

TO: Jessica Moser, Chair; Tom Kalamas, Vice-Chair; Josh Leviker; Vincent Nortz; and Barry Lyndaker.

FROM: Cassandra Moser, Clerk of the Board

DATE: June 13, 2024

SUBJECT: Human Services Committee Agenda

Please let this correspondence serve as notification that the Human Services Committee will meet on Tuesday, June 18th at 2:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve May 21, 2024 committee minutes if no amendments.

Presentations / Discussion Items:

1. IGT overview – Eric Virkler, Treasurer (5 minutes)
2. Youth Bureau Services – Jenny Jones, Social Services Commissioner (10 minutes)
3. Community Fund – Brittney Davis, IDA Executive Director (5 minutes)
4. Youth Recreation Funding discussion

Draft Resolutions:

1. Authorizing MOU between Lewis County Community Services Department and Jefferson County Community Services Department for a bi-county Mobile Crisis Program as outlined by the NYS OMH in its state aid funding provided to both counties for behavioral health mobile crisis services.
AYE ____ NAY ____
2. Authorizing an agreement with the Alcohol and Substance Abuse Council of Jefferson County, Inc. d/b/a Pivot to develop and service an OASAS Substance Misuse Prevention Program for Lewis County residents, including the administration of the Bach Harrison Prevention Needs Assessment (PNA) Survey to 6th, 8th, 10th, and 12th graders in the five school districts in Lewis County every other year at a cost of \$300,000.00 per year.
AYE ____ NAY ____
3. Awarding the bid and authorizing an agreement with United Radio, Inc. to provide 360-degree surveillance coverage and remote access via the microwave radio system at ten (10) identified County 911 Tower sites at a cost of \$191,887.85, to be completed by December 31, 2024.

AYE ____ NAY ____

Motions:

None.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Community Services	Sheriff
	Lewis County Health System	Social Services
	Office for the Aging	Veterans' Service Agency
	Probation	Youth Bureau
	Public Health	

RESOLUTION NO. __ - 2024

**RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH
JEFFERSON COUNTY FOR BI-COUNTY MOBILE CRISIS PROGRAM
DEVELOPMENT AND IMPLEMENTATION**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Director received notice from the NYS Office of Mental Health (OMH) of county one-time start-up funding to help support the development of behavioral health Mobile Crisis services in underserved communities. The State-Aid funding is in the amount of \$300,000 annually for two years starting in July, 2023, upon the county's development of a program plan for the resources to provide services pursuant to Mobile Crisis standards, and with encouragement for collaboration with neighboring counties to support a comprehensive approach to mobile crisis capacity; and

WHEREAS, the LC Director has collaborated with her counterpart in Jefferson County to coordinate provision of these services together with the assistance of the Fort Drum Regional Health Planning Organization (FDRHPO) to act as a project manager for a bi-county Mobile Crisis service for Jefferson and Lewis Counties; and

WHEREAS, the Director of Lewis County Community Services has submitted a plan for this bi-county Mobile Crisis service to the Office of Mental Health (OMH), inclusive of entering into a Memorandum of Understanding (MOU) with Jefferson County to act as the lead county and contract with FDRHPO to act as project manager for the development and implementation of a bi-county mobile crisis program specifically designed for the two counties; and

WHEREAS, the MOU will provide for Lewis County to pay \$150,000 of its state start-up funding as Lewis County's share toward the contracted services provided by FDRHPO, together with other terms and provisions in this bi-county mobile crisis program development; and

WHEREAS, the Board of Legislators wishes to enter into this MOU and authorize the funding for same;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an MOU between Lewis County, by and through the LC Community Services Department and Jefferson County Community Services Department for a bi-county Mobile Crisis Program as outlined by the NYS OMH in its state aid funding provided to both counties for behavioral health mobile crisis services.

Section 2. The Lewis County Board of Legislators authorizes acceptance of the state aid funding from NYS OMH to Lewis County in the total amount of \$300,000 per year for two (2) years starting July 1, 2023 to be used for mobile crisis service programs, as more fully outlined in the Memorandum provided by NYS OMH dated August 29, 2023.

Section 3. The MOU shall provide for the LC Community Services Director to provide \$150,000 to Jefferson County as Lewis County's share of the contracted services to be provided by FDRHPO in managing the development of and implementation of a bi-county mobile crisis program for Lewis and Jefferson counties for a two-year period. This payment shall be made from the Community Services OMH Crisis Management Budget Line.

