

**TO:** Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost III; Tom Kalamas; and Jeff Nellenback.

**FROM:** Cassandra Moser, Clerk of the Board

**DATE:** September 12, 2024

**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, September 17<sup>th</sup> at 1:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

**Minutes:**

Approve August 20, 2024 committee minutes if no amendments.

**Presentations / Discussion Items:**

1. Lobbyist update – Kevin Bronner, Park Strategies Representative (10 minutes)

**Draft Resolutions:**

1. Authorizing a transfer of \$25,000.00 from Special Legislative Contingency account line to the Coroner account line to provide funding for transportation costs.  
AYE \_\_\_ NAY \_\_\_
2. Authorizing the Lewis County Highway Department to act as lead agency for the Purpose of SEQRA review concerning the Capital Bridge project known as CR 17 (Woodbattle Road) over Cobb Creek.  
AYE \_\_\_ NAY \_\_\_
3. Authorizing Supplemental Agreement No. 2 with NYS DOT for Capital Bridge project known as CR 17 (Woodbattle Road) over Cobb Creek and authorizes the Treasurer to appropriate the additional funds of \$63,000.00 for increased costs in the preliminary engineering phase.  
AYE \_\_\_ NAY \_\_\_
4. Authorizing Supplemental Agreement No. 6 with NYS DOT for Capital Bridge project known as County Rte. 29 (West Road) over Whetstone Creek and authorizes the Treasurer to appropriate the additional funds of \$4,500.00 for increased costs in the preliminary engineering phase.  
AYE \_\_\_ NAY \_\_\_

5. Reporting no significant environmental impact from SEQRA Review in adding 985 feet of trail and parking area as part of three parcels in the Town of Turin to the Lewis County Trail System.  
 AYE \_\_\_                      NAY \_\_\_
  
6. Setting a public hearing for November 5, 2024, from 5:00 p.m. to 5:30 p.m., before the Lewis County Board of Legislators for the purpose of receiving comments regarding the proposed addition of approximately 985 feet of a multi-use trail and parking area to the Lewis County OHV Trail System.  
 AYE \_\_\_                      NAY \_\_\_
  
7. Reporting no significant environmental impact from SEQRA Review in adding 350 feet of trail as part of a parcel in the Town of Martinsburg, to the Lewis County Trail System.  
 AYE \_\_\_                      NAY \_\_\_
  
8. Setting a public hearing for November 5, 2024, from 5:00 p.m. to 5:30 p.m., before the Lewis County Board of Legislators for the purpose of receiving comments regarding the proposed addition of approximately 350 feet of a multi-use trail to the Lewis County OHV Trail System.  
 AYE \_\_\_                      NAY \_\_\_
  
9. Authorizing a purchase-lease agreement between the County of Lewis o/b/o Solid Waste and Allegiance Trucks with financing through Republic First National for a new 2024 Road Tractor in the amount of \$164,000.00, with a total amount of \$124,000 to be financed over a four (4) year period with an annual interest rate of \$5.29% commencing August 2025.  
 AYE \_\_\_                      NAY \_\_\_

**Motions:**

None.

**Executive Session:**

None.

**Informational Items:**

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Board of Elections	Highway
	Buildings & Grounds	Public Defender
	Code Enforcement/Junkyards	Recreation, Forestry, & Parks
	District Attorney	Recycling & Solid Waste
	Fire & Emergency Management	Weights & Measures
	Agriculture	

**RESOLUTION NO. \_\_ - 2024**

**RESOLUTION TO TRANSFER FUNDS  
Coroner's Department**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following transfers are hereby authorized and take place from Special Contingency to Coroner Department account line to provide funding for transportation costs:

Decrease:

A0101000 419900 Legislators' Contingency	\$25,000.00
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Increase:

A0118500 450600 Coroner Transportation	\$ 25,000.00
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2024**

**RESOLUTION AUTHORIZING THE COUNTY OF LEWIS  
TO BE NAMED THE LEAD AGENCY OF THE  
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) PROCESS  
FOR THE CAPITAL BRIDGE PROJECT KNOWN AS  
CR 17 (WOOD BATTLE ROAD) OVER COBB CREEK**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators on behalf of the Lewis County Highway Department has sought to replace the bridge located at CR 17 (Wood Battle Road) over Cobb Creek; and

