

**Order Number:**

NY1499321

**Date Job Order Received:**

05/17/2024

**Number of Openings:**

2

**Company Name:**

Hand in Hand Early Childhood Center

**Job Title:**

Teacher Assistant

**Minimum Experience Required:**

1 year

**Job Description:**

Hand In Hand Early Childhood Center is looking for teacher assistants/co-teachers for their new Harrisville location. Starting at \$15.00/hr Duties and Responsibilities but not limited to: 1. Maintain and support the mission and philosophy of the Hand In Hand Early Childhood Center. 2. Plan and implement developmentally appropriate activities and experiences. 3. Supervision of children. 4. Establish and maintain a positive relationship with children and their families. 5. Organize the classroom environment, clean up after meals, cleaning classroom, organizing classroom materials and toys. 6. Complete daily prep work that is needed. 7. Obtain and document 15 hours of annual training in accordance with OCFS. 8. Attend all staff meetings, parent meetings and others as requested by the Director. 9. Any other duties and responsibilities as assigned by the Director. 10. Use appropriate tone and language at all times with children and/or staff as you could be overheard by children or parents. 11. Give teachers breaks and relieve teachers at the end of the day. Must be able to work well with a team and follow proper chain of command. Must have a firm knowledge of early childhood development and have the ability to document observations. Send applications/resumes to: [HIHECC.director@gmail.com](mailto:HIHECC.director@gmail.com) or contact Jenniffer at 315-376-9414 for more information.

**Job Location:**

Harrisville, New York

**Pay:**

\$15.00 Hourly

**Benefits:**

Vacation, Sick Leave, Childcare

**Hours per Week:**

Not specified.

**Duration:**

Full Time, Regular

**Work Days:**

Monday thru Friday

**Shift:**

Not specified.

**Public Transportation:**

Information not provided.

**Minimum Education Required:**

GED

**Driver Licenses, Including Endorsements:**

No Driver License requirements specified.

**How to Apply:**

To apply, contact the employer by mail, or by email:

Bleakley, Jenniffer

5780 Brookside Circle

Lowville, NY 13367

Email: [hihecc.director@gmail.com](mailto:hihecc.director@gmail.com)