

REGULAR MEETING
June 4, 2024

The meeting was called to order at 5:00 p.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present, except Legislators Nortz & Moser who had been excused. There were 20 other persons present.

Chairman Dolhof asked Legislator Kalamas for the Invocation, followed by the Pledge of Allegiance.

CERTIFICATE OF RECOGNITION:

Chairman Dolhof introduced RiverEdge Dairy, Markham Harvesting, and Moserdale Dairy, LLC as this year's recipients of the 2024 Century Farm Award. These recognitions are particularly important to us in Lewis County as farming and agriculture has been the backbone of the county since its formation. There are many challenges and struggles that farmers deal with. Keeping a farm alive through several generations is no easy task, it is a 24/7 job complicated not only by the economics but also the sacrifices of time away from family.

Those who are unaware of the importance of agriculture in our community only have to drive by the Kraft Heinz plant in Lowville because that is the ultimate example of added value to locally produced milk. That facility alone is home to 400 jobs, all created because this is where the milk is. Congratulations and thank you not only to these three farms but to all farmers out there for keeping the heritage alive and continuing forward to the future.

There was a short video played recognizing the history of each of the three farms for continuous operation by the same family on the same property for over 100 years. Certificates of Recognition were presented to each Family present.

PROCLAMATION:

The Clerk of the Board read proclamation proclaiming that June is Dairy Month in Lewis County. Chairman Dolhof introduced Dairy Princess Evelyn and Ambassador Zoey. The Lewis County Dairy promotion program is open to Lewis County youth aged 7 to 21. For those who are interested in promoting Lewis County's number one industry this Sunday they will be hosting the 60th annual Lewis County Dairy Princess or Prince pageant at the 3G fire hall in Glenfield. Dairy Princess Evelyn will give her final address, having focused on educating school children and public on the benefits of dairy products in their diets. This year several new members and several returning members will be welcomed to the promotion

team. Princess Evelyn and Ambassador Zoey came forward to accept the proclamation.

Legislator Frost, from Harrisville, extended heartfelt gratitude to Cheryl Luther for her dedicated service. Each year around Memorial Day, American flags are placed on the headstones of our veterans, a tradition that has been upheld for decades this meaningful act of remembrance was initiated by Cheryl's father Donald Fraiser a veteran himself. Cheryl has graciously continued this tradition ensuring that our veterans are honored and remembered for their services and sacrifice. Thank you, Cheryl, for your unwavering commitment and keeping this important tradition alive, your efforts do not go unnoticed and are deeply appreciated by all of us.

Chairman Dolhof declared the May 7, 2024 meeting minutes approved by general consent.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Jeffrey Nellenback
Herb Frost
Barry Lyndaker

Dated: June 4, 2024

Legislator Leviker moved to accept the recommendation of the Finance & Rules Committee, seconded by Legislator Moroughan, and carried.

CLERK OF THE BOARD REPORT:

The Board of Legislators received three adopted resolutions from Cattaraugus County titled as follows: "Condemning the State of New York for including Part O of the Governor's Article VII Revenue Bill regarding the siting of major electric transmission facilities, also known as the "Rapid" Act, in the Fiscal Year 2024-2025 Budget"; "Urging the State of New York to enact the Rescue EMS Package of legislation to strengthen our Emergency Medical Services", which was also received by Columbia County, Greene County, and Yates County; and "Opposing Senate Bill 8461B Establishing the "Sporting Range Good Neighbor Act"

Another adopted resolution was received from Greene County titled "Calling on the Governor and Legislature to support Community Colleges, urging them to develop an equitable county chargeback formula, and urging them to take over the cost of health insurance for Community Colleges as they do for Four Year SUNY schools", which was also received from Orleans County. Orleans County submitted another adopted resolution titled "Supporting the passage of the States

competency restoration process bill in the 2024 legislation session”. Yates County submitted an adopted resolution titles “Recommending review and revision to NYS Bail Elimination Act of 2019.”

REPORTS OF STANDING COMMITTEES:

Legislator Osborne reported that the Planning & Community Development Department are preparing three (3) Restore NY Grant Applications for the Town of Lowville, Village of Lyons Falls, and Lewis County. In broadband DANC is working to finalize the dark fiber build-out for the NBRC Catalyst Project and Lewis County was awarded \$125,000.00 NYS DEC Adirondack Smart Growth Grant for a build-out. The department is assisting the Village of Croghan with the establishment of a zoning law for their municipality and held the first Zoning Commission kick-off meeting. Tiffanie Sadowski has joined the team as the new Community Development Program Specialist and is working on Public Transportation.

Legislator Osborne asked the County Attorney Joan McNichol to recap the brief history and action the Board has taken regarding Part N of State Fiscal Year 24 Executive Revenue Budget which essentially mandates the use of a State appraisal model in determining the assessed value of solar and wind energy development systems.

County Attorney Joan McNichol began by referencing Real Property Tax Law 575b which was added under Part N of the Governor’s bill that was passed in 2021 without any debate or public comments on the effect of that bill. Essentially that bill requires that solar and wind power generated facilities be assessed according to a new formula model that was created by the Department of Taxation and Finance using a discounted cash flow methodology of assessing the value of the properties but alas with no indication of what the actual methodology was or the algorithms they used to establish that model.