Section 4. That the Chair or Vice-Chair of the Board of Legislators together with the Director of Community Services are hereby authorized to make, execute, seal, and deliver such MOU, pending review and any recommended provisions by the County Attorney.

Section 5 That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2024

**RESOLUTION AUTHORIZING AGREEMENT
BETWEEN ALCOHOL AND SUBSTANCE ABUSE COUNCIL OF JEFFERSON
COUNTY, INC., DBA PIVOT AND
LEWIS COUNTY COMMUNITY SERVICES**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Board is responsible to provide the residents of the County of Lewis with alcohol and substance abuse prevention services directly, and/or by contract for the provision of those services by other units of local or state government, voluntary agencies, or professionally qualified individuals; and

WHEREAS, the Lewis County Community Services Department ("LCCSD") seeks to enter into an agreement with Alcohol and Substance Abuse Council of Jefferson County, Inc., dba Pivot (hereinafter "Pivot") to develop and service a Lewis County OASAS Substance Misuse Prevention program. This program and the services to be provided will focus to reduce substance misuse including underage drinking, the misuse of medications and gambling habits, and provide various primary prevention services, including the administration of the Bach Harrison Prevention Needs Assessment (PNA) Survey to 6th, 8th, 10th, and 12th graders in the five school districts of Lewis County, every other year; and

WHEREAS, Pivot has agreed to develop and service the program in Lewis County at a cost of \$300,000 per year, commencing July 1, 2024 through December 31, 2025. State Aid funding of \$275,000 per year (pro rated for 2024) will be provided by NYS OASAS toward the costs incurred by Pivot identified on its annual itemized expense form, and the local share cost of \$25,000 per year being provided by the County through Community Services from Opioid Settlement funds; and

WHEREAS, it is intended for Pivot to occupy a portion of the County building located at 7714 Number Three Road, Lowville, NY, which is currently identified for provision of drug and alcohol prevention services in providing the program and services herein set forth, with Pivot paying a portion of the operational costs and expenses of the building and grounds to the County, i.e., the sum of \$2,500 per month; and

WHEREAS, the Board of Legislators wishes to authorize said agreement for these services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes an Agreement with the Alcohol and Substance Abuse Council of Jefferson County, Inc., dba Pivot, with offices at 167 Polk St, Watertown, NY to develop and service an OASAS Substance Misuse Prevention program tailored to and for Lewis County residents, including but not limited to professional services designed to reduce substance misuse including underage drinking, the misuse of medications and gambling habits, and provide various primary prevention services, including the administration of the Bach Harrison Prevention Needs Assessment (PNA) Survey to 6th, 8th, 10th, and 12th graders in the five school districts of Lewis County, every other year.

Section 2. The Agreement shall include provisions to have Pivot pay a portion of the operational costs and expenses incurred by the County for maintenance, repairs, utilities and other amenities of the building and grounds for staff and clients serviced by Pivot at the 7714 Number Three Road, Lowville, NY location.

Section 3. The term of the agreement for the provision of the program and services at the Lowville location shall be at a cost of \$300,000 per year with \$275,000/year of the cost provided by state funding (prorated for 2024) and \$25,000 of the cost payable from opioid settlement funds paid to Lewis County and managed by the Community Services Director. The term of the agreement shall be from July 1, 2024 through December 31, 2025.

Section 4. The Chair or Vice-Chair of the Board of Legislators, together with the Community Services Director are hereby authorized to make, execute, seal and deliver such Agreement, inclusive of any terms and conditions as may be recommended by the County Attorney.

Section 5. This Resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2024

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND UNITED RADIO, INC.
TO PROVIDE VIDEO SURVEILLANCE COVERAGE
AT TEN (10) LEWIS COUNTY 911 TOWER SITES**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Sheriff's Department in consultation with the Purchasing Director, recently sent out a Request for Proposal (RFP) to vendors to provide 360 degree video surveillance coverage and remote access via the microwave radio system at ten (10) of the County's 911 Tower sites located in the Towns of Denmark, Diana, Croghan, Leyden, Lowville, Lyonsdale, Montague, and Turin, as more fully outlined and set forth in the RFP; and

WHEREAS, five (5) bid proposals were opened on May 16, 2024 at 2:00 pm. The 911 Operations Coordinator and Director of Purchasing carefully reviewed the bid submission and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to the lowest qualified bidder, United Radio, Inc., 5703 Enterprise Parkway, East Syracuse, NY 13057 to complete all the RFP Tasks at a cost not to exceed \$191,887.85 to be completed by December 31, 2024; and

WHEREAS, the Sheriff's Department has secured funding for this contract through the 2021 SICG Radio grant; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to United Radio, Inc. for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby awards the bid to and authorizes an agreement with United Radio, Inc., 5703 Enterprise Parkway, East Syracuse, NY, to provide 360 degree surveillance coverage and remote access via the microwave radio system at ten (10) identified County 911 Tower sites, in accordance with the specifications set forth in the RFP, in consideration of the payment of \$191,887.85, to be completed by December 31, 2024.