WHEREAS, the Project has been classified as a "Type 1 Action" defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.0 due to the bridge being National Register Eligible based on the pattern of features common to Welded Truss-Thru bridge types; and

WHEREAS, the bridge replacement project constitutes a Type I action, requires a Full Environmental Assessment Form (FEAF), and a coordinated review of the project with other interested agencies who could serve as lead agency; and

WHEREAS, it is the intent of the Lewis County Highway Department to assume the role of Lead Agency for the purpose of conducting a SEQRA process for the project; and

WHEREAS, the Board of Legislators on behalf of the Lewis County Highway Department seeks to authorize and sign Part 1 of a Full Environmental Assessment Form (FEAF) that has been completed, reviewed by the Lewis County Board of Legislators and will be circulated by Barton & Loguidice, DPC, to all Interested and Involved Agencies for purposes of establishing the Lewis County Highway Department as the "Lead Agency" in accordance with 6 NYCRR Part 617.6(b);

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators on behalf of the Lewis County Highway Department hereby declares its intent to act as lead agency for the purpose of SEQRA review concerning the Capital Bridge Project known as CR 17 (Wood Battle Road) over Cobb Creek and all actions related thereto.

Section 2. That the Chair or Vice-Chair of the Board in his absence, is authorized to execute the appropriate forms and applications under SEQRA, with the assistance of Barton & Loguidice and upon review by the County Attorney.

Section 3. That Barton & Loguidice on behalf of the County shall send the signed Part 1 of the FEAF and associated site figure to the attached list of “Interested Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for the purpose of establishing Lead Agency status under the SEQRA.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2024**

**RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 2 TO  
CONTRACT NO. D040400 BETWEEN NEW YORK STATE DEPARTMENT OF  
TRANSPORTATION AND LEWIS COUNTY FOR THE TRANSPORTATION  
FEDERAL-AID BRIDGE REPLACEMENT PROJECT  
(PIN 775400) KNOWN AS CR 17 (WOOD BATTLE ROAD)  
OVER COBB CREEK**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, a Project for the Bridge Replacement known as CR17 (Wood Battle Road) over Cobb Creek (PIN 775400; BIN 3340150) (the "Project") in the Town of Harrisburg, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such a program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, as provided for in the Agreement with NYS DOT, PE and/or ROW Incidental or ROW acquisition work performed by the municipality for the federal aid-eligible construction project covered by the agreement, the costs of such work that are approved in writing by DOT, applicable to the federal aid and Marchiselli aid construction work (excluding costs applicable to non-federally eligible or non-Marchiselli eligible project elements) shall be credited following FHWA's construction phase closeout audit of the Project costs that are eligible for federal aid and Marchiselli aid; and

WHEREAS, the County of Lewis advanced the Project by its commitment of 100% of the federal and non-federal share of project costs. NYSDOT now requires Supplemental Agreement No. 2 to incorporate additional funds of \$63,000.00 for the Preliminary Engineering phase; and

WHEREAS, pursuant to this Supplemental Agreement, the Preliminary Engineering funds are increased by \$63,000.00 (\$50,400.00 Federal Share; \$9,450.00 State Share; \$3,150.00 County Share);

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves and authorizes Supplemental Agreement No. 2 with NYS DOT for Bridge Contract No. D040400, known as CR 17 (Wood Battle Road) over Cobb Creek, PIN 775400/BIN3340150.

Section 2. That the total estimated Preliminary Engineering cost is now \$213,000.00 (Federal share of \$170,400.00; State Marchiselli share of \$31,950.00; and County local share of \$10,650.00).

Section 3. That the Lewis County Board of Legislators hereby authorizes the Treasurer to appropriate the additional funds of \$63,000.00 for this project, and directs the Treasurer to make the proper adjustments to the accounts pertaining to the Federal, State and Local share costs for the preliminary engineering phase of the project.

Section 4. That in the event the full federal and non-federal share costs of the project exceed the amount appropriated, the Chair shall convene the Lewis County Board of Legislators as soon as possible to appropriate said excess amount upon notification from the NYS DOT.

Section 5. That the Chair, or in his absence, the Vice-Chair of the Lewis County Board of Legislators, is authorized to execute Supplemental Agreement No. 2 and all necessary agreements, certifications, or reimbursement requests with the NYSDOT in connection with this Project.

