

TO: Jessica Moser, Chair; Tom Kalamas, Vice-Chair; Josh Leviker; Vincent Nortz; and Barry Lyndaker.

FROM: Cassandra Moser, Clerk of the Board

DATE: February 14, 2024

SUBJECT: Human Services Committee Agenda

Please let this correspondence serve as notification that the Human Services Committee will meet on Tuesday, February 20th at 2:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

Minutes:

Approve January 16, 2024 committee minutes if no amendments.

Presentations / Discussion Items:

1. Bridges Out of Poverty – Stephanie Houser-Fouse, Public Health Specialist; Heidi Lehmann, Grand Slam Safety Human Resources Director; and Montanna Hoppel, Bridges Out of Poverty Graduate (20 minutes)
2. IGT facts – Eric Virkler, Treasurer (5 minutes)
3. Montague Tower discussion – Joan McNichol (5 minutes)

Draft Resolutions:

1. Appointing Karen Boliver of Lowville, NY as a member of the Alcohol & Substance Abuse Subcommittee to fulfill an expired term that has been vacant since January 1, 2024. The term of appointment shall be effective March 5, 2024 through December 31, 2027.
AYE ___ NAY ___
2. Authorizing agreement between Lewis County Community Services and Fort Drum Regional Health Plan Organization to act as project manager for developing a mobile crisis service in Lewis County at a cost of \$150,000.00, which is 100% State funding, commencing January 15, 2024 through December 31, 2024 with an option to extend if needed. AYE ___ NAY ___
3. Accepting and appropriating the NYS Division of Criminal Justice Services award of \$60,000.00 to offset the costs associated with certified pretrial services provided by Probation and authorizing Treasurer to deposit said funds into the appropriate budget lines when received.
AYE ___ NAY ___

4. Authorizing an agreement between Lewis County Public Health and Melanie Saber, LCSW, PLLC for the purpose of providing psychological services to qualifying children in the preschool education program commencing March 1, 2024 through February 28, 2025 under the preapproved NYSED rates.

AYE ___ NAY ___

5. Appropriating the 2023-2024 NYS Radio Grant funds awarded in the amount of \$665,538.00 into the E911 account lines for equipment, repairs, and professional services. AYE ___ NAY ___

Motions:

1. I move to authorize out of state travel for Lewis County Public Health employees Marcia Ashline and Anna Birchenough to attend the Immunization Coalition National Conference in Philadelphia, PA from April 8th through April 11th, 2024, seconded by Legislator _____.

Executive Session:

None.

Informational Items:

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc:	Community Services	Sheriff
	Lewis County Health System	Social Services
	Office for the Aging	Veterans' Service Agency
	Probation	Youth Bureau
	Public Health	

RESOLUTION NO. __ - 2024

**RESOLUTION APPOINTING MEMBER TO
ALCOHOL & SUBSTANCE ABUSE SUBCOMMITTEE OF
COMMUNITY SERVICES BOARD**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Services Board Alcohol & Substance Abuse Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Karen Boliver of Lowville, NY as a member of the Alcohol & Substance Abuse Subcommittee to fulfill an expired term that has been vacant since January 1, 2024.

Section 2. That the term of said appointment shall be effective from March 5, 2024 through December 31, 2027.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2024

**RESOLUTION AUTHORIZING AGREEMENT
BETWEEN LEWIS COUNTY COMMUNITY SERVICES DEPARTMENT AND
FORT DRUM REGIONAL HEALTH PLANNING ORGANIZATION**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Community Services Director desires to enter into an Agreement with Fort Drum Regional Health Planning Organization to act as a project manager for a Mobile Crisis service in Lewis County; and

WHEREAS, the Director of Lewis County Community Services has submitted a plan for Mobile Crisis services to the Office of Mental Health (OMH) to use the State Aid grant of \$300,000 (per year, for 2 years) to create these services in Lewis County; and

WHEREAS, the Board of Legislators wishes to enter into this agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement with Fort Drum Regional Health Planning Organization to act as a project manager for the development of behavioral health Mobile Crisis services in Lewis County at a cost not to exceed \$150,000.00; payable from Community Services OMH Crisis Management Budget Line.

Section 2. That the term is retroactive to January 15, 2024, through December 31, 2024.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2024

RESOLUTION AUTHORIZING ACCEPTANCE OF THE 2023-2024 NYS DIVISION OF CRIMINAL JUSTICE AWARD FOR CERTIFIED PRETRIAL SERVICES THROUGH THE PROBATION DEPARTMENT AND APPROPRIATION OF FUNDS

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the NYS Division of Criminal Justice Services (DCJS) recently advised that the County will receive 2023-24 funding to offset the costs associated with provision of certified pretrial services in the amount of \$60,000.00 for the period of April 1, 2023 through March 31, 2024; and

WHEREAS, the pretrial certified services associated with this award include but are not limited to costs for screening, assessments, supervision and reporting; and

WHEREAS, the Board of Legislators wishes to accept such award and appropriate the funds;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby accepts the NYS DCJS funding award of \$60,000.00 to offset the costs associated with certified pretrial services provided by the Probation Department.