Section 2. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, as may be approved by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

June 2024

Local Services Plan

- 2024-2027 Local Services Plan has been reviewed and updated by the CSB subcommittee members. Plan to submit by 6/28/24 after review and vote at the 6/11/24 CSB.

Projects

- Mobile Crisis – Jefferson County BOL will vote on the securing FDRHPO for project management. If approved, we will have an MOU between Lewis and Jefferson County Community Services to support the OMH project.
- Opioid Settlement Funds The survey was completed. The results will be reviewed at the June MH/SUD subcommittee meeting.
- Hospital & Community Connections – FDRHPO is organizing ad hoc workgroups to identify and implement steps to improve discharge planning for people receiving psychiatric services in ERs and hospitals.

Department

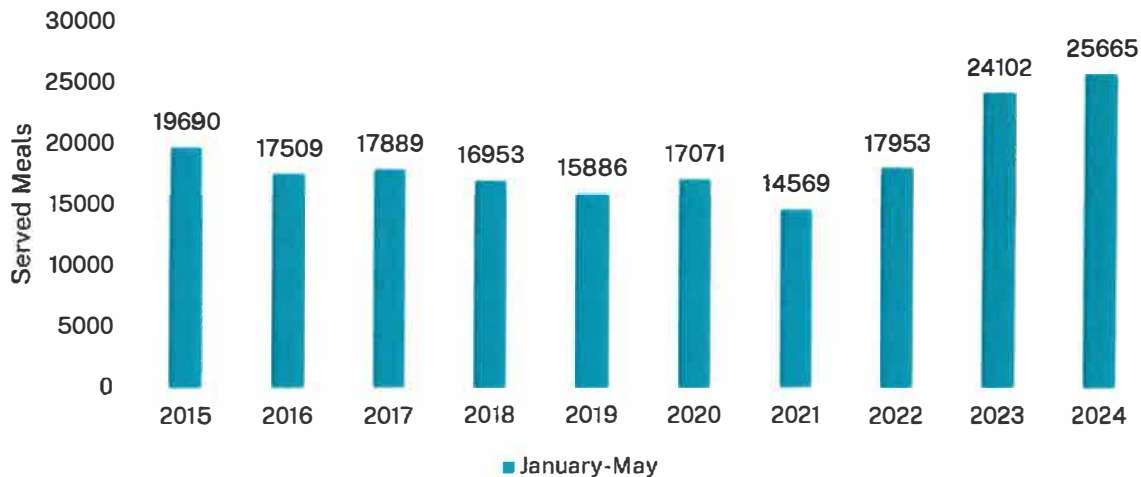
- Anna Platz was selected as one of the 2023 20 Under 40 and was recognized at a ceremony on 6/4.
- Sonia Delgado completed her internship and reported a positive experience.
- The department is continuing to work with the Children's home of Jefferson County to serve OP mental health clients 2 days a week. A contract to lease space in the HH building will be voted on at the June 4th BOL meeting.
- The Behavioral Health Staff Employee Appreciation Breakfast was held on May 31, 2024. We had great attendance from our 4 contract agencies in addition to County Manager Ryan Piche and Legislator Tom Kalamas.
- 2023 Consolidated Fiscal Report was completed.
- Three Lewis County Schools districts have reached out to discuss the increased need for onsite behavioral health services in the schools. I am in the process of gathering information.
- Preparing for 2025 budget season

SERVICES	
Assisted Outpatient Treatment (AOT) Petitions/Referrals Received	0
AOT Clients Monitored	0
Enhanced Service Agreements	0
SPOA Referrals (Adult + Child)	13
Article 7.30 Evaluations	0
Safe Act Reports	5
Pick-Up Orders	0