Section 6. That a certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Section 7. That the within Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2024**

**RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 6 TO  
CONTRACT NO. D036200 BETWEEN NEW YORK STATE DEPARTMENT OF  
TRANSPORTATION AND LEWIS COUNTY FOR THE TRANSPORTATION  
FEDERAL-AID BRIDGE REPLACEMENT PROJECT  
(PIN 775387) KNOWN AS COUNTY ROUTE 29 (WEST ROAD)  
OVER WHETSTONE CREEK.**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Bridge Replacement Project known as West Road over Whetstone Creek (PIN 775387; BIN 3340230) (the "Project") in the Town of Martinsburg, County of Lewis, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such a program to be borne at the ratio of 80% federal funds and 20% non-federal funds; and

WHEREAS, as provided for in the Agreement with NYS DOT, the PE and/or ROW Incidental and Acquisition work performed by the municipality for the federal aid-eligible construction project covered by the agreement, the costs of such work that are approved in writing by DOT, applicable to the federal aid and Marchiselli aid construction work shall be credited following FHWA's construction phase closeout audit of the Project costs that are eligible for federal aid and Marchiselli aid; and

WHEREAS, the County of Lewis advanced the Project by its commitment of 100% of the federal and non-federal share of project costs. NYSDOT now requires Supplemental Agreement No. 6 to incorporate additional funding of \$4,500.00 (\$3,600.00 Federal share; \$675.00 State share; \$225.00 Local share) for the PE/Design phase;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves and authorizes Supplemental Agreement No. 6 to the Agreement with NYS DOT for Bridge Contract No. D036200, known as County Rt. 29 (West Road) over Whetstone Creek, PIN 775387/BIN 3340230, to add funding to the PE/Design phase.

Section 2. That the total PE/Design Phase funding costs are increased and approved to \$291,000.00 (Federal share of \$232,800.00; State Marchiselli share of \$43,650.00; and County local share of \$14,550.00).

Section 3. That the Lewis County Board of Legislators hereby authorizes the Treasurer to appropriate the additional \$4,500.00 in funding for this project, and

directs the Treasurer to make the proper adjustments to the accounts pertaining to the Federal, State and Local share costs for these phases of the project.

Section 4. That in the event the full federal and non-federal share costs of the project exceed the amount appropriated, the Chair shall convene the Lewis County Board of Legislators as soon as possible to appropriate said excess amount upon notification from the NYS DOT.

Section 5. That the Chair, or in his absence, the Vice-Chair of the Lewis County Board of Legislators, is authorized to execute Supplemental Agreement No. 6 and all necessary agreements, certifications, or reimbursement requests with the NYSDOT in connection with this Project.

Section 6. That a certified copy of this Resolution shall be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Section 7. That the within Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2024**

**RESOLUTION REGARDING SEQRA REVIEW OF AN ADDITION  
OF 985 FEET OF NEW TRAIL AND PARKING AREA TO THE LEWIS COUNTY TRAIL  
SYSTEM AND DECLARING NO SIGNIFICANT IMPACT  
(Robert Dening, Darren Pominville & Diane Gaylord Properties)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, **“A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”**, as subsequently amended and re-stated in Local Law No. 3-2019, **“A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”** (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular, the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 985 feet to be

added to the Lewis County Trail System. The proposed trail and parking area is located on private property in the Town of Turin, which include the following parcels:

Parcel No: 274.00-03.03.110 located on the property of Robert Dening  
Parcel No: 274.00-03-14.130 located on the property of Darren Pominville  
Parcel No: 274.00-03-28.200 located on the property of Diane Gaylord

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail and parking area on these properties. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail and parking area, on the identified parcels located in the Town of Turin to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the properties, the Board of Legislators hereby finds and determines that:

- a. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- b. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- c. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- d. The investigation and analysis of the described trail and parking area on Parcel Nos. 274.00-03.03.110, 274.00-03-14.130, and 274.00-03-28.200 do not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 985 feet of trail and parking area identified as part of Parcel Nos. 274.00-03.03.110, 274.00-03-14.130, and 274.00-03-

28.200 in the Town of Turin, to the Lewis County Trail System, will not result in a significant environmental impact.

Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and no further action need be taken with regard to the County's environmental review of the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. That this Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2024**

**FIXING DATE OF PUBLIC HEARING ON THE ADDITION  
TO THE OHV TRAIL SYSTEM  
(Robert Dening, Darren Pominville & Diane Gaylord Properties)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be introduced at a meeting of this Board of Legislators to be held on October 1, 2024, a proposed addition of approximately 985 feet of multi-use trail and parking area to the Lewis County OHV Trail System. The proposed trail is located in the Town of Turin which include the following parcels:

Parcel No: 274.00-03.03.110 located on the property of Robert Dening  
Parcel No: 274.00-03-14.130 located on the property of Darren Pominville  
Parcel No: 274.00-03-28.200 located on the property of Diane Gaylord

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That a public hearing will be held on November 5, 2024, from 5:00 p.m. to 5:30 p.m., before the Lewis County Board of Legislators for the purpose of receiving public comment regarding the proposed addition of approximately 985 feet of a multi-use trail and parking area to the Lewis County OHV Trail System.

Section 2. That at least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Courthouse, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2024**

**RESOLUTION REGARDING SEQRA REVIEW OF AN ADDITION  
OF 350 FEET OF NEW TRAIL INTO THE LEWIS COUNTY TRAIL  
SYSTEM AND DECLARING NO SIGNIFICANT IMPACT  
(Terrance Thisse Property)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Board of Legislators has determined that the development of a county-wide trail system that can effectively and safely accommodate Off-Highway Vehicles (“OHV’s”) and multi-use trails, (as defined in Local Law No. 3-2019) is in the public interest and will enhance the recreational use of the natural resources available in the County, as well as encourage tourism; and

WHEREAS, the Board of Legislators conducted an extensive evaluation of the potential environmental impacts associated with the development of a county-wide ATV and multi-use trail system pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”); and

WHEREAS, in accordance with the procedures outlined in 6 NYCRR § 617.9, the Board of Legislators caused to be prepared a Draft Generic Environmental Impact Statement (“DGEIS”) and a Final GEIS (collectively the “GEIS”); on January 9, 2009, the Board of Legislators issued a written Statement of Findings setting forth the Board’s conclusions and determinations, based upon the facts and analysis contained in the GEIS; and

WHEREAS, the Board of Legislators formally established the Lewis County Trail System by adopting Local Law No. 2 – 2009, **“A LOCAL LAW ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”**, as subsequently amended and re-stated in Local Law No. 3-2019, **“A LOCAL LAW AMENDING LOCAL LAW NO. 2-2009 AND RE-ESTABLISHING THE LEWIS COUNTY TRAIL SYSTEM”** (herein, “Local Law”); and

WHEREAS, the Local Law and the 2009 Statement of Findings contemplate future amendments to the Trail System through the addition of trails and/or the opening of interconnecting roads, and set forth procedures for making such amendments, and in particular, the procedures for amending the GEIS in compliance with SEQRA prior to amending the Trail System; and

WHEREAS, the Director of Recreation, Forestry and Parks has presented the Board of Legislators with a request to add a proposed addition of 350 feet to be added to the Lewis County Trail System. The proposed trail is located on private

property in the Town of Martinsburg, Tax Map Parcel: 259.00-03-16.20. The property owned by Terrance Thisse; and

WHEREAS, as a consequence, the Board of Legislators caused a site-specific environmental review of the proposed property, pursuant to Section 8.2 of the Statement of Findings; and

WHEREAS, the Board of Legislators received a report from the Soil and Water Conservation District detailing its investigations, findings, and conclusion of no significant environmental impact with respect to the trail on this property. With the assistance from County staff and counsel, the Board has reviewed the same and compared it with the GEIS and Statement of Findings;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators has reviewed the Report from Soil and Water Conservation District and concludes that there is no significant environmental impact in adding this trail, on the identified parcel located in the Town of Martinsburg to the Lewis County Trail System.

Section 2. Based upon its review and analysis of the data contained in the Report and the Specific Environmental Review and Assessment Statement pertaining to the trail on the properties, the Board of Legislators hereby finds and determines that:

- a. The Report adequately sets forth the relevant and material facts necessary for the Board of Legislators to make a decision;
- b. The Report adequately describes the consultant's investigations and analysis as to any significant adverse impacts and necessary mitigations for the specific site;
- c. The Report's findings are consistent with the criteria identified and set forth in the GEIS and the Statement of Findings;
- d. The investigation and analysis of the described trail on Parcel No. 259.00-03-16.20, do not reveal any environmental impacts that were either not addressed or were not adequately addressed in the GEIS and the Statement of Findings.