You may recall back in 2023 when Real Property Tax Director Candy Akin gave a little update on this and indicated how it adversely impacts some of the assessed values in the Towns where these wind and solar projects are. In fact they can negatively impact some of the PILOTs that the County has entered into with the developers. Attorney Dylan Harris brought action in Albany County in 2022 and brought a motion with a temporary restraining order to stop the state from implementing that new assessment value. He was successful in getting that TRO established but what the state did after was to change the law and amend the State Administrative Procedures Act to address one the issues that Mr. Harris had brought up in the TRO and lawsuit, which basically rendered it moot.

At that time the Lewis County Board of Legislators passed Resolution No. 63-2023 showing their opposition to Part N of the State Budget and the appraisal model being used. In March 2023, Legislator Moser made a motion before the

Finance & Rules Committee to request \$10,000.00 from legislative contingency to be used toward the legal expenses of Mr. Harris's case for any of our Town Officials who would like to join into the action. In 2023, County Manager Ryan Piche earmarked \$20,000.00 for another lawsuit that Mr. Harris was going to bring on behalf of those Towns. Another Resolution was adopted in December of 2023 to specify that the funds would be used for Lewis County Town Officials and Assessors who might want to join the lawsuit.

The current lawsuit is in Article 78 and declaratory judgement on behalf of several Town Officials from Schoharie County asserting that 575b is unconstitutional and infringes on the rights of the local municipalities to determine assessed values on properties in their jurisdiction. Recently during discussion with Town Officials, it was suggested that the Boards approval of up to \$20,000.00 towards the legal fee would not be sufficient and requested that the Board increase it up to \$30,000.00.

Legislator Osborne moved to authorize an additional \$10,000.00 to be appropriated from Planning & Community Development Department Land Use Planning Policies account line, and available for legal fee reimbursements to Whiteman, Osterman & Hanna, LLP o/b/o Lewis County Town officials who sign on to the lawsuit brought by individual Schoharie Town officials against the State to challenge the adoption of state-mandated model appraisals for wind and solar systems in local municipalities. This additional appropriation will increase the amount set aside by the County for legal fees incurred in the action from \$20,000.00 to \$30,000.00, seconded by Legislator Leviker, and carried.

Legislator Moroughan stated that the Highway Department reports for the month of May that the sweeping has been completed and they have started cutting road shoulders. All the culverts on Blue Street have been replaced. The annual safety training has been held and all summer position are filled. The department has started Chip & Crack sealing along with herbicide spraying of the guiderails. The bridge in Barnes Cornes has been closed for replacement. Tim Hunt has met with the striping contractor and road striping should begin soon, weather permitting. Lastly the Pine Grove Road has been completely finished.

Legislator Kalamas stated that the Sheriff's Office reports for the month of April that the Jail had 29 inmates; 1 inmate boarded out; and zero incidents. In Dispatch there were 4,743 calls handled and 1,686 CADs created. In Road Patrol 531 complaints were handled; 25 criminal arrests made; 136 vehicle and traffic stops; 34 vehicle and traffic arrests; and 13 pistol permits completed. In Civil 93 papers were served; 3 eviction notices; and \$25,564.83 received and disbursed.

Mr. Cayer, LCHS CEO, reported that the April Employee of the Month was David Lyndaker, RN. The Strategic Focus was on I.T. which recently completed several projects, working on several more, working on integration projects and

created Cyber Event Management Plans covering incident response plan, business continuity plan, system recovery plan, downtime preparation plan, and Safety Assurance Factors. The topic of Corporate Compliance was introduced by Mr. Gabriel S. Oberfield, Esq. and a focus on creating a summary of proposed revisions including affected individuals, compliance officer, compliance committee, compliance training, auditing & monitoring, and annual compliance program review was discussed. The next steps would be to create a training plan, work plan, whistleblower protections, and website enhancements. There will be quarterly updates to the Board of Managers on the progress in those areas.

For the month of April, there was a gain of \$47,820.00 versus a budgeted loss of \$20,804.00. The year-to-date gain is \$1,544,667.00 versus a budgeted loss of \$1,194,089.00. Mr. McDowell shared that activity was strong throughout the month. The Capital Building project is in the final weeks and there is only a punch list of items left to be completed. The hospital has occupancy of all areas. There is work being done on a 10-year Capital Budget, the 2023 Patient Care Contract Review has been accepted, and the 2024 Departmental Scope of Services was also accepted.

PROJECT MANAGERS REPORT:

Mr. Jim Garito thanked the board and Ryan for the opportunity to report. He reported that there was about \$540,000.00 in retainage, warranties, etc. left on the projects. He shared a slide show of pictures from all of the projects showing the progression on each one. In conclusion Mr. Garito thanked the great staff, Jenny Jones, Tim Hunt, Jake Moser, Board of Election Commissioners, Codes Department, Treasurer Eric Virkler, and Ryan for all of their work and cooperation in making this project a success. Mr. Garito as a taxpayer of Lewis County thanked the board and stated that they were here for the right reasons. The Board of Legislators gave a big thank you to Mr. Garito for all that he has done for the County with these large projects.

COUNTY MANAGER REPORT:

Ryan Piche reported that Legislator Moser was excused tonight because she was a 20 under 40 recipient along with Anna Platz, Deputy Community Services Director, Mallory Jackson of JCC, and Megan Hellinger, owner of Munch and the Bateman. He reminded everyone that the ribbon cutting for the Outdoor Services Building and the Board of Elections/DMV Building will be held on Tuesday, July 2, 2024, beginning at 3:00 p.m. down at the Outdoor Services Building.

