

TO: Jessica Moser, Chair; Tom Kalamas, Vice-Chair; Josh Leviker; Vincent Nortz; and Barry Lyndaker.

FROM: Cassandra Moser, Clerk of the Board

DATE: May 16, 2024

SUBJECT: Human Services Committee Agenda

Please let this correspondence serve as notification that the Human Services Committee will meet on Tuesday, May 21st at 1:30 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve April 16, 2024 committee minutes if no amendments.

Presentations / Discussion Items:

1. Jail Medical – Sheriff Carpinelli (10 minutes)

Draft Resolutions:

1. Authorizing agreements between Lewis County Public Health Agency and Professionals providing related services for Pre-K Special Education Children with hourly compensation rates set by NYSED and adopted by this Board.
AYE ____ NAY ____
2. Authorizing a Three-Year agreement with NeoGov for its PowerDMS software program and services for the Sheriff's Department at a cost of \$35,639.00 for the term of July 1, 2024 through June 30, 2027.
AYE ____ NAY ____
3. Authorizing lease agreement between the County of Lewis and Children's Home of Jefferson County for use of space at the Human Services Building two days per week to provide Counseling & Therapy professional services for the benefit of Lewis County residents at a monthly lease amount of \$750.00.
AYE ____ NAY ____

Motions:

None.

Executive Session:

None.

Informational Items:

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1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Community Services
Lewis County Health System
Office for the Aging
Probation
Public Health

Sheriff
Social Services
Veterans' Service Agency
Youth Bureau

RESOLUTION NO. __ - 2024

RESOLUTION AUTHORIZING AGREEMENTS BETWEEN LEWIS COUNTY PUBLIC HEALTH AGENCY AND PROFESSIONALS PROVIDING RELATED SERVICES FOR PRE-K SPECIAL EDUCATION CHILDREN

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, pursuant to Section 4410 of the New York State Education Law, Lewis County Public Health ("Public Health") is tasked with providing certain Preschool Services for children with disabilities as defined in the statute; and

WHEREAS, if a child requires particular related services in Pre-School, including but not limited to occupational therapy, physical therapy, speech therapy, psychological counseling, etc., Public Health is required to provide qualified persons to provide such services; and

WHEREAS, Public Health seeks to have the ability to enter into contracts with various qualified professionals who have the licensure and credentialing to provide related services for children in the Pre-School Special Education program, for a term of at least one year, with automatic annual renewals, at the rates set by NYSED and the Lewis County Board of Legislators ; and

WHEREAS, the Lewis County Board of Legislators seeks to approve and authorize said agreements, so long as Public Health maintains and provides the Board with a monthly list of the qualified professionals with whom the Agency intends to engage;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes the Lewis County Public Health Agency to enter into agreements with qualified professional to provide related therapy services required for children in Pre-School Special Education as required under Section 4410 of the NYS Education Law.

Section 2. That the agreements for said related services shall be for one year periods, with automatic annual renewals unless terminated by either party upon written notice prior to the end of the term, with the hourly compensation rate as set by NYSED and as adopted by the Board of Legislators.

Section 3. That the Lewis County Board of Legislators hereby authorizes the Chair or Vice-Chair of the Board, together with the Director of Lewis County Public Health to execute and deliver such Agreements and any amendments thereto, upon

review and approval of terms by the County Attorney. The PH Director is to provide the Board with a list of all such contracts on a monthly basis.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

DRAFT

RESOLUTION NO. __ - 2024

**RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH NEOGOV
FOR ITS POWERDMS SOFTWARE PROGRAM AND SERVICES
FOR THE SHERIFF'S DEPARTMENT**

Introduced by Legislator Jessica Moser, Chair of the Health & Human Services Committee.

WHEREAS, the County of Lewis seeks to enter into a three-year Agreement with PowerDMS, Inc. d/b/a NeoGov, to implement its PowerDMS software program with training, policy and scheduling features for use by the Sheriff's Department; and

WHEREAS, NeoGov has provided a quote and scope of services for this system over three years, at a cost of \$35,639.00 (\$13,511.10 year 1, \$10,538.00 year 2, and \$11,589.90 year 3) from July 1, 2024 through June 30, 2027; and

WHEREAS, the Board of Legislators seeks to authorize this expenditure and enter into this software Agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement with PowerDMS, Inc., d/b/a NeoGov, to implement its PowerDMS software system for the benefit of the Sheriff's Department at a cost of \$35,639.00 (\$13,511.10 year 1, \$10,538.00 year 2, and \$11,589.90 year 3) for a three-year period, in accordance with its proposal dated June 27, 2024.

