

FINAL DAY ANNUAL SESSION
December 21, 2023

The meeting was called to order at 10:04 a.m. by Chairman of the Board, Lawrence Dolhof.

Roll Call: All Legislators were present except Legislator Josh Leviker who had been excused. There were 13 other persons present.

Chairman Dolhof asked Legislator Gilbert for the Invocation, followed by the Pledge of Allegiance to the Flag.

REPORT OF THE FINANCE AND RULES COMMITTEE:

The Finance and Rules Committee had met and recommended to waive the rules to allow action on late resolutions.

Signed by: Thomas Osborne
Philip Hathway
Jessica Moser
Jeffrey Nellenback

Dated: December 21, 2023

Legislator Virkler moved that the rules be waived, seconded by Legislator Chartrand, and carried.

PRIVILEGE OF THE FLOOR:

Chairman Dolhof stated that there are four retiring legislators who have helped to achieve several goals during their tenure. Within the last two years, the Board has reduced the property taxes to the lowest level since 1996; created a 15% reduction in the tax rate; completed construction on a New Highway Facility for the first time since 1906; completed a new surgical wing and patient rooms for the first time since the 1980's; completed updates in the PSB for the jail for the first time since 1991; distributed 100% of the American Rescue Plan funds out to the community through a Broadband program, reducing unconnected households by 70%, Façade and Streetscape program, Vacant Property Revitalization program, Rails to Trails program, and Childcare program; moved forward several special committees such as the EMS Ad Hoc committee, Agricultural Sustainability Committee, Southern Lewis County Water Study committee, and Central Lewis County Water Study committee; focused on mental health issues by creating a Suicide Video series, founding and supporting the Traumatic Loss Team, and bringing Medication Assisted Treatment plan to the jail; established new long term financial goals; cleaned up and demolished ten blighted properties; facilitated the reuse of the Glenfield School leading to a \$25 million dollar investment in senior housing; adopted thoughtful and progressive regulations for solar development; increased transparency with a new website and new presentation equipment in the Legislative Board Chambers. That is just some of the items without going into too much detail.

Chairman Dolhof thanked the current Board, in particular the four legislators that are leaving for their service and giving a unique insight with their comments and considerations. Due to this the Board has accomplished quite a lengthy list of items to move Lewis County forward. The Chairman then handed out framed certificates to Legislator Lisa Virkler, Legislator Ian Gilbert, Legislator Richard Chartrand, and Legislator Phil Hathway followed by a round of applause for each one respectively.

CLERK OF THE BOARD REPORT:

A Resolution was received from Cattaraugus County titled: "Supporting Repopulation and Restocking of Native Species Elk into Allegany State Park."

Sealer of Measures and Weights Biran Mooney submitted the September, October, and November Summary of Field Service Reports which have been placed on file. An edition of Farmshine was forwarded to all legislators from Mr. Gary Rozicowski showing that the House of Representatives passed the Whole Milk for Healthy Kids Act allowing whole milk in school lunch programs.

COUNTY TREASURER REPORT:

Eric Virkler reported that the State Auditors are making good progress and will be giving legislators an update on where they are, please stop in and speak with them today. They have done a great job so far. Three + One, our cash management consultants, gave Lewis County an award for making a grade of 90 for three quarters in a row, and should continue get some publicity from that.

REPORTS OF STANDING COMMITTEES:

Legislator Chartrand reported that the October Employee of the Month for the Hospital was Bertha Snyder, Unit Helper. The OR Tower is operational, and the Maternity Ward should be opening sometime in March of 2024.

Mr. Jerry Cayer reported that the new surgical pavilion went live with three OR's going at once, this has created a meaningful increase in surgeries. Dr. Ackle was hired for the maternity department a month ago and it looks like it will be operational by March 25, 2024. The maternity nurses will be going to Crouse in Syracuse for additional training.

Mr. Cayer stated that Legislator Chartrand was recognized for his service at the Hospital Board of Managers meeting but should be acknowledged today as he serves on behalf of this Board. His history of service is remarkable along with his ability to respectfully challenge things and ask questions. Legislator Chartrand has served on the Hospital Board of Managers first as a citizen from 1997 through 2008, then as the Board of Legislators representative from 2014 through 2023. He has been Chair of the Hospitals Buildings and Grounds committee, a member of the Executive Committee, and much more. In honor of Legislator Chartrand's years of service, he was given a plaque, notification that two bricks will be placed on the memorial wall of the hospital, two coasters, and a box of Lewis County food items.

Mr. Cayer thanked the whole Board and read the LCHS mission statement. He wished everyone Happy Holidays. Legislator Chartrand reciprocated his appreciation of Mr. Cayer and the great communication since his arrival.

REPORT OF THE FINANCE AND RULES COMMITTEE:

RESOLUTION NO. 252 - 2023
AUDITING AND ALLOWING CLAIMS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

RESOLVED that the claims presented for payment in the total amount of \$955,799.64 be and each is hereby audited and allowed for the amounts claimed, and that the Clerk is authorized and directed to draw checks for the County Treasurer for the amounts claimed, in favor of each of the claimants or their assigns.

Moved by Legislator Virkler, seconded by Legislator Chartrand. Legislator Moser recused herself from any payments pertaining to her role as an Attorney.

The Resolution was then adopted on the 21st day of December, 2023 pursuant to the following roll call vote:

AYES: Osborne, Hathway, Nellenback, Virkler, Moser, Moroughan, Gilbert, Chartrand, and Dolhof.

NAYS: None.

ABSENT: Leviker.

RESOLUTION NO. 253 - 2023
FIXING DATE OF PUBLIC HEARING ON LOCAL LAW
(INTRODUCTORY LOCAL LAW NO. 4-2023), COUNTY OF LEWIS

Introduced by Legislator Lawrence L. Dolhof, Chair of the Board of Legislators.

WHEREAS, there will be presented and introduced at a meeting of this Board of Legislators to be held on December 21, 2023 a proposed Local Law entitled "A LOCAL LAW PROVIDING FOR INCREASES TO SALARIES FOR CERTAIN LOCAL OFFICIALS."

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That a public hearing will be held on Tuesday, January 2, 2024, from 5:00 p.m. to 5:30 p.m. before the Lewis County Board of Legislators on the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York to hear all persons for or against such local law.

Section 2. That at least five (5) days notice of such hearing shall be given by the Clerk of this Board by the due posting thereof upon the bulletin board of the Lewis County Court House, Lowville, New York, and by publishing such notice at least once in the official newspaper of the County.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 254 - 2023
RESOLUTION REAPPOINTING MEMBER TO
ADIRONDACK NORTH COUNTRY ASSOCIATION

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby reappoints Brittany Davis of Denmark, New York as a member of the Adirondack North Country Association Board.

Section 2. That the 2-year term of said appointment shall be effective from January 1, 2024 through December 31, 2025.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 255 - 2023
RESOLUTION AWARDED BID AND AUTHORIZING CONTRACT BETWEEN
THE COUNTY OF LEWIS AND CONNECTICUT TRAILERS, INC. TO PROVIDE TWO
ENCLOSED TRAILERS.

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the Highway Superintendent and the Board of Elections Commissioners, in consultation with the Purchasing Director sent out an RFP for the purchase of two (2) enclosed trailers to eliminate the need to rent Box Trucks for elections, as more fully outlined and set forth in the RFP; and

WHEREAS, four (4) bid proposals were opened on December 4, 2023, at 2:00 pm. The Director of Purchasing, and Clerk of the Board, carefully reviewed the bid submissions and assessed the criteria. After careful consideration and review, the Purchasing Director recommends that the Board of Legislators award the bid and contract to the lowest bidder, Connecticut Trailers, Inc., of 7 Bolton Center Road, Bolton, CT 06043 to purchase two (2) enclosed trailers at a cost not to exceed \$68,520.00; and

WHEREAS, the Board of Legislators seeks to accept this recommendation, award the bid and contract to Connecticut Trailers, Inc. for the purchase of these trailers.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby awards the bid to and authorizes an agreement with Connecticut Trailers, Inc., to purchase two (2) enclosed trailers for the Board of Elections as outlined in the RFP in accordance with their bid proposal dated November 11, 2023, at a cost of \$68,520.000.