Section 2. That the Lewis County Board of Legislators hereby authorizes the Treasurer to appropriate the funds when received and to deposit same into the appropriate Probation Department budget lines.

Section 3. That the Chairman or Vice-Chairman of the Board of Legislators is hereby authorized to execute, seal and deliver any documents, required by NYS DCJS under the award of said funds, pending review by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2024

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN LEWIS COUNTY
DEPARTMENT OF PUBLIC HEALTH
AND MELANIE SABER, LCSW, PLLC**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

WHEREAS, the Lewis County Department of Public Health wishes to enter into an Agreement with Melanie Saber, LCSW, PLLC to provide psychological services to qualifying children in the preschool special education program at the pre-approved NYSED rates; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement with Melanie Saber, LCSW, PLLC for the purpose of providing psychological services to qualifying children in the preschool education program.

Section 2. That the term of this agreement shall be from March 1, 2024 through February 28, 2025 under the pre-approved NYSED rates for same, with automatic annual renewal unless approved by both parties.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement and any amendments/extensions thereto, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

RESOLUTION NO. __ - 2024

**RESOLUTION TO APPROPRIATE FUNDS
E911**

Introduced by Legislator Jessica Moser, Chair of the Human Services Committee.

BE IT RESOLVED, as follows:

Section 1. That the following appropriation is hereby approved to take place in the E911 Accounts for 2023 – 2024 NYS Radio Grant funds awarded:

Increase Revenue:

A0302000 331807 NYS Radio grant Revenue 2023-2024 \$665,538.00

Increase Expenditures:

A0302000 291807 NYS Radio 2023-24 Equipment \$200,000.00

A0302000 461807 NYS Radio 2023-24 Repairs \$165,538.00

A0302000 496807 NYS Radio 2023-24 Prof Services \$300,000.00

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator __, seconded by Legislator __, and adopted.

Community Services
February 2024

Community Services Office

- The prevention services transition and planning has been resumed. Temporary access to prevention services is being covered by local SUD providers/coalitions.
- Annual Report will be due end of March.
- The department is working on updating the bylaws, member orientation and structure.

Agency Updates:

- Staffing/workforce concerns.
- New York State Office for People with Developmental Disabilities (OPWDD) providers are concerned re a program access to respite has been discontinued. Rationale is the services are duplicative to other waiver services. However, to access these services is a bit more complicated to obtain and some people may not meet criteria.
- Credo and Transitional Living Services continue to move forward with plans for merger. The new entity will be Thrive Wellness and Recovery.
- Credo will be seeing clients at DSS once a week.
- Volunteer Transportation Center (VTC) is working with the Lewis County Planning Department looking at “micro transit” opportunities to address transportation barriers.

Tri County

Currently the tri county area is collaborating on two initiatives:

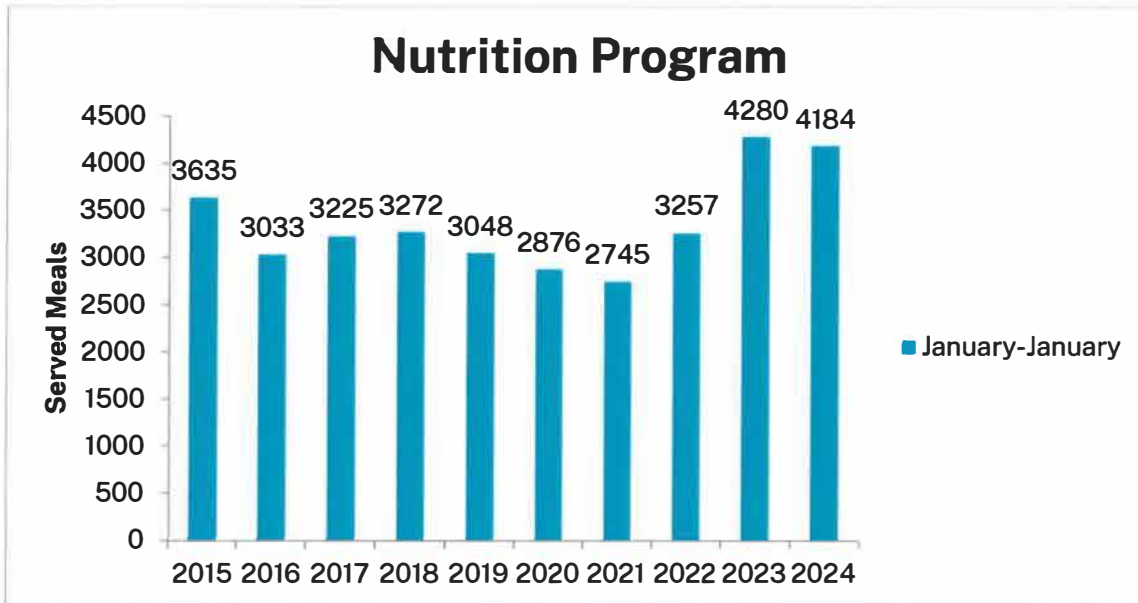
- Office of Mental Health (OMH) mobile crisis.
- OMH/Department of Health (DOH) improving discharge plans for those seeking mental health services.