COUNTY TREASURER REPORT:

Eric Virkler referenced his written report. The EFPR Audit Firm will be at the June Committee meeting to report. The OSC Audit has been wrapped up, they will

meet with Administration on June 11, 2024. After that there is an opportunity for a written response by the County within 30 days before the report is made public. The notice for the IGT payment was received and now payment is due on Thursday.

REPORT OF THE FINANCE AND RULES COMMITTEE:

RESOLUTION NO. 101 – 2024
AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$2,325,387.71 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Leviker , seconded by Legislator Moroughan , and adopted on the 4th day of June, 2024 pursuant to the following roll call vote:

AYES: Osborne, Frost, Nellenback, Kalamas, Leviker, Moroughan, Lyndaker, and Dolhof.

NAYS: None.

ABSENT: Moser, and Nortz.

**LOCAL LAW (INTRODUCTORY NO. 1 - 2024)
COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

**A LOCAL LAW AMENDING LOCAL LAW NO. 2 – 2021: TO EXTEND THE
AUTHORIZATION OF 12 AND 13 YEAR OLD LICENSED HUNTERS TO HUNT
DEER WITH A FIREARM OR CROSSBOW DURING HUNTING SEASON WITH THE
SUPERVISION OF A LICENSED ADULT PURSUANT TO ENVIRONMENTAL
CONSERVATION LAW §11-0935**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION 1. LEGISLATIVE INTENT

The intent of this Local Law is to extend the authorization by Lewis County to permit 12 and 13 year old individuals to continue participation in safe hunting opportunities in accordance with Environmental Conservation Law § 11-0935.

The enacted 2021-2022 New York State Budget included a pilot program allowing the opportunity for young hunters, ages 12 and 13, to hunt deer with firearms and crossbow through 2023, if a county authorized such action within their municipality.

Lewis County enacted Local Law No. 2-2021 to authorize participation of these youths in the pilot program through 2023, as hunting is a valued tradition for many families, and this new opportunity allows experienced, adult hunters to introduce the value of hunting to the next generation. Furthermore, teaching young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing quality food to families and contributing to important deer management population control practices.

This pilot program was extended through 2025 by enactment in the 2023-2024 New York State Budget for counties who authorize such action within their municipality. This Local Law amends Local Law 2-2021 by extending the authorization of said aged youth to hunt deer as set forth under New York State Law.

SECTION 2. PILOT PROGRAM AUTHORIZATION EXTENSION

Pursuant to Environmental Conservation Law, ECL 11-0935, the 2023-2024 New York State adopted budget, and by enactment of this Local Law, Lewis County declares its election to continue participation in the program to allow for young hunters, ages twelve (12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns, and muzzle loaded firearms or crossbow through the periods of time prescribed by the State, including any extensions of time hereinafter enacted by New York State.

SECTION 3. STATE REQUIREMENTS TO ADHERE ONCE AUTHORIZED

Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer with the following requirements to be followed:

- Twelve (12) and thirteen (13) year old licensed hunters shall be under the supervision of a licensed adult hunter, age 21 years or older, with a rifle, shotgun, or muzzle loading firearm in areas where and during the hunting season in which such firearms may be used; and
- Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer under the supervision of a licensed adult hunter, age 21 years or older, with a crossbow during the times when other hunters may use crossbows; and
- Supervision of a licensed adult hunter, age twenty-one (21) years or older, with at least three (3) years of experience who exercises dominion and control over the youth hunter at all times is required; and
- All licensed twelve (12) and thirteen (13) year old hunters as well as their adult supervisors shall be required to wear fluorescent orange or pink clothing while engaged in hunting to an extent and covering so designated pursuant to the law, rules, and regulations promulgated by the State of New York; and
- All licensed twelve (12) and thirteen (13) year old hunters shall remain at ground level while hunting deer with a crossbow, rifle, shotgun, or muzzleloader; and
- Notwithstanding any State or Federal Law to the contrary, this local law shall not authorize the hunting of bear by twelve (12) and thirteen (13) year old with a firearm or crossbow.

SECTION 4. LOCAL LAW FILING REQUIREMENTS

A copy of this local law shall be sent to the New York State Department of Conservation as well as the NYS Department of State.

SECTION 5. SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this law, or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, effect or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application to

the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 6. EFFECTIVE DATE

This local law shall take effect immediately upon filing and publication in accordance with Section 27 of the Municipal Home Rule.

**RESOLUTION NO. 102 - 2024
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 1 - 2024), COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on July 2, 2024, a proposed Local Law entitled “**A LOCAL LAW AMENDING LOCAL LAW 2-2021: TO EXTEND THE AUTHORIZATION OF 12 AND 13 YEAR OLD LICENSED HUNTERS TO HUNT DEER WITH A FIREARM OR CROSSBOW DURING HUNTING SEASON WITH THE SUPERVISION OF A LICENSED ADULT PURSUANT TO ENVIRONMENTAL CONSERVATION LAW §11-0935.**”

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That a public hearing will be held on July 2, 2024, from 5:00 p.m. to 5:30 p.m., before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York.

Section 2. That at least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

**RESOLUTION NO. 103 - 2024
RESOLUTION TO APPROPRIATE FUNDS
BUILDINGS & GROUNDS DEPARTMENT**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriations are hereby approved to establish additional expenditure funds for maintenance and upkeep of the Glenfield School building. As of May 1, 2024, expenses for this building will no longer be charged to the capital building project and will need to be paid by the Building and Grounds department. The amounts below are also net of reimbursement that is expected from the Rochester Cornerstone Group. The company has agreed to pay 50% of the building costs until the County sells the property to them.