Section 2. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement and any extensions or modifications thereto, upon review and approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 256 - 2023
RESOLUTION AUTHORIZING A RENEWAL AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND TRANE BUILDING SERVICES

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the County of Lewis desires to renew an agreement with Trane Building Services for the purpose of providing maintenance services for Heating, Ventilating, and Air Conditioning (“HVAC”) systems for the County Courthouse Building; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby approves the renewal contract with Trane Building Services to provide Heating, Ventilating, and Air Conditioning (“HVAC”) maintenance services for the County Courthouse Building for the period of January 1, 2024 through December 31, 2026 at the following annual costs:

Year 1	1/1/2024 – 12/31/2024	\$43,500.00
Year 2	1/1/2025 – 12/31/2025	\$45,240.00
Year 3	1/1/2026 – 12/31/2026	\$47,050.00

Section 2. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 257 – 2023
RESOLUTION TO APPROPRIATE FUNDS
VARIOUS CAPITAL RESERVE ACCOUNTS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED as follows:

Section 1. That the following budget appropriation take place to the Capital Equipment account to transfer funds budgeted for 2024 in the general fund and appropriate these funds in the Capital HAC fund with transfer from A0990100 992300 (To Capital Buildings & Grounds):

<u>Increase Revenue:</u>	
H0162000 350310	\$500,000.00
Project HAC	

<u>Increase Expenditure:</u>	
H0990100 499900	\$500,000.00
Project HAC	

Section 2. That the following budget appropriation take place to the Capital Equipment account to transfer funds budgeted for 2024 in the general fund and appropriate these funds in the Capital HAD fund with transfer from A0990100 992500 (To Capital Equipment):

<u>Increase Revenue:</u>	
H0990100 350310	\$900,000.00
Project HAD	

<u>Increase Expenditure:</u>	
H0990100 499900	\$900,000.00
Project HAD	

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 258 - 2023
RESOLUTION APPOINTING MEMBERS TO
ALCOHOL & SUBSTANCE ABUSE SUBCOMMITTEE OF
COMMUNITY SERVICES BOARD

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Services Board Alcohol & Substance Abuse Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Carla Hellinger of Lowville, NY as a member of the Alcohol & Substance Abuse Subcommittee for a 4-year term.

Section 2. That the term of said appointment shall be effective from January 1, 2024 through December 31, 2027.

Section 3. That the Board of Legislators hereby appoints Ashley Waite, Director of Public Health of Lowville, NY as a member of the Alcohol & Substance Abuse Subcommittee to fulfill the unexpired term of Anna Platz.

Section 4. That the term of said appointment shall be effective January 1, 2024 through December 31, 2025.

Section 5. That the Board of Legislators hereby appoints Jennifer Allen Rich of Watertown, NY as a member of the Alcohol & Substance Abuse Subcommittee to fulfill the unexpired term of Scott Mathys.

Section 6. That the term of said appointment shall be effective December 21, 2023 through December 31, 2024.

Section 7. That the Board of Legislators hereby appoints Nicole Burdell of Lowville, NY as a member of the Alcohol & Substance Abuse Subcommittee to fulfill the unexpired term that has been vacant since January 1, 2023.

Section 8. That the term of said appointment shall be effective December 21, 2023 through December 31, 2026.

Section 9. That this resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 259 - 2023
RESOLUTION APPOINTING MEMBER TO
DEVELOPMENTAL DISABILITIES SUBCOMMITTEE OF
COMMUNITY SERVICES BOARD

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Services Board Developmental Disabilities Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Rebecca Kelly of Glenfield, NY as a member of the Developmental Disabilities Subcommittee to fulfill an expired term that has been vacant since January 1, 2022.

Section 2. That the term of said appointment shall be effective from December 21, 2023 through December 31, 2025.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 260 - 2023
RESOLUTION APPOINTING MEMBERS TO
MENTAL HEALTH SUBCOMMITTEE OF
COMMUNITY SERVICES BOARD

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Community Services Board Mental Health Subcommittee shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Melanie Saber of Transitional Living Services in Lowville, NY; Carla Hellinger, Director of Office For the Aging in Lowville, NY; and John Exford of Lowville, NY as members of the Mental Health Subcommittee for a 4-year term.

Section 2. The term of said appointments shall be from January 1, 2024 through December 31, 2027.

Section 3. That the Board of Legislators hereby appoints Amanda Hosmer of Lowville, NY as a member of the Mental Health Subcommittee to fulfill the unexpired term of Randall Clendenning.

Section 4. The term of said appointment shall be from December 21, 2023 through December 31, 2024.

Section 5. That the Board of Legislators hereby appoints Ashley Waite, Director of Public Health, Lowville NY as a member of the Mental Health Subcommittee to fulfill an unexpired term which has been vacant since January 1, 2023.

Section 6. The term of said appointment shall be from December 21, 2023 through December 31, 2026.

That this resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 261 - 2023
RESOLUTION APPOINTING MEMBER TO
COMMUNITY SERVICES BOARD

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Community Services Board shall have nine members appointed by the Board of Legislators pursuant to Mental Hygiene Law § 41.11; and

WHEREAS, on November 7, 2023, Resolution No. 203-2023 was adopted that appointed Anna Platz of Carthage, NY to the Lewis County Community Services Board; and

WHEREAS, Anna Platz has accepted the position of Community Services Deputy Director effective January 1, 2024 and therefore can no longer fulfill her obligation as a Community Services Board member;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby appoints Ashley Waite, Director of Public Health of Lowville, NY as a member of the Lewis County Community Services Board to replace Anna Platz of Carthage, NY.

Section 2. That the term of said appointment shall be effective January 1, 2024 through December 31, 2027.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December.

RESOLUTION NO. 262 - 2023
RESOLUTION REAPPOINTING MEMBER TO
DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby re-appoints Dennis Mastascusa of Lowville, New York, to the Development Authority of the North Country.

Section 2. That the term of said appointment shall be for a period of four (4) years effective from February 1, 2024 through January 31, 2028.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 263 - 2023
RESOLUTION AUTHORIZING RENEWAL AGREEMENT BETWEEN
LEWIS COUNTY DISTRICT ATTORNEY'S OFFICE
AND JOHN A. CIRANDO, ESQ.

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County District Attorney Office wishes to enter into a renewal agreement with John A. Cirando, Esq. for Appellate work services; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes a renewal Agreement between the County of Lewis, by and through the Lewis County District Attorney and John A. Cirando Esq. to provide Appellate work services, at a rate of \$165.00 per hour plus reasonable and necessary disbursements that are defined in the agreement:

Section 2. That the term of this Agreement shall be from January 1, 2024 through December 31, 2024.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement and any required revisions thereto, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 264 - 2023
RESOLUTION REAPPOINTING MEMBER TO
LEWIS COUNTY ETHICS BOARD

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That pursuant to Local Law No. 5-2005 "Lewis County Ethics Law" this Board of Legislators hereby reappoints John Scott Markham of Constableville, New York, as a Republican representative on the Lewis County Ethics Board.

Section 2. That the term of said appointment shall be effective from January 1, 2024 through December 31, 2026.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 265 - 2023
RESOLUTION APPOINTING MEMBER TO
REGION 6 FISH AND WILDLIFE MANAGEMENT BOARD

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby appoints Wayne Kwasniewski of West Leyden, New York, as a member of the Region 6 Fish and Wildlife Management Board, as the Lewis County Sportsmen's Representative.

