

**TO:** Ian Gilbert, Chair; Richard Chartrand, Vice-Chair; Andrea Moroughan; Phil Hathway; and Josh Leviker.

**FROM:** Ryan Piche, County Manager

**DATE:** August 10, 2023

**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on Tuesday, August 15<sup>th</sup> at 1:00 p.m. in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting which will be streamed live at [Lewis County - YouTube](#).

**Minutes:**

Approve June 20<sup>th</sup> committee minutes if no amendments.

**Presentations / Discussion Items:**

1. Rail Trail Master Plan services – Alta Planning + Design, Inc. (15 minutes)

**Draft Resolutions:**

1. Authorizing five-year agreement between County of Lewis and the Unified Court System for court cleaning and minor repairs services at a cost of \$114,639.00 for the first year, April 1, 2023 through March 31, 2024.  
AYE \_\_\_ NAY \_\_\_
2. Authorizing a change order to the agreement with Bette & Cring for the DSS Building Renovation under the Facilities Improvement Projects in the amount of \$22,958.00 for changing door handles to panic bars and adding a handicapped accessible door opener.  
AYE \_\_\_ NAY \_\_\_
3. Authorizing extension of KT Construction & Consulting Co., Inc. agreement on a monthly basis commencing December 1, 2023 until the County determines final close out of their services, at a monthly compensation rate of \$21,305.00 and authorizing lump sum payment for past and future additional professional services in the amount of \$14,025.00.  
AYE \_\_\_ NAY \_\_\_
4. Pursuant to Local Law No. 2-2007 finding and determining that an unsafe structure shall be demolished and removed and to set hearing for final order. Property located at 6314 East Main Street, in the Village of Turin, owned by Ignacio Ahumada.  
AYE \_\_\_ NAY \_\_\_

5. Authorizing Lewis County Fire Coordinator to form a county-wide Fire Police Task Force from trained volunteers in the county to perform the duties to secure and protect emergency responders, firefighters, and the general public around emergency scenes and fireground operations, including but not limited to temporary restriction of road use, re-routing of traffic, and general guidance and safety.  
AYE \_\_\_ NAY \_\_\_
6. Appropriating funds in the amount of \$222,600.00 to the County Road accounts for additional revenue from NYS CHIPs program.  
AYE \_\_\_ NAY \_\_\_
7. Authorizing agreement between County of Lewis obo Lewis County Highway Department and Barton & Loguidice for design and bidding professional services and to send out an RFP for the 2024 culvert replacement project on Pine Grove Road for \$35,800.00.  
AYE \_\_\_ NAY \_\_\_
8. Authorizing supplemental agreement no. 1 between Lewis County Highway Department and Barton & Loguidice for CR21 over Gulf Stream to provide additional engineering services for the Design and Construction Phases regarding the bridge replacement project at an additional amount not to exceed \$240,000.00.  
AYE \_\_\_ NAY \_\_\_
9. Authorizing supplemental agreement no. 2 to the contract between the NYS Department of Transportation and Lewis County for the Transportation Federal-aid Bridge Replacement project known as CR 21 over Gulf Stream for the Final Design Phase funding of the project.  
AYE \_\_\_ NAY \_\_\_
10. Awarding bid and authorizing an agreement between the County of Lewis and Alta Planning + Design, Inc. for professional design, consultation, and engineering services in completing a Rail Trail Master Plan in accordance with the specifications and requirements set forth in the RFP and all tasks and scope of services with a final version to be completed within twelve months from commencement at cost not to exceed \$579,560.00.  
AYE \_\_\_ NAY \_\_\_
11. Amending Compensation with reference to the Sheriff's Office by creating one (1) Dispatch-Corrections Officer Working Supervisor that is permanent full-time at Grade 20 with a salary range of \$23.31 to \$25.56 due to the impending retirement of the current 911 Operations Coordinator.  
AYE \_\_\_ NAY \_\_\_

**Motions:**

**Executive Session:**

1. Personnel matters of two employees.

**Informational Items:**

1. Monthly Department reports are attached for your review.

If any committee member has inquiries regarding agenda items, please do not hesitate to contact me.

cc: Buildings & Grounds  
Code Enforcement/Junkyards  
District Attorney  
Fire & Emergency Management  
Highway  
Probation

Public Defender  
Recreation, Forestry, & Parks  
Recycling & Solid Waste  
Sheriff's Office  
Weights & Measures  
Agriculture