Decrease:

A0199000 499900 General Contingency	\$ 35,000.00
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Increase:

A0162000 430300 Court House Electric	\$ 10,000.00
A0162000 430400 Court House Fuel	\$ 12,000.00
A0162000 490100 Professional Services	\$ 9,000.00
A0162000 430500 Court House Water	\$ 4,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

RESOLUTION NO. 104 - 2024
RESOLUTION TO APPROPRIATE FUNDS
HIGHWAY DEPARTMENT

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation be approved in the County Road accounts for additional revenue expected from the NYS CHiPs program:

Increase Revenue:

D0501000 335011 CHIPS revenue	\$ 301,000.00
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Increase Expenditure:

D0512000 495120 Capital Improvement Materials	\$ 301,000.00
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

**RESOLUTION NO. 105 - 2024
RESOLUTION TO APPROPRIATE FUNDS
HIGHWAY DEPARTMENT**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriations is authorized to utilize funds from County Road Fund Balance for bridge repair work. In 2023, this funding was received from the Federal Emergency Management Agency and not expended. The bridge repairs that were funded by FEMA will occur this year and the appropriation will draw on the fund balance deriving from this receipt.

Decrease:

D0 005990 Fund balance	\$ 572,449.00
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Increase:

D0550000 491520 County Road Bridge Materials	\$ 534,449.00
D0550000 491501 County Road Bridge Insp/Engineer	\$ 38,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Frost , and adopted on the 4th day of June, 2024.

RESOLUTION NO. 106 - 2024
RESOLUTION AWARDDING BID AND AUTHORIZING AGREEMENT
BETWEEN THE COUNTY OF LEWIS AND CENTRAL PAVING, INC.,
FOR THE GLENFIELD COMPLETE STREETS AND BLUE STREET PROJECTS

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department, with the assistance of C&S Companies engineers, recently sent out a Request for Proposals for furnishing of all labor and material necessary for full-depth pavement reconstruction, single course mill and overlay, installation of curb, snow storage, and concrete sidewalk with a new closed drainage system along with the installation of seventeen (17) decorative street light poles as described in the RFP and other bid documents for the Glenfield Complete Streets and Blue Street Projects; and

WHEREAS, six (6) bid proposals were received and opened on May 2, 2024 at 2:00 p.m. with the Highway Supervisor, Highway Fiscal Manager, Clerk of the Board, and others in attendance; and

WHEREAS, all bid proposals were reviewed and analyzed by the Highway Supervisor and project engineer, with the Supervisor recommending that the bid be awarded to Central Paving, Inc., 4247 Acme Road, Frankfort, NY 13340 as the responsive qualified, lowest bidder in the amount of \$ 2,920,297.20 (Base Bid: \$2,330,404.20; Alt 1: \$462,443.00; Alt 2: \$127,450.00);

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid for furnishing of all labor and material necessary for the pavement reconstruction, single course mill, and overlay installation of curb, snow storage, and concrete sidewalk with closed drainage system and the installation of seventeen (17) decorative street light poles pursuant to the RFP, to the qualified lowest bidder, Central Paving, Inc., 4247 Acme Road, Frankfort, NY 13340 in the amount of \$2,920,297.20 (Base Bid: \$2,330,404.20; Alt 1: \$462,443.00; Alt 2: \$127,450.00).

Section 2. That the Lewis County Board of Legislators hereby authorizes a contract with Central Paving, Inc. for the identified services and materials in accordance with the specifications, scope of work, conditions, start and completion dates set forth in the RFP.

Section 3. That the Chair, or Vice-Chair, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon such terms and conditions as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

RESOLUTION NO. 107 - 2024
RESOLUTION REAPPOINTING MEMBER TO
NORTH COUNTRY HOME CONSORTIUM BOARD

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby reappoints Randall Schell, of Lowville, New York to the North Country HOME Consortium Board.

Section 2. That the term of said appointment shall be for the period May 5, 2024 through May 5, 2027.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Frost , and adopted on the 4th day of June, 2024.

RESOLUTION NO. 108 - 2024
RESOLUTION TO TRANSFER COUNTY MATCHING FUND REIMBURSEMENT TO
THE STATE FOR
LEWIS COUNTY HEALTH SYSTEMS IGT RECONCILIATION OF
2020/2021 FUNDS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee and Legislator Jessica Moser, Chair of the Health & Human Services Committee.

WHEREAS, Lewis County Health System (LCHS), a county hospital, is eligible for State and Federal annual funding known as Inter-Government Transfers (IGT), to help bridge the gap in operating costs from Medicaid payments and providing services for those with no insurance and/or who do not pay their hospital debt; and

WHEREAS, under IGT funding, whatever amount the State grants to LCHS requires the County to reimburse 50% of same to the State in order for the hospital to receive the entire amount of funding; and

WHEREAS, as a result of the State's IGT audit, review and reconciliation of said IGT funds for 2020 and 2021, the County Treasurer expects a formal notice from the NYS DOH that the final amount for 2020 hospital funding is \$2,797,665, with an estimated reconciliation amount of \$4,440,482 for 2021, for a total of \$7,238,147 available to LCHS for those years. The County's 50% reimbursable payment of \$3,619,074 will be due to the State within ten (10) days from receipt of the formal letter showing the amounts due these reconciled years; and

WHEREAS, the County budgeted \$2,400,000 for IGT payments in 2024. With the additional obligation noted above, plus an earlier payment of \$3,498,094 made in 2024, the total cost for the hospital IGT payments from the County will be \$7,117,167. In addition, an IGT assessment related to the Skilled Nursing Facility for 2023 of approximately \$1,500,000 is expected in the coming months; and

WHEREAS, these IGT reconciled final and estimated amounts are higher than anticipated, requiring the need to appropriate additional funds from the 2024 County Fund Balance for the IGT expense account;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section I. The Lewis County Board of Legislators authorizes the Lewis County Treasurer to make the following budget changes in the IGT account, which represents the County's annual and prior year (2020 & 2021) reconciliation obligations for LCHS IGT funding in order to pay the State for the County's 50% share, and the estimated IGT funding of \$1,500,000 for the 2023 Nursing Facility assessment.