Section 2. That the term of said appointment shall be for the period from January 1, 2024 through December 31, 2025.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 266 - 2023
RESOLUTION TO AWARD BID TO TIOGA CONSTRUCTION CO., INC.
FOR THE REPLACEMENT OF COUNTY ROUTE 43 (EAST ROAD) BRIDGE OVER
MOOSE CREEK IN THE TOWN OF LEYDEN

Introduced by Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the County has commenced a project known as the replacement of County Route 43 (East Road) Bridge over Moose Creek and sent out a request for bids; and

WHEREAS, five (5) sealed bids received were publicly opened on October 24, 2023, at 1:00 p.m. on the Second Floor Board Room at the Lewis County Courthouse, 7660 North State Street, Lowville, New York; and

WHEREAS, the Highway Superintendent recommends that the County award the bid to Tioga Construction Co., Inc. the lowest qualified bidder, to perform the bridge replacement outlined in the bid specifications in the total amount of \$1,495,560.40; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby awards the bid to and authorizes a contract with Tioga Construction Co., Inc., Herkimer, NY in the amount of \$1,495,560.40, payable through BridgeNY and local funds, for the replacement of County Route 43 (East Road) Bridge over Moose Creek in the Town of Leyden.

Section 2. That the Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 267 - 2023
RESOLUTION AUTHORIZING SUPPLEMENT AGREEMENT NO. 1 BETWEEN LEWIS
COUNTY HIGHWAY DEPARTMENT AND BARTON & LOGUIDICE
FOR BAILEY ROAD BRIDGE OVER INDEPENDENCE RIVER
(PIN 775410; BIN 2220750)

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County Board of Legislators adopted Resolution No. 21 - 2022 sponsoring and authorizing the Bridge Superstructure Replacement known as Bailey Road over Independence River (PIN 775410; BIN 2220750) in the Town of Watson, County of Lewis with Barton & Loguidice to provide Preliminary Engineering/Design of the Project at a cost of \$125,000.00; and

WHEREAS, the Lewis County Highway Department desires to enter into Supplemental Agreement No. 1 with Barton & Loguidice ("B&L"), for the change in scope of services from a superstructure replacement to a full bridge replacement at an additional cost of 107,000.00 as set forth in Supplemental No. 1, and to provide the additional tasks outlined in the Agreement; and

WHEREAS, the Board of Legislators wishes to accept such services and authorize the Supplemental Agreement; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes Supplemental Agreement No. 1 to the contract between the County of Lewis and Barton & Loguidice to change the scope of services from a superstructure replacement to a full bridge replacement regarding the project identified as Bailey Road over Independence River (PIN 775410; BIN 2220750), and including the additional engineering service tasks as outline therein.

Section 2. That the term of the Agreement is from November 1, 2023 through December 31, 2024 for the additional amount not to exceed \$107,000.00 (with 80% eligible for Federal funds and 20% non-federal funds), for a total cost of \$232,000.00 to Barton & Loguidice for this project.

Section 3. That the Lewis County Board of Legislators hereby authorizes the Treasurer to appropriate the additional \$107,000.00 for this project, and directs the Treasurer to make the proper adjustments to the accounts pertaining to the Federal, State, and Local share costs for this phases of the project.

Section 4. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver such Agreement, pending approval by the County Attorney.

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 268 - 2023
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
COUNTY OF LEWIS OBO LEWIS COUNTY HIGHWAY DEPARTMENT
AND FOIT-ALBERT ASSOCIATES FOR DESIGN AND BIDDING PROFESSIONAL
SERVICES FOR THE CULVERT REPLACEMENT PROJECT
- ERIE CANAL ROAD BRIDGE OVER BLACK CREEK-

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County Highway Department desires to enter into an agreement with Foit-Albert Associates, authorized on the New York State list of professional engineers with the engineering expertise for culvert repair projects, to provide design and construction support services, including construction bid documents for the replacement project located on Erie Canal Road over Black Creek in New Bremen, NY; and

WHEREAS, Foit-Albert Associates have provided a detailed proposal dated November 28, 2023, with the professional scope of services and phases proffered for this project at maximum compensation of \$271,370.00; and

WHEREAS, the Highway Superintendent seeks to have the Board of Legislators authorize a contract with Foit-Albert Associates for these professional services, and to authorize an RFP for public bidding of the construction phase of the project with the assistance of Foit-Albert Associates; and

WHEREAS, the Lewis County Board of Legislators wishes to accept such services and authorize a contract with Foit-Albert Associates for this project;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement between the County of Lewis (by and through the Lewis County Highway Department) and Foit-Albert Associates to provide engineering services necessary for the design, bidding, and construction phases of the culvert replacement project known as Erie Canal Road over Black Creek in New Bremen, New York, at a cost of \$271,370.00 as more fully set forth in the proposal dated November 28, 2023.

Section 2. That the Lewis County Board of Legislators authorizes the Highway Superintendent to send out an RFP for public construction bidding of the project with the professional assistance of Foit-Albert Associates.

Section 3. That the Chair or Vice-Chair of the Lewis County Board of Legislators is hereby authorized to make, execute, seal, and deliver such Agreement, any related and necessary documents or instruments, and amendments thereto pending approval by the County Attorney

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 269 - 2023
RESOLUTION TO TRANSFER FUNDS
County Highway Department

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

BE IT RESOLVED as follows:

Section 1. That the following 2024 budget transfer take place in the Highway Department Accounts for the lease payments on the Enterprise Vehicles, funds will be transferred from Project HAD Capital Equipment H0990100 499900:

<u>Increase Revenue:</u>	
DM513000 350310	\$110,000.00

<u>Increase Expenditure:</u>	
DM513000 223400	\$110,000.00

Section 2. That the following 2024 budget transfer take place in the Highway Department Accounts for the various annual lease payments, funds will be transferred from Project HAD Capital Equipment H0990100 499900:

<u>Increase Revenue:</u>	
DM513000 350310	\$488,000.00

<u>Increase Expenditure:</u>	
DM513000 223300	\$488,000.00

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 270 – 2023
RESOLUTION APPOINTING MEMBER TO
LEWIS COUNTY GENERAL HOSPITAL
BOARD OF MANAGERS

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, on December 22, 2022, the Lewis County Board of Legislators appointed Ms. Cheryl Steckly of Croghan, New York as a member of the Board of Managers of the Lewis County General Hospital by adopting Resolution No. 316-2022; and

WHEREAS, on October 11, 2023, Ms. Steckly submitted a resignation email indicating her desire to leave her role as a member the Board of Managers effective December 31, 2023; and

WHEREAS, in anticipation of the impending vacancy interest was received from Mr. John Richard Schwartz of Brantingham, New York, and the Board of Managers recommends appointing him to fulfill the unexpired term of Ms. Steckly;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That pursuant to Section 127 of the General Municipal Law, the Lewis County Board of Legislators hereby appoints Mr. John Richard Schwartz of Brantingham, New York, as a member of the Board of Managers of the Lewis County General Hospital to fulfill the unexpired term of Ms. Steckly.

Section 2. That the term of said appointment shall commence January 1, 2024 through December 31, 2027.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 271 - 2023
RESOLUTION REAPPOINTING MEMBER TO
LEWIS COUNTY GENERAL HOSPITAL
BOARD OF MANAGERS

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

WHEREAS, on December 4, 2018, the Lewis County Board of Legislators appointed Ms. Karen Rennie of Brantingham, New York as a member of the Board of Managers of the Lewis County General Hospital by adopting Resolution No. 429-2018; and

WHEREAS, Ms. Rennie has indicated her desire to continue to serve on the Hospital Board of Managers and is being recommended for re-appoint; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That pursuant to Section 127 of the General Municipal Law, the Lewis County Board of Legislators hereby re-appoints Ms. Karen Rennie of Brantingham, New York, as a member of the Board of Managers of the Lewis County General Hospital.

Section 2. That the term of said appointment shall be for a period of five (5) years to commence January 1, 2024 through December 31, 2028.