Section 2. That the term of the agreement is from July 1, 2024 through June 30, 2027.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, upon such form(s) as may be approved by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2024

RESOLUTION AUTHORIZING LEASE AGREEMENT BETWEEN THE COUNTY OF LEWIS AND CHILDRENS HOME OF JEFFERSON COUNTY FOR USE OF SPACE AT THE HUMAN SERVICES BUILDING TO PROVIDE COUNSELING & THERAPY PROFESSIONAL SERVICES FOR THE BENEFIT OF LEWIS COUNTY RESIDENTS

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Director of Community Services and Commissioner of Lewis County Social Services seek to assist in having additional counseling services available to residents in Lewis County; and

WHEREAS, the Childrens Home of Jefferson County (CHJC) is willing to provide qualified counselors to meet with patients/clients in Lewis County two (2) days per week, by leasing Room # 140 in the Human Services Building on Outer Stowe Street. CHJC will furnish the room as needed for these sessions, and will advise the Commissioner of the actual days they intend to use the space so that DSS can have the 120 square foot space set up and equipped for its other functions on the other days; and

WHEREAS, CHJC has agreed to pay the sum of \$750.00 per month as rent for the space and the other amenities provided in and by the Human Services Building, for a one-year period, with an option to renew upon mutual agreement; said agreement to become effective upon full execution of the lease;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a lease agreement between the County of Lewis and the Children's Home of Jefferson County, Watertown, NY, for use of Room #140 in the Human Services Building on Outer Stowe Street, Lowville, NY for two (2) days per week, together with all the amenities provided at that building, in order to conduct professional counseling and therapy sessions with patients/clients from Lewis County.

Section 2. The terms of the lease shall include monthly rental in the amount of \$750.00 for the use of the 120 square foot space of Room # 140, two days per week, with the other amenities offered by the building, with CHJC providing the furnishings it deems appropriate for such services. CHJC shall provide the Commissioner with the actual dates of use in advance. The lease shall commence immediately upon execution of the lease agreement, and continue for a one-year period, with the option to renew upon mutual agreement.

Section 3. The Chair or the Vice-Chair of the Board of Legislators are hereby authorized to execute and deliver such Lease Agreement, upon such terms and conditions recommended by the County Attorney.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

May 2024

Local Services Plan

- 2024-2027 Local Services Plan has been updated to include Lewis County OMH programs. The 2025 Update to the plan is due at the end of June and we are working with the Community Services Board and subcommittees to update the plan accordingly.

Projects

- Mobile Crisis – Discussions continue around content of legal agreement and contract language between Jefferson County Community Services, FDRHPO and Lewis County. Met with OMH planning staff to discuss needs of programs, appropriate use of funds, technical assistance as project develops.
- Opioid Settlement Funds – The Substance Use Disorder and Mental Health Subcommittees of the Community Services Board have created a survey so residents of Lewis County can make recommendations for the funds and help the subcommittees better understand how this ongoing public health crisis is impacting our community. The survey is open May 1 – 30, 2024 and is available [here](#) or on the County website.
- Hospital & Community Connections – Met with OMH planning department to debrief initial meetings with the FDRHPO Behavioral Health Committee partners. Discussed identifying missing stakeholders and how work on project would be decided and communicated.

Department

- Sonia Delgado is interning in the office until May 31. She is a Lowville Academy Senior and Visual Communications Student at BOCES.
- We are in initial discussions with the Children's Home of Jefferson County about short and long-term solutions to our outpatient mental health needs.
- We will be hosting a Behavioral Health Staff Employee Appreciation Breakfast on May 31, 2024 from 7:30-9:00 am in Conference Room 1 of the Human Service Building.