Section 3. As a consequence of these determinations, the Board of Legislators hereby finds and declares that the addition of 350 feet of trail identified as part of Parcel No. 259.00-03-16.20 in the Town of Martinsburg, to the Lewis County Trail System, will not result in a significant environmental impact.

Section 4. The Board of Legislators further finds and declares that pursuant to 6 NYCRR Part 617.10(d), a Supplemental Findings Statement need not be filed, and no further action need be taken with regard to the County's environmental review of

the site herein identified and therefore, the Board has completed its lead agency responsibilities under SEQRA with regard to this trail addition.

Section 5. That this Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

DRAFT

**RESOLUTION NO. \_\_ - 2024**

**FIXING DATE OF PUBLIC HEARING ON THE ADDITION  
TO THE OHV TRAIL SYSTEM  
(Terrance Thisse Property)**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be introduced at a meeting of this Board of Legislators to be held on October 1, 2024, a proposed addition of approximately 350 feet of multi-use trail to the Lewis County OHV Trail System. The proposed trail is located in the Town of Martinsburg, Tax Map Parcel: 259.00-03-16.20, located at the property of Terrance Thisse;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That a public hearing will be held on November 5, 2024, from 5:00 p.m. to 5:30 p.m., before the Lewis County Board of Legislators for the purpose of receiving public comment regarding the proposed addition of approximately 350 feet of a multi-use trail to the Lewis County OHV Trail System.

Section 2. That at least five (5) days' notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Courthouse, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. \_\_ - 2024**

**RESOLUTION AUTHORIZING PURCHASE - LEASE AGREEMENTS  
BETWEEN THE COUNTY OF LEWIS AND ALLEGIANCE TRUCKS  
& REPUBLIC FIRST NATIONAL FOR  
SOLID WASTE DEPARTMENT ROAD TRACTOR**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Solid Waste Department sought to purchase a new 2024 International HX620 SBA 6x4 Road Tractor, and piggy-backed off of Onondaga County's bid to secure the tractor from Allegiance Trucks of 105 7<sup>th</sup> North Street, Liverpool, NY at a price of \$164,000.00 according to the specs submitted; and

WHEREAS, Solid Waste and the County Purchasing Director secured three (3) quotes for purchase-lease lending of the 2024 International Road Tractor. Republic First National, of Rochester, IN proved the lowest financing of \$124,000.00 over four (4) years at 5.29% APR, with an annual payment of \$35,209.40; and

WHEREAS, the Solid Waste Department will fund \$40,000.00 of the \$164,000.00 purchase price with financing of the \$124,000.00 balance as stated above, with the first installment due in August 2025; and

WHEREAS, the Lewis County Board of Legislators of the County of Lewis is authorized to acquire, dispose of, and encumber real and personal property necessary to the functions and operations of the County; and

WHEREAS, the Board of Legislators seeks to enter into purchase-lease agreements with Allegiance Trucks and Republic First National for the aforementioned equipment under the Solid Waste Capital Budget;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a purchase-lease agreement between the County of Lewis and Allegiance Trucks an authorized dealer of Heavy Duty Equipment and approved on State bids, with financing through Republic First National, for the purchase-lease of a new 2024 International HX620 SBA 6x4 Road Tractor in the amount of \$164,000.00, with a total amount of \$124,000.00 to be financed through Republic First National, at an annual rate of 5.29%, payable over a four (4) year period in annual installments of \$ 35,209.40 commencing in August, 2025.

Section 2. The Lewis County Board of Legislators directs that the annual installment payments of principal and interest in the amount of \$35,209.40 be paid

from the Solid Waste portion of the Capital Equipment Fund, with the downpayment of \$40,000.00 payable from the Solid Waste budget.