Section 3. That this resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 272 - 2023
ADOPTING UPDATED LEWIS COUNTY MANAGEMENT
EMPLOYEE POLICY AND APPROVING AMENDED MANAGEMENT
COMPENSATION SCHEDULE PLAN

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Resolution Nos. 430-2017 and 195-2020, the Board of Legislators recognized the necessity and benefits of establishing a structured compensation schedule and employment policy for Exempt Management and Management/Confidential employees, which provides for different provisions from unionized employees; and

WHEREAS, in accordance with the aforementioned Resolutions, the County Manager and HR Director are to review the policy and the management salary/compensation schedule to determine any cost of living adjustments and/or grade modifications to be recommended to the Board; and

WHEREAS, the County Manager and HR Director undertook a comprehensive review and analysis of management salary levels, including but not limited to rates and grades in similarly comparable, peer counties throughout the state. The recommended changes include the addition of elected and board of election officials to the policy, changes to the Grades and adjustments to the steps in accordance with the compensation rates set forth therein, and the applicability and inclusion of annual adjustments for COLA and longevity, as indicated in the policy; and

WHEREAS, these recommended changes will be beneficial to the County in retaining management level and exempt employees, and in hiring and evaluating employees in these positions; and

WHEREAS, the County Manager and HR Director recommend that the Board adopt the amended, updated Lewis County Exempt Employee Compensation Policy as they apply to Management and Management/Confidential employees; together with the approval of the updated Lewis County Exempt Compensation Schedule attached hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes and adopts the updated amendments to the Lewis County Exempt Employee Compensation Policy proposed by the County Manager and Director of Human Resources.

Section 2. That the Lewis County Board of Legislators hereby authorizes and approves the updated amended Lewis County Exempt Employee Salary Schedule proposed by the County Manager and HR Director attached hereto effective January 1, 2024.

Section 3. That the Clerk of the Board is directed to include a copy of the updated amended policy and compensation schedule in the County's Management Employee Policy Manual, and provide copies of same to the Exempt Management Level employees.

Section 4. That this Resolution shall take effect immediately.

Moved by Legislator Virkler, seconded by Legislator Gilbert.

Legislator Moroughan moved that Appendix A be amended to move the County Clerk to Grade 4 instead of Grade 6, seconded by Legislator Osborne, and carried.

The Resolution was then adopted on the 21st day of December, 2023.

Exempt Employee Compensation Policy

The policy shall establish guidelines for compensation-based decisions related to salary increases, cost of living, and longevity for exempt employees of Lewis County. This policy shall apply to administration, department heads, elected and election officials, management, and management confidential employees with the exception to the District Attorney.

This plan has been designed to achieve the following major objectives:

1. To provide a system to establish salaries for the County's managerial and confidential employees in a consistent and fair manner, free from favoritism, partiality, or discrimination for improper reasons.
2. To ensure equal salary levels for comparable work as determined by an objective point-factor analysis of each job title and prevailing levels of pay for all job titles within the area labor market, as appropriate.
3. To attract and retain competent managerial personnel.

Annual Salary

All management employees covered by this policy are placed in graded salary schedules which have been adopted by the Board of Legislators as seen in Appendix A, Exempt Compensation Grades. Each job title is assigned to a salary grade based upon wage study data as determined by an objective point-factor analysis.

Elected and Board of Election Officials

The salary for each position will be determined by using the points assigned to that position and placed in the appropriate grade. These officials will be eligible for annual step increases. At that start of each new term, the salary will reset to Step 1 of the assigned grade. Officials elected for consecutive terms may be eligible to resume the last step from the immediately preceding term.

Step System

The salary plan for the management titles consists of ten salary grades, Appendix A. Each salary range includes 10 steps as seen in Appendix B, Exempt Compensation Plan. Eligibility to move through the steps will be based on a successful annual performance evaluation and recommendation from the department head.

New hires, both internal and external, will be able to negotiate their starting salary upon hire which will place them on the step scale accordingly.

Step increments can take effect only on the first day of January. An employee must work six months before he/she is eligible to an increment.

Performance Evaluation

Performance evaluations will be given on an annual basis to all employees, with the exception of elected and election officials, using the uniform Employee Performance Evaluation form. Evaluations are to be based on job related performance factors and shall serve as an opportunity to provide an overall assessment of performance from the previous

year, including any concerns that were addressed and recognition for accomplishments. The review meeting will allow the employee the chance to provide any input or feedback on their job performance, scope and responsibilities.

The County Manager, supported by the Human Resource Director, will conduct annual performance evaluations of department heads. Each department head will conduct annual performance evaluations of their management and confidential staff after reviewing the evaluation with the Human Resource Director. The County Manager, supported by the Chairman of the Board of Legislators, will conduct the annual performance evaluation of the Human Resource Director. The Board of Legislators will conduct the annual performance evaluations of the County Manager, County Attorney, and Clerk of the Board.

Cost of Living

Cost of living adjustment (COLA) for exempt employees is set by the Board of Legislators and is to be determined and adopted with the annual budget.

Longevity

All full-time salaried employees, with the exception of elected and election officials, who have been compensated for full-time and uninterrupted service for the County, shall in addition to their regular compensation schedule, be entitled to an additional increment or increments of \$500 annually effective on the first day of the fiscal year following the completion of 8, 10, 15, 20, 25, 30, and 35 years of service. See Appendix C, Longevity.

If an employee has worked full-time and continuous for at least six months of his/her first year, it shall count as one complete year. Vacation time, sick leave time, and approved leaves of absences without pay shall not be considered as interrupted service or as uncompensated service for the purpose of this section.

Adopted by Board of Legislators: 8/4/20

Revision Adopted by BOL: 12/21/23

Appendix A: Exempt Compensation Grades

Grade	Position
1	County Manager County Attorney
2	Commissioner DSS HR Director/Personnel Officer Public Health Director Community Services Director First Assistant District Attorney
3	Treasurer Sheriff Highway Superintendent IT Director Planning & Community Development Director Assistant County Attorney Senior Assistant District Attorney
4	Probation Director Director of Services Undersheriff Buildings Supervisor County Clerk
5	OFA Director Supervising Public Health Nurse Deputy Public Health Director Deputy Community Services Director Fire & EMS Director Recreation, Forestry & Parks Director Assistant District Attorney
6	Director of Economic Supports Staff & Workforce Development Director Purchasing Director Real Property Director Chief Deputy Road Patrol
7	Elections Commissioner Solid Waste Director Senior Codes Officer Coordinator for Children with Special Needs Fiscal Manager Deputy Treasurer
8	Clerk to Board HR Specialist Deputy Director of Emergency Management Benefits Specialist Automotive Mechanic Supervisor
9	Deputy County Clerk Paralegal Personnel Assistant
10	Deputy Clerk to Board Deputy Elections Commissioner Confidential Secretary to Commissioner Confidential Secretary to County Attorney Administrative Assistant

Appendix B: Exempt Compensation Plan

Grade	1	2	3	4	5	6	7	8	9	10
1	\$105,500	\$109,720	\$114,109	\$118,673	\$123,420	\$128,357	\$133,491	\$138,831	\$144,384	\$150,159
2	\$84,000	\$87,360	\$90,854	\$94,489	\$98,268	\$102,199	\$106,287	\$110,538	\$114,960	\$119,558
3	\$76,000	\$79,040	\$82,202	\$85,490	\$88,909	\$92,466	\$96,164	\$100,011	\$104,011	\$108,172
4	\$71,500	\$74,360	\$77,334	\$80,428	\$83,645	\$86,991	\$90,470	\$94,089	\$97,853	\$101,767
5	\$66,000	\$68,640	\$71,386	\$74,241	\$77,211	\$80,299	\$83,511	\$86,851	\$90,326	\$93,939
6	\$62,000	\$64,480	\$67,059	\$69,742	\$72,531	\$75,432	\$78,450	\$81,588	\$84,851	\$88,245
7	\$58,000	\$60,320	\$62,733	\$65,242	\$67,852	\$70,566	\$73,389	\$76,324	\$79,377	\$82,552
8	\$53,000	\$55,120	\$57,325	\$59,618	\$62,003	\$64,483	\$67,062	\$69,744	\$72,534	\$75,436
9	\$45,000	\$46,800	\$48,672	\$50,619	\$52,644	\$54,749	\$56,939	\$59,217	\$61,586	\$64,049
10	\$40,500	\$42,120	\$43,805	\$45,557	\$47,379	\$49,274	\$51,245	\$53,295	\$55,427	\$57,644

Appendix C: Longevity

Years of Service	Annual Amount
8 & 9	\$500
10 to 14	\$1,000
15 to 19	\$1,500
20 to 24	\$2,000
25 to 29	\$2,500
30 to 34	\$3,000
35+	\$3,500

RESOLUTION NO. 273 - 2023
RESOLUTION APPOINTING MEMBER TO
JUNKYARD REVIEW BOARD

Introduced by Legislator Lawrence Dolhof, Chairman of the Board of Legislators.

