

AFFADAVIT (OR AFFIRMATION) AND APPLICATION FOR CERTIFICATE OF RESIDENCY  
Pursuant to Section 6301 & 6305 of the Education Law\*  
In connection with attendance at

\_\_\_\_\_ Semester \_\_\_\_\_ Year \_\_\_\_\_  
(Name of Community College) Registration Date \_\_\_\_\_

STATE OF NEW YORK, COUNTY OF LEWIS

Name \_\_\_\_\_

Daytime Telephone Number \_\_\_\_\_ Township \_\_\_\_\_

Physical Address: for the past **2 years** Dates of Residency:  
\_\_\_\_\_ From \_\_\_\_\_ To Present Day  
Street City State

\_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Street City State

Citizenship: United States Citizen \_\_\_\_\_ Visa Type \_\_\_\_\_ Resident Alien # \_\_\_\_\_

I hereby swear and affirm that I reside at the above stated address; that I am now and have for a period of at least one year immediately prior to the date of this affidavit (or affirmation) been a legal resident of the State of New York; that I am now and have for a period of at least \_\_\_\_\_ months\*\* immediately prior to the date of this affidavit (or affirmation) been a legal resident of the County of Lewis. I further state that I plan to enroll in the above stated community college and that this affidavit (or affirmation) is made for the sole purpose of securing from the Chief Fiscal Officer of the County of Lewis a certificate of residence pursuant to the requirements of Article 126 of the Education Law.

\_\_\_\_\_ (Signature of Application) \_\_\_\_\_ (Date)

THIS SPACE FOR USE OF CHIEF FISCAL OFFICER  
Certificate Issued ( ) Certificate Denied ( )  
Date \_\_\_\_\_  
By \_\_\_\_\_

\*Education Law, §6305: "The Chief Fiscal Officer of each county, as defined in Section 2.00 of the Local Finance Law, shall, upon application and submission to him of satisfactory evidence, issue to any person desiring to enroll in a community college as a non-resident student, a certificate of residence showing that said person is a resident of said county. Such person shall, upon registration for each college year, file with the college such certificate of residence issued not earlier than two months prior thereof, and such certificate of residence shall be valid for one year from date of issuance."  
Education Law, §6301 Paragraph 4: "Resident", a person who has resided in the state for a period of at least one year and in the county, city, town, intermediate school district, school district or community college region, as the case may be, for a period of at least six months, both immediately preceding the date of such person's registration in a community college or, for the purposes of §6305 of this article, his or her application for a certificate of residency.

\*\*In the event that a person qualified as above for a state residence, but has been a resident of two or more counties in the state during the six months immediately preceding his/her application for a certificate of residence pursuant to Section Sixty-Three Hundred Five of this chapter, the charges to the counties of residence shall be allocated among the several counties proportioned to the number of months, or major fraction thereof, of residence in each county. Rev. 01/2024