Section 2. That the following budget changes are authorized to take place in the IGT account from Fund Balance:

Transfer from:

A0 005990 Fund balance \$ 6,217,167

Transfer to:

A0610200 461300 IGT \$ 6,217,167

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

RESOLUTION NO. 109 - 2024
RESOLUTION AUTHORIZING REIMBURSEMENT PAYMENT TO
VILLAGE OF LOWVILLE TOWARD 2024 SUMMER RECREATION PROGRAM

Introduced by Legislator Tom Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Village and Town of Lowville organize a summer recreation program for youth. Youth participants are accepted from all residents in the County's Towns, with 65% to 70% of the participants from the Town/Village of Lowville; and

WHEREAS, the County contributed \$19,200 in 2022 and \$16,200 in 2023 for the non-village resident participants in the program; and

WHEREAS, the Village requests a contribution from the County toward the 2024 summer recreation program, estimated to cost \$122,500, including but not limited to the following revenue sources: \$16,000 Town of Lowville; \$55,000 Village of Lowville; \$8,262 Lewis County Youth Bureau; \$10,000 from an AES grant request; \$13,900 from NYS -Connect Kids Grant funding; and

WHEREAS, activities and structured programs during the summer are a critical component for Lewis County Youth supported by the County;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves a contribution/reimbursement to the Village of Lowville of \$100/per youth participant, up to a maximum of \$20,000.00 toward the 2024 summer recreation program offered by the Village of Lowville, payable from Legislative Contingency.

Section 2. In consideration of the financial contribution to this program, the Village shall provide the County Manager with participant demographics, other data and statistics, actual costs and revenue streams received and paid toward the program, and an invoice to the County for its contribution.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

RESOLUTION NO. 110 - 2024
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT AND CLARKSON
UNIVERSITY CEM CONSULTING GROUP FOR SUMMER STUDENT INTERNS
FOR GIS MAPPING PROJECTS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department Services is working on a variety of mapping projects, including the creation of a county-wide solar development overlay Geographic Information Systems (GIS) layer for municipalities to add to their zoning maps with more detailed criteria of benefit to municipalities and zoning/planning decision, Agricultural District 6 updates, and municipal infrastructure mapping; and

WHEREAS, Clarkson University's CEM Consulting Group (C3G) has equipment for and students learning about and developing GIS overlays in agricultural districts, solar siting, infrastructure mapping and other intern support which will provide assistance to the Planning and Community Development Department's goals while providing the students with hands-on learning, all as set forth in Clarkson's summer intern support proposal dated May 14, 2024, at a cost up to \$18,000.00 for direct and indirect labor costs of student interns, professional/Prof oversight, equipment, mileage and miscellaneous expenses which will be incurred by C3G; and

WHEREAS, the Planning and Community Development Director has this funding in her budget and seeks to have the Board of Legislators authorize this arrangement and enter into the agreement with Clarkson for same;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Planning and Community Development Department and Clarkson University Clarkson CEM Consulting Group (C3G) to provide summer interns to assist in the development of GIS overlays pertaining to agricultural districts, solar siting, infrastructure mapping and other GIS projects sought by the Planning and Community Development Department in its goals to create county-wide GIS mapping layers for use by all municipalities in zoning, infrastructure and related matters, as more fully set forth and outlined in the proposal dated May 14, 2024.

Section 2. That the term of this Agreement shall be from in or about May 17, 2024 through on or about August 30, 2024, for an amount up to and not to exceed \$18,000.00 depending the amount of hours and student interns provided, as more

fully set forth in the proposal, payable by the Planning and Community Development Department.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Frost , and adopted on the 4th day of June, 2024.

RESOLUTION NO. 111 - 2024
RESOLUTION AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND LABELLA ASSOCIATES TO PROVIDE
PROFESSIONAL CONSULTING SERVICES FOR THE UPDATED REZONING
REGULATIONS AND AN IMA WITH THE TOWN OF DIANA

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Director of Planning and Community Development Department requested a quote for professional consulting services to develop updated zoning regulations in the Town of Diana to encourage future redevelopments that help promote well-planned and well-placed public spaces, and walkable neighborhood designs; and

WHEREAS, the Director of Planning and Community Development seeks to enter into a contract with LaBella Associates, of 20 Elm Street, Glens Falls, NY 12801 to provide professional consulting services at a cost not to exceed \$45,000.00; and

WHEREAS, the Planning and Community Development Department seeks to enter into an IMA with the Town of Diana for each to contribute \$22,500.00 (50%) of the fee paid to LaBella Associates. The County's share of this fee is payable from the Planning Department's community development budget; and

WHEREAS, the Board of Legislators seeks to authorize agreements and payment for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an agreement with Labella Associates of Glens Falls, NY, to complete professional consulting services to develop updated zoning regulations for the Town of Diana at a cost not to exceed \$45,000.00, provided that the Town of Diana pays 50% (\$22,500.00) of the fee charged by LaBella for its professional services.

