

GENERAL SERVICES COMMITTEE
January 16, 2024

Present: Andrea Moroughan, Chair; Josh Leviker, Vice-Chair; Herb Frost; Thomas Kalamas, and Jeffrey Nellenback.

Legislator Moroughan called the meeting to order at 1:00 p.m.

Legislator Moroughan moved to approve the November 21, 2023, committee meeting minutes as recorded, seconded by Legislator Leviker, and carried.

2024/2025 Proposed Goals for General Services Committee – Ryan Piche, County Manager

Ryan Piche reviewed the goal adoption process timeline beginning with December 2023 when Legislators and Department Heads were asked to consider goals for the upcoming legislative term. At the January 2, 2024, Board of Legislators Organizational meeting a draft copy of the Committee Goals were distributed to legislators for their input. During the time between January 2nd and January 16th the draft goals were edited to reflect feedback received from legislators. Today the draft goals are going to be discussed and adopted by each Committee. After that they will be forwarded to the full board on February 6th for adoption.

General Services Committee Goals are as follows:

1. Continue EMS Ad Hoc Committee
 - a) Lead: Legislator Nellenback and Robert Mackenzie, Fire & Emergency Management Director.
 - b) Launch BOCES EMS Program in the fall of 2024.
 - c) Work with Brad Pinsky on local innovations to compensate volunteers.
 - d) Work with Park Strategies to push forward State-wide regulatory changes to enhance local EMS services.

2. Execute Courthouse Renovation Project
 - a) Lead: Matt O'Connor Buildings & Grounds Supervisor.
 - b) Make layout changes to courthouse building including District Attorney's Offices, Codes, Basement, and Real Property.
 - c) Advance engineering work to prepare for HVAC bid in winter of 2024 (price dependent).

3. Complete Board of Elections and Outdoor Services Renovation Projects
 - a) Lead: Building Project Team.
 - b) Complete DMV/Board of Elections building and move Board of Elections in (happening today!)
 - c) Complete Outdoor Services Building and move Recreation, Forestry, & Parks, and Soil and Water in.

- d) Close out project with C&S, KT, and Contractors.
 - e) Hold Ribbon Cuttings for both new buildings.
4. Open Singing Waters' Park
- a) Lead: Jackie Mahoney.
 - b) Bid out and complete potable water system.
 - c) Finish landscaping.
 - d) Hold Grand Opening.
5. Develop Rails to Trails Masterplan
- a) Lead: Casandra Buell, Planning & Community Development Director; Tim Hunt, Highway Superintendent; Jackie Mahoney, Recreation, Forestry & Parks Director; Ryan Piche, County Manager; and Legislators.
 - b) Prioritize engaging with public and municipal partners.
 - c) Host community engagement events.
 - d) Leverage expertise of Alta planning consultants, who have completed many, many Rail-Trail projects.
 - e) Work towards completion of masterplan document by end of 2024.
 - f) Gear masterplan towards future grant funding goals.
6. Continue ATV Lobbying Efforts
- a) Lead: Chairman Larry Dolhof.
 - b) Support ATV Bills introduced during 2024 legislative sessions.
 - c) Travel to Albany to meet with state lawmakers to advance issue.
 - d) Continue to engage with regional and statewide partners.
7. Execute Glenfield Complete Streets Project
- a) Lead: Tim Hunt, Highway Superintendent.
 - b) New asphalt, sidewalks, curbs, and storm drainage in Hamlet of Glenfield.
8. Review and Revise Junkyard Local Law
- a) Lead: Ward Dailey, Senior Codes Official and Joan McNichol, County Attorney.
 - b) Current Local Law needs to be reviewed.
 - c) Engage with Junkyard Review Board members for input.
9. Study Strategies to Maximize State and Federal Funding for Highway Infrastructure
- a) Lead: Tim Hunt, Highway Superintendent and Legislator Thomas Kalamas.
 - b) Look into Road, Bridge, Culverts, and other transportation infrastructure.
 - c) Engage with Towns and Villages.

d) Optimize efficiency and Maximize Financial Resources.

The following draft resolutions were reviewed:

1. Support of S6098/A5744 to amend General Municipal Law to allow Volunteer Firefighters to receive call stipends and for the Legislature to extend same to EMS Ambulance Volunteers. *Chairman Dolhof gave a brief explanation that these bills in the State Legislature will allow for up to a \$50 stipend for any volunteer who gets called out, but it doesn't currently include Ambulance or EMS workers, only firefighter which is why this resolution is important.*
AYE 5 NAY 0

2. Authorizing Supplemental Agreement No. 1 between Highway Department and C&S Engineers, Inc. to provide additional engineering services for Design and Construction Phases regarding the bridge replacement project identified as CR-43 over Moose Creek for a term of October 18, 2019 through December 31, 2025 for the additional amount not to exceed \$361,000.00 (with 80% eligible for Federal funds and 20% non-federal funds), for a total cost of \$640,000.00 to C&S for this project.
AYE 5 NAY 0

3. Authorizing Supplemental Agreement No. 3 between Lewis County and New York State Department of Transportation for the Design Phase funding of the project known as CR-43 over Moose Creek to receive and appropriate an additional \$66,000.00 in the Capital Bridge Program account.
AYE 5 NAY 0

4. Authorizing interfund loan financing and Memorandum of Understanding between Lewis County and Highway Department for county machinery and equipment funding adopted in the 2024 Capital Plan in an amount not to exceed \$650,000.00, to be repaid to the County with no interest by annual installments over a five (5) year period. *County Manager Ryan Piche gave a brief explanation in response to some questions that were asked by stating this allows the county to save on the interest they would have been charged through a bank, pointing out that our fund balance is roughly 24 million.*
AYE 5 NAY 0

5. Fixing the date of a Public Hearing on the addition of approximately 3.5 miles of Off Highway Vehicle (OHV) trail to the Lewis County OHV Trail System for March 5, 2024 at 5:00 p.m.
AYE 5 NAY 0

The following motion was made:

1. Legislator Moroughan moved that the General Services Committee approve the proposed 2024/2025 General Services Committee Goals and forward them to the full board for adoption, seconded by Legislator Frost, and carried.

There being no other business to come before the committee, Legislator Nellenback moved to adjourn at 1:19 p.m., seconded by Legislator Kalamas, and carried.

Respectfully submitted,
Cassandra Moser, Clerk of the Board