WHEREAS, on June 7, 2023 a resolution was adopted appointing James Dicob of New Bremen, New York as a member of the Lewis County Junkyard Review Board; and

WHEREAS, Mr. Dicob has failed to attend any meeting of the Junkyard Review Board and stated in the by-laws "Any member failing to attend three (3) meetings within the period of one (1) year may be considered unable to serve and the Board of Legislators shall be asked to appoint a replacement to fill that seat."; and

WHEREAS, the Lewis County Junkyard Review Board recommends the appointment of Mr. Loren L. Farney to the Lewis County Junkyard Review Board to fulfill the unexpired term of Mr. Dicob;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby appoints Loren L. Farney of Lowville, New York, as a member of the Lewis County Junkyard Review Board to fulfill the unexpired term of Mr. James Dicob.

Section 2. That the term of said appointment shall commence January 1, 2024 through December 31, 2027.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 274 – 2023
RESOLUTION AUTHORIZING REIMBURSEMENT OF LEGAL FEES INCURRED BY
MUNICIPAL LEADERS WHO JOIN THE SCHOHARIE TOWNS’ LAWSUIT
OPPOSING IMPLEMENTATION OF PART N OF SFY 24 EXECUTIVE REVENUE
BUDGET TO RATIFY THE SOLAR AND WIND ENERGY SYSTEM APPRAISAL
MODEL PUBLISHED BY THE
DEPARTMENT OF TAXATION AND FINANCE (DTF)

Introduced by Legislator Thomas A. Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Governor Hochul’s proposed budget includes a provision known as Part N of Article VII of the Executive Revenue Budget, which effects Real Property Tax law (RPTL) 575-b. Part N essentially ratifies the prior adoption of the solar and wind energy system appraisal model developed and published by the Department of Taxation and Finance (DTF) in 2021, and seeks to determine that the proposed appraisal models are not subject to the requirements under the State Administrative Procedure Act (SAPA); and

WHEREAS, the establishment by DTF of mandated low “appraisal models” for all solar and wind energy systems across the state, was an action designed to assist developers to meet the State’s green energy goals. This action however, essentially removes the right of the local municipalities to assess taxes for large-scale solar, wind and battery storage projects located within their jurisdictions and dismantles local municipalities’ ability to govern; a clear violation of “Home Rule” authority; and

WHEREAS, in April, 2023, pursuant to Resolution No. 67-2023, the Board of Legislators formally opposed proposed Part N to the SFY 24 Executive State Budget which seeks to ratify the prior adoption of the solar and wind energy system appraisal model and not make same subject to the State Administrative Procedure Act, as this mandated model appraisals place all of the PILOTS and payments for Lewis County municipalities and school districts in jeopardy, with a serious, negative impact on the taxpayers in Lewis County; and

WHEREAS, the Lewis County and many of its towns have supported the efforts brought by the firm representing Town leaders in Schoharie County who challenged the implementation of DTF’s state-mandated appraisal models for solar/wind projects in court. The law firm was successful in convincing the Court to issue a TEMPORARY STAY of the model appraisal implementation, arguing in part that the failure to follow or apply SAPA requirements essentially deprives local governments and communities of the right to even question or challenge the new model’s application; and

WHEREAS, during the Finance and Rules committee meeting in March, 2023, Legislator Moser moved to have \$10,000.00 from Legislative Contingency be earmarked for reimbursement to town council/trustees and county legislators who

individually join the lawsuit brought by Dylan C. Harris, Esq., now a partner of Whiteman, Osterman & Hanna, LLP, for his/her share of the legal fee in the pending lawsuit brought on behalf of Towns in Schoharie County against the State in referent to Part N; and

WHEREAS, the motion made at the committee meeting was seconded and carried, but by an oversight, never brought forward to the Board of Legislators for action; and

WHEREAS, the County Manager added \$20,000.00 to the County Attorney's 2024 Legal Services budget line in order to address the intention of the Finance and Rules Committee discussion and motion in 2023;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators authorizes up to \$20,000.00 from the 2024 County Attorney's legal services budget to be used to reimburse individual Lewis County town council/trustee members or county legislators who individually sign on to the lawsuit brought by individual Schoharie Town officials against the State to challenge the adoption of state-mandated model appraisals for wind and solar systems in local municipalities.

Section 2. The Lewis County Board of Legislators hereby acknowledges that the County is not engaging Dyaln C. Harris, Esq. of the Whiteman, Osterman & Hanna LLP law firm to represent Lewis County in the pending lawsuit against the State.

Section 3. The Lewis County Board of Legislators, in the interests of municipal Home Rule and the various energy PILOTS in existence in the County upon which many Towns rely, directs that the individuals from Lewis County municipalities who sign on to the Schoharie lawsuit shall submit documentation to the County Attorney of each individual's legal joinder to the lawsuit representation by the Whiteman, Osterman, & Hanna LLP firm, together with itemized and detailed legal bills and invoices paid or to be paid. The Board authorizes reimbursement of said fees paid by the individual or to be paid directly to the Whiteman firm after review and approval by the County Attorney.

Section 4. The Lewis County Board of Legislators further acknowledges and states that in the event there a number of individuals from Lewis County who have signed on to the lawsuit and/or if the legal fees for said representation is greater than the \$20,000.00 the Board has earmarked for same, those individuals will be responsible for any additional legal fees owing.

Section 5. That this Resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 275 - 2023
RESOLUTION APPOINTING MEMBERS TO
OFFICE FOR AGING ADVISORY COUNCIL

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby appoints the following individuals to the Lewis County Office For Aging Advisory Council:

District No. 2 – Edie A. Roggie of Croghan, NY 13327

District No. 6 – Linda Dean of Glenfield, NY 13343

District No. 9 – Joan Goodfellow of Port Leyden, NY 13433

Hospital Rep. - Margaret Grant, 7885 N. State St, Lowville, NY 13367

Treasurer Rep. – Taraden Lyndaker, 7660 N. State St, Lowville, NY 13367

Section 2. The term of said appointments shall commence January 1, 2024 and expire on December 31, 2026.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 276 - 2023
RESOLUTION REAPPOINTING MEMBERS TO
PLANNING BOARD

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby reappoints Donald Cook of Copenhagen, New York, and Timothy Petersen of Turin, New York, as members of the Lewis County Planning Board.

Section 2. That the term of said appointment shall be effective from January 1, 2024 through December 31, 2026.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 277 - 2023
RESOLUTION TO RECSIND RESOLUTION NO. 239-2023 AND SET PUBLIC
HEARING FOR PUBLIC INPUT WITH REFERENCE TO COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) FUNDING

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the County of Lewis is eligible to apply for 2024 New York State Community Development Block Grant Program (NYS CDBG) funding administered by the Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR); and

WHEREAS, the Board of Legislators wishes to obtain the views of citizens on community development, public infrastructure, housing, public facilities, small business, and economic development needs of residents, and possible other activities, prior to the preparation of a CDBG application; and

WHEREAS, the citizen participation requirements of the programs mandate the County to conduct a public hearing prior to submission of an application for the purpose of obtaining citizens' views with the ability to respond to proposals and questions;

WHEREAS, the incorrect date and time was entered on Resolution 239-2023 and therefore needs to be rescinded;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby rescinds Resolution No. 239-2023; and authorizes a public hearing to be held and set for February 6, 2024 at 5:00 p.m. at the Lewis County Courthouse Board of Legislators Chambers, 7660 North State Street, Lowville, New York 13367 to solicit the views of County of Lewis citizens regarding CDBG funding for community development, public infrastructure, housing, public facilities, small business, and economic development needs under program year 2024 NYS CDBG funding applications, in amounts not to exceed \$1,500,000.

