

**HUMAN SERVICES COMMITTEE**  
**April 16, 2024**

Present: Jessica Moser, Chair; Thomas Kalamas, Vice-Chair; Vincent Nortz; Josh Leviker; and Barry Lyndaker.

Legislator Moser called the meeting to order at 1:53 p.m.

Legislator Moser moved to approve the March 19, 2024, committee meeting minutes as recorded, seconded by Legislator Nortz, and carried.

**Lewis County Health Systems Capital Project update – Jerry Cayer, LCHS CEO**

Mr. Cayer handed out the March 20, 2024 Capital Improvement Oversight Committee Monthly Report to each board member. This committee is chaired by Donald Musnicki. Mr. Cayer briefly went through each section of the report. Each month there is an Executive Summary written by the Project Manager Mickael Nuffer, this month it highlights the inspection that was completed on March 14<sup>th</sup> to allow occupancy in the East Wing; mentioned each Phase requires a DOH inspection; and then if there is any bad news.

The next section is Critical Issues, which in this report was turning over Phases 4 & 5 on time. The next section is Schedule which simply outlines the timetable on remaining items. The following section is Summary of Major Work Activities which lists activity since the last report on each bid package, General Construction, Mechanical, Plumbing, Electrical, and Site. The next section is Summary of Upcoming Work Activities which lists Phase I – Adult Day Care; Phase IV & V; Phase VI; and Surgical Pavilion, and items that remain to be completed.

The next section is Meeting Minutes which has the LCHS Construction Progress Meeting minutes for the last few meetings. Then it is Safety, which lists any new items. After that is Potential Change, which would list any project changes that need to be discussed or decided on. The next section is Budget which outlines all of the costs associated with this project by contractor. After that section is Photographs which are pictures of the progress. Lastly is a section for the Architect Report done by BCA Architects Engineers.

Overall, the project is about 4 months from completion, still on budget and expected to stay within the bonded amount. Mr. Cayer concluded by thanking the Board of Managers and the Board of Legislators for all there support on this project.

The following dockets were reviewed:

1. Amending compensation plan with reference to the Department of Social Services by creating one (1) full-time Case Supervisor, Grade B at \$30.32 to \$35.41 per hour effective July 15, 2024 through September 30, 2024 to allow for backfill, training, and transition.

AYE 5            NAY 0

2. Authorizing renewal agreement between Lewis County Department of Social Services and Cornell Cooperative Extension of Lewis County to provide parent education supportive and rehabilitative services from June 1, 2024 through May 31, 2025 at a flat fee of \$5,887.00 per month, not to exceed \$70,644.00 per year.

AYE 5            NAY 0

There being no other business to come before the committee, Legislator Moser moved to adjourn at 2:17 p.m., seconded by Legislator Kalamas, and carried.

Respectfully submitted,  
Cassandra Moser, Clerk of the Board