CONTRACT AGENCIES	
Credo Community Center	The merger with TLS is awaiting action in the NYS Attorney General's office.
Transitional Living Services (TLS)/BHWC	Continue to work with OMH, BHWC leadership to monitor staffing and service delivery and demand.
NRCIL	Held a Demonstration against the Criminalization of Homelessness during April.
The ARC Oneida Lewis Chapter	ARC reports the volume of applicants for open positions has increased. Plans for a prom are under way. Tiffany Bird, VP of Compliance and Quality was May's employee of the month.
Prevention	The plan was approved by OASAS. Pivot is the OASAS prevention provider in Jefferson County and its Executive Director will present the plan for service at the June CSB. The CSB will then vote. If approved, they will recommend that the BOL approve contracting for services. Once approved, the agency will pursue staffing. Plan to be in the schools at the start of school year.
MHA (Veteran Peer to Peer)	Has been meeting with various local groups to educate the community about the services offered. Has 1 apartment occupied by a veteran, will be having a family event Fishing and BBQ on Saturday June 29 th at Maple Ridge Center.

May 2024 Office for the Aging: Health and Human Services Committee Report			
2024	May	YTD	Budget
Revenue	\$8,345.68	\$61,270.67	\$1,283,682.00
Expenses	\$139,071.67	\$658,345.89	\$2,013,273.74

Nutrition Program



Nutrition

- 205 clients received 3,879 home delivered meals
- 125 people attended the community dining sites, being served 671 meals
25 clients chose takeout, with 233 meals served
- West Leyden: 168 people attended the restaurant dining site, being served 579 meals
91 clients chose takeout, with 330 meals served
- 27 Respite Cafe meals served
- 1 client received nutrition counseling, for a total of 1.25 hours

Home Care (April 2024)

- Personal Care and Housekeeping- 284.75 hours of care provided to 20 people
- Consumer Directed- 98 hours of care provided to 5 people
- Caregiver Respite- 248 hours of care provided to 10 people
- 11 people on waiting list at the end of April

General Services

- Respite Cafe attendance for May – 22 clients, for a combined total of 88 respite hours
- Health Insurance Counseling- 45 clients served in May, season total of 497
- Legal- 3 clients served, 2 new legal referrals
- Evidenced Based Classes – 3, with 47 participants
- NY Connects- 102 clients served with information and referral
- Personal Emergency Response Devices- 57 clients
- HEAP – 0 clients served in May with 366 clients served season to date
- Companion Pets – 0 new, 64 in use; ElliQ artificial intelligence companion – 0 new, 5 in use

PO Box 193, 5274 Outer Stowe Street • Lowville, NY 13367 • 315-376-5313
lewiscountyny.gov/departments/office-for-the-aging

To: Human Services Committee

From: Matthew Morrow, Probation Director



Date: June 5, 2024

Re: Lewis County Probation Monthly Summary

1. We are currently supervising **144** adult probationers, **32** of whom are DWI cases. In addition, we supervise **11** conditional discharge ignition interlock cases, **4** Drug Court cases, **24** JD cases, and are working on **25** pre-sentence investigations.
2. The Probation Annual Plan package was distributed by the state on 05/24/2024. This year, the annual plan includes the Alternative to Incarceration state plan in the same application. Local Probation Departments are awarded state money, in the form of a block grant, after plan submission and approval. The probation department also received our Supervision and Treatment Services for Juveniles Program Funding (STSJP) annual plan and the 2025 STOP-DWI plan applications this week. We will be busy working on these plan applications over the next several weeks.
3. The Probation Department is looking forward to undergoing our initial firearms training with the Jefferson County Probation Department in the next two weeks. Jefferson County Probation is partnering with Oswego County Probation and the Lewis County Sheriff's Office to provide the training. Probation Officers from Lewis, Jefferson, and Oswego County, as well as a Correction Officer from Lewis County, will all be participating in the firearms training.

Monthly Update: June 2024

Fiscal Update	April	Year to Date	2024 Budget
Revenues	\$12,507	\$205,664	\$3,159,073
Expenditures	\$305,090	\$1,098,184	\$4,730,726

Services Update	May 2021	May 2022	May 2023	May 2024
Preschool Program (Enrolled)	144	147	160	163
Early Intervention Program (Initial and Ongoing)	61	54	61	58
CYSHCNSS (Enrolled)	34	17	11	6
CYSHCN & Child Find (Referrals & Enrolled)	3	13	28	20
Communicable Disease Investigations (not flu)	38	52	60	179
Influenza Cases (season to date)	4	152	446	610
COVID-19 Cases	180	318	14	12
Rabies Investigations	13	10	17	22
Lead Case Management Caseload	34	38	37	41
Maternal Child Health Caseload	1	1	0	2
Immunization Clinic Attendance	21	53	34	20
Free Onsite Testing	0	1	7	6
Rabies Clinic Attendance (animals vaccinated)	0	567	469	424
Evidence Based Classes Enrollment	0	14	19	18
Pounds Lost by Class Participants	0	66	71	9
Individuals Reached Via Social Media (viewed message)	102,295	14,485	8,282	6,067
Social Media Engagements (likes, shares, comments)	17,665	2,940	866	1,638