Section 2. That public notice of the hearing shall be advertised in accordance with law at least seven (7) days prior to the hearing date.

Section 3. That within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 278 - 2023
RESOLUTION APPOINTING MEMBERS TO
HEALTH SERVICES ADVISORY BOARD

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

BE IT RESOLVED as follows:

Section 1. That the Board of Legislators hereby reappoints the following individuals to serve as members of the Lewis County Health Services Advisory Board:

Amy Marti, Executive Director of Lewis County Head Start
Carla Hellinger, Director of Lewis County Office For the Aging

Section 2. That the term of said appointments shall be effective from January 1, 2024 through December 31, 2027.

Section 3. That the within resolution shall take effect immediately

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 279 - 2023
RESOLUTION TO CREATE THE LEWIS COUNTY
RAIL TRAIL ADVISORY COMMITTEE and SUBCOMMITTEES
AND APPOINT MEMBERS TO EACH

Introduced by Legislator Lawrence Dolhof, Chair of the Board of Legislators.

WHEREAS, in support of the Lewis County Board of Legislators' resolutions for the purchase of and development of the rail corridors for public, multi-use recreational trails and activities, the Board authorized an agreement to engage with ALTA for their expertise in developing a Master Plan for the project. The Board further authorized preliminary specific tasks to be undertaken by ALTA and the County prior to final closing on the rail purchase, for the development of the structural components of an advisory committee team and structure; and

WHEREAS, in consultation with legislators, administrative staff, and the ALTA project team, the Chairman of the Board recommends the creation of the Rail Trail Advisory Committee, comprised of seven (7) representatives from County staff, with a Marketing and Branding Subcommittee comprised of the Advisory Committee and six (6) additional members, an Economic and Health Benefits Subcommittee comprised of the Advisory Committee and five (5) additional members, and a Project Management/Engineering Subcommittee (comprised of the Advisory Committee and additional members TBD and approved by the Board in 2024; and

WHEREAS, the additional members to the subcommittees are to be varied representatives from the Lewis County community, in business, local government and community agencies. The Chairman has compiled potential appointments for the Board of Legislators to consider and appoint;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby establishes the Lewis County Rail Trails Advisory Committee and Subcommittees to work with ALTA in the Master Plan for the rail trail, and in particular, for the preliminary tasks to be commenced with the following Advisory Committee and Subcommittees formed.

Section 2. That the following individuals are hereby appointed as members of the Lewis County Rail Trail Advisory Committee for an indefinite term:

Lewis County Legislator Chair – Lawrence Dolhof
Lewis County Manager – Ryan Piche
Lewis County Planning & Community Development Director – Casandra Buell
Lewis County Highway Superintendent – Timothy Hunt
Lewis County Attorney – Joan McNichol

Lewis County Treasurer – Eric Virkler
Lewis County Recreation, Forestry, and Parks Director – Jackie Mahoney

Section 3. That the following individuals are hereby appointed as members of the Lewis County Rail Trail Marketing and Branding Subcommittee for an indefinite term, along with the Rail Trail Advisory Committee:

Lewis County Legislator - Andrea Moroughan
Naturally Lewis Director of Tourism – Kristen Aucter
Naturally Lewis Programs & Partnership Director – Jenna Lorraine
Naturally Lewis Executive Director – Brittany Davis
Peace Full Ground Owner – Heidi Van Zandt
Lewis County Community Engagement Specialist - TBD

Section 4. That the following individuals are hereby appointed as members of the Lewis County Rail Trail Economic & Health Benefits Subcommittee for an indefinite term, along with the Rail Trail Advisory Committee:

Lewis County Legislator – Jessica Moser
Lewis County Public Health Director – Ashley Waite
Lewis County Community Services Deputy Director – Anna Platz
Naturally Lewis Director of Development – Cheyenne Steria
Lewis County Office For the Aging Director – Carla Hellinger

Section 5. That the within resolution shall take effect immediately.

Moved by Legislator Chartrand , seconded by Legislator Virkler .

Chairman Dolhof stated that there has been some concern that the public is being excluded from the Rail Trail development process. That is not true, these advisory committees are just setting up the skeleton for the Master Plan. There will be public meeting with community members and some of those individuals will be added to subcommittees.

The Resolution was then adopted o the 21st day of December, 2023.

RESOLUTION NO. 280 - 2023
RESOLUTION AUTHORIZING RENEWAL AGREEMENTS BETWEEN
LEWIS COUNTY SHERIFF'S DEPARTMENT
AND VARIOUS PROVIDERS

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the Lewis County Sheriff's Department desires to enter into 2024 renewal agreements for services by certain providers; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes Agreements between the County of Lewis, by and through the Lewis County Sheriff's Department and the following providers for program services in the amounts herein set forth:

CONTRACTOR	PURPOSE	AMOUNT
One Path Career Partners	Provides Mental Health Services to Inmates	\$4,100.00 per month which includes: <ul style="list-style-type: none"> • One (1) on site visit per month; • One (1) phone consultation per week; • Plus additional hourly charges as set forth in the agreement. (No Increase from 2023)
David F. Rosner MD, PLLC.	Provides Medical/Health Services to Inmates	\$2,931.00 per month for a total of \$35,172.00 per year (No Increase from 2023)

Section 2. That the term of said renewal Agreements is for the period from January 1, 2024 through December 31, 2024.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, and any amendments thereto, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 281 - 2023
RESOLUTION AUTHORIZING RENEWAL AGREEMENT BETWEEN
THE COUNTY OF LEWIS AND UNITED RADIO, INC.
FOR MAINTENANCE ON THE PUBLIC SAFETY RADIO SYSTEM FOR THE
EMERGENCY COMMUNICATIONS SYSTEM

Introduced by Legislator Ian Gilbert, Chair of the General Services Committee.

WHEREAS, the County of Lewis ("County"), on behalf of the Lewis County Sheriff's Department, desires to enter into a renewal agreement with United Radio, Inc. for the maintenance of various equipment in the Emergency Communications System; and

WHEREAS, the equipment includes Dispatch Consoles at primary and backup dispatch; NMS, Provision, and Castlerock at primary and backup dispatch; Eventide recorders at primary and backup dispatch; Aviat microwave radios at existing locations; EF Johnson trunking repeaters and network devices at existing remote RF sites; Existing VHF conventional base stations and TAC base stations and gateways; Fire Station alert receiver base stations; and Law subscriber radios; and

WHEREAS, the Board of Legislators wishes to accept such agreement;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. The Lewis County Board of Legislators hereby authorizes a maintenance support Agreement with United Radio, Inc. for the Public Safety Emergency Communications System.

Section 2. That this is for the term commencing January 1, 2024 through December 31, 2024 at a cost not to exceed \$105,846.00.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 282 - 2023
RESOLUTION APPROVING
2024 RESOURCE ALLOCATION PLAN
WITH NYS OFFICE OF CHILDREN AND FAMILY SERVICES

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, execution of a Resource Allocation Plan qualifies the County for State reimbursement in accordance with NYS Office of Children and Family Services allocation of funds appropriated for counties engaged in comprehensive planning for youth services; and

WHEREAS, the Youth Bureau Director has developed a plan for youth services in accordance with NYS OCFS Resource Allocation Program, and requests that the Board of Legislators approves same;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Board of Legislators hereby approves the 2023 Resource Allocation Plan between the County of Lewis and the New York State Office of Children and Family Services (“OCFS”) for the 2024 program year in the amount of \$ 64,621.00, and any additional funding which may subsequently awarded for this program year for comprehensive planning for youth services.