Section 2. That the Lewis County Board of Legislators authorizes an Inter-Municipal Agreement (IMA) between the Planning Department and the Town of Diana for each municipality's 50% obligation toward the fee charged by LaBella.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreements and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

RESOLUTION NO. 112 - 2024
RESOLUTION AWARDDING BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND G.M. CRISALLI & ASSOCIATES, INC. FOR
ENVIRONMENTAL REMEDIATION OF THE STEVENS BLOCK DOWNTOWN
STABILIZATION PROJECT UNDER VARIOUS GRANT FUNDING SOURCES

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Director of Planning and Community Development Department, in consultation with the Purchasing Department, sent out an RFP for pre-renovation asbestos and hazardous materials abatement, roof replacement, complete interior demolition and the purchase and installation of 38 historically accurate windows for the Downtown Stabilization Project located at 7623 North State Street, Lowville (Stevens Block); and

WHEREAS, three (3) bid proposals were opened on May 3rd, 2024 at 2:00 pm. Planning & Community Development Department staff and the Purchasing Director carefully reviewed the bid submission and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to the lowest qualified bidder, G.M. Crisalli & Associates, Inc. of 843 Hiawatha Blvd West, Syracuse, NY 13204, to complete all the RFP Tasks at a cost not to exceed \$427,950.00, with the project expected to conclude in or about the end of August, 2024; and

WHEREAS, the Planning and Community Development Department has secured partial funding from a NYMS Grant and coordinated with partner agencies in Lewis County for additional grant funding together with any non-grant amount/match requirement to be paid by the property owner; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to G.M. Crisalli & Associates, Inc. for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with and awards the bid for the Mixed-Use Commercial Downtown Stabilization project located at 7623 North State Street, Lowville, NY to G.M. Crisalli & Associates, Inc., of 843 Hiawatha Blvd West, Syracuse, NY 13204, to complete all scope of work for the four (4) identified tasks outlined in the RFP and as Crisalli presented in their bid proposal dated May 3rd, 2024, at a cost not to exceed \$427,950.00.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver the appropriate Agreement(s) with the

Awardee, and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The Planning Director is authorized and directed to coordinate and administer the reimbursement of funds to Crisalli for the portions of the project funded through the other Lewis County agencies who have partnered with this project.

Section 4. The Lewis County Treasurer is authorized to make any appropriations as required to give effect to this Project under the funding amounts provided to the County.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

RESOLUTION NO. 113 - 2024
**RESOLUTION TO DESIGNATE LAURYN TABOLT AS THE LEWIS COUNTY
COORDINATOR FOR THE CLIMATE SMART COMMUNITIES PROGRAM AND THE
CSC TASK FORCE WITH UPDATED APPOINTMENT/RE-APPOINTMENT OF TASK
FORCE MEMBERS**

Introduced by Legislator Thomas Osborne, Chairman of the Finance & Rules Committee

WHEREAS, the Lewis County, by and through the Planning & Community Development Department, has achieved its Bronze Certification through the New York State Climate Smart Communities (“CSC”) program; and

WHEREAS, the Lewis County Board of Legislators established the Climate Smart Communities Task Force in December 2020 and designated a Lewis County Coordinator to oversee the CSC program and the associated CSC Task Force, which was comprised of 7-10 members to be approved by the Board upon recommendations from the Planning Department; and

WHEREAS, with this CSC designation, the County has acted on its commitments to climate action and has taken steps to implement various climate-smart policies and projects; and

WHEREAS, the Board of Legislators wishes to continue to implement a range of foundation climate actions to make concrete progress towards various goals to designate the County's Community Development Specialist, Lauryn Tabolt, as the Lewis County Coordinator for Climate Smart Communities and the CSC Task Force; and

WHEREAS, one of the mandatory action items certification is the presence of a CSC Task Force. The CSC Task Force serves as a central body of leadership that promotes and supports climate mitigation and adaption in the community. The role of the CSC Task Force is to assess the status and/or feasibility of action items in the CSC certification program and act as an advisory board; and

WHEREAS, in addition to Lauryn Tabolt’s presence on the CSC Task Force, the Planning and Community Development Department wishes to recommend the following CSC Task Force Members be appointed/re-appointed:

Lauren Houppert: Lewis County Recreation Forestry & Parks Admin. Assistant
Tim Hunt: Lewis County Highway Superintendent
Matt O’Connor: Lewis County Buildings & Grounds Supervisor
Nichelle Swisher: Lewis County Soil & Water Conservation District Manager
Kaylee Tabolt: Naturally Lewis Economic & Tourism Development Specialist
Ashley Waite: Lewis County Public Health Director

Emma Young, Community Member & Student

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Lauryn Tabolt as the Lewis County Coordinator for Climate Smart Communities (CSC) and the CSC Task Force.