CURRENT PROJECTS

PROJECT	UPDATE
Vet Peer-to-Peer	The department is working with MHA staff. Goal to streamline and define program reports, continue to network, and increase program participation within the community.
Opioid settlement money	The SUD/MH Subcommittee will begin meeting monthly to develop a plan to use dollars. This will involve gathering data, community input and ongoing attendance at statewide meetings.
OASAS Opioid abatement money	See above.
OMH 24/7 mobile crisis	Agreed to partner with Jefferson County and engage Fort Drum Regional Health Planning Organization as project manager.
OD mapping	January meeting was cancelled.
Hospital and Community Connections	OMH continues to coordinate with the tri county providers and community services department. Have identified using a current well-established meeting to host the partners. Next steps to look at OMH/DOH expectation for better discharge planning and how to operationalize expectations within emergency departments, hospitals and community-based support.

January 2024
Health and Human Services Committee Report

2024	January	YTD	Budget
Revenue	\$7,728.29	\$7,728.29	\$1,253,657.00
Expenses	\$69,630.07	\$69,630.07	\$1,976,872.00



Nutrition

- 217 clients received 3,461 home delivered meals
- 95 people attended the community dining sites serving 583 meals (25 clients chose takeout, with 140 meals served)
- 0 clients received nutrition counseling, for a total of 0 hours

Home Care (December 2023)

- Personal Care and Housekeeping- 340.25 hours of care provided to 24 people
- Consumer Directed- 128 hours of care provided to 5 people
- Caregiver Respite- 226.75 hours of care provided to 12 people
- 7 people on waiting list at the end of December

General Services

- Health Insurance Counseling- 38 clients served in January, season total of 316
- Legal- 1 client served
- Evidenced Based Classes – 2, with 30 participants
- NY Connects- 178 clients served with information and referral
- Personal Emergency Response Devices- 59 clients
- HEAP – 17 clients served in January with 338 clients served season to date

To: Human Services Committee

From: Matthew Morrow, Probation Director

MEM

Date: February 9, 2024

Re: Lewis County Probation Monthly Summary

1. We are currently supervising **172** adult probationers, **42** of whom are DWI cases. In addition, we supervise **14** conditional discharge ignition interlock cases, **5** Drug Court cases, **12** JD cases, **2** pre-trial release case, and are working on **7** pre-sentence investigations (one of which is for a Court in Jefferson County). I would note that this is the lowest number of pre-sentence investigations that we have been ordered to complete in my tenure as Probation Director. Even during the height of the pandemic, when Court activity was severely limited, we were still being ordered to complete investigations. Pre-sentence investigations are required for all felony convictions. Pre-sentence investigations are also required for misdemeanor convictions whenever there will be a sentence to probation, a sentence of imprisonment for more than 180 days, and consecutive sentences of imprisonment with terms aggregating more than 90 days.
2. Lewis County Probation had to utilize non-secure detention from February 1 through February 9, 2024. Lewis County Family Court ordered a juvenile under our supervision to be held in non-secure detention. As the board of legislators is aware, we are fortunate to have a contract with a local family who can provide non-secure detention services within their family home. The residence is approved annually through the NYS Office of Children and Family Services. The utilization of the detention bed locally saves this department a great deal of time in transporting the youth to and from Court appearances. The bed space locally is also significantly cheaper than detention beds throughout the state, saving the county a significant amount of money when detention beds are required.
3. On February 29, 2024, Lowville Academy will be hosting their annual career day. Lewis County Probation is excited to be part of this great event once again this year. Students will get the opportunity to learn about careers in probation. Probation Officers will also take part in mock job interviews with students. We also take the opportunity to promote the message of the Lewis County STOP-DWI program with the students. On March 8, 2024, Lewis County STOP-DWI and Lewis County Probation will be at Copenhagen Central School in conjunction with the Save a Life Tour. Students will learn about the dangers of impaired driving. This is another great opportunity for our department to engage with area youth.