Section 3. That the Chair or Vice Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, and such other documents, writings or instruments as may be required to carry out the intent of this resolution, upon such forms as approved by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

General Services Committee  
 Sept 17<sup>th</sup> 2024

1) Maintenance had **69** during the month of August



- 2) We installed security cameras and door locks at Lyons Fall School for planning to keep people out of the bldg.
- 3) We continue to work on our projects in between mowing lawns and work orders
- 4) We are looking into a maintenance scheduling system to aid in on time preventative maintenance schedules. This system is offered free from NYMIR

Matt O'Connor

Buildings & Grounds Supervisor

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**September 2024 report**  
**Office of Building and Fire Codes**

To date the Office of Building and Fire Codes has:

- Issued **(653)** Permits
- Project values of **\$38,902,607** dollars.
- Conducted **(174)** State mandated Life-Safety and Property Maintenance inspections of commercial properties (Department annually conducts 101 inspections of places of public gathering. On a three-year cycle, Department conducts 496 inspections of commercial businesses and multi-family dwellings)
- Responded to **(3)** chimney fire(s) / or request by fire departments
- Responded to **(67)** complaints.
- Issued **(349)** Certificates of Completion / Occupancy
- Researched **(22)** FOIL or record request.
- Conducted **(943)** construction inspections.

Respectfully,

Ward John Dailey  
Sr. Code Official  
County of Lewis

## **August 2024 Monthly Report**

- Our Elections budget is on track for 2024.
- We completed our annual inspector training and completed three days of new inspector training. There are 24 new inspectors that are certified to work for our office.
- Our office attended the NYS Election Commissioner conference in Tarrytown, NY.
- Dominion Voting came to our office and the Commissioners' attended a three day training on the EMS computer system for programming ballots and reporting election results.
- Upgraded all of our voter poll pads to the newest IOS version.
- Inventoried all supplies for the upcoming General Election.
- Completed the state mandated upgrade to our ICE voting machines and filed paperwork with New York State Board of Elections.
- Two Air Tow Trailers were purchased by the county with the intent of delivering our election day supplies, equipment and machinery to our poll sites. We brought one of them to our office to see how they will work for us. After spending an afternoon configuring different scenarios, it has been determined that we will need to do 5-6 separate trips with the trailers vs one continuous trip with our rental trucks. We will be reserving one rental to add to these two trailers and know we will still be making extra trips. We are willing to see if we can manage to deploy and retrieve all supplies in the tight time frame we need to achieve.

• End of Report: 09/09/2024

September 5, 2024

Summary of the past month:

For the FY2023 TAM Team grant the signed contract is complete with Squad 9.

The next Mask Fit testing for interior firefighters is complete until September 19, 2024, at Constableville Station for Constableville, Lyons Falls, Port Leyden, Turin and West Leyden stations. The Emergency Vehicle Operations class and the Fire Officer One classes have been scheduled for Fall start.

The Basic EMT class has started with 10 students hosted at Lewis County Search and Rescue ambulance. Also, the Certified First Responder/Basic EMT year 1 BOCES class has started. This is the first this has ever been offered to the High School students and based off the Ad Hoc committee to try to get younger people involved in EMS.

We have been working diligently on the July 10 Severe Weather Storm and Recovery for Lewis County. We have been addressing continuing flooding issues including the August storm.

We are getting many requests for CPR classes and trying to get them scheduled for the various County offices, law enforcement and school staff.

***Thank You For the privilege of allowing me to assist the gracious Volunteers of Lewis County who give un-forgivingly of their time! It's the volunteers that keep this county safe!!!***

## September Monthly Update Regarding August 2024

**FIXING DATE OF PUBLIC HEARING ON THE ADDITION TO THE OHV TRAIL SYSTEM.** Proposed addition of 350 feet of trail on the Thisse Property, Tax parcel 259.00-03-16.210 in the Town of Martinsburg.

### **RESOLUTION REGARDING SEQRA REVIEW OF AN ADDITION OF 350 FEET OF NEW TRAIL INTO THE LEWIS COUNTY TRAIL SYSTEM AND DECLARING NO SIGNIFICANT IMPACT**

**FIXING DATE OF PUBLIC HEARING ON THE ADDITION TO THE OHV TRAIL SYSTEM.** Proposed addition of 985 feet of trail on the Dening, Pominville and Gaylord Properties, Tax parcel 274.00-03-3.110, 274.00-03-14.130 and 274.00-03-28.200 respectively, in the Town of Turin.