Section 2. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to execute, seal and deliver said Resource Allocation Plan, agreement, and any modifications or amendments thereto upon review by the County Attorney.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 283 - 2023
RESOLUTION AUTHORIZING AGREEMENT BETWEEN
LEWIS COUNTY DEPARTMENT OF SOCIAL SERVICES AND
LEWIS COUNTY DEPARTMENT OF PUBLIC HEALTH

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

WHEREAS, the Lewis County Department of Social Services (“DSS”) wishes to enter into an Agreement with the Lewis County Department of Public Health (“Public Health” for administration services regarding the early intervention program. This program is for infants and toddlers through the age of two (2) years who have or are at risk of developmental disabilities; and

WHEREAS, each county has a designated early intervention agency for the social services district for the accumulation of early intervention expenditures that are potentially eligible for reimbursement under SSL §368-f. Public Health is to forward claims for reimbursement to DSS who will submit the claims to New York State; and

WHEREAS, the Board of Legislators wishes to accept such services;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement between the Lewis County Department of Social Services and the Lewis County Department of Public Health to provide administration services for eligible reimbursement of claims to New York State for early intervention services under SSL §368-f.

Section 2. That the term of this Agreement shall be from January 1, 2024 through December 31, 2025. The Department of Public Health shall forward claims under the early intervention program for reimbursement to the Department of Social Services so they may submit the claims to New York State.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal, and deliver said Agreement, and any amendments thereto, pending approval by the County Attorney.

Section 4. That the within Resolution shall take effect immediately.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 284 - 2023
RESOLUTION TO APPROPRIATE FUNDS FOR
WORKFORCE INNOVATION AND OPPORTUNITY ACT

Introduced by Legislator Lisa Virkler, Chair of the Health & Human Services Committee.

NOA #PY23-3

Section 1. That the following funds be appropriated for Program Year 2023 for the period 07/01/2023 through 06/30/2025 for the Adult and Dislocated Worker program(s) per the Notice of Obligational Authority (NOA), PY23-3, dated 11/15/2023 through the New York State Department of Labor.

Increase Revenue:

CD629300 347910 WIA Revenue	\$116,040.83
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Increase Expenditures:

Dislocated Worker

CD629100 110100 Wages	\$23,500.00
CD629100 801000 Retirement	\$ 1,400.00
CD629100 803000 FICA	\$ 250.00
CD629100 806000 Health Insurance	\$ 5,500.00
CD629100 490900 Contractual	\$ 300.00
CD629100 499900 OJT/CRT Checkbook	<u>\$23,066.89</u>
	\$54,016.89

Adult

CD629200 110100 Wages	\$37,290.00
CD629200 490900 Contractual	\$ 2,000.00
CD629200 801000 Retirement	\$ 4,100.00
CD629200 803000 FICA	\$ 4,625.00
CD629200 804000 Compensation	\$ 210.00
CD629200 806000 Health Insurance	\$ 13,450.00
CD629200 807000 Dental Insurance	<u>\$ 348.94</u>
	\$62,023.94

Section 2. That the within shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 285 - 2023
RESOLUTION AUTHORIZING ANNUAL AGREEMENT BETWEEN THE COUNTY OF
JEFFERSON AND COUNTY OF LEWIS FOR ACTIVITIES UNDER WORKFORCE
INNOVATION AND OPPORTUNITY ACT (“WIOA”)

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Jefferson and Lewis Counties are designated as a multi-jurisdictional workforce development area under the Workforce Innovation and Opportunity Act (WIOA), and seek to have the area be known as the “JEFFERSON - LEWIS LOCAL WORKFORCE DEVELOPMENT AREA” by designation of its respective Chief Elected Officials; and

WHEREAS, the WIOA provides for the Chief Elected Officials of each County to be designated its respective Board’s Executive authorized to enter into an agreement to organize and implement activities pursuant WIOA, and as proposed by the Governor of the State of New York for the purpose of administering WIOA in Jefferson and Lewis Counties; and

WHEREAS, the Board of Legislators wishes to authorize such designation and Chief Elected Officials Agreement pursuant to WIOA;

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. That the Lewis County Board of Legislators hereby authorizes an Agreement with the designated Executive of Jefferson County for purposes of administering WIOA, and entering into agreements to organize and implement workforce development in the Jefferson-Lewis areas pursuant to WIOA.

Section 2. That the term of this Agreement shall be from January 1, 2024 through December 31, 2024.

Section 3. That the Chair or Vice-Chair of the Board of Legislators is hereby authorized to make, execute, seal and deliver said Agreement and any revisions thereto, pending approval by the County Attorney.

Section 4. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 286 - 2023
RESOLUTION TO REAPPOINT MEMBERS TO
SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That this Board of Legislators hereby re-appoints Ashley Marolf of Carthage, NY 13619, as the Grange Representative; and Fred Munks of Lowville, NY 13367 as the Member-At-Large Representative on the Lewis County Soil & Water Conservation District Board of Directors.

Section 2. That the term of said appointments shall be from January 1, 2024 to December 31, 2026.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 287 - 2023
RESOLUTION REAPPOINTING MEMBERS TO
TRAFFIC SAFETY BOARD

Introduced by Legislator Lawrence L. Dolhof, Chairman of the Board of Legislators.

BE IT RESOLVED, as follows:

Section 1. That the Board of Legislators hereby re-appoints the following individuals to the Lewis County Traffic Safety Board:

Melissa Keneally of Beaver River Central School Transportation Department

Stephanie Houser-Fouse of Lewis County Public Health Department

Darrell Ortlieb, Police Chief of the Village of Lowville

Cassandra Buell, Director of Lewis County Planning & Community Development

Judy LaBrake of Lewis County Opportunities, Inc.

Section 2. That the term of said appointments shall be effective from January 1, 2024 through December 31, 2026.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 288 – 2023
RESOLUTION AUTHORIZING COUNTY TREASURER
TO CORRECT ERRORS ON TAX ROLLS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, Section 554(9) of the Real Property Tax Law authorizes this Board of Legislators, by resolution, to delegate authority to perform said corrections to an appropriate official, who is either empowered to authorize payment of bills prior-to-audit by the Board of Legislators, or to an official responsible for the payment of bills upon audit by the Board of Legislators, provided said correction is \$2,500 or less; and

WHEREAS, the Director of Real Property Tax Service Agency has requested approval for said procedure for 2024.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That pursuant to Real Property Tax Law Section 554(9) the Lewis County Treasurer is hereby authorized to perform the duties set forth in Section 554(9) of the Real Property Tax Law when the recommended correction is \$2,500 or less, during calendar year 2024.

Section 2. That the Lewis County Treasurer, in performing such duties, shall be governed by the provisions of Section 554 of the Real Property Tax Law and shall submit required reports in accordance with Section 554.

Section 3. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 289 - 2023
RELEVYING UNPAID SCHOOL TAXES AND
VILLAGE TAXES ON ASSESSMENT ROLLS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the various school districts and villages within the County of Lewis have made their return of unpaid school taxes and village taxes to the County Treasurer as required by law.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. That the Lewis County Treasurer is hereby authorized to re-levy such returned school taxes and village taxes on the individual parcels as listed on the school returns and the village returns to the corresponding parcels listed on the 2023 Assessment Rolls for the seventeen (17) Towns in Lewis County.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 290 - 2023
LEVYING TAXES AND ASSESSMENTS FOR
ANNUAL TOWN BUDGETS AND
CORRECTIONS TO TAX ROLLS

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, pursuant to Section 116 of the Town Law, there has been presented to this Board of Legislators a duly certified copy of the Annual Budget of each of the several towns of the County of Lewis for the fiscal year beginning January 1, 2024.

BE IT RESOLVED, that there shall be and hereby is assessed and levied upon and collected from the taxable property situated in the following named towns the amounts indicated below as specified in the budgets of the respective towns as follows:

<u>Town</u>	<u>Town-Wide</u>	<u>Outside Village</u>
Croghan	\$852,841.00	\$714,811.00
Denmark	666,591.00	335,265.00
Diana	698,772.00	
Greig	856,758.00	
Harrisburg	142,421.10	
Lewis	643,422.00	
Leyden	358,187.00	137,917.00
Lowville	723,639.00	215,417.00
Lyonsdale	368,309.00	213,249.00
Martinsburg	386,919.00	
Montague	227,600.00	
New Bremen	749,207.00	369,732.00
Osceola	369,259.00	
Pinckney	395,711.00	
Turin	512,233.00	105,641.00
Watson	1,177,506.00	
West Turin	534,141.00	192,664.00

BE IT FURTHER RESOLVED, that there shall be, and hereby is, assessed and levied upon and collected from the real property liable therefor within the respective fire, fire protection, water health and electric light districts in the following towns indicated below, the following amounts for the purpose of such districts as specified in the respective annual budgets.

