



OFFICE OF THE BOARD OF LEGISLATORS  
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TO: Media

FROM: Cassandra Moser, Clerk of the Board

DATE: May 31, 2024

The Board of Legislators will meet on **Tuesday, June 4, 2024 at 5:00 p.m.** in the Courthouse 2<sup>nd</sup> Floor Legislative Board Chambers, Lowville, NY. Enclosed are proposed resolutions for action. Any other business may be conducted.

The meetings will be streamed live on the YouTube channel “Lewis County” listed as:  
<https://www.youtube.com/c/LewisCountyNY>

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**RESOLUTION NO. 101 - 2024**

**AUDITING AND ALLOWING CLAIMS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$2,325,387.71 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted pursuant to the following roll call vote:

AYES:

NAYS:

ABSENT:

**LOCAL LAW (INTRODUCTORY NO. 1 - 2024)  
COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

**A LOCAL LAW AMENDING LOCAL LAW NO. 2 – 2021: TO EXTEND THE  
AUTHORIZATION OF 12 AND 13 YEAR OLD LICENSED HUNTERS TO HUNT  
DEER WITH A FIREARM OR CROSSBOW DURING HUNTING SEASON WITH THE  
SUPERVISION OF A LICENSED ADULT PURSUANT TO ENVIRONMENTAL  
CONSERVATION LAW §11-0935**

BE IT ENACTED by the Board of Legislators of the County of Lewis as follows:

SECTION 1. LEGISLATIVE INTENT

The intent of this Local Law is to extend the authorization by Lewis County to permit 12 and 13 year old individuals to continue participation in safe hunting opportunities in accordance with Environmental Conservation Law § 11-0935.

The enacted 2021-2022 New York State Budget included a pilot program allowing the opportunity for young hunters, ages 12 and 13, to hunt deer with firearms and crossbow through 2023, if a county authorized such action within their municipality.

Lewis County enacted Local Law No. 2-2021 to authorize participation of these youths in the pilot program through 2023, as hunting is a valued tradition for many families, and this new opportunity allows experienced, adult hunters to introduce the value of hunting to the next generation. Furthermore, teaching young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing quality food to families and contributing to important deer management population control practices.

This pilot program was extended through 2025 by enactment in the 2023-2024 New York State Budget for counties who authorize such action within their municipality. This Local Law amends Local Law 2-2021 by extending the authorization of said aged youth to hunt deer as set forth under New York State Law.

SECTION 2. PILOT PROGRAM AUTHORIZATION EXTENSION

Pursuant to Environmental Conservation Law, ECL 11-0935, the 2023-2024 New York State adopted budget, and by enactment of this Local Law, Lewis County declares its election to continue participation in the program to allow for young hunters, ages twelve (12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns, and muzzle loaded firearms or crossbow through the periods of time prescribed by the State, including any extensions of time hereinafter enacted by New York State.

### SECTION 3. STATE REQUIREMENTS TO ADHERE ONCE AUTHORIZED

Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer with the following requirements to be followed:

- Twelve (12) and thirteen (13) year old licensed hunters shall be under the supervision of a licensed adult hunter, age 21 years or older, with a rifle, shotgun, or muzzle loading firearm in areas where and during the hunting season in which such firearms may be used; and
- Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer under the supervision of a licensed adult hunter, age 21 years or older, with a crossbow during the times when other hunters may use crossbows; and
- Supervision of a licensed adult hunter, age twenty-one (21) years or older, with at least three (3) years of experience who exercises dominion and control over the youth hunter at all times is required; and
- All licensed twelve (12) and thirteen (13) year old hunters as well as their adult supervisors shall be required to wear fluorescent orange or pink clothing while engaged in hunting to an extent and covering so designated pursuant to the law, rules, and regulations promulgated by the State of New York; and
- All licensed twelve (12) and thirteen (13) year old hunters shall remain at ground level while hunting deer with a crossbow, rifle, shotgun, or muzzleloader; and
- Notwithstanding any State or Federal Law to the contrary, this local law shall not authorize the hunting of bear by twelve (12) and thirteen (13) year old with a firearm or crossbow.

