

Order Number:

NY1495325

Date Job Order Received:

03/28/2024

Number of Openings:

1

Company Name:

Jefferson Lewis BOCES

Job Title:

School Counseling Assistant

Minimum Experience Required:

3 years

Job Description:

TITLE: School Counseling Assistant Full Time (Grant Funded), 10-Month Position LOCATION: Jefferson-Lewis BOCES with shared assignments between LaFargeville & Copenhagen RESPONSIBILITIES & DUTIES: School Counseling Assistants hired by the JLHHO BOCES, on behalf of the targeted schools will: Serve to support each district in providing instruction and implementation of the social emotional learning curriculum, Positive Action, with students in grades 6-12. Assist district faculty and staff in supporting students and their families to resolve attendance, learning, behavioral, or other educational barriers. Act as a member of relevant district committees possibly including, but not limited to, Multi-Tiered Systems of Support (MTSS) Team, Child Study Team, Safety Committee, Health and Wellness, SEL Teams. Support grant initiatives such as development of MTSS framework, reducing Chronic Absenteeism, improving Family Engagement, increasing Graduation Rates, and incorporating Social/Emotional Learning. Act on grants intent to reengage disconnected students lost during the pandemic by bringing them back to an educational program in the local school, at BOCES, or to workforce development or other training with the range of grant partners. Focus efforts on the secondary population of students identified as most in need in terms of an MTSS framework. Engage in data-based decision-making with district staff to identify student supports. Assist Career and Technical Education students with finding internships or career-relevant volunteer experiences (liaising with the BOCES leaders for this), identifying barriers to such experiences (e.g., transportation) and working with district and other leaders to address these barriers, establishing pre-internship type experiences for youth including community service and volunteering. Work with the School Counselors and the Community School Coordinators to fill gaps in outreach to families and students. Team with district staff to make home visits to students and their families to establish rapport, obtain and relay information on students standing, and make referrals to community services agencies. Work with the School Counselor to identify students at risk of not passing the Accuplacer in Mathematics and likely to attend community college, where it will be given as a prerequisite for credit-bearing coursework. Establish a review program, working with families and students to support buy-in and administer the assessment prior to the student enrolling. QUALIFICATIONS: Graduation from a regionally accredited or NYS registered college or university with a bachelors degree in psychology, social work, counseling, child development, education, or closely related field and one year of experience in a human services agency working with youth; OR Graduation from a

regionally accredited or NYS registered college or university with an associates degree in psychology, social work, counseling, child development, education, or closely related field and three years of experience in a human services agency working with youth; or any equivalent combination of training and experience as defined above. Applicant must meet civil service requirements & pass a civil service examination with results being reachable status.

COMPENSATION & BENEFITS: \$30,000-\$35,000 Commensurate with certification/experience and in keeping with the negotiated agreement. Health insurance, which includes vision & prescription coverage, NYS Retirement membership, tax deferred annuities, employee assistance program, and generous sick and personal day policies. **STARTING DATE:** As early as May 6, 2024 **APPLY BY:** April 12, 2024 **TO APPLY:** Complete the on-line application and apply at <https://boces.recruitfront.com/Default> Upload transcripts with your on line application.

Job Location:

LaFargeville & Copenhagen, New York

Pay:

\$30,000.00 - \$35,000.00 Yearly

Benefits:

Health Insurance, Vacation, Sick Leave, Holidays, Retirement/Pension

Hours per Week:

Not specified.

Duration:

Full Time, Regular

Work Days:

Not specified.

Shift:

Not specified.

Public Transportation:

Information not provided.

Minimum Education Required:

Associates Degree

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer by telephone, by email, or on-line:

Phone: Hebert, Pamela (315) 779-7010

Email: PHebert@boces.com

Web-site: <https://boces.recruitfront.com/Default>