

GENERAL SERVICES COMMITTEE
January 17, 2023

Present: Richard Chartrand, Vice-Chair; Phil Hathway; Andrea Moroughan, and Josh Leviker. Ian Gilbert was excused.

Others present: Legislators Larry Dolhof, Lisa Virkler, Thomas Osborne, Jessica Moser and Jeffrey Nellenback; County Manager, Ryan Piche; County Treasurer, Eric Virkler; County Attorney, Joan McNichol; and Human Resources Director, Caitlyn Smith.

Committee Vice-Chair, Legislator Chartrand, called the meeting to order at 1:06 p.m.

Legislator Chartrand declared the November 15, 2022 committee meeting minutes approved by general consent.

Capital Project update & Change Orders – Jim & Nick Garito, K & T Construction & Consulting

Nick Garito began by showing pictures of the progress at each of the project sites.

Jim Garito handed out a Project Contingency Status report to date. He explained that the Facilities Improvement Project had a \$439,900.00 Contractor Allowance Contingency and the DMV/BOE Project had \$85,000.00. To date 63% of the Facilities Improvement Project Contingency has been allocated, and 0% of the DMV/BOE. To date the Facilities Improvement Project is at 44% invoiced and the DMV/BOE project at 1%. The current Owner Contingency will be at \$177,755.90 from a to date amount of \$771,468.90 after 3 change orders are approved.

There is a total of \$163,073.00 that will go back into the Owners Contingency from changing the type of insulated panels at DSS and re-using the roofing insulation. The unvetted change order that came in from the DOT, which has to do with changing the entrance onto State Route 812 is \$430,244.00; the vetted change order that came in for structural upgrades at DSS due to a lack of existing steel is \$93,061.00; and the last change order for the Entrance Canopy at DSS which was left off the bid documents is for \$70,388.00. There will be a few smaller items as progress continues but nothing large. Legislator Dolhof questioned why the extra steel at DSS was needed if the building stood for over 40 years without it, questioning if it was really needed or just an over build.

Legislator Leviker made a motion to have a resolution for the February 7th Board meeting to approve all three change orders as long as they have been vetted by K & T Construction & Consulting, seconded by Legislator Moroughan and carried.

It was discussed that the Entrance Canopy at DSS doesn't include any electrical work for exterior lighting. Jim Garito responded to a question by stating that he felt comfortable where the budget is at right now. County Manager, Ryan Piche stated that he is only worried about the unknowns in renovating the Old Highway Garage.

The following dockets were reviewed:

1. Authorizing agreements between Lewis County Highway Department, Lewis County Solid Waste Department, Lewis County Recreation, Forestry and Parks Department, and Lewis County Buildings and Grounds Department with the Lewis County General Hospital Occupational Medicine for random employee drug and alcohol testing.
AYE 4 NAY 0
2. Authorizing agreement with Trane U.S. Inc. for Courthouse Building automation system control upgrades at a cost of \$29,862.00
AYE 4 NAY 0
3. Appropriating funds in the County Highway Department in the amount of \$130,000.00 for Enterprise Vehicle lease payment and \$442,000.00 for various annual equipment lease payments.
AYE 4 NAY 0
4. Authorizing just compensation for acquisition of easements in the right-of-way for bridge replacement project CR 21 over Gulf Stream in the amount of \$2,000.00 for the permanent easement and \$200.00 a year for a temporary two-year easement.
AYE 4 NAY 0
5. Authorizing agreement between the Probation Department and Berkshire Farm Center & Services for Youth for the provision of non-secure detention services when required at a per diem rate of \$545.00.
AYE 4 NAY 0
6. Authorizing agreement between the Probation Department and Rubenzhal, Knudsen & Associates Psychological Services, P.C. to provide sex offender evaluations and counseling services for individuals, and psychological evaluations and treatment for juvenile delinquents/adolescent offenders.
AYE 4 NAY 0
7. Establishing NYS SEQRA review as Lead Agency and Negative Declaration with respect to proposed county acquisition of rail line corridors. County Attorney, Joan McNichol explained the process of the SEQRA approval at the February Board meeting on Parts 2 & 3. This is just for acquiring the property, not doing anything with the property.
AYE 4 NAY 0

8. Awarding bid and authorizing agreement between the County of Lewis and GYMO Architectural, Engineering, and Land Surveying DPC for the PSB Parking Lot Renovation project in the amount of \$74,400.00. There was discussion on the pavement type, if it will match what was done at DSS. Legislator Hathway questioned the use of grant funding to match it to the type of pavement at DSS. There was discussion on that surface type not being good for the weather in the North Country and making sure that storm drains are put in.

AYE 4 NAY 0

County Manager, Ryan Piche reviewed the following General Services Goals for 2023:

1. Monitor building renovation project
2. Complete EMS Ad Hoc Committee and execute results
3. Discuss and finalize Central Lewis Water Study recommendations
4. Continue ATV lobbying effort, including trip to Albany
5. Discuss and finalize Ag Sustainability study recommendations
6. Advance Rails to Trails initiative
7. Discuss solutions for recreation patrol
8. Create plan for vacated courthouse space, including relocation of Dispatch
9. Research a plan for a countywide District Court

The following motion was made:

1. Legislator Moroughan moved to accept the 2023 proposed General Services Committee Goals, seconded by Legislator Leviker and carried.

At 1:57 p.m. Legislator Leviker moved that all Legislators be invited to participate in an Attorney Client Privilege session regarding bargaining negotiations, seconded by Legislator Moroughan and carried.

At 2:24 p.m. Legislator Moroughan moved to enter regular session, seconded by Legislator Hathway, and carried.

There being no other business to come before the committee, Legislator Moroughan moved to adjourn at 2:25 p.m., seconded by Legislator Leviker and carried.

Respectfully submitted,
Cassandra Moser, Clerk of the Board