### SECTION 4. LOCAL LAW FILING REQUIREMENTS

A copy of this local law shall be sent to the New York State Department of Conservation as well as the NYS Department of State.

### SECTION 5. SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this law, or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, effect or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application to

the person, individual, corporation, firm, partnership, entity or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 6. EFFECTIVE DATE

This local law shall take effect immediately upon filing and publication in accordance with Section 27 of the Municipal Home Rule.

**RESOLUTION NO. 102 - 2024**

**FIXING DATE OF PUBLIC HEARING ON LOCAL LAW  
(INTRODUCTORY LOCAL LAW NO. 1 - 2024), COUNTY OF LEWIS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on July 2, 2024, a proposed Local Law entitled **“A LOCAL LAW AMENDING LOCAL LAW 2-2021: TO EXTEND THE AUTHORIZATION OF 12 AND 13 YEAR OLD LICENSED HUNTERS TO HUNT DEER WITH A FIREARM OR CROSSBOW DURING HUNTING SEASON WITH THE SUPERVISION OF A LICENSED ADULT PURSUANT TO ENVIRONMENTAL CONSERVATION LAW §11-0935.”**

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That a public hearing will be held on July 2, 2024, from 5:00 p.m. to 5:30 p.m., before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, New York, 7660 North State Street, Lowville, New York.

Section 2. That at least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 103 - 2024**

**RESOLUTION TO APPROPRIATE FUNDS  
BUILDINGS & GROUNDS DEPARTMENT**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriations are hereby approved to establish additional expenditure funds for maintenance and upkeep of the Glenfield School building. As of May 1, 2024, expenses for this building will no longer be charged to the capital building project and will need to be paid by the Building and Grounds department. The amounts below are also net of reimbursement that is expected from the Rochester Cornerstone Group. The company has agreed to pay 50% of the building costs until the County sells the property to them.

Decrease:

A0199000 499900 General Contingency	\$ 35,000.00
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Increase:

A0162000 430300 Court House Electric	\$ 10,000.00
A0162000 430400 Court House Fuel	\$ 12,000.00
A0162000 490100 Professional Services	\$ 9,000.00
A0162000 430500 Court House Water	\$ 4,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 104 - 2024**

**RESOLUTION TO APPROPRIATE FUNDS  
HIGHWAY DEPARTMENT**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriation be approved in the County Road accounts for additional revenue expected from the NYS CHiPs program:

Increase Revenue:

D0501000 335011 CHIPS revenue	\$ 301,000.00
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Increase Expenditure:

D0512000 495120 Capital Improvement Materials	\$ 301,000.00
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Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 105 - 2024**

**RESOLUTION TO APPROPRIATE FUNDS  
HIGHWAY DEPARTMENT**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following budget appropriations is authorized to utilize funds from County Road Fund Balance for bridge repair work. In 2023, this funding was received from the Federal Emergency Management Agency and not expended. The bridge repairs that were funded by FEMA will occur this year and the appropriation will draw on the fund balance deriving from this receipt.

Decrease:

D0 005990 Fund balance	\$ 572,449.00
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Increase:

D0550000 491520 County Road Bridge Materials	\$ 534,449.00
D0550000 491501 County Road Bridge Insp/Engineer	\$ 38,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 106 - 2024**

**RESOLUTION AWARDING BID AND AUTHORIZING AGREEMENT  
BETWEEN THE COUNTY OF LEWIS AND CENTRAL PAVING, INC.,  
FOR THE GLENFIELD COMPLETE STREETS AND BLUE STREET PROJECTS**

Introduced by Legislator Andrea Moroughan, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department, with the assistance of C&S Companies engineers, recently sent out a Request for Proposals for furnishing of all labor and material necessary for full-depth pavement reconstruction, single course mill and overlay, installation of curb, snow storage, and concrete sidewalk with a new closed drainage system along with the installation of seventeen (17) decorative street light poles as described in the RFP and other bid documents for the Glenfield Complete Streets and Blue Street Projects; and

WHEREAS, six (6) bid proposals were received and opened on May 2, 2024 at 2:00 p.m. with the Highway Supervisor, Highway Fiscal Manager, Clerk of the Board, and others in attendance; and