Section 2. The Lewis County Board of Legislators hereby appoints/re-appoints the following persons to the CSC Task Force, with Lauren Tabolt serving as the Task Force Coordinator:

Lauren Houppert: Lewis County Recreation Forestry & Parks Admin. Assistant
Tim Hunt: Lewis County Highway Superintendent
Matt O'Connor: Lewis County Buildings & Grounds Supervisor
Nichelle Swisher: Lewis County Soil & Water Conservation District Manager
Kaylee Tabolt: Naturally Lewis Economic & Tourism Development Specialist
Ashley Waite: Lewis County Public Health Director
Emma Young, Community Member & Student

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

RESOLUTION NO. 114 - 2024
RESOLUTION RESCINDING RESOLUTION NO. 94-2024 AND
AWARDING BID AND CONTRACT BETWEEN
THE COUNTY OF LEWIS AND ATLANTIC TESTING LABORATORIES, LIMITED TO
PROVIDE A PROFESSIONAL HAZARDOUS MATERIAL SURVEY
FOR TOOBRO, LLC'S CHEESE DAIRY PLANT PROPERTY
7750 STATE ROUTE 812 IN THE TOWN OF NEW BREMEN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Development Authority of the North Country (DANC), in consultation with the Director of Planning and Community Development Department, sent out an RFP for a professional hazardous material survey for the seven structures which comprise the abandoned cheese dairy plant, formerly known as TooBro Cheese LLC Manufacturing Facility, located at 7750 State Route 812, New Bremen, NY as more fully outlined and set forth in the RFP; and

WHEREAS, County Departments and consultants from DANC recommended awarding the contract to the lowest bidder, Adirondack Operations, LLC, (ADK OPS) at \$22,268.00; and

WHEREAS, pursuant to Resolution No. 94-2024, the Board of Legislators awarded the bid and contract to ADK OPS based upon the bid of \$22,680.00. The County subsequently was advised by ADK that there was a mathematical error in its bid, increasing the bid cost to \$26,018, and thereby changing the determination of the lowest responsible, qualified bidder to Atlantic Testing Laboratories; and

WHEREAS, pursuant to the State and County procurement laws and procedures, ADK's bid must be disqualified and the Resolution to award same rescinded; and

WHEREAS, the Planning & Community Development Department along with DANC and the County Attorney, recommend that the Board of Legislators award the bid to Atlantic Testing Laboratories, Limited, (ATL) of Watertown, NY, the lowest qualified bidder at a cost of \$24,685.00 for the professional environmental services requested under the RFP for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby rescinds Resolution No. 94-2024 as a result of the mathematical error by the named bidder, which disqualifies and removes the bid from consideration as lowest bidder.

Section 2. The Lewis County Board of Legislators awards the bid and authorizes an agreement with Atlantic Testing Laboratories, Limited, (ATL) of Watertown, NY, to complete a hazardous materials study on all buildings on the

cheese dairy property in New Bremen, NY, as outlined in the RFP, and pursuant to their bid proposal dated March 25, 2024, at a cost not to exceed \$24,684.00.

Section 3. The Lewis County Board of Legislators authorizes said agreement to include provisions for ATL to provide study and testing reports as outlined in the RFP for potential redevelopment of the site.

Section 4. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon recommendation of the County Attorney.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Frost , and adopted on the 4th day of June, 2024.

RESOLUTION NO. 115 - 2024
RESOLUTION AUTHORIZING MODIFICATION/EXTENSION AGREEMENT
WITH SNORAC, LLC TO PROVIDE
COMMUTER VANPOOL SERVICES

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis entered into an Agreement with Snorac, LLC to provide vanpool services for the public transportation program commencing July 7, 2021 through December 31, 2022, at a monthly cost submitted based on vehicle size and mileage; and

WHEREAS, the parties seek to extend the term of the agreement retroactive to January 1, 2023 through December 31, 2026 with an increase rate adjustment as set below; and

WHEREAS, funding for this program is a combination of County funds, CARES ACT funds, rider fees, employer assistance, and NYS/FTA operating grant assistance. NYS DOT has approved the proposed extension; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes and approves an extension and modification of the Agreement with Snorac, LLC d/b/a Commute with Enterprise, to extend the agreement retroactive to January 1, 2023 through December 31, 2026, with adjustments to the rate schedule as set forth in Snorac's updated proposal.

Section 2. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Modification/Extension Agreement, and any other documents required to give to this agreement, upon review and approval of the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Frost , and adopted on the 4th day of June, 2024.

RESOLUTION NO. 116 - 2024
RESOLUTION AUTHORIZING AGREEMENTS BETWEEN
LEWIS COUNTY PUBLIC HEALTH AGENCY AND PROFESSIONALS PROVIDING
RELATED SERVICES FOR PRE-K SPECIAL EDUCATION CHILDREN

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, pursuant to Section 4410 of the New York State Education Law, Lewis County Public Health ("Public Health") is tasked with providing certain Preschool Services for children with disabilities as defined in the statute; and

WHEREAS, if a child requires particular related services in Pre-School, including but not limited to occupational therapy, physical therapy, speech therapy, psychological counseling, etc., Public Health is required to provide qualified persons to provide such services; and

WHEREAS, Public Health seeks to have the ability to enter into contracts with various qualified professionals who have the licensure and credentialing to provide related services for children in the Pre-School Special Education program, for a term of at least one year, with automatic annual renewals, at the rates set by NYSED and the Lewis County Board of Legislators ; and

WHEREAS, the Lewis County Board of Legislators seeks to approve and authorize said agreements, so long as Public Health maintains and provides the Board with a monthly list of the qualified professionals with whom the Agency intends to engage;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the Lewis County Public Health Agency to enter into agreements with qualified professional to provide related therapy services required for children in Pre-School Special Education as required under Section 4410 of the NYS Education Law.

Section 2. That the agreements for said related services shall be for one year periods, with automatic annual renewals unless terminated by either party upon written notice prior to the end of the term, with the hourly compensation rate as set by NYSED and as adopted by the Board of Legislators.