Monthly Update: February 2024

Fiscal Update	December	Year to Date	2023 Budget
Revenues	\$88,323	\$2,800,184	\$4,139,227
Expenditures	\$370,889	\$3,651,219	\$5,656,579

Services Update	January 2021	January 2022	January 2023	January 2024
Preschool Program (Enrolled)	117	111	143	151
Early Intervention Program (Initial and Ongoing)	40	43	57	57
CYSHCNSS (Enrolled)	36	20	14	7
CYSHCN & Child Find (Referrals & Enrolled)	6	30	21	5
Communicable Disease Investigations (not flu)	16	35	45	155
Influenza Cases (season to date)	4	60	446	234
COVID-19 Cases	659	1774	152	208
Rabies Investigations	5	8	5	8
Lead Case Management Caseload	29	41	37	40
Maternal Child Health Caseload	0	1	0	1
Immunization Clinic Attendance	7	42	29	20
Free Onsite Testing	0	0	4	3
Rabies Clinic Attendance (animals vaccinated)	0	88	144	64
Evidence Based Classes Enrollment	12	6	44	11
Pounds Lost by Class Participants	10	8	0	1
Individuals Reached Via Social Media (viewed message)	94,999	24,861	24,150	3,808
Social Media Engagements (likes, shares, comments)	13,710	5,678	1,427	346

Informational Update	
COVID-19	Reported COVID-19 cases increased for the month of January. 12 individuals were hospitalized with COVID-19 in January. The Village of Lowville is conducting weekly wastewater testing for the COVID-19 virus. The latest results at the time of this report show the area is experiencing a decreasing trend in COVID-19 cases for the month of February, which is consistent with the recently reported cases.
Fiscal	No Update.
Staffing	No Update.
Program	The next Getting Ahead cohort is starting in March, and we are currently recruiting participants. There will be a Bridges out of Poverty training March 6 th at DSS from 9am-4pm, any new legislator that is interested in taking this training can call our office to register. The Suicide Prevention Coalition partnered with local bars and restaurants on a Coaster Campaign to raise awareness and provide resources for those struggling with mental illness. The coalition will also be going to all local schools and doing Gizmo's Pawesome Guide to Mental Health readings. Each third grader will also receive a stuffed animal in addition to the increased knowledge and awareness of mental health. This is made possible with Youth Bureau funding.



LEWIS COUNTY SHERIFF'S OFFICE

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Michael P. Carpinelli

Sheriff

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Jason A. McIntosh

Undersheriff

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MONTHLY REPORT January 2024

JAIL:

- Inmate Population as of January 31st : **26**
- Number of Inmates Boarded Out as of January 31st: **1**
- Incidents: **0**

DISPATCH:

- Calls Handled: **5475**
- Cads Created: **1754**

ROAD PATROL:

- Complaints Handled: **494**
- Criminal Arrest Made: **19**
- Vehicle and Traffic Stops: **91**
- Vehicle and Traffic Arrest: **39**
- Pistol Permits Completed: **15**
- Drug Overdoses: **1**

CIVIL:

- Papers Served: **86**
- Evictions: **2**
- Civil Executions Against Property: **0**
- Funds Received and Disbursed: **\$28,926.15**

Monthly Report February 2024

Other Program Highlights

DSS has partnered with Credo Community Services to provide on site assessment services at DSS every other Wednesday afternoon. Temporary Assistance requires drug/alcohol assessments for any applicant identified with issues based on a required screening tool.

DSS will be hosting a JCC Human Services intern for the Spring semester.

Community Action Planning Council will be onsite at the WorkPlace on the 1st and 3rd Mondays of each month to answer questions regarding Child Care. This is in addition to DSS providing Child Care Subsidy payments for eligible families.

The Lewis County Child Support Enforcement Unit is ranked #1 in the state for Child Support arrears collections.

Lewis County is responsible for 50% of an IGT Medical Assistance payment to LCGH totaling \$6.9 million. These are payments made to public general hospitals operated by counties, at the election of the social services district. The remaining 50% is a federal payment.

DSS is the lead agency for PINS (Persons In Need of Supervision) Services. A recent amendment of the family court act requires these records to now be expunged or sealed and not admissible in any court proceeding without consent of the juvenile or person(s) legally responsible for their care.

Program Area Update	January 2024
Child Protective Reports Received	56
Child Welfare Open Cases	16
Children in Foster Care	9
Adult Services Referrals	12
Adult Service Open Cases	63
Incoming Phone Calls	10,106
Visitor Total DSS	1032
Visitor Total One Stop	136
Child Care Subsidy	50
Applications Temporary Assistance	38
Open Temporary Assistance Cases	62
Homeless BedNights	138
Applications SNAP	111
Open SNAP cases	1598
Medicaid Applications	51
Medicaid Open Cases	1718
Applications HEAP	149
Total Case Denials	157
Total Case Transactions	2582
Fraud Referrals	29
Child Support Petitions Filed	41
Child Support Open Cases	1014