WHEREAS, all bid proposals were reviewed and analyzed by the Highway Supervisor and project engineer, with the Supervisor recommending that the bid be awarded to Central Paving, Inc., 4247 Acme Road, Frankfort, NY 13340 as the responsive qualified, lowest bidder in the amount of \$ 2,920,297.20 (Base Bid: \$2,330,404.20; Alt 1: \$462,443.00; Alt 2: \$127,450.00);

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid for furnishing of all labor and material necessary for the pavement reconstruction, single course mill, and overlay installation of curb, snow storage, and concrete sidewalk with closed drainage system and the installation of seventeen (17) decorative street light poles pursuant to the RFP, to the qualified lowest bidder, Central Paving, Inc., 4247 Acme Road, Frankfort, NY 13340 in the amount of \$2,920,297.20 (Base Bid: \$2,330,404.20; Alt 1: \$462,443.00; Alt 2: \$127,450.00).

Section 2. That the Lewis County Board of Legislators hereby authorizes a contract with Central Paving, Inc. for the identified services and materials in accordance with the specifications, scope of work, conditions, start and completion dates set forth in the RFP.

Section 3. That the Chair, or Vice-Chair, of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments thereto, upon such terms and conditions as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 107 - 2024**

**RESOLUTION REAPPOINTING MEMBER TO  
NORTH COUNTRY HOME CONSORTIUM BOARD**

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby reappoints Randall Schell, of Lowville, New York to the North Country HOME Consortium Board.

Section 2. That the term of said appointment shall be for the period May 5, 2024 through May 5, 2027.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 108 - 2024**

**RESOLUTION TO TRANSFER COUNTY MATCHING FUND REIMBURSEMENT TO  
THE STATE FOR  
LEWIS COUNTY HEALTH SYSTEMS IGT RECONCILIATION OF  
2020/2021 FUNDS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee and Legislator Jessica Moser, Chair of the Health & Human Services Committee.

WHEREAS, Lewis County Health System (LCHS), a county hospital, is eligible for State and Federal annual funding known as Inter-Government Transfers (IGT), to help bridge the gap in operating costs from Medicaid payments and providing services for those with no insurance and/or who do not pay their hospital debt; and

WHEREAS, under IGT funding, whatever amount the State grants to LCHS requires the County to reimburse 50% of same to the State in order for the hospital to receive the entire amount of funding; and

WHEREAS, as a result of the State's IGT audit, review and reconciliation of said IGT funds for 2020 and 2021, the County Treasurer expects a formal notice from the NYS DOH that the final amount for 2020 hospital funding is \$2,797,665, with an estimated reconciliation amount of \$4,440,482 for 2021, for a total of \$7,238,147 available to LCHS for those years. The County's 50% reimbursable payment of \$3,619,074 will be due to the State within ten (10) days from receipt of the formal letter showing the amounts due these reconciled years; and

WHEREAS, the County budgeted \$2,400,000 for IGT payments in 2024. With the additional obligation noted above, plus an earlier payment of \$3,498,094 made in 2024, the total cost for the hospital IGT payments from the County will be \$7,117,167. In addition, an IGT assessment related to the Skilled Nursing Facility for 2023 of approximately \$1,500,000 is expected in the coming months; and

WHEREAS, these IGT reconciled final and estimated amounts are higher than anticipated, requiring the need to appropriate additional funds from the 2024 County Fund Balance for the IGT expense account;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section I. The Lewis County Board of Legislators authorizes the Lewis County Treasurer to make the following budget changes in the IGT account, which represents the County's annual and prior year (2020 & 2021) reconciliation obligations for LCHS IGT funding in order to pay the State for the County's 50%

share, and the estimated IGT funding of \$1,500,000 for the 2023 Nursing Facility assessment.

