

Order Number:

NY1470703

Date Job Order Received:

06/21/2023

Number of Openings:

1

Company Name:

Lewis County Civil Service

Job Title:

Senior Employment & Training Specialist

Minimum Experience Required:

4 years

Job Description:

Lewis County Civil Service has an open vacancy for a Senior Employment and Training Specialist. SALARY RANGE: \$ 26.16/hr. - \$31.46/hr. MINIMUM QUALIFICATIONS: Promotion: Two years of permanent competitive status as an Employment and Training Specialist in the Lewis County Department of Social Services. Open- Competitive: Either (A) Graduation from a regionally accredited or New York State registered college or university with a bachelors degree in accounting, business administration, social sciences, human services, education or other closely related field structured to prepare individuals for work in the field of counseling, guidance, psychology or social work, or education, and two (2) year(s) full time job experience as a Caseworker, or work in employment program development and analysis, personnel counseling or placement, public or business administration, economics or labor relations, or related field; or (B) Graduation from a regionally accredited or New York State college or university with an associates degree in accounting, business administration, social sciences, human services, education or other closely related field structured to prepare individuals for work in the field of counseling, guidance, psychology or social work, or education, or a closely related field and four (4) years full time job experience as a Social Services Program Examiner, or work in employment program development and analysis, personnel counseling or placement, public or business administration, economics or labor relations, or related field; or (C) An equivalent combination of training and experience as defined within the limits of (A) and (B) above. The successful candidate will be required to pass a competitive Civil Service Examination and be reachable for appointment on the resulting Civil Service List. This position will be filled in accordance with Civil Service Rules and Regulations. Applications and further information may be obtained from the Human Resources Office

Job Location:

Lowville, New York

Pay:

\$26.16 - \$31.46 Hourly

Benefits:

Health Insurance, Dental Insurance, Vacation, Sick Leave, Holidays, Retirement/Pension

Hours per Week:

35

Duration:

Full Time, Regular

Work Days:

Not specified.

Shift:

First (Day)

Public Transportation:

Information not provided.

Minimum Education Required:

Associates Degree

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

To apply, contact the employer by telephone, or by email:

Phone: Smith, Caitlyn (315) 377-2049

Email: civilservice@lewiscounty.ny.gov