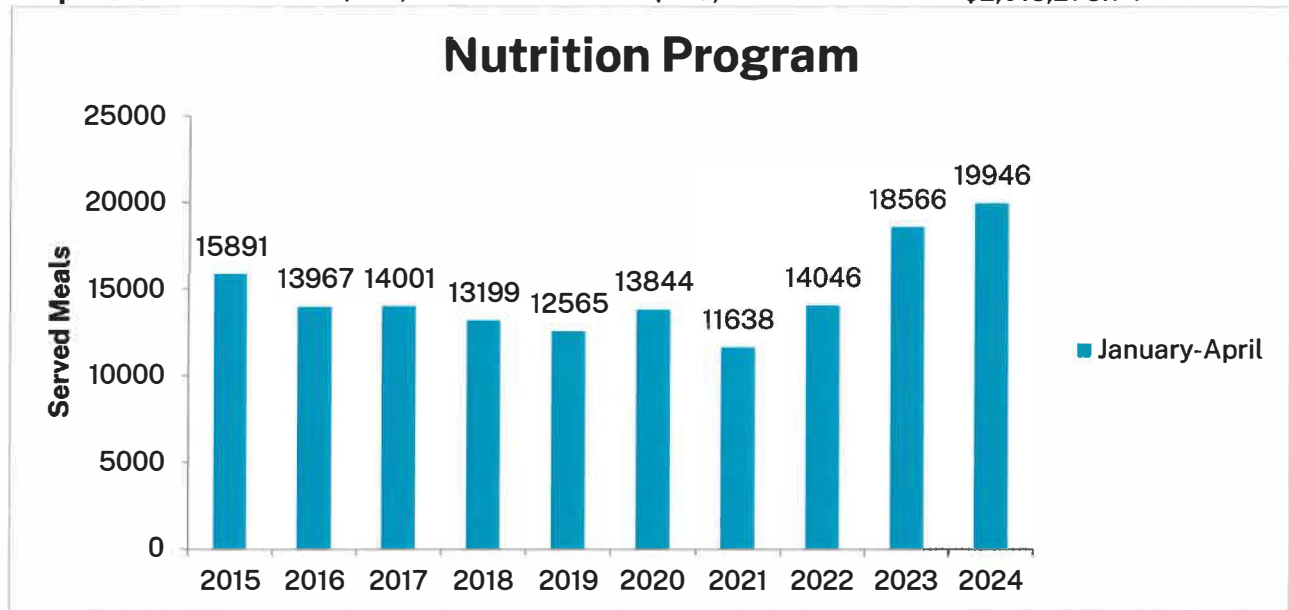
SERVICES	
Assisted Outpatient Treatment (AOT) Petitions/Referrals Received	0
AOT Clients Monitored	0
Enhanced Service Agreements	0
SPOA Referrals (Adult + Child)	5
Article 7.30 Evaluations	0
Safe Act Reports	7
Pick-Up Orders	0

CONTRACT AGENCIES

Credo Community Center	Credo continues to work with TLS on the merger of the two organizations. Anticipated Attorney General approval July 1 st . Credo is also applying for a grant to implement a Certified Community Behavioral Health Clinic.
Transitional Living Services (TLS)/BHWC	The clinic continues to face staffing challenges. They are working to address the care gap by partnering with Credo to share leadership, front desk, and clinical staff. They are also working with other local mental health providers to serve as referral sources for patients. 5-day inpatient discharges, school, crisis and community-based services have not been disrupted. OMH is working with the leadership team to navigate these challenges.
NRCIL	NRCIL's two recovery groups are being moved to the evening hours. SMART Recovery meets every Monday from 5:30-7:00 PM and Double-Trouble in Recovery meets every Friday from 5:30-7:00 PM.
The ARC Oneida Lewis Chapter	ARC had a fundraising Gala on April 19 th . Celebrating 70 years. Agencies is continuing to recruit LPN's. Also is planning a dinner dance/prom in the fall for consumers.
Prevention	We have received Pivot's official response to the Prevention RFP. The response has been forwarded to the Office of Addiction Services and Support (OASAS) for review.
MHA (Veteran Peer to Peer)	Is looking for Lewis County residents to serve on their advisory board. 1 apartment is current vacant and the other is occupied.