Section 2. That the following budget changes are authorized to take place in the IGT account from Fund Balance:

Transfer from:	
A0 005990 Fund balance	\$ 6,217,167

Transfer to:	
A0610200 461300 IGT	\$ 6,217,167

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 109 - 2024**

**RESOLUTION AUTHORIZING REIMBURSEMENT PAYMENT TO  
VILLAGE OF LOWVILLE TOWARD 2024 SUMMER RECREATION PROGRAM**

Introduced by Legislator Tom Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Village and Town of Lowville organize a summer recreation program for youth. Youth participants are accepted from all residents in the County's Towns, with 65% to 70% of the participants from the Town/Village of Lowville; and

WHEREAS, the County contributed \$19,200 in 2022 and \$16,200 in 2023 for the non-village resident participants in the program; and

WHEREAS, the Village requests a contribution from the County toward the 2024 summer recreation program, estimated to cost \$122,500, including but not limited to the following revenue sources: \$16,000 Town of Lowville; \$55,000 Village of Lowville; \$8,262 Lewis County Youth Bureau; \$10,000 from an AES grant request; \$13,900 from NYS -Connect Kids Grant funding; and

WHEREAS, activities and structured programs during the summer are a critical component for Lewis County Youth supported by the County;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves a contribution/reimbursement to the Village of Lowville of \$100/per youth participant, up to a maximum of \$20,000.00 toward the 2024 summer recreation program offered by the Village of Lowville, payable from Legislative Contingency.

Section 2. In consideration of the financial contribution to this program, the Village shall provide the County Manager with participant demographics, other data and statistics, actual costs and revenue streams received and paid toward the program, and an invoice to the County for its contribution.

Section 3. That this Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 110 - 2024**

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN  
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT AND CLARKSON  
UNIVERSITY CEM CONSULTING GROUP FOR SUMMER STUDENT INTERNS  
FOR GIS MAPPING PROJECTS**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Lewis County Planning and Community Development Department Services is working on a variety of mapping projects, including the creation of a county-wide solar development overlay Geographic Information Systems (GIS) layer for municipalities to add to their zoning maps with more detailed criteria of benefit to municipalities and zoning/planning decision, Agricultural District 6 updates, and municipal infrastructure mapping; and

WHEREAS, Clarkson University's CEM Consulting Group (C3G) has equipment for and students learning about and developing GIS overlays in agricultural districts, solar siting, infrastructure mapping and other intern support which will provide assistance to the Planning and Community Development Department's goals while providing the students with hands-on learning, all as set forth in Clarkson's summer intern support proposal dated May 14, 2024, at a cost up to \$18,000.00 for direct and indirect labor costs of student interns, professional/Prof oversight, equipment, mileage and miscellaneous expenses which will be incurred by C3G; and

WHEREAS, the Planning and Community Development Director has this funding in her budget and seeks to have the Board of Legislators authorize this arrangement and enter into the agreement with Clarkson for same;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis, by and through the Planning and Community Development Department and Clarkson University Clarkson CEM Consulting Group (C3G) to provide summer interns to assist in the development of GIS overlays pertaining to agricultural districts, solar siting, infrastructure mapping and other GIS projects sought by the Planning and Community Development Department in its goals to create county-wide GIS mapping layers for use by all municipalities in zoning, infrastructure and related matters, as more fully set forth and outlined in the proposal dated May 14, 2024.

Section 2. That the term of this Agreement shall be from in or about May 17, 2024 through on or about August 30, 2024, for an amount up to and not to exceed \$18,000.00 depending the amount of hours and student interns provided, as more

fully set forth in the proposal, payable by the Planning and Community Development Department.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 111 - 2024**

**RESOLUTION AUTHORIZING CONTRACT BETWEEN  
THE COUNTY OF LEWIS AND LABELLA ASSOCIATES TO PROVIDE  
PROFESSIONAL CONSULTING SERVICES FOR THE UPDATED REZONING  
REGULATIONS AND AN IMA WITH THE TOWN OF DIANA**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Director of Planning and Community Development Department requested a quote for professional consulting services to develop updated zoning regulations in the Town of Diana to encourage future redevelopments that help promote well-planned and well-placed public spaces, and walkable neighborhood designs; and

WHEREAS, the Director of Planning and Community Development seeks to enter into a contract with LaBella Associates, of 20 Elm Street, Glens Falls, NY 12801 to provide professional consulting services at a cost not to exceed \$45,000.00; and