### **RESOLUTION REGARDING SEQRA REVIEW OF AN ADDITION OF 895 FEET OF NEW TRAIL AND PARKING AREA INTO THE LEWIS COUNTY TRAIL SYSTEM AND DECLARING NO SIGNIFICANT IMPACT**

- **Singing Waters**
  - We finally have our NYSDOH campground permit, the water system has been approved and we have the paperwork to run the facility. A certified operator will not be required, and staff can do the daily water sampling.
  - Trail crew has spent time making everything look nice for the grand opening and should have the new fence, signage and kiosks installed prior to opening.
  - The Campspot reservation system will go live on the day of the Grand Opening and be added to the Lewis County website under Recreation, Forestry and Parks.
- **ADK Smart Growth Grant** – The utilization plan is under review.
- **Forestry** – M.J. Lyndaker Logging has moved in and completed the harvesting on the North South Road in the Town of Greig. They did a great job.
- **OHV**
  - We are still on hold with the Lee Gulf (NYSDEC) stream crossing permit, but have a ion site inspection in the next few weeks. This will not give us time to get a permit and get the bridge installed before the September 15<sup>th</sup> cutoff date for this year.
  - The NYSDOT access permits have been submitted for Ives Road, Glendale Road and Main Street and we are just waiting for approval.
  - New access agreements are still ongoing for the Community Connector outreach. We are getting closer on the Watson-Glenfield-Martinsburg Connections. SEQR's have been started and so have the NYSDOT permits.
- **The Next OHV Round Table meeting is September 23rd at 4 pm at the Conference Room of the Outdoor services building at 7362 East Road, Lowville.**  
**OHV Permit Sales** - The budget looks good with the Account Balance for ATV FUND being \$272,907.48. Permit sales are currently \$221,142,00 which is \$11,328.90 over last year's year to date numbers. Budget numbers are on track.

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**MONTHLY UPDATE: SEPTEMBER 2024 with AUGUST 2024 INFORMATION**

FISCAL UPDATE	AUGUST	YEAR TO DATE
Revenues	\$222,798.36	\$1,731,447.02
Expenditures	\$224,459.72	\$1,634,096.91
Cash Balance	\$307,819.49	As of July 31, 2024

SERVICE UPDATE	AUGUST
GARBAGE (MSW & C&D)	1,443.07 tons
RECYCLING	258.03 tons
RECYCLING Received from/ <b>Owed to</b> Oneida Herkimer Solid Waste	\$10,024.51 – July

**INFORMATIONAL UPDATE**

- We hired another full time MEO on August 26, 2024 so we are currently fully staffed.
- DANC started charging haulers triple the amount for any recycling that is included in the loads that are taken to the Rodman landfill. This impacts Lewis County Solid Waste because DANC bills us for all material taken to Rodman from Lewis County. We in turn bill the haulers. Thus, we may see an increase to our Refuse Expense budget line.
- The following chart shows the monthly revenue at the Lowville Transfer Station from January 2019 through August 2024. This includes both the cash sales and charges.

<b>LOWVILLE TRANSFER STATION REVENUE (Includes Cash &amp; Charges)</b>						
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Jan	78,046.84	84,984.13	81,325.52	76,741.21	93,948.78	110,110.03
Feb	73,341.86	70,486.45	74,308.57	73,480.04	79,477.79	103,921.05
Mar	76,315.42	88,789.80	94,753.31	101,990.18	95,386.73	119,318.40
Apr	101,717.29	105,523.23	114,107.47	109,537.81	117,832.01	138,336.59
May	113,819.99	123,740.78	104,145.16	115,440.26	121,486.44	154,384.96
Jun	108,804.67	118,943.77	122,555.26	112,869.22	121,274.39	136,421.33
Jul	117,408.43	119,949.41	125,804.20	109,486.70	130,067.19	165,406.17
Aug	107,662.91	112,752.32	116,087.83	113,980.41	138,100.68	157,562.30
Sep	102,326.60	120,797.46	114,673.51	114,959.18	129,835.42	
Oct	113,747.40	121,609.22	110,007.52	120,209.01	129,511.43	
Nov	87,525.46	104,385.59	110,299.70	111,478.82	117,213.64	
Dec	79,600.12	98,852.63	90,930.82	93,112.93	108,091.54	
	<b>1,160,316.99</b>	<b>1,270,814.79</b>	<b>1,258,998.87</b>	<b>1,253,285.77</b>	<b>1,382,226.04</b>	<b>1,085,460.83</b>