April 2024
Office for the Aging: Health and Human Services Committee Report

2024	April	YTD	Budget
Revenue	\$4,582.82	\$52,924.99	\$1,283,682.00
Expenses	\$144,271.28	\$519,274.22	\$2,013,273.74



Nutrition

- 205 clients received 3,915 home delivered meals
- 90 people attended the community dining sites, being served 666 meals
21 clients chose takeout, with 176 meals served
- West Leyden: 112 people attended the restaurant dining site, being served 531 meals
58 clients chose takeout, with 206 meals served
- 15 Respite Cafe meals served
- 1 client received nutrition counseling, for a total of 2 hours

Home Care (March 2024)

- Personal Care and Housekeeping- 348.75 hours of care provided to 22 people
- Consumer Directed- 60.75 hours of care provided to 3 people
- Caregiver Respite- 226.75 hours of care provided to 9 people
- 10 people on waiting list at the end of March

General Services

- Respite Cafe attendance for April – 13 clients, for a combined total of 52 respite hours
- Health Insurance Counseling- 47 clients served in March, season total of 452
- Legal- 10 clients served, 8 new legal referrals
- Evidenced Based Classes – 2, with 33 participants
- NY Connects- 133 clients served with information and referral
- Personal Emergency Response Devices- 56 clients
- HEAP – 2 clients served in March with 366 clients served season to date
- Companion Pets – 0 new, 64 in use; ElliQ artificial intelligence companion – 0 new, 5 in use

PO Box 193, 5274 Outer Stowe Street • Lowville, NY 13367 • 315-376-5313
lewiscountyny.gov/departments/office-for-the-aging

To: Human Services Committee

From: Matthew Morrow, Probation Director

MEM

Date: May 9, 2024

Re: Lewis County Probation Monthly Summary

1. We are currently supervising **154** adult probationers, **36** of whom are DWI cases. In addition, we supervise **11** conditional discharge ignition interlock cases, **4** Drug Court cases, **20** JD cases, and are working on **22** pre-sentence investigations.
2. We currently have the privilege of having three BOCES Criminal Justice interns in our office from April 16th through May 31st. We have two students from Lowville Academy and one from Copenhagen Central School. All the officers here enjoy having the opportunity to show the students what we do. We have been very fortunate to have excellent interns every year who are genuinely interested in pursuing careers in the criminal justice field.
3. Lewis County STOP-DWI is very happy to have been invited to participate in two upcoming mock accidents at area schools. On March 17, Beaver River school will be conducting a mock DWI accident at the school. On March 23, South Lewis will be conducting a mock accident at the school which will incorporate both distracted and impaired driving. Both schools have chosen to hold the mock accidents immediately preceding the prom. This is an excellent opportunity for students to see first-hand the dangers of impaired driving. Numerous first responders from each school community will be volunteering their time and efforts to make these mock accidents a success. STOP-DWI will be on hand to remind the students that impaired driving crashes are completely preventable. We want students and their families to enjoy the prom and graduation season but do so responsibly. STOP-DWI encourages everyone to “have a plan” to get home safely.

Monthly Update: May 2024

Fiscal Update	March	Year to Date	2024 Budget
Revenues	\$459,386	\$193,157	\$3,159,073
Expenditures	\$328,938	\$793,094	\$4,730,726

Services Update	April 2021	April 2022	April 2023	April 2024
Preschool Program (Enrolled)	139	139	162	165
Early Intervention Program (Initial and Ongoing)	50	44	60	49
CYSHCNSS (Enrolled)	32	19	13	6
CYSHCN & Child Find (Referrals & Enrolled)	10	16	11	7
Communicable Disease Investigations (not flu)	28	28	65	111
Influenza Cases (season to date)	4	129	446	607
COVID-19 Cases	185	268	37	18
Rabies Investigations	10	7	17	15
Lead Case Management Caseload	34	39	35	42
Maternal Child Health Caseload	1	2	0	2
Immunization Clinic Attendance	11	52	13	9
Free Onsite Testing	0	0	0	2
Rabies Clinic Attendance (animals vaccinated)	0	0	0	0
Evidence Based Classes Enrollment	0	17	12	21
Pounds Lost by Class Participants	0	0	68	11
Individuals Reached Via Social Media (viewed message)	90,270	24,151	11,230	13,377
Social Media Engagements (likes, shares, comments)	8,238	4,912	3,285	2,135