WHEREAS, the Planning and Community Development Department seeks to enter into an IMA with the Town of Diana for each to contribute \$22,500.00 (50%) of the fee paid to LaBella Associates. The County's share of this fee is payable from the Planning Department's community development budget; and

WHEREAS, the Board of Legislators seeks to authorize agreements and payment for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an agreement with Labella Associates of Glens Falls, NY, to complete professional consulting services to develop updated zoning regulations for the Town of Diana at a cost not to exceed \$45,000.00, provided that the Town of Diana pays 50% (\$22,500.00) of the fee charged by LaBella for its professional services.

Section 2. That the Lewis County Board of Legislators authorizes an Inter-Municipal Agreement (IMA) between the Planning Department and the Town of Diana for each municipality's 50% obligation toward the fee charged by LaBella.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreements and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 112 - 2024**

**RESOLUTION AWARDING BID AND AUTHORIZING CONTRACT BETWEEN THE COUNTY OF LEWIS AND G.M. CRISALLI & ASSOCIATES, INC. FOR ENVIRONMENTAL REMEDIATION OF THE STEVENS BLOCK DOWNTOWN STABILIZATION PROJECT UNDER VARIOUS GRANT FUNDING SOURCES**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Director of Planning and Community Development Department, in consultation with the Purchasing Department, sent out an RFP for pre-renovation asbestos and hazardous materials abatement, roof replacement, complete interior demolition and the purchase and installation of 38 historically accurate windows for the Downtown Stabilization Project located at 7623 North State Street, Lowville (Stevens Block); and

WHEREAS, three (3) bid proposals were opened on May 3<sup>rd</sup>, 2024 at 2:00 pm. Planning & Community Development Department staff and the Purchasing Director carefully reviewed the bid submission and assessed the criteria. After careful consideration and review, this team recommends that the Board of Legislators award the bid and contract to the lowest qualified bidder, G.M. Crisalli & Associates, Inc. of 843 Hiawatha Blvd West, Syracuse, NY 13204, to complete all the RFP Tasks at a cost not to exceed \$427,950.00, with the project expected to conclude in or about the end of August, 2024; and

WHEREAS, the Planning and Community Development Department has secured partial funding from a NYMS Grant and coordinated with partner agencies in Lewis County for additional grant funding together with any non-grant amount/match requirement to be paid by the property owner; and

WHEREAS, the Board of Legislators seeks to accept this recommendation and award the bid and contract to G.M. Crisalli & Associates, Inc. for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes an agreement with and awards the bid for the Mixed-Use Commercial Downtown Stabilization project located at 7623 North State Street, Lowville, NY to G.M. Crisalli & Associates, Inc., of 843 Hiawatha Blvd West, Syracuse, NY 13204, to complete all scope of work for the four (4) identified tasks outlined in the RFP and as Crisalli presented in their bid proposal dated May 3<sup>rd</sup>, 2024, at a cost not to exceed \$427,950.00.

Section 2. The Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver the appropriate Agreement(s) with the Awardee, and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. The Planning Director is authorized and directed to coordinate and administer the reimbursement of funds to Crisalli for the portions of the project funded through the other Lewis County agencies who have partnered with this project.

Section 4. The Lewis County Treasurer is authorized to make any appropriations as required to give effect to this Project under the funding amounts provided to the County.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 113 - 2024**

**RESOLUTION TO DESIGNATE LAURYN TABOLT AS THE LEWIS COUNTY COORDINATOR FOR THE CLIMATE SMART COMMUNITIES PROGRAM AND THE CSC TASK FORCE WITH UPDATED APPOINTMENT/RE-APPOINTMENT OF TASK FORCE MEMBERS**

Introduced by Legislator Thomas Osborne, Chairman of the Finance & Rules Committee

WHEREAS, the Lewis County, by and through the Planning & Community Development Department, has achieved its Bronze Certification through the New York State Climate Smart Communities (“CSC”) program; and

WHEREAS, the Lewis County Board of Legislators established the Climate Smart Communities Task Force in December 2020 and designated a Lewis County Coordinator to oversee the CSC program and the associated CSC Task Force, which was comprised of 7-10 members to be approved by the Board upon recommendations from the Planning Department; and