Informational Update	
COVID-19	Reported COVID-19 cases decreased for the month of May. There were no individuals hospitalized with COVID-19 in May. The Village of Lowville is conducting weekly wastewater testing for the COVID-19 virus. The latest results at the time of this report shows the area is experiencing an increasing trend in COVID-19 cases.
Fiscal	No update.
Staffing	Sierra Kempney's last day will be 06/28/24. Sierra has been a Public Health Specialist in our department for the last 2 years. Mackenzie Brayman-Purcell has been hired as the new Deputy Public Health Director, her first day will be 07/15/24.
Program	An immunization vaccine response grant is paying for a large <i>Power to Protect</i> campaign to improve vaccination rates. The campaign includes public transportation, radio, newspaper, Linking Lewis County and Facebook advertisements, as well as various promotional materials printed with a QR code taking individuals to a new page on our website with the latest vaccine recommendations. Outreach season kicked off in May with staff presenting to over 100 workers at Highway Safety Day and over 300 students at Agriculture Safety Day.



LEWIS COUNTY SHERIFF'S OFFICE

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Michael P. Carpinelli

Sheriff

mikecarpinelli@lewiscounty.ny.gov

Jason A. McIntosh

Undersheriff

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MONTHLY REPORT

May 2024

JAIL:

- Inmate Population as of May 31st: 27
- Number of Inmates Boarded Out as of May 31st: 0
- Garden was planted and it should be noted all produce from the garden goes to feed the inmates and any extra is donated to food pantry.

DISPATCH:

- Calls Handled: 5638
- Cads Created: 1946

ROAD PATROL:

- Complaints Handled: 623
- Criminal Arrest Made: 25
- Vehicle and Traffic Stops: 134
- Vehicle and Traffic Arrest: 60
- Pistol Permits Completed: 7
- Drug Overdoses: 1

CIVIL:

- Papers Served: 64
- Evictions: 3
- Civil Executions Against Property: 1
- Funds Received and Disbursed: \$24,579.53

Monthly Report May 2024

Other Program Highlights

The Youth Bureau received a \$500 donation from the Lowville American Legion to support National Night Out. Night Out is scheduled for August 23rd from 5:30-7:30 PM at the Fairgrounds.

Summer Youth

Employment has received 117 applications. Funding will allow DSS to employ approximately 50 youth this summer at various job sites throughout the county.

Program Area Update	March 2024	April 2024	May 2024
Child Protective Reports Received	54	47	38
Child Welfare Open Cases	17	18	20
Children in Foster Care	9	10	10
Adult Services Referrals	15	3	6
Adult Service Open Cases	64	65	69
Phone Calls	8095	5687	9554
Visitor Total DSS	1009	1067	1195
Visitor Total One Stop	135	109	363
Child Care Subsidy	53	54	55
Applications Temporary Assistance	28	21	33
Open Temporary Assistance Cases	66	65	63
Homeless BedNights	195	145	108
Applications SNAP	48	54	76
Open SNAP cases	1621	1625	1598
Medicaid Applications	46	54	52
Medicaid Open Cases	1728	1726	1732
Applications HEAP	488	303	115
Total Case Denials	89	65	62
Total Case Transactions	1562	1237	1978
Fraud Referrals	27	15	32
Child Support Petitions Filed	36	34	24
Child Support Open Cases	1004	1001	991

Bette and Cring completed the above ceiling insulation work on May 15th. Thank you to all the Human Services Staff that had to move all desktop equipment and reset up after the work was done. Employees at the Human Services building report this work was highly effective.

On May 19 EBT cards were transitioned to a new vendor statewide leaving SNAP benefits unavailable for approximately 12 hours. This conversion required additional work on the DSS fiscal staff to convert systems and process reconciliations. Some Lewis County SNAP recipient's cases did not transition during the conversion requiring local intervention.

World Elder Abuse Awareness Day is on June 15th. DSS and OFA will be sharing information about elder abuse on our social media accounts the week of June 10th. DSS responded to 56 reports of adult abuse or neglect in 2023. The purpose of WEADD is to provide opportunities to promote a better understanding of abuse and neglect of older persons.