Informational Update	
COVID-19	Reported COVID-19 cases decreased for the month of April. There were 2 individuals hospitalized with COVID-19 in April. The Village of Lowville is conducting weekly wastewater testing for the COVID-19 virus. The latest results at the time of this report show the area is experiencing a decreasing trend in COVID-19 cases, which is consistent with the recently reported cases.
Fiscal	Year to date revenue is lower than March revenue because of 2023 revenue coming in 2024 and being pushed back to 2023.
Staffing	No Update.
Program	Stephanie Houser Fouse, Public Health Specialist, was nominated for the Public Health Equity Leadership Award for her work with Bridges out of Poverty. Anna Birchenough, Public Health Nurse, is presenting at a Statewide Immunization Conference May 17 th about the success we have had with our Adult Immunization Coalition. The Suicide Prevention Coalition has recruited more members of the firearm safety community and will be holding a Firearm Safety for Suicide Prevention training July 17 th .



LEWIS COUNTY SHERIFF'S OFFICE

5252 Outer Stowe Street
P.O. Box 233
Lowville, New York 13367
Telephone: (315) 376-3511
Fax: (315) 376-5232

Michael P. Carpinelli
Sheriff

mikecarpinelli@lewiscounty.ny.gov

Jason A. McIntosh
Undersheriff

jasonmcintosh@lewiscounty.ny.gov

MONTHLY REPORT April 2024

JAIL:

- Inmate Population as of April 30th: 29
- Number of Inmates Boarded Out as of April 30th: 1
- Incidents: 0

DISPATCH:

- Calls Handled: 4743
- Cads Created: 1686

ROAD PATROL:

- Complaints Handled: 531
- Criminal Arrest Made: 25
- Vehicle and Traffic Stops: 136
- Vehicle and Traffic Arrest: 34
- Pistol Permits Completed: 13

CIVIL:

- Papers Served: 93
- Evictions: 3
- Civil Executions Against Property: 0
- Funds Received and Disbursed: \$25,564.83

Monthly Report April 2024

Other Program Highlights

DSS transitioned phone systems on April 9 and 16 to Ring Central matching most other County Departments. Phones were ported in batches given the large number of devices in use; approximately 84.

The Lewis County Warming Center closed on the morning of April 8th. 307 bed nights were used from October 1, 2023 to April 8, 2024.

The Lewis County Priorities Council, co-chaired by the Commissioner; hosted a Housing Collaborative Meeting on April 30th. Approximately 25 people from multiple agencies attended, homeless numbers were reviewed as well as various rental support programs. We then moved on to what was under development for housing and then brainstormed on some short and long term solutions. The group will reconvene in a month.

DSS Child Care Assistance payments will be converted to direct deposit in July. The DSS Child Care Supervisor attended the Harrisville Hand In Hand open house on April 12th to supply information to prospective families about the assistance program.

Lewis County Employment and Training hosted a JCC student intern for the spring semester. Our intern assisted with; SYEP start up, the Resource Room, and shadowed in multiple departments. She has been accepted at SUNY Plattsburgh to begin work on her bachelor's degree in social work.

Program Area Update	February 2024	March 2024	April 2024
Child Protective Reports Received	32	54	47
Child Welfare Open Cases	19	17	18
Children in Foster Care	10	9	10
Adult Services Referrals	5	15	3
Adult Service Open Cases	61	64	65
Phone Calls	8519	8095	8485
Visitor Total DSS	1031	1009	1067
Visitor Total One Stop	156	135	109
Child Care Subsidy	52	53	54
Applications Temporary Assistance	42	28	21
Open Temporary Assistance Cases	63	66	65
Homeless BedNights	173	195	145
Applications SNAP	83	48	54
Open SNAP cases	1615	1621	1625
Medicaid Applications	73	46	54
Medicaid Open Cases	1720	1728	1726
Applications HEAP	255	488	303
Total Case Denials	116	89	65
Total Case Transactions	2109	1562	1237
Fraud Referrals	31	27	15
Child Support Petitions Filed	37	36	34
Child Support Open Cases	1004	1004	1001