WHEREAS, with this CSC designation, the County has acted on its commitments to climate action and has taken steps to implement various climate-smart policies and projects; and

WHEREAS, the Board of Legislators wishes to continue to implement a range of foundation climate actions to make concrete progress towards various goals to designate the County's Community Development Specialist, Lauryn Tabolt, as the Lewis County Coordinator for Climate Smart Communities and the CSC Task Force; and

WHEREAS, one of the mandatory action items certification is the presence of a CSC Task Force. The CSC Task Force serves as a central body of leadership that promotes and supports climate mitigation and adaptation in the community. The role of the CSC Task Force is to assess the status and/or feasibility of action items in the CSC certification program and act as an advisory board; and

WHEREAS, in addition to Lauryn Tabolt’s presence on the CSC Task Force, the Planning and Community Development Department wishes to recommend the following CSC Task Force Members be appointed/re-appointed:

Lauren Houppert: Lewis County Recreation Forestry & Parks Admin. Assistant  
Tim Hunt: Lewis County Highway Superintendent  
Matt O’Connor: Lewis County Buildings & Grounds Supervisor  
Nichelle Swisher: Lewis County Soil & Water Conservation District Manager  
Kaylee Tabolt: Naturally Lewis Economic & Tourism Development Specialist

Ashley Waite: Lewis County Public Health Director  
Emma Young, Community Member & Student

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby appoints Lauryn Tabolt as the Lewis County Coordinator for Climate Smart Communities (CSC) and the CSC Task Force.

Section 2. The Lewis County Board of Legislators hereby appoints/re-appoints the following persons to the CSC Task Force, with Lauren Tabolt serving as the Task Force Coordinator:

Lauren Houppert: Lewis County Recreation Forestry & Parks Admin. Assistant  
Tim Hunt: Lewis County Highway Superintendent  
Matt O'Connor: Lewis County Buildings & Grounds Supervisor  
Nichelle Swisher: Lewis County Soil & Water Conservation District Manager  
Kaylee Tabolt: Naturally Lewis Economic & Tourism Development Specialist  
Ashley Waite: Lewis County Public Health Director  
Emma Young, Community Member & Student

Section 3. That this resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 114 - 2024**

**RESOLUTION RESCINDING RESOLUTION NO. 94-2024 AND  
AWARDING BID AND CONTRACT BETWEEN  
THE COUNTY OF LEWIS AND ATLANTIC TESTING LABORATORIES, LIMITED TO  
PROVIDE A PROFESSIONAL HAZARDOUS MATERIAL SURVEY  
FOR TOOBRO, LLC'S CHEESE DAIRY PLANT PROPERTY  
7750 STATE ROUTE 812 IN THE TOWN OF NEW BREMEN**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Development Authority of the North Country (DANC), in consultation with the Director of Planning and Community Development Department, sent out an RFP for a professional hazardous material survey for the seven structures which comprise the abandoned cheese dairy plant, formerly known as TooBro Cheese LLC Manufacturing Facility, located at 7750 State Route 812, New Bremen, NY as more fully outlined and set forth in the RFP; and

WHEREAS, County Departments and consultants from DANC recommended awarding the contract to the lowest bidder, Adirondack Operations, LLC, (ADK OPS) at \$22,268.00; and

WHEREAS, pursuant to Resolution No. 94-2024, the Board of Legislators awarded the bid and contract to ADK OPS based upon the bid of \$22,680.00. The County subsequently was advised by ADK that there was a mathematical error in its bid, increasing the bid cost to \$26,018, and thereby changing the determination of the lowest responsible, qualified bidder to Atlantic Testing Laboratories; and

WHEREAS, pursuant to the State and County procurement laws and procedures, ADK's bid must be disqualified and the Resolution to award same rescinded; and

WHEREAS, the Planning & Community Development Department along with DANC and the County Attorney, recommend that the Board of Legislators award the bid to Atlantic Testing Laboratories, Limited, (ATL) of Watertown, NY, the lowest qualified bidder at a cost of \$24,685.00 for the professional environmental services requested under the RFP for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby rescinds Resolution No. 94-2024 as a result of the mathematical error by the named bidder, which disqualifies and removes the bid from consideration as lowest bidder.

Section 2. The Lewis County Board of Legislators awards the bid and authorizes an agreement with Atlantic Testing Laboratories, Limited, (ATL) of Watertown, NY, to complete a hazardous materials study on all buildings on the

cheese dairy property in New Bremen, NY, as outlined in the RFP, and pursuant to their bid proposal dated March 25, 2024, at a cost not to exceed \$24,684.00.

Section 3. The Lewis County Board of Legislators authorizes said agreement to include provisions for ATL to provide study and testing reports as outlined in the RFP for potential redevelopment of the site.

Section 4. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any extensions or modifications thereto, upon recommendation of the County Attorney.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 115 - 2024**

**RESOLUTION AUTHORIZING MODIFICATION/EXTENSION AGREEMENT  
WITH SNORAC, LLC TO PROVIDE  
COMMUTER VANPOOL SERVICES**

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis entered into an Agreement with Snorac, LLC to provide vanpool services for the public transportation program commencing July 7, 2021 through December 31, 2022, at a monthly cost submitted based on vehicle size and mileage; and

WHEREAS, the parties seek to extend the term of the agreement retroactive to January 1, 2023 through December 31, 2026 with an increase rate adjustment as set below; and

WHEREAS, funding for this program is a combination of County funds, CARES ACT funds, rider fees, employer assistance, and NYS/FTA operating grant assistance. NYS DOT has approved the proposed extension; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes and approves an extension and modification of the Agreement with Snorac, LLC d/b/a Commute with Enterprise, to extend the agreement retroactive to January 1, 2023 through December 31, 2026, with adjustments to the rate schedule as set forth in Snorac's updated proposal.

Section 2. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Modification/Extension Agreement, and any other documents required to give to this agreement, upon review and approval of the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 116 - 2024**

**RESOLUTION AUTHORIZING AGREEMENTS BETWEEN  
LEWIS COUNTY PUBLIC HEALTH AGENCY AND PROFESSIONALS PROVIDING  
RELATED SERVICES FOR PRE-K SPECIAL EDUCATION CHILDREN**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, pursuant to Section 4410 of the New York State Education Law, Lewis County Public Health (“Public Health”) is tasked with providing certain Preschool Services for children with disabilities as defined in the statute; and

WHEREAS, if a child requires particular related services in Pre-School, including but not limited to occupational therapy, physical therapy, speech therapy, psychological counseling, etc., Public Health is required to provide qualified persons to provide such services; and

WHEREAS, Public Health seeks to have the ability to enter into contracts with various qualified professionals who have the licensure and credentialing to provide related services for children in the Pre-School Special Education program, for a term of at least one year, with automatic annual renewals, at the rates set by NYSED and the Lewis County Board of Legislators ; and

WHEREAS, the Lewis County Board of Legislators seeks to approve and authorize said agreements, so long as Public Health maintains and provides the Board with a monthly list of the qualified professionals with whom the Agency intends to engage;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the Lewis County Public Health Agency to enter into agreements with qualified professional to provide related therapy services required for children in Pre-School Special Education as required under Section 4410 of the NYS Education Law.

Section 2. That the agreements for said related services shall be for one year periods, with automatic annual renewals unless terminated by either party upon written notice prior to the end of the term, with the hourly compensation rate as set by NYSED and as adopted by the Board of Legislators.