Croghan:	Fire Protection District	\$155,265.00
	Beaver Falls Fire District	83,584.57
	Beaver Falls Light District	6,000.00
	Relevied Water and Sewer	48,833.07
Denmark:	Castorland Fire Protection District	69,977.00
	West Carthage Fire	24,281.00
	Copenhagen Fire – Castorland	9,987.00
	Copenhagen Fire – Rutland	36,946.00
	Copenhagen Fire – West Carthage	12,689.00
	Relevied Sewer	496.02
Diana:	Fire Protection District	151,665.00
	Natural Bridge Fire District	3,252.00
	Natural Bridge Light District	325.00
	Diana Water	15,987.64
	Diana Light	19,125.00
Greig:	Fire Protection District – 3G	88,353.00
	Brantingham Water Control	1,800.00
Harrisburg:	Fire Protection District	33,124.18
Lewis:	Fire Protection District	46,053.00
Leyden:	Fire Protection District & Ambulance	29,775.00
Lowville:	Fire Protection	32,638.00
	Water/Sewer Relevy	70,161.37
	Property Clean Up Charge	25,684.95
Lyonsdale:	Lyons Falls & Port Leyden Fire Protection Districts	38,655.00
	Lyonsdale Light	1,050.00

Martinsburg:		
	Fire Protection District	130,909.00
	Glenfield Light District	5,800.00
	Martinsburg Light District	4,800.00
	Martinsburg Water	6,142.31
	Water/Sewer Relevies	14,364.05
Montague:		
	Fire Protection	13,547.29
New Bremen:		
	New Bremen Fire District	91,359.00
	Beaver Falls Fire District	62,915.43
	New Bremen Fire Protection District	17,088.00
	Lighting District	11,350.00
	Water Relevy	2,220.72
Osceola:		
	Fire Protection District	48,500.00
	Library	7,500.00
Pinckney:		
	Fire Protection District & Ambulance	15,300.00
Turin:		
	Fire Protection	44,686.00
Watson:		
	Fire Protection	74,154.00
	Watson Light	4,200.00
	Water District	30,300.80
West Turin:		
	Turin Fire Protection	18,801.00
	Constableville Fire Protection	46,106.00

BE IT FURTHER RESOLVED, that there shall be, and hereby is, assessed and levied upon and collected from the real property tax all corrections to Tax Rolls as authorized by the Board of Legislators by the County Treasurer and Real Property Tax Director.

Croghan	\$ 820.63
Denmark	\$ 663.43

Diana	\$ 757.85
Greig	\$1,226.14
Harrisburg	(\$.07)
Lewis	\$ 250.09
Leyden	\$ 319.44
Lowville	\$ 888.29
Lyonsdale	\$ 149.10
Martinsburg	\$ 723.53
Montague	(\$ 429.62)
New Bremen	\$ 788.54
Osceola	\$ 261.09
Pinckney	(\$ 0.07)
Turin	\$ 9,659.38
Watson	\$ 5,560.08
West Turin	\$ 104.00

BE IT FURTHER RESOLVED, that such taxes and assessments when collected shall be paid to the Supervisors of the several towns in the amounts as shown in this resolution for distribution by them in the manner provided by law.

Moved by Legislator Osborne , seconded by Legislator Virkler , and adopted on the 21st day of December, 2023.

RESOLUTION NO. 291 - 2023
RESOLUTION AUTHORIZING THE SUPERVISOR
OF EACH TOWN IN THE COUNTY OF LEWIS TO ADD
TO THEIR TAX WARRANT THE 2024 COUNTY TAX
APPORTIONED TO EACH

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

BE IT RESOLVED as follows:

Section 1. That the Supervisor of each Town in Lewis County hereby are authorized and directed to add the amount of the apportioned 2024 County Tax to the warrant payable to the Tax Collector of their Town, and that the sums collected be paid to the Treasurer of Lewis County and shall be paid pursuant to Law.

Section 2. That the within resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

RESOLUTION NO. 292 – 2023
RESOLUTION AUTHORIZING AND RATIFYING
TENTATIVE AGREEMENT AND FINAL THREE-YEAR CONTRACT
BETWEEN THE COUNTY OF LEWIS AND
LOCAL 825 OF THE CIVIL SERVICE
EMPLOYEES ASSOCIATION, INC. (GENERAL EMPLOYEES UNIT)

Introduced by Legislator Thomas Osborne, Chair of the Finance & Rules Committee.

WHEREAS, the existing contract between the County of Lewis and Local 825 of the Civil Service Employee's Association ("CSEA") for the County's general employees expires on December 31, 2023; and

WHEREAS, the negotiating teams representing the County of Lewis and the CSEA, reached a verbal Tentative Agreement (TA) on November 16, 2023, encompassing a summary of the changes agreed to for a three-year final Agreement to be effective January 1, 2024 through December 31, 2026; with the written TA executed on December 13, 2023; and

WHEREAS, the Tentative Agreement was presented by CSEA to its local membership for vote between December 12 and 15, 2023, with the final tally of votes determining that the Tentative Agreement was ratified by the local CSEA membership on December 15, 2023; and

WHEREAS, the County Manager and the County negotiating team recommend that the Board of Legislators approve and ratify the Tentative Agreement;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. The Lewis County Board of Legislators hereby ratifies the tentative agreement developed by the negotiating teams, and accepted by the CSEA Local 825 for the County's general employees unit by membership vote on December 15, 2023, and memorialized as the Tentative Agreement dated December 13, 2023.

Section 2. The Chairman, or the Vice-Chairman of the Board of Legislators be and the same is hereby authorized to make, execute, seal and deliver the final contract between the County of Lewis and the Civil Service Employee's Association (General Employees Unit) based upon the terms of the Tentative Agreement, for the period January 1, 2024 through December 31, 2026, upon such form as may be approved by the County Attorney.

Section 3. That a copy of the final executed collective bargaining agreement shall be filed in the Office of the Clerk of the Board of Legislators, with additional copies distributed to appropriate Department Heads and employees affected by same.

Section 4. That this resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

**RESOLUTION NO. 293 - 2023
RESOLUTION TO SCHEDULE
2024 ORGANIZATIONAL MEETING**

Introduced by Legislator Lawrence Dolhof, Chair of the Board of Legislators.

BE IT RESOLVED as follows:

Section 1. That pursuant to Section 151, subd. 1 of the County Law, the Lewis County Board of Legislators hereby schedules their 2024 Organizational Meeting to be held on Tuesday, January 2, 2023 to begin at 5:00 p.m. in the Courthouse, 2nd Floor Board Chambers, Lowville NY 13367.

Section 2. That this resolution shall take effect immediately.

Moved by Legislator Osborne, seconded by Legislator Virkler, and adopted on the 21st day of December, 2023.

OTHER BUSINESS:

County Attorney Joan McNichol reported that this years Annual Holiday Basket Raffle was a success. This is the 9th year that the County Departments have held this event. This year there were 21 baskets that raised a total of \$1,770.00 to be split between the Rene Beyer Fund and the Local Food Pantries. Since the inception of the event in 2014, there has been a total of just over \$14,000.00 raised for various charities. She recognized Cassandra Moser, Amanda Lawton, and her office staff for all the hard work they put into the event.

Chairman Dolhof reminded the Board and the incoming legislators that there will be a caucus held at Mike Young's Office at 11:00 a.m. to give time for some of the legislators to meet with the auditors before heading over.

Legislator Hathway stated that Herb Frost will be taking his place on the Board and will be able to continue his special reports on Harrisville accomplishments. He reported that Harrisville Central School students have had the opportunity to send another experiment into space, so congratulations for this amazing accomplishment.

There being no other business to come before the Board, Legislator Chartrand moved that the Board adjourn the meeting at 10:38 a.m., seconded by Legislator Hathway, and carried.