Services Emergency Assistance. On that section you can also report damages to Snow Belt Housing and complete a NYS Homes and Community Renewal Homeowner Storm Repair Grant Survey. The Business Financial Assistance gives information on “Naturally Lewis Pre-Qualification Assessment Form” and a “Lewis County Damages Reporting Form”. There are resources listed that businesses may be eligible for like: Naturally Lewis Reboot Our Business Community Fund; Lewis County Development Corporation Emergency Loan Fund; and Lewis County Vacant Property Revitalization Program.

The Assistance for Private Non-Profit Organizations section gives information on the Small Business Administration Disaster Loan for Private Non-Profits. The section on Pending Financial Assistance updated information on some ongoing sources of financial assistance. The bottom of the page gives answers to frequently asked questions about who to contact and how to get a tetanus vaccine.

The following draft resolutions were reviewed:

1. Authorizing agreements between Lewis County and Siemens Industries, Inc. for HVAC maintenance services for the departments of Social Services, Public Safety, Outdoor Services, and Highway buildings for the period of October 1, 2024 through December 31, 2027 at the rates set forth in the resolution.

AYE   5              NAY   0

2. Authorizing an agreement with Climate Control Mechanical to provide HVAC preventative maintenance services for the Department of Social Services, Outdoor Services, Maintenance Shop, and Highway buildings for the period of September 1, 2024 through August 31, 2025 at a cost not to exceed \$29,320.00.  
AYE   5              NAY   0
3. Appropriating funds in the amount of \$123,331.00 in the Highway Department accounts to recognize additional revenue received from the sale of surplus equipment.  
AYE   5              NAY   0
4. Transferring funds in the amount of \$130,000.00 from within the County Road account lines to facilitate the expenses related to disaster repair and FEMA projects utilizing funds originally allocated for bridge material.  
AYE   5              NAY   0
5. Authorizing IMA's between the County of Lewis by and through the Lewis County Highway Department and Barton & Loguidice to provide engineering services necessary for the assessment and preliminary design phases of the bridge and culvert replacement projects located throughout the County, at an estimated cost of \$20,200.00 per bridge for collection and preliminary design phase, \$16,900.00 per culvert site for collection and preliminary design phase, and \$6,700.00 per site for Administrative Coordination with FEMA/DSHES.  
AYE   5              NAY   0
6. Authorizing the addition of 0.26 miles of County owned property in the Town of Martinsburg to the Lewis County OHV Trail System and authorizing amendment of the maps of the Lewis County Trail System to include new addition.  
AYE   5              NAY   0

There being no other business to come before the committee, Legislator Frost moved to adjourn at 1:11 p.m., seconded by Legislator Nellenback, and carried.

Respectfully submitted,  
Cassandra Moser, Clerk of the Board