Section 3. That the Lewis County Board of Legislators hereby authorizes the Chair or Vice-Chair of the Board, together with the Director of Lewis County Public Health to execute and deliver such Agreements and any amendments thereto, upon

review and approval of terms by the County Attorney. The PH Director is to provide the Board with a list of all such contracts on a monthly basis.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 117 - 2024**

**RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH NEOGOV  
FOR ITS POWERDMS SOFTWARE PROGRAM AND SERVICES  
FOR THE SHERIFF'S DEPARTMENT**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the County of Lewis seeks to enter into a three-year Agreement with PowerDMS, Inc. d/b/a NeoGov, to implement its PowerDMS software program with training, policy and scheduling features for use by the Sheriff's Department; and

WHEREAS, NeoGov has provided a quote and scope of services for this system over three years, at a cost of \$35,639.00 (\$13,511.10 year 1, \$10,538.00 year 2, and \$11,589.90 year 3) from July 1, 2024 through June 30, 2027; and

WHEREAS, the Board of Legislators seeks to authorize this expenditure and enter into this software Agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement with PowerDMS, Inc., d/b/a NeoGov, to implement its PowerDMS software system for the benefit of the Sheriff's Department at a cost of \$35,639.00 (\$13,511.10 year 1, \$10,538.00 year 2, and \$11,589.90 year 3) for a three-year period, in accordance with its proposal dated June 27, 2024.

Section 2. That the term of the agreement is from July 1, 2024 through June 30, 2027.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, upon such form(s) as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 118 - 2024**

**RESOLUTION AUTHORIZING LEASE AGREEMENT BETWEEN THE COUNTY OF LEWIS AND CHILDRENS HOME OF JEFFERSON COUNTY FOR USE OF SPACE AT THE HUMAN SERVICES BUILDING TO PROVIDE COUNSELING & THERAPY PROFESSIONAL SERVICES FOR THE BENEFIT OF LEWIS COUNTY RESIDENTS**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Director of Community Services and Commissioner of Lewis County Social Services seek to assist in having additional counseling services available to residents in Lewis County; and

WHEREAS, the Childrens Home of Jefferson County (CHJC) is willing to provide qualified counselors to meet with patients/clients in Lewis County two (2) days per week, by leasing Room # 140 in the Human Services Building on Outer Stowe Street. CHJC will furnish the room as needed for these sessions, and will advise the Commissioner of the actual days they intend to use the space so that DSS can have the 120 square foot space set up and equipped for its other functions on the other days; and

WHEREAS, CHJC has agreed to pay the sum of \$750.00 per month as rent for the space and the other amenities provided in and by the Human Services Building, for a one-year period, with an option to renew upon mutual agreement; said agreement to become effective upon full execution of the lease;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a lease agreement between the County of Lewis and the Children's Home of Jefferson County, Watertown, NY, for use of Room #140 in the Human Services Building on Outer Stowe Street, Lowville, NY for two (2) days per week, together with all the amenities provided at that building, in order to conduct professional counseling and therapy sessions with patients/clients from Lewis County.

Section 2. The terms of the lease shall include monthly rental in the amount of \$750.00 for the use of the 120 square foot space of Room # 140, two days per week, with the other amenities offered by the building, with CHJC providing the furnishings it deems appropriate for such services. CHJC shall provide the Commissioner with the actual dates of use in advance. The lease shall commence immediately upon execution of the lease agreement, and continue for a one-year period, with the option to renew upon mutual agreement.

Section 3. The Chair or the Vice-Chair of the Board of Legislators are hereby authorized to execute and deliver such Lease Agreement, upon such terms and conditions recommended by the County Attorney.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.

**RESOLUTION NO. 119 - 2024**

**STANDARD WORK DAY AND REPORTING RESOLUTION**

Introduced by Legislator Lawrence Dolhof, Chairman of the Lewis County Board of Legislators.

BE IT RESOLVED, that the County of Lewis hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by this official to the Clerk of this body:

<b>Title</b>	<b>Name</b>	<b>Standard Work Day</b>	<b>Term Begins/Ends</b>	<b>Days/Month</b>
<b>Elected Officials</b>				
District Attorney	Jeffery G. Tompkins	8	1/1/2024-12/31/2027	37.07
Legislator	Barry Lyndaker	6	1/1/2024-12/31/2025	18.30
Legislator	Herbert Frost III	6	1/1/2024-12/31/2025	3.06
Legislator	Jessica Moser	6	1/1/2024-12/31/2025	3.73
Legislator	Thomas Kalamas	6	1/1/2024-12/31/2025	11.53
<b>Appointed Officials</b>				

Moved by Legislator \_\_, seconded by Legislator \_\_, and adopted.