Section 3. That the Lewis County Board of Legislators hereby authorizes the Chair or Vice-Chair of the Board, together with the Director of Lewis County Public Health to execute and deliver such Agreements and any amendments thereto, upon review and approval of terms by the County Attorney. The PH Director is to provide the Board with a list of all such contracts on a monthly basis.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Frost , and adopted on the 4th day of June, 2024.

RESOLUTION NO. 117 - 2024
RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH NEOGOV
FOR ITS POWERDMS SOFTWARE PROGRAM AND SERVICES
FOR THE SHERIFF'S DEPARTMENT

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County of Lewis seeks to enter into a three-year Agreement with PowerDMS, Inc. d/b/a NeoGov, to implement its PowerDMS software program with training, policy and scheduling features for use by the Sheriff's Department; and

WHEREAS, NeoGov has provided a quote and scope of services for this system over three years, at a cost of \$35,639.00 (\$13,511.10 year 1, \$10,538.00 year 2, and \$11,589.90 year 3) from July 1, 2024 through June 30, 2027; and

WHEREAS, the Board of Legislators seeks to authorize this expenditure and enter into this software Agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement with PowerDMS, Inc., d/b/a NeoGov, to implement its PowerDMS software system for the benefit of the Sheriff's Department at a cost of \$35,639.00 (\$13,511.10 year 1, \$10,538.00 year 2, and \$11,589.90 year 3) for a three-year period, in accordance with its proposal dated June 27, 2024.

Section 2. That the term of the agreement is from July 1, 2024 through June 30, 2027.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, upon such form(s) as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Frost, and adopted on the 4th day of June, 2024.

RESOLUTION NO. 118 - 2024
RESOLUTION AUTHORIZING LEASE AGREEMENT BETWEEN THE COUNTY OF LEWIS AND CHILDRENS HOME OF JEFFERSON COUNTY FOR USE OF SPACE AT THE HUMAN SERVICES BUILDING TO PROVIDE COUNSELING & THERAPY PROFESSIONAL SERVICES FOR THE BENEFIT OF LEWIS COUNTY RESIDENTS

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Director of Community Services and Commissioner of Lewis County Social Services seek to assist in having additional counseling services available to residents in Lewis County; and

WHEREAS, the Childrens Home of Jefferson County (CHJC) is willing to provide qualified counselors to meet with patients/clients in Lewis County two (2) days per week, by leasing Room # 140 in the Human Services Building on Outer Stowe Street. CHJC will furnish the room as needed for these sessions, and will advise the Commissioner of the actual days they intend to use the space so that DSS can have the 120 square foot space set up and equipped for its other functions on the other days; and

WHEREAS, CHJC has agreed to pay the sum of \$750.00 per month as rent for the space and the other amenities provided in and by the Human Services Building, for a one-year period, with an option to renew upon mutual agreement; said agreement to become effective upon full execution of the lease;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a lease agreement between the County of Lewis and the Children's Home of Jefferson County, Watertown, NY, for use of Room #140 in the Human Services Building on Outer Stowe Street, Lowville, NY for two (2) days per week, together with all the amenities provided at that building, in order to conduct professional counseling and therapy sessions with patients/clients from Lewis County.

Section 2. The terms of the lease shall include monthly rental in the amount of \$750.00 for the use of the 120 square foot space of Room # 140, two days per week, with the other amenities offered by the building, with CHJC providing the furnishings it deems appropriate for such services. CHJC shall provide the Commissioner with the actual dates of use in advance. The lease shall commence immediately upon execution of the lease agreement, and continue for a one-year period, with the option to renew upon mutual agreement.

Section 3. The Chair or the Vice-Chair of the Board of Legislators are hereby authorized to execute and deliver such Lease Agreement, upon such terms and conditions recommended by the County Attorney.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Frost , and adopted on the 4th day of June, 2024.

**RESOLUTION NO. 119 - 2024
STANDARD WORK DAY AND REPORTING RESOLUTION**

Introduced by Legislator Lawrence Dolhof, Chairman of the Lewis County Board of Legislators.

BE IT RESOLVED, that the County of Lewis hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by this official to the Clerk of this body:

Title	Name	Standard Work Day	Term Begins/Ends	Days/Month
Elected Officials				
District Attorney	Jeffery G. Tompkins	8	1/1/2024-12/31/2027	37.07
Legislator	Barry Lyndaker	6	1/1/2024-12/31/2025	18.30
Legislator	Herbert Frost III	6	1/1/2024-12/31/2025	3.06
Legislator	Jessica Moser	6	1/1/2024-12/31/2025	3.73
Legislator	Thomas Kalamas	6	1/1/2024-12/31/2025	11.53
Appointed Officials				

Moved by Legislator Kalamas, seconded by Legislator Frost.

Clerk of the Board Cassandra Moser explained that the Days/Month result for District Attorney Jeffery G. Tompkins was calculated with the incorrect Standard Work Day, using six (6) hours instead of the correct eight (8) hours.

Legislator Moroughan moved to amend the Days/Month result for District Attorney Jeffery G. Tompkins to 27.81 due to an error in the calculation, seconded by Legislator Nellenback, and carried.

The resolution was then adopted.

OTHER BUSINESS:

At 5:59 p.m. Legislator Osborne moved to enter executive session on a personnel issue, seconded by Legislator Frost, and carried.

At 6:28 Legislator Nellenback moved to enter regular session, seconded by Legislator Kalamas, and carried.

There being no other business to come before the Board, Legislator Osborne made a motion to adjourn the meeting at 6:29 p.m., seconded by